

City Manager's Weekly Report

Friday, May 15, 2015

Department:

Administration - City Manager

Notable Notes:

Mayor and Council -

Please find attached a photo of our newly installed parking "wayfinding" pavement markings for our parking lots. The markings are intended to assist visitors in locating the entrances to the downtown lots. Staff intends to gather feedback regarding this latest effort to improve parking option awareness and may consider additional markings in the future.

Thank you to all that attended the Peace Officers Memorial Ceremony at the Municipal Building this Wednesday morning.

Attached please find the power point associated with the UD Faculty Senate meeting of which you have already been provided an audio file.

Please find attached a letter of approval for door-to-door solicitation for Walk of Hope on behalf of the Delaware Teen Challenge. Just in case you get any questions.

The DEMEC Board authorized a proactive capital budget repair of Unit 1 that is intended to reduce the risk of a future failure at a critical demand timeframe.

I had a productive meeting this week with staff from the Court, Administration, Legislative (City Secretary/Solicitor) and the Police Department to explore workflow/operations between Court, the Police and our Solicitors. This meeting resulted in a determination that there are likely some opportunities for efficiency improvements or adoption of new practices that have not previously been explored (including the possibility of outsourcing the preparation of minutes, improved cross training within the City Secretary's Office, or developing an uninterrupted work area for working on minutes, and streamlined information sharing between these departments) that could reduce the workload of the City Secretary's Office staff. This is desirable in an effort to allow the core functions of recordkeeping and meeting minutes to be completed in a more timely fashion while addressing increased workload (digital data and back and forth sharing of information) now associated with court cases.

I was in Dover for the better part of the day Thursday this week attending the City Managers Association luncheon and then the DEMEC Joint Education Training.

In association with information shared at our Council meeting of May 11th I have engaged the appropriate staff to evaluate the risk to files within the City Secretary's Office as well as other areas of our operation in an effort to develop a plan of action for reducing/eliminating risk. Additional information will be provided following the development of our plan.

Please find attached the Updated Legislative Report from Lobbyist Rick Armitage.

Bike to Work Day event was held Friday morning, the K-9 Benefit Concert is Friday evening, the Mayor's Fun Bike Ride is Saturday morning, and our annual Memorial Day Parade will take place on Sunday afternoon! Lots of great events to participate in this weekend, and I hope you will be there to participate

and/or enjoy.

The no stopping, standing or parking signs are up on New London.

Reminder - we have the Comprehensive Development Plan meeting Monday evening.

Activity or Project:

Noise Ordinance Review

Description:

I can report that Compliance Environmental continues to complete research and is developing a presentation that will show the mechanics of our ordinance and recommended changes based on their research and feedback during the workshop. At this time we expect a presentation at a July Council meeting.

Status: In-Progress

Expected Completion: 7/10/2015

Execution Status: On Track

Activity or Project:

Community Garden

Description:

Please note that the community garden is open for business and planting to its participants. I commend the Parks and Recreation Department for its work to offer a quality, well thought out site for residents to garden. The date for the official opening is being scheduled, and we will share the date as soon as it's confirmed.

Status: Near Completion

Expected Completion: 5/29/2015

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Administration - Deputy City Manager

Notable Notes:

- Working with Purchasing team to get the RFP out for surface parking lot equipment; lot of expressed interest. We are working diligently to hit timelines to return back to Mayor and Council soon.
- Working with various employees transitioning into retirement and post-retirement benefits.
- The **City Blood Drive will be July 30**, on site, and anyone can register through Delmarva Blood Bank. We added available spaces for donors after 2014's full donation and success.
- I attended the ICMA Northeast Summit, which is a quick 2-day training opportunity. Wonderful opportunity to work with peers from the region, and get training seminars.

Activity or Project:

2015 Police Candidate Recruitment

Description:

This past Saturday, May 9, I worked with various members of the Police Department to facilitate the written test assessments, which then candidates immediately were given the physical agility test. This candidate recruitment is working towards selecting 3-5 applicants for the September 14 State Academy.

Status: In-Progress

Expected Completion: 8/14/2015

Execution Status: On Track

Activity or Project:

Fire Protection Specialist

Description:

I will work with members of the Planning & Development team, as well as one (1) outside subject matter expert, to facilitate interviews. This recruitment is to replace Bill Street with his retirement, and we hope that we can have a first week of June start of the new team member.

Status: Near Completion

Expected Completion: 5/22/2015

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Alderman's Court

Notable Notes:

We processed 50 arraignments, 33 trials, 12 case reviews, 12 capias returns and 2 building code trials.

We also videoed one prisoner from Howard R. Young Correctional.

Activity or Project:

Court Sessions

Description:

This past week we held 3 courts sessions and one case review session.

Status:

In-Progress

Expected Completion:

5/15/2015

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Community Relations

Notable Notes:

This week is a particularly busy one for promoting a wide variety of events, starting with another Spring Concert Series performance on Thursday, 5/14, Bike to Work Day on 5/15, the K9 Konkert and fundraiser Friday (5/15) evening, the Mayor's Ride on Saturday, 5/16 and the Memorial Day Parade on Sunday, 5/16.

There are a number of updates on Downtown Newark Partnership initiatives as well:

Meeting Date/Location Change

As part of the enhanced security in the Municipal Building, we are moving evening public meetings to the Council Chamber downstairs, and, as such, are changing our regularly scheduled meetings to the second Thursday of each month (the next will be Thursday, 6/11) based on availability.

New Night Downtown

Registrations are progressing well. "Art on the Lawn" is particularly successful, and the Newark Arts Alliance has requested additional space along Main Street and/or Academy Street, which we will be able to accommodate. Commercial registrations are strong as well and have passed fifty (50) registered businesses and organizations, most of which from downtown.

Gable Music Ventures will, again, be organizing our musical entertainment in three locations – one approximately in front of 58 East Main, another approximately in front of the Post Office, and another near Choate Street, providing an even distribution of entertainment throughout the event. Parks and Recreation staff are working to coordinate another successful year of the Kids' Games area at the western end of the event, and both the Newark Police Department and Public Works & Water Resources staff are prepared for their respective support roles.

Pavement Markings

We are thrilled to announce that pavement markings have been installed on East Main Street to show the way to Municipal Lots 1, 3 and 4. We will consider additional markings to highlight entrances up Center Street and/or Delaware Avenue based on feedback. As discussed at the previous meeting, getting DelDOT approval to experiment with these types of markings was no small task, so we are happy to see the project finally come to fruition! Two photos should be attached.

Gift Card Program

Our gift card program continues to be successful, nearing the \$300,000 mark in terms of dollars loaded onto gift cards, and thus committed to being spent downtown. In 2014 alone, \$69,930 was loaded onto gift cards, and \$61,180 was spent downtown via downtown gift cards.

Our program was originally set up with Maverick Solutions, which was subsequently acquired by Fiserv, another financial service company. At this time, however, Fiserv is seeking to exit the gift card marketplace. We have been referred to another, similar company, TransCard, which is capable of setting up a similar "Restricted Authorization Network" gift card program. Their pricing schedule is attached. A direct comparison isn't totally possible, as TransCard's pricing on a per-card basis is \$0.25 higher than that of Fiserv, however, with Fiserv we currently pay additional fees for customer service needs – particularly \$0.25 per call for automated customer service calls and \$1.00 per minute for live operators, costs that are

included in TransCard's "cost of plastic." So, the pricing structure is more predictable than the previous system that we utilized.

TransCard's proposal also provides pricing for card holders, at \$0.50 each. These are not as elaborate as our current holders, but knowing the pricing is valuable. Currently our holders cost approximately \$0.46 each, and are typically ordered in quantities of 5,000. If the quantity ordered is smaller, the pricing rapidly increases to \$0.76 each for 2,500 and \$1.50 each for 1,000.

We anticipate using approximately 2,200 cards per year in the upcoming year, if trends continue; so total costs are anticipated to be under \$5,000/year to continue our gift card program using the TransCard solution. Additionally, after the first year, inactivity fees on unused balances are anticipated to further defray these costs.

Fiserv is committed to assisting us transition, but is seeking the transition to happen as quickly as possible, ideally over the summer, which presents us an ideal time to reprogram our merchants to the new system. There will still be no cost to the merchant to participate, nor will the merchant be required to purchase any additional equipment.

Converting to the new system will be no small undertaking, as we'll have to re-swipe and re-program all of the merchants who presently take the gift card. That said, it presents an opportunity for us to reach out, again, to many of the merchants that we've not had success in getting to participate in the past – we are hoping that we can add several more merchants over the summer!

CSX Bridge Mural Repainting

The mural artist and Public Works are coordinating the cleaning and repainting of the bridge, and have elected to delay the start until after the end of the UD school year. Weather permitting, we anticipate the work to be completed by New Night.

Activity or Project:

New Night Downtown

Description:

Registrations continue to be strong, and posters to advertise the event are being distributed throughout the downtown area. We are looking forward to another successful year!

Status:

In-Progress

Expected Completion:

6/13/2015

Execution Status:

On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

The electricians have been escorting contractors into the substations for infrared scanning and spraying for weed control. As a result of one of scans, the line crews had to switch out half of the 34kV circuits in order to fix a hot spot found on one of the breakers. While half the 34kV bus was out engineering and electricians repaired a different breaker. An O ring was replaced so that the hydraulic pumps were not frequently running. The line crews fixed several other hot spots that needed immediate attention.

The base for the new East Main Substation transformer slated to arrive in June was prepared. A contractor dug and lined an oil retention pit, filled it with stone, and installed custom concrete ties for the transformer to sit on. Engineering met with the fence contractor to go over the repairs that will need to be made after the crane sets the transformer and alterations needed to regain access to the area behind the station blocked by the new construction at the site of the old bowling alley.

The electricians also worked on pumps at the water treatment plants and fixed the timers for the lights on tennis courts, while engineering met with the general contractor fixing the facade at the Washington House to go over the safety aspects involved with having scaffolding in proximity to the electric lines.

Activity or Project:

Newark Shopping Center

Description:

Distribution infrastructure consisting of underground primary cabling and pad mount

transformers to Campus Circle and the shopping center.

Status: In-Progress

Expected Completion: 9/1/2015

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Finance Department

Notable Notes:

I attended the Conservation Advisory Commission (CAC) meeting on May 12, 2014. Representatives from the installer, Solair, LLC and DEMEC's Energy Services Manager Scott Lynch were in attendance to present information about the performance of McKees Solar Park since commercial operation began on October 8, 2014. Despite the unfavorable winter period, particularly the month of December, 2014, McKees Solar Park has been outperforming expectations and has outperformed similar systems in Delaware since installation. The Park has produced over 150 megawatt-hours since October.

McKees production reporting is publicly available here:

https://enlighten.enphaseenergy.com/pv/public_systems/yJBx466968

We recently received our 90th of 200 available solar investments, and we anticipate additional donations and investments after the reporting and advertising we'll be doing over the summer. To date, we have received over \$9,000 in donations and investments in support of the Solar Park.

Payments and Utility Billing

The group handled 681 phone calls the week of 5/4/15 with an average call length of 3:43 and an average hold & queue time (average speed of answer) of 6:33. The group also processed a total of 4,566 utility payments and CityView transactions while the Welcome Center processed 430 visitors. 373 service calls were initiated by Payments and Utility Billing in response to the calls and visitors. The Finance Department's customary statistics, in addition to new data available with the VOIP technology, continue to be maintained on a weekly basis in 2015 to develop key performance indicators.

Accounting

The accounting team continues to work on the year-end financial statements and related work in connection with the annual audit; see additional information reported in the Independent Financial Audit project detail.

We have also begun preparing for the 2016 budget process. The first round of administrative budget meetings has been scheduled for the last two weeks in May and the first week of June. The departments will focus on the operating budget in the initial round of meetings. Items such as meeting summaries and preliminary budget drafts will be posted to 2016 Budget Central as they become available.

Activity or Project:

Independent Financial Audit - 2014

Description:

The Comprehensive Annual Financial Report ("CAFR") Fund Statements for 2014 have been drafted and submitted to the City's independent auditors. Staff completed the outstanding field work items. The draft CAFR Government Wide Statements, Fund Financial Statements, and the tables supporting the Note Disclosures are all complete. Last week, we completed the Note Disclosures, the vast majority of the Statistical Reports, and the Final Schedule of Federal Awards. Work on Management's Discussion and Analysis (MD&A) continued this week, and the production of the CAFR document itself will begin in the coming weeks.

Status: In-Progress

Expected Completion: 6/30/2015

Execution Status: On Track

Activity or Project:

Billpay Efficiency Project

Description:

Fiserv, the intermediary that executes the billpay feature on behalf of the majority of local banks servicing our residential utility customers, has assigned a project manager to assist the City with the implementation of an efficiency initiative to convert paper checks to electronic payments. We conducted a kick-off meeting on 5/12/15 to discuss the file layout, account number conventions, non-sufficient funds and reversal procedures, account identification procedures, and key contacts. The first implementation meeting was held on 5/14/15, and testing is expected to begin within two weeks.

Status:

In-Progress

Expected Completion: 7/1/2015

Execution Status: On Track

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Parks and Recreation Department

Notable Notes:

On Monday night Council approved Contract No. 15-03 for the renovation of 10 tennis courts. The work will be completed during the summer months.

Last Thursday Recreation Superintendent Spadafino and I attended the Delaware Bike Summit in Dover.

Our newest parks venture is now open! The Newark Community Garden, located at Fairfield Park, is officially open to the more than 40 gardeners who have registered for a garden plot. Many thanks to park personnel for their hard work over the past few weeks getting the site ready. I also must extend a thank you to the PW&WR and Electric Departments and the Christina School Districts Networks program students for their assistance.

I have been working on various aspects of grant awards for park projects.

Last Wednesday we planted a tree at West Park Elementary School commemorating Arbor Day. We involved students from the school to help with the planting and discussed with them how to properly plant a tree and the importance of trees in our community.

The crew committed time this week at Rittenhouse Park preparing the site for this summer's Rittenhouse Day Camp program.

Recreation Supervisor Bruen committed considerable time with final plans for this Sunday's Memorial Day Ceremony and Parade. The ceremony will be held on the U of D Green at 1 p.m. and the parade will follow at approximately 2 p.m.

We held our first Spring Concert last Thursday evening at the Academy Building lawn. Approximately 50 people came out to enjoy the performance. The concerts will continue throughout the spring on Thursday evenings from 7 - 8 p.m.

We are committing considerable time preparing the Wilson and Dickey Park pools for the summer months. The pools will operate Tuesday - Saturday from June 9 - August 15.

The IT Department is nearly finished creating a GIS Parks Map for the City's website. I want to recognize Roberto DeDeus (IT Department) and Tyler DeBruin (Parks and Recreation Department) for their considerable time and effort working on this project.

The recreation staff committed considerable time planning the training and orientation sessions for this summers camp counselors and recreation leaders.

Activity or Project:

Community Garden

Description:

The Newark Community Garden is open for business!!

Status:

Completed

Expected Completion:

5/15/2015

Execution Status:

Completed

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Code Enforcement

- Some time was spent this week reviewing applications for the Fire Protection Specialist position created by the retirement of Bill Street. Interviews are set for Thursday, May 14, 2015. Time was also spent working on solutions for plan review in the meantime.
- Some time was spent preparing for the Division's 2016 Operating Budget proposal.
- This week building permits were issued for the locker room conversion at the Bob Carpenter Center, Independence Prosthetics Orthotics (550 S. College Ave., Suite 113) and 2 more houses at Newark Preserve.
- A certificate of occupancy was issued for 165 E. Main Street this week.
- This week footings were poured for the last 2 buildings at Alder Creek.
- Construction has started for a new house at 224 Dallam Road.

Economic Development

- Some time was spent on Taste of Newark planning.
- More than 150 gift cards were sold in the past week.
- Information and guidance was provided to two separate businesses considering opening in Newark this week.

Facilities Maintenance

- This week the sink in the 1st floor of the police station bathroom was repaired.
- Also in the Police Station, furniture was moved this week and wall touched up in the Master Corporal's office.
- This week the City Secretary's bathroom was put back together and made usable.

Parking

- Maintenance staff have been mowing in the parking lots and painting bumper blocks this week.
- Acting Parking Administrator Courtney Mulvanity spent considerable time providing lot tours and information to multiple vendors for the Surface Lot equipment RFP.
- The division completed research on a radio system to be used by Parking Enforcement Officers in anticipation of the transfer of parking enforcement operations to the Parking Division from the Police Department.
- Some time was spent preparing for the Division's 2016 Operating Budget proposal.
- The Division is also pleased to announce the installation of pavement markings to highlight the entrances to municipal parking lots on Main Street. The division believes that the markings will assist customers in finding the off street lots' alley entrances, which has been an identified problem for some time. The division thanks Community Relations Officer Ricky Nietubicz for working with DelDOT to secure permission to install the markings which had previously been prohibited and the Public Works and Water Resource Department for the installation.

Planning

- Development Manager Mike Fortner helped organize **Bike to Work Day** to be held this

Friday, May 15th from 7:30–9 a.m. at Mentors Circle on the UD Campus at the corner of S. College Avenue and Kent Way. Bike to Work Day is organized by the Newark Bicycle Committee, in partnership with the City of Newark and the University of Delaware, and is intended to highlight National Bike Week (May 11-15) in the Newark community and provide a light breakfast food for participants to enjoy before completing their commutes to work. The Newark Bicycle Committee will also be presenting the award to the City of Newark for being designated by the League of American Cyclists as a "Bicycle Friendly Employer" at the bronze level.

- Some time was spent this week preparing information for the Planning Commission on the Rental Housing Needs Assessment Study, including the results of Phase 1 and the scope of work for Phase 2, so that Commission members can consider the task to determine interest in serving on the Phase 2 Steering Committee as per Council's request for 2 members.
- Some time was spent on revisions to the draft memorandum on floodplain ordinance amendments. The Department hopes to have the memo to Council by the end of next week.
- Some time was spent reviewing potential developments for their readiness for Council review.
- On Friday afternoon, Monday afternoon and on Wednesday morning department staff met with developers to discuss potential development projects.
- Some time was spent preparing for the Division's 2016 Operating Budget proposal.
- The following were also completed this week:
 - 11 Deed Transfer Affidavits
 - 1 Plan Review
 - 9 Building Permit Reviews
 - 5 Certificate of Occupancies

Activity or Project:

June Planning Commission Meeting

Description:

Considerable time was spent this week preparing for the June Planning Commission. At that meeting the Commission will consider Code amendments as they relate to accessory use and the definition of neighborhood. The meeting is scheduled for Tuesday, June 2, 2015 at 7 p.m. in the City Council Chamber. The only other business on the Commission's agenda that night will be the election of two members to serve on the Phase 2 Rental Housing Needs Assessment Study Steering Committee. The Department is hopeful that the meeting will result in recommendations, which Council can then soon consider regarding these important issues.

Status: In-Progress

Expected Completion: 6/3/2015

Execution Status: On Track

Activity or Project:

Comprehensive Development Plan V

Description:

Some time was spent this week finalizing revisions on the Comprehensive Development Plan V. The next Council Workshop is on Monday, May 18th to review Chapter 11: Annexation and Chapter 12: Implementation.

Status: In-Progress

Expected Completion: 8/24/2015

Execution Status: On Track

Activity or Project:

Board of Adjustment Meeting

Description:

Some time was spent this week preparing for the Board of Adjustment's May 21, 2015 meeting during which the Board will hear the appeal of Howard Krinsky of 3 Prospect Avenue for variances for minimum lot area, maximum lot coverage and occupancy limits to accommodate redevelopment of the property.

Status: In-Progress

Expected Completion: 5/21/2015

Execution Status: On Track

Department:

Police Department

Notable Notes:

On May 12th at approximately 3:15 a.m., Master Corporal Jay Conover initiated a traffic stop for a motor vehicle violation. As a result of the stop, two females were arrested for possession of 133 bags of heroin, 4 grams of crack cocaine, and seven grams of marijuana. One of the women also had outstanding warrants. As the investigation continued, it was determined that the two women were working as prostitutes out of a local hotel. A male was subsequently arrested for promoting prostitution and endangering the welfare of a child who was present while the prostitution was taking place. This was a great investigation led by Master Corporal Conover and the members of C Platoon.

We continue to receive reports of telephone scams. Most recently, a female resident received a call from an unknown person stating that the resident's brother had been involved in a motor vehicle accident involving a gang member. The resident was instructed to wire \$1,600 via Western Union or her brother would be killed. The caller also stated they were in possession of her brother's cell phone and if she tried to call it, they would kill him. After the money was wired, the resident received a phone call stating that her brother was released. When the brother was contacted, he stated he was shopping and had not been involved in an accident. The money transfer was tracked to Puerto Rico.

Arrangements are in place for this weekend's Memorial Day Parade, and for the upcoming Newark Night.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 5/13/2015

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

I completed the final review of the plans and specifications for the south well field filter rehabilitation project. Once these revisions are made we will be ready to advertise the contract

Tim and I performed some additional site reconnaissance at the Rodney parcel.

Continued preparing information for the 2016 operating budget.

Field crews worked with the Planning Department to install parking lot "P's" on Main Street to assist in wayfinding efforts.

We held a pre-bid meeting for the 2015 handicap ramp contract.

We held the bid opening for the refuse contract. As this is an RFP as opposed to a contract we now have begun reviewing and scoring the submissions.

We have received the draft DelDOT agreement for resurfacing of Rt. 4 between South College and Elkton Road and Elkton Road between Casho Mill Road and the Maryland state line. This work is currently scheduled to be underway this summer (2015).

We began preparation of an application for the Transportation Alternatives Program which provides funding for projects that improve alternate modes of transportation. We are working with the DNP Design Committee to submit a project that would improve the existing crosswalks and streetscape on Main Street by shortening pedestrian crossing distances, improving sight distance, adding bike parking, and seating. I have received feedback from WILMAPCO that this project meets the grant parameters and it was also identified as a key safety improvement in the "Newark Transportation Plan."

Activity or Project:

Concrete Tank

Description:

The contractor has begun making the concrete repairs. Our crews have been clearing brush and improving access so the painting crew can access the full perimeter of the tank.

Status: In-Progress

Expected Completion: 6/25/2015

Execution Status: On Track

Activity or Project:

Transfer Station Closure

Description:

City crews have continued removing components of the transfer station including buried infrastructure. We were able to sell the compactor on Municibid and the purchaser was on-site this week with a crane lifting it out.

Status: In-Progress

Expected Completion: 9/1/2015

Execution Status: On Track

Activity or Project:

2014 Street Program

Description:

The paving contractor is scheduled to be in to pave Old Oak and Dallam Roads starting on the 27th of this month.

Status:	Near Completion
Expected Completion:	6/30/2015
Execution Status:	Behind Schedule

5/10/2015	to 5/16/2015

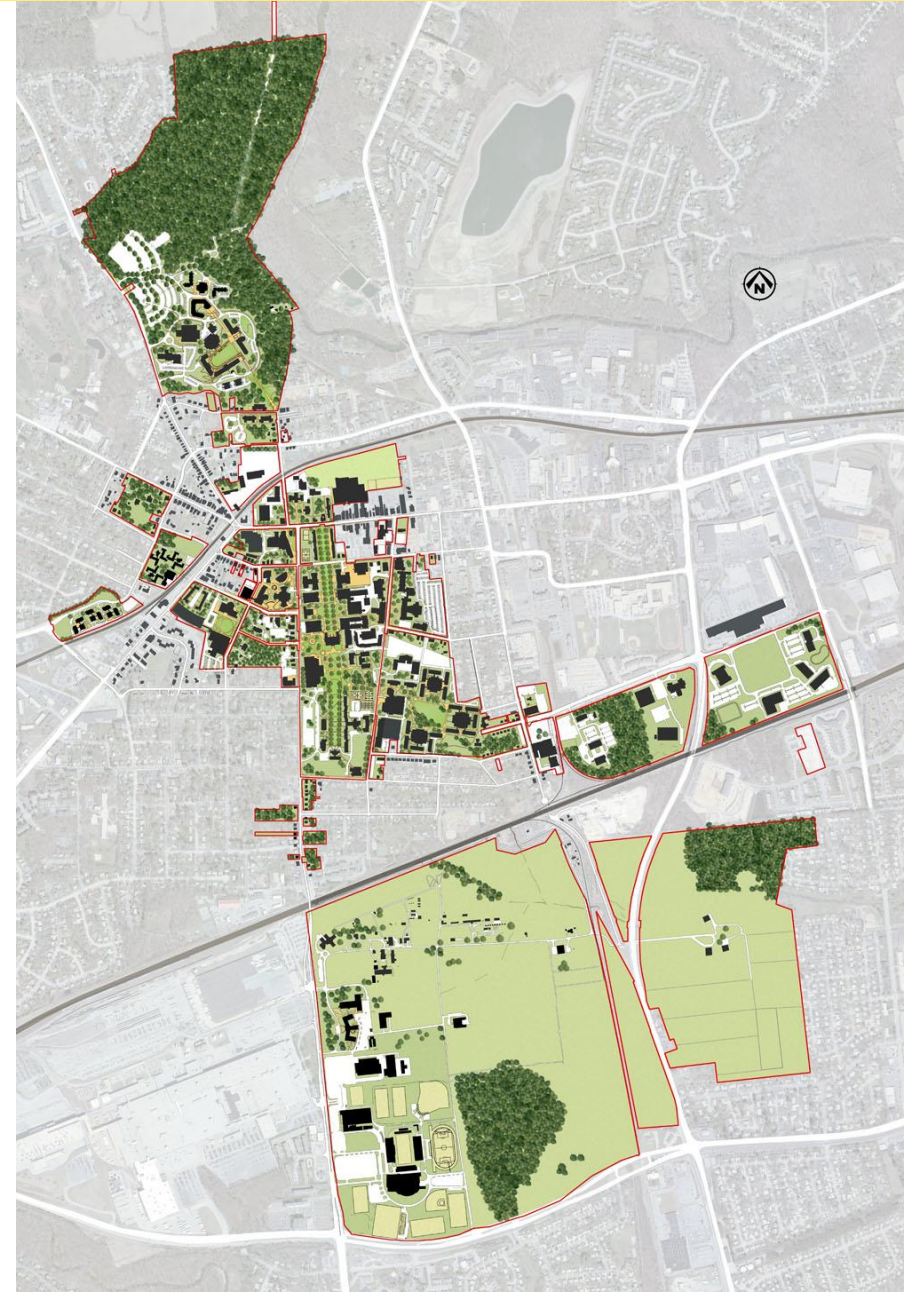




Planning Principles

The Campus Capacity Study acknowledges UD's rich history while providing opportunities to strengthen University leadership in education and research.

- **Campus Experience**
- **Campus Capacity and Architecture**
- **Campus Connectivity**
- **Sustainable Growth**
- **Community Engagement**

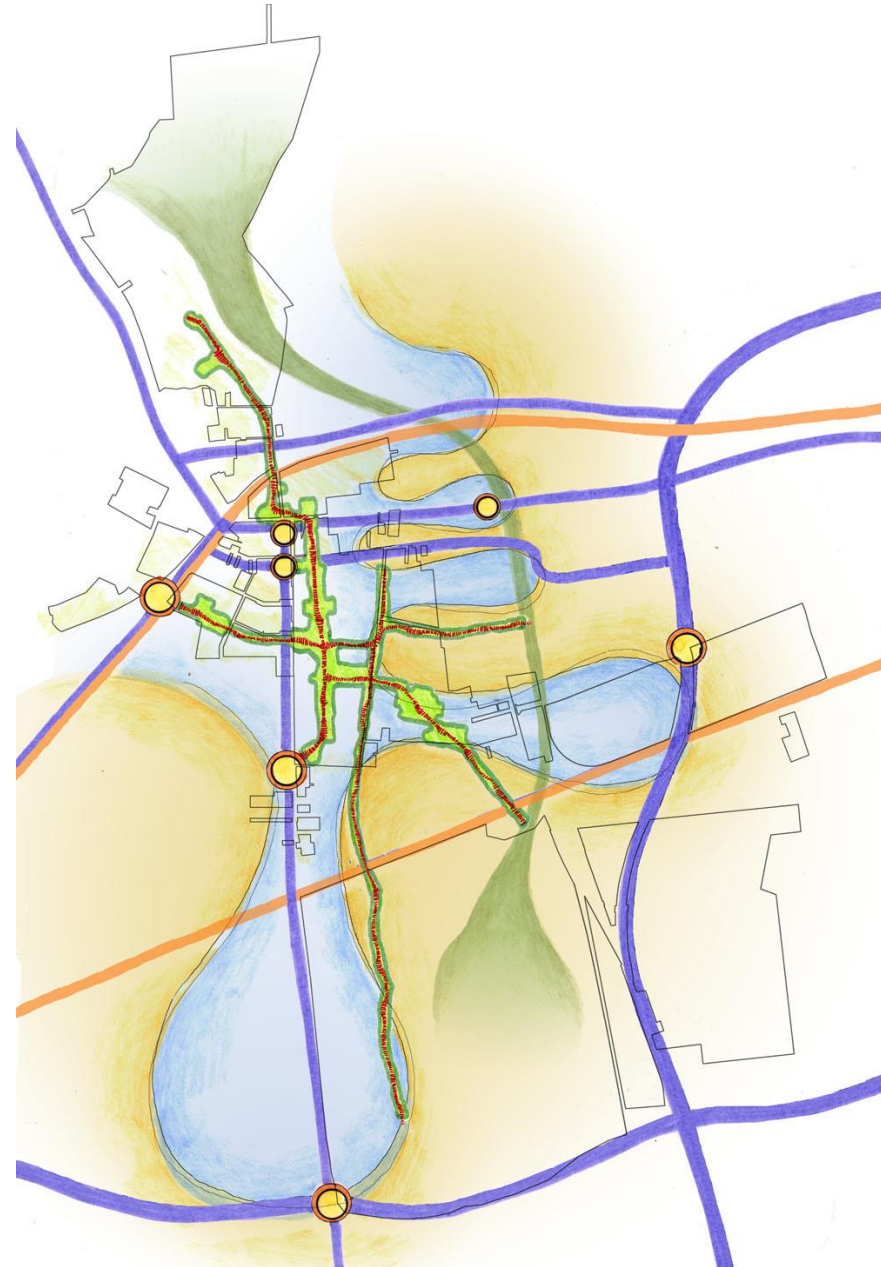




Recommendations

Concepts for future development:

- Use coherent growth and planning principles to solve campus challenges.
- Preserve historic core.
- Recognize and develop the core as UD's central academic and social hub.
- Build connections between segmented parts of campus.
- Expand to the east with strategic use of height and density.
- Provide a clear sense of arrival and identity through strategic points of entry.





Recommendations

West Campus

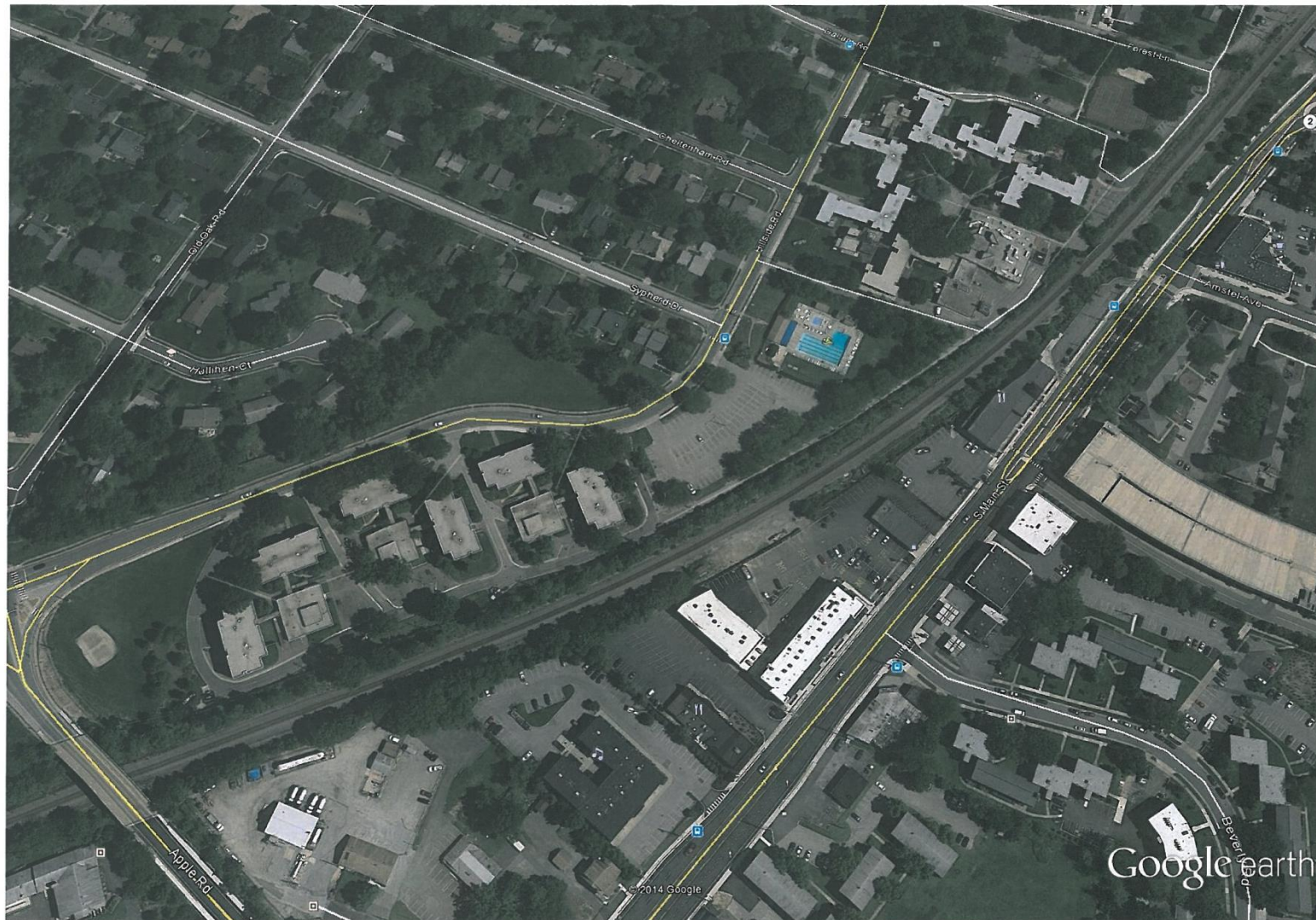
- Relocate Rodney housing to East and North Campus.
- Repurpose Rodney site for recreation and/or low-traffic programs.
- Repurpose Dickenson Complex for low-traffic activities.



Recommendations

Central West Campus

- Avoid campus expansion into established Old Newark neighborhood.
- Continue to capitalize on the use of Elkton Road as an entry corridor for programs with external or outreach components, such as Expanded Business School, education programs, and fine arts.





Dickinson, 8.39 acres : Rodney, 7.24 acres = 15.63 acres



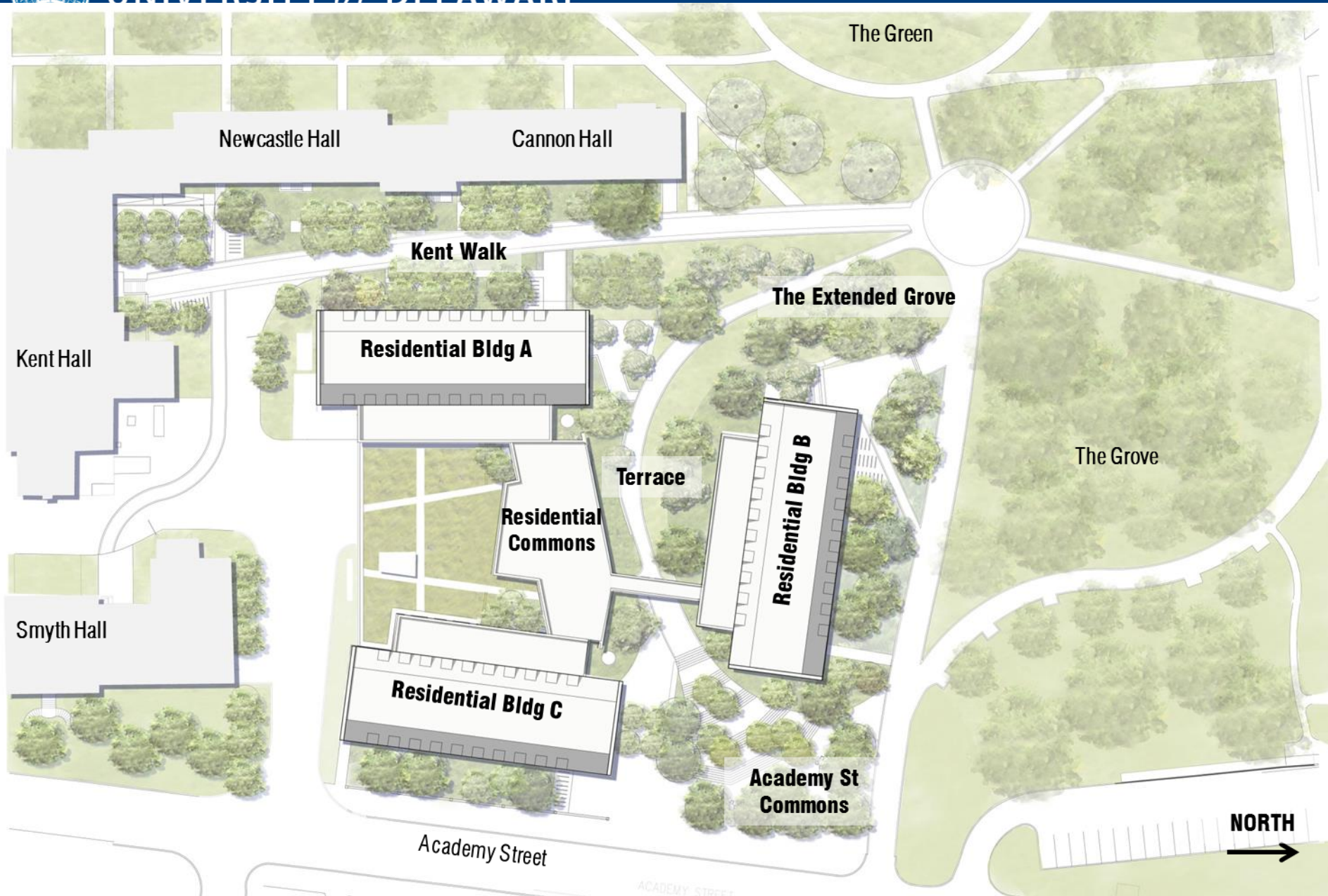
Zoning Map



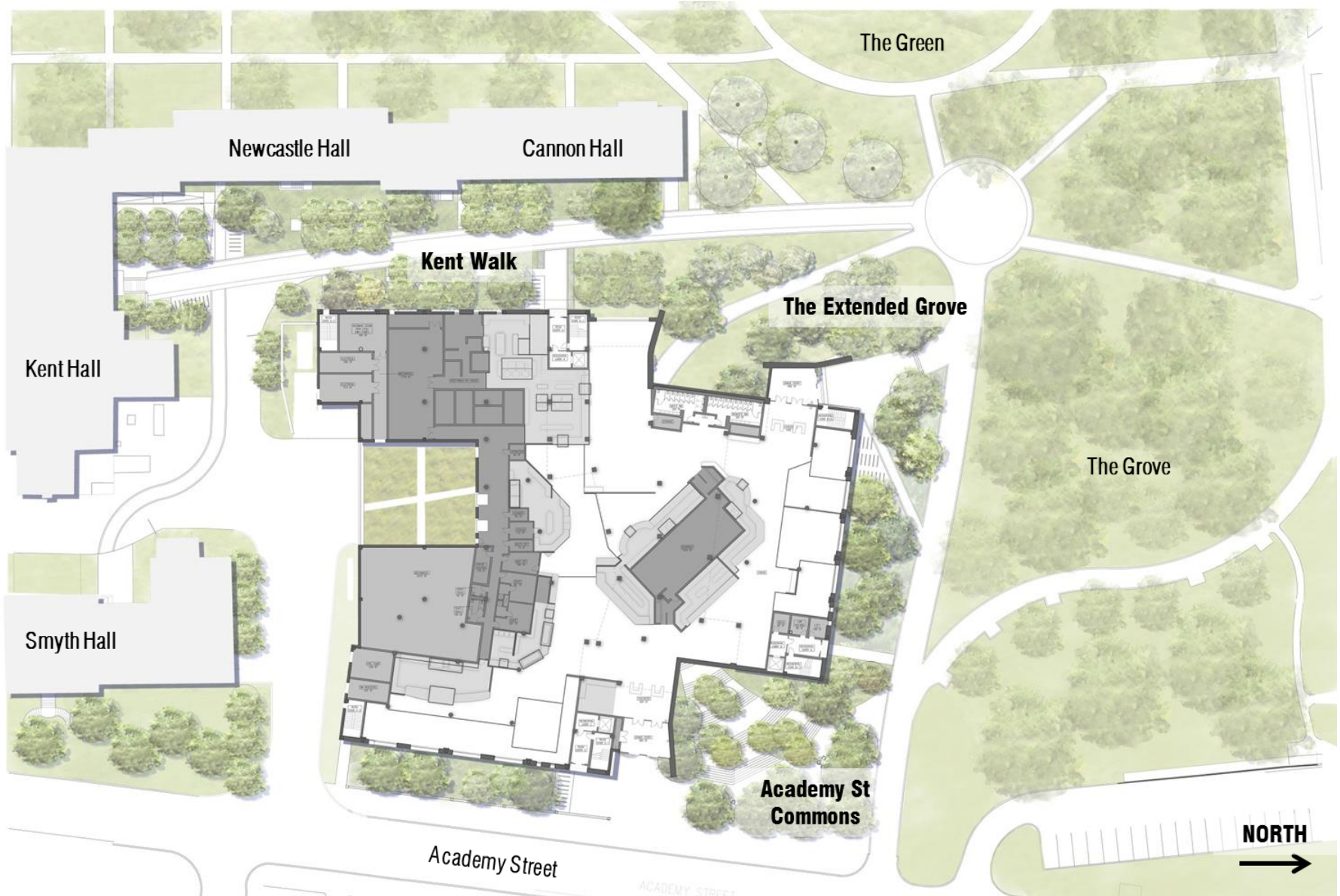
SOUTH GREEN & ACADEMY STREET

0' 100' 200' 400'





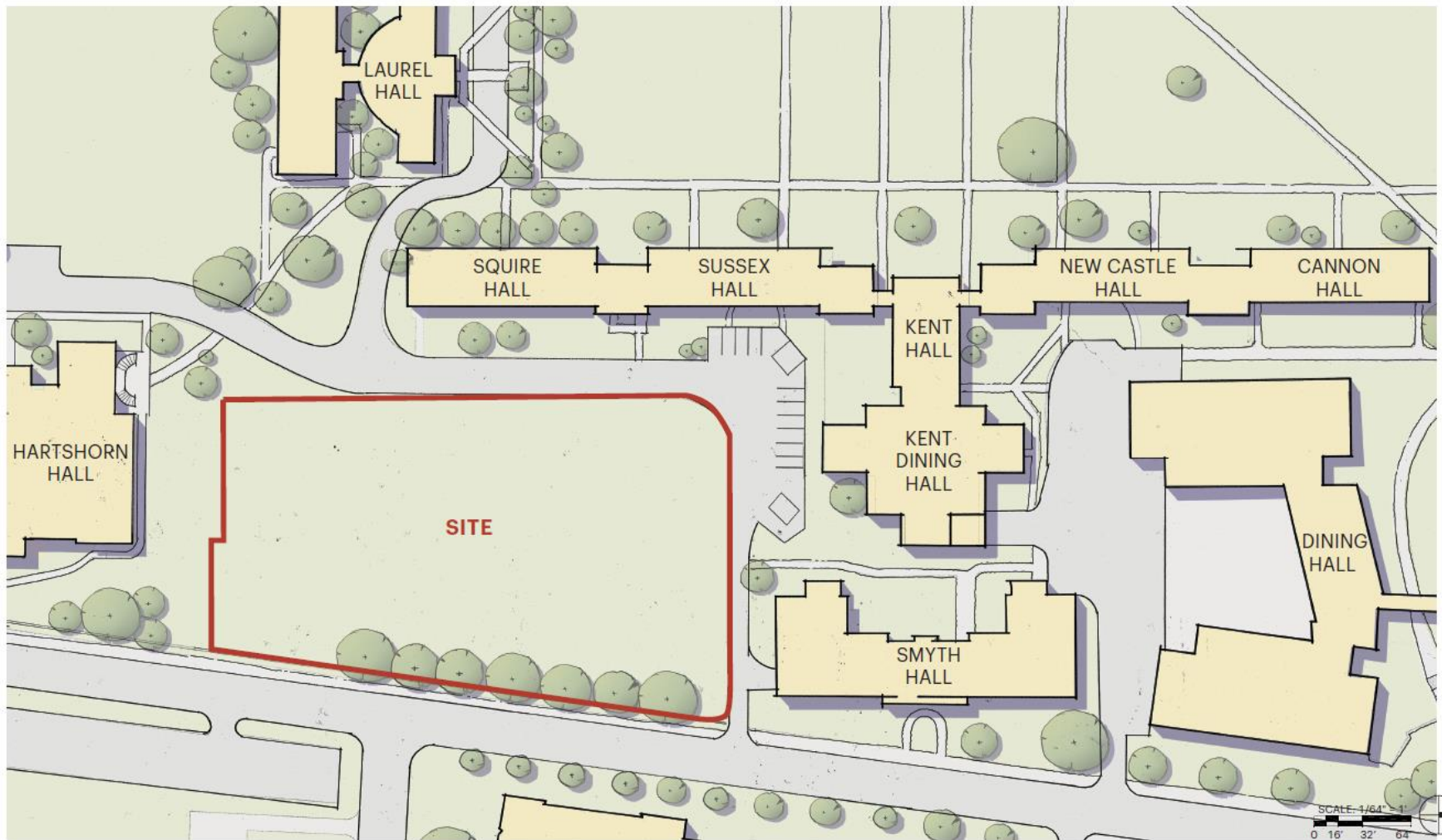
SITE PLAN – RESIDENTIAL FOOTPRINT

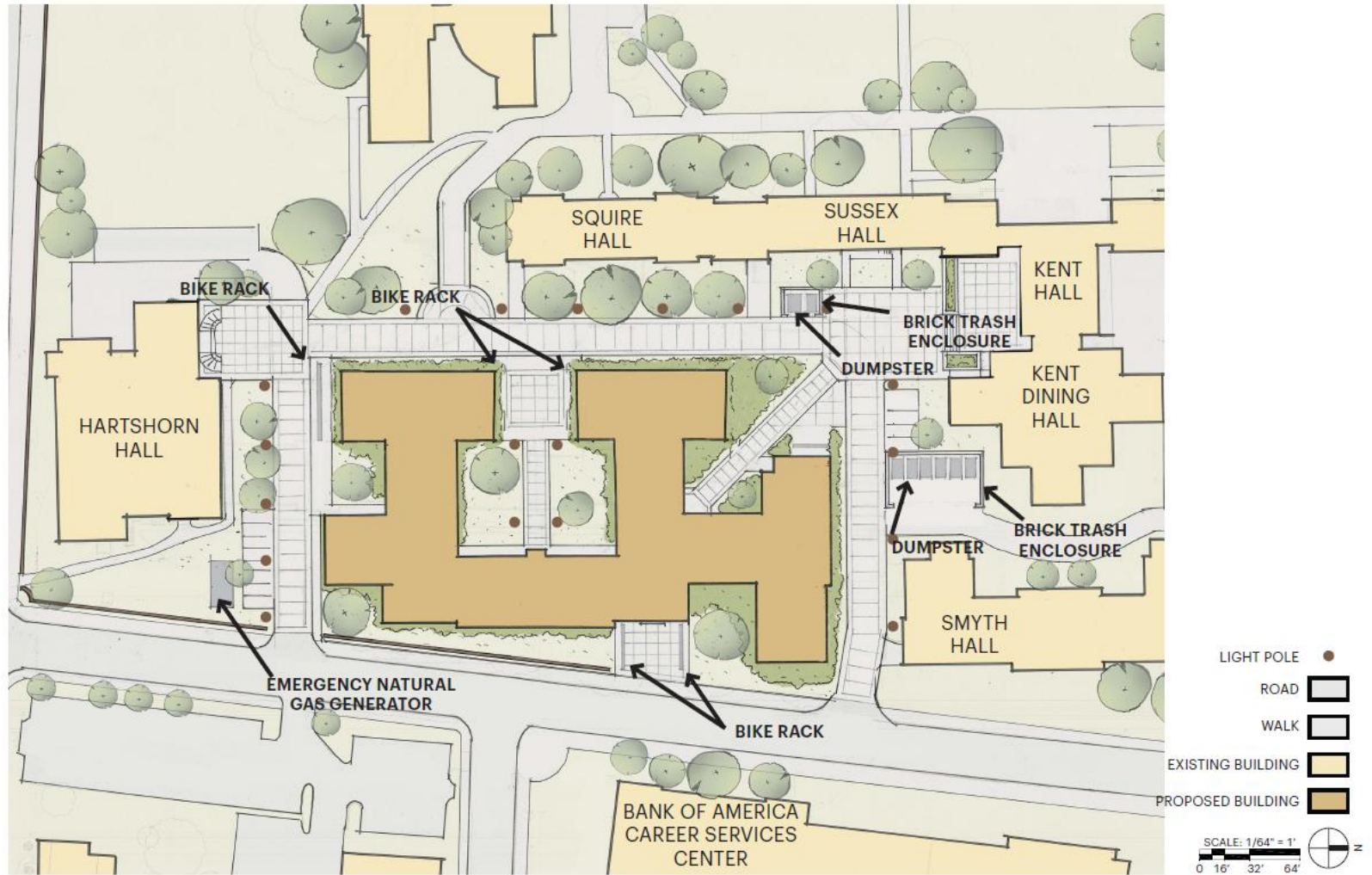




UNIVERSITY *of* DELAWARE









SOUTH ACADEMY STREET RESIDENTIAL HALL
NEWARK, DELAWARE

CHARACTER SKETCH 2
JANUARY 22, 2015



CITY SECRETARY'S OFFICE

CITY OF NEWARK

220 South Main Street • Newark, Delaware 19711

(302) 366-7000 • Fax (302) 366-7067 • www.cityofnewarkde.us

May 11, 2015

Mr. Matt Dooley
Delmarva Teen Challenge
Walk for Hope Coordinator

(SENT VIA EMAIL: dtcwalk4hope@gmail.com)

Dear Mr. Dooley:

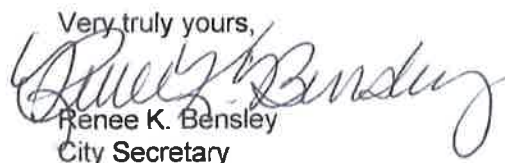
We have reviewed your request to conduct a door-to-door *Walk for Hope* within the city limits of Newark on behalf of Delmarva Teen Challenge. This activity will take place on May 16, 23, and 30 and November 14, 21 and 28, with a group of four to six representatives of your organization. Your request has been approved subject to the following:

- Solicitation is permitted between the hours of noon and 5:00 p.m. on Saturdays. There shall be no soliciting on holidays declared as such by the federal government.
- Solicitation is prohibited from the properties of persons who display "No Peddlers" or "No Solicitors" signage or other similar postings.
- Flyers or printed material must be handled directly to individuals and may not be left on properties.

In view of your organization's non-profit status, a permit will not be required for this activity. By copy of this letter to the Newark Police Department, we are making them aware of your plans to be in the City of Newark and have provided them with your contact phone number (302) 629-2559.

Thank you for your anticipated cooperation. If you have any questions, you may contact my office.

Very truly yours,



Renee K. Bensley
City Secretary

rkb:av

cc: Carol Houck, City Manager
Chief Paul Tiernan, NPD

ISSUE	DATE INTRODUCED	SPONSORS OR AGENCY OR WHO MANAGES	STATUS	SYNOPSIS	CITY POSITION
HB 6	1/20/2015	Baumbach/Sokola	House Administration	limit UD zoning immunity	N/A
HB 37	1/29/2015	J.Johnson/Townsend	H. Judiciary	limits employer access to criminal history	N/A
HB 39	1/29/2015	Keeley/Henry	House ready list	decriminalizes < 1 oz. of marijuana	N/A
HB 42	3/12/2015	Kowalko/Sokola	House Administration	eliminates UD exemption to FOIA	N/A
HB 86	4/16/2015	Dukes/Hocker	H. Labor Comm.	allows City to opt out of PERB	N/A
HB 109	4/23/2015	B. Short/Townsend	Senate Banking and Business	limit Employer access to employee social media	N/A
HB 140	5/8/2015	Schwartzkopf/Blevins	H. Finance	increase DMV fees \$23.9M/yr.	N/A
HB 145	5/8/2015	Mulrooney/Marshall	tied to tax/budget negotiations	\$15K > to \$45K for renovations; \$100K > to \$500K for new construction	support, try to maximize threshold limit
SB 45	3/24/2015	Lawson/Carson	passed Senate	updates federal HR 218, LEOSA	N/A
SB 68	4/23/2015	Blevins/Schwartzkopf	Senate Judiciary	internet security issues for minors	N/A

local pre-emption		Mitchel/Blevins	drafting, 2/3?	eliminates "open carry" in Municipal facilities, cities must opt in	N/A
Municipal Street Aid	1/29/2015	Bond Committee, will begin deliberations after June DEFAC	tied to tax/budget negotiations	increase from \$3M to \$5M	
Clean Water Act ????		Mulrooney/Townsend rumor bill will be introduced	part of infrastructure negotiations & job creation	would create clean water trust fund	get copy of draft bill
Clean Water Act		DNREC	no action this session	\$\$ help and timelines	
PILOT		JFC	no action this session	T-29, Sect. 8318	
Hotel/Motel tax		League and city interest	continuing conversation w/ Bill Sullivan	what parameters give best chance of passing	
Green Energy		DNREC future plans		future incentives?	
unionization thresholds			no action this session	keep at current =25 or > level	





NEWARK POLICE DEPARTMENT

WEEK 05/03/15-05/09/15

INVESTIGATIONS

CRIMINAL CHARGES

	2014 TO <u>DATE</u>	2015 TO <u>DATE</u>	THIS WEEK <u>2015</u>	2014 TO <u>DATE</u>	2015 TO <u>DATE</u>	THIS WEEK <u>2015</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	4	0	1	1	0
Rape	1	3	0	1	1	1
Unlaw. Sexual Contact	4	2	0	2	1	0
Robbery	10	17	0	1	17	0
- Commercial Robberies	1	7	0	0	7	0
- Robberies with Known Suspects	0	1	0	0	0	0
- Attempted Robberies	2	2	0	0	5	0
- Other Robberies	7	7	0	1	5	0
Assault/Aggravated	4	2	0	4	12	0
Burglary	25	20	0	11	12	0
- Commercial Burglaries	4	3	0	4	1	0
- Residential Burglaries	21	15	0	7	10	0
- Other Burglaries	0	2	0	0	1	0
Theft	193	163	10	60	80	5
Theft/Auto	18	15	2	5	5	0
Arson	1	1	0	0	0	0
All Other	28	25	2	76	28	0
TOTAL PART I	285	252	14	161	157	6
<u>PART II OFFENSES</u>						
Other Assaults	104	117	10	87	65	6
Rec. Stolen Property	0	2	0	13	11	0
Criminal Michief	103	73	5	19	33	1
Weapons	10	5	0	20	41	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	155	108	6	275	168	15
Drugs	60	23	1	139	87	0
Noise/Disorderly Premise	249	167	10	128	86	3
Disorderly Conduct	67	66	2	90	41	2
Trespass	76	60	1	46	30	0
All Other	192	159	8	160	114	6
TOTAL PART II	1016	780	43	977	676	33
<u>MISCELLANEOUS:</u>						
Alarm	355	357	17	0	0	0
Animal Control	143	162	11	1	0	0
Recovered Property	86	89	8	0	0	0
Service	8964	10866	699	0	0	0
Suspicious Per/Veh	174	184	11	0	0	0
TOTAL MISC.	9722	11658	746	1	0	0

	THIS WEEK <u>2014</u>	2014 TO <u>DATE</u>	THIS WEEK <u>2015</u>	2015 TO <u>DATE</u>
TOTAL CALLS	756	13,598	1010	15,385



Newark Police Department
Weekly Traffic Report
05/03/15-05/09/15



TRAFFIC SUMMONSES	2014 YTD	2015 YTD	THIS WEEK 2014	THIS WEEK 2015
Moving/Non-Moving	3,171	3,558	98	179
DUI	67	77	1	4
TOTAL	3,238	3,635	99	183

PARKING SUMMONSES				
Meter Tickets	6,108	5,310	444	293
Parking Summons/IPR	2,003	2,427	132	116
Scofflaw Amount Collected	53 = \$10,894.50	21 = \$4,531.50	5 = \$1151.50	0 = \$0
TOTAL	8,164	7,758	581	409

TRAFFIC ACCIDENTS				
Fatal	2	2	1	0
Personal Injury	62	67	9	9
Property Damage (Reportable)	135	164	6	17
Property Damage (Non-Reportable)	217	146	17	8
Hit and Run	98	105	9	4
TOTAL	514	484	42	38