

City Manager's Weekly Report

Friday, August 14, 2015

Department:

Administration - City Manager

Notable Notes:

Mayor and Council -

Please take special note to the attached memo which outlines our intention to rebrand our City of Newark logo to a version that is more suitable to various media platforms as well as having a more modern color palette and fonts. Best of all, we have obtained this new logo without spending additional funds as we have taken over the rights to the former Greater Newark Economic Development Partnership's logo which we helped to fund. Full detail related to the decision is included for your reference as well as the logo itself. We are poised to begin using the new logo in the near future, most notably the repainting of the Windy Hills water tank. Let me know what you think!

As reported in an earlier weekly, the condemned property on Rockmoss went to Sherriff sale on August 11th. Solicitor Bilodeau reports that the City now has "equitable" title during the one year period of redemption (which allows anyone time to come forward to claim the home and pay all outstanding liens within the next 12 months). Staff will be checking the home monthly, and we will maintain the grass. It is secured. There were no other bidders.

Please find attached an Invitation to the Delaware Municipal Electric Corporation Annual Dinner Meeting on Wednesday, September 23rd. This event will also serve as DEMEC's second Joint Council Briefing.

An updated noise waiver associated with the Newark Shopping Center paving project is also attached in association with additional time required to finish.

Activity or Project:

CCI Safe + Smart Cities Effort

Description:

Please view the below link to review the CCI Safe + Smart City Blue Print:
https://www.dropbox.com/s/51ntxziuhbn5clz/CCI_NewarkPoster4_48x36_Finaltoprint-7-2015.pdf?dl=0

Status: Completed

Expected Completion: 8/7/2015

Execution Status: Completed

Activity or Project:

DEMEC Energy Efficiency Advisory Council

Description:

Attached please find the EEAC reports that have been provided by DEMEC since December 2014. We will also begin posting them on the website.

Status: In-Progress

Expected Completion: 8/13/2015

Execution Status: On Track

Activity or Project:

DEMEC Transmission Line Update

Description:

While the Salem Transmission Line Project (Project) has been approved by PJM, the State of Delaware Administration is strongly challenging the allocation methodology. At this point, while we believe the Project will significantly increase transmission-related costs of power supply to Delaware ratepayers, it is not possible to calculate the degree of impact. Currently, Transmission accounts for approximately 8.5% of total costs of power supply and has been increasing over the past three years as DPL and other transmission owners have been investing capital to rebuild and expand aging transmission facilities. DEMEC advises they will monitor and report to members as more firm details emerge.

Status: In-Progress

Expected Completion: 8/14/2015

Execution Status: On Track

Department:

Community Relations

Notable Notes:

This week we officially welcomed to Downtown Newark two new businesses, Grain Craft Bar + Kitchen on Thursday and Duck Donuts on Friday. Both events generated impressive social media engagement to cap widespread media coverage from outlets throughout the state, as of this morning, the post about Grain had generated 7,700 views and the post regarding Duck Donuts is nearing 4,700. With 2,139 individuals "liking" our page, this means the posts can be classified as "viral," meaning they were shared well beyond those who simply view our posts in their timeline regularly.

We are working on the next edition of a multi-subject bill stuffer, the first edition of which was very well received.

Numerous media inquiries were fielded regarding municipal broadband, the pending litigation regarding Trader's Alley and the potential rezoning of the Newark Country Club, as well as the closing of Kildare's.

We continue to work toward bringing the new gift card program online via TransCard solutions.

We are working closely with Public Works and Water Resources to refine various brochures about refuse

collection, yard waste collection, allowable recyclable items, bulk pickup procedures, holiday refuse changes and similar public-facing documents explaining our refuse services. Currently utilized brochures are somewhat dated, and can be made much more customer-friendly.

We are looking forward this weekend to the Top of Newark Triathlon at the Reservoir this Sunday, starting at 8 a.m.

We are working with the City Secretary's Office on building out our new cityofnewarkde.us/boards page and advertising it to better recruit volunteers for our various boards and commissions as vacancies come up.

We are working with the Conservation Advisory Commission to publicize the Better Newark Award, both to honor past applicants and to solicit new applicants, in particular, those who have built conservation- and environmentally-friendly landscapes and gardens.

Activity or Project:

12th Annual Taste of Newark

Description:

We continue to work with the University of Delaware HRIM staff and faculty as well as Mayor Sierer and former Mayor Funk on the 12th Annual Taste of Newark; sponsorship sales are going well and ticket sales are as well, as the event is approximately half sold-out, with a total of 1,000 tickets available. We anticipate selling out later this month.

Status: In-Progress

Expected Completion: 9/27/2015

Execution Status: On Track

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

The line crews fixed two hot spots that were found by our electricians last week performing infrared scans of circuits. They also repaired several low voltage issues found by using the smart meter system. One of the voltage problems at Victoria Mews was corrected by installing a new transformer.

The line crews also relocated primary wires and a service on South College Avenue because of conflict with the new Candlewood Suites being built and installed transformers at George Reed Village and Chimney Ridge.

The electricians have been working at City Hall fixing and relocating circuits, performing infrared scans on the aerial circuits and equipment, and fixing streetlight circuits.

Engineering has been working on the capital budget, using the smart meter system to identify any system voltage issues that can be proactively corrected, and doing initial evaluations on automatic reclosing systems.

Activity or Project:

Alder Creek

Description:

Installing underground cables and padmount transformers for the complex.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Finance Department

Notable Notes:

Payments and Utility Billing

The group handled 584 phone calls the week of 7/27/15 with an average call length of 4:49 and an average hold & queue time (average speed of answer) of 8:12. The group also processed 4,265 utility payments and CityView transactions while the Welcome Center staff greeted 382 visitors. 298 service calls were initiated by Payments and Utility Billing in response to the calls and visitors. The group's average speed of answer improved this week, and we are planning for the student move-in period just around the corner, which will result in higher call volumes.

Accounting

Deputy Finance Director Wilma Garriz is leaving Newark after more than 10 years in the Finance Department. She will be relocating to California with her family and taking a job as a Controller with a large water and sewer authority. Please join me in congratulating Wilma in her new career; the position was posted last week and I look forward to finding a strong replacement to fill Wilma's shoes. Wilma's last day will be Tuesday, August 11, 2015.

Several members of our team have been undergoing Munis training as we are upgrading to the latest version of Munis financial accounting software and migrating to a hosted solution. The IT Division is spearheading the project and has scheduled the testing and training for our department accordingly.

Activity or Project:

Purchasing Card Upgrade

Description:

We are working with Fulton Bank to upgrade the City's existing purchasing cards, or "P-Cards." The upgrade will reduce workload and improve efficiency by automatically posting transactions to the City's financial accounting system and reduce costs through a rebate program. There is no cost to the program upgrade. Last week, we provided an implementation questionnaire to Fulton and our IT group researched the accounts payable interface requirements of Munis, our financial accounting software vendor. This week, we shared the interface requirements with Fulton Bank's P-Card vendor and completed the final steps to generate the replacement cards. We also discussed P-Card parameters with Munis, our financial accounting software vendor.

Status:

In-Progress

Expected Completion: 10/31/2015

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Finance Department

Notable Notes:Payments and Utility Billing

The group handled 502 phone calls the week of 8/3/15 with an average call length of 5:14 and an average hold & queue time (average speed of answer) of 9:32. The group also processed 4,629 utility payments and CityView transactions while the Welcome Center staff greeted 453 visitors. Service calls initiated by Payments and Utility Billing in response to the calls and visitors totaled 236 last week. The group's average speed of answer was longer last week, as the start of student move-in season is just underway, which, along with the recent annual tax billing, is resulting in higher call volumes and higher visits.

Accounting

Deputy Finance Director Wilma Garriz left Newark after more than 10 years in the Finance Department. She relocated to California with her family and took a job as a Controller with a large water and sewer authority. The vacated position closes on August 19, 2015, and I look forward to finding a strong replacement to fill Wilma's shoes. Wilma's last day was Tuesday, August 11, 2015.

Several of our employees have been undergoing Munis training as we are upgrading to the latest version of

Munis financial accounting software. The IT Division is spearheading the project and has scheduled the testing and training for our department accordingly.

Administrative level Capital Improvement Program (CIP) budget hearings are being scheduled the next several weeks, and our goal is to present the CIP to the Planning Commission at its October 2015 meeting.

Activity or Project:

Purchasing Card Upgrade

Description:

We are working with Fulton Bank to upgrade the City's existing purchasing cards, or "P-Cards." The upgrade will reduce workload and improve efficiency by automatically posting transactions to the City's financial accounting system and reduce costs through a rebate program. There is no cost to the program upgrade. All replacement cards were properly enrolled and the physical cards have been received. They will be deployed once we integrate the vendor's reporting system (Elan) with the City's financial accounting system (Munis).

Status: In-Progress

Expected Completion: 10/31/2015

Execution Status: On Track

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Information Technology Department

Notable Notes:

- Cubicles have been installed and are working very well for the IT Department Team.
- Munis has been migrated to the cloud (SAAS).
- Additional Munis Modules are being implemented and will continue to do so through the remainder of 2015.
- IT has received additional A/V equipment for hosting public forums in the future.
- We continue to work with multiple ISP and fiber companies to determine the best solution for internal City WAN networking
- Otto Sanchez has been hired to fill the open position of Lead Desktop Support. Otto has worked with the IT Department for over a year as an intern.
- The EOC has finally been completed to 100% with the activation of the CAD Display Board.
- An iPad/Kiosk has been installed in the City Manager's Office to assist with job applicants and to continue our movement towards a more streamlined application process.
- With the recent release of Windows 10, the IT Department is busy refreshing existing equipment for testing as well as deployment.
- Much time has been spent working on the OpEx and CIP Budget for 2016.

Activity or Project:

Munis SAAS Migration and Upgrade

Description:

The City's Munis infrastructure has been migrated from on-premise to the cloud. All functionality is at 100%.

Status: Completed

Expected Completion: 8/7/2015

Execution Status: Completed

Activity or Project:

Municipal Broadband Research and Feasibility

Description:

Newark City Residents have shown interest in a Municipal Broadband Utility. The City is currently researching this utility and have scheduled a Public Workshop for October 7, 2015.

Status: In-Progress

Expected Completion: 12/31/2015

Execution Status: On Track

Activity or Project:

Direct Access VPN Infrastructure

Description:

With the proliferation of mobile devices (laptops, tablets, smart phones) the city has started a

project to introduce a replacement to its existing and inadequate VPN solution.

Status: Not Started

Expected Completion: 10/31/2015

Execution Status: On Track

Department:

Parks and Recreation Department

Notable Notes:

In 2011 we completed a Master Plan for the creation of parks and site improvements at the former Curtis Mill site, Old Paper Mill Road Park and the gravel parking area at Kershaw Park. Included in the Master Plan is the placement of a bicycle and pedestrian bridge over the White Clay Creek at Paper Mill Road. DelDOT supported the concept and submitted a request to the Federal Highway Administration (FHWA) to fund the project in it's Transportation Alternatives Program (TAP). The project has been awarded funding and like all FHWA projects, will require a 20% local match. The proposed location for the bridge is to the west of the existing vehicular bridge. Last Friday, Joe Spadafino, Tom Coleman and I attended a kick-off meeting with DelDOT representative. With the volume of bicycle and pedestrian traffic in that area, this separated bridge will create a much safer north/south connection over the White Clay Creek.

I completed park inspections last week and submitted a list of maintenance task to the parks division.

We committed time this week working with several developers on items relating to landscaping requirements.

Earlier this week we met with Nic DeCaire and Deb Preston to discuss a concept for the installation of a new Adaptive/Inclusive play feature in one of our parks. We're in support of the idea and plan to work with them to identify a site and participate in the selection process. They plan to generate the funds needed to purchase and install the unit through fund raising efforts.

We are continuing to prepare the department 2016 - 2020 Capital Improvements Budget program information.

The crew installed a composting bin at the community garden site. They also committed time with mowing and trash removal operations, watering of plant material, pruning trees and shrubs at various sites and removing wooden boarders from around play units.

This is the final week of summer camps. We had a great summer!! Job well done by our recreation supervisors and their camp counselors and recreation leaders.

The Dickey and Wilson pools will close for the season after this Saturday.

Recreation staff committed considerable time in their planning for the fall season.

We couldn't be more pleased with how well Dickey Parks Camp REAL went this summer. This was it's first year and we're looking forward to next year already. Thanks to Mayor Sierer and Councilwoman Haddon for attending and participating in the camp's last day activities.

We hosted a Computer Camp and Pottery Camp at the Wilson Center last week.

Last week eight volunteers devoted more than 286 hours to our youth programs. Reminder that next Friday we will host a volunteer appreciation picnic at the Wilson Center from 12 p.m. to 2 p.m. Thus far this summer, volunteers have committed 2,933 hours working with us. That's amazing!! Great job on the part of our recreation team in their efforts to recruit, train and utilize this much needed volunteer corps.

The Fall Recreation Newsletter is in the final editing stage. It will be distributed in the very near future. Lots of exciting programs and events are planned for the fall.

Activity or Project:

Fitness Station Installations

Description:

The four fitness stations have been installed along the James F. Hall Trail. Many thanks to Mayor Sierer and those involved with last falls Mayor's Masquerade Run for providing the funding to purchase the equipment.

Status: Completed

Expected Completion: 8/7/2015

Execution Status: Completed

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:Building Maintenance

- This week the lock on the bathroom partition at the George Wilson Center was repaired.
- The custodians waxed the dance studio floor also in the George Wilson Center this week.
- The toilet at the Curtis Mill water plant was repaired this week.
- The sink in the Police Dispatch Office was unclogged this week.
- This week new desks were installed and rearranged in the Finance Department.
- Custodial staff cleaned up the mess left in the Police Station due to the sump pump issues this week.

Code Enforcement

- On Friday morning, Planning and Development Director Maureen Feeney Roser joined Acting Code Enforcement Supervisor Jim Keisel, and Property Maintenance Inspectors Ryan Straub and Amos Wilson in a meeting with the City's grass maintenance contractor to discuss vacant properties and expectations of service.
- Temporary Certificates of Completion were issued for buildings at 58 E. Main Street and 201 E. Delaware Avenue this week.
- Final fire alarm inspections were approved for the Speech Pathology fit-out at 540 S. College Avenue this week.
- Considerable time was spent on property maintenance concerns.

Community Development

- A loan signing for the First Time Home Buyer Program was completed this week.
- The Performance Grantee Review Report for the 40th Year CDBG Program was completed this week.
- Development Manager Mike Fortner attended the loan signing and settlement for a Promoting Owner Occupancy of Homes (POOH) Program loan this week.

Parking

- Parking Manager Marvin Howard met with property owner Steve Pilnick this week to go over the progress of the expansion of Lot #2 which includes part of Mr. Pilnick's property.
- On Wednesday morning, Marvin staffed the DNP Parking Committee meeting.
- Wednesday afternoon, Marvin attended the T2 Work Session conference call.
- This afternoon, Maureen and Marvin met with PW&WR Field Operations Superintendent Jason Winterling to discuss the Parking Ambassadors checking the Big Belly trash and recycling containers on Main Street.

Planning

- The Planning and Development Department completed a report for Qdoba Mexican Grill for a Special Use Permit for a cafeteria style restaurant and to serve alcoholic beverages on

site. The Special use permit will be on the August 24th Council Agenda.

- A Draft of the 2015 Newark Resident Survey has been distributed to Department staff for review and comments.
- On Wednesday, August 5th, Mike attended the GIS Committee meeting.
- Considerable time was spent this week working with City Solicitor Bruce Herron and Special Counsel Max Walton preparing briefs and exhibits for the Special meeting of the Board of Adjustment on Trader's Alley scheduled for Wednesday, August 19, 2015 at 6 p.m.
- On Thursday, Maureen attended the Grain Craft Bar and Kitchen Ribbon Cutting Ceremony.
- Also on Thursday, Mike and Maureen met with the owner and architect for 70 East Main Street to discuss their options following Planning Commission's unanimous recommendation not to approve the requested minor subdivision, parking waiver and special use permit plan to add two apartments to the existing building at the site.
- On Tuesday afternoon, Mike and Maureen met with Angela Tsionas to discuss several ongoing development projects.

Activity or Project:

City Council Meeting

Description:

At Monday evening's meeting, City Council acted on the following Planning and Development related items: • Approved the rezoning, major subdivision and special use permit plan for 60 N. College Avenue. • Approved the special use permit for an indoor commercial recreational use at 100 Interchange Blvd. • Authorized City Manager Houck to enter into agreements with UD and DTC for the continuation of the Unicity Bus system • Approved first reading of the rezoning of the Newark Country Club property.

Status: Completed

Expected Completion: 8/10/2015

Execution Status: Completed

Activity or Project:

Planning Commission

Description:

Considerable time was spent preparing for the upcoming Planning Commission meeting scheduled for Tuesday, September 1, 2015. Tentatively on the agenda are: • Election of Planning Commission Vice Chairman. • Review and consideration of the Comprehensive Development Plan Amendment, Rezoning, Major Subdivision and Special Use Permit of the .89 acre properties at 174 E. Main Street and 21 N. Chapel Street in order to add 6 apartment units with first floor parking to the existing mixed use building known as Astra Plaza. • Discussion concerning participation by Council Members at Planning Commission meetings.

Status: In-Progress

Expected Completion: 9/1/2015

Execution Status: On Track

Activity or Project:

Deed Transfers and Reviews

Description:

The Planning and Development Department completed: • 9 Deed Transfer Affidavits • 2 Development Plan Reviews • 42 Building Permit Reviews • 35 Certificates of Occupancy

Status: Completed

Expected Completion: 8/13/2015

Execution Status: Completed

Department:

Police Department

Notable Notes:

On August 9th at approximately 9:00 p.m., officers responded to a report of an armed robbery that had occurred on South College Avenue. The victim of the robbery stated that he met with three males for the purpose of purchasing marijuana from them. Two of the suspects pulled out handguns and demanded money from the victim to purchase marijuana. Officers were able to locate the suspects' vehicle at a hotel located in Newark. Further investigation resulted in the arrest of the three robbery suspects, the recovery of two handguns used in the robbery, and marijuana.

On August 9th, officers responded to a report of an in-progress verbal domestic complaint on Elkton Road. Officers met with the female victim who stated that she had a no contact order against her ex-boyfriend. The boyfriend asked the victim for a ride to Philadelphia. Fearing for her safety, the victim began driving to the Newark Police station after the boyfriend entered her vehicle. Upon approaching the police station, the boyfriend realized where the victim was driving to and jumped out of the vehicle. Officers located the boyfriend on Elkton Road. The suspect became argumentative and physically combative with the officers. While being taken under custody, one officer suffered a left shoulder strain and was taken to the emergency room for treatment. The suspect was committed to Howard Young Correctional facility.

On August 10th, Corporal Pagnotti observed a person known to him drive by in a vehicle. The officer confirmed that the motorist had three outstanding warrants and a suspended driver's license. Cpl. Pagnotti stopped the suspect's vehicle. Further investigation led to the recovery of eight bags of heroin.

On Friday, August 21st, the Newark Police fundraiser benefiting the canine units will be held at the Courtyard Marriott hotel. The event will take place from 5:00 p.m. to 8:00 p.m.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 8/13/2015

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

Our Street Division is completing patches in targeted areas along Academy Street and South Chapel Street. These areas are in poor condition and the odds of potholes developing in these areas are greatly reduced by the patching. Some roads are state maintained and separate records are being kept of the time and material used in these sections.

The UD contractor has completed the approximately 400 feet of paving work associated with the ASDR building. The work was partially funded by Newark to provide a more robust paving section capable of handling the traffic on Academy Street.

We are again calling for comment and additions to the Snow and Ice Control Plan for 2015 revisions. Please contact Tom or Tim with any input or to set up time to review.

Activity or Project:

2015 Street Improvement Program

Description:

Milling operations commenced on W. Park Place on Wednesday, August 11. Concrete curb and driveway work continues on Ray Street.

Status: In-Progress

Expected Completion: 12/1/2015

Execution Status: On Track

Activity or Project:

Water Tank Mixer Installation

Description:

Mixer installation is complete in the Paper Mill Road Concrete Tank. You will recall this tank was recently brought back on line after roof repairs, cleaning and painting. Other conduit and electrical work is in progress and the mixers will be installed as the tanks are cleaned.

Status: In-Progress

Expected Completion: 12/1/2015

Execution Status: On Track

Activity or Project:

2015 Water Main Restoration

Description:

All main is now installed and contractor is in the process of activating newly installed lines with pressure and bacteria sampling and switching over services to the new main along Prospect, Wilbur and North Street with State Drinking Water approval.

Status: In-Progress

Expected Completion: 12/1/2015

Execution Status: On Track

8/9/2015

to 8/15/2015

CITY OF NEWARK
Delaware

August 7, 2015

TO: Carol S. Houck, City Manager
Andrew Haines, Deputy City Manager

FROM: Ricky Nietubicz, Community Affairs Officer

SUBJ: City of Newark Logo

A strong logo, using a modern color palette and fonts, is key to conveying a strong first impression as a contemporary municipality. Our existing logo, designed in the very early 1990s, has served Newark well, but is showing its age. The intricacy of the design does not lend itself well to resizing easily across media platforms, indeed much of the intricacy is lost on today's smaller screens on mobile devices. Similarly, the darker green/blue color palette and font choices do not lend themselves well to newer trends in web design that favor lighter colors and that have moved away from serif fonts and script to simplified sans-serif font styles.

Fortunately, we are able to realize an opportunity to rebrand to a more modern, web- and, increasingly importantly mobile-friendly design at no additional cost to the City of Newark, by utilizing a version of the now-defunct Greater Newark Economic Development Partnership (GNEDP) logo, which has been unused since the dissolution of the GNEDP at the end of 2014; the other parties to the GNEDP, the New Castle County Chamber of Commerce and University of Delaware, have agreed to allow us full utilization of the logos that were created as part of the extensive branding process for the organization in 2013.

The branding process for the GNEDP was focused on creating a logo, using font choices and colors, that were modern and worked well across all platforms, from mobile to print. Working with a marketing firm from Philadelphia, the GNEDP received input over a period of months from all parties, creating numerous iterations that finally culminated with the logo below. We will need to make minor modifications to the logo, such as elimination of the "Greater," (version with "Greater" cropped also attached) and potential modification to the "It all adds up" tagline, which can likely be made in-house to the native (original vector-format) files of the logo.

In order to minimize the costs of transitioning, we will phase in the new logo, font and color palette over the coming months as supplies are reordered. Opportunities to modify more quickly will include all electronic documents including our letterhead (now electronically printed as needed) and the planned painting of the Windy Hills water tank. Our website is currently beginning a redesign process as part of our ongoing contract with CivicPlus, we will launch the new site using the newer color palette and logo design in the first quarter of 2016. We are very excited to have this opportunity to launch a new logo at no additional cost to the City.

GNEDP logo:



Cropped logo:

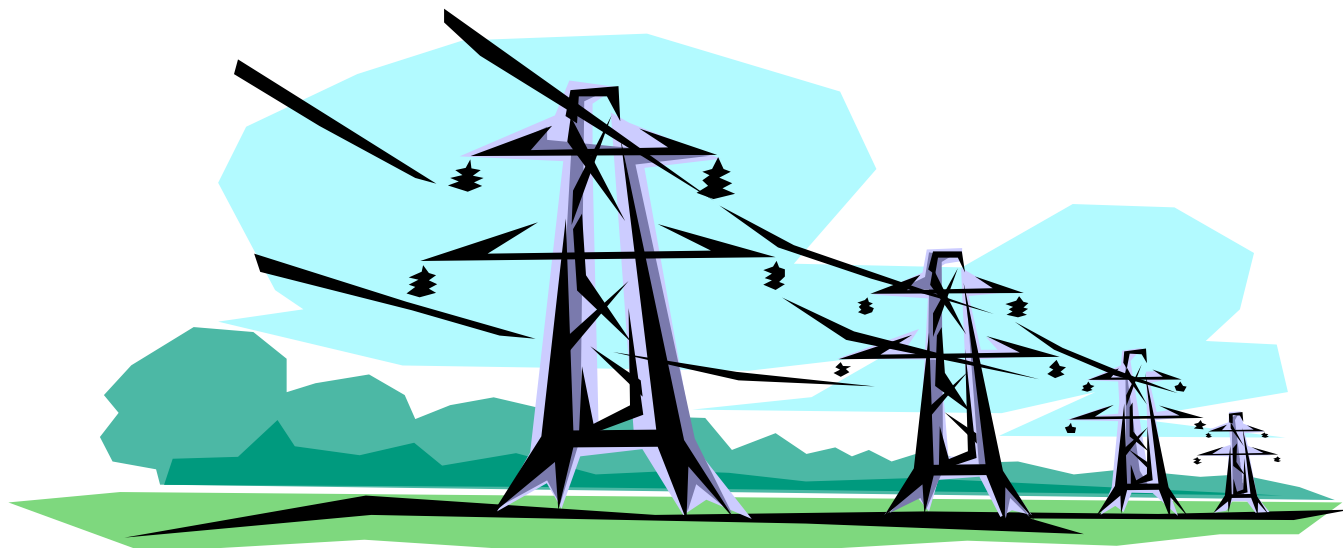


Logo since early 1990s:



Logo prior to early 1990s:





The Board of Directors of
Delaware Municipal Electric Corporation
Cordially invite you to their
Twenty-first Annual Dinner

The Electric Utility of the Future

Speaker: Patrick E. McCullar, DEMEC President & CEO

Wednesday, September 23, 2015

Social Hour	5:30pm
Dinner	6:30pm

Dover Downs Hotel
1131 North DuPont Highway
Dover, Delaware 19901

R.S.V.P. by September 14, 2015
To: Stephanie Dove at (302) 653-2733 or
SDOVE@DEMECINC.Net



Committed to Service Excellence

CITY MANAGER'S OFFICE

CITY OF NEWARK

220 South Main Street • Newark, Delaware 19711

(302) 366-7000 • Fax (302) 366-7035 • www.cityofnewarkde.us

August 13, 2015

Ms. Eunices Simon-Alexander
Project Manager
Trinity Group Construction, Inc.
13849 Park Center Road, Suite A
Herndon, VA 20171

Via Email

Dear Ms. Simon-Alexander:

Re: Night Work in the Newark Shopping Center

As requested, I will authorize an extension of the 9 p.m. stop time normally enforced on weekdays and weekends for our City Noise Ordinance regulations. The location of this work is in the Newark Shopping Center.

Specifically, you have approval subject to the following conditions:

1. The purpose of the extended work is to pave the entire parking lot, roadways, and fire lanes in front and behind Buildings A-D, and F.
2. Work is still on-going and will end on Saturday, August 22, 2015, weather permitting. Work will begin at 9:00 p.m. and end at 5:00 a.m.
3. No traffic lanes will be affected by this work.
4. If we receive any complaints related to noise on this project during the extended hours, the Police Department will still respond according to our City Code.

Ms. Eunices Simon-Alexander
Page 2
August 13, 2015

5. If any other changes, such as an unexpected road closure, are necessary as a result of this work, you should immediately contact the Newark Police Department and the Aetna Hose, Hook & Ladder Company so as to alert the appropriate public safety agencies. State and city highway traffic controls will be used during any lane shut down.

Please note this represents a temporary waiver to the City Noise Ordinance. By copy of this letter, I am notifying the Police Department and Fire Board of your planned operations. Remember that any further variations from the above conditions must be approved by the City Manager.

Do not hesitate to contact me if you have any additional questions.

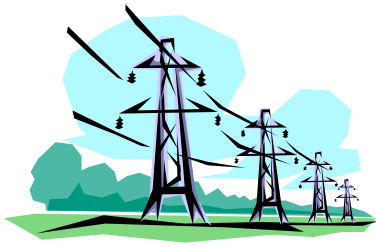
Sincerely,



Carol S. Houck
City Manager

CSH/mp

c: Mayor & City Council
Paul M. Tiernan, Chief of Police
Maureen Feeney Roser, Director of Planning & Development
Timothy Poole, Code Enforcement Officer
AHHL Fire Company



DEMEC

Delaware Municipal Electric Corporation

22 Artisan Drive, PO Box 310, Smyrna, Delaware 19977 Phone 302 653-2733 Fax 302 653-2734

December 8, 2014

TO: DEMEC Board of Directors

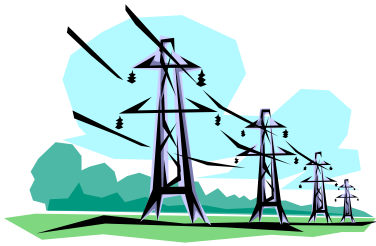
FROM: Scott Lynch, Energy Services Manager

SUBJ: Energy Efficiency Advisory Council (EEAC) First Monthly Report

Senate Bill 150 with House Amendment No. 2 was introduced and adopted in the final hours of state legislative session on June 30, 2014. Among other things it created an advisory council which is now named the Energy Efficiency Advisory Council or (“EEAC”). Members of this council consist of affected energy providers (electric and natural gas utilities), manufactures, agriculture, environment, commercial, residential and low income sectors. The purpose of the EEAC is to assist affected energy providers in the development of energy efficiency, peak demand response, and emission-reducing fuel switching programs. This legislation specifically states affected energy providers not regulated by the Delaware Public Service Commission (e.g. Municipal Electric Companies) may elect to develop, implement, and fund programs for energy efficiency and peak demand reduction recommended for approval by the pertinent local regulatory authorities for municipal electric companies.

The President delegated me to attend and represent the municipals on this EEAC task force, which had its first meeting on December 4th, 2015. The EEAC agenda included presentations by the Northeast Energy Efficiency Partnership (NEEP) and Optimal Energy. NEEP provided a best practices and experiences in neighboring states presentation while Optimal Energy presented an overview of potential energy savings from a study they conducted on behalf of the Department of Natural Resources and Environmental Control (“DNREC”). General results from this meeting were that there is a lot of information to process and a lot to do to implement this bold and potentially expensive legislation. EEAC meetings are planned to occur monthly and interested parties are invited to attend and keep up with EEAC progress on DNREC’s website once a page is dedicated for this purpose.

I will represent DEMEC at all future EEAC meetings and represent the interests of all DEMEC members. I will provide reports from EEAC meetings to the staff and board.



DEMEC

Delaware Municipal Electric Corporation

22 Artisan Drive, PO Box 310, Smyrna, Delaware 19977 Phone 302 653-2733 Fax 302 653-2734

January 19, 2015

TO: DEMEC Board of Directors

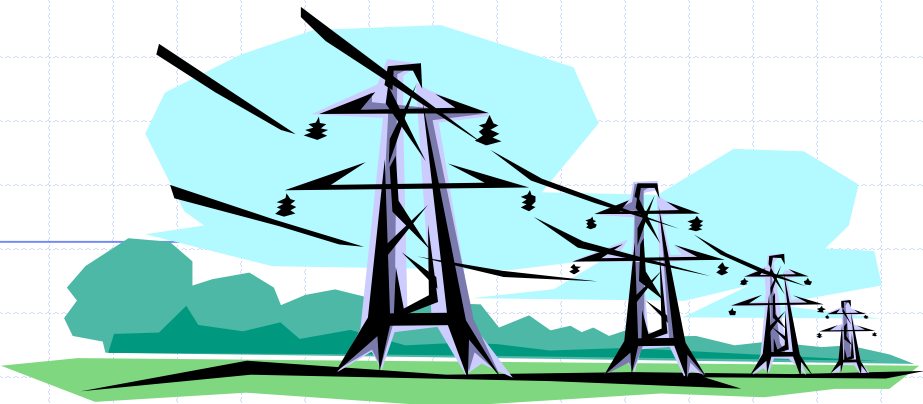
FROM: Scott Lynch, Energy Services Manager

SUBJ: Energy Efficiency Advisory Council (EEAC) Monthly Report

I attended and represented the municipals at an EEAC meeting held on January 14th, 2015. The EEAC agenda included presentations by Delmarva Power Delaware & Maryland (“DPL”), DEMEC, Delaware Electric Cooperative (“DEC”), Delaware Sustainable Energy Utility, DNREC, and Catholic Charities. The purpose of these presentations was to familiarize the EEAC with some of the efforts currently underway in Delaware and Maryland to improve energy efficiency and reduce peak demand.

DNREC’s consultant Optimal Energy, who wrote a potential energy saving study for Delaware, will be reaching out to all affected energy providers, which includes DPL, DEMEC, and DEC, over the next few weeks to better understand our efficiency and peak savings efforts.

I plan to attend the next scheduled EEAC meeting which is set for February 11, 2015 at the Dover Public Service Commission hearing room.



DEMEC

Delaware Municipal Electric Corporation

Energy Efficiency Advisory Council January 14, 2015

DEMEC Overview

- ◆ DEMEC is a joint action Public Power utility incorporated as a not-for-profit Delaware corporation in 1979, members include nine municipal distribution utilities in Delaware
- ◆ Eight of the members receive 100% of their requirements from DEMEC through Full Requirements take-or-pay contracts and seven participate in DEMEC's existing Beasley Generation Project
- ◆ DEMEC's power supply comes from a portfolio of existing self-supply generation assets, staggered short, medium, and long term power contracts, and spot purchases.

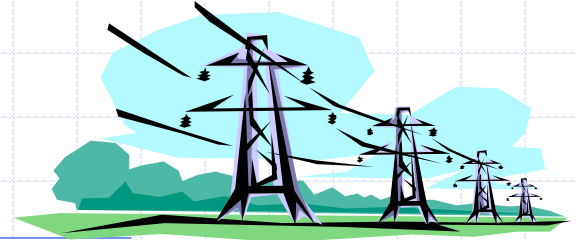
Full-Requirements Members

- Clayton
- Milford
- Newark
- New Castle
- Middletown
- Smyrna
- Seaford
- Lewes (6/1/2012)

Partial Requirements Member

- Dover





The Public Power Business Model

Public Ownership by Our Communities – The customers are the owners.

Local Control – decisions making in the best interest of our communities by our local community leaders in an open democratic process.

Nonprofit Operation – all the money stays in your communities.

High Reliability – Not just Luck! A strong emphasis on system maintenance and service reliability results in exceptional service reliability. Remember Sandy!

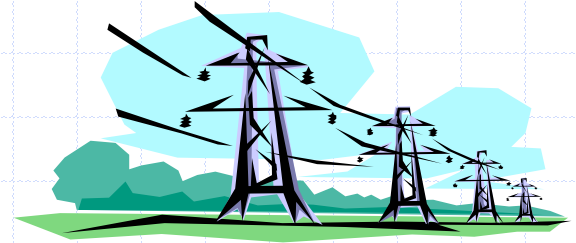
Low-cost Financing Structure – lower cost capital and operating expenses.

Customer Focused Orientation – Most importantly, it is all about the local customer and the community needs.

Peak Reduction

- ◆ Reducing peak loads saves money by reducing the capacity costs of the utility.
- ◆ DEMEC members reduce peaks using both supply and demand side approaches with both carbon and carbon free resources

Traditional Energy



- Municipals collectively own and operate diverse resources both in and outside of Delaware
- Reliable and well sited generation helps reduce peak energy costs for DEMEC and its members
- DEMEC invests in state of the art natural gas facilities that provide clean and reliable energy when its needed
- Adding cleaner generation resources provides further diversity to the resource mix

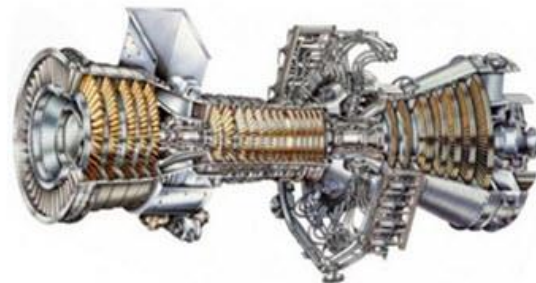
DEMEC

Delaware Municipal Electric Corporation



Beasley Power Station - Unit #2

Smyrna, DE



DEMEC – Existing Facility Expansion

- Beasley Power Station; Total Capacity 100MW
 - Unit #1 – 50MW Commissioned April 2001
 - Unit #2 – 50MW Operational June 1, 2012
- Plant Configuration - (2) GE LM6000 combustion turbines, fueled by Natural Gas or #2 Fuel Oil as a backup.
- The Beasley Power Station is primarily a peaking unit operated to save costs during high periods of energy demand; however, the plant can be called upon by PJM for system reliability and with its black start capability the plant may be used for system restoration.
- The Beasley Power Station has the capability to provide island operation with the Town of Smyrna and has demonstrated this ability on several occasions.
- Beasley Power Station meets DEMEC's long term goals of providing predictable, reliable, low cost power through a diversified power supply portfolio which includes owner assets.
- DEMEC's 7 full requirement members benefit from the output and capacity of the facility.

DEMEC



Delaware Municipal Electric Corporation

AMP Fremont Energy Center (AFEC)

Fremont, Ohio



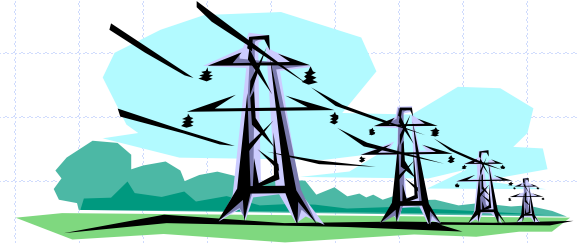
DEMEC Partners with American Municipal Power (AMP)

- July 2011 DEMEC is the 129th member to join the public power partners of American Municipal Power (AMP). Including DEMEC, there are 89 participants in the AFEC Project.
- AFEC is a natural gas-fired combined cycle electric generating facility which will supply intermediate power to participating communities. Intermediate power is needed Monday – Friday during the 16 highest demand hours.
- AFEC's approved capacity injection rights = 675MW; 512MW intermediate and 163MW during peak demands.
- Plant Configuration:
 - (2) 180MW ea. Siemens Combustion Turbine Generators
 - (1) 360MW Siemens Steam Turbine Generator
- DEMEC will take 70 MW of intermediate energy and capacity and 22MW of peaking energy and capacity from the facility for a term of 35 years.
- The Project provides DEMEC and its members a cost-effective, safe, environmentally friendly, asset-based alternative to wholesale energy and capacity markets.

Fremont, Ohio



Renewables



- Municipals voluntarily joined the statewide renewable efforts
- 2013 was the first year of the Municipal RPS program and DEMEC met the same requirement as the state statute requirement for Delmarva
- Municipal RPS goals are 25% renewables in the power portfolio by 2025, with 3.5% of portfolio specifically from solar generation resources
- DEMEC is investing in several renewable technologies
- Adding non-carbon generation resources provides further diversity to the resource mix

DEMEC



Delaware Municipal Electric Corporation



The Dover SUN Park is a 10 MW utility scale facility located in the Dover-owned Garrison Oak Technology Park. The park was made possible by the partnership of several utilities:

- City of Dover
- Delaware Municipal Electric Corporation (DEMEC)
- Delmarva Power
- Delaware Sustainable Energy Utility (SEU)
- LS Power

DEMEC – Supporting a Solar Portfolio

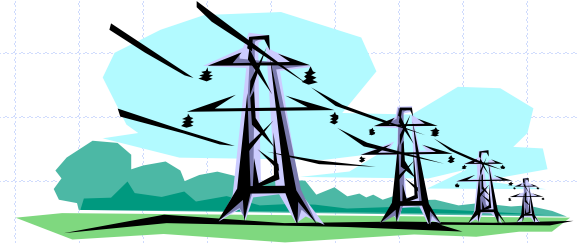
Target:	3 1/2% by 2025
SRECs:	DEMEC will receive 15 % of the Solar Renewable Energy Credits (SRECs).
Projections:	Dover SUN Park will only provide a portion of DEMEC's needed solar environmental attributes. More is required.
Term:	20 years
Societal Benefits:	Will provide clean power to 1,300 homes
Operational:	June 2011



Costs: Seeking the best value for the customer, the park uses the most cost effective technology available today. Additionally, community-scale solar projects offer the most cost effective method to meet solar power goals – over 2,000 solar rooftop systems would be required to supply the same amount of clean energy of the Project at more than double the cost.



Milford Solar Project

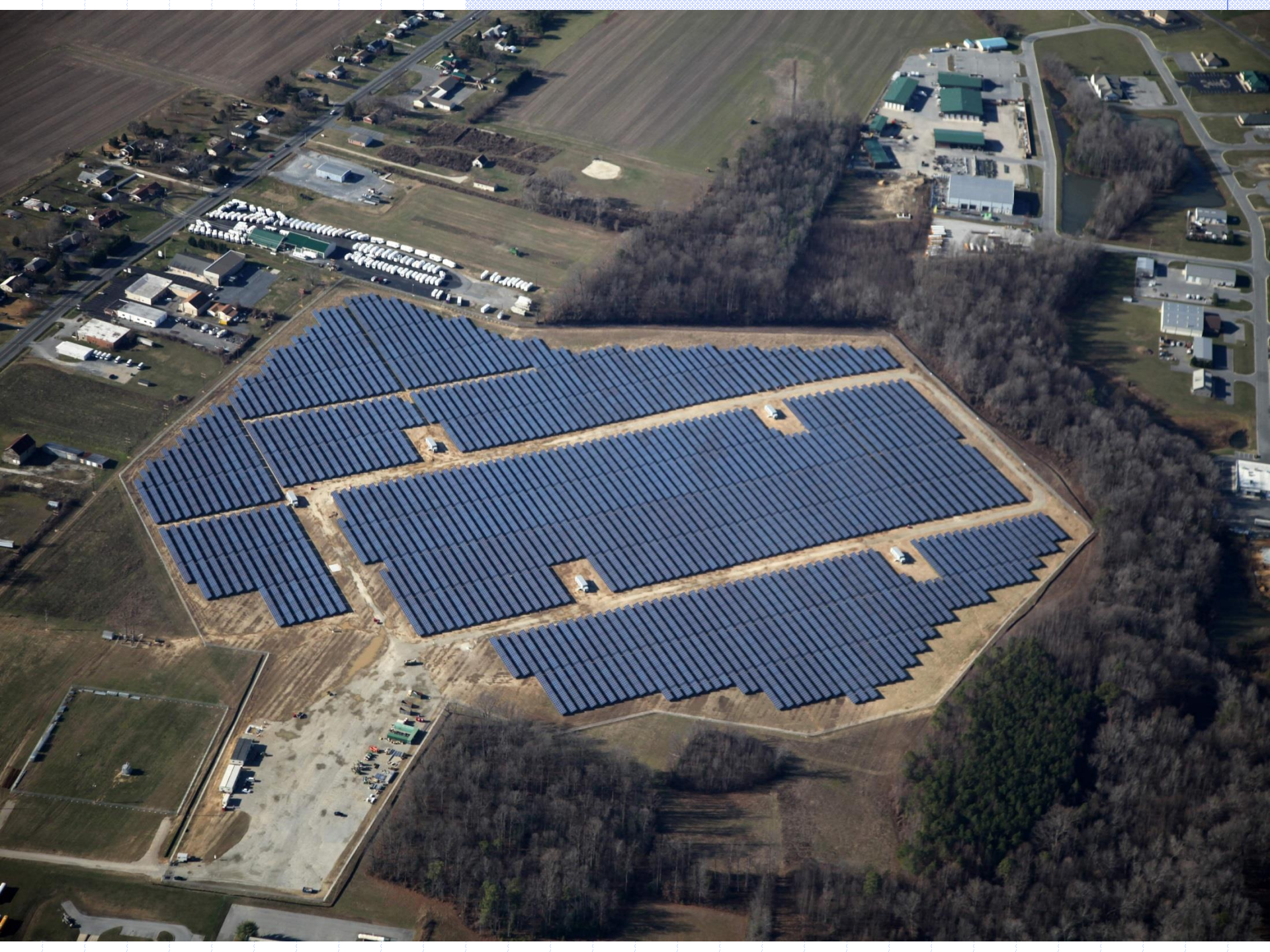


The 80-acre Milford Solar Project, which went into commercial operation late in 2012, uses approximately 62,000 crystalline-silicon solar panels to generate 13 MW, enough solar energy to power approximately 9,000 homes when the sun is shining.

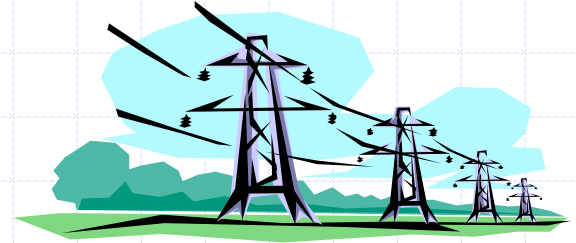
Project will have significant economic benefit to the Milford Area:

- Injected up to \$2 million into the Milford local economy
- Employed in excess of 150 local workers
- Utilized Delaware labor force for more than 75% of construction.
- DEMEC will use 100% of the project energy and a schedule of SREC output for a 20 year term.



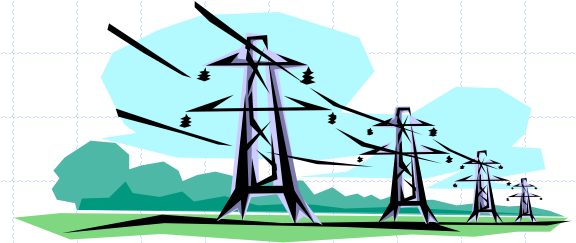


Demand Side Approach



- **Partnered with a Curtailment Services Provider**
- **Engaged DEMEC customers to reduce load during PJM Emergency Hours and DEMEC 5 Coincident Peak Hours**
- **DEMEC has enrolled almost 7 MW of load reducing capacity through C&I customers contracts which have provided over \$700,000 worth of incentives back to participants**

Future Projects



- Hydroelectric Generation
- Additional Peaking Generation in Southern Delaware
 - Cleaner peaking and mid-level generation in the southern part of Delaware is desired, however, it will likely require cooperative investment between multiple parties to make the natural gas pipeline a reality
- Additional Behind-the-meter Generation in our member communities

Energy Efficiency Investments

- ◆ Reducing kilowatt-hours (kwhs) while still maintaining productivity saves energy and reduces customer costs.
- ◆ DEMEC members reduce kwhs through education and incentive programs

Energy Efficiency Connections

- ◆ Enrolling customer in PJM Energy Efficiency Market
Qualified 3 Customers in 2014
- ◆ Connected many qualifying C&I customers with the
University of Delaware Industrial Assessment Center
- ◆ Made DEMEC's website a one-stop resource for
residential customers to learn about home energy
savings through self-directed assessments

Energy Efficiency Investments

◆ ARRA Direct Incentives to Municipalities

- Installed LED Streetlights
- Building Envelope Retrofits
- HVAC Upgrades

◆ Green Energy Program

- Customer Education Brochures
- CFL Light Give Away
- HVAC Upgrades
- Energy Auditing Equipment

Energy Efficiency (TBD)

◆ ARRA Incentives through SEU

- Supported variety of programs
- All sectors involved

◆ State Incentives

- Energy Efficiency Investment Fund
- Residential Energy Efficiency Loan Program
- Weatherization Assistance Program

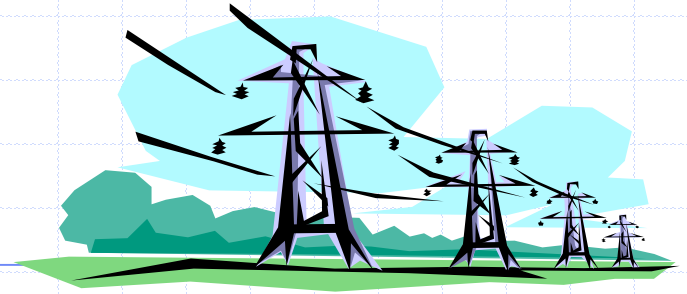
◆ Sustainable Energy Utility (SEU) Incentives

- Home Performance with ENERGY STAR
- Green for Green Program
- Revolving Loan Fund

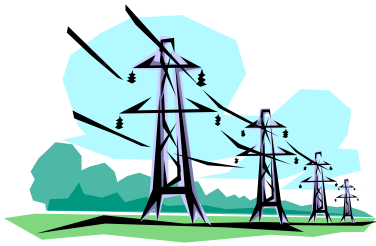
The energy savings for these incentives need to be appropriated to each utility.

DEMEC

Delaware Municipal Electric Corporation



THANK YOU



DEMEC

Delaware Municipal Electric Corporation

22 Artisan Drive, PO Box 310, Smyrna, Delaware 19977 Phone 302 653-2733 Fax 302 653-2734

March 1, 2015

TO: DEMEC Board of Directors

FROM: Scott Lynch, Energy Services Manager

SUBJ: Energy Efficiency Advisory Council ("EEAC") Monthly Report

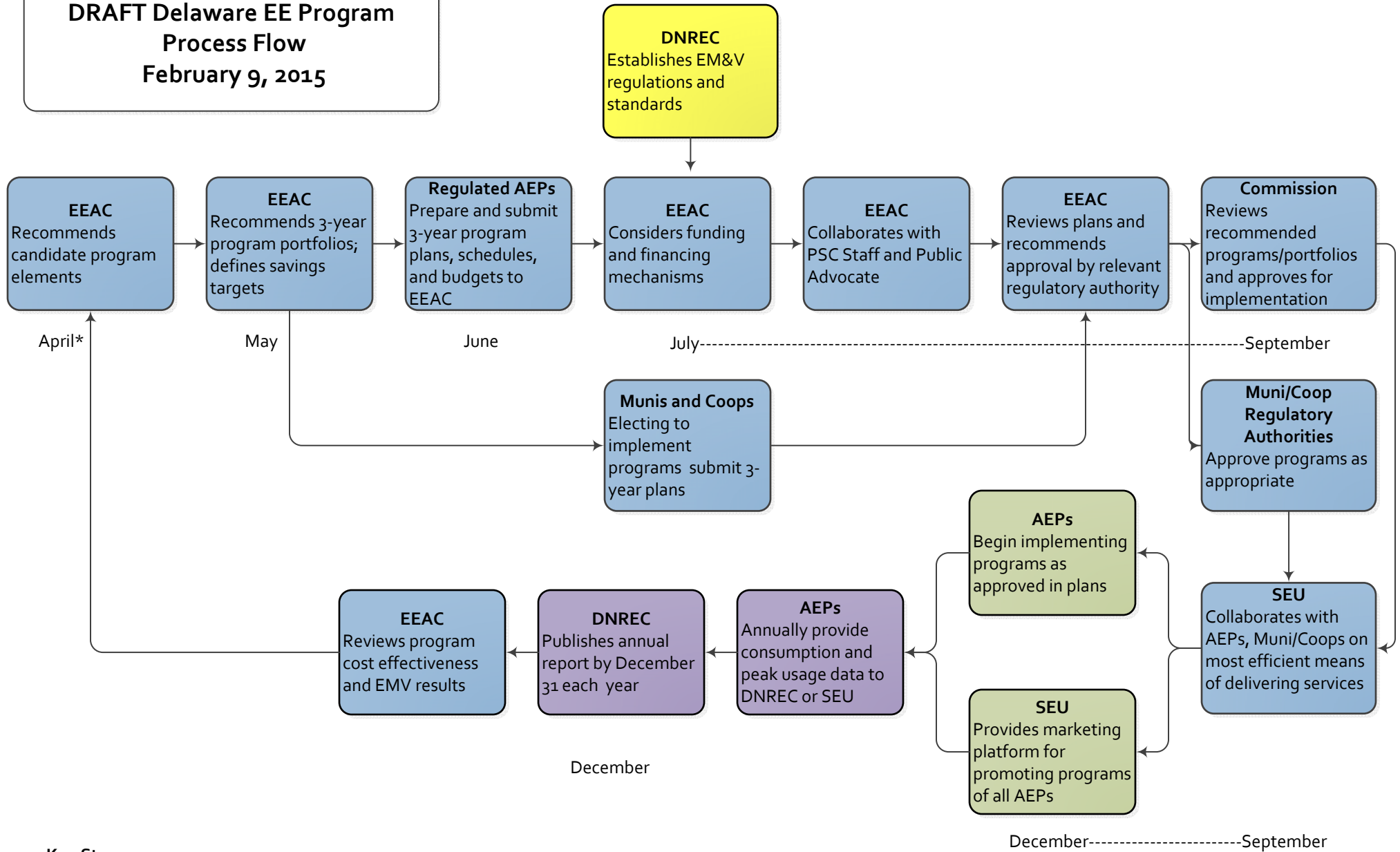
I attended and represented the municipals at an EEAC meeting held on February 11th, 2015. The EEAC agenda included general meeting administrative tasks and a full review and discussion of a process flow chart. The purpose of the flow chart was to visually show the next steps for the EEAC. A copy of the draft flow chart is attached.

The first flow chart step is to have stakeholders provide candidate programs for consideration and discussion at the March 11, 2015 EEAC meeting. DEMEC provided candidate programs from a list developed and currently implemented by American Municipal Power ("AMP") through their EnergySmart Program. The candidate programs suggested are just suggestions and do not constitute an endorsement or approval of any DEMEC member to conduct the suggested programs.

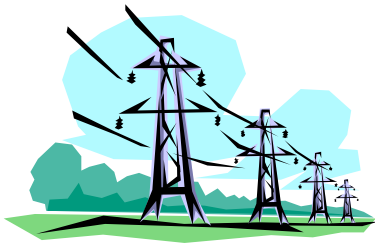
Last month's report detailed that DNREC's consultant Optimal Energy wants to meet with all affected energy providers, which includes DPL, DEMEC, and DEC to better understand our efficiency and peak savings efforts. To date no meeting has been requested or scheduled with DEMEC staff by Optimal Energy.

I plan to attend the next scheduled EEAC meeting which is set for March 11, 2015 at the DNREC Lukens Drive Conference Room B in New Castle.

DRAFT Delaware EE Program Process Flow February 9, 2015



*All dates are representative of an anticipated timeline and are subject to change



DEMEC

Delaware Municipal Electric Corporation

22 Artisan Drive, PO Box 310, Smyrna, Delaware 19977 Phone 302 653-2733 Fax 302 653-2734

March 15, 2015

TO: DEMEC Board of Directors

FROM: Scott Lynch, Energy Services Manager

SUBJ: Energy Efficiency Advisory Council ("EEAC") Monthly Report

I attended and represented the municipals at an EEAC meeting held on March 11th, 2015. The EEAC agenda included general meeting administrative tasks and a full review and discussion of potential candidate energy efficiency programs offered by the affected energy providers (DPL, DEMEC, DEC, & Chesapeake Gas), ("Provider"). The result of the discussion was that DNREC's contractor Optimal Energy would like to have a meeting in between the March and April EEAC meetings with all the Providers to review the proposed candidate program list in greater depth and to get a feel for what programs make sense to implement. A copy of the draft list of proposed candidate programs is included in this report. Please Note: DEMEC members **are not required** to implement any programs recommended by the EEAC. DEMEC member local regulatory bodies are free to decide which energy efficiency programs to implement, set targets, and decide how to fund them.

Last month's report detailed that DNREC's consultant Optimal Energy wants to meet with all Providers individually, to better understand our efficiency and peak savings efforts. I met with Optimal Energy on the morning of March 11, 2015 to discuss our current energy efficiency and peak management programs. Optimal Energy asked for DEMEC's opinion on how the EEAC program development process should occur. I stated the following:

- All Providers are still due ARRA Stimulus Funds and other current energy efficiency program savings data from DNREC so Providers can better know our respective energy efficiency starting points with regard to meeting the Energy Efficiency Resource Standard ("EERS") goal of 15% by 2015.
- Rules and regulations developed by DNREC regarding evaluation, monitoring, and verification ("EM&V") of energy savings will need to grant credit to each Provider for previous energy efficiency programs before Providers consider developing and implementing new programs. Attached is a draft timeline provided by DNREC for EM&V regulation development. DEMEC will participate in the regulation development process.
- The Sustainable Energy Utility ("SEU") could be a cost saving measure for implementing and performing EM&V for statewide generic energy efficiency programs (i.e. appliance rebates, light bulb buy downs, home energy efficiency, etc.). However, DEMEC should reserve the right to remain the provider of specific programs targeted at municipal key account customers.

I plan to attend the next scheduled EEAC meeting which is set for April 8, 2015 at the Public Service Commission Hearing Room in Dover Delaware.

Program Candidates Received - Residential

Market segment	Residential Program Candidates	Description
New Construction	Green 4 Green	Performance-based rebate program payable to participating builders
Home Energy Services	- Home Performance with Energy Star - Home Performance w/ E* - Moderate Income - Quick Home Energy Checkup	- Existing home audit and direct install measures; rebates and financing for weatherization measures - Same as above with income eligibility requirement - Existing home energy survey and direct install program, customer education
Multifamily	- Multiple Family Housing Incentive - Quick Home Energy Checkup – multifamily units	- Prescriptive and custom rebate option for owners; customer education for occupants - Existing rental unit direct install program, customer education
Residential Products	- Lighting and Appliance Rebates - Residential Appliance Recycling	- Point-of-purchase rebates (instant rebates and/or buydowns) - Rebates for pick-up/recycling of second Refrigerators/freezers
Low Income Services	- Multiple Family Housing Incentive - Community-Based Quick Energy Audit / Home Energy Advisor - Smart Energy Neighborhood Centers concept - Low-income rebates/grant	- Prescriptive and custom rebate option for owners; customer education for occupants - Existing home energy survey and direct install program, customer education – Low & moderate income neighborhoods - Central coordination of outreach and delivery of community-based energy services - Supplement to efforts of entities delivering federal DOE WAP and LIHEAP Weatherization services
Behavioral	Behavioral savings program	Customer bill insert messaging

Program Candidates Received - C&I

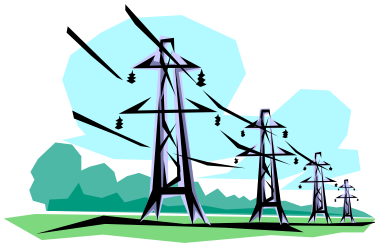
Market segment	C&I Program Candidates	Description
C&I Lost Opportunity	Prescriptive/Custom incentive program	Design support and incentives for new construction and renovation in commercial, industrial and institutional buildings
Small Business Retrofit	- Energy Assessments for Non-profits, business, and local governments - Small Business Energy Solutions - Energy Efficiency Investment Fund - Faith Efficiencies Program – Audit & Education Programs for Houses of Worship	- Subsidized energy audits providing recommended ECMs, estimate cost/savings and payback periods - Energy audit and direct install for targeted small businesses - Prescriptive/Custom incentive program also applies - Targeted audits, education, grants and financing for houses of worship
Large Business Retrofit	- Prescriptive/Custom incentive program - Energy Assessments for non-profits, business, and local governments - Retro-commissioning program - Energy Efficiency Investment Fund - Account management services for large commercial and industrial customers	- Technical assistance and rebates for energy upgrades - Subsidized energy audits providing recommended ECMs, estimate cost/savings and payback periods - Low/no cost optimization of operating equipment/systems - Prescriptive/Custom incentive program - Dedicated outreach and service coordination support for businesses

EM&V Regulations - Draft Timeline*

Updated: March 11, 2015

Step	Action	Anticipated Completion Date
1	Start Action Notice signed by DNREC Cabinet Secretary	October 23, 2014
2	Draft regulations submitted to Legal Office and processed thru internal review	April - May 2015
3	Publish draft regulations, schedule and hold Public Workshop(s), DNREC reviews public comments	May - June 2015
4	Schedule Public Hearing, submit proposed regulations to Registrar of Regulations, regulations published in Register	July - September 2015
5	Public Hearing held and Public Comment period closes	September - October 2015
6	Hearing Officer's Report filed and DNREC Cabinet Secretary acts on report	October - November 2015
7	Proposed regulations become final	December 2015

* This timeline represents DNREC's current best estimate for completion of each step in the regulatory development process. Updates to this schedule will be posted on the DNREC website as needed.



DEMEC

Delaware Municipal Electric Corporation

22 Artisan Drive, PO Box 310, Smyrna, Delaware 19977 Phone 302 653-2733 Fax 302 653-2734

April 17, 2015

TO: DEMEC Board of Directors

FROM: Scott Lynch, Energy Services Manager

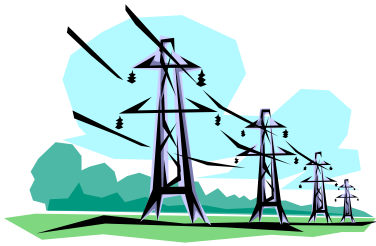
SUBJ: Energy Efficiency Advisory Council ("EEAC") Monthly Report

I attended and represented the municipals at two EEAC meetings held on April 8th, 2015. The first was a morning meeting, as mentioned in last month's DEMEC EEAC report, with just the affected energy providers (DPL, DEMEC, DEC, & Chesapeake Gas), ("Provider"), DNREC, and Optimal Energy (DNREC's Contractor). The purpose of the meeting was to discuss mechanisms for delivering energy efficiency programs. Optimal Energy laid out a draft program design template with specifically targeted markets: Existing Homes, Residential New Construction, Appliances, Behavior Modification, and Business Retrofit. These are generic programs are offered all over the country by utilities and states.

Due to the commonality of the proposed programs it was discussed that each Provider having its own program might not be cost effective. As a result, Tony DePrima, SEU Executive Director, offered to use Regional Greenhouse Gas Initiative ("RGGI") funds to support all administrative, program delivery, and evaluation, monitoring, and verification (EM&V) costs and responsibilities with the Providers cost being just the incentive itself (i.e. \$25 rebate for a refrigerator). Delmarva Power Maryland has extensive experience with these types of generic programs and offered to provide a straw model for Delaware detailing potential cost impacts versus energy savings using similar programs developed for Maryland. The straw module will evaluate costs versus savings given cumulative savings targets ranging from 0.4% - 1.5% over three years. Optimal Energy believes 0.4% savings per year is realistic initial savings target. Target setting for the municipals will be set by the municipals and no one else.

The second meeting of the day was the normal EEAC meeting with the full council. EEAC agenda included general meeting administrative tasks and a brief overview of what was discussed at the morning meeting. DPL reiterated their offering to bring a straw model to the table for discussion. Members of the council also raised the issue of supporting the low-income sector. There were no objections from the council to this suggestion. DNREC stated again it is working on EM&V regulations and hopes to keep to the schedule detailed in DEMEC's March 2015 EEAC Report. DEMEC will be part of the regulation making process.

I plan to attend the next scheduled EEAC meeting which is set for May 13, 2015 at the DNREC's Lukens Drive Office in New Castle.



DEMEC

Delaware Municipal Electric Corporation

22 Artisan Drive, PO Box 310, Smyrna, Delaware 19977 Phone 302 653-2733 Fax 302 653-2734

May 22, 2015

TO: DEMEC Board of Directors

FROM: Scott Lynch, Energy Services Manager

SUBJ: Energy Efficiency Advisory Council ("EEAC") Monthly Report

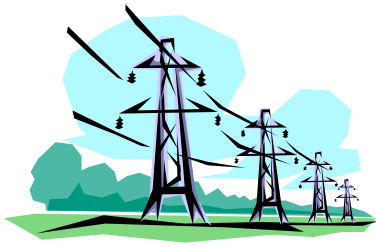
I attended and represented the municipals at two EEAC meetings held on May 13th and 14th. The first meeting was the normal EEAC meeting with the full council. The EEAC agenda included general meeting administrative tasks and presentations from Optimal Energy ("DNREC's Contractor"), American Council for an Energy Efficient Economy ("ACEEE") and Delmarva Power's Maryland Energy Efficiency Team. The following are summaries of those presentations.

- Optimal Energy – This presentation focused on a proposed Evaluation, Monitoring, and Verification ("EM&V") Framework. Optimal proposes that an EM&V Collaborative be created that would hire and manage independent evaluation contractors to verify program savings using regional technical resources manuals. All affected energy providers would be given a seat in the collaborative. Verified savings considers gross savings minus societal factors such as free ridership. A Total Resource Cost Test was also proposed to evaluate program cost effectiveness. This test considers cost effectiveness based on all program costs as compared to total energy saving through the useful life of efficiency measures.
- ACEEE – This presentation focused state level energy efficiency best practices. ACEEE detailed the following: benefits of energy efficiency, its cost effectiveness as compared to other energy sources, details of energy savings by leading states along with their target percentages, the value of state Energy Efficiency Resource Standards ("EERS") laws, and a list of best program practices. DEMEC did note that despite a few very aggressive states, national energy efficiency program growth is roughly 0.6% annually.
- Delmarva Power Maryland – This presentation modeled potential savings in Delaware if Delmarva Power Maryland's programs were implemented with similar participation rates in Delaware. Delmarva Maryland programs are typical and consistent with what has been discussed by the EEAC to date. It also included bill impact data that DEMEC calculated would increase a 1,000 kwh residential customer's monthly bill on average by \$0.83 each year. Commercial customer monthly bills would increase on average \$ 3.22 each year for a 7,228 kwh user. Each program in the Delmarva Power portfolio did find that its programs were cost effective.

The second meeting was similar in topic, as mentioned in last month's DEMEC EEAC report, with just the affected energy providers (DPL, DEMEC, DEC, & Chesapeake Gas), ("Provider"), DNREC, and DNREC's Contractor. The purpose of the meeting was to further discuss mechanisms for delivering energy efficiency programs. DNREC's Contractor had previously laid out a draft program design template with specifically targeted markets: Existing Homes, Residential New Construction, Appliances, Behavior Modification, and Business Retrofit.

The focus of the second meeting was to look for consensus of what programs make sense to be implemented statewide and which are better to be managed by each affected energy provider. In general everyone agreed that most residential and small business programs that offer prescriptive measures can be more consistently managed by one vendor through the Sustainable Energy Utility or through separate contracts with each affected energy provider. DEMEC reiterated that the SEU should have a role in buying down the cost of programs using RGGI money to pay for all administrative and evaluation, monitoring, and verification efforts.

I will miss the next scheduled EEAC meeting which is set for June 10, 2015 at the Public Service Commission Office in Dover due to traveling from the APPA National Conference. I will follow up with DNREC staff to obtain an update of what occurred during the June meeting and report back to the DEMEC Board.



DEMEC

Delaware Municipal Electric Corporation

22 Artisan Drive, PO Box 310, Smyrna, Delaware 19977 Phone 302 653-2733 Fax 302 653-2734

June 30, 2015

TO: DEMEC Board of Directors

FROM: Scott Lynch, Energy Services Manager

SUBJ: Energy Efficiency Advisory Council ("EEAC") Monthly Report

I did not attend the June 10, 2015 EEAC meeting due to traveling from the APPA national conference in Minnesota. I did schedule a meeting with the State of Delaware Division of Energy and Climate staff on June 30, 2015 to discuss what occurred at the June 10th meeting. The EEAC agenda included general meeting administrative tasks and presentations from Optimal Energy ("DNREC's Contractor"), and the Northeast Energy Efficiency Partnership ("NEEP"). The following are DNREC summaries of the given presentations.

- 1) **Overview of EM&V and State EM&V Plans Presentation** - Julie Michaels and Elizabeth Titus of NEEP gave a presentation to the Council which covered EM&V background, best practices, and key resources for the council to utilize as EM&V regulations are developed by DNREC and the energy efficiency program portfolios are created.
- 2) **Energy Savings Targets** – Jeff Loiter of Optimal Energy gave a brief presentation and led discussion on energy savings goal setting for the affected energy providers. The presentation covered the development of preliminary goals and feasibility of program acceleration over the first three program years. Energy savings goal setting will be on the July Council Meeting agenda for continued debate and consideration.
- 3) **EM&V Framework Draft Document** – Jeff Loiter of Optimal Energy led a discussion on the current draft of the EM&V Framework document which will serve as the basis for the EM&V regulations which DNREC is currently developing as per Delaware Code. The Draft Framework was distributed to the Council members and released to the public for review and comment. The Draft Framework will again be discussed at the July Council Meeting.

According to DNREC staff, NEEP's presentation went long and limited discussion time for presentations (2) and (3). As a result on July 8th two EEAC meetings will occur. First a morning subcommittee meeting with the utilities, DNREC staff, and DNREC's Contractor will discuss energy savings targets and the EM&V Framework. Later in the day presentations (2) and (3) will be discussed again in more depth with the full council. The next scheduled EEAC meeting will be at the Public Service Commission Office in Dover. I will attend to represent DEMEC and its members.



City of Newark, Delaware added 4 new photos.

August 6 at 2:45pm · Edited ·

Congratulations Grain Craft Bar + Kitchen on officially cutting the ribbon and celebrating your grand opening here in #NewarkDE! Mayor Sierer did the honors today, and is looking forward to cutting the ribbon for Duck Donuts - East Main St - Newark, DE tomorrow as well.

The food there is delicious, the drink selection is great, and the atmosphere is just downright friendly. Katie O'Hara Design did a phenomenal job taking the building from drab to fantastic! We're really looking forward to hearing great local, live acts on the Dogfish Head Beer stage, including our very own James and Matt Acoustic who you may remember from National Nite Out and the Newark Parks & Recreation Spring Concert Series.

If you haven't checked it out yet, you don't know what you're missing!



7,720 people reached

Boost Post



City of Newark, Delaware added 4 new photos.

August 7 at 12:21pm · 🌐

Welcome to #NewarkDE Duck Donuts - East Main St - Newark, DE! We all had a great time officially cutting the ribbon for you guys this morning, and we're looking forward to many, many years of fresh, hot, delicious donuts, breakfast sandwiches and coffee.

On a diet? Stop in and grab a frisbee, or one of the adorable rubber duckies.

We know the Newark Delaware Police Department is already a fan of the donuts there, but hey, who said anything about a #stereotype?



4,674 people reached

Boost Post





NEWARK POLICE DEPARTMENT

WEEK 08/02/15-08/08/15

INVESTIGATIONS

CRIMINAL CHARGES

	2014 TO <u>DATE</u>	2015 TO <u>DATE</u>	THIS WEEK <u>2015</u>	2014 TO <u>DATE</u>	2015 TO <u>DATE</u>	THIS WEEK <u>2015</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	1	0	0	1	0	0
Kidnap	1	4	0	1	1	0
Rape	2	4	0	5	1	0
Unlaw. Sexual Contact	5	6	0	2	2	0
Robbery	18	21	0	25	27	0
- Commercial Robberies	3	9	0	2	10	0
- Robberies with Known Suspects	3	1	0	2	1	0
- Attempted Robberies	3	2	0	0	7	0
- Other Robberies	9	9	0	21	9	0
Assault/Aggravated	4	2	0	6	17	0
Burglary	50	34	3	28	17	0
- Commercial Burglaries	8	5	1	4	2	0
- Residential Burglaries	41	27	2	18	14	0
- Other Burglaries	1	2	0	6	1	0
Theft	351	285	12	139	110	3
Theft/Auto	28	23	1	6	7	0
Arson	1	1	0	0	1	0
All Other	39	44	0	114	38	0
TOTAL PART I	500	424	16	327	221	3
<u>PART II OFFENSES</u>						
Other Assaults	164	185	7	129	110	0
Rec. Stolen Property	1	2	0	29	15	0
Criminal Mischief	162	116	8	46	91	1
Weapons	14	7	0	42	52	1
Other Sex Offenses	0	1	0	0	2	0
Alcohol	196	125	1	339	206	1
Drugs	86	60	3	223	161	9
Noise/Disorderly Premise	378	245	4	172	106	1
Disorderly Conduct	107	109	3	123	54	0
Trespass	107	109	1	69	50	2
All Other	307	278	13	278	186	4
TOTAL PART II	1522	1237	40	1450	1033	19
<u>MISCELLANEOUS:</u>						
Alarm	619	585	24	0	0	0
Animal Control	359	315	11	1	2	0
Recovered Property	150	161	5	0	0	0
Service	15241	19353	665	0	0	0
Suspicious Per/Veh	306	321	6	0	0	0
TOTAL MISC.	16675	20735	711	1	2	0

	THIS WEEK <u>2014</u>	2014 TO <u>DATE</u>	THIS WEEK <u>2015</u>	2015 TO <u>DATE</u>
TOTAL CALLS	743	22,948	884	26,709



Newark Police Department
Weekly Traffic Report
08/02/15-08/08/15



TRAFFIC SUMMONSES	2014 YTD	2015 YTD	THIS WEEK 2014	THIS WEEK 2015
Moving/Non-Moving	5,994	5,694	209	166
DUI	102	124	4	5
TOTAL	6,096	5,818	213	171

TRAFFIC ACCIDENTS				
Fatal	2	2	0	0
Personal Injury	107	117	3	7
Property Damage (Reportable)	228	319	7	9
Property Damage (Non-Reportable)	324	204	8	4
Hit and Run	165	176	3	3
TOTAL	826	818	21	23