

City Manager's Weekly Report

Friday, August 26, 2016

Department:

Administration - City Manager

Notable Notes:

Mayor and Council -

Please see the attached photo of the road crossing signage now painted on the Hall and Pomeroy Trail. Parks has also installed new leash your dog signage along the trail.

Starting Thursday, August 25th a new fire alarm system will be installed in the Municipal Building by Delcollo Security, the contractor. They will be visiting all areas of the building and installing new notification devices, etc.

Please note the attached speed report completed by the Newark Police Dept. in association with concerns raised to Councilman Morehead.

I call your attention to the Finance Director's report for detail, as requested, on how non-city water customers are billed for sewer.

As you know this is Barb Wilkers last day as Newark's Clerk of the Court. In addition to the kind Proclamation you presented her with Monday evening, her staff and the management team have been celebrating and wishing her well all week! We will hold Court Manager interviews on Monday.

Joe Spadafino and I participated in a meeting with DELDOT and their consultant regarding the Charles Emerson Bridge over the White Clay Creek. Tom Coleman, Tim Filasky and I met with representatives of DSWA regarding their interest in locating a manned recycling center in Newark.

As you know this is the UD student move in weekend. We will have codes staff in to address improper signs and debris as well as PWWR staff that will haul away and charge for debris left at the curbs.

Have a great weekend. Carol

Activity or Project:

DEMEC

Description:

Please find the invitation to the DEMEC Annual Dinner Meeting scheduled for Sept 21st at Dover Downs. Please RSVP by Sept 9th. DEMEC continues to work with DNREC and consultants regarding its Title V air permit renewal in association with a recent violation notice. Additional information will be provided when available. This is related to the Beasley Peaking electrical plant.

Status: Started

Expected Completion: 9/21/2016

Execution Status: On Track

Activity or Project:

UPDATE - Cleveland Ave - Traffic Obstructions

Description:

The Parking Division reports they have given out 13 tickets for various offenses in this area of Cleveland Avenue for obstructing traffic, parking at yellow curb and in front of driveways. They report that they have had problems with Domino's Pizza trucks parking on the street on Cleveland, but by the time they get there, they are often gone or just leaving (the deliveries take about 15 minutes). It appears, the issue is not so easily addressed as it appears the drivers are not often concerned with the tickets. Currently an obstruction ticket is \$20 which seems low for an offense of this nature. Additionally, I have been advised that when given tickets, some driver's simply state "Then give me a ticket, you do your job and I'm going to do mine. My company will pay for it anyway." Parking writes the ticket and they finish their delivery in a few minutes and leave. They know the rules but choose to disregard them. And this issue is not a special case for Cleveland as staff are encountering this in relation to tractor trailer deliveries throughout the City. The Police Department also shared with me that when speaking with the dealerships, they shared our frustration with the situation. According to them, the delivery people are not their employees so they don't listen to them about where to park. I have asked the Chief to add this to an upcoming traffic committee meeting for discussion and recommendation to Council. And, keep in mind, while we understand the concern of the resident we don't have staff available to sit on Cleveland waiting for delivery trucks. Parking does (as the Police Department before them did) rely on calls to come in to address these concerns. We're going to keep working at it.

Status: In-Progress

Expected Completion: 9/24/2016

Execution Status: On Track

Activity or Project:

Rockmoss Update from Solicitor

Description:

On Sept. 25, 2015 the Superior Court entered its order approving the August 11, 2015 tax sale of this property to the City. Per Newark's Charter, the heirs/remaindermen have until Sept. 25, 2016 to redeem – by paying all the taxes/assessments owed to the City. Once that day passes, I will be filing a Petition with the Superior Court for an Order directing the Sheriff to issue the City a deed to Rockmoss. NOTE: One individual has expressed interest in purchasing the property however it may still be required to be demolished. Codes has also been in touch with the neighbors and will follow up again regarding their interest.

Status: In-Progress

Expected Completion: 9/25/2016

Execution Status: On Track

Department:

Administration - Deputy City Manager

Notable Notes:

- Finance Director Dave Del Grande and I, along with HR Manager Devan Stewart, spent significant time this week with two (2) AFSCME contract negotiations sessions, as well as working on FOP negotiation items.

Activity or Project:

Police Recruitment

Description:

Our current recruitment efforts have resulted in three (3) recruits to start employment with the City on August 29, however, this is two (2) short of our need. Further candidate background efforts will continue, and we have found a potential opportunity to leverage retired Newark PD officer(s) to assist with the time consuming effort. The use of retired staff will maximize our current staff levels on community needs, and augment our administrative efforts. A potential winter NCCo Police Academy is a hopeful target, otherwise will be looking to get into the March 2017 State academy.

Status: In-Progress

Expected Completion: 9/30/2016

Execution Status: Behind Schedule

Activity or Project:

Alderman Court #40 Manager

Description:

City Manager Carol Houck, Alderman Lisa Hatfield and myself are scheduled next week to complete initial candidate interviews to replace retiring Barbara Wilkers for the City's alderman court operations. A very competitive pool of applicants submitted for consideration and we look forward to the process.

Status: In-Progress

Expected Completion: 9/16/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Alderman's Court

Notable Notes:

We held 1 court session over the past week.

Activity or Project:

Court session

Description:

Due to our Judge's scheduling, vacations, etc. we held 1 court session this past week. We processed 19 arraignments, 18 trials, 16 capias returns and 2 scheduled videos. We collected 723 payments this past week, 415 were through Govolution or Paypal. This is my last report, I would like to thank Carol Houck, Council members and co-employees of the City of Newark for your trust, support and the encouragement you have given me over the past 34 years and 8 months. Thank you .

Status:

Completed

Expected Completion:

8/23/2016

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Bruce was in the office August 22 for Council and August 23 for the Boards and Commissions Review Committee meeting. Paul was in the office August 25 for Court.

Bruce, Renee and Alice staffed the Council meeting on August 22. Item 11A (August 8 Council minutes) was sent to Council and posted on the website on August 19. Follow up for the meeting was completed by staff throughout the week.

Renee staffed the Boards and Commissions Review Committee meeting on August 23. The Committee postponed finalizing the Planning Commission review, declined to take a position on recusal parameters until the overarching review of all committees after the individual reviews are completed and reviewed the Board of Adjustment. The Committee also was updated on the progress of their recommendations with Council and the progress of the Downtown Newark Partnership Strategic Development Subcommittee and elected to move their November meeting date to November 29 to avoid Thanksgiving week. The next Boards and Commissions Review Committee meeting is scheduled for September 27 where the Board of Business License Review and the Personnel Review Committee are up for review.

Renee met with Councilwoman Hadden on August 25. She also reached out to Council members to schedule meetings for August/September if they had not already been scheduled.

No agendas were forwarded to Council this week as no public meetings are scheduled for August 29 to September 2.

Regarding minutes, staff time was spent on the July 21 Board of Adjustment (Tara drafting - complete), August 8 Council (Alice drafting; Renee editing - complete) and August 22 Council (Tara drafting) minutes. The July 25 Council Executive Session, August 17 Downtown Newark Partnership Strategic Development Subcommittee, August 22 Council Executive Session and August 23 Boards and Commissions Review Committee minutes are currently in the queue.

The office received and Teressa fulfilled 5 discovery requests for upcoming Alderman's Court cases. The court calendar for September 8 was received and the 14 associated case files were compiled for the Deputy City Solicitor by Teressa.

The office received 5 new lien certificate requests this week, which were sent to Finance for processing. 10 lien certificate requests were completed and sent to the requestor this week. So far, 332 lien certificate requests have been processed for 2016.

Activity or Project:

No progress to report

Description:

There is no progress to report on long-term projects this week.

Status:

Hold

Expected Completion: 8/25/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Community Relations

Notable Notes:

Catching up on several items from the past two weeks.

New E. Main Street Traffic Light Promotion

- On Friday, August 12, we sent out a press release alerting the press and public of the new traffic light being installed at the pedestrian crossing at E. Main Street and The Green at the University of Delaware. Several follow-up outreach efforts occurred via social media:
 - We posted a graphic on Facebook and Twitter reminding the public of the new traffic signal,
 - Posted a video on Facebook, Twitter and Instagram showing the flashing light and reminding people that stop and go operation begins on August 22; and
 - On Monday, August 22, we posted a photo of the light acting as a fully-functioning traffic light on Facebook, Twitter and Instagram.

Collection drive for Louisiana

- On August 18th the City of Newark was approached by Nic DeCaire, of Fusion Fitness, to assist in a collection drive for flood-ravaged Louisiana. We decided to let the organizers park their collection trailer in the Municipal Building parking lot and put collection bins in the lobby. We sent out a note

about the collection to all of the City Staff and posted the Newark Post article about the collection on the City of Newark social media pages. The article has been shared 35 times and reached more than 4,000 people on Facebook. The collection runs until Saturday, August 27.

Traffic Concerns Crowdsourcing Reporter

- The City of Newark Police Department launched a Traffic Concerns Crowdsourcing Reporter on the ArcGIS system. The purpose of the map is to collect the public's traffic concerns. The map will be available to the public until Friday, August 26. We created a tutorial video for that traffic concerns map, which can be found here: <https://www.youtube.com/watch?v=ivYFUvDSO4M>.

NPD Trading Card Project

- The Newark Police Department is preparing to launch the 2017 Trading Card Project. Megan worked with Master Corporal Greg Micolucci to finalize the sponsorship brochure for the project and the two of them will be visiting downtown businesses in the coming weeks to talk to businesses about supporting the project. Megan will also be assisting the department in promotion and coverage of the project once the cards are launched in the spring.

Social Media Engagement Analytics

- **In the past 28 days the City of Newark Facebook page received 111 new likes, the Downtown Newark Partnership Facebook page received 29 new likes. The City of Newark Twitter account gained 88 followers and the Downtown Newark Partnership Twitter account has gained 52 followers.**

Channel 22/Video production

- **On Wednesday, August 17, we published a Newark Police Department Fraud PSA. In the video, Officer Burgess gives tips on how to avoid becoming a victim of telephone scams and credit card fraud. The Newark Police Department posted the video to its Facebook page, and we shared it on the City of Newark page. Within five days the video had more than 240 views. The video can be seen on Facebook, Twitter, Channel 22 and on the City of Newark YouTube Channel here-<https://www.youtube.com/watch?v=zM4OIYKu0EE>.**
- On Tuesday, August 23, we shot and published a Robbery PSA for the Police Department. In the video, Officer Olicker gives tips on how to avoid becoming a robbery victim. As of now, the video can be seen on Channel 22 and the City of Newark YouTube Channel: <https://www.youtube.com/watch?v=VliDj3wpPHM>.
- The next planned video is a Back to School Safety PSA with Officer Burgess, which will be published in time for the first day of school next week.

Creative Design/Website

- Designed
 - Heat Advisory Website Banner
 - Newark High School Yellow Jacket Advertisement Graphic
 - Newark Bicycle Rules Poster
 - Downtown Partnership Fall Mixer Invitation
 - PowerPoint Cover for Design Guidelines for Downtown Newark
 - George Wilson Center and Dickey Park Summer Hours Graphic
 - New Main Street Traffic Signal Graphic

- Parks and Recreation Fall Brochure Download Button for E-blast
 - Re-designed Newark Nightlife Partnership Documents and Poster
- Created
 - Bike Removal Notice Slip
 - Drug Take Back Slide for TV22
 - Dog Leash Slide for TV22
 - Louisiana Flood Donation Poster
- Scheduled
 - Traffic Alerts for InformMe
 - Reduce Electric Use Notifications

Press Releases

- City of Newark Responds to Recent Harvard Study Report on Water Quality: <http://bit.ly/2bYX3hL>
- New Traffic Signal Coming to E. Main Street: <http://bit.ly/2bDZzKY>
- City of Newark Offering Relief During Excessive Heat: <http://bit.ly/2bjdNys>

Activity or Project:

Website Redesign

Description:

Web edits by Departments are due by August 31. We expect to receive a first draft design from CivicPlus the first week in September.

Status: Started

Expected Completion: 12/2/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

The new 74,000lb substation transformer was set in place on Tuesday. Although a large crane was set up on time, it took over two hours to get the transformer on the truck backed up. Eventually some unanticipated gate and fence posts had to be cut so the truck could maneuver. After the new transformer was set, the next closest transformer was moved out of the way temporarily so that old base of rotted wood railroad ties could be replaced with concrete ties.

The line crews and electricians had a lot of work in preparation for the new transformer. Several sub transmission and distribution circuits were switched around and overhead wires removed to make room for the crane. Also all communication circuits, metering, and conduits had to be disconnected from the transformer getting a new base.

Engineering worked with the meter tech on a power quality issue where a recording meter was installed on a residence. Engineering also is working on getting circuits covered for safe repairs to the old opera house at Academy and Main Streets, removing primary services at Interchange Industrial Park, and evaluating several solar system applications.

Activity or Project:

West Main Substation Transformer and New Circuit

Description:

Installing a new circuit and poles and reconfiguring other circuits and poles at the West Main Substation to prepare for a new substation transformer.

Status: In-Progress

Expected Completion: 10/31/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Finance - Accounting Department

Notable Notes:

At the Council meeting on August 22, Councilman Markham inquired about how sewer bills are calculated from non-City water customers. We have approximately 150 sewer-only customers that receive their water from Suez (formerly United). Suez sends the City water readings for these 150 accounts, and we bill them quarterly using those readings. In addition, there are five accounts over at the Star Campus that are also Suez customers, but have only one head meter. The Star Campus sends us monthly readings for each meter and those five accounts are billed for each meter separately. Lastly, we have three well-users for which we bill sewer. These three accounts are billed a flat rate of 13000 gallons per quarter.

The Parking Committee met on 8/24. Minutes from the committee are to follow.

This week, I have been working with the Deputy City Manager and HR Manager in contract negotiations with AFSCME. Meetings were held on 8/23 and 8/25. Talks have been extremely positive.

Staff is continually working with Black & Veatch to provide data necessary to complete the sewer/water study.

The Finance Department would like to congratulate Barbara Wilkers and Ted Ryser well in their retirements.

Activity or Project:

Payments and Utility Billing (PUBS)

Description:

The group handled 683 phone calls last week, with the average call length of each call being 2:30. The average hold & queue time (average speed of answer) decreased from 6:59 to 3:32 when compared to last week. Our welcome center staff greeted 261 visitors in the past week, while service orders initiated by PUB in response to calls and visitors was 237 for the same period. The group processed 4,291 utility payments and CityView transactions, 445 of which were imported automatically without electronic processes and 2,845 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week.

Status:

In-Progress

Expected Completion: 12/31/2016

Execution Status: On Track

Activity or Project:

License Audit Review

Description:

The City has engaged MetroRev of New Castle, Delaware to perform a license compliance review. MetroRev will be focusing on unlicensed businesses that are subject to City Code. The Kickoff meeting with MetroRev occurred on July 20th. Followed up with MetroRev on status of action items from the 7/20 meeting. MetroRev indicated they are reviewing City's code and forms. We are anticipating to receive their recommendations within the next two weeks.

Status: In-Progress

Expected Completion: 5/31/2017

Execution Status: On Track

Activity or Project:

Budget

Description:

The timeline for the budget process can be found on Budget Central via this link: <http://cityofnewarkde.us/DocumentCenter/View/6648>. Finance staff and the management team met with each department July 26th to July 28th. Finance staff is currently working with departments on revisions from our initial budget meetings. Final reviews are being made from the department submissions this week, and I plan on meeting with the City Manager and Department Directors to review for final revisions.

Status: In-Progress

Expected Completion: 9/30/2016

Execution Status: On Track

Department:

Parks and Recreation Department

Notable Notes:

Director: Attended the Newark Bicycle Committee meeting, completed the editing of mowing contract, met with Bob Ehemann Grants Coordinator/Outdoor Recreation Planner DNREC, Division of Parks and Recreation about 2017 and 2018 grant funding, did a Park inspection of the Redd Park Trail and Reservoir, inspected several other parks for safety issues, reviewed three landscape plans for future projects.

Recreation Superintendent: Completed fall brochure with graphic designer/administrative assistant, Shelby; completed input of data entry forms on registration software program for start of fall registration on Monday, August 22; checked in on camps running throughout the week while supervisors were on

vacation.

Recreation Supervisor of Athletics: continued finalizing details and editing proof for fall program information; summer camps concluded this week with the following specialty camps: archery, basketball and Rittenhouse Rocks; continued preparing for the start of youth soccer program delivering equipment to Fairfield and Kells as some teams started practicing; met with Rittenhouse Camp directors for performance evaluations; continued recruiting and holding interviews for staff in preparation for the start of the before and after school care programs, staff training is scheduled August 25-26 and school starts August 29.

Coordinator of GWC and Volunteers: 1 Volunteer devoted 22 hours assisting with Dangerous Camp for Boys/Daring Camp for girls; 2 volunteers assisted with Exploring Art Full Day Camp, Art Camp III, and Drawing and Painting Camp III.

Parks Superintendent inspected 3 park areas and developed work orders as needed, continued working on mowing contract as needed, met with two residents concerning a tree issues at both sites, met with developer and landscape contractor to do a two year review of site for release of surety bond, met with new employee starting Monday to show him how to get to the City Yard, met with fencing contractor to get quote for 2017 budget, did inspection of Main Street/downtown Parking Lot trees/plantings and developed work orders as needed, inspected new landscape installation at Astro Plaza (partially installed), and developed lists of contractors for each of the two contracts going out (Mowing contract/Bridge Painting contract).

Acting Parks Supervisor assigned work orders as needed and completed work orders/assisted staff, and coordinated operations at Reservoir for race this weekend.

Parks/horticulture staff continued on mowing and bed maintenance operations, installed two new basketball backboards at Handloff Park, stored away materials/supplies from Car Show last weekend, dragged/scarified most ball fields, raked off all horseshoe pits, did interior bed maintenance at City Hall including total removal of one interior bed to repair AC/Heating unit mounted above bed for Building Maintenance Division, tree pruning/removal at several park areas, continued adding woodcarpet safety surfacing to play/swing units throughout park system, and did trash removal throughout park system.

Activity or Project:

Before and After School Care Orientation

Description:

Downes and West Park Elementary schools After Care programs have filled with waiting lists being taken for both programs. The Before School Care programs for both schools still have openings. Orientation is scheduled for all staff on August 25 & 26 prior to the start of school on Monday, August 29. Twenty-two returning staff members will assist in the coverage of the fall and winter sessions with additional staff being hired to fill the shortfall of staff on certain days of the schedule.

Status: In-Progress

Expected Completion: 8/29/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Building Maintenance

- This week Facilities Maintenance performed the following:
 - Moved monitor and drilled grommet holes in Parking Office;
 - Coordinated efforts with Summit Mechanical to adjust A/C in Municipal Building. Calibrated thermostats and identified some leaking reheat valves that were contributing to raised temperatures;
 - Repaired leaking pipes for heater in Alderman's Court vestibule;
 - Began fabricating steel plates to protect supply vents in Police Department holding cells;
 - Hung pictures in City Manager's Office;
 - Replaced broken lockset at Building 1 in Municipal Yard;
 - Continued reorganization of basement storage.

Code Enforcement

- On Thursday Planning and Development Director Maureen Feeney Roser and Code Enforcement Manager Dave Culver met with Landlord Glenn Schmalhofer to discuss rental permit issues.
- Some time was spent reviewing suggestions for rental permit ordinance revisions.
- On Tuesday morning Maureen joined City Manager Carol Houck, City Solicitor Bruce Herron and Dave Culver in a meeting with representatives of the Newark Landlords Association to discuss revisions to Chapter 17 as they relate to rental permits and inspections.

Parking

- On Wednesday Parking Manager Marvin Howard and Parking Supervisor Courtney Mulvanity staffed the Downtown Newark Partnership's Parking Committee meeting in the Municipal Building. Among the items discussed were pay to park lot time increments and holiday free parking dates.
- The Parking Office spent considerable time this week issuing new parking permits to returning University of Delaware students for the start of the semester.
- Parking Office renovations were completed this week and some time was spent reorganizing the office.

Planning/Land Use

- Some time was spent on departmental budget submittals for all divisions.
- On Friday Maureen met with a developer to discuss a potential redevelopment project near east campus.
- Some time was spent this week on zoning map updates.
- Considerable time was spent this week reviewing the department web pages in anticipation of the Civic Plus update scheduled for this fall.
- Some time was spent reviewing and identifying owner-occupied properties along Cleveland Avenue for the Cleveland Avenue Street Improvements Task Force project.
- On Monday evening Council took action on the following Planning and Development Department items:
 - Approved the annexation and rezoning of 1 Georgian Circle
 - Approved the Special Use Permit for the sale of alcoholic beverages at Main Street Movies 5
 - Denied the Comprehensive Development Plan Amendment, Rezoning and Major Subdivision with Site Plan Approval for Barksdale Green
- Considerable time was spent this week on Unicity Bus agreements.
- On Thursday Development Manager Mike Fortner attended the Newark Bicycle Committee meeting. Topics discussed included the "Big Jump" grant application, revising the ordinance regarding bicycles on sidewalks, and an update on proposals for bicycle lanes on Cleveland Avenue.
- On Tuesday evening Mike and Dave Culver represented the Department at the Boards and Committee Review Committee. The Committee continued work on their recommendations for the Planning Commission, and began work for their review of the Board of Adjustment.
- On Wednesday Mike attended the Statewide Health Equity Summit in Dover. He gave a presentation on Newark's efforts to advance public health through housing policy.
- Work continued this week analyzing data from the 2016 Newark Resident Survey.
- Some time was spent this week reviewing legislation nationwide on breweries in anticipation of a Council discussion on Code amendments pertaining to them.
- The following was also completed this week:
 - 7 Deed Transfer Affidavits
 - 40 Building Permit Reviews

Activity or Project:

Planning Commission Workshop

Description:

Considerable time was spent this week preparing for the September 19th Planning Commission workshop on Code mandated parking requirements and the parking waiver system. The public session will be held in the Council Chambers at 6:00 p.m.

Status:

In-Progress

Expected Completion: 9/19/2016

Execution Status: On Track

Activity or Project:

Comprehensive Development Plan V

Description:

Work continued this week on edits to Chapter 4 – Public Utilities and Infrastructure of Comprehensive Development Plan V to meet DNREC’s concerns for wordsmithing, which is the only item holding up the State PLUS letter. Public Works and Water Resources staff are assisting the Planning and Development Department in this effort, which has been delaying Council review of the document.

Status: Near Completion

Expected Completion: 9/26/2016

Execution Status: Behind Schedule

Activity or Project:

Planning Commission Meeting

Description:

Considerable time was spent this week preparing for the upcoming Planning Commission meeting. On the agenda are the review and consideration of a minor subdivision for 357 Paper Mill Road and discussion regarding upcoming special meetings of Planning Commission: • Monday, September 19, 2016, 6:00 p.m. – Zoning Mandated Parking Requirements and Parking Waiver Study Workshop • Tuesday, October 18, 2016, 7:00 p.m. – 2017-2021 Capital Improvement Program

Status: In-Progress

Expected Completion: 9/6/2016

Execution Status: On Track

Department:

Police Department

Notable Notes:

At the August 24th, roll call a Supervisory Special Agent from the U.S. Drug Enforcement Agency joined Chief Tiernan in presenting one of our detectives an award for his part in the investigation that led to the arrest of individuals that were part of an international drug trafficking organization responsible for the importation, transportation, and distribution of cocaine, and crystal methamphetamine from Mexico to Delaware and the surrounding area. Large amounts of drugs, currency, firearms, and other illegal items were seized during the arrests. The names of the DEA Agent and Newark Detective are being withheld.

As mentioned in previous reports, information was passed on by the Mayor concerning a location that has

seen increased quality of life issues and criminal activity. Since that report, several arrests have been made. The latest arrest occurred last week, when a prostitute from Las Vegas was arrested at our targeted location.

This weekend is student move-in day at the University of Delaware. Newark Police have plans in place with the University Police Department and Newark's Code Enforcement Officers. Extra officers will be assigned to foot patrol on Main Street on Saturday and additional officers will be working at night over the weekend.

Officer Andrew Vari has designed a "Main Street Bicycle Awareness" safety poster as part of his community policing project. The poster reviews the laws concerning bicycle safety and encourages the practice of safe bicycling. The posters will be placed in store windows, and university dormitories. This was a great idea and initiative by Officer Vari to make downtown Newark safer.

Officer Aaron Olicker worked with Megan McNerney on a public service video concerning safety and tips on how not to fall victim to street crime. Officer Burgess completed a public service announcement video with Megan regarding ways to avoid becoming a victim of fraud through phone scams.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 8/25/2016

Execution Status: Completed

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

8/21/2016

to 8/27/2016

XING
ROAD

PNRT

WYOMING ROAD

STOP

NEWARK POLICE DEPARTMENT
TRAFFIC UNIT

Bent Lane Evaluation
June – August 2016

In response to community concerns brought to the attention of the Police Department, the Traffic Unit conducted selective enforcement in the area of Bent Lane & Briar Lane periodically from June 1st to the present. In addition, recent speed surveys were conducted on the “upper” portion of Bent Lane between Dallam Road and Briar Lane. The survey results are attached below.

From June 1st, the Unit conducted 14 separate selective enforcement details for 1-2 hours each instance. The dates were spread consistently throughout June (5), July (4) and August (5) with mixed results. Emphasis was placed on speeding violations, however stop sign violations at Bent Lane/Briar Lane were also enforced. The violation type broke down to 15 stop sign violations and 8 speed violations.

While there was some speculation that violations may be attributable to persons cutting through the neighborhood, the majority of violations were committed by persons residing within a mile of the roadway. The majority of violators (13) were 57 years of age or older. Four violators were in the 17-22 year age range, with an additional six violations committed by persons in the 29-45 age range.

<u>Date</u>	<u>Violations</u>
6/1	6
6/2	2
6/6	5
6/20	2
6/28	5
7/5	0
7/13	0
7/14	0
7/22	0
8/2	1
8/10	2
8/11	0
8/16	0
8/18	0

A review of the speed survey data suggests that there is a heavier westbound flow (towards Briar Lane from Dallam Road), with a slightly higher violation rate. Over the course of four days, a total of four speeds that would result in enforcement (+10 mph) were recorded. Eastbound resulted in 3 likely violations, with one additional speed in excess of 50 mph that may have been a RADAR anomaly.

The Department recently acquired a “small” speed sign trailer with radar capabilities from the Delaware Office of Highway Safety as a rapid deployment tool for use in residential applications to address community traffic concerns. Utilizing the sign on Bent Lane with a standard traffic safety message that converts to a speed warning when potential violators are approaching the sign is just the application for which this sign board was intended. Barring any unforeseen circumstances, the sign will be placed at this location on 8/22 for a period of one week.

In addition, the Traffic Unit will continue to conduct periodic enforcement on Bent Lane throughout the year.



Bent Lane eastbound 8/22 - 8/25

Time Start	Time End	1 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 100	Total Vehicles
12:00 AM	12:59 AM	5	0	0	0	0	0	0	0	0	0	5
1:00 AM	1:59 AM	4	1	0	0	0	0	0	0	0	0	5
2:00 AM	2:59 AM	2	1	0	0	0	0	0	0	0	0	3
3:00 AM	3:59 AM	4	0	0	1	0	0	0	0	0	0	5
4:00 AM	4:59 AM	1	3	1	0	0	0	0	0	0	0	5
5:00 AM	5:59 AM	8	3	0	0	0	0	0	0	0	0	11
6:00 AM	6:59 AM	23	5	3	0	0	0	0	0	0	0	31
7:00 AM	7:59 AM	38	4	2	0	0	0	0	0	0	0	44
8:00 AM	8:59 AM	42	9	1	0	0	0	0	0	0	0	52
9:00 AM	9:59 AM	30	6	1	0	0	0	0	0	0	0	37
10:00 AM	10:59 AM	22	7	0	0	0	0	0	0	0	0	29
11:00 AM	11:59 AM	20	6	4	0	0	0	0	0	0	0	30
12:00 PM	12:59 PM	35	9	2	0	0	0	0	1	0	0	47
1:00 PM	1:59 PM	31	8	1	0	0	0	0	0	0	0	40
2:00 PM	2:59 PM	26	6	0	1	0	0	0	0	0	0	33
3:00 PM	3:59 PM	31	11	1	0	0	0	0	0	0	0	43
4:00 PM	4:59 PM	28	6	1	0	0	0	0	0	0	0	35
5:00 PM	5:59 PM	20	5	3	0	0	0	0	0	0	0	28
6:00 PM	6:59 PM	18	4	0	0	0	0	0	0	0	0	22
7:00 PM	7:59 PM	21	3	0	0	0	0	0	0	0	0	24
8:00 PM	8:59 PM	29	1	1	0	0	0	0	0	0	0	31
9:00 PM	9:59 PM	26	0	0	0	1	0	0	0	0	0	27
10:00 PM	10:59 PM	22	1	0	0	0	0	0	0	0	0	23
11:00 PM	11:59 PM	14	0	0	0	0	0	0	0	0	0	14
Total		500	99	21	2	1	0	0	1	0	0	624
%		80.1%	15.9%	3.4%	0.3%	0.2%	0.0%	0.0%	0.2%	0.0%	0.0%	

NEWARK POLICE DEPARTMENT

WEEK 08/14/16-08/20/16

INVESTIGATIONS

CRIMINAL CHARGES

	2015 TO <u>DATE</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2016</u>	2015 TO <u>DATE</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2016</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	4	6	0	1	4	0
Rape	4	2	0	1	3	0
Unlaw. Sexual Contact	6	6	1	2	1	0
Robbery	22	32	1	27	11	0
- Commercial Robberies	9	11	0	10	0	0
- Robberies with Known Suspects	2	2	0	1	0	0
- Attempted Robberies	2	5	0	7	2	0
- Other Robberies	9	14	1	9	9	0
Assault/Aggravated	3	18	2	17	24	2
Burglary	36	58	2	17	27	0
- Commercial Burglaries	5	10	0	2	4	0
- Residential Burglaries	29	41	2	14	21	0
- Other Burglaries	2	7	0	1	2	0
Theft	298	416	6	112	114	1
Theft/Auto	23	34	2	7	9	0
Arson	1	2	0	1	0	0
All Other	45	72	2	38	62	2
TOTAL PART I	442	646	16	223	255	5
<u>PART II OFFENSES</u>						
Other Assaults	189	208	3	111	83	1
Rec. Stolen Property	2	0	0	16	20	1
Criminal Mischief	118	118	4	91	42	0
Weapons	7	8	1	52	27	2
Other Sex Offenses	1	0	0	2	0	0
Alcohol	127	127	0	210	212	0
Drugs	62	89	3	164	131	7
Noise/Disorderly Premise	250	350	2	109	144	0
Disorderly Conduct	109	98	2	55	63	1
Trespass	109	122	4	50	43	1
All Other	289	311	18	193	206	12
TOTAL PART II	1263	1431	37	1053	971	25
<u>MISCELLANEOUS:</u>						
Alarm	605	468	9	0	0	0
Animal Control	325	378	13	2	2	0
Recovered Property	165	183	10	0	0	0
Service	20025	21743	591	0	0	0
Suspicious Per/Veh	329	373	14	0	0	0
TOTAL MISC.	21449	23145	637	2	2	0

	THIS WEEK <u>2015</u>	2015 TO <u>DATE</u>	THIS WEEK <u>2016</u>	2016 TO <u>DATE</u>
TOTAL CALLS	845	27,554	858	29,204



Newark Police Department
Weekly Traffic Report
08/14/16-08/20/16



TRAFFIC SUMMONSES	2015 YTD	2016 YTD	THIS WEEK 2015	THIS WEEK 2016
Moving/Non-Moving	5,873	7,006	179	188
DUI	126	110	2	3
TOTAL	5,999	7,116	181	191

TRAFFIC ACCIDENTS				
Fatal	2	0	0	0
Personal Injury	125	149	8	4
Property Damage (Reportable)	324	488	5	18
Property Damage (Non-Reportable)	206	116	2	7
Hit and Run	181	164	5	7
TOTAL	838	917	20	36