

City Manager's Weekly Report

Friday, July 28, 2017

Department:

Administration - City Manager

Notable Notes:

In addition to the regularly scheduled Council meeting on Monday, we held the first of three planned public workshops for the Rodney project this past Tuesday night. Attendance was good although perhaps a little lighter than I had hoped. The workshop was moderated by our consulting firm, JMT, and went very well. We received good feedback and insight from the residents in attendance and also positive comments on the format and structure of the workshop. During the workshop we asked several questions to gauge interest in specific ideas and to gather feedback on the resident's desires for the park. We will soon have an online survey ready for distribution so residents who were unable to attend can provide similar feedback. We will be pushing the survey out via social media and other outlets so please look for that shortly. One item which has come up a few times now is municipal liability associated with the construction of a wet pond; Bruce Herron is working on an opinion which will provide us with definitive guidance soon.

At a recent Council meeting, during public comment a resident requested that Council designate Newark as a sanctuary city. While I can appreciate the motivations for such a designation, I have been made aware of at least one way where doing so would have a negative financial impact on the City that I wanted to make you aware of. Our new grant writing consultant provided us with a memo from Jeff Sessions, Attorney General of the US, which indicates that sanctuary cities are ineligible for any grant funding which originates from the Department of Justice or the Department of Homeland Security. The Public Works and Water Resources Department is currently applying for a pre-disaster mitigation grant through DEMA to install backup generators at critical water facilities (W1601, \$152,500 across 2018 and 2019). If we move forward with such a designation, I have attached a copy of the Sessions memo for your reference.

I attended a DelDOT coordination meeting with Joe Spadafino where the environmental and cultural affairs hurdles were specifically discussed. The overall feedback was positive and we will be bringing an agreement to Council along with the Parks and Recreation budget discussion on 8/16 for consideration. So far the Parks Department has secured \$1,000,000 in grant funding but if we move forward with any portion of the design then decide to delay more than a year or back out of the project, the agreement will require that we pay back the state their portion of the grant funding.

We held dry runs of the budget presentations scheduled for Monday night, Legislative and IT. Much effort was spent this week on the budget and general preparation for the budget hearings.

Mark Brainard and I have finished preparation of the draft job description and executive search firm RFP for review by Bruce. Once Bruce has completed his review and we have made whatever revisions may be necessary I will provide the documents to Council.

PWWR has finished their annual water main flushing and I am happy to report it was very successful with only a handful of requests for information and next to no complaints. Flushing at night has been a vast improvement from a customer service perspective and is something that we plan to continue into the future.

Dave Del Grande is on vacation this week so there is no Finance Department weekly report but there is an item that I wanted to include so everyone is aware. We have been having trouble with

our tax billing software, CityView, which has delayed tax billing. The problem appears to have been fixed but we are waiting on verification prior to sending out the tax bills, this would be complete in the next couple of days. CityView is currently being replaced by our transition to Munis and this is another example of why we are looking forward to the move to Munis.

The Police Department has been exploring LPR solutions, as our current service has recently been acquired by another company. The Police Department is exploring a solution that would allow our agency to mutually share data with only our allied law enforcement agencies of our choosing. This would also allow us access to data from other agencies, aiding in our ability to investigate cases.

Below is the Parking Division's weekly report ending 7/26/17:

- On Thursday, 7/20/17, Marvin Howard and Courtney Mulvanity met with Andrew Haines to discuss dynamic parking rates in off-street lots and on-street meters. Discussed possible options to help persuade patrons of high-occupancy areas to low-occupancy areas to alleviate stress on both parking and traffic.
- On Thursday, 7/20/17, Marvin Howard, Courtney Mulvanity, and Carol Massa met with Millennium Strategies to discuss possible government grants for future parking projects. This contact will allow Parking to take advantage of available moneys, helping with budgeting and decision-making process.
- On Friday, 7/21/17, Parking held a conference call with Todd Irwin of T2 Solutions to discuss the Autocount program, T2's countdown signage and lot occupancy program. The program would be an option for countdown signage and to keep track of vehicle occupancy in all downtown lots.
- Lot #1 drain was cleared of old sand, water, and debris on Tuesday, 7/25/17. Lot runoff goes to the drain and fresh sand allows for filtering of water and quicker drainage of reservoir.
- Parking Division received access to CityView for usage with Residential Parking Permit Program.
- Made adjustment to the goals section of the Parking Division section in Budget Central. Now correctly indicates the items discussed in budget hearings and cites projects to be considered by management and Council in coming months.
- The Parking Division assisted the Downtown Newark Partnership with the Annual Food and Brew on Saturday, 7/22/17, by providing parking at no charge in municipal lots and meters. Lots had signage indicating no charge, while meters had digital messages displaying no charge for parking.
- The Parking Division assisted the Fusion 5&10 race on Saturday, 7/22/17, by providing parking bags to block off on-street meters that were on the race route. Approximately 65 meters were bagged on the south-side of East Main Street for the event.

Activity or Project:

N/A

Description:

N/A

Status:

Not Started

Expected Completion: 12/31/2017

Execution Status:

On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:**Alderman's Court****Notable Notes:**

Alderman's Court held two court sessions from 7/20/17 to 7/26/17. These sessions included arraignments, trials, capias returns, and code violations. Parking officers were here on Monday and Wednesday to handle any parking appeals. Court handled one code violation and one public works violation this week.

The two new part-time bailiffs will begin training on 8/21/17 for two weeks. They will start in court on 9/5/17.

Activity or Project:

Court Sessions

Description:

From 7/20/17 to 7/26/17 Alderman's Court handled 56 arraignments, 16 trials, 19 capias returns and 2 code violations. The court collected a total of 357 parking payments of which 231 were paid online and 126 were paid in court. The court also collected criminal/traffic fines which included 99 online payments and 39 court payments for a total of 138 payments.

Status:

Completed

Expected Completion: 7/26/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Bruce was in the office on July 24 for Council and July 26. Paul was in the office on July 27 for Court.

Renee met with Millenium Strategies on July 20 to discuss potential grant opportunities for projects in the Legislative Department.

Bruce and Sarah staffed the Board of Adjustment meeting on July 20. The 1.25 foot rear yard variance for 54 Winslow Road was approved by a 4-0 vote of the Board.

Renee met with Councilman Morehead on July 21 and Councilwoman Wallace on July 21.

Bruce, Renee and Tara staffed the Council meeting on July 24. The final packet item (3B - July 10 Council minutes) was sent to Council and posted on July 21. Staff completed follow up for the meeting on July 25.

Staff finalized and posted the agenda for the July 31 special Council meeting on July 24. Packet items were sent to Council and posted on the website on July 25.

Renee led the Legislative Department staff meeting on July 26 where staff reviewed and discussed items that need to be completed while various staff members are on vacation.

Renee spent additional time on preparation for the Legislative Department budget hearing, which will be part of the July 31 special Council meeting.

Renee completed the direction sheet for the July 24 Council meeting and circulated it to Council and staff.

Renee and Sarah completed the advertisements and direct mail notices for a special use permit for 83 East Main Street for a Verizon Wireless cell tower. This special use permit is scheduled to be heard at the August 14 Council meeting.

FOIA requests took up some time this week. The following actions were taken:

- Circulated to staff and corresponded with requestor a June 27 FOIA request from Lender Consulting, Inc. regarding 600 Ogletown Road.
- Received documents from staff, sent final cost, received payment, released documents and closed a July 6 FOIA request from Stephens Environmental regarding Cooches Bridge Industrial Park.
- Reviewed with City Solicitor and sent administrative cost estimate for a July 11 FOIA request from Architectural Alliance regarding the Villages at Fountainview.
- Worked with staff on a July 11 FOIA request from Environmental Alliance regarding 319-345 Hillside Road.
- Received, reviewed with City Solicitor, declined and closed a July 19 FOIA request from an out of state requestor.
- Received, reviewed with City Solicitor, declined and closed a July 19 FOIA request from an out of state requestor.
- Received and worked with staff on a July 20 FOIA request from Yao Li regarding historical water use data.

The agendas for the July 31 special Council and August 1 Planning Commission meetings and the cancellation notices for the August 1 Downtown Newark Partnership Design Committee and August 8 Conservation Advisory Commission meetings were forwarded to Council.

Regarding minutes, staff time was spent on the July 10 Council (Tara drafted; Renee edited - complete), July 20 Board of Adjustment (Sarah drafted - complete) and July 24 Council (Tara drafting) minutes. The July 10 and July 24 Council executive session minutes are currently in the queue.

Sarah fulfilled 6 discovery requests for upcoming Alderman's Court cases this week. 238 discovery requests have been filled so far in 2017. No court calendars were received this week. 29 court calendars with 448 associated case files have been compiled so far for 2017. Sarah also completed 1 plea by mail.

The office received 9 new lien certificate requests this week, which were sent to Finance for processing. 17 lien certificates were completed and sent to the requestor. So far 303 lien certificate requests have been processed for 2017.

Activity or Project:

Recodification

Description:

Staff received additional comments from departments that were requested to clarify previous responses. Bruce and Renee met on July 26 to review additional comments and questions to work towards finishing the outstanding items for the review of the legal proofs in order to send them back to the codifier.

Status: In-Progress

Expected Completion: 1/22/2018

Execution Status: Behind Schedule

Activity or Project:

Staffing - Legislative Department

Description:

Teressa, our part-time Clerk/Typist, has submitted her notice to retire as of August 25 after 15 years with the City of Newark. Renee met with Tom Coleman to discuss potential paths forward for staffing for the Legislative Department on July 21 and spent time this week preparing data regarding the Department's workload.

Status: In-Progress

Expected Completion: 8/25/2017

Execution Status: On Track

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:**Community Relations****Notable Notes:**

Food & Brew Fest: The 14th annual Food & Brew Fest was a success. Though it was hot, we were able to avoid the forecasted thunderstorms and thousands of people roamed South and East Main Street without incident. The GIS map of the event received 1,496 hits for the week it was live, with 645 hits on Saturday alone. More than 50 people signed up for the DNP listserv during the event. The Newark Post posted a photo carousel from the event: http://www.newarkpostonline.com/gallery/news/collection_fb346a09-

[2f00-5d5d-ad7b-7d06612e2f37.html](http://www.wdel.com/features/video-little-mugs-covered-the-streets-of-downtown-newark-for/article_a8ded46e-6f23-11e7-9624-0fee5852fd7f.html). WDEL also covered the event: http://www.wdel.com/features/video-little-mugs-covered-the-streets-of-downtown-newark-for/article_a8ded46e-6f23-11e7-9624-0fee5852fd7f.html. The new homepage video on newarkde.gov showcases Food & Brew.

Taste of Newark: This year's Taste of Newark is Sunday, September 24 from Noon-3 p.m. Tickets are now on sale for \$50/ticket. Tickets can be purchased here: <https://www.eventbrite.com/e/taste-of-newark-2017-tickets-30888535441>.

Creative Design/Web Updates

- Designed new Small Site Construction pamphlet; energy conservation Facebook banner, and TV22 graphic; July bill stuffer advertisement
- Created E-signature forms for Code Enforcement; Budget Central News Flash post on City website
- Updated Budget Central; City Stormwater webpages; Rodney Stormwater Site webpage
- Added additional department banners to the City website
- Scheduled public meeting notices

Press Releases/Media Inquiries

- Newark Police Department Hosts 3rd Annual National Night Out: <http://bit.ly/2vaN3vd>

Activity or Project:

School Hill Project

Description:

The City of Newark remains committed to supporting any grassroots effort regarding the School Hill project. We await further direction and outreach from the community organizers.

Status:

Expected Completion:

Execution Status:

Activity or Project:

SignNow

Description:

Progress continues. The forms for Codes are completed and awaiting feedback and final approval from Dave Culver. Work has begun on the forms for the Police Department.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

The line crews set two poles, one for a new service on Center Street and the other near the Chestnut Hill Road Substation for the upcoming transformer. The underground crew prepared the transformer site for the new hotel at Ogletown Road. They also replaced bad switches on Chestnut Hill Road and phased in the reconductor project on Main Street.

The electricians ran new UPS circuits for the finance department because of their move to the upstairs, installed garage and police command center receptacles, changed the batteries at a substation, checked the batteries at all the substations, and continued infrared scanning of the system.

Engineering is learning the new power engineering software just installed. A customer request for the fault levels at an industrial site on Bellevue Road will be the first task. Engineering and an electrician troubleshot a communications issue with the East Main Substation after a lightning storm where multiple devices failed. Engineering also worked on the new train station design.

Activity or Project:

34.5KV Auto Restoration Project

Description:

No progress, waiting for equipment.

Status:

In-Progress

Expected Completion:

12/31/2017

Execution Status:

Behind Schedule

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:



Department:

Parks and Recreation Department

Notable Notes:

Director: Organizing installation strategy for the Redd Park trail bridge, worked on 2018 budget updates; met with Dave Greenplate regarding the bid for the George Wilson Center kitchen; met with Kelley Dinsmore about kiosk signage at the reservoir and White Clay Wild and Scenic group funding for Preston's Playground, conducted parks maintenance meeting to discuss upcoming work orders and projects, met with Recreation Superintendent about upcoming events, met with G.W.C Coordinator about George Wilson Center projects and updating rental fees.

Recreation Superintendent: Completed first draft of fall brochure consolidating all of the programs from each supervisor; met with Greg D'Elia from NPD regarding National Night Out; met with Joe and Chrissy regarding rental rates for the Wilson Center; worked with financial assistance families to confirm payments for upcoming camps; sat in on dry run for public workshop with JMT; met with representatives from Millennium Strategies regarding possible grant opportunities; met with Amakor representatives at the George Wilson Center to discuss bid proposal for renovation to the kitchen.

Recreation Supervisor of Athletics: Recruiting staff for before and after school care programs at Downes and West Park, completed and sent out Parents Handbook and information packet; prepared for camps scheduled the week of July 24 including golf, basketball and Adventure Fun, which takes a field trip each day; planning for fall programs; soccer camp had a successful week at Downes Elementary; Basketball camp was held all week at Newark High School; the Newark Post is planning to do an article on Rittenhouse Camp, photographer's visit was postponed due to moving inside for the heat on Friday, 7/21.

Recreation Supervisor of Community Events: Worked on items related to several upcoming and ongoing programs including the Camp R.E.A.L., Safe Kids Camp, specialty camps, camp schedules, and fitness programs, as well as free July Parks & Recreation month activities. Prepared for and held Family Fun Night with approximately 50 people in attendance. Thanks to Newark PD for coming out to set up the Bicycle Rodeo. http://www.newarkpostonline.com/news/collection_9bf1eb86-711e-5c2c-ae6d-8ad71e6dee83.html. Prepared for and held Tie Dye night at the George Wilson Center. Thirty participants came out to dye T-shirts and even a few baby onesies. Everyone had a great time and the projects came out amazing; worked with NPD and N.K.S. Distributors to coordinate the Budweiser Clydesdales parade down Main Street. The event brought thousands of people on to Main Street and South Main Street. Also,

participating in the parade were six mounted patrol officers from New Castle County. http://www.newarkpostonline.com/news/article_65a72c12-ed0-5510-a30a-41d0f9a867a1.html; Safe Kids Camp was full with 25 campers this year. The campers and volunteers had a busy week with presentation from AAA Mid Atlantic, The Biden Foundation, AETNA Hose, Hook & Ladder, the Delaware State Police Helicopter, Lums Pond Animal Hospital, Christiana Care Emergency Room Nurses and many guests from the Newark Police Department. This year, the campers visited Carousel Farms Equestrian Center for a field trip. The campers, staff and volunteers had a great week learning how to be safe. Officer Adam, from Newark PD, did a fantastic job coordinating all of the NPD guests, setting up demos, and organizing the bicycle rodeo, http://www.newarkpostonline.com/news/article_49d64cba-8f66-5cfa-97a5-53b0c4d39172.html;

Camp R.E.A.L. continues to go well, campers had a visit from Claudine and one of her interns from the Beau Biden Foundation to discuss internet safety, the older campers and volunteers had a more in-depth discussion about not just predators, but also online and mobile content, drumming with Blamoh is still a camp favorite, we are excited to hear their skills at the Picnic in The Park on Friday, July 28, Camp R.E.A.L. joined Safe Kids Camp on the trip to Carousel Farms Equestrian Center; Mad Science's Radical Reaction and Detective Science was also held this week with 13 campers.

Coordinator of GWC and Volunteers: Camp GWC Disney Week began with a total of 47 Full Day Campers, 10 Half Day Campers, 17 Before Care Campers, and 17 After Care Campers, participated in many Disney Themed crafts and activities throughout the week, participated in a Disney Themed Fashion Show in which campers and staff dressed in their favorite Disney character apparel and made chocolate pudding Mickey Mouse's; Pottery Camp began with a total of 7 campers; Evening Swim at the George Wilson Center, offered as part of the July Parks and Recreation Month had a total of 7 participants; Folk Dance, offered as part of the July Parks and Recreation Month had a total of 8 participants; the George Wilson Center pool had an overall attendance of 200; Dickey Park pool had an overall attendance of 160; Coordinator confirmed busses and the field trip scheduled for Camp GWC; sent welcome letters and Information to parents registered for Camp GWC 7, Pottery Camp, Fashion Camp, and Curtain's Up Theatre Camp; checked on pools and lifeguards; finalized Camp GWC staff, lifeguard, and GWC attendant schedules for August; continued finalizing 2017 Fall Programs; met with the Recreation Superintendent and Parks and Recreation Director to discuss GWC rental prices; sent Facility Requests to the Newark Senior Center; coordinated with The Journey Church in Delaware regarding volunteer opportunities with the Parks and Recreation Department.

Recreation Specialist: Delivered flyers to library; purchased supplies for camps; contacted businesses in regards to Mayor's Harvest Festival; picked a route for Mayor's Harvest Festival Hay Ride; interviewed and scheduled volunteers for summer camps. **Volunteer Hours:** 5 volunteers devoted 149.5 hours at Rittenhouse Camp. 2 volunteers devoted 30.75 hours at Camp R.E.A.L. 6 volunteers devoted 205 hours towards Safe Kids Camp. 2 volunteers devoted 63 hours to Camp GWC. **Total Volunteer Hours:** 448.25.

Parks Superintendent: Inspected 10 park areas and developed work orders as needed, did a soil test from beds on Elkton Road #8 traffic island to see how activated charcoal adjusted the sodium level in beds from March application, met with play equipment representative concerning parts replacement for three swing units in park system (parts wearing out), assisted Code Enforcement on tree issues at two different sites in town, and inspected all newly planted sites to monitor plant health and establishment progress.

Parks Supervisor: Assigned all field staff daily and assisted as needed, followed up on status of new pickup truck #1434 with garage, and started coordinating work for volunteers coming next week.

Parks/horticulture Staff: Continue mowing operations and bed maintenance throughout park system, did interior bed maintenance at City Hall, continued checking on pools through the week, dragged/scarified ballfields, mowed open trail behind Downes School from rear of Rahway Park to asphalt trail connector to Timberline Drive, did equipment maintenance on mowing units as needed, watering of all newly planted

plant materials including annual plantings, started wall repair at Wilson Center, completed tree pruning at several sites throughout park system, and worked on meadow management on new meadow area establishment along Hall Trail behind Lewis Park.

Arborist contractor completed pruning/removal of several trees throughout park system.

Activity or Project:

2018 Fall Activity Guide

Description:

With summer winding down, the 2018 Fall Activity Guide is being organized with over 100 programs and activities to choose from for youth and adults to enjoy. The Guide will be emailed to over 7,000 people on August 21.

Status: In-Progress

Expected Completion: 8/21/2017

Execution Status: On Track

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Code Enforcement

- Interior renovations are nearing completion at the Opera House on Main Street. Minor exterior renovations began this week to replace the gutter and soffit. The tenant fit out for the space being created next to Grass Roots was issued.
- Construction is ongoing at Cleveland Avenue.
- The foundation work on South Main Street for the next phase of Chimney Ridge is continuing.
- The building and site work is ongoing for the new hotel at 400 Ogletown Road.
- The structural steel work for the new building on the STAR Campus is nearing completion. We anticipate plans for the next two buildings at the STAR Campus to be submitted late summer or early fall.
- Exterior finish and interior work is continuing at Woolen Way for the new townhouse apartments.
- Finishing work is ongoing at the Heights on South Chapel Street, with completion expected in late July or early August.
- Completion of the University of Delaware South Academy Street dormitory, with the Certificate of Occupancy being issued, is expected in the next two weeks.
- Construction is ongoing at the Lofts at Center Street.
- Staff continues to update data on older building permits and code cases in anticipation of the CityView replacement project.

Planning/Land Use

- Considerable time was spent this week preparing for the August 1, 2017 Planning Commission meeting. Items on the agenda include:
 - WILMAPCO informational session;
 - Annexation and rezoning of 4 Georgian Circle in Christine Manor East;
 - Amendments to the Zoning Code as they relate to regulations for wireless facilities in the right of way and outside the right of way; and
 - Discussion of second draft of Planning Commission Rules of Procedure.
- On Thursday, July 20, the Board of Adjustment approved the variance for the property owner at 54 Winslow Road for a 1.25 foot (15 inch) variance for an accessory building located in a rear yard. The requirement for accessory buildings in the rear yard is 3 feet from the rear and side property lines.
- On Thursday, July 20, Planner Mike Fortner attended the WILMAPCO Technical Advisory Committee meeting and the BikeNewark Committee meeting.
- The following was also completed this week:
 - 9 Deed Transfer Affidavits
 - 43 Building Permit Reviews
 - 5 Certificates of Completion/Occupancy

Activity or Project:

New Preliminary Floodplain Map Public Meeting

Description:

Planner Tom Fruehstorfer helped to plan and host a public meeting in City Council Chamber on July 26 to answer questions about the proposed FEMA flood map changes. Preparations included conversations with, and gathering information from, numerous residents to collect historical

information about flood and elevation documentation for their property. Representatives of DNREC and New Castle County attended the meeting to answer residents' questions and help to guide them through the proposed changes. This was a follow-up meeting from an earlier meeting hosted by New Castle County that was heavily attended, resulting in long lines and wait times for individuals to get their questions answered. This meeting was intended for just residents of the City of Newark. Approximately 35 residents attended.

Status: Completed

Expected Completion: 7/26/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Police Department

Notable Notes:

Patrol:

- On Tuesday, July 25th, patrol officers responded to a report of a violent domestic in progress on Capitol Trail. The male suspect who was assaulting a female victim fled on foot but was quickly apprehended by officers following a foot chase. The suspect was arrested for numerous charges and was committed to Howard Young Correctional. Following the incident, a witness sent the following message to the department: *"Thank you for your swift*

action at the corner of Cleveland and Kirkwood Hwy this afternoon. The assault was very scary to watch, and I thank The Lord the two officers were close by to detain the criminal. Thank you for keeping a careful watch over our city."

Auxiliary Services:

- Deputy Chief Farrall and Captain Van Campen participated in the oral board interviews for police officer candidates.
- Alarm ordinance enforcement has been implemented which has resulted in numerous notifications, violations and fines.

Administration Division:

- The awards committee met and the following officers/civilians received awards for the 2nd quarter 2017:

Knights of Columbus Officer of the 2nd Quarter – Sergeant Thomas Maiura for the investigative assistance he provided to the Horry County, SC Police Department in reference to a robbery/kidnapping case in their jurisdiction.

Letter of Commendation – Emily Neal (NPD Intern) for her planning, development, and execution of the "Gentleman's Club" initiative at Downes Elementary School. The Gentleman's Club program consisted of fourth and fifth grade boys who were recommended for the program by their teachers. The students met weekly during lunch period with NPD officers in order to get them to connect with officers.

Letter of Commendation – Corporal Jeffrey Schwagel and Corporal Daniel Marsilii for their investigation and arrest of a subject that was stealing tires from Porter Chevrolet.

Citation for Merit – Officer Nate Graber and Corporal Peter Barnes for medical care they provided to a subject with severe lacerations to his arm. On May 6th, Officer Graber and Cpl. Barnes responded to a residence for a domestic dispute. Upon arrival officers discovered one of the involved parties attempted to climb through a broken window causing severe lacerations to his arm. It was later reported that the officers' actions led to the subject's arm being saved and they may have saved his life.

Letters of Commendation – Communications Officer Andrew Vernon, Sara Cannizzaro, Alexandra Kamm, and Andrew Devlin for assistance they provided in a hit and run collision involving a bicyclist. On April 24th, a 14 year old bicyclist was struck by a vehicle in the area of E. Delaware Ave.

The vehicle operator stopped briefly, but then fled the scene. Three bystanders witnessed the collision and got involved by aiding the injured victim and assisting in the police investigation. Cannizzaro and Kamm provided medical aid to the victim and provided a physical description of the driver. Devlin was able to provide the responding officer with the vehicle's registration number. Based on the information provided by the witnesses, the officer was able to identify the vehicle operator and ultimately determined that he was driving under the influence when the collision occurred. Cpl. Vernon took the initiative of examining the City's camera system and was able to piece together video of the suspect vehicle before, during, and after the collision. Cpl. Vernon also located the operator on video leaving the Galleria and approaching his vehicle just prior to the collision. Cpl. Vernon's actions saved the investigating officer valuable time in putting all of the video together and will inevitably assist in the prosecution of the suspect.

Citation for Merit – Officer Brian Whitehead for his proactive policing that led to the recovery of a firearm and a large knife from a subject who was arrested for carrying both items in a concealed manner.

Citation for Merit – Sergeant Gregory Micolucci, M/Cpl. William Smith, and Corporal Adam Mease for their organization and implementation of the 2017 Trading Card Project. All three officers spearheaded the Trading Card Project, which was a huge success in putting the local youth in direct contact with police personnel. They gave up countless personal hours to work on this project and dealt with logistical problems throughout the roll-out. The project was singled out by Choice Marketing as being the largest trading card project in Choice's history. The culmination of the project, the awarding of the prizes, helped to boost attendance at NPD's 150th Anniversary Celebration and made it a more successful event.

Criminal Investigations Division:

- On Tuesday, July 25th, Lt. Rieger, Mrs. Pennachi and Sgt. Maiura met with Joy Medori who is a representative from the Delaware Coalition Against Human Trafficking.
- Detectives continue to investigate several criminal and drug related cases.

Traffic:

- During the week, traffic officers will focus on enforcement efforts at several locations throughout the city.
- Cpl. Craig continues to perform follow up work on the pedestrian fatal.
- In support of the ongoing vehicle security messaging campaign, the message board is currently deployed in the Devon/Binns area and will be moved to Woodmere/Christine Manor area at the end of the week.

Special Operations Unit:

- During the week, SOU will focus on nighttime enforcement efforts including DUI enforcement, ID Checks and Cops in Shops.
- SOU is finalizing plans for the Newark Nightlife Partnership event and National Night Out.

Activity or Project:

N/A

Description:

N/A

Status:

Completed

Expected Completion:

7/27/2017

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

East Park Place between Manuel and South Chapel will remain closed for the duration of the water main replacement to allow crews to move faster and complete the work before students return.

Academy Street lane closures will continue while curb and excavation work are completed by the City's contractor.

CCTV inspection work ahead of our planned sewer lining will be completed by the City's contractor along Kells Avenue, east of Academy Street within the next week. Temporary lane closures may be necessary to position vehicles and complete the inspections.

A large CMP storm sewer pipe has failed along the sidewalk of Wyoming Road. City crews are temporarily stabilizing the outfall and a permanent fix will be designed and implemented in the near future.

Activity or Project:

DelDOT Main Street Paving

Description:

DelDOT will be repaving East Main Street beginning in the Spring of 2018. PWWR had a meeting with DelDOT and their consultant to review drainage along Main Street. It is widely known that a 24" pipe drains into a 15" pipe near Haines Street and DelDOT has agreed to replace that 15" pipe with a 24" pipe as part of this project. They will also replace several undersized drainage grates with properly sized grates. There will be a workshop to show project extents and details on proposed pedestrian upgrades and bumpouts along Main Street. The DelDOT Workshop is scheduled for August 15 from 4-7 p.m. in the Newark City Council Chamber. DelDOT public notice is attached.

Status:

Expected Completion:

Execution Status: On Track

Activity or Project:

Bogy Run Sewer Repair

Description:

A sewer line crossing Bogy Run, adjacent to the UD Laird Campus, was broken and allowing stream flow to enter the sewer system. Plans and permits were completed in 2016 and a contractor was selected to complete the work, which included replacement of the stream crossing with a concrete encased ductile iron pipe. Minor site restoration is still necessary and will be completed by the end of the month. We will continue to monitor the streambank for any further restoration.

Status: Completed

Expected Completion: 7/31/2017

Execution Status: Completed

Activity or Project:

Rodney Site Public Workshops

Description:

The first of three Public Workshops for public input on the development of the Rodney Dorm Site was held on Tuesday, July 25. Approximately 25 residents, including Mayor Sierer and Councilmen Morehead and Hamilton attended and participated in several engaging activities meant to gather feedback on what types of facilities would be built on the site. Some general discussions about safety, funding and stormwater were had as well. Feedback was overall positive and the project team looks forward to presenting concept plans based on the feedback from this workshop. The next two workshops will be held on Thursday, September 28, 6-8 p.m. and on Wednesday, November 8, 6-8 p.m. We encourage any resident who was unable to join us in person to submit feedback via the project website at this web address: <https://newarkde.gov/992/Stormwater-Project-Rodney-Dormitory-Site> Photos attached.

Status: Started

Expected Completion: 11/30/2017

Execution Status: On Track

7/23/2017

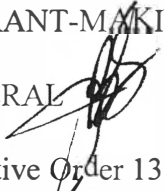
to 7/29/2017



Office of the Attorney General
Washington, D.C. 20530

May 22, 2017

MEMORANDUM FOR ALL DEPARTMENT GRANT-MAKING COMPONENTS

FROM: THE ATTORNEY GENERAL 

SUBJECT: Implementation of Executive Order 13768,
"Enhancing Public Safety in the Interior of the United States"

Federal law provides a process for foreign citizens to lawfully enter the country. Circumventing that process and crossing our borders unlawfully is a federal crime. It is the role of federal agencies, including the Department of Justice, to enforce our immigration laws, prosecute violations, and secure our borders.

The President has established immigration enforcement as a priority for this Administration and, in furtherance of that priority, issued Executive Order 13768, "Enhancing Public Safety in the Interior of the United States," on January 25, 2017. The Executive Order makes clear that "[i]t is the policy of the executive branch to ensure, to the fullest extent of the law, that a State, or a political subdivision of a State, shall comply with 8 U.S.C. 1373." To accomplish this policy, section 9(a) of the Executive Order provides, in part:

[T]he Attorney General and the Secretary [of Homeland Security], in their discretion and to the extent consistent with law, shall ensure that jurisdictions that willfully refuse to comply with 8 U.S.C. 1373 (sanctuary jurisdictions) are not eligible to receive Federal grants, except as deemed necessary for law enforcement purposes by the Attorney General or the Secretary. The Secretary has the authority to designate, in his discretion and to the extent consistent with law, a jurisdiction as a sanctuary jurisdiction.

Section 1373 provides in part that state and local jurisdictions "may not prohibit, or in any way restrict, any government entity or official from sending to, or receiving from, [federal immigration officers] information regarding the citizenship or immigration status, lawful or unlawful, of any individual." 8 U.S.C. § 1373(a).

In accordance with my duties as Attorney General, I have determined that section 9(a) of the Executive Order, which is directed to the Attorney General and the Secretary of Homeland Security, will be applied solely to federal grants administered by the Department of Justice or the Department of Homeland Security, and not to other sources of federal funding. Section 9(a) expressly requires enforcement "to the extent consistent with law," and therefore does not call for the imposition of grant conditions that would violate any applicable constitutional or

statutory limitation. Nor does the Executive Order purport to expand the existing statutory or constitutional authority of the Attorney General and the Secretary of Homeland Security in any respect. Indeed, apart from the Executive Order, the Department of Justice and the Department of Homeland Security, in certain circumstances, may lawfully exercise discretion over grants that they administer. Section 9(a) directs the Attorney General and the Secretary of Homeland Security to exercise, as appropriate, their lawful discretion to ensure that jurisdictions that willfully refuse to comply with section 1373 are not eligible to receive Department of Justice or Department of Homeland Security grants.

Consistent with the Executive Order, statutory authority, and past practice, the Department of Justice will require jurisdictions applying for certain Department grants to certify their compliance with federal law, including 8 U.S.C. § 1373, as a condition for receiving an award. Any jurisdiction that fails to certify compliance with section 1373 will be ineligible to receive such awards. This certification requirement will apply to any existing grant administered by the Office of Justice Programs and the Office of Community Oriented Policing Services that expressly contains this certification condition and to future grants for which the Department is statutorily authorized to impose such a condition. All grantees will receive notice of their obligation to comply with section 1373. The Department will administer this certification requirement in accordance with the law and will comply with any binding court order.

After consultation with the Secretary of Homeland Security, I have determined that, for purposes of enforcing the Executive Order, the term “sanctuary jurisdiction” will refer only to jurisdictions that “willfully refuse to comply with 8 U.S.C. 1373.” A jurisdiction that does not willfully refuse to comply with section 1373 is not a “sanctuary jurisdiction” as that term is used in section 9(a). While the Executive Order’s definition of “sanctuary jurisdiction” is narrow, nothing in the Executive Order limits the Department’s ability to point out ways that state and local jurisdictions are undermining our lawful system of immigration or to take enforcement action where state or local practices violate federal laws, regulations, or grant conditions.

The provisions of the Executive Order quoted above address only 8 U.S.C. § 1373. Separate and apart from the Executive Order, statutes may authorize the Department to tailor grants or to impose additional conditions on grantees to advance the Department’s law enforcement priorities. Consistent with this authority, over the years, the Department has tailored grants to focus on, among other things, homeland security, violent crime (including drug and gang activity), and domestic violence. Going forward, the Department, where authorized, may seek to tailor grants to promote a lawful system of immigration.







NEWARK POLICE DEPARTMENT

WEEK 07/16/17-07/22/17

INVESTIGATIONS

CRIMINAL CHARGES

	2016 TO <u>DATE</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2016 TO <u>DATE</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2017</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	6	1	0	4	1	0
Rape	2	2	0	3	0	0
Unlaw. Sexual Contact	5	8	0	1	0	0
Robbery	30	13	0	10	8	0
- Commercial Robberies	11	5	0	0	1	0
- Robberies with Known Suspects	2	0	0	0	0	0
- Attempted Robberies	5	2	0	1	5	0
- Other Robberies	12	6	0	9	2	0
Assault/Aggravated	13	15	0	22	15	0
Burglary	54	25	1	27	7	0
- Commercial Burglaries	10	5	0	4	1	0
- Residential Burglaries	37	15	1	21	6	0
- Other Burglaries	7	5	0	2	0	0
Theft	370	303	11	103	110	1
Theft/Auto	28	27	1	9	2	0
Arson	2	1	0	0	0	0
All Other	64	55	1	44	32	0
TOTAL PART I	574	450	14	223	175	1
<u>PART II OFFENSES</u>						
Other Assaults	187	170	4	80	77	1
Rec. Stolen Property	0	1	0	18	12	0
Criminal Michief	107	121	3	41	33	0
Weapons	6	11	1	23	21	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	120	63	0	206	99	0
Drugs	82	95	1	114	109	6
Noise/Disorderly Premise	340	398	5	142	128	1
Disorderly Conduct	94	85	3	61	51	0
Trespass	105	106	5	37	37	2
All Other	269	240	9	175	222	9
TOTAL PART II	1310	1290	31	897	789	19
<u>MISCELLANEOUS:</u>						
Alarm	417	187	2	0	0	0
Animal Control	332	272	14	2	2	0
Recovered Property	161	188	7	0	0	0
Service	19321	21305	708	0	0	0
Suspicious Per/Veh	332	325	5	0	0	0
TOTAL MISC.	20563	22277	736	2	2	0

	THIS WEEK <u>2016</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>
TOTAL CALLS	819	25,824	953	26,767



Newark Police Department
Weekly Traffic Report
07/16/17-07/22/17



TRAFFIC SUMMONSES	2016 YTD	2017 YTD	THIS WEEK 2016	THIS WEEK 2017
Moving/Non-Moving	6220	5021	274	213
DUI	96	87	1	2
TOTAL	6316	5108	275	215

TRAFFIC COLLISIONS				
Fatal	0	1	0	0
Personal Injury	127	142	2	3
Property Damage (Reportable)	700	622	17	20
*Hit & Run	159	134	4	5
*Private Property	166	136	4	5
TOTAL	827	765	19	23

*Included in the total collision numbers

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.



Delaware Department of Transportation
Jennifer Cohan, Secretary

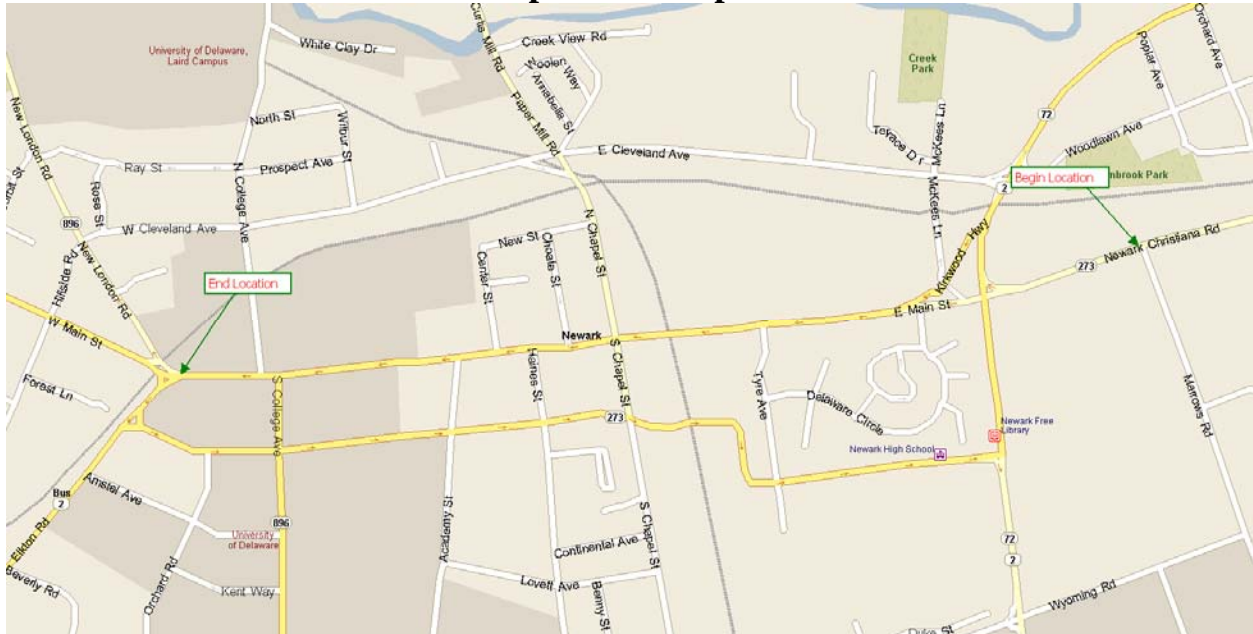
PUBLIC WORKSHOP

Main Street Newark Rehabilitation and Pedestrian Improvements

City of Newark Municipal Building – Council Chambers

Tuesday, August 15, 2017

4:00 p.m. – 7:00 p.m.



The Delaware Department of Transportation (DelDOT) would like to invite the residents of Newark and surrounding areas and all other interested parties to a Public Workshop to discuss the proposed rehabilitation of East Main Street/Newark Christiana Road from Marrows Road to W. Main Street – Elkton Road. The purpose of the workshop is to present information and solicit public input regarding the proposed rehabilitation. The workshop will be held from 4:00 pm to 7:00 pm on Tuesday, August 15, 2017, at the City of Newark Municipal Building – Council Chambers, 220 S Main St, Newark, DE 19711.

Interested persons are invited to express their views in writing, giving reasons for support of, or in opposition to the proposed project. Comments will be received during the workshop or can be mailed to DelDOT Community Relations, P.O. Box 778, Dover, DE 19903.

This location is accessible to persons having disabilities. Any person having special needs or requiring special aid, such as an interpreter for the hearing impaired, is requested to contact DelDOT by phone or mail one week in advance.

For further information contact Community Relations at 1-800-652-5600 (in DE) or 302-760-2080 or write to the DelDOT Community Relations at the above address.

PUBLIC NOTICE



What is the single most thing you want to see happen in this park?

Text JMTPUBLIC to 22333 once to join, then text your message

Answers to this poll are anonymous

attractive water-sports
appropriate for downtown neighbors
trees
floodcontrol
trails
unique features education
wildlife education
natural pond
dynamic water design

WHAT IS STORMWATER MANAGEMENT?

► Stormwater Management (SWM)

► A system of vegetative, structural or other measures that reduce the adverse effects of pollutants (water quality) and control the volume and rate of runoff (water quantity) from surface water resulting from precipitation, snow, or ice melt.

► Best Management Practices (BMPs)

► Activities, practices, maintenance procedures, and other management measures to prevent or reduce the discharge of pollutants. BMPs include structural and non-structural controls; treatment requirements; operating procedures and practices to control site runoff.

► Watershed

► The drainage area contributing stormwater runoff to a single point.



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