

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

This week we received copies of the near final draft of the proposed DNREC source permit for dry abrasive blasting of outdoor water tanks with lead containing coatings. The current goal of DNREC is to have this regulation in place in September. In the interim, they have provided a principles and commitments agreement that will cover the term between now and when the regulation will become effective.

On Wednesday I attended the annual meeting of the National Association of Water Companies who was hosting DNREC Secretary Garvin and a representative from their air section who is involved with the dry abrasive blasting source permit. They provided an update which was in line with what I described above but they did mention that it is their plan to create new source permits for dry abrasive blasting of other outdoor structures once the water tanks permit is in place which was the first I had heard of that.

My current plan for implementing Newark ordinances on blasting of lead based coatings is going with a multi-phase approach in consideration of DNREC's pending permit processes. Phase 1 is to pass an ordinance banning the use of lead based paint in Newark to close the non-residential lead loophole. At this time we will also make changes to our standards and specifications to make it clear that no lead based paint can be used on City contracts (we have reviewed the City's current paints and confirmed they are not lead based). Phase 2 is to pass a water tank specific ordinance that will leverage the source permit process in development by DNREC, requiring all notice and materials provided to DNREC also be provided to Newark's Department of Public Works and Water Resources so we can perform spot inspections during the process and confirm proper notice is performed. The final phase would be to expand our local ordinance in concert with DNREC as they add new source permit categories like bridges.

This week I met with Councilwoman Wallace (phone) Councilman Clifton, and Councilman Lawhorn to catch up about various items. I also scheduled orientation meetings between Councilman Lawhorn and several departments. It will take at least one more day to get Mr. Lawhorn through the rest of the departments after which I plan to take him around for a facility tour.

I attended DEMEC Day at Legislative Hall on Wednesday where we had an opportunity to meet with Governor Carney to discuss DEMEC and other electric service topics.

On Friday I attended the designation ceremony at Redd Park where it was designated as a community forest by the Old Growth Forest Network (<http://www.oldgrowthforest.net/>).

Planning Director Gray and I met with Councilman Clifton and a local liquor store owner who had concerns about the business license fee structure.

The remainder of the week was filled with personnel and general administrative tasks.

Activity or Project:

Description:**Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Administration - Deputy City Manager

Notable Notes:**Administration/HR:**

With Deputy City Manager Andrew Haines' planned separation from the City, a transition plan was established with Acting Manager Coleman's approval. Mr. Haines and Mr. Coleman announced that Deputy Chief Mark Farrall would step in as Acting Deputy City Manager effective May 14, 2018. Mr. Coleman, Mr. Haines and Mr. Farrall are working with all relevant departments, unions and third-party partners to ensure continuity of operations. HR Manager Devan Stewart attended the 2018 Tyler Technologies conference, which provide extensive training and information on the City's largest ERP solution, MUNIS. Ms. Stewart's focus was on HR and benefits, to advance her skills as well as assess new opportunities for the organization. With the help of Parks and Recreation, and the Communications team, the Manager's Office held its 2018 Administrative Professionals recognition lunch and event [group photo attached].

Parking Division:

With the recent deployment of the barcode residential parking solution, the Division staff has increased its capabilities with accountability and enforcement of the program. To that end, this past week alone resulted in eighteen (18) guest passes that were confiscated for illegal use. The permits are being sold, which violate City Code; anecdotal sources advise students will pay upwards of \$1,000 for the illegal purchase of a guest pass. The rental housing market transition in June will afford a greater opportunity for further enforcement and correction. Lastly, the final digital countdown sign wrap was circulated for review and will be sent to the vendor.

Activity or Project:

Description:**Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 4/19/18 to 4/25/18. These sessions included arraignments, trials, capias returns, video hearings and code violations. Parking Ambassadors were here on Monday and Wednesday to handle any parking appeals.

Activity or Project:

Court Sessions

Description:

From 4/19/18 to 4/25/18 Alderman's Court handled 134 arraignments, 61 trials, 18 capias returns, 3 code violations, 5 prisoners transported and 4 video hearings. The court collected a total of 436 parking payments of which 294 were paid online and 142 were paid at court. The court also collected criminal/traffic payments which included 162 payments online and 34 payments at court for a total of 196 payments.

Status:

Completed

Expected Completion:

04-25-2018

Execution Status:

Completed

Activity or Project:**Description:****Status:**

Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office on April 19 for the Council organizational meeting and the Board of Adjustment, April 23 for the Council meeting and April 25. Geena was in the office on April 19 for Court.

Paul and Renee staffed the Council organizational meeting on April 19. Follow up work was completed by staff later in the week.

Paul and Sarah staffed the Board of Adjustment meeting on April 19. The Board approved all variances by a vote of 3-0 that were on the agenda for 15 Prospect Avenue (maximum lot coverage) and 300 Socum Court (number, area and height of temporary signs). Follow up work was completed by staff on April 20.

Renee has a conference call with Councilwoman Wallace on April 20.

Tara attended the final week of the Municipal Clerks Institute hosted by UD's Institute for Public Administration in Dover. Sessions included active shooter training and internal financial controls. Tara has completed her third and final year of the institute, which will give her 20 credits towards the 110 needed for her Certified Municipal Clerk designation from the International Institute of Municipal Clerks. She is attending this year on scholarship, which has defrayed the costs to the City for her attendance.

Paul, Renee and Tara staffed the Council meeting on April 23. Item 3A (March 26 Council minutes) was sent to Council and posted on April 20. Follow up was completed by staff throughout the week.

Renee staffed the Election Board meeting on April 24. The Board approved the audit from the April 10 election and discussed the preparations for the capital referendum scheduled for June 19.

Renee spent time working with GovHR and Council to finalize dates related to the City Manager search process.

Renee spent time working on research items for various City attorneys.

FOIA issues took considerable staff time this week. The following actions were taken on FOIA issues:

- * Completed review and sent final costs for a January 23 FOIA request from O'Rourke Investigative Associates, Inc. regarding 1 Easton Court.
- * Continued document review for a March 28 FOIA request from Tarabicos Grosso, LLP regarding the Park N Shop.
- * Received complainant rebuttal and sent notarized affidavits to the Attorney General's office for an April 11 FOIA complaint from Amy Roe et al regarding Council member interviews with GovHR regarding the city manager search.
- * Worked with staff regarding the fulfilment of an April 16 FOIA request from Vanessa Naisha regarding police records.
- * Received, directed to the appropriate agencies and closed an April 20 FOIA request from Property Solutions, Inc. regarding a property outside city limits.
- * Received, circulated to staff and received documents for an April 25 FOIA request from SmartProcure regarding purchase orders from January 2018 to present.

The May 1 Downtown Newark Partnership Design Committee, May 1 Planning Commission, May 2 Council training and May 3 Pension Committee agendas were posted and forwarded to Council.

Regarding minutes, staff time was spent on the March 26 Council (Renee edited - complete), April 19 Council organizational meeting (Sarah drafting), April 19 Board of Adjustment (Mecia drafting), April 23 Council (Tara drafting) and April 24 Election Board (Sarah drafting) minutes. The March 26 and April 23 Council executive session minutes are currently in the queue.

Sarah fulfilled 4 discovery requests for upcoming Alderman's Court cases. 119 discovery requests have been filled so far for 2018. The office also received the court calendar for May 4 and the 19 associated case files were prepared for the Deputy City Solicitor. 18 court calendars with 249 associated case files have been compiled so far for 2018.

The office received 8 new lien certificate requests in the last two weeks, which were sent to Finance for processing. 13 lien certificates were completed and sent to the requestor. So far, 145 lien certificates have been processed for 2018.

Activity or Project:

Digital Records Project

Description:

Samantha processed several boxes of documents for transfer to State Archives and worked on the strategic plan for the Records Division.

Samantha and Ana also continued working on quality control review for documents already scanned into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The City also retrieved several boxes of Planning Commission minutes from State Archives that had not been digitized before being sent down. These minutes will be scanned before being returned, which will provide efficiencies in removing State Archives from the research.

The scanned documents numbers for April 19-25 are below.

Status:	In-Progress
Expected Completion:	
Execution Status:	On Track
Activity or Project: Lobbyist Weekly Report	
Description: No report was submitted this week.	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Community Relations

Notable Notes:

Newark News Brief: The 20th Newark News Brief was released on Friday, April 27th. This week's brief highlights the town hall forums on the proposed referendum, the NPD recruitment process, the Lyme Yarnbombs around the downtown area, and the upcoming Spring Concert Series. The video can be seen on all City social media channels, as well as the website and Channel 22.

Referendum Educational Videos: On Tuesday, April 24, we released a video featuring Finance Director Dave Del Grande explaining debt financing and why it is a balanced approach to the proposed referendum and the City's budget process. The video can be viewed on City of Newark social media sites, as well as Channel 22 and the referendum page on the website.

<https://youtu.be/JKypDsdxlHI>. Stats to date:

- 76 views on Youtube
- Twitter: 541 impressions, 104 media views, 8 engagements
- Facebook: 1,915 people reached, 1,039 video views, 4 likes, comments & shares
- Nextdoor: 1040 impressions

The next video in the referendum education series will focus on the proposed stormwater pond project at the former Rodney dorm site.

Newark Police Department Recruitment Videos: Megan recorded the Newark Police Department's Road to Success seminar at Newark High School on Wednesday, April 25. The video is embedded into the career opportunities page on the NPD section of the City's website.

Livestream City Council Meeting – April 23, 2018: 80 total live views; 52 unique views; Average watch time: 32:13.

Creative Design/Web Updates

- Designed PUBS closed sign for 4/20; CIP Cash Requirements scale graphic; NPD hiring graphic; UDNI Facebook event cover; District 3 and 4 Townhall Forum facebook event banners; layout for Newark News Brief extended edition; parking subcommittee public workshop graphic; single parking lot entry sign, and made updates to double sided digital parking sign
- Posted Certified Construction Reviewer (CCR) Application to City form page
- Scheduled public meeting notices
- Updated Concert Series and Mayor's Fun Ride webpage; City referendum webpage and TV22 with referendum finance video

Press Releases/Media Inquiries

Newark Spring Concert Series Continues 50th Anniversary Celebration: <https://bit.ly/2r2G7vB>

Activity or Project:

Communication Outreach: June Referendum

Description:

In addition to the District 4 town hall scheduled for Wednesday, June 6, at 6:30 p.m. in Council Chamber, we have scheduled a town hall for District 3 next Tuesday, May 1, from 6:30 - 8:00 p.m. at the Pilgrim Baptist Church on Barksdale Road. We also will give a presentation on the proposed referendum to the Master Gardeners group at the UD Cooperative Extension on Tuesday, May 1, at 5 p.m.

Dates for town hall forums for Districts 5 and 6 have been proposed. We are waiting for confirmation on location prior to publicizing.

Status:	In-Progress
Expected Completion:	06-19-2018
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Electric Department

Notable Notes:

The line crews started installing several streetlights at the Marrows and Wyoming Road intersection at DelDOT's request and powered up the new traffic signals on Delaware Avenue and Paper Mill Roads.

A contractor was hired to install new bushings in a West Main Substation transformer many months after a squirrel entered the high voltage compartment and caused damage. Now that the bushings are replaced, the electricians have been cleaning the other parts inside the compartment and topping off the oil and nitrogen. As soon as the transformer is fully tested, it will be put back on line.

The electricians have also been installing several cameras around the reservoir, worked at the garage on the chain hoist controls, and on the Olan Thomas Park lights.

Engineering has been working on the specifications for equipment bids for the Biopharmaceutical Institute Building at the STAR Campus and specifications for a new substation transformer. Engineering also worked on updating the SCADA software.

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Finance Department

Notable Notes:

The Summer rates for electric were effective April 1. All residential electric consumption will be billed on a tiered rate from April 1 through September 30. The change remains the same at 14.5 cents per kwh for the first 250 kwh consumed, but the next two tiers will change. Tier two includes consumption between 251 and 1000 kwh and will be 15.65 cents per kwh. Tier three includes all consumption over 1000 kwh, which will change to 17 cents per kwh. All tiers will go back to 14.5 cents on October 1st.

The First State Community Action Agency (FSCAA) was in the PUB office on April 26th providing counseling services to individuals having difficulties paying their utility bills. This is a weekly service that we provide to residents. Appointments can be made in advance by calling the PUB office directly at (302) 366-7000. Our goal is to educate our community on how they can save on their electric bill through changing their habits. Our FSCAA rep is also here to provide services to our residents, and provide an avenue for them to obtain other levels of assistance. www.firststatecaa.org.

Catholic Charities is now providing office hours at City Hall on Wednesdays. Clients who previously had to travel to Wilmington for an appointment are now able to come directly to our office for assistance. Please contact the Payment and Utility Billing office for more information at 302-366-7000. Consultations are by appointment only.

Accounting staff attended the Tyler User Conference in Boston, Massachusetts from April 22 through April 25. Tyler Technologies is the owner of “Munis” which is the software the City uses for accounting, budgeting, procurement, tax billing, permits and licensing (to name a few). Director Del Grande attended the City Council meeting on Monday, April 23.

On April 25, Acting City Manager Coleman, Acting PW&WR Director Filasky, Engineer Robinson and Director Del Grande all attended DEMEC Day at Legislative Hall in Dover. In the afternoon we met with Governor Carney to discuss the benefits of DEMEC, and the challenges facing the electric industry as it impacts our state.

April 27, Director Del Grande will be meeting with Councilman Lawhorn for orientation.

Activity or Project:

Automatic Bill Payment/Leak Detection System - CustomerConnect

Description:

We would like to remind all residents that monthly utility bills can be processed automatically via CustomerConnect. Did you know that CustomerConnect also has features that will alert you when your household exceeds certain consumption thresholds? This tool is helpful for finding water leaks, or unintended electric usage before it goes on for a prolonged period of time, saving you money. The notification thresholds can be set by the account holder on a monthly, weekly or daily limit. It's another way of keeping utility consumption to a minimum. The account holder can elect to be notified by email, text, and via notice to their web portal account.

Newark utility customers also have the option to pay the City for utility services using CustomerConnect's “Budget Billing” option. This method of payment allows the account holder to pay a fixed amount each month on the date of their choosing when they sign up for this feature. The system determines your estimated annual utility bill and divides that amount by twelve months. On the December bill, there will be a true up for whatever balance that remains (either a

credit or debit to the account) to settle the balance for the year.

Please click on this link to set up your account today: <https://newarkde.gov/pay>. In order to keep costs to a minimum, the City urges CustomerConnect users to set up their accounts to debit their bank accounts vs a credit card in order to keep City costs to a minimum, as the City incurs credit card fees with every credit card transaction.

Status:	In-Progress
Expected Completion:	12-31-2018
Execution Status:	On Track

Activity or Project:

Payment & Utility Billing (PUB)

Description:

The group processed 4,160 utility payments and Munis transactions last week, 367 of which were imported automatically with our electronic processes and 3,710 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week. In addition, 932 manual payments were processed between utility payments, tax bills and licensing (contractor, business, rental, etc.). PUB answered 579 calls out of 638 offered, reflecting an abandoned rate of 8.9%. The average speed to answer the phone was 2:36. The average call time was 3:36.

Status:	In-Progress
Expected Completion:	12-31-2018
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Information Technology Department

Notable Notes:

1. Daina Montgomery and Ali Abedin attended the Tyler Users Conference and received valuable information related to current support and future applications for all Tyler associated City applications.
2. Lead Desktop Support position has been re-advertised. All applications due to the City by May 4, 2018.
- 3.. Extended discussion of Security and Network enhancements are continuing.
 - a. Infrastructure Team working on Network Address space issues for better IP address management.

b. Team discussion continue related to network and other system enhancements.

4. Marius Motoc has been working to develop a more robust and economical Kiosk Solution for Court.

5. Extensive work performed on other projects as noted.

Projects not shown below:

Reservoir Camera Project Started Status: In-Progress Expected Completion: 31MAY18 Execution Status: On Track

1. Core Radio and PTZ camera have been deployed and are under testing.
2. All network and camera equipment has been configured and ready for deployment.

Activity or Project:

Workstations System Refresh

Description:

In accordance with the Dell lease agreement, certain systems are marked for updating in Q1 2018. IT has met with the impacted departments for this project. Developing processes to make deployment more efficient. Including imaging, inventory, and placement still in progress.

1. The desktop systems have arrived and are in testing process.
2. Network issues resulting from added systems to network, during imaging process, have been resolved.
3. The replacement system cross reference is complete.
4. Leased systems cross reference for return in under review.

Status:	In-Progress
Expected Completion:	07-31-2018
Execution Status:	On Track

Activity or Project:

PD Vehicle IT System Update

Description:

1. Approved Capital Funded Project.
2. Request for Waive Bid has been submitted to Administration for Council consideration at the May 14, 2018 meeting.
3. Most of installation work on PD vehicles will be performed by vendor.
4. Project expected to be under budget by \$69,706.59.

Status:	Started
Expected Completion:	07-31-2018
Execution Status:	On Track

Activity or Project:

PD PTZ Camera

Description:

1. This is a Grant funded Project.
2. Most items have been received.
3. City owned conduit, along the South College Avenue Bridge, has been identified. This will allow the extension of City Fiber Optic Infrastructure to connect these cameras along with other City Assets saving reoccurring costs.

Status:	Started
Expected Completion:	10-31-2018
Execution Status:	On Track

City Manager's Weekly Report

Department:

Parks and Recreation Department

Notable Notes:

Director: Attended the referendum Town Hall meeting at the George Wilson Center; held a pre-construction meeting for Preston's Playground at the Reservoir; met with DelDOT on landscaping on Elkton Road as part of the Elkton Road rehab project; attended the emergency management National Incident Management System and Incident Command System Combined Course training; organized and attended the Community Garden Kickoff event, well attended with 24 plot owners in attendance; working on several grants for trail and playground improvements; conducted the parks maintenance meeting to discuss upcoming work orders and projects.

Deputy Director: Processed special event applications received through City departments and sent out approved permits for upcoming events; final draft of summer activity guide was sent out for final edits by staff, continued to consolidate and update information for Shelby and update information on the website; completed and submitted license exemptions for summer camps through the Office of Child Care licensing; continued to solicit participation for the Memorial Day Parade from previous participants and new organizations, worked on the script for the ceremony and parade, confirmed the sound company and the use of the Unicity bus for the VIP's for the event and the Gold Star Family representative for the wreath laying; attended National Incident Management System and Incident Command System Combined Course training.

Recreation Supervisor of Athletics: Continues planning for Rittenhouse Camp and summer camps, completed schedules for adult sports leagues starting the week of 4/23 including three nights of volleyball and softball, worked with teams on scheduling field permits for practices; our instructional skateboarding classes began on Wednesday night at Handloff Park; sent out registration information and prepared for start of after school care registration which began 4/23; proofed the summer activities newsletter; checking in and taking supplies downstairs from our large annual arts and crafts and sports equipment supply orders.

Coordinator of GWC and Volunteers: Continued finalizing information for summer programs and Camp GWC; sent Thank You emails to Spring Community Clean Up Volunteers, sent reports of the event to the Christina River Watershed Clean Up Committee, the City of Newark Communications Division and Storm Water Management Department; met with the City of Newark Fire Marshal to go over emergency procedures for the George Wilson Center; procedures will be added to the working George Wilson Center staff manual; finalized all volunteer information and event details for the Earth Day Volunteer Day scheduled for Saturday, April 21;

continued recruitment of volunteers for upcoming event; prepared for the George Wilson Center attendant staff meeting; continued to meet with potential renters for the George Wilson Center.

Earth Day Volunteer Day Information

A total of 49 volunteers devoted 120 hours on Saturday, April 21 for our first Earth Day Volunteer Day. Volunteers participated in litter removal from local parks, trails and roadways; invasive plant species removal and a special park maintenance project of spreading wood carpet on the playground areas of the George Wilson Center Park.

Litter Removal Volunteers removed an estimated 60 trash bags, 2 tires, 1 hubcap, a pipe and an estimate 100 pounds of scrap metal (nn overall estimated 1,000 pounds of litter). Volunteers were sent to local parks, trails, and roadways totaling eight major areas. These areas included 896, Edna C. Dickey Park & surrounding areas (Thorn Lane), Elkton Road, West Park Place, Newark Shopping Center and Pomeroy Trail, Christina Parkway, Lumbrook Park, 273 and Capitol Trail.

As part of the Christina River Watershed Clean Up, volunteers were asked to report on the types of trash found. Only 6 of 8 areas reported for their site and included finding over 300 beverage containers (cans, plastic and glass), over 195 wrappers (fast food, candy, chips etc.), over 40 straws/coffee stirrers, over 150 cups and plates (plastic and paper), over 30 take out containers, over 205 plastic bags, 2 balloons, 720 cigarette butts and lighters, 8 toys/balls, 15 hub caps and car parts, 1 appliances, 120 construction materials and more.

Invasive Plant Species Removal volunteers worked with a parks crew member removing Wild Grape Vines, Oriental Bittersweet Vines and Japanese Honeysuckle Vines from Coverdale Park.

Special Park Maintenance Volunteers spread wood carpet on the play features of the George Wilson Center Park including the playground feature and two swing set areas.

Volunteer groups included UD Alpha Phi Omega, UD Central Campus Community Council (C4), UD Residence Life and Housing Alternative Spring Break, Families and Individuals.

Recreation Specialist: Interviewed volunteers for summer camps and sent verification of schedule; reviewed fitness information for the 2018 Summer Brochure; confirmed two new programs to start this summer, Family Yoga at Kells Park and Aqua Zumba; gathered supplies for after school care clubs; attended the Earth Day Volunteer Day and ensured the volunteers had all the supplies needed and went around to check on them and take pictures; sent Memorial Day Parade invitations to vendors who were interested.

Parks Superintendent: Inspected 8 park/open space areas and developed work lists as needed, reviewed landscape plan for proposed development and commented as needed, continued attending classes at Longwood Gardens for Native Plant Materials (through grant from DRPS) and Plant Staking Techniques, met with contractor at Reservoir for marking out tree locations to plant 3 trees as well as meeting with a second contractor to possibly relocate 2 trees to install play area at site, met with landscape contractor installing plantings at Springhill Suites several times through week on site dealing with plant relocation issues, met with Parks Director concerning upcoming Elkton Road DelDOT project specifically the landscape installation, and picked up tree from State Forestry for this year's Arbor Day planting at Downes School on April 27.

Parks Supervisor: Assigned field staff daily and assisted as needed, assisted coordinating for this

weekend's Earth Day event to do woodcarpet installation at the Wilson Center and invasive plant removal at Coverdale Park, and at the request of the Parks Superintendent started coordinating deck /wood walkway installation in open air atrium at City Hall.

Parks/Horticulture Staff: Continued mowing operations in all horticulture areas and started in park areas, did interior bed maintenance at City Hall, continued mulching operations on traffic islands, continued on bed weed control at all horticulture areas, did tree pruning at several park areas, dragged/scarified all ballfields, raked off/leveled all horseshoe pits and painted stakes, did trash removal throughout park system, did equipment maintenance to both Kubota mowing units, continued working on Rittenhouse Day Camp punch list, delivered supplies to Community Garden for kick off meeting (Fairfield Park), repaired shelter roof at Fairfield Park, oversaw volunteers doing invasive plant control at Coverdale Park as part of the Earth Day event, and delivered woodcarpet and necessary tools for volunteers to spread woodcarpet at Wilson Center as part of Earth Day.

Activity or Project:

Spring Concert Series

Description:

The Spring Concert Series begins Thursday, May 3, 7:00-8:00 p.m. and continues through June 21. This year's performances celebrate 50 years of music as we continue our 50th Anniversary of Newark Parks and Recreation.

Status:	Not Started
Expected Completion:	05-03-2018
Execution Status:	On Track

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report
Department:

Planning and Development Department

Notable Notes:

CODE ENFORCEMENT:

Property Maintenance reported moderate activity this past weekend; an increase in property maintenance issues is anticipated over the next several weeks for grass/weeds and trash/debris. Code and the Newark Police Department will be coordinating efforts and site visits to the restaurants for Cinco de Mayo.

The renovation plans for the Food Lion at Fairfield Shopping Center are being reviewed; plans for the overall renovation of the shopping center have been received and are being reviewed. Construction is ongoing at Cleveland Avenue. Façade renovations at College Square Shopping Center are ongoing. The steel work and framing on South Main Street for the next phase of Chimney Ridge is ongoing. The building and site work for the new hotel at 400 Ogletown Road is nearing completion, with a scheduled open date of May 1; a temporary Certificate of Occupancy has been issued for training purposes. Staff continued to meet and discuss projects with University of Delaware staff. Staff expects the new South Campus Dormitory plans to be submitted in the next several weeks; construction is expected to begin this summer with a completion date of August 2020.

The plans for the new rail station on the STAR Campus have been approved and construction should begin in the near future. The new STAR Campus exterior work is nearing completion; interior work in the building and atrium is progressing. The structural steel installation is ongoing for the new six-story lab at the site. The Chemours Building foundation work is continuing and the structural steel is being installed.

Code Enforcement continues to correct issues with the data on business and rental licenses.

PLANNING/LAND USE:

Planning and Development Director Mary Ellen Gray: worked on preparing documents and related materials for the May 1, 2018 Planning Commission meeting <https://newarkde.gov/ArchiveCenter/ViewFile/Item/5569>; attended the DEMA Introduction to the National Incident Management System and Incident Command System Combined Course on April 19, 2018; prepared for and participated in the April 23, 2018 City Council meeting where Council approved the land use development on 24/30 Benny Street/155 South Chapel Street for rezoning from RD to RM and a Comprehensive Development Plan amendment for the 24/30 Benny Street portion to build an 11-unit, six-bedroom town-house style apartments with associated parking <https://newarkde.gov/ArchiveCenter/ViewFile/Item/5556>; worked with the Parking Subcommittee, prepared documents and materials related to the May 1 Planning Commission meeting and an upcoming Parking Subcommittee Public Workshop scheduled for May 7, 2018 from 7:00 p.m. to 9:00 p.m. in the Council Chamber <https://newarkde.gov/1022/Parking-Requirements-Subcommittee>; continues to work with Code Enforcement Manager Dave Culver on business licenses and related issues; sent out the Subdivision Advisory Report on the sketch plan for the proposed land use development located at 515 Capitol Trail; continued work on plan review and related issues; and worked on administrative and personnel related issues.

The Planning Commission is scheduled to meet on Tuesday, May 1, 2018 at 7:00 p.m. Agenda items include:

- DelDOT informational session
- Comprehensive Development Plan amendment to Annexation Map for 3 Bridlebrook Lane and 5 Bridlebrook Lane
- Ordinance proposing amendments to Chapter 32 for the purpose of regulation of sidewalk

cafes, patios, deck, balconies, and parklets in the downtown district

- Parking Subcommittee recommendation

The Planning Commission Parking Subcommittee will hold a public workshop on the Subcommittee's recommendations to the Planning Commission and City Council regarding parking management, parking mandated zoning requirements, and future parking development and strategy. The workshop is scheduled for Monday, May 7, 7:00 p.m. in the Council Chamber, and will include a presentation by members of the Parking Subcommittee on their recommendations, followed by questions and discussion with members of the public.

The Planning Commission has scheduled a meeting for Tuesday, May 15, 7:00 p.m. in the Council Chamber to consider proposed ordinances relating to recommendations from the Rental Housing Needs Assessment Study.

Planner Mike Fortner attended the American Planning Association's National Planning Conference in New Orleans.

The following was also completed this week:

- 14 Deed Transfer Affidavits
- 32 Building Permit Reviews

LAND USE PROJECTS CURRENTLY UNDER REVIEW:

1119 South College Avenue (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

30 Benny Street and 155 South Chapel Street (PR#16-08-01): Plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval for the property located at 30 Benny Street were received on October 3, 2017. The plan includes demolition of existing structures on the site and construction of six townhouse-style apartments on Benny Street and five townhouse-style apartments on South Chapel Street. Plans were distributed to the Subdivision Advisory Committee (SAC) on October 4, 2017 and are currently under review. A SAC meeting was held on November 13, 2017. SAC comments were sent to the applicant on November 17, 2017. The Planning and Development Department received revised plans on December 12, 2017. The project, originally scheduled for review and consideration by the Planning Commission on January 2, 2018, was tabled at that meeting due to lack of public notification sign posting at the development site. At their February 6, 2018 meeting, the Planning

Commission recommended approval of the Comprehensive Development Plan amendment and rezoning of 24 and 30 Benny Street. Approval of the major subdivision and site plan approval plan for 24 and 30 Benny Street and 155 South Chapel Street was continued to allow the applicant to provide additional documentation on questions and issues raised at the meeting. Planning Commission review and consideration of the major subdivision and site plan approval, with the additional documentation, will occur at the Commission's March 6, 2018 meeting. The applicant submitted additional documentation on February 20, 2018. At their March 6, 2018 meeting, the Planning Commission recommended approval of the major subdivision and site plan approval plan. The project has been placed on the City Council agenda for March 26, 2018 (first reading) and April 23, 2018 (second reading). Revised plans were submitted by the applicant on April 4, 2018, incorporating revisions as per comments from the Planning Commission meetings on February 6, 2018 and March 6, 2018. At their meeting on April 23, 2018, City Council approved the Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval for 24 and 30 Benny Street and 155 South Chapel Street.

65 South Chapel Street, Continental Court Apartments (PR#17-04-03): The Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 65 South Chapel Street on April 19, 2017. The proposal calls for the demolition of the existing apartment building and construction of a 74-unit, 5-story high-rise apartment building at the site. The sketch plan has been pulled by the applicant, who plans to submit a revised plan in the future.

275 South Main Street, Park N Shop (PR#17-06-02): Plans for a Comprehensive Development Plan amendment, rezoning, major subdivision, special use permit, and parking waiver for the Park N Shop shopping center at 275 South Main Street were received on June 2, 2017. The plans include a mixed-use building with commercial space on the ground floor and 12 apartments on the second and third floors. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 18, 2017 meeting. SAC comments were sent to the applicant on October 30, 2017. Revised plans were received by the department on January 16, 2018, and staff comments were sent back to the applicant via a SAC letter on January 30, 2018. At their February 6, 2018 meeting, the Planning Commission recommended approval of the Comprehensive Development Plan amendment, rezoning, major subdivision, special use permit and parking waiver for Park N Shop. At its meeting on March 26, 2018, City Council passed a motion to postpone a vote indefinitely on the Comprehensive Development Plan amendment, rezoning, major subdivision, special use permit, and parking waiver for this project.

92 East Main Street (PR#17-09-01): The Planning and Development Department received plans for a major subdivision, special use permit, and parking waiver for the property located at 92 East Main Street on September 7, 2017. The plans call for a mixed-use building with commercial space on the ground floor and 15 apartments on the second, third and fourth floors. The proposal appears to remove seven parking spaces from Municipal Lot 3, but includes transfer of the remaining parking lot to City of Newark ownership. The proposal was reviewed by the Downtown Newark Partnership Design Committee on October 3, 2017. Plans were reviewed by the Subdivision Advisory Committee (SAC) on October 10, 2017. SAC comments were sent to the applicant on October 20, 2017. The project will be reviewed and considered by the Planning Commission at an upcoming meeting.

0/1365 Marrows Road, College Square, Section 1 (PR#17-09-03): The Planning and Development Department received plans for a minor subdivision of Section 1 of the College

Square shopping center on September 22, 2017. The plan includes 2,500 square feet of commercial space. Plans were distributed to the Subdivision Advisory Committee and are in the process of being reviewed. A SAC meeting was held on November 15, 2017. Staff comments were sent to the applicant on November 30, 2017. Revised plans were received by the Planning and Development Department on February 22, 2018 and forwarded to the Subdivision Advisory Committee on February 23, 2018. SAC comments were forwarded to the applicant on March 27, 2018. At their meeting on April 3, 2018, the Planning Commission recommended approval of the minor subdivision for 0 and 1365 Marrows Road. This land use proposal will be scheduled for an upcoming City Council agenda.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RH (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017. Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review.

67-69 New London Avenue (PR#17-11-02): The Planning and Development Department received plans for a minor subdivision for the property located at 67-69 New London Avenue on November 15, 2017. The proposal includes the demolition of the existing building on the site and the construction of two townhouses. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 15, 2017. A SAC meeting was held February 14, 2018. SAC comments were sent to the applicant on March 12, 2018.

46 Welsh Tract Road (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story

structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018.

924 Barksdale Road (PR#17-11-06): A sketch plan for the rezoning and major subdivision of 924 Barksdale Road was received by the Planning and Development Department on November 30, 2017. The plan proposes rezoning the property from BL (Limited Business) to AC (Adult Community) zoning to construct a 112-unit assisted living and memory care facility. Plans were distributed to the Subdivision Advisory Committee on December 1, 2017. Staff comments were sent to the applicant on February 15, 2018.

3 and 5 Bridlebrook Lane, Parcel IDs 0900730033 and 0900730034 (PR#18-01-01): On January 18, 2018, the Planning and Development Department received plans for the annexation and rezoning of 3 Bridlebrook Lane in Covered Bridge Farms to connect to the City of Newark sanitary sewer utility. No other development is proposed as part of this plan. On February 23, 2018, plans were received for the annexation and rezoning of 5 Bridlebrook Lane. The applicants request annexation and rezoning to connect to City of Newark sanitary sewer. This request is being combined with the annexation and rezoning request for 3 Bridlebrook Lane that was received on January 18, 2018. Plans for 3 Bridlebrook Lane were distributed to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for the PLUS review on January 24, 2018. The PLUS review for 3 Bridlebrook Lane has been scheduled for February 28, 2018. Plans for 5 Bridlebrook Lane were forwarded to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for PLUS review on February 23, 2018. At their meeting on April 3, 2018, the Planning Commission recommended approval of the annexation and rezoning of 3 Bridlebrook Lane and 5 Bridlebrook Lane. This proposal will be scheduled for an upcoming City Council agenda.

515 Capitol Trail, Charlotte's Way (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018.

1364 Marrows Road and 701 Ogletown Road, Martin Honda (PR#16-01-03): On March 23, 2018, the Planning and Development Department received plans for an amendment to the major subdivision plan for the property at 1364 Marrows Road and 701 Ogletown Road. The plan proposes the reconfiguration of the automobile/vehicle repair facility shown on the Annexation, Rezoning, Major Subdivision and Special Use Permit plan of Martin Honda approved by City Council at their December 12, 2016 meeting, to include the elimination of one building and one two-story parking deck, reducing the overall gross floor area from 65,786 square feet to 52,080 square feet.

Activity or Project:

Description:

Status:

Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Police Department

Notable Notes:

- On April 25th, the Newark Police Department hosted a “How to Succeed” seminar at Newark High School. Applicants who have applied for the upcoming police exam were informed of the testing process and academy training program. Information was given to assist the applicants in successfully completing the application and hiring process.
- The final part of the Newark Police promotion process is underway. Candidates for Master Corporal and Sergeant have recently completed a written examination. In the second part of the process, candidates met with an oral board consisting of ranking police officials from the Middletown, Dover, and New Castle County Police Departments. Finally, candidates are currently meeting with Chief Tiernan and the department Lieutenants for their promotional rating score.
- We continue to receive emails and letters from the public in support of our officers and police department. This week a resident sent an email to Chief Tiernan commending the work performed by Officer Andrew Vari in investigating the theft of her purse. Officer Vari identified a suspect and recovered all the victim’s property. The resident summed up her comments by writing “pretty remarkable.”
- The Traffic Unit is dedicating resources throughout the week to the new crosswalk located on Delaware Avenue at “The Green”. Earlier this week, Sgt. Davis worked with a DelDOT contractor regarding several concerns with respect to light timing, removal of yield signs and placement of a stop line. Early feedback from the Traffic Unit is that the light is working well.
- On Thursday April 19, 2018 at approximately 4:45 p.m., Newark Police responded to the 200 block of Peach Road for a report that a subject pointed a handgun at several people during an argument. Officers learned that a 20-year-old male and a 21-year-old female were inside a

residence on Peach Road arguing with two other acquaintances over a debt. During the argument, a male unknown to the two victims, emerged from a bedroom. The unknown male pointed a handgun at the two and threatened to shoot them if they did not leave the residence. Both fled the residence and called 911. Officers obtained a search warrant for the residence and located the described handgun. Because of the strong intra-agency cooperation between A Platoon, C Platoon, the Special Operations Unit, and the Criminal Investigations Unit, the suspect was quickly apprehended in the residence and a search warrant was executed at the residence. As a result, a 33-year-old male from Bear, DE, was arrested and charged with 2 counts of Aggravated Menacing, 2 counts of Terroristic Threatening and 1 count of Possession of a Firearm During the Commission of a Felony.

Auxiliary Services:

- PSAP and Records Supervisor Brian Cannon is attending the Tyler New World Technology conference in Boston, MA.
- The trial project for one body worn camera system has been implemented with several officers using the cameras in the field.

Administration Division:

- Cpl. Walker and Officer O'Donnell attended a career fair at Wilmington University on Thursday, April 19th. On the same date, M/Cpl. Smith and Officer Faulk attended the NOBLE career fair at Delaware State University. The application process for new recruits ends May 11th.
- The citizens police academy class on Criminal Investigations and Special Investigations was held Tuesday, April 24th.
- Lt. Rubin and M/Cpl. Smith will be presenting the "Road to Success" seminar on Wednesday, April 25th at Newark High School. The free seminar will inform prospective police officers of the benefits in working for the Newark Police Department. It will cover the application process, testing procedures, and the training processes of the Newark Police Department. In addition, salary and benefit questions will be answered along with an overview of how to be successful in the process.

Criminal Investigations Division:

- During the course of last week, detectives have been assigned to follow-up on two sexual assault investigations and two robbery investigations.

Activity or Project:

N/A

Description:

N/A

Status:	Completed
Expected Completion:	04-26-2018
Execution Status:	Completed

Activity or Project:

Description:

Status:	
Expected Completion:	

Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Public Works and Water Resources Department

Notable Notes:

Acting Director Filasky, along with Finance Director Del Grande, Planning and Design Engineer Ethan Robinson, and Acting City Manager Tom Coleman attended the Annual Meeting of the National Association of Water Companies (NAWC). The main topic of the meeting was the Dry Blasting of Water Tanks and the upcoming DNREC Regulations. DNREC anticipates the Regulations to be ready for 2019 projects and has generated a list of commitments that they are asking the water utilities to sign off to follow for projects in the interim.

Activity or Project:

SWF pH Adjustment Conversion

Description:

As we continue our efforts to complete projects using in-house staff, the PW&WR field staff worked with the Engineering and Water Division office staff to convert the pH adjustment equipment and methods at the South Well Field Treatment Plant. The tanks and pumps are in place in test mode until being phased in over the next few weeks. This conversion will reduce the maintenance burden associated with the previous pH adjustment method. Completing this work in-house has allowed us to move closer to fully integrating the SWF Treatment Plant into our SCADA System.

Status:	Near Completion
Expected Completion:	04-30-2018
Execution Status:	On Track

Activity or Project:

UDon't Need It Student Move Out

Description:

In only a little over a month from now, we will see the students begin to move out of town for the summer break. PW&WR staff has been reviewing the previous years records and preparing the layout of the dropoff and sale site. We have also sent letters to all of the landlords to urge them to spread the word to the tenants on the benefits of using the site. Similar to 2017, we intend to canvas

the city and issue fines for any refuse not disposed of properly. More information will be available in the coming weeks.

Status:	In-Progress
Expected Completion:	06-30-2018
Execution Status:	On Track
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	



Digital Records Project New Documents Created – April 5-18

Name	# of Documents	# of Pages	Types
Samantha	218	1,561	Court Documents
Sandy	1,120	1,379	Accounts Payable/Timesheets/Court Documents
Fred	672	825	Court Documents/Timesheets
Ana (PT)	142	1,662	Court Documents/Planning Commission Minutes
Mecia (PT)	57	557	Miscellaneous Current Files/Board of Adjustment Historical Files
Sarah	34	103	Miscellaneous Current Files
Total	2,243	6,087	

Digital Records Project Documents Modified* – April 5-18

Name	# of Documents	# of Pages	Types
Samantha	0	0	
Sandy	1,098	1,313	Accounts Payable/Timesheets/Court Documents
Fred	661	761	Court Documents/Timesheets
Ana (PT)	2	25	Quality Control
Mecia (PT)	0	0	
Sarah	18	42	Miscellaneous Current Files
Total	1,779	2,141	

Monthly Year-Over-Year New Document Page Totals

Month	2017	2018	Change +/-
January	45,159	45,288	+129
February	28,898	20,852	-8,046
March	32,952	25,727	-7,225
April	31,188		
May	18,988		
June	15,578		
July	26,106		
August	22,939		
September	29,779		
October	31,314		
November	36,662		
December	32,295		
Totals	352,488		

Monthly Year-Over-Year Modified Document Page Totals*

Month	2017	2018	Change +/-
January	0	49,088	+49,088
February	0	72,213	+72,213
March	0	52,137	+52,137
April**	175,492		
May	14,718		
June	14,906		
July	28,804		
August	18,646		
September	19,716		
October	23,730		
November	27,776		
December	29,452		
Totals	353,240		

*Includes documents created in other departments, but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

**Entire database was modified in April 2017.

NEWARK POLICE DEPARTMENT

WEEK 04/15/18-04/21/18

INVESTIGATIONS

CRIMINAL CHARGES

	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	0	0	1	0	0
Rape	1	3	0	0	1	0
Unlaw. Sexual Contact	5	2	1	0	1	0
Robbery	9	8	1	3	13	0
- Commercial Robberies	5	2	0	1	0	0
- Robberies with Known Suspects	0	1	0	0	2	0
- Attempted Robberies	1	0	0	1	0	0
- Other Robberies	3	5	1	1	11	0
Assault/Aggravated	7	6	0	14	8	2
Burglary	14	17	0	4	3	0
- Commercial Burglaries	5	7	0	1	0	0
- Residential Burglaries	8	9	0	3	3	0
- Other Burglaries	1	1	0	0	0	0
Theft	158	160	13	63	46	2
Theft/Auto	19	15	0	2	3	1
Arson	1	0	0	0	0	0
All Other	34	30	0	17	15	1
TOTAL PART I	249	241	15	104	90	6
<u>PART II OFFENSES</u>						
Other Assaults	97	82	6	48	65	6
Rec. Stolen Property	1	0	0	2	7	4
Criminal Michief	73	60	1	15	13	0
Weapons	8	4	2	13	10	2
Other Sex Offenses	0	0	0	0	0	0
Alcohol	38	90	2	71	113	6
Drugs	55	30	3	61	39	4
Noise/Disorderly Premise	256	258	16	79	114	11
Disorderly Conduct	50	47	3	32	29	2
Trespass	55	61	9	23	13	1
All Other	142	118	8	119	103	6
TOTAL PART II	775	750	50	463	506	42
<u>MISCELLANEOUS:</u>						
Alarm	139	63	4	0	0	0
Animal Control	120	126	9	2	1	0
Recovered Property	86	79	12	0	0	0
Service	12081	12186	798	0	0	0
Suspicious Per/Veh	193	140	9	0	0	0
TOTAL MISC.	12619	12594	832	2	1	0

	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2018 TO <u>DATE</u>
TOTAL CALLS	936	15,732	1,043	15,747



Newark Police Department
Weekly Traffic Report
04/15/18-04/21/18



TRAFFIC SUMMONSES	2017 YTD	2018 YTD	THIS WEEK 2017	THIS WEEK 2018
Moving/Non-Moving	2858	3618	120	198
DUI	52	57	6	8
TOTAL	2910	3675	126	206

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	0	0	0	0
Personal Injury	78	61	3	3
Property Damage (Reportable)	338	354	15	23
*Hit & Run	78	78	1	6
*Private Property	74	82	1	4
TOTAL	416	415	18	26

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.