

**CITY OF NEWARK
DELAWARE
CONSERVATION ADVISORY COMMISSION
MINUTES**

August 13, 2019

MEETING CONVENED: 7:09 p.m. Council Chambers

MEMBERS PRESENT: Co-Chair Bob McDowell (presiding), Helga Huntley, Mary Clare Matsumoto, Robyn O'Halloran, John Wessells

ABSENT: Beth Chajes, Kismet Hazelwood, George Irvine, Shelia Smith

STAFF: Danielle S. Mapp-Purcell, Administrative Professional I

Mr. McDowell called the meeting to order at 7:09 p.m.

Mr. McDowell introduced Robyn O'Halloran who was nominated by Mayor Clifton.

Ms. O'Halloran stated she is currently a junior at the University of Delaware, studying environmental engineering. She hoped to make a difference within the City.

Mr. McDowell requested the remaining board members to introduce themselves and their give a brief description on their background.

1. APPROVAL OF MINUTES FROM MEETING HELD ON July 9, 2019

Ms. Matsumoto stated on page six second to last paragraph should read "Ms. Chajes" and not "Ms. Matsumoto. She stated on page seven third to last paragraph delete "with our".

MOTION BY MR. WESSELLS, SECONDED BY MS. MATSUMOTO: MOVED TO ACCEPT THE MINUTES FROM THE JULY 9, 2019 MEETING AS AMENDED.

MOTION PASSED. VOTE: 5 to 0.

AYE – HUNTLEY, MATSUMOTO, MCDOWELL, O'HALLORAN, WESSELLS

NAY– 0.

ABSENT– CHAJES, HAZELWOOD, IRVINE, SMITH

2. REMINDERS AND UPDATES

Ms. Mapp-Purcell provided reminders and updates which were requested from the July 9, 2019 meeting. She stated that Community Day was scheduled for September 15, 2019. Also, it was not required to obtain Council approval to spend the dollar amount discussed and requested for Community Day giveaways. The funds budgeted for the CAC must be used within the year granted. Once the dollar amount has been confirmed, a check request will be submitted for the funds.

Mr. Wessells stated the giveaways were ordered and came to a total of \$1,440.00.

Ms. Mapp-Purcell stated that Mr. Irvine has been tentatively added to the City Council agenda for September 9, 2019 to present the CAC's Annual Report.

3. PUBLIC COMMENT

There was no public comment.

4. PRESENTATIONS – SUSTAINABLE ORGANIZATIONS – ANDREW O'DONNELL

Andrew O'Donnell, District 3, presented information pertaining to several climate crisis organizations the City could partner with.

Mr. O'Donnell first discussed the easiest programs to adopt that would have largest impacts. Mr. McDowell added that this started because the City agreed to purchase some electric vehicles which helped open the door to other programs.

Mr. O'Donnell stated that the City was now an "EV Friendly City". Neighboring states have taken the same initiatives. He explained that if an imminent existential threat were to happen in the City, the City would use all tools readily available if needed. He described imminent peril as a clear sign of danger where action would be taken before discussions.

In his second scenario Mr. O'Donnell described that 97% of all the scientists in the world agreed that there was accurate data to indicate that an asteroid large enough to wipe out half of the life on earth were to impact the earth in one year. Trusting the scientists, people may scramble to fight back with any weapon that could be collectively created as fast as possible. There would not be numerous conversations about costs. Everyone would focus on acting.

Mr. O'Donnell explained how the climate crisis was detailed by using a line graph. The graph displayed how scientists from different parts of the world have independently come up with the same result. The Earth's temperature is increasing due to carbon being trapped in the atmosphere. Starting in the 1950's a scientist was collecting CO2 samples at the top of a volcano in Hawaii and he noticed how the results fluctuated rhythmically yearly as in each year, noting it increased. A normal vegetation cycle occurs when trees pull in carbon as they grow leaves and when they lose their leaves the carbon is released back into the atmosphere. Now, the levels have been increasing yearly through the cycle, more dramatically than going back thousands of years. Scientists have independently confirmed this as a fact by looking at gas bubbles in the Arctic and Greenland.

Reviewing the figures provided by the U.S. Climate Alliance, it shows the current efforts within the United States to reduce carbon. The United States should hit the target from the 2005 Copenhagen Accord. However, since 2005, it was realized that more aggressive steps needed to be taken. The 2005 Paris Agreement target was set to be 26% to 28% lower. Ms. Huntley requested clarification of the reference date for reductions. Mr. O'Donnell stated as of the Spring of 2019 were the numbers reported. Ms. Huntley stated that usually in the agreements provide a target year and percentage.

Mr. O'Donnell stated that the solution would be to electrify everything. He provided a graph to show all of

the renewable energy that could be used. Some of the examples provided were solar, nuclear, hydro, wind and geothermal. Nuclear is not renewable but is considered clean. “Dirty” pollution energy includes natural gas, coal, biomass and petroleum. To help more renewable energy needs to be by transportation which would displace all of the “dirty” energy.

Mr. O’Donnell wanted to focus on a few which would be the easiest to become part of and show an impact. The first being Climate Mayors which was formed in 2014 as a group of U.S. Mayors working together to demonstrate leadership and meaningful actions in the communities. It is a coalition that has emerged to have a key voice and demonstration of the ongoing commitment to U.S. cities to accelerate climate progress. Current members in the State of Delaware are Rehoboth Beach and Lewes. Neighboring cities include Baltimore and Philadelphia. Mr. O’Donnell then walked through the steps to sign up as a participate. After being added as a participant, there are no binding commitments. The site also provides draft examples of resolutions that could be adopted by any city.

The second organization discussed was the Multi-State ZEV (Zero Emissions Vehicle) Task Force which is a statewide organization. It started in 2013 by eight governors joined by a ninth in 2018, signed an MOU (Memorandum of Understanding) to commit to coordinated action to ensure the successful implementation of the state zero emission vehicle programs. Collectively the states have committed to having at least 3.3 million ZEVs operating by 2025. In addition, to the nine states already involved, Maine joined, and Colorado is in the process of joining. If Delaware signs up, it would fill the gap between Maryland and New Jersey who are already participating. Mr. McDowell stated that it was interesting that Pennsylvania was not part of the group. Mr. O’Donnell believed the state maybe a little behind because of the coal influence.

Mr. O’Donnell added that the group does not have a hard set of guidelines for every state to follow. The group tries to be flexible as each state has its own separate needs. He described the group as being a larger scale of the Mayors Climate organization. The governor would have to declare Delaware to be a ZEV state to join. Again, this organization does not have any binding commitments. Delaware has been listed as an “observer” state. Valerie Gray, from DNREC is the State’s representative who has attended bi-weekly meetings for years. The organization recognized Delaware as an “observer” state because the State has executed multiple commitments, but it does not have the endorsement of the Governor. It would just take the Governor to endorse the state to become a part of the organization. Residents could write to the Governor to recommend the group.

Ms. Huntley understood the Climate Mayors group in that they were more about having the mayors sign on to the Pairs Agreement. Mr. O’Donnell agreed. Ms. Huntley asked what the process would involve with the State be signing onto with the ZEV Task Force. Mr. O’Donnell stated that it was a whole list of categories such as having more charging stations readily available, having tax advantages for EV sales and other incentives opportunities. Ms. Huntley asked if the State would have to do everything on the list would could it pick and choose options. Mr. O’Donnell explained that the State can customize it and that the Delaware already participates in most of the categories on the list. The only piece missing for the State of Delaware is for the Governor to declare the State a ZEV State.

Ms. Huntley asked the difference between being a full member and being an “observer” member of the task force. Mr. O’Donnell responded that the State would be recognized on the National map for the task force. Mr. McDowell asked if there was a financial benefit to tell the Governor about. Mr. O’Donnell stated that the main financial benefit recommended to him by Ms. Gray was to focus on the money which has left the State by not being an EV friendly State. People who want to purchase an EV have been leaving the State to purchase them in Maryland or New Jersey. Ms. Huntley questioned how would joining the task force make the State

more or less EV friendly. Mr. O'Donnell stated that there were 20 to 30 things provided on the list to do. The State is doing several of them so to show publicly that Delaware is a ZEV Task Force State it would pull more attention to the list and the State could do more.

Mr. O'Donnell explained that Delmarva has intended to start a new incentive this year for a special EV rate program. Customers could opt in to have a second utility meter installed in their home to separately monitor how the home uses electricity to charge an EV. There is an incentive to charge the vehicle at night to decrease any burden on the electrical grid and the customer would be charged a lesser amount. He recommended to copy the model and implement it in the City. Delmarva has a 100% renewable option available to customers.

Fleetcarma.com provides software to provide fleet utilization and management information. All vehicles could be loaded onto the software to help with utilization rates to identify vehicles with low usage. Those gas vehicles could be sold. The software also tracks the charge rate of listed charging stations and cars. The site also can provide more efficient routes for utility vehicles. Ms. Huntley asked if the City had an existing fleet management system, Mr. O'Donnell was not aware. Ms. Huntley asked if the electric monitoring feature for Fleetcarma.com was specific to this product or was it common across the industry. Mr. O'Donnell stated that there were competitors in the market, and it would take a research project to compare the options.

Delaware Clean Cities Coalition is a part of DNREC in which the City has already partnered with. The organization promotes different programs to work together to reduce the use of petroleum, develop regional economic opportunities and improve air quality.

Mr. O'Donnell concluded his presentation with a summary stating that there was no single or simple solution to save the planet and put all efforts into any solution. However, he believed electrification would be the most effective way to help.

Ms. Matsumoto commented that in the City's August newsletter made an announcement of a partnership with Climate Mayors Electric Vehicle Collaborative and asked for clarification on whether it was separate from joining Climate Mayors. Mr. O'Donnell indicated it was separate and the EV Purchasing Collaborative was a sub part of the Climate Mayors. Mr. O'Donnell added that the organization hoped to add buses to the list so that they can also be purchased through the collaboration.

Mr. McDowell thought it was a great idea because as he understood it the heavy petroleum usage in transportation and it would be worth it to help reduce it even in the slightest way while being a leader in the move to show a higher percentage of the DEMEC 2025 goal. Mr. McDowell believed the changes would encourage more people to move into the City. Mr. O'Donnell stated that the monetary incentive would probably stand out more to people. Some changes could save \$1 million dollars yearly over a five year.

Mr. O'Donnell stated that during his commute to work in Maryland each day, he has noticed numerous vehicles emitting what is called "rolling coal". Which is a term for when visible smoke comes out of the tail pipe of a vehicle. It is illegal in the State of Delaware. If he sees a vehicle during his commute in Maryland, he takes note of the license plate, make and model of the vehicle to include the time and location to report it to a State of Maryland website. Then a notification is sent out to the owner of the vehicle and instructs them to have their vehicle inspected. Running records of violations are being kept. Unfortunately, Delaware does not have a website because there is not enough public support. However, Delaware residents can call 1-800-662-8802, which is a non-emergency number to the Delaware State Police, people are standing by to take a report of the same information regarding Delaware vehicles.

Ms. Huntley asked if there was any evidence that the prohibition of excessive tail pipe emissions and citizen reporting system has had any impact. Mr. O'Donnell explained that he was not receiving any feedback after making reports, so he contacted the webmaster to ask if the information was being compiled. He did receive a response which stated that all of Mr. O'Donnell reports were received and that the information was being tracked. Ms. Huntley said she had brought the question up because of Newark's anti-idling ordinance and in her observations, it has not had an effect as she has observed cars idling with and without occupants. She added that occasionally she has requested to them to turn their car off. Ms. Huntley added that she has had a conversation with a police officer. There was an expressed difficulty to enforce the violation as a police officer would have to sit for five minutes to observe the car idling. She asked if there was any way to make a larger impact. Mr. O'Donnell explained that people would have to care, be aware and it would have to have weight behind. To get the weight behind it, more people must call the number to make reports to provide data and to make a public demand to have it enforced. Mr. McDowell stated that this issue should be something brought up at Community Day and the CAC should have a handout.

Ms. Huntley asked if Delaware does an emission test during inspection. Mr. McDowell stated vehicles have computers in which the inspectors can access that provides emissions information.

Lou Spinelli, District 2, stated that he was one of the instructors at the Delaware Technical Community College for the Automotive Program. He explained in the State of Delaware, if the vehicle was made in 1996 or newer, the vehicle's computer would be connected to a computer in the inspection line to decipher the emissions pollution. If a vehicle has failing emissions, the check engine light comes on. Mr. Spinelli added that diesel vehicles are not tested for that as those types of vehicles tend to be above the vehicle gross weight rating of 8,600 pounds. Some of the earlier vehicles did not have any emissions monitoring.

Ms. O'Halloran believed that this would distract drivers to have them pick up the phone to note the license plate or to take a photo of the vehicle and asked could they prevent it. Mr. O'Donnell explained that he tries to memorize the license plate then waits until he approaches a stop light to write down the information. Mr. Spinelli added that he uses his dash camera to record the information.

5. Steering Committee/Sustainability Plan Update – Sheila Smith & Helga Huntley

Ms. Huntley stated that a semi-completed draft was recently circulated with the Commission. The Committee went back to Council to fill in the blank numbers for the goals. The next meeting has been set for the second week in September. When the Steering Committee supplies final comments for the draft, it will be presented formally to the CAC, the Planning Commission, a public workshop and the feedback is to be incorporated into the final draft to be presented to City Council.

Ms. Huntley added that the presentation to the CAC should be in October or November.

6. Planning & Development Reports

Mr. McDowell understood that the Dickenson Dorm project was going forward without Planning Commission approval. Ms. Huntley asked if there needed to be a discussion because she believed the project to have some environmental issues. Mr. McDowell knew that one item which held back the Planning Commission's recommendation was the lack of green space. Ms. Huntley thought that the plan met all of the zoning requirements, but they need approval for the subdivision agreement because they want to subdivide the parcel into two parcels. She felt that it would be interesting to discuss because the previous version of the plan had much more green space and they intended to ask for a parking waiver.

The idea was that if parking was not made available then the students would either walk or use the bus system directly across the street. Ms. Huntley also believed that the Oakland pool gave pushed back. Mr. McDowell added that there was an agreement for the use of the lot. He remembered the original plan had more open space and fewer parking space.

Ms. Matsumoto questioned the depth of the CAC's input into projects. Mr. McDowell stated the CAC charter was not to provide an direction on developments, but rather the CAC can voice their opinions. Ms. Matsumoto recalled that the question was asked regarding the chain of command to provide opinions to the Planning Commission. Ms. Mapp-Purcell stated a response has not been received as of yet, but the question has been asked.

7. Cost of supplies to protect seedlings – Bob McDowell

Mr. McDowell stated that he and Tom Zaleski, Park Superintendent, met at Redd Park to inspect all the seedlings. If the seedling was not successful, they took the tubes and determined that the failure was due to improper planting techniques. They were able to collect 200 protective shoots. Another issue was attributed to the low success rate was the difficulty of being provided with seedlings in good condition based on climate change. The original Reforestation Day was planned for September but because the seedlings were not yet dormant, Reforestation Day was pushed back to November. Mr. McDowell and Mr. Zaleski discussed options to purchase seedlings from a grower in Pennsylvania who is typically used by the City's Parks and Recreation Department.

8. Research the cost to purchase larger seedlings/trees – Bob McDowell

Mr. McDowell suggested to use CAC money to have Mr. Zaleski research the purchase of different species of seedlings. They had discussed the amount of \$1,500. The seedlings purchased would be a larger caliber of trees that would come in pots. The labor would be greater and require more people. He was not sure if "baby" seedlings would be available by September 15th for Community Day. Mr. McDowell added that Joe Spadafino, Director of Parks and Recreation, spoke about urban reforestation and educating people to plant native species in their yard. Another idea was to provide trees with a signed agreement stating that the resident would care for the tree.

Ms. Huntley did not believe that the Commission should decide on spending \$1,500 when they were not sure of what could be purchased. Mr. McDowell stated he wanted to make sure that he can provide Mr. Zaleski an amount of what could be spent because without a promise of money it would not make sense to do the research. Ms. Matsumoto asked how much money was in the budget for the CAC. Ms. Mapp-Purcell stated that the CAC does have budget, but she was not aware of the amount. She stated votes for funds need to be public and it would fall under this agenda item.

Mr. McDowell made a motion to allow Mr. Zaleski to get a bid for no more than \$1,500 worth of trees. Mr. Wessells suggested to use the work "estimate" instead of "bid".

MOTION BY MR. MCDOWELL, SECONDED BY MS. MATSUMOTO: TO ALLOW MR. ZALESKI TO GET AN ESTIMATE FOR WHAT THE CAC COULD OBTAIN, NOT TO EXCEED \$1,500.

MOTION PASSED. VOTE: 5 TO 0.

AYE – HUNTLEY, MATSUMOTO, MCDOWELL, O'HALLORAN, WESSELLS

NAY – 0.

ABSENT: CHAJES, HAZELWOOD, IRVINE, SMITH

9. Partnering with organizations to plant trees – Helga Huntley

Ms. Huntley stated that she had been in contact with Jim White with the Delaware Nature Society about their tree planting efforts. Ms. Huntley said that Mr. White would meet with the CAC and walk the area of the park to offer advice and input. Ms. Huntley asked if they were interested in getting advice and to invite Mr. Zaleski. Mr. McDowell stated he could email Mr. Zaleski and maybe Mr. White to get best ideas for what needs to be done. Ms. Huntley would like to do the research parallel because she was curious as to the prices that Mr. Zaleski can get from the supplier.

Mr. McDowell stated that they went through the Delaware Nature Society when the City became a Habitat City and the National Wildlife Federation. He would be happy to have them provide ideas. Ms. Huntley offered to email Mr. White back and add Mr. McDowell and Mr. Zaleski to find a date together to discuss.

Mr. McDowell offered to make a handout to provide volunteers with a visual aid of the proper way to plant the seedlings. He welcomed any help anyone could provide.

10. Tree and Screening Ordinance Committee – Sheila Smith

The item was tabled due to the absence of Ms. Smith.

11. 2018 Reforestation Planting Survival Rate Update – Mary Clare Matsumoto

Ms. Matsumoto stated that while surveying the site again, she still did not see any leaves on number of seedlings. Her husband observed only 25 of the 49 sampled had leaves.

Mr. McDowell added that they have discussed ways to water the seedlings. He understood that the City has a water truck and that he owns two carts with large tanks on them. An idea was to have some volunteers be dedicated to transporting water and watering the seedlings.

Ms. Huntley recalled that there may be a March for Water event at the reservoir to raise awareness of the scarcity of drinking water in countries in Africa. She thought maybe they could partner with the group and once they have finished the March then the volunteers could water the trees in the park.

Mr. McDowell stated he had participated in events off Polly Drummond Road. Volunteers were instructed to bring a shovel and a gallon of water.

Ms. Matsumoto was interested to see what the Delaware Nature Center or what someone would recommend regarding protecting the seedling from deer. She also was not sure if there were too many Tulip trees. She asked if there was a benefit to protecting those seedlings which have “seeded” themselves. Mr. McDowell added that Mr. White may be able to address that question and provide ideas. Ms. Matsumoto stated that they could use the 200 tubes which were gathered from the previous planting.

Mr. McDowell stated that Mr. Zaleski has applied for grants for other projects that could use trees. There are other areas that could use more diversity in species. Mr. McDowell stated he will have handouts for Community Day to illustrate proper tree care.

Ms. Huntley added that her hometown in Ohio was recently been declared an arboretum because they have so many trees and invest in their trees. She did not believe Newark was at that stage, but it could work its way there. Mr. McDowell added that Newark is the second Habitat Friendly Town. He believed that needed to be advertised more and to detail what the City has done to become green.

Ms. Huntley wanted to add to the next agenda a discussion for a recommendation to City Council to change the ordinance that prohibits residents from providing shelter or food to wildlife. She believed that to be a Habitat Friendly City, residents should be allowed to have birdfeeders and provide shelter. Mr. McDowell asked if that was a law and Ms. Huntley response yes. Ms. Matsumoto wanted clarification on birdfeeders. Ms. Huntley stated that yes birdfeeders were not allowed nor bee hives. Ms. Huntley explained that the topic came about because someone had asked her if their cat needed to be on a leash. In the code cats do need to be on a leash and in addition to that part of the code, it also states that residents are not allowed to provide shelter or food for wildlife.

Mr. McDowell stated that was part of being a Habitat Friendly Town. Ms. Huntley stated she can look up the code and provide it Ms. Mapp-Purcell. Mr. McDowell stated that they would go to City Council right away.

Ms. O'Halloran asked if the CAC has a social media strategy to promote projects. She knew that there was a challenge in the world of social media where people post pictures of their event. Mr. McDowell asked if the City has a Facebook page, Ms. O'Halloran stated yes. Ms. Huntley could not remember the specific campaign, but the City has had some social media challenges. Ms. Huntley agreed with Mr. McDowell's idea for residents to track the growth of their seedlings on social media. Ms. O'Halloran stated that when promoting a project especially to the younger generation or anyone in the area, social media is a big aspect of today's culture and a big motivator to have people continue to do participate.

Mr. McDowell stated that he was aware of the City's page and Channel 22 which has promotional ads. Mr. McDowell asked who within the City would be a point of contact for Ms. O'Halloran. Ms. Mapp-Purcell stated Kevin Liedel. Ms. Huntley added that Mr. Liedel is fairly new and may not know of previous campaigns done by the City in the last couple years.

Mr. McDowell believed that the more people who could be reached through social media will be beneficial. He added that he was glad for Ms. O'Halloran because the University of Delaware is a huge part of the population and they helped with the first Reforestation Day in the past. Ms. O'Halloran knew that in some "Greek" life students need to perform a certain number of volunteer hours. She was going to discuss it with her sorority and knew of other organizations interested in doing community service.

12. 2019 Community Day Discussion on Community Day giveaways – John Wessells

Mr. Wessells stated the order was placed to ensure delivery by the date of Community Day. He ordered 500 metal straws with cleaning brushes. Engraved on the straws is the phrase, "It's your last straw", with the initials "CAC". The total cost was \$680. He also ordered 500 dark green folding totes that have the phrase "Reduce, Reuse, Recycle" and under the phrase it says, "Conservation Advisory Commission, the City of Newark". The total for the purchase was \$695 plus a \$65 set up charge. Mr. Wessells did want to purchase additional gel straws, but he did not have enough funds.

Mr. Wessells stated that in the past, people had to take a poll or answer a question to receive a giveaway.

He asked if it should be done again. Mr. McDowell suggested to offer four topics and have people rate them in their order of importance. Ms. Huntley asked the purpose of the poll. Mr. McDowell explained that the poll provides data which is how Reforestation Day was generated. Ms. Huntley asked if everyone had to come up with a list of different topics. Mr. McDowell stated everyone should come up with four questions or topics to ask what the Commission should focus on.

Mr. Wessells proposed for each member to email him with their idea of what questions should be asked. He would then make a combined list to sent to everyone. Ms. Mapp-Purcell stated that all questions should be sent to her attention to compile the list. Then she would circulate the combined list to the Commission. Ms. Mapp-Purcell advised that any votes and discussions need to be advertised and public to avoid FOIA violations. Mr. Wessells requested for Ms. Mapp-Purcell to send out an email the following morning to the Commission so that the people who were absent would be up to date.

Mr. McDowell stated that only some of the members have t-shirts to advertise that they are a part of the CAC. Mr. Wessells believed that he had two unworn shirts that he could supply to new members. Mr. McDowell added that the shirts in the past had been very helpful.

Mr. McDowell believed that having a poll and then something to pass out is a way to obtain data. Ms. Huntley suggested to have a spinning wheel for giveaways. People can answer the poll and then earn a spin of the wheel. Mr. McDowell added that one year a suggestion box was put out and that was how the CAC came up with the idea of creating projects surrounding trees.

Ms. Huntley asked for Mr. Wessells's plan for the CAC booth at Community Day. Mr. Wessells stated that the biggest thing was the giveaways. He will need volunteers to help man the booth. Ms. Huntley thought that the theme of the giveaways supported reducing single use plastic pollution. She suggested to have a display board with information pertaining to the dangers of single use plastic and the legislative successes that have been passed. Mr. McDowell offered to put the information together.

Mr. Wessells advised that he will be asking for volunteers at the next meeting to see what hours each person can work. In the past Mr. Wessells, Mr. Irvine and Mr. McDowell ended up manning the booth all day without breaks.

Mr. Wessells added that there will be a bean bag toss for the kids and thought that the kids should receive a giveaway that was not candy. Ms. Matsumoto asked if the question was to give something else away with candy. Mr. Wessells clarified it would be instead of candy because several booths would be giving away candy and balloons. He would like to give away something that they can enjoy. In previous years the CAC passed out kid t-shirts. Ms. Huntley offered stickers as an option. Ms. O'Halloran suggested to purchase computer stickers because they are easy to remove from electronic devices such as laptops and phones. Ms. Huntley believed that this was a good discussion as they should know which age group they are targeting. Mr. Wessells stated that Ms. O'Halloran's suggestion would be good for next year because they may not have enough time to investigate cost and delivery for this upcoming even.

Mr. Wessell stated that he had an estimated \$60 left to possibly purchase stickers. Ms. Mapp-Purcell reminded the Commission that a vote still needed to be passed.

MOTION MS. HUNTLEY, SECONDED MR. MCDOWELL: AUTHORIZING MR. WESSELLS TO ORDER 500 METAL STRAWS WITH BRUSHES AND 500 FOLDABLE TOTE BAGS FOR GIVEAWAYS AT COMMUNITY DAY AT THE COST OF \$1,440.

MOTION PASSED. VOTE: 5 TO 0.

**AYE – HUNTLEY, MATSUMOTO, MCDOWELL, O’HALLORAN, WESSELLS
NAY – 0.**

ABSENT: CHAJES, HAZELWOOD, IRVINE, SMITH

**MOTION MS. HUNTLEY, SECONDED MR. MCDOWELL: AUTHORIZING MR. WESSELLS TO SPEND
\$60 ON STICKERS OR SIMILAR GIVEAWAYS FOR CHILDREN.**

MOTION PASSED. VOTE: 5 TO 0.

**AYE – HUNTLEY, MATSUMOTO, MCDOWELL, O’HALLORAN, WESSELLS
NAY – 0.**

ABSENT: CHAJES, HAZELWOOD, IRVINE, SMITH

Mr. Wessells asked if anyone had a 10X10 tent to provide cover during the event. Mr. McDowell thought Mr. Irvine had a tent. Ms. Huntley stated that the Sustainability Committee may have a booth as well and believed that Mike Fortner was the organizer and thought that Mr. Wessells could reach out to him to see if they have an extra tent.

13. Old/New Business

- **Discuss Installation of Solar Panels on Roofs of select City of Newark Buildings**

Ms. Huntley wanted to suggest for a future agenda to discuss the Emerald Ash Borer problem which has been identified in Newark and whether the City can help homeowners.

14. NEXT MEETING – OCTOBER 8, 2019

Ms. Mapp-Purcell recalled the items requested to be added to the next agenda:

- 2019 Reforestation Day – will include this agenda’s items 6, 7 and 8
- Community Day Final Preparations

15. ADJOURNMENT

The meeting was adjourned at 9:38 p.m.

Danielle S. Mapp-Purcell
Administrative Professional I

/dmp