

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

City Manager:

We have seen an uptick in house parties this week among the student population and issued more citations this week than any week since the private gathering ordinance went into effect earlier this fall. NPD and UDPD continue to work together very well, and we are hopeful we will get this back under control shortly. This weekend will be a real test as Halloween is always one of our busiest nights for partying. Both NPD and UDPD will have additional officers on foot patrol downtown and generally patrolling the areas where we have been seeing the majority of the problems.

This coming Monday night is the first full budget hearing where a potential vote to approve could be taken. Director Del Grande and I spent much of the week preparing for the presentation and working on the budget message that will accompany the final budget documents. Director Del Grande and I also spent time calculating theoretical historical impact of a variety of water customer charge scenarios for consideration by Council.

On Monday I participated in the FMC Stine Research Center's Community Advisory Panel, held virtually this year. FMC has shown a commitment to sustainability and improving their environmental footprint which was good to see. Attached is a copy of the presentation slides that were shown during the meeting.

We continued to work on items related to FOP negotiations. Our next meeting is Monday morning and I believe we are still on track to have a successor agreement to Council for adoption before the end of the year. Staff has created a website centered on the HVAC/Energy Efficiency project which we will update as we move through the construction phase. The website will be rolled out shortly. I attended a demo of the Energov permitting and licensing software package that we are investigating as a potential replacement for Munis in this area of our operations. I also developed draft language for the utility payment allocation ordinance and circulated it to staff for review.

On Thursday I participated in a National League of Cities webcast on the Census and concerns around data quality due to the accelerated timeframe currently planned by the Commerce Department. This is a particular big issue for Newark since college students are a group that is traditionally hard to count and is likely to be undercounted due to the shortened counting and quality control phases of the census. Very little data has been released on enumeration to date, so it is hard to tell how we are likely to fair, unfortunately. This is something we will keep an eye on moving forward. Ideally, the federal government will pass an extension to the 12/31 deadline to allow time for proper verification and data tabulation. The administration had originally estimated this process would take 26 weeks, but due to COVID-19, they will only have 11 weeks. Needless to say, this is concerning.

Staff has been approached by the owner of Cafe Gelato who is proposing to add single-table greenhouses out front of his restaurant to allow for outdoor dining during daylight hours over the winter months. A few weeks back when Council approved additional nights for the Alfresco

dining events, there was concern expressed around approving enclosures for the expanded outdoor dining spaces, so I have not approved the greenhouses as requested, although I believe Gelato's idea is fundamentally different than what we envisioned when this was discussed so this may be worth revisiting. Gelato is planning for each greenhouse to only have one table/group, where I believe we were thinking tents would have had several separate groups in one enclosed space. I would appreciate additional direction from Council on whether to approve single table enclosures, assuming they can be installed safely, meet code requirements, and don't impede pedestrians and ADA access along sidewalks.

The remainder of the week was spent on personnel related items and other general administrative tasks.

Communications:

- Worked with PW&WR to hang new mask compliance and social distancing posters on Main Street.
- Coordinating with TNP and the Parking Division to help restaurants offer parking vouchers to customers as a way to increase patronage over the winter. There will be a concerted effort to advertise the free parking during the Winter Dinner Series and Small Business Saturday.
- Collecting feedback and answering resident questions about the pilot LED streetlight.
- Wrapping up the queue management software, working on setting up staff training.

Owed \$100,000 in unpaid stormwater fees, Newark looks to crack down on scofflaws:
https://www.newarkpostonline.com/news/owed-100-000-in-unpaid-stormwater-fees-newark-looks-to-crack-down-on-scofflaws/article_ebddd4f0-c4c7-51b5-b7c5-be7b398741f9.html

Web Content/Design:

- Created Applicant Sheet for CSR I Interviews
- Created a webpage for Newark Energy Savings Performance Contracting Initiative
- Created the interview panel page for the Admin Prof I Interview Form
- Designed an Open Enrollment 2021 graphic
- Fixed an issue affecting the visibility of the City's website calendar
- Post the Landscape Screening and Treatment meeting minutes for Sept. 24 to the City website
- Scheduled an InformMe notification for Pilot Street Lighting Fixture feedback
- Scheduled weekly public meeting notices via InformMe
- Updated the Fire Flow Test Request Form on the City website
- Uploaded the 10/14 Newark Transportation Improvement District Public meeting to the City's YouTube and the TriP webpage
- Updates made to the following webpages: Awards and Honors; Boards, Committees, and Commissions; and Staff Directory
- Updated social gathering data on the City's coronavirus webpage

Communications Assistant:

- Answer and direct all incoming calls to correct departments
- Work on the December newsletter
- Log Miss Utility tickets for Electric and PW&WR Departments
- Curate content for the TVs throughout City buildings
- Edit copy from various departments
- Assisting the CCO with updating and streamlining the info on the website
- Add/change InformMe customer information

- Create and share content on Facebook and NextDoor
- Review the website to identify outdated and/or irrelevant information for deletion or renewal

Human Resources and Purchasing:

On Saturday, October 24 the HR team assisted the Newark PD with their police applicant testing. We had 50 applicants who were eligible to take the test. Three applicants dropped out with prior notification and a total of 27 applicants participated in the written and physical agility tests. We have received the results of both tests, and we are now down to 23 due to 4 failing one or both of the tests. The next step in the process is to schedule the oral interviews and from there applicants will go through the background investigations/polygraph. Once the process is complete a list will be created to fill vacancies as they become available through promotion, resignation or retirement. The interviews are scheduled for mid-November. This was the first time using a new testing consultant who streamlines the process by providing tests, grading them, coordinates the interviews and finalizes the roster.

CPPO Martindale participated in interviews Tuesday, Wednesday and Thursday for the Administrative Professional I in the Planning & Development Department. A total of eight applicants were interviewed remotely using GoToMeeting video conferencing. There will be a second round which will be scheduled in the coming weeks. The Planning position fills a vacancy due to retirement. On the week of November 9 CPPO Martindale will be participating in the Customer Service Representative I in PUBS. There are currently 14 applicants scheduled for an interview. The PUBS position will be recruiting two applicants to backfill a recent vacancy and a vacancy coming in 2021 due to retirement.

We have one current posting for a Public Works and Water Resources (PW&WR) Supervisor which closes on November 13. We will be posting for a Part-Time Community Center Attendant on October 30 for one week. Both positions are vacancies due to retirement and resignation. There are currently seven applicants for the PW&WR Supervisor position.

This week CHRO Hardin worked on projects related to FOP negotiations. This included communications with both the labor attorney and the FOP representatives as well as coordinating meetings and phone calls. We are scheduled to meet with the FOP representatives on Monday, November 2 pending some additional information needed to move forward. CHRO Hardin and CPPO Martindale spent time working on open enrollment preparations and testing open enrollment in ESS (Employee Self Service). CHRO Hardin spent time working on disability claim, pension calculations, workers compensation claims and preparing for year-end reporting. CHRO Hardin attended the virtual Annual Meeting of DVHT (Delaware Valley Health Trust) as a voting member representing the City. She also attended two training webinars on Tuesday afternoon.

On Friday, October 23 the HR/Administration Department hosted an on-site flu clinic that was free to employees. The clinic was located outdoors to keep social distancing in place. Also held on Friday was the annual Biometrics Screening in Council Chamber for employees/spouses enrolled in the City healthcare plan. There was an additional event on Monday, October 26 to accommodate overflow from Friday. Appointments were spread apart to allow for minimal crowding in the room. The event was hosted by the City's healthcare provider DVHT and Quest was the contractor to do the screening. Employees get a \$150 incentive for completing the screening.

Chief Purchasing & Personnel Officer:

CPPO Jeff Martindale spent most of the week preparing for the City's Open Enrollment period, which begins Monday, 11/2 and concludes Friday, 11/13. He coordinated with Delaware Valley Health Trust (DVHT) representatives to host a High Deductible Health Plan (HDHP) overview on Thursday morning and worked with IT and payroll to confirm the Open Enrollment process runs smoothly through the MUNIS workflow.

He additionally met with the Seiberlich Trane Energy Services (STES) team multiple times to go over the ongoing energy savings project. Roofing work at the Maintenance Yard should wrap up next week, at which time STES will begin on the Police Department roof. The project webpage is now live on the City's website and is accessible here: <https://newarkde.gov/1172/Energy-Savings-Performance-Contracting-I>.

Mr. Martindale also completed and distributed a contract along with Public Works (Sanitary Sewer Point Repairs and Rehabilitation). The contract can be found at www.newarkde.gov/bids.

Finally, Mr. Martindale began a pilot project with IT to sync the City's OneDrive and SharePoint accounts.

Facilities Maintenance:

The FM team finished installing toilets at the George Wilson Center, repaired a faucet in the GWC ladies' room, installed new locks on toilet stalls, installed new locks on PD equipment, began fabricating countertops for the new Parking Office, and repaired a City Hall flag pole. The custodial staff additionally continued normal cleaning and disinfecting duties.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:**

Execution Status:**City Manager's Weekly Report****Department:**

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 10/22/20 to 10/28/20. These sessions included arraignments, trials, capias returns and video hearings. The court continues to handle pleas in absentia and plea by mails. Parking Ambassadors handle all parking appeals online.

The bailiffs will complete their second weapons requalification for the year on 11/14/20.

Terri participated in a remote manager's meeting on 10/22/20.

Sarah Campanelli's last day was on 10/23/20. Shannon Brady will begin full-time on 11/2/20.

Activity or Project:**Description:**

From 10/22/20 to 10/28/20 Alderman's Court handled 13 arraignments, 24 trials, 8 capias returns and 1 video hearing. The court collected a total of 221 parking payments of which 167 were paid online and 54 were paid at court. The court also collected criminal/traffic payments of which 40 were paid online and 5 were paid at court for a total of 45 criminal/traffic payments.

Status:

Completed

Expected Completion:

10-28-2020

Execution Status:

Completed

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

City Secretary and City Solicitor's Office

Notable Notes:

Robert was in the office on October 22 for Court.

Renee participated in the management staff meeting on October 22.

Staff finalized and posted the agenda and packet for the November 2 Council meeting on October 26.

Paul and Renee staffed the October 26 Council meeting. Follow up for the meeting was completed throughout the week.

Renee served on the interview panel for the Administrative Professional I being hired in the Planning and Development Department on October 27 and 28.

Renee and Tara participated in the Energov software demonstration on October 28.

Renee worked on items for upcoming Council meetings, including working on items for the November 9 Council packet and scheduling items for upcoming Council agendas.

Renee and Danielle spent time fulfilling a subpoena for information related to a civil suit in which the City is not a party.

Tara reviewed several building permits.

Danielle worked on items for the Recorder of Deeds office.

Staff spent time on FOIA-related items this week. The following actions were taken on FOIA requests:

- * Provided a response and closed a September 25 FOIA request for 100/200/300/400/500 Interchange Blvd. regarding open building/fire violations/COs from PZR
- * Provided documents and closed a September 28 FOIA request for 47 Kent Way permits since 2007 and cost of projects from John Morgan
- * Provided an administrative estimate which the requestor declined and closed a September 28 FOIA request for 136 South Main Street zoning permits/open violations from Kevin Pope
- * Provided documents and closed an October 6 FOIA request for 37-49 East Main Street (odd numbers only) fire/spills/cleanups/hazardous substances from BrightFields, Inc.
- * Provided document and closed an October 8 FOIA request for policy/procedures concerning the retention of complaints of excessive force and destruction from Brechner Center for Freedom of Information
- * Provided documents and closed an October 13 FOIA request for 1001 College Square Shopping Center spills/fires/COs/permits/violations/site plans from Environmental Alliances
- * Provided a response and closed an October 18 FOIA request for 13 Tantallon Court pertaining to open code violations/permits from Brian Funk, P.A.
- * Provided a response and closed an October 21 FOIA request for Pitney Bowes lease agreement from Quadient
- * Circulated to staff an October 23 FOIA request for bid results pertaining to RFP 20-10 City of Newark Municipal Planning Services from Duffield Associates
- * Circulated to staff an October 27 FOIA request for police reports from 2019 to current regarding calls to 4 East Galloway Court from Dawn Marie Carlton

* Circulated to staff an October 27 FOIA request for 14 Long Meadow Court open permits/violations/liens from Brian Funk, P.A.

Regarding minutes, staff time was spent on the October 19 Council (Nichol drafted; Renee edited - complete) and October 26 Council (Nichol drafting) minutes. Several sets of Council Executive Session minutes and the July 30 Election Board minutes are currently in the queue.

9 discovery requests were fulfilled for upcoming Alderman's Court cases. 333 discovery requests have been filled so far for 2020. The November 6 and 12 court calendars were received and 23 case files were compiled for the Deputy City Solicitor. 30 court calendars with 397 associated cases have been processed in 2020. No pleas by mail were processed.

The office received 11 new lien certificate requests this week, which were sent to Finance for processing. 8 lien certificates were completed and sent to the requestor. 364 lien certificates have been processed for 2020.

Activity or Project:

Description:

Sandy completed test electronic document imports for the Finance Department to review. Finance staff reviewed and approved the documents completed so far, so Sandy will be continuing to import the electronic documents for Finance into TCM in advance of the FY2020 audit process.

As an update to the previously presented slowdown/timeout issues with TCM, the TCM upgrade that we are hopeful will fix these problems has been rescheduled tentatively for October 30. Since Records Division staff has been working with larger documents in recent weeks, these problems have become more pronounced causing a large drop in numbers scanned due to having to repeatedly process the same documents. Thanks to IT Applications Manager Montgomery for her continued assistance in addressing these issues.

Tara worked on preparing Legislative Department scanning for transfer to Ana on a temporary basis. The part-time position that would typically do this work is vacant and will remain unfunded in FY2021, so staff is working to realign responsibilities to ensure the work for that position stays current while the position is open.

Ana worked on quality control review for documents already scanned or being directly imported into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The scanned document numbers for October 22-28 are below.

Status:	In-Progress
Expected Completion:	
Execution Status:	On Track

Activity or Project:

Description:

Renee spent time finalizing proofs for submission to the recodification vendor.

Status:	Near Completion
Expected Completion:	
Execution Status:	Behind Schedule
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:	
Electric Department	
Notable Notes:	
After an early morning outage on a 34kV line feeding Sandy Brae Substation last week, the line crews replaced the underground cable terminations which caused the trouble. The line crews also switched out circuits in Devon to tree trim and change a dangerous pole on Shull Drive. The line crews also covered primary for tree removal in Lumbrook and Arbor Park and shut down two services for panel upgrades. The electricians escorted the infrared contractor and worked on communications issues at substations and reclosers. Engineering reprogrammed several meters that had issues and were in several conference calls with the vendor about issues with the smart meters. Engineering also worked with Delmarva on issues getting gas readings using repeaters to get back to their smart meter system. Engineering also continued the new SCADA implementation combined with new SCADA equipment in substations.	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	

Description:**Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Information Technology Department

Notable Notes:

Applications Team:

Open Support Tickets from Previous Week - 47

Open Project Tickets from Previous Week - 16

Open Tickets with Vendor R&D from Previous Week - 45

Tickets Opened in the Last Two Weeks - 23

Tickets Closed in the Last Two Weeks - 23

Remaining Open Support Tickets - 47

Remaining Open Project Tickets - 15

Remaining Tickets with Vendor R&D - 46

1. Zoom meeting with Electric Department and SCADA vendor on 10/22.
2. Attended Tyler Technologies Virtual User Group meeting from 10/26 - 10/29 focusing on Financials and Human Capital Management.
3. Skype call with Harris Northstar to review outstanding support tickets on 10/27.
4. Attended Harris Smartworks Virtual Conference from 10/27 - 10/29.
5. Attended Tyler Technologies Energov demonstration on 10/28.
6. Teams meeting with Electric Department and Honeywell to discuss outstanding meter issues on 10/28.
7. Zoom meeting with Electric Department and SCADA vendor on 10/28.
8. Worked on and resolved support tickets for end users.
9. Created reports for users as requested.

Pending:

1. POS Cashiering for Welcome Center is on hold, waiting for vendor fix.
2. Requested upgrade of Northstar TEST environment to latest version, waiting on installation date.
3. Upgrade of mCare TEST environment to latest version scheduled for 11/10.
4. Upgrade of Customer Connect TEST environment to the latest version scheduled for 10/29.
5. Scheduling of gatekeeper swap for firmware upgrade and troubleshooting of WAN issue.

Infrastructure Team:

Open Support Tickets from Previous Week - 92

Open Project Tickets from Previous Week - 19

Tickets Opened in the Last Two Weeks - 72

Tickets Closed in the Last Two Weeks - 79

Remaining Open Support Tickets - 83

Remaining Open Project Tickets - 21

1. Firewall changes and other support for the new Electric SCADA implementation.
2. Tested failover to secondary data center in advance of the planned firmware upgrade for storage appliances.
3. Contacted Microsoft's local small business rep.
4. Workstation patching and maintenance.
5. Server patching and vulnerability remediation.
6. Continued WFH support.
7. Worked on and resolved support tickets for end users.
8. Actively responded to and resolved Secureworks alerts.

Pending:

1. Scheduling firmware upgrade for storage appliances.
2. Working with Polycom on a system that allow easier remote participation of onsite Council meetings.
3. Installing new Aerohive access points in the basement in City Hall. Should be complete on Friday, 10/30.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Parks and Recreation Department

Notable Notes:

Director: Met with Paula, Rich and Tom Z. about the career ladder and equipment operating requirements; reviewed several landscape plans for subdivisions along Main Street; conducted Landscape Screening and Treatment Review Committee to update the draft ordinance document; attended the Subdivision Advisory Committee meeting conducted by the Planning Department to discuss upcoming and active construction projects; conducted a meeting with Tevebaugh Architecture about the pre-cast restroom order from CXT Concrete Structures and submittal plans needed for sub work; met with Tom Z. about upcoming tree plantings at City Hall and re-forestation project with University of Delaware; conducted Parks Maintenance meeting to discuss upcoming projects and work orders.

Deputy Director: Submitted request to personnel to fill GWC attendant position; worked with Shelby to complete signage for the Halloween Party, Family Fun Activities and Halloween Double movie feature; worked with Tyler to contact UD group for park rental; discussed with Jayme and Jeff the cancelation of the blood drive at City Hall and worked with Chrissy to set up one at the George Wilson Center; worked with Finance and Kathy to establish three additional accounts in Civic Rec that will then transfer via import into Munis; worked with Sharon to get out to pet related businesses information for the upcoming virtual NewBark Pawlooza; worked with Shelby to create additional flyers for upcoming events to hand out at the Halloween Party and Halloween movie night; continued to discuss and work with Tyler to create a plan for the Before and After Care programs based on the Christina School District hybrid plan which will start in November, worked with Tyler to create an initial letter to the parents informing them of changes in our recreation software and gauging their interest in their need for Before and After Care; worked with Tyler to send out information to basketball participants; coordinated with portable toilet and outdoor movie screen companies for set up of the Halloween double movie feature and worked the event; completed PSA for the NewBark Pawlooza and worked with Shelby to send out; reviewed statistics folder and sent reminder to staff to complete those that have not been filled in yet; held weekly staff meeting; Civic Rec fixed issues with sending out email notifications to participants; continue to work with Chrissy on details for the upcoming Thanksgiving Day Thankful for You Drive Thru event; coordinated with Chrissy on volunteer date for missionaries and the work for the week; worked with Shelby on weekly Eblast information.

Recreation Supervisor of Athletics: Continues planning for winter/spring programs; working on plans and drafted letter to parents regarding before and after care, Christina's hybrid return to school plan begins 11/5, it looks like after care will be one hour longer since schools will be dismissed earlier; basic archery began on 10/19; rescheduled tennis makeups classes, we have a few classes left to complete fall lessons; the Tiny Tots Soccer and Little Kickers programs concluded on 10/24.

Recreation Supervisor of Community Events: Prepared for and set up the first week of items for the Halloween Scavenger Hunt and posted the first few parts of the story on Facebook; prepared for and held Scarecrow Making and Pumpkin Decorating in conjunction with the Halloween Party at GWC; prepared for and held the Halloween Double Feature Movie night.

Coordinator of GWC and Volunteers: Coordinated volunteers for the Halloween Party at the George Wilson Center, the party was a great success with a total of 25 children registered and an overall attendance of 50 including parents and family members, a variety of activities were available for participants including the following games, a costume contest, spooky story telling, a take home craft by Abrakadoodle, and even a Scary Room to enter if you dared, participants left with a Halloween goodie bag; the Newark post article can be found here

https://www.newarkpostonline.com/news/socially-distanced-halloween-party-delights-newark-kids/collection_c02ced08-e3fb-56ba-85cb-0ca915a8a99b.html; continued finalizing information for the Thankful For You Drive Thru and winter/spring 2021 programs; attended weekly staff meeting; participated in a Zoom meeting of the 2021 Christina River Watershed Clean Up; continued working on summer statistics; updated and sent out a new GWC Attendant staff schedule for the month of November; continued to work with volunteers to coordinate upcoming special park maintenance projects; sent verification of volunteer hours and results of the Fall Community Clean Up Photo Contest to the volunteers from the Fall Community Clean Up; coordinated with the Wildlife Instructor for a program that was scheduled to be held virtually on Saturday, October 24; continued meeting with potential and current renters to finalize rentals and payments. The main hall and kitchen were rented on October 24 from 2 – 6:30 for a 1st Birthday with an overall attendance of 50 and on October 25 from 2:30 – 8 p.m. for a 1st Birthday with an overall attendance of 45 people. Volunteer Hours: 16 volunteers devoted a total of 50 hours on Thursday, October 26 prepping for and being a part of the Halloween Party at the George Wilson Center.

Recreation Specialist: Helped Sharon place items around the parks for the Halloween Scavenger Hunt; shopped for candy/snacks/pumpkins for the Halloween Party and Outdoor Movie goodie bags; put together gift bags for participants (candy, crafts, stickers), worked the event (setup/event/teardown) and helped pull/organize scarecrow making and pumpkin decorating supplies for the Halloween Party and Fall Family Fun Activities; made candy bags for guests and worked the event check-in for both outdoor movies; continued to post on upcoming programs/activities on Facebook.

Parks Superintendent: Assigned field staff daily and assisted as needed, successfully took and passed Certified Playground Safety Inspector test (certification is for three years), met with Landscape Architect doing landscape plan for Newark Charter Middle School concerning plant selections, attended “Pollution Liability” insurance session, reviewed planting plan for the “Green Mansion” project and discussed with Landscape Architect, continued on “Tree City USA”/“Growth Award” applications, ordered wood carpet delivery for under/around all play/swing units, inspected landscape installation at Mara’s Landing for start of two-year warranty, met with homeowner concerning tree issue and coordinated tree planting at City Hall with Parks staff and Electric Department Director.

Parks/Horticulture: Staff mowed all horticulture areas, planted/staked/mulched/ watered in five trees at City Hall, did interior bed maintenance at City Hall, dragged/scarified all ballfields, raked off/leveled all horseshoe pits, did trash removal throughout park system, blew off Tennis Court area at Lumbrook Park, gathered and delivered materials/supplies to Wilson Center for Halloween event and picked up/stored away on Friday, delivered two canopies to City Hall for screening event and brought them back to the Parks Maintenance Building on Friday, checked on pools and removed leaves/debris off pool covers, loading of materials and supplies for “Movie Night” and set up/took down afterwards, planted and watered in perennials on Elkton Road island #9 West Chestnut Hill Road and 896 traffic island.

Activity or Project:

Description:

This year, NewBark PawLooza is going virtual, so grab your BFFs (Best Furry Friends) and your phone or camera and get ready for this week-long virtual event, November 2 - 6, 2020! NewBark

PawLooza is a tail wagging good time for dogs and their humans. Contests during the week will include Best costume, Look A-Likes (Dog/owner), Say Cheese (Best smile), Trick for Treat (Best trick), Oh, No! (Best response to getting into trouble), Quarantining Together. Throughout the week, we will also be posting recipes for treats, instructions for making dog toys, discussions about local dog parks, birthday and Gotcha Day celebrations and remembering those at the Rainbow Bridge. We want to make this event as successful and safe for all involved and look forward to your participation

Status:	In-Progress
Expected Completion:	11-07-2020
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:

Code Enforcement

Property Maintenance

Complaints: 16

Violations: 12

Inspections: 27

Citations Issued: 2

- 211 S. Main St.: Roofing and exterior wall finishes being installed. Interior rough plumbing complete.
- 325 Academy St. (UD Perkins Dining): Final walk through scheduled for first week of November.
- 625 S. College Ave. (Whitney): TCC and TCO issued for partial use of the first floor.
- UD Worrilow Hall: Final inspections being done by floor.
- Fintech, Star Campus: Three masonry shaft being constructed.
- College Square: Site work applications submitted for processing. Permit application received

for demo of canopy structure at old Sears.

- 45 E. Main St.: Final inspections have been completed. Addressing issues have been resolved.
- UD Library Annex, Wyoming Rd.: Preliminary walk through completed.
- 30 S. Chapel St. (Burger King site): Building demolished.
- 287 E. Main St.: Demolition permit submitted for existing building.
- 304 S. Chapel St.: Permit application and plans submitted for processing.
- 90/92/94/96 E. Cleveland Ave.: All units are into drywall.
- 321 Hillside (Townhomes): 200/300/400 buildings – footing and foundation complete.
- Attended Energov meeting for demo on new software system.
- 280 The Green (UD Warner Hall): No significant milestones met this week.
- Thorn/Lehigh Flats: Building N and O finals are in progress. Building 41 finals in progress, Buildings 31, 61 and V rough inspections in progress, Building Q approved to be closed in, dog park area fencing permit issued near Thorn Ln. and Madison Dr.
- Newark Charter School: On hold due to COVID – tentative restart scheduled for November 16th.
- 321 Hillside Rd. (The Rail Yard): Site work progressing, Apartment Building A (6000/7000) foundations in progress.
- UD Green Utility Project: No significant milestones met this week. Permit application for electric feeder project for UD Drake Hall, Brown Lab and future building review complete, awaiting permit issuance.
- Rodney Stormwater Park Project: Wier wall constructed, additional site work progressing.
- T. Poole attended the Newark Charter site work meeting and the Rodney Stormwater Progress meeting.
- 22 Benny St. (Mara's Landing): Final CO's were issued for 9 townhouses.
- 287 E. Main St. (Fulton Bank): Demo permit has been issued.
- 401 Bellevue Blvd. (SAFSTOR): Footings and foundation walls all still proceeding.
- Property Maintenance is working with Public Works to gain compliance of Choate St. trash on street, sidewalk, yards along with refuse carts blocking sidewalks.

Parking:

- Continued weekly meetings regarding COVID-19 with Planning, Parking and Enforcement teams.
- Continued to monitor front desk, Microsoft Teams, Outlook, emails, phone lines, radios, texts, and CivicPlus.
- Continued to produce financial documentation for Finance Department and producing invoices for Purchasing.
- Continued handling residential and municipal permitting for residents.
- Parking Ambassadors picked up and delivered packets to City Council.
- Helped to setup City's Alfresco event through event programming, signage, and blockades. Emailed those most effected by event and provided financial after. Programming input into Passport to better convey no parking message on Main Street. Additional information given in regard to extension of event into November and December. Programming created for extension within Passport App.
- Parking Ambassadors and Parking Office providing free masks to the public upon requests. 27 masks given out/accepted by those on the street. Increased compliance with mask mandate but asking Ambassadors to double-down on efforts to give out masks as we move forward.

- Internal T2 training regarding continued learning with digital transformation for all permits within the Parking Division. Customer Service Rep. Ericka Morterud went over permitting with Parking staff over Skype and tested several emailing options within the test environment.
- Phase 1 Follow-Up regarding Kimley-Horn consultation and code language changes. Another follow-up meeting scheduled as the proposed changes were numerous and more time was needed for review.
- Multiple meetings in regard to 132-136 East Main Street and parking options. Staff worked to increase parking within the proposed lot changes and gave feedback to developers. Currently working on supplying feedback with more general changes to parking lot.
- Worked with Alderman's Court to remove old users and discussion on patron who reversed payment but was later booted a second time for previous offenses.
- Continued maintenance work within new office and caught-up on maintenance in the field that went incomplete during move. Currently caught up with maintenance projects. New focus on leaf cleanup and signage repair/replacement.
- Completion of November 2020 Parking Ambassador and tow schedules. Changes to Parking Manager schedule implemented.
- Work with Chief Communications Officer Jayme Gravelle regard Merchant Validation through the Passport system.
- Work with Finance to provide payment summaries for each form of payment coming through Parking Division, to be attached to future audits. Emphasis on Passport as the City pays them on a per transaction basis after holding convenience fee revenue.
- Purchasing review with Finance. Movement of some items from one account to another, better describing what was purchased and why.
- Gave more information regarding Small Business Saturday to City Manager's Office.
- Customer Service Rep. Carol Massa worked with Finance regarding CWA-union's floating holiday (5 hours vs 6.25 hours).

Planning/Land Use:

- 10 Deed Transfer Affidavits
- 78 Building Permit Reviews
- 2 Certificate of Completion/Occupancy
- Planner Mike Fortner rescheduled the first CDBG/Revenue Sharing Advisory Committee meeting to November 5 at 7 p.m.
- Planner Mike Fortner has participated in Interviews for the Administrative Professional position.
- On Wednesday, October 28, Planner Mike Fortner attended a meeting with the consultant and DelDOT staff on the Newark Transportation Improvement District.

Land Use Projects Currently Under Review:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for

demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017. The Board of Adjustment granted variances regarding area regulations and area requirements on June 21, 2018.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were sent to the applicant on December 29, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 9, 2018. The Planning and Development Department received revised plans on March 12, 2019. Staff comments were forwarded to the applicant on July 22, 2019. The Planning and Development Department received revised plans on November 13, 2019. Staff comments were forwarded to the applicant on May 15, 2020. The project was discussed with City operating departments at a SAC meeting held on June 17, 2020.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Applications and plans for the rezoning and major subdivision with site plan approval of this property were received by the Planning and Development Department on September 26, 2018. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018. Plans received on September 26, 2018 were forwarded to the SAC for review on September 26. A SAC meeting was held on October 19, 2018 to discuss the plans with City operating departments. SAC comments were forwarded to the applicant on January 9, 2019. Revised plans were received by the Planning and Development Department on May 1, 2019. Staff comments were forwarded to the applicant on August 23, 2019.

1105 Elkton Road, Royal Farms, Parcel ID 1100400013 (PR#18-07-01): A sketch plan was received by the Planning and Development Department on July 20, 2018 for the property located

at 1105 Elkton Road. The plan proposes an annexation, rezoning, and minor subdivision to demolish the existing buildings at the site and construct a Royal Farms gas station, car wash, and convenience store. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on July 23, 2018. A SAC meeting was held on August 27, 2018. SAC comments were forwarded to the applicant on October 22, 2018. The Planning and Development Department received revised plans on August 13, 2020 and distributed them to the SAC on the same day for departmental review.

94 East Main Street (formerly 92 & 96 East Main Street), Green Mansion, Parcel IDs 1802000033, 1802000034 (PR#18-10-01): The Planning and Development Department received revised plans for 94 East Main Street, formerly identified as 92 and 96 East Main Street, on September 10, 2020. The plan supersedes, in part, the record major subdivision plan for the Green Mansion, recorded September 30, 2019 in the Office of the Recorder of Deeds. The applicant is requesting a modification to the existing subdivision agreement to substitute a 144-room hotel and 20,000 square feet of office space for a 104-room hotel and a 48-unit residential building. They also are also requesting a 39-car parking waiver primarily for the residential portion of the project. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on September 16, 2020.

132-138 East Main Street, Parcel IDs 1802000126, 1802000127 (PR#18-10-02): On October 8, 2018, the Planning and Development Department received a rough concept sketch plan for the property at 132-138 East Main Street. The sketch plan proposes a major subdivision for the demolition of the existing structures at the site and construction of a 4-story structure with retail on the ground level and 12 apartments on the 2nd, 3rd, and 4th floors on the front of the lot. The rear of the lot is proposed to have parking on the first two floors with an 88-room hotel on the 3rd, 4th, and 5th floors, and a roof deck on top. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on October 9, 2018. A SAC meeting is scheduled for November 7, 2018. SAC comments were forwarded to the applicant on January 17, 2019. Plans were received by the Planning and Development Department, along with applications for a major subdivision and special use permit, on September 3, 2019. Plans were distributed to the SAC for review on September 3, 2019. A SAC meeting was held on October 16, 2019. The Planning and Development Department received revised plans on December 20, 2019. The revised plans propose a five-story mixed-use building with two commercial tenants, apartments, and associated parking. A SAC meeting was held on January 15, 2020. Staff comments were forwarded to the applicant on April 15, 2020. The Planning and Development Department received revised plans on May 1, 2020. The project has been scheduled for review and consideration by the Planning Commission at their June 2, 2020 meeting. The project was withdrawn from the June 2, 2020 Planning Commission agenda and will be reviewed at a future meeting. The Planning and Development Department received revised plans on June 12, 2020. The project was discussed with City operating departments at a SAC meeting held on June 17, 2020. Revised plans were received by the Planning and Development Department on September 4, 2020. Revised plans were received by the Planning and Development Department on September 15, 2020.

54 East Main Street, Parcel ID 1802000022 (PR#19-05-02): On May 31, 2019, the Planning and Development Department received a sketch plan for a mixed-use subdivision at 54 East Main Street proposing a restaurant on the ground floor, two apartment units on the second floor, and one apartment unit on the third floor. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 26, 2019.

268 East Main Street, Parcel ID 1802100024 (PR#19-06-01): On June 10, 2019, a sketch plan was received by the Planning and Development Department for the property at 268 East Main Street. The plan proposes a 52-unit apartment building on the site of the current Super 8 Motel. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 26, 2019. Revised plans were received on April 14, 2020 and distributed to SAC for review. The revised plans call for a major subdivision with site plan approval, special use permit, Comprehensive Development Plan amendment, and rezoning for a mixed-use building with commercial space that includes a restaurant and parking on the first floor and four floors of apartments targeted to student housing consisting of 56 two-bedroom units. The project was discussed with City operating departments at a SAC meeting held on June 17, 2020. Staff comments were forwarded to the applicant on July 15, 2020. Revised plans were received on August 6, 2020 and distributed to the SAC on August 7, 2020 for departmental review. Staff comments were forwarded to the applicant on September 3, 2020.

751 Paper Mill Road, Walton Farm Subdivision, Parcel ID 0804700003 (PR#19-08-01): On August 5, 2019, the Planning and Development Department received plans for an annexation, rezoning, and minor subdivision of 14.48+/- acres at 751 Paper Mill Road. The plans propose to divide one parcel into two parcels in order to construct one single-family home on the newly created parcel. Plans were distributed to the Subdivision Advisory Committee (SAC) on August 9, 2019 for departmental review. A SAC meeting took place on September 24, 2019. The project will be reviewed and considered by the Planning Commission at a future Commission meeting. The project is pending potential future discussion of Planning Area 7. The project was discussed with City operating departments at a SAC meeting held on June 17, 2020. A virtual community meeting regarding a proposed amendment to Comp Plan V to add Planning Area 7 to its Growth and Annexation plan is scheduled for September 24, 2020.

734 Paper Mill Road and 5 and 11 Possum Hollow Road, Milford Run Subdivision, Parcel IDs 0804700033, 0804700031, 080470039 (PR#19-08-02): On August 5, 2019, the Planning and Development Department received plans for an annexation, rezoning, Comprehensive Development Plan amendment, and major subdivision of the 4.75+/- acres at 5 Possum Hollow Road, 11 Possum Hollow Road, and 734 Paper Mill Road. The plan proposes annexation and rezoning to RD (single-family residential), demolition of the unoccupied dwellings on the properties, and creation of a 12-lot single-family residential subdivision. Plans were distributed to the Subdivision Advisory Committee (SAC) on August 9, 2019 for departmental review. A SAC meeting took place on September 24, 2019. Staff comments were sent to the applicant's representative on November 1, 2019. The Planning and Development Department received revised plans on November 11, 2019. Staff comments were forwarded to the applicant on January 3, 2020. The project is scheduled to be reviewed and considered by the Planning Commission at their meeting on February 4, 2020. At their meeting on February 4, 2020, the Planning Commission recommended approval of the annexation (5-0), Comprehensive Development Plan amendment (5-0), rezoning (5-0) and major subdivision (4-1). The project has been placed on the June 8, 2020 City Council agenda for second reading and public hearing. The project is pending potential future discussion of Planning Area 7. The project was discussed with City operating departments at a SAC meeting held on June 17, 2020. A virtual community meeting regarding a proposed amendment to Comp Plan V to add Planning Area 7 to its Growth and Annexation plan is scheduled for September 24, 2020.

532 and 540 Old Barksdale Road, Parcel IDs 1802500134, 1802500135, 1802500347 (PR#19-10-01): The Planning and Development Department received plans for an administrative subdivision

at 532 and 540 Old Barksdale Road on October 8, 2019. The applicant is requesting the administrative subdivision to combine three parcels into one parcel, with ownership of the proposed one parcel being retained by the applicant. Letters were mailed to adjacent property owners notifying them of the requested administrative subdivision on October 11, 2019. No objections have been received from adjacent property owners.

124 East Main Street, Parcel ID 1802000125 (PR#20-04-02): The Planning and Development Department received a sketch plan on April 30, 2020 for the redevelopment of 124 East Main Street, known as Center Square and the current location of Walgreens, Homegrown, 14 residential dwelling units, and 33 parking spaces. The plan proposes two floors of commercial space, conversion of the 14 existing units into 58 new residential units on the upper four floors of the building, and an increase of 200 additional parking spaces. Staff comments were forwarded to the applicant on September 17, 2020.

550 South College Avenue, Parcel ID 1803900002 (PR#20-05-01): The Planning and Development Department received an application for an administrative subdivision at 550 South College Avenue, STAR Campus, on May 5, 2020. The applicant is requesting the administrative subdivision to subdivide one parcel into two parcels for leasing purposes for mixed office and commercial use. Letters were mailed to adjacent property owners notifying them of the requested administrative subdivision on August 21, 2020. No objections have been received from adjacent property owners.

141, 143, 145 East Main Street and 19 Haines Street, Parcel IDs 1802000188, 1802000189 (PR#20-07-03)” On July 30, 2020, the Planning and Development Department received an application for a major subdivision with site plan approval for 141, 143, and 145 East Main Street and 19 Haines Street. The plans propose the demolition of the existing building at 19 Haines Street and 143 East Main Street, keeping the structures at 141 and 145 East Main Street, and construction of a new six-story mixed-use building with 17,540 square feet of commercial retail space, 60 two-bedroom apartments, and a four-story parking garage. Plans were distributed to the Subdivision Advisory Committee (SAC) for departmental review on July 31, 2020.

Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:**Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Police Department

Notable Notes:

- This past weekend officers were on foot patrol in areas of frequent house parties. This weekend additional officers will be working to monitor Halloween party activity.

Administration Division:

- NPD hosted 27 police applicants who took the written and physical agility tests on Saturday, October 24, 2020. Those who successfully passed both phases will be invited to participate in the applicant oral boards scheduled for mid-November.

Criminal Investigations Division:

- On October 22, 2020, NPD Officers participated in a multi-agency operation conducted at targeted locations in the North Wilmington, Claymont, and New Castle areas resulting in the arrests of 57 individuals on criminal charges. The crime blitz focused on the Philadelphia Pike, Governor Printz Blvd., Lancaster Avenue, Lea Blvd., and DuPont Highway corridors as well as the greater Claymont and New Castle vicinities. The operation was conducted in these areas to target criminal activity and to address ongoing quality of life issues. This initiative was a collaborative effort between

the Delaware State Police, Wilmington Police Department, New Castle County Police Department, Newport Police Department, Newark Police Department, Homeland Security Investigations (HSI), Probation and Parole, Department of Corrections, and Justice of the Peace Court 11.

- On October 24, 2020, NPD participated in the 19th National Take Back Initiative, which provided the public the opportunity to rid their homes of potentially dangerous expired, unused and unwanted prescription drugs. During the event, 575 pounds of prescription drugs were submitted for disposal in Newark alone.

Patrol:

- On October 22, 2020 at 1411 hours, officers responded to Delaware Avenue and Tyre Avenue for the report of a motor vehicle crash. Through investigation it was determined that a 2018 Honda Civic was traveling eastbound in the left lane of East Delaware Avenue, while a DART bus was traveling the same direction in the right lane. When the Honda Civic abruptly changed lanes in front of the DART bus, the rear bumper of the Civic struck the front bumper of the bus. It was determined that the drivers of both vehicles engaged in a verbal altercation prior to the collision which led to the erratic driving of the Honda Civic. The operator of the Honda Civic was issued a traffic summons for careless driving.
- On October 23, 2020 at approximately 1124 hours, officers responded to the 800 block of South College Avenue for a report of a driver sleeping inside a running vehicle. Officers found the driver laying with his head forward against the steering wheel. During the, on-scene investigation,

it was determined that the driver had smoked crack cocaine earlier in the day and that he was under the influence of narcotics. The driver was arrested for DUI Drugs, civil possession of marijuana and possession of drug paraphernalia.

- During the week officers conducted speed enforcement on Bent Lane due to reports of speeding by a resident.
- Due to a historical increase in calls for service associated with Halloween, additional NPD officers will be deployed throughout the weekend to address order maintenance issues.

Activity or Project:
Description:

N/A

Status:	Completed
Expected Completion:	10-29-2020
Execution Status:	Completed

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report
Department:

Public Works and Water Resources Department

Notable Notes:

Field crews spent most of Tuesday and Wednesday preparing for the remnants of Zeta on Thursday. We saw just over two inches of rain fall over most of the area, but widespread flooding was not an issue. Crews will be revisiting some of the areas prone to clogging to remove debris that was moved during the storm. Please report any areas that may need attention to Public Works for follow up.

Leaf Collection was stalled somewhat this week due to the storm preparation and cleanup but will continue as the leaves begin their heavy drop over the next few weeks. We will likely be making the round of the City every two weeks. Residents are reminded that they may put their leaves in their yard waste cart if they must be picked up in a certain week. Mowing over the leaves can reduce the volume and it is surprising how many leaves can fit in a yard waste cart.

Staff has been working with the consultant, DelDOT, and their contractor on utility relocation for the Elkton Road Project, which recently entered the contra-flow stage. PW&WR has worked with DelDOT on signal issues and timing during this transition to fix issues as they arise.

Activity or Project:

Description:

Kent Construction continues to spread topsoil on the finished grades around the pond and forebay area. The areas are being seeded and stabilized in hopes to get some grass growth this fall. Additional earthwork will take place over the next month or so before hardscape and equipment are under construction.

Status:	In-Progress
Expected Completion:	12-31-2020
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	



FMC STINE RESEARCH CENTER COMMUNITY ADVISORY PANEL MEETING

October 22, 2019



Agenda

- Welcome and Introductions
- Safety Share – Our Core Values
- Environmental Health and Safety Performance
- FMC Corporate Update
- Site Update
 - Expansion Plans
 - Greenhouse Project Update
- Sustainability Initiatives
- Community Outreach
- Roundtable/Questions
 - Updates from Community Members

Lunch can be enjoyed during the meeting!

Your Safety is important to us!

- In the event of a building fire alarm, please exit the building and proceed to the nearest rally spot (in the parking lot) or follow your host
- For all emergencies, dial ***311** from a site phone or **302-318-9311** on your mobile



Our Core Values



Customer-Centricity

We cultivate long-term customer relationships and put their needs at the center of everything we do
We understand our customers' business, and provide solutions to their most pressing challenges
We measure our success in terms of our customers' success



Agility

We are action-oriented, delivering results without sacrificing safety or quality
We pursue continuous innovation not only in our products and processes, but in the experiences we deliver
We are collaborative, fast and nimble



Sustainability

We create innovative solutions while preserving the environment for tomorrow
We make a positive impact on the communities where we live and work
We steward the responsible use of our products



Respect for People

We empower informed risk-taking, celebrating successes and learning from mistakes
We develop the knowledge and abilities of our people to best serve their careers and our customers
We create an inclusive environment where diverse views, backgrounds and experiences are key to our success



Safety

Every action we take is guided by our THINK. SAFE. Manifesto
We empower employees to always put safety first
We help others to be safe—at work, at home and on the road



Integrity

We do things the right way—ethically and in compliance with laws—regardless of circumstances
We keep our commitments, building trust with customers, shareholders, the community and each other
We take responsibility for our actions, regardless of the outcome



OUR VALUES

“How we work is just as important as our results. Our six core values define who we are and how we do business. Collectively, these values guide us as individuals and as a team of 6,500 people around the world. It's what sets FMC apart and it's the key to our long-term growth and sustainability as a company.”

- Pierre Brondeau, Chairman and CEO

Stine Environmental Health and Safety Performance



272 Days Since Last Recordable Injury (1/23/2019)

2,225 Days Since Last R&D Contractor Recordable Injury (9/18/2013)

1,729 Days Since Last Facilities Contractor Recordable Injury (1/27/2015)

Responsible Care® is the global chemical industry's Environmental, Health, Safety and Security (EHS&S) initiative to drive continuous improvement in performance

FMC Corporation Overview

FMC Corporation is a leading global provider of innovative crop protection solutions for growers around the world. We have a broad portfolio of proprietary crop protection products and a robust pipeline fueled by innovative discovery and development capabilities in crop protection, plant health and professional pest and turf maintenance solutions. FMC employs approximately 6,500 employees around the globe. To learn more, please visit www.FMC.com.



2018 Financial Overview

\$4.3 \$1.109* \$5.24*

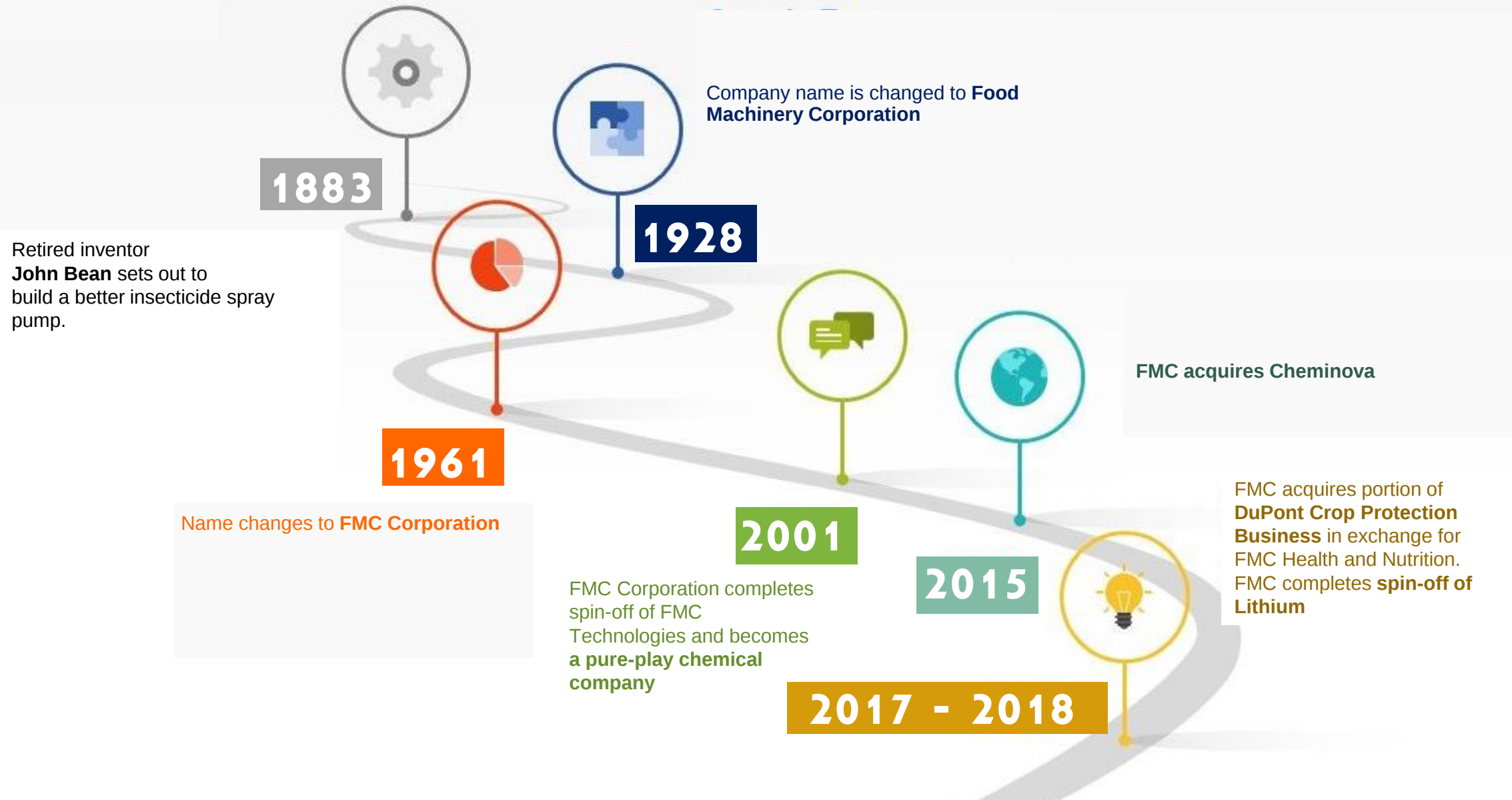
REVENUE
(billions)

ADJUSTED
EBITDA
(millions)

ADJUSTED
EARNINGS
Per Share

*Represents a non-GAAP financial term. Refer to our website for reconciliations of non-GAAP terms to the most directly comparable GAAP term.

HISTORY OF FMC CORPORATION

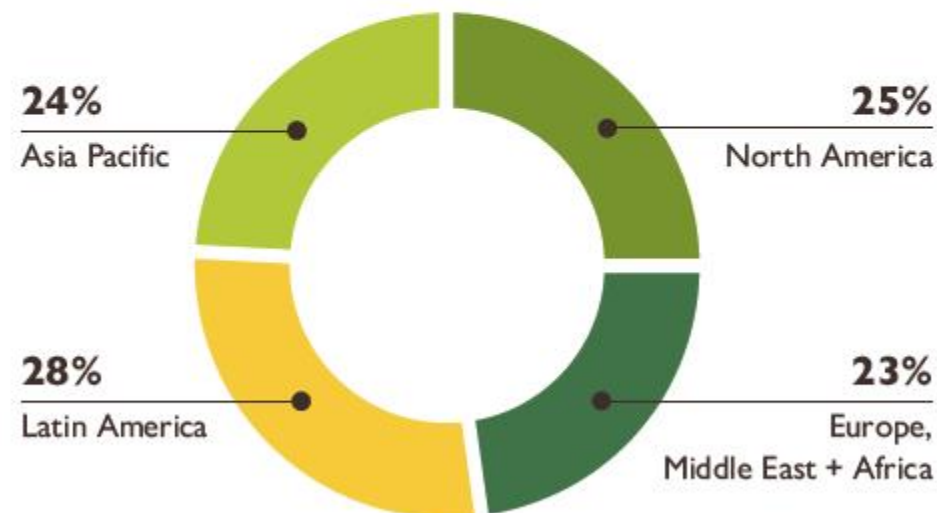


MAIN PRODUCT LINES

- ▶ Insecticides
- ▶ Herbicides
- ▶ Fungicides
- ▶ Biologicals
- ▶ Seed Treatments
- ▶ Micronutrients

REVENUE by Region

2018 FY



PURE PLAY AGRICULTURAL SCIENCES COMPANY

Technology



- Highest quality product portfolio, including premium AI's Rynaxypyr® and Cyazypyr® brands, Clomazone, and Sulfentrazone
- Robust R&D pipeline of new AI's, including several with new Modes of Action
- Deep formulation science expertise

Focus on Chemistry



- Valued solutions provider of crop chemicals and biologicals
- Innovator of advanced chemistries
- Developer of complete line of biologicals, seed treatments and plant nutrients

Market-Driven Innovation



- Formulations that address country and local needs
- Unique mixtures focused on specific high-value crops, including: Sugarcane, F&V, Rice, Cotton, Niche Crops

Empowered Countries



- Strong, local, commercial decision making
- Countries develop tailored strategies to meet local grower needs
- Strong demand generation – sales pull vs. push

Simplicity



- Ease of conducting business, accessible
- Internal processes focused on customers
- Leaner, focused, agile organizational structure

Global Footprint



23
R&D sites



26
manufacturing
sites



7%
of Revenues
in R&D Spend



6,500
employees

North America

- 4 Manufacturing Plants
- 17 Tolling Facilities
- 1 Research Center

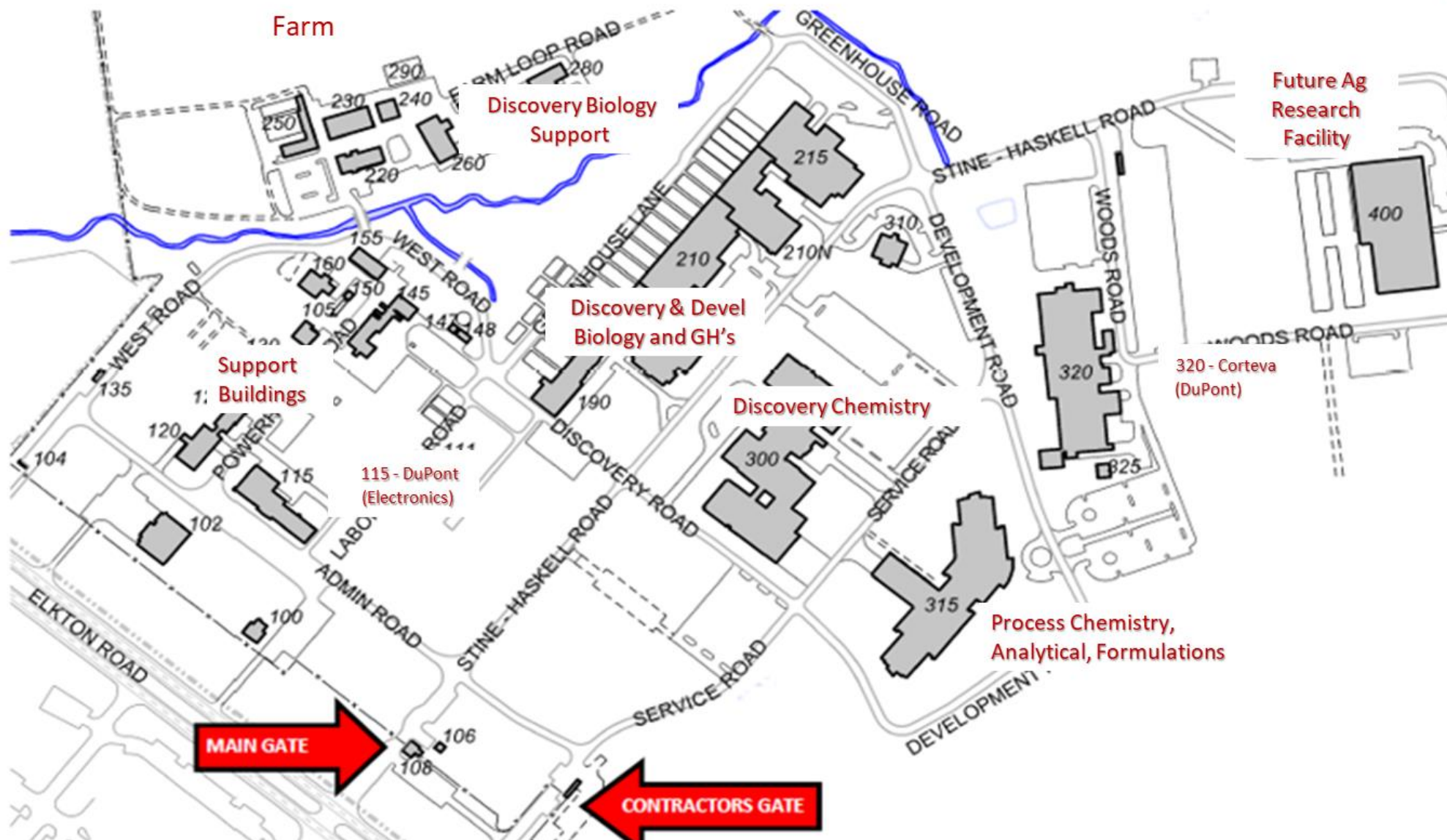


Stine Research Center Overview

- Site transitioned from DuPont to FMC November 1, 2017
- Our R&D Facilities enable scientists to discover and develop innovative and sustainable crop protection technologies, and deliver an *industry leading discovery pipeline*
 - 400,000+ Sq Ft of Chemistry and Biology Laboratories
 - 21 Greenhouses
- 515 acres straddling the DE/MD Line - Farm on the Maryland side for field development; all research buildings on the Delaware side
- Site contains original border of DE, MD, and PA as surveyed by Mason & Dixon in 1764 (five original markers still on-site)
- Annual capital investment:
 - Site Infrastructure - \$6.5M
 - R&D Equipment - \$5.2M
- Current Total Population: 410 FMC employees and ~160 contractors



Stine Research Center Site Map



Growth – The Future of Stine



2017 – Acquired

2018 – Relocated 45 people from Ewing facility

- Designated Global R&D headquarters
- FMC began investing in Stine and its farm facility

FMC plans to :

- _ Invest \$50 million at Stine over the next 3 years
- _ Hire 13 new employees over the next 3 years with salaries over \$75,000
- _ 2022 – anticipated opening of state-of-the-art Greenhouse complex

We are pleased to partner with the State of Delaware to further our investment (June 2019 - State Council for Development approved a \$1.6M grant contingent on the above)

Next Generation Discovery Research Facility



- The Greenhouse complex was originally designed for a legacy DuPont business and partially constructed (2014 - 2016)
- Building “S400” is a single-story structure with mezzanine and attached greenhouses (133,000 SF)
- This project will repurpose this significant prior investment to support FMC’s next generation of Discovery Biology research and development
- Design will develop in 2019 with construction completion by 2022
- Increased construction activity and jobs
- Local firms and contractors to be used whenever possible



Environmental Footprint Goals (by 2030 with 2018 as the base year)

- 25% Reduction in Energy Intensity/greenhouse gas emissions
 - Scheduled Energy Audit (Wood Group) – Sept 2019 through March 2020
 - Evaluating rooftop, ground, and carport solar energy options
 - HVAC projects for better air flow control, targeting S200 Complex (currently uses 53% of site electricity)
 - Design energy efficiency into S400
 - Evaluating car-charging stations for electric vehicles
 - Using base data from 2018 to set goals for energy targets and measure against external industry benchmarks (e.g., ASHRAE)
- Reducing Waste Disposal Intensity
 - Recycling batteries, metal, paper, plastic, coffee pouches, electronics, gloves (future)
 - Reducing Tyvek disposable lab coats
 - Green Leaders initiative – Reduce, Reuse, Recycle, Rethink!
 - Eliminated plastic-ware and distributed personal utensils



Community Outreach

- On-Site Blood Drive – Blood Bank of Delmarva (May 23)
- New Castle County 9/11 Tribute Walk – ERT Members (Sept 8)
- Milburn's pick your own apples – donated to Food Bank of DE (Oct 16)
- Engineering Your Tomorrow – Girls Scouts (Nov 2)
- UD Sigma Alpha Sorority (Ag Focus) Connection Panel Discussion (Nov 11)



- Open Discussion and Questions



Thank you!



Digital Records Project New Documents Created – October 22-28

Name	# of Documents	# of Pages	Types
Samantha	17	89	Code Enforcement plan transfers; Out on leave
Sandy	355	961	A/P Batch Scans; Timesheets; PUBS Postal Records; PUBS Daily Cash Receipts;
Fred	495	495	PWWR property attachments
Ana (PT)	82	331	Legislative Department current files; Working remotely on modifications
Total	949	1,876	

Monthly Year-Over-Year New Document Page Totals

Month	2019	2020	Change +/-
January	51,476	16,760	-34,760
February	23,706	27,129	+3,423
March	32,064	43,248	+11,184
April	36,965	50,610	+13,645
May	62,286	36,576	-25,710
June	69,471	38,161	-31,310
July	45,789	28,310	-17,479
August	64,117	27,646	-36,471
September	60,329	11,907	-48,422
October	52,886		
November	19,198		
December	20,589		
Totals	549,981		

Monthly Year-Over-Year Modified Document Page Totals*

Month	2019	2020	Change +/-
January	64,516		
February	13,926		
March	42,064		
April	55,965		
May	286,052		
June	79,209		
July	48,442		
August	75,080		
September	68,636		
October	67,741		
November	55,390		
December**	1,268,569		
Totals	2,125,590		

*Includes documents created in other departments but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

**Documents found with incorrect metadata from the Laserfiche/TCM migration as well as documents that were found not to have been properly OCR'd were reprocessed in December 2019.

NEWARK POLICE DEPARTMENT

WEEK 10/18/20-10/24/20

INVESTIGATIONS

CRIMINAL CHARGES

	2019 TO <u>DATE</u>	2020 TO <u>DATE</u>	THIS WEEK <u>2020</u>	2019 TO <u>DATE</u>	2020 TO <u>DATE</u>	THIS WEEK <u>2020</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	1	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	5	0	0	3	0
Rape	6	3	0	11	3	0
Unlaw. Sexual Contact	5	5	0	0	5	0
Robbery	15	19	0	11	24	0
- Commercial Robberies	7	2	0	8	0	0
- Robberies with Known Suspects	1	2	0	1	1	0
- Attempted Robberies	0	0	0	0	0	0
- Other Robberies	7	15	0	2	23	0
Assault/Aggravated	22	16	0	21	13	0
Burglary	61	33	0	103	79	0
- Commercial Burglaries	8	9	0	8	42	0
- Residential Burglaries	41	19	0	59	17	0
- Other Burglaries	12	5	0	36	20	0
Theft	467	425	15	308	130	2
Theft/Auto	40	57	2	10	16	0
Arson	0	0	0	0	0	0
All Other	92	150	6	95	80	0
TOTAL PART I	710	713	23	559	353	2
<u>PART II OFFENSES</u>						
Other Assaults	230	225	0	143	162	0
Rec. Stolen Property	1	2	0	15	8	0
Criminal Michief	123	100	0	89	47	1
Weapons	21	11	0	61	37	0
Other Sex Offenses	0	0	0	7	0	0
Alcohol	172	34	0	314	33	0
Drugs	174	51	3	269	80	4
Noise/Disorderly Premise	571	508	21	225	175	8
Ordinance Violation	0	46	2	0	18	0
Disorderly Conduct	139	132	5	117	59	0
Trespass	197	261	8	79	45	5
All Other	294	224	9	372	213	3
TOTAL PART II	1922	1594	48	1691	877	21
<u>MISCELLANEOUS:</u>						
Alarm	138	134	5	0	0	0
Animal Control	519	404	13	5	20	0
Recovered Property	191	154	1	0	0	0
Service	28215	23367	416	0	0	0
Suspicious Per/Veh	375	367	7	0	0	0
TOTAL MISC.	29438	24426	442	5	20	0

	THIS WEEK <u>2019</u>	2019 TO <u>DATE</u>	THIS WEEK <u>2020</u>	2020 TO <u>DATE</u>
TOTAL CALLS	856	37,465	564	29,102



Newark Police Department
Weekly Traffic Report
10/18/20-10/24/20



TRAFFIC SUMMONSES	2019 YTD	2020 YTD	THIS WEEK 2019	THIS WEEK 2020
Moving/Non-Moving	10228	3430	334	85
DUI	191	75	8	3
TOTAL	10419	3505	342	88

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	2	0	0	0
Personal Injury	220	115	14	4
Property Damage (Reportable)	993	568	27	19
*Hit & Run	232	126	5	0
*Private Property	255	128	9	4
TOTAL	1215	683	41	23

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.