CITY OF NEWARK DELAWARE BOARD OF ADJUSTMENT REVISED AGENDA

January 21, 2021 - 7:00 P.M. - GoToMeeting

Per the proclamation issued by Governor Carney and Lieutenant Governor Hall-Long on March 13, 2020, the Board of Adjustment will be meeting remotely via GoToMeeting at the following link:

https://www.gotomeet.me/newarkde/boa012121

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 401-759-901

New to GoToMeeting? Get the app now and be ready when your first meeting

starts: https://global.gotomeeting.com/install/401759901

Public comments may be submitted on the items on the agenda via email to citysecretary@newark.de.us by 6:00 p.m. All public comments received will be read into the record at the meeting. Attendees may also alert staff that they wish to speak at the appropriate time by submitting their name, district and/or address via the GoToMeeting chat function during the meeting.

The application and associated documents for the variance request will be available at https://newarkde.gov/meetings one week prior to the meeting.

- 1. The approval of the minutes from the meeting held on September 17, 2020.
- 2. The appeal of GG+A Construction, on behalf of Newark Charter Junior High School, property address 1089 Elkton Road:
 - a. **Sec. 32-56.2(c)(1)** Height of buildings; exceptions to height limits The maximum height in all districts for a public school, private school, parochial school or college is four stories and is not to exceed 50 feet. The proposed plan shows the top of roof at 56 feet, resulting in a 6-foot variance request.
- 3. The appeal of 287 East Main Street Associates, LLC, property address 287 East Main Street regarding the letter issued by Planner II, Thomas Fruehstorfer, titled "287 East Main Street, Fulton Bank, Building Permit 202001549 New Construction" located at 287 East Main Street, Newark, Delaware.
 - a. The applicant is appealing the interpretation of the Planning and Development Department and the City Solicitor that exemptions in Section 32-56.2(c)(2) do not apply to the proposed structure.
 - b. If the Board does not find in favor of the applicant for item 2a, the applicant is further requesting the following variances:
 - i. Sec. 32-18(d)(4) Height of buildings Except as specified in Article XVI, Section 32-56.2(c)(2) of this chapter, permitted uses in a BB district may be erected to a height of over three stories or 35 feet The proposed plan shows a structure of 37.5 feet, resulting in a 2.5 foot variance request.

- ii. Sec. 32-18(d)(5) Building setback lines A 20-foot setback shall be required for all buildings above three stories or 35 feet in height Where the building exceeds 35 feet in height, the proposed plan shows a setback of 9.3 feet from Main Street, resulting in a 10.7 foot variance request.
- iii. Sec. 32-18(d)(5) Building setback lines A 20-foot setback shall be required for all buildings above three stories or 35 feet in height Where the building exceeds 35 feet in height, the proposed plan shows a setback of 3 feet from Tyre Avenue, resulting in a 17 foot variance request.
- iv. Sec. 32-56.2(c)(2) Height of buildings; exceptions to height limits In any district the maximum building height provisions shall not apply to...a parapet wall or similar appurtenance that may be designed to provide architectural detail and/or to hide mechanical equipment extending not more than four feet above the limit of the height of the building on which it rests. The height limit is 35 feet for the building and 39 feet with the parapet. The proposed plan shows a parapet wall to a height of 43.25 feet, resulting in a 4.25-foot variance request.

Agenda Posted – January 5, 2021 Revised Agenda Posted – January 11, 2021

Revised Agenda updated item 3.b.iii to reflect that the variance is for a setback from Tyre Avenue, not Haines

Street

Attest:	Sworn by:	
City Secretary	Notary Public	(Seal)



PLANNING & DEVELOPMENT

CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711 302.366.7000 · Fax 302.366.7160 · www.cityofnewarkde.us

December 18, 2020

Megan Bauer GGA Construction mbauer@ggabuilds.com 302-593-5648

RE: 2001 Patriot Way/1089 Elkton Road, Newark Charter Junior High School, Building Permit 202001323 – Foundations & Steel

Dear Ms. Bauer:

Please be advised that upon review of Building Permit 202001323 for Foundations and Steel at 2001 Patriot Way/1089 Elkton Road, the following issue has been identified by the Planning and Development Department as non-compliant, and the permit is denied. A request for a variance is required before further processing can occur.

Per Section 32-56.2(c)(1), in all districts, a public school, private school, parochial school or college may have a height of four stories not exceeding 50 feet. The submitted plan shows the top of roof at about 55 feet with an additional 6-inch parapet wall. It should be noted that a parapet wall is allowed by Section 32-56.2(c)(2) to provide architectural detail and/or to hide mechanical equipment extending not more than four feet above the limit of the height of the building.

Your application requires a variance to allow a school with a building height of 55 feet.

You may seek a variance from the aforementioned section by completing an application for a hearing before the Board of Adjustment (attached) and submitting it along with a one-thousand one-hundred (\$1,100) fee to the City Secretary's office. This fee is non-refundable and is for the cost of the hearing, whether the Board of Adjustment grants or denies the variance. Please note as well that as per <u>Code</u> Section 32-63, should you request a continuance of an appeal to other that the meeting for which you have applied, another one-hundred sixty-five (\$165) fee will be required.

If you have any questions or concerns, please feel free to contact me at (302) 366-7000 ext. 2044.

Sincerely,

Thomas K. Fruehstorfer

Nomes & Buckstof

Planner

Cc: Mary Ellen Gray, Planning and Development Director

Stephanie Petersen, Code Enforcement Manager

Tim Poole, Code Enforcement Officer

Renee Bensley, City Secretary

Nichol Scheld, City Secretary Office

Rosalyn Keesee, Design Collaborative, Inc.



CITY SECRETARY'S OFFICE CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711 302,366,7000 · Fax 302,366,7067 · www.newarkde.gov

BOARD OF ADJUSTMENT INSTRUCTIONS FOR NOTICE OF APPEAL

The Board of Adjustment meetings are held on the third Thursday of the month, at 7:00 pm in the Council Chamber of the City of Newark Municipal Building, 220 South Main Street, Newark.

The notice of Appeal form must be completed and submitted to the Board of Adjustment Secretary in the City Secretary's Office. The deadline dates may be obtained in the City Secretary's Office or Code Enforcement Division. At the time the application is submitted, you will be informed of the hearing date. In addition to the Notice of Appeal form the following information is required at the time of the application:

- 1. A filing fee of \$275.00, payable to City of Newark, for each appeal in a residential district. The filing fee in any other zoning district is \$1,100.00.
- 2. Ten copies of the plot plan or survey.
- 3. Ten copies of drawings or plans if, in the opinion of the Building Director, they are necessary to clarify hardship.
- 4. Ten copies of the Denial Letter issued from Code Enforcement triggering the hearing request.
- 5. In addition to the original filing fee, if an applicant requests a continuance of an appeal, the fee is \$165.00 in a residential district.
- 6. Should a project be removed from the agenda less than seven days before the scheduled meeting at the request of the applicant, a re-advertising fee of \$165.00 will be charged to be placed on a subsequent board of adjustment agenda. For good cause shown, the fee may be waived at the discretion of the City Secretary.

If you have any questions, please contact the City Secretary's Office at 366-7000.

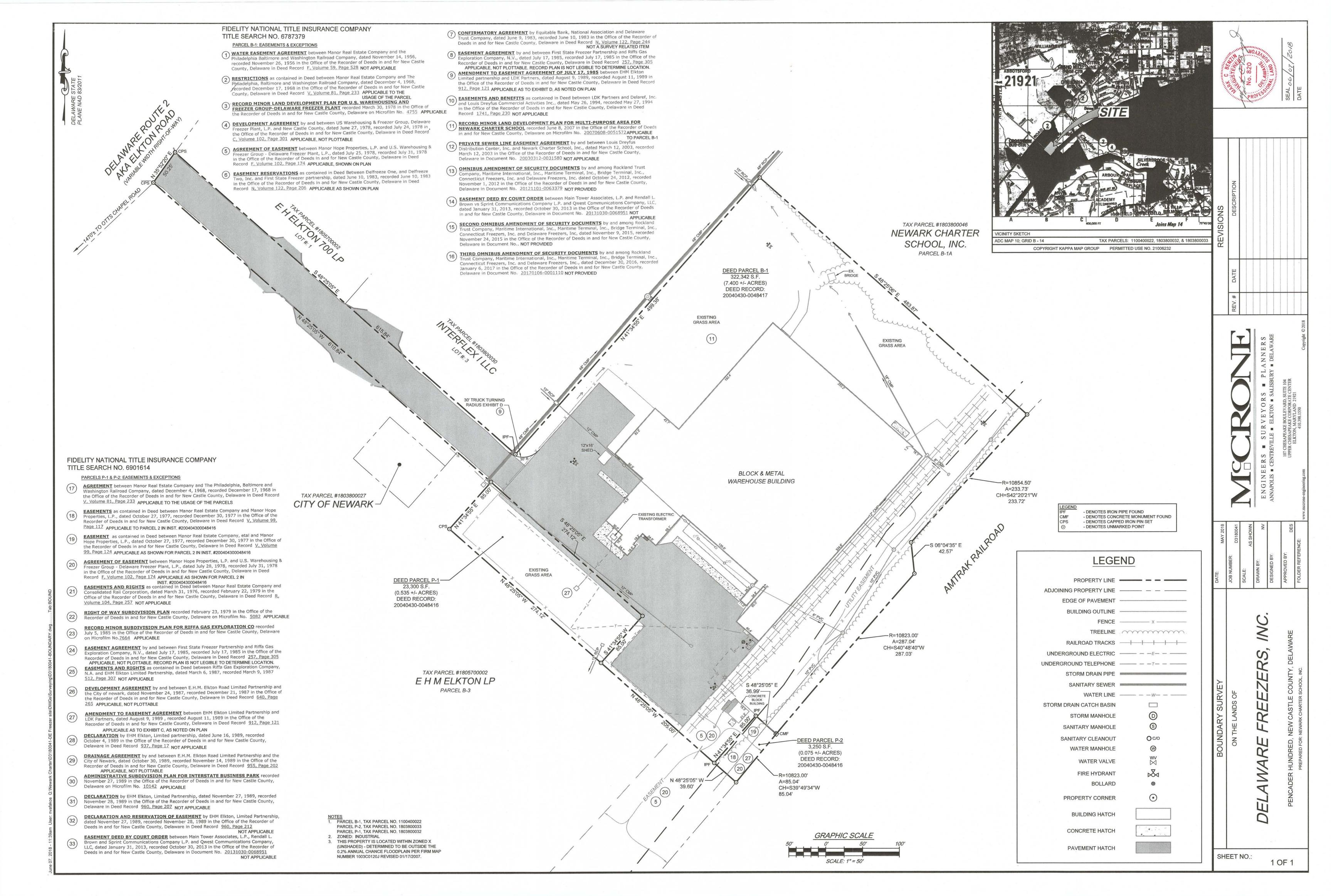
Please email the City Secretary's office at citysecretary@newark.de.us to schedule an appointment for application submission as the office is currently closed to the public due to COVID-19.

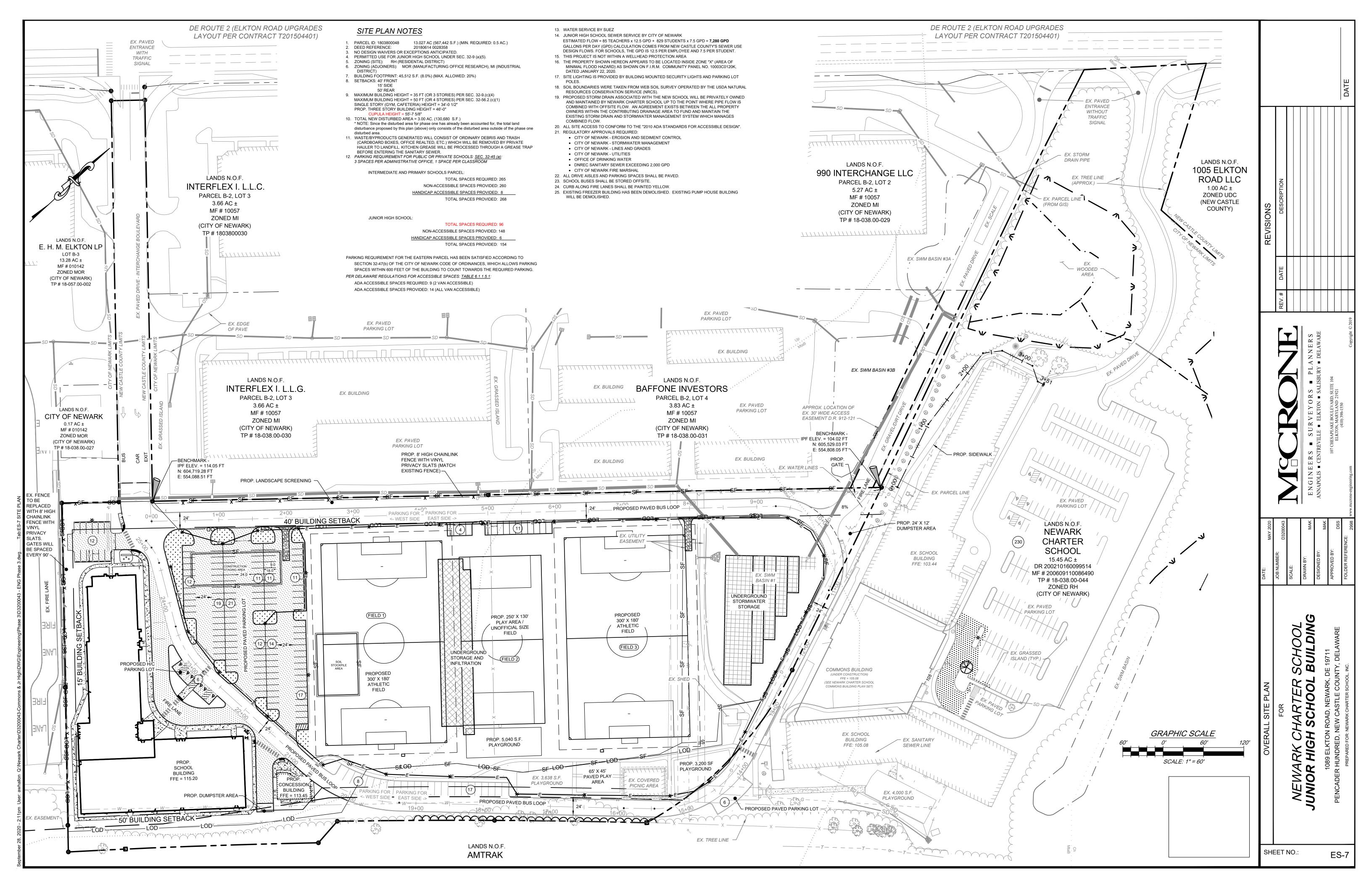
CITY OF NEWARK DELAWARE BOARD OF ADJUSTMENT

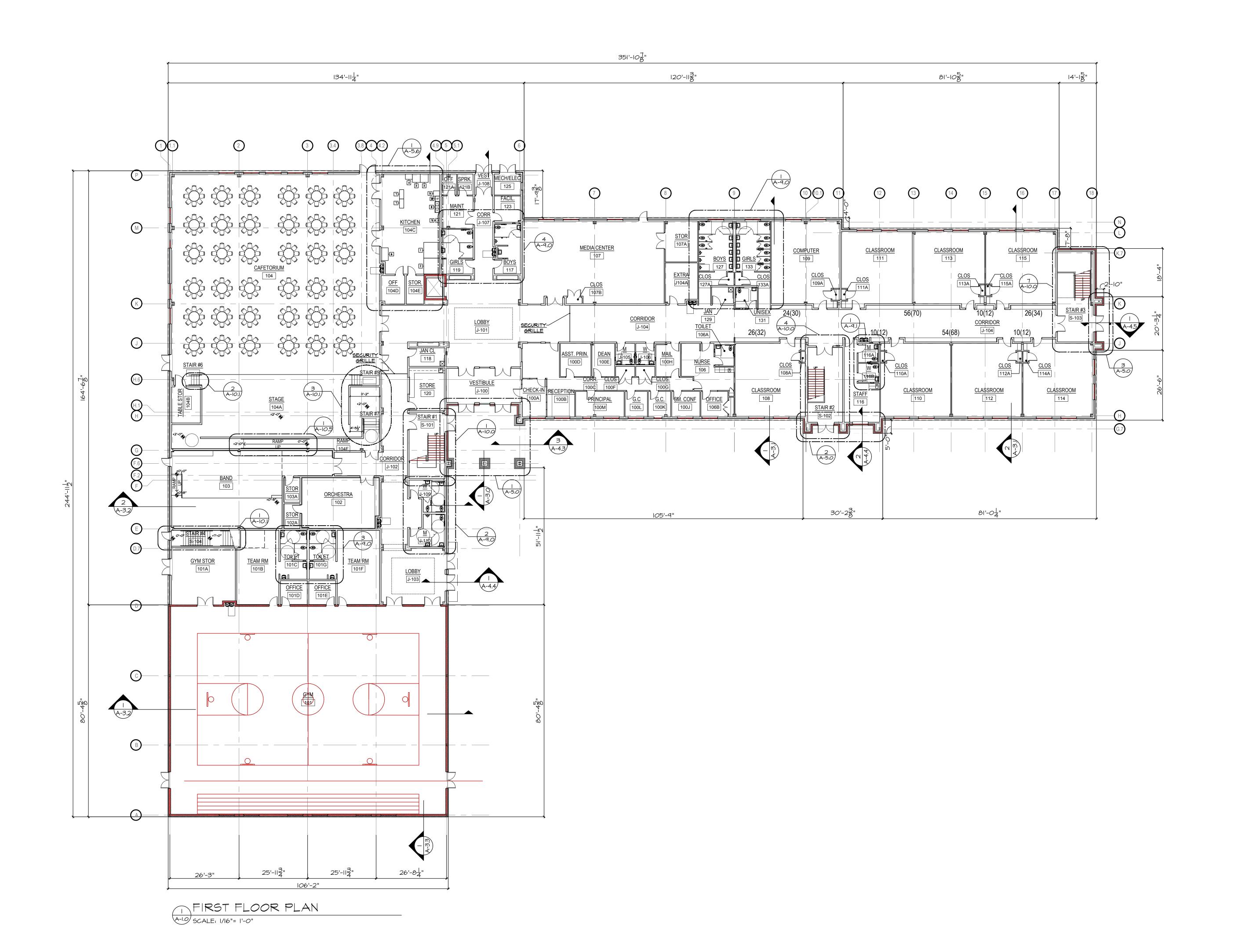
NOTICE OF APPEAL

F	OR OFFICE USE ONLY:		
	PPEAL NO.:	DATE RECEIVED:	
Р	ROPERTY LOCATION:		
A	PPLICANT:		
D	ATE OF HEARING:		
D	ATE HEARING ADVERTISED:		
F	EE PAID, RECEIPT NO		
Sec	Please complete and have notarized the Notice of Appretary, City Secretary's Office, 220 South Main Street, Notable GG+A Construction We,		,
	1130 Industrial Road, Middletown, DE 19709		302-376-6122
I ((Mailing Address) (Phone No.) request a determination by the Board of Adjustment on the following appeal, which was denied by the Building Department on December 18, 2020		
2. 1	The purpose of the appeal is to request:	uilding height from 50' to 56'	
	A. A variance to Chapter 32, Section 32. 56.2(c)		 :
	☐ Area ☐ Frontage ☐ Side Yard ☐ Rear Yard ☐ Height (sign) ☐ Use ☐ Parking ☐ Other: ☐ Height (building)		
ı	3. An interpretation.		
(C A special exception (in special sign district o	nly).	
3. [Description of the property:		
A	A. Street location, lot number: 1089 Elkton Road		
	B. Present use: Empty lot (former freezer plant)		
(C. Proposed use:		
	D. Zoning district:		

4.	We believe that the Board of Adjustment should approve this request because: (please state the exceptional practical difficulty in using the property for a proposed use. If an interpretation is requested, state grounds for interpretation.)		
	We feel that this request is aligned with and in the spirit of the exceptions allowed by		
	"Sec. 32-56.2 – Area regulations; exceptions", item (2). The additional height requested is a		
	modest increase and only for the center portion of the building. The additional height will provide		
	natural light into the 3rd floor lobby and student work display, allow for higher ceilings in the art		
	rooms, and permit architectural detail at the entrance that is similar to that used on the lower		
	school campus site. More detailed information is provided in the supplemental information		
	included in this submission.		
	(If a delition of the second o		
	(If additional space is necessary, please attach to form.)		
5.	Has a previous application for an appeal been filed? (If you are not sure, contact the Board of Adjustment secretary at 366-7000.)		
6.	What is applicant's interest in the premises affected? (Owner, agent, lessee, etc.)		
	Owner/School representative		
	hereby certify that all of the statements in this Notice of Appeal and attached plans are true to the best of my		
KI	nowledge.		
	(Applicant's signature)		
	Sworn to and subscribed before me, this 29 hand and of December 2620		
	Cynthia Dawn Coyne		
	CYNTHIA DAWN COYNE Notary Public		
	STATE OF DELAWARE		
	My Commission Expires February 4, 2021 My Commission Expires		







ISSUED FOR FOUNDATION PERMIT

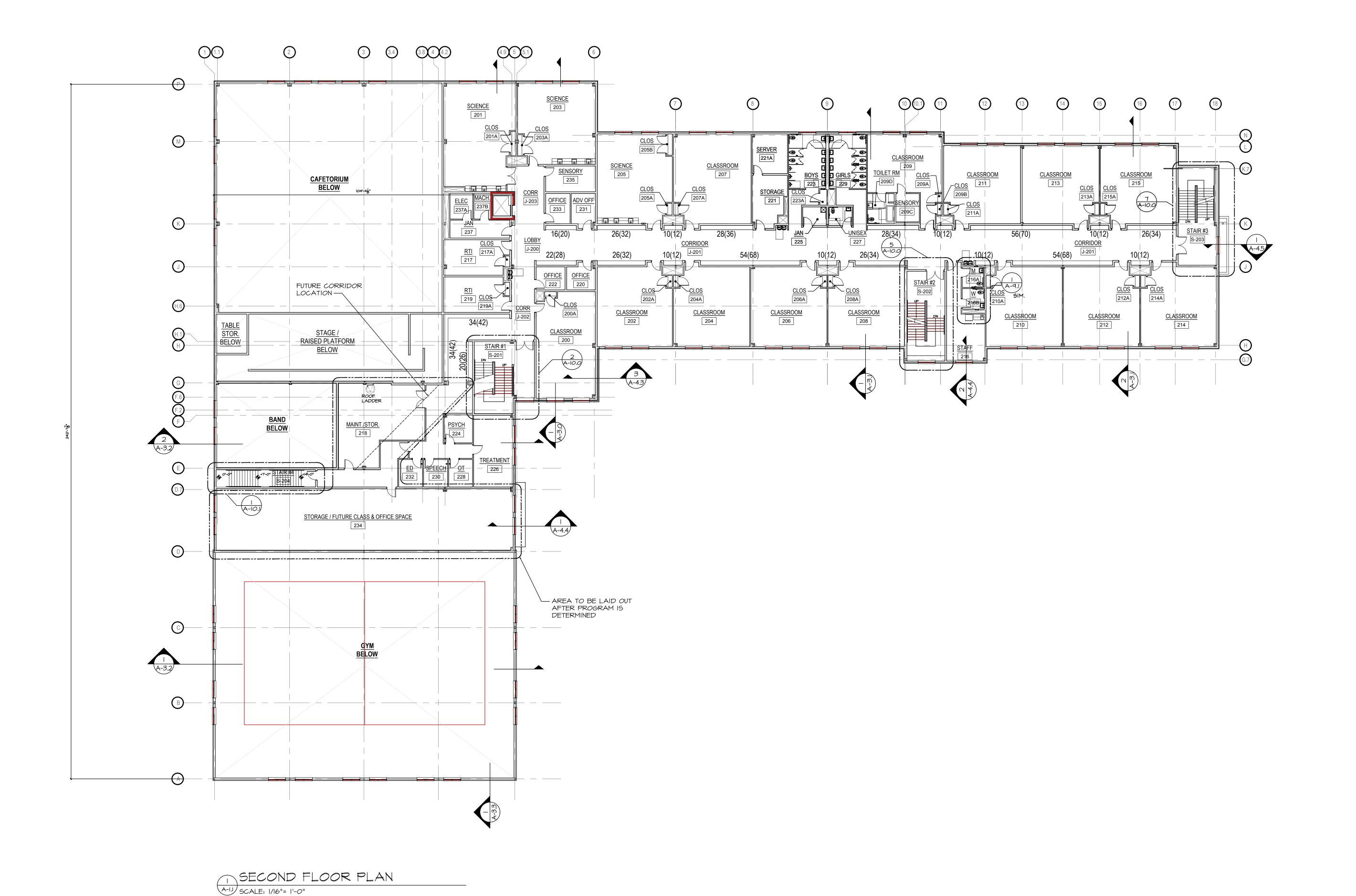
NOTE: SEE DRAWINGS A-1.4 & A-1.5 FOR DIMENSIONS, PARTITION TAGS & DOOR AND WINDOW TAGS

A-1.0

DRAWING NO.

SHEET TITLE: FIRST FLOOR PLAN

THE CONTRACTOR IS RESPONSIBLE FOR CONFIRMING AND CORRELATING ALL QUANTITIES AND DIMENSIONS. CONTRACTOR SHALL, UPON DISCOVERY, IMMEDIATELY NOTIFY ARCHITECT OF ANY DISCREPANCIES. THE CONTRACTOR IS RESPONSIBLE FOR SELECTING FABRICATION PROCESSES AND TECHNIQUES OF CONSTRUCTION, COORDINATING HIS WORK WITH THAT OF ALL OTHER TRADES AND PERFORMING HIS WORK IN A SAFE, SATISFACTORY AND WORKMANLIKE MANNER. CONTRACTOR AND SUBS SHALL BE AWARE OF ALL ON—SITE CONDITIONS PRIOR TO SUBMITTAL OF BIDS.



NOTE: SEE DRAWINGS A-1.6 & A-1.7 FOR DIMENSIONS, PARTITION TAGS & DOOR AND WINDOW TAGS

ARCHITECTS · DESIGN COLLABORATIVE, INC.

1211 DELAWARE AVE.

WILMINGTON, DE 19806
(302) 652-4221 FAX (302) 655-0397

REVISIONS:

THE CONTRACTOR IS RESPONSIBLE FOR CONFIRMING AND CORRELATING ALL QUANTITIES AND DIMENSIONS. CONTRACTOR SHALL, UPON DISCOVERY, IMMEDIATELY NOTIFY ARCHITECT OF ANY DISCREPANCIES. THE CONTRACTOR IS RESPONSIBLE FOR SELECTING FABRICATION PROCESSES AND TECHNIQUES OF CONSTRUCTION, COORDINATING HIS WORK WITH THAT OF ALL OTHER TRADES AND PERFORMING HIS WORK IN A SAFE, SATISFACTORY AND WORKMANLIKE MANNER. CONTRACTOR AND SUBS SHALL BE AWARE OF ALL ON—SITE CONDITIONS PRIOR TO SUBMITTAL OF BIDS.

PROJECT TITLE:

NEMARK CHARTER SCHOOL

A H OH BUILDING

INTERCHANGE BUSINESS PARK

O ELKTON ROAD

NEWARK, DELAMARE 19711

PROJECT NO.

2009.0

DATE:

OCTOBER 23, 2020

SCALE:

AS NOTE:

DRAWN BY:

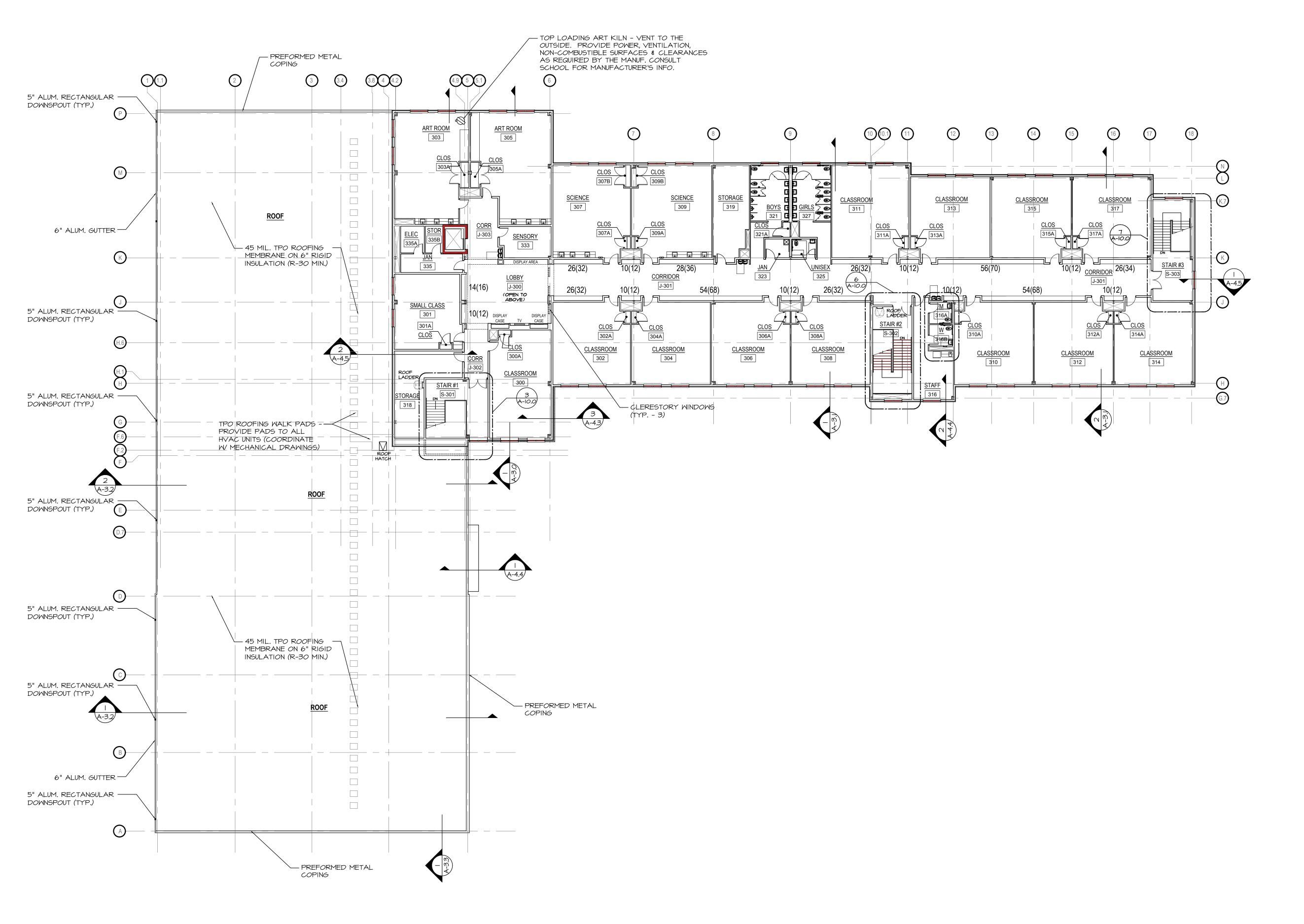
DRAWING NO.

SECOND FLOOR PLAN AND STORAGE ADD

ALT. #01

A-|.|

ISSUED FOR FOUNDATION PERMIT



THIRD FLOOR PLAN - ALT.

A-1.2 SCALE: 1/16"= 1'-0"

NOTE: SEE DRAWINGS A-1.8 & A-1.9 FOR DIMENSIONS, PARTITION TAGS & DOOR AND WINDOW TAGS

REVISIONS:

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PROJECT TITLE:

NEMARK CHARTER SCHOOL

THOT BUILDING

INTERCHANGE BUSINESS PARK

O ELKTON ROAD

NEMARK, DELAMARE 19711

PROJECT NO.

2009.0

DATE:

0CTOBER 23, 202

SCALE:

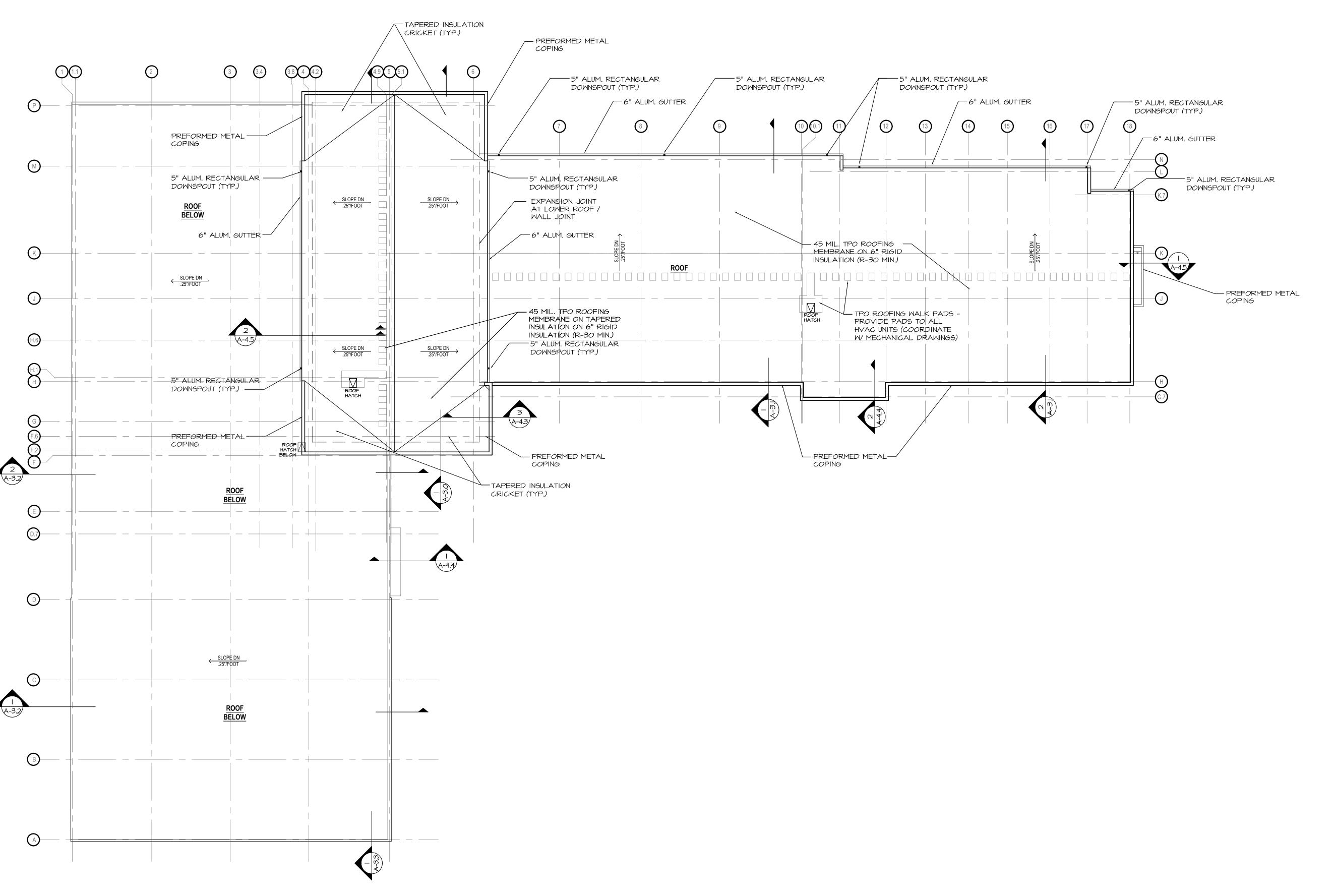
THIRD FLOOR AND LOW ROOF PLAN

DRAWN BY:

DRAWING NO.

A-1.2

ISSUED FOR FOUNDATION PERMIT



ROOF PLAN

A-1.3 SCALE: 1/16"= 1'-0"

NOTE: SEE DRAWINGS A-1.10 & A-1.11 FOR ENLARGED PLANS AND NOTES

ARCHITECTS · DESIGN COLLABORATIVE, INC.

| 1211 DELAWARE AVE. WILMINGTON, DE 19806 (302) 652-4221 FAX (302) 655-0397

REVISIONS:

THE CONTRACTOR IS RESPONSIBLE FOR CONFIRMING AND CORRELATING ALL QUANTITIES AND DIMENSIONS. CONTRACTOR SHALL, UPON DISCOVERY, IMMEDIATELY NOTIFY ARCHITECT OF ANY DISCREPANCIES. THE CONTRACTOR IS RESPONSIBLE FOR SELECTING FABRICATION PROCESSES AND TECHNIQUES OF CONSTRUCTION, COORDINATING HIS WORK WITH THAT OF ALL OTHER TRADES AND PERFORMING HIS WORK IN A SAFE, SATISFACTORY AND WORKMANLIKE MANNER. CONTRACTOR AND SUBS SHALL BE AWARE OF ALL ON—SITE CONDITIONS PRIOR TO SUBMITTAL OF BIDS.

PROJECT TITLE:

NEMARK CHARTER SCHOOL

A HOT BUSINESS PARK
O ELKTON ROAD
NEMARK, DELAMARE 19711

PROJECT NO.

2009.02

DATE:

OCTOBER 23, 2020

SCALE:

AS NOTED

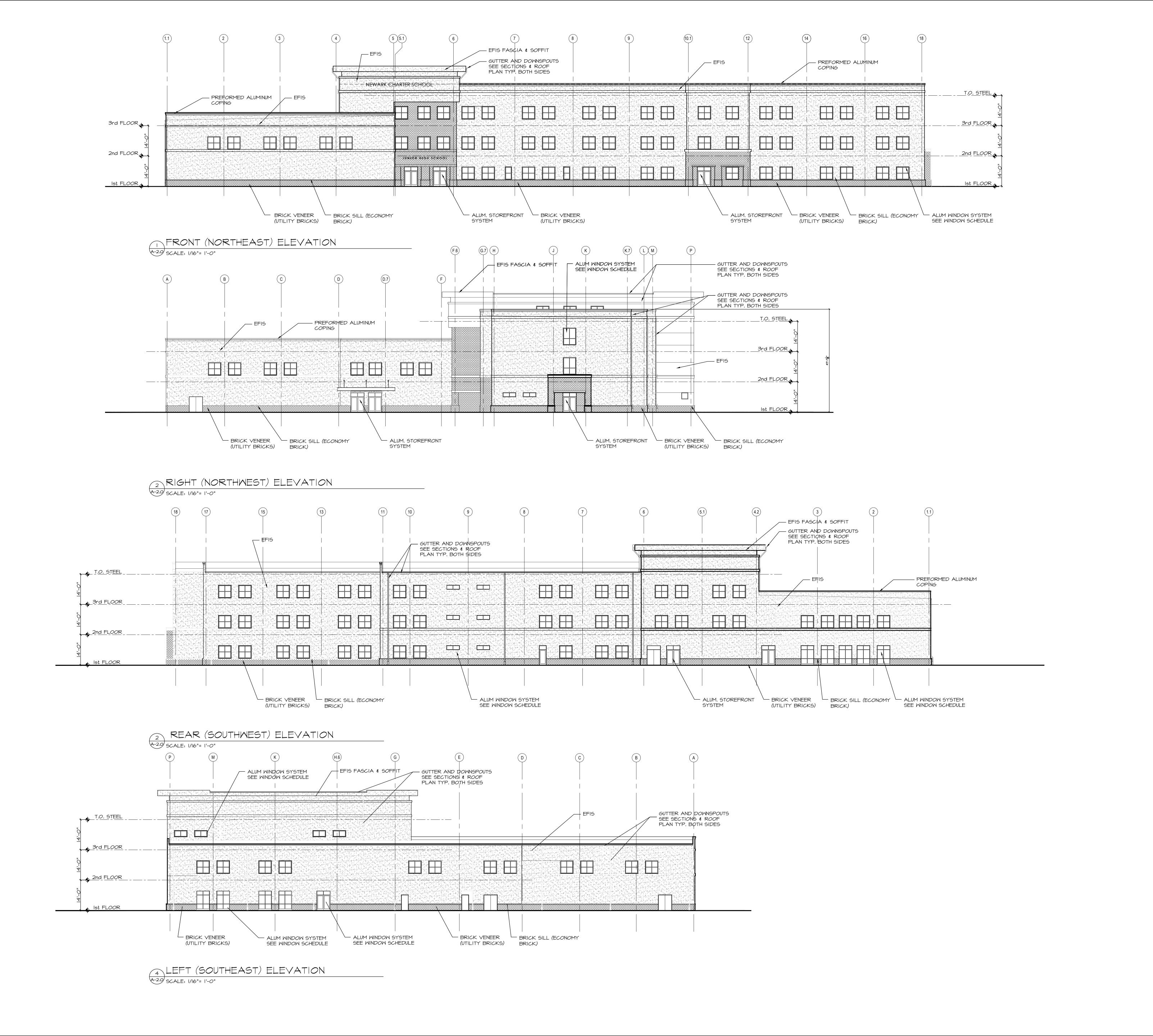
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ROOF PLAN

A-1.3



THE CONTRACTOR IS RESPONSIBLE FOR CONFIRMING AND CORRELATING ALL QUANTITIES AND DIMENSIONS. CONTRACTOR SHALL, UPON DISCOVERY, IMMEDIATELY NOTIFY ARCHITECT OF DISCOVERY, IMMEDIATELY NOTIFY ARCHITECT OF ANY DISCREPANCIES. THE CONTRACTOR IS RESPONSIBLE FOR SELECTING FABRICATION PROCESSES AND TECHNIQUES OF CONSTRUCTION, COORDINATING HIS WORK WITH THAT OF ALL OTHER TRADES AND PERFORMING HIS WORK IN A SAFE, SATISFACTORY AND WORKMANLIKE MANNER. CONTRACTOR AND SUBSCRIPTION. SUBS SHALL BE AWARE OF ALL ON-SITE CONDITIONS PRIOR TO SUBMITTAL OF BIDS. SHEET TITLE: ELEVATIONS

A-2.0

DRAWN BY:

DRAWING NO.

OCTOBER 23, 2020 SCALE:

AS NOTED



NEW JUNIOR HIGH SCHOOL



PREPARED BY:

Design Collaborative Inc

1211 Delaware Avenue Wilmington, DE 19806 www.dciarchitects.com

VARIANCE REQUEST

Background:

The Newark Charter School has embarked on an expansion of their lower school campus to enhance their facilities and to create a K-8 campus that will meet the needs of their growing student population. On the northeast end of the site are the existing primary and intermediate schools which will house grades K-5. The 1-story Commons building will connect the two schools and serve as the new main entrance for both. A new 3-story junior high school will be constructed to accommodate grades 6-8 on the southwest end of the site. Connecting the ends of the site is a new bus loop encircling athletic and practice fields.

This request for a variance is in response to the Foundation and Steel Permit denial letter dated December 18, 2020. The center portion of the junior high school building has an approximate height of 55'-3" (excluding the 6 inch parapet). A variance is required to allow the school to have a building height of greater than 50 feet.

Kwik Check Factors:

- 1. The nature of the zone in which the property is located.

 Response: While the school's property is zoned RH (single family residential), it is surrounded by properties zoned MI (General Industrial) or MOR (Manufacturing Office Research) and the Amtrak Railway line.
- 2. The character of the immediate vicinity of the subject property and the uses of the property within that immediate vicinity.
 - Response: The immediate vicinity of the Junior High School site is industrial in nature. The Amtrak Railway line and the Sandy Brae industrial park are on the eastern side. To the south and west of the site are the Interstate Business Park and the Interchange Business Park. The intermediate and primary schools lie at the north end of the lower school campus.
- 3. Whether, if the restriction upon the applicant's property were removed, such removal would seriously affect the neighboring properties and uses.
 - Response: Given the distance of the existing buildings from the new Junior High School, there is no adverse effect to the neighboring properties and uses if the additional height is allowed. It should be noted that the new Junior High, with the additional height, will still be lower in height than the freezer plant that was on this site until it was demolished earlier this year in anticipation of this project.

Whether, if the restriction is not removed, the restriction would create unnecessary hardship or exceptional practical difficulty for the owner in relation to efforts to make normal improvements in the character of that use of the property.

Response: The center portion of the roof was raised to provide natural light via clerestory into the 3rd floor lobby and student display area and to allow a higher ceiling in the Art Rooms to accommodate a variety of art mediums. If the additional height is not allowed, these could not be provided and would negatively impact the programmatic offering in the building. The additional height at the entrance also allows for similar architectural details used on the other buildings on site, tying the campus together.

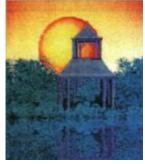
Summary:

We feel that this request is aligned with and in the spirit of the exceptions allowed by "Sec. 32-56.2 - Area regulations; exceptions", item (2):

"In any district the maximum building height provisions shall not apply to dormers, spires, domes, cupolas, belfries, chimneys, smokestacks, flag poles, elevator enclosures, water tanks on roofs, silo, roof antennas, solar panels or collectors (on roofs), theater scenery lofts or fly lofts which occupy an aggregate of not over 25% of the ground floor area of the building, or a parapet wall or similar appurtenance that may be designed to provide architectural detail and/or to hide mechanical equipment extending not more than four feet above the limit of the height of the building on which it rests. A roof appurtenance that resembles a roof may extend above the limit of the height of the building up to a height equal to the floor to roof deck height of the top floor of the building provided that its slope does not exceed a 12/12 pitch."

The additional height requested is a modest increase and only for the center portion of the building. The additional height will provide natural light into the 3rd floor lobby and student work display, allow for higher ceilings in the art rooms, and permit architectural detail at the entrance that is similar to that used on the lower school campus site.

We respectfully request this variance be granted.



Design Collaborative, Inc 1211 Delaware Avenue Wilmington, DE 19806

P | 302.652.4221
W | WWW.DCIARCHITECTS.COM

BUILDING

JUNIOR HIGH SCHOOL BUIL 1089 ELKTON ROAD

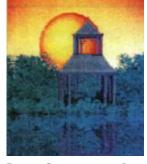
SCHOOL

CHARTER

JEWARK



IMAGE SOURCE: NEW CASTLE COUNTY WEBSITE GIS MAPS - ACCESSED DECEMBER 2020



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Wilmington, DE 19806

NEWARK CHARTER SCHOOL R HIGH SCHOOL BUILDING

JUNIOR HIGH SCHOOL B 1089 EIKTON ROAD





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BUILDING

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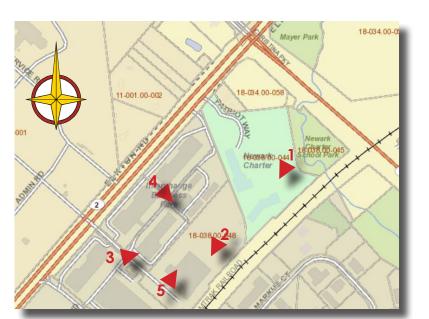
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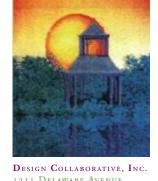












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JUNIOR HIGH SCHOOL 1089 ELKTON ROAD





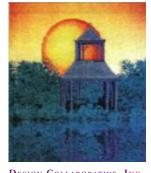






EXISTING SCHOOLS

3 - NEW COMMONS ENTRANCE

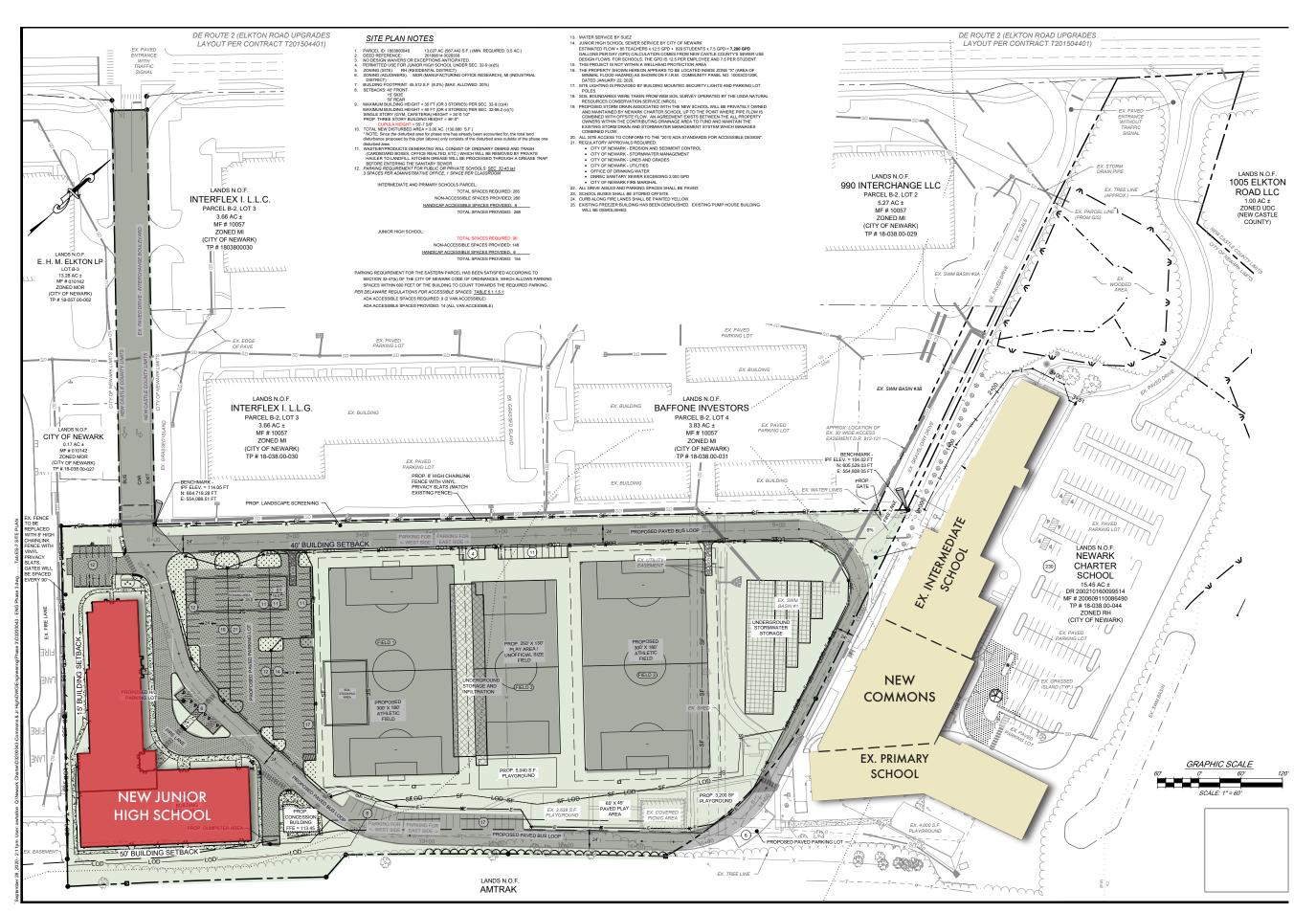


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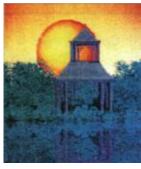
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NEWARK CHARTER SCHOOL

JUNIOR HIGH SCHOOL BUILDING 1089 ELKTON ROAD NEWARK, DE 19711



NEW CAMPUS PLAN



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SCHOOL BUILDING

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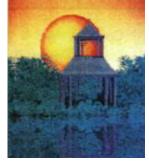
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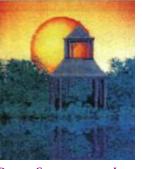
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CHARTER SCHOOL

SCHOOL BUILDING

NEWARK

JUNIOR HIGH SCHOOL 1089 ELKTON ROAD



Design Collaborative, Inc.
1211 Delaware Avenue
Wilmington, DE 19806

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CHARTER SCHOOL I SCHOOL BUILDING

NEWARK

JUNIOR HIGH SCHOOL 1089 EIKTON ROAD NEWARK DE 10711



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BUILDING SCHOOL CHARTER

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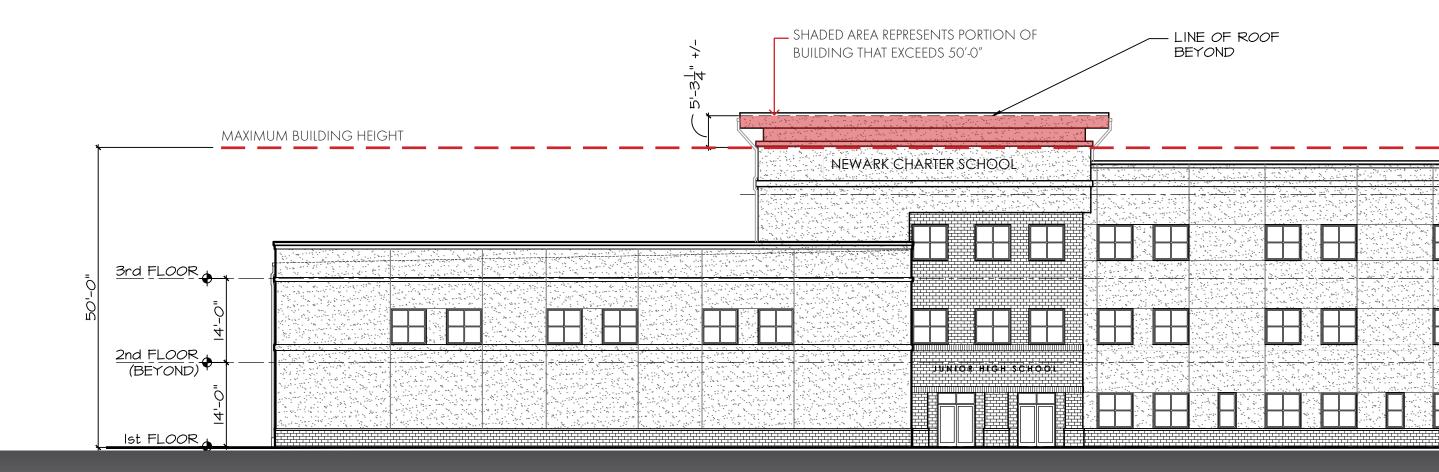


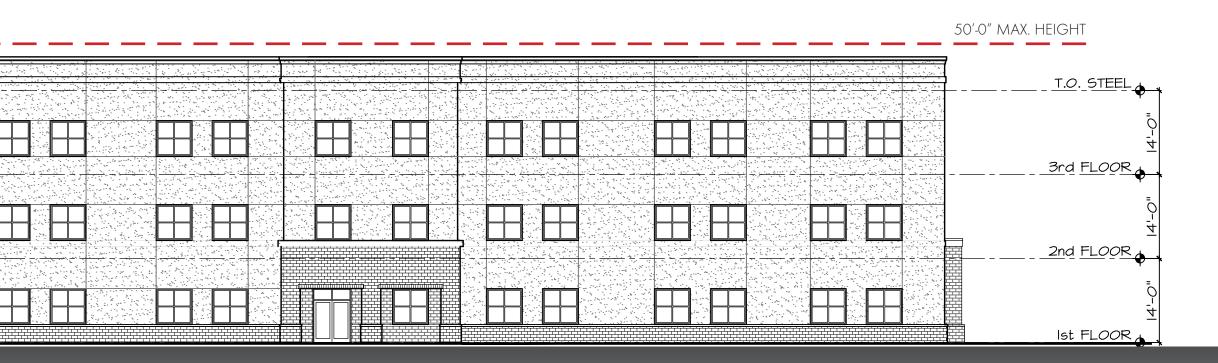
Design Collaborative, Inc. 1211 Delaware Avenue
Wilmington, DE 19806

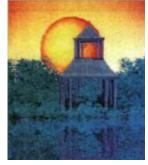
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JUNIOR HIGH SCHOOL BUILDING
1089 EIKTON ROAD





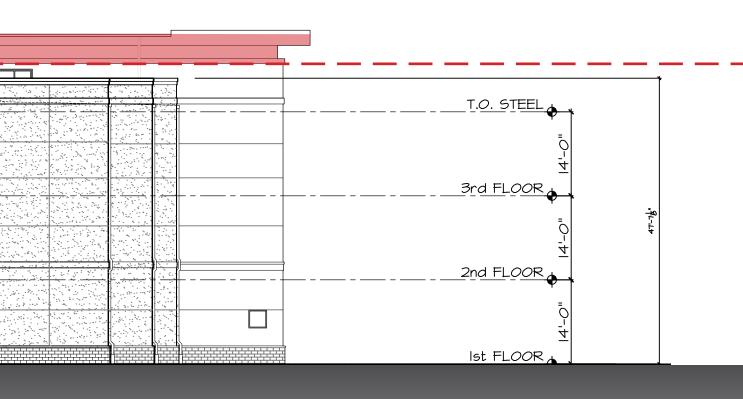


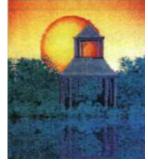
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BUILDING NEWARK CHARTER SCHOOL JUNIOR HIGH SCHOOL 1089 ELKTON ROAD NEWVARK, DE 19711



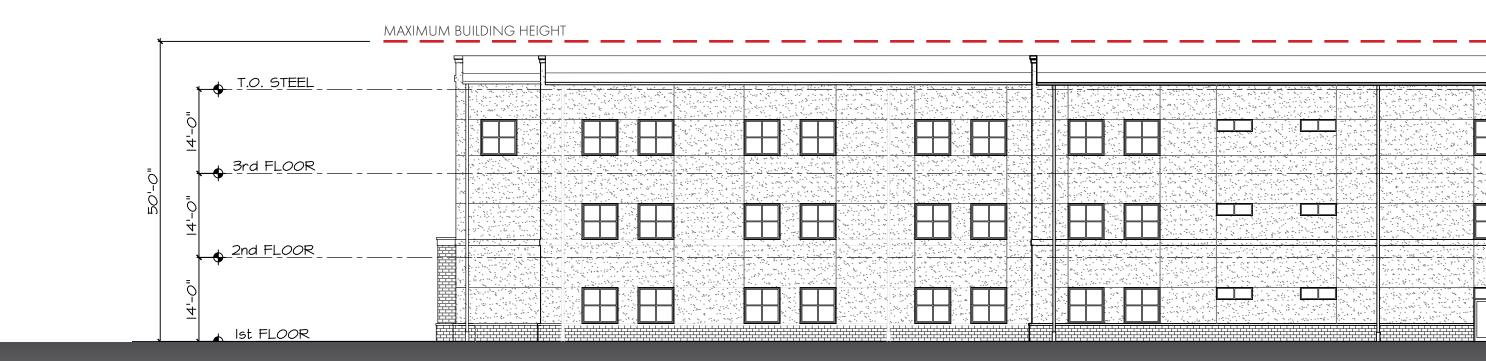


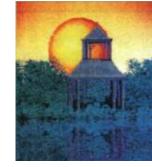


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NEWARK, DE 19711

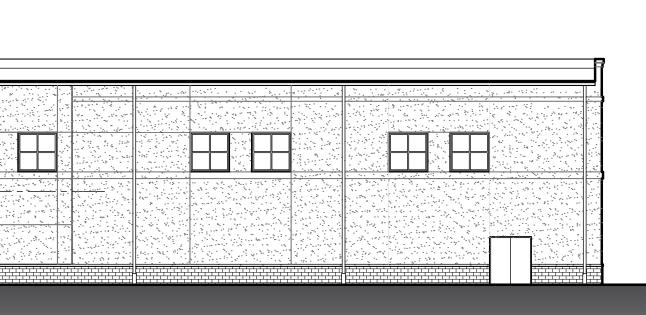


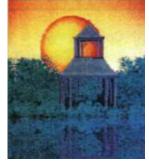


Design Collaborative, Inc. 1211 Delaware Avenue Wilmington, DE 19806

JUNIOR HIGH SCHOOL BUILDING
1089 EIKTON ROAD
NEWARK, DE 19711







Design Collaborative, Inc.
1211 Delaware Avenue
Wilmington, DE 19806

JUNIOR HIGH SCHOOL BUILDING 1089 EIKTON ROAD NEWARK, DE 19711 NEWARK CHARTER SCHOOL



PLANNING & DEVELOPMENT

CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711 302.366.7000 · Fax 302.366.7160 · www.cityofnewarkde.us

December 31, 2020

Chris Locke
Lang Development Group
chris@langdevgrp.com

RE: 287 East Main Street, Fulton Bank, Building Permit 202001549 – New Construction

Dear Mr. Locke:

Please be advised that upon review of Building Permit 202001549 for construction of a new building at 287 East Main Street, the following issue has been identified by the Planning and Development Department as non-compliant, and the permit is denied.

Per Section 32-18(d)(4), a building may not be erected over three stories or 35 feet. The submitted plan shows the top of roof at about 37.5 feet, or 2.5 feet above the allowable height. It should be noted, as confirmed by the solicitor's opinion below, that exemptions in Section 32-56.2(c)(2) would not apply to this proposed structure.

The solicitor has stated the following by email:

Per Code, this building can be up to 35 feet in height, with parapet walls that can extend up to an additional 4 feet. As I understand it, there are sections of the building that exceed 35 feet, and there are parapet walls that extend more than four feet above the 35-foot limit.

The only exception contained in Section 32-56.2c (highlighted) is for "a roof appurtenance that resembles a roof".

What is a roof appurtenance that resembles a roof? — simply put it is structure that looks like a roof but is not - Here is an aerial view such a structure at 52 N. Chapel: (photo omitted)

As I understand the design of your project, the parapet walls do not come under the

definition of a roof appurtenance that resembles a roof. Accordingly, as this exception is not applicable, other than the parapet wall, no part of the building can exceed 35 feet in height, and no parapet wall can extend more than four feet above the 35-foot limit.

It should be noted that Section 32-56.2(c)(2) actually allows a parapet wall to extend up to 4 feet above the allowable building height. The parapet wall shown on the plans extends to about 43.25 feet and is actually about 5.75 feet above the provided roof height and about 8.25 feet above the allowable roof height.

Your application requires a 2.5-foot variance of Section 32-18(d)(4) to allow a structure of 39.25 feet. It also requires a 4.25-foot variance of Section 32-56.2(c)(2) to allow a parapet wall to a height of about 43.25 feet.

Additionally, since the building is over 35 feet, per Section 32-18(d)(5), the building is required to be set back 20 feet. Where the building exceeds 35 feet the plan submitted shows the building set back 9.3 feet from Main Street and about 3 feet from Haines Street. As such, the plan requires a Section 32-18(d)(5) setback variance of 10.7 feet from Main Street and 17 feet from Haines Street.

You may seek a variance from the aforementioned section by completing an application for a hearing before the Board of Adjustment (attached) and submitting it along with a one-thousand one-hundred (\$1,100) fee to the City Secretary's office. This fee is non-refundable and is for the cost of the hearing, whether the Board of Adjustment grants or denies the variance. Please note as well that as per <u>Code</u> Section 32-63, should you request a continuance of an appeal to other that the meeting for which you have applied, another one-hundred sixty-five (\$165) fee will be required.

If you have any questions or concerns, please feel free to contact me at (302) 366-7000 ext. 2044.

Sincerely,

Thomas K. Fruehstorfer

Planner

Attachment: Building cross section

Armer & Kuckstof

Cc: Mary Ellen Gray, Planning and Development Director Stephanie Petersen, Code Enforcement Manager Brian Daring, Code Enforcement Officer Renee Bensley, City Secretary Nichol Scheld, City Secretary Office



CITY OF NEWARK DELAWARE

January 14, 2021

TO: Chair and Members of the Board of Adjustment

FROM: Renee Bensley, City Secretary \mathcal{RKB}

CC: Paul Bilodeau, City Solicitor

Mary Ellen Gray, Planning and Development Director

RE: Application Materials for 287 East Main Street (Fulton Bank) - Revised

On December 29, 2020, the Planning and Development Department issued a denial letter for a building permit for construction of a new building at 287 East Main Street due to the height of the building on the submitted application and concluded that the exemptions in Section 32-56.2(c)(2) did not apply. Based on this letter, the applicant submitted an application to be heard by the Board of Adjustment challenging the interpretation that the exemptions in Section 32-56.2(c)(2) did not apply, as well as applying for a height variance in case the Board of Adjustment did not approve applicant's challenge to the interpretation. The application was submitted on December 30, 2020, which was prior to the deadline for the January 21, 2021 Board of Adjustment meeting.

On December 31, 2020, the Planning and Development Department issued a revised denial letter (enclosed in your packet), which clarified the variances required for height for the building and the parapet, but also expanded the denial to include variances needed for setbacks from Main Street and Haines Street. Since this change was received after the applicant had already submitted their application, the applicant was given the opportunity to provide supplemental materials to address the additional variances. The applicant submitted a letter to supplement their application on January 5, 2021 (enclosed in your packet).

Additionally, while reviewing the December 31, 2020 letter to create the notice for the January 21, 2021 meeting, it was found that while the variance needed that was listed for the height of the building was correct (2.5 feet), the height of the building was not (39.25 feet in the letter; 37.5 feet on the building permit application). The correct height of 37.5 feet and requested variance of 2.5 feet were used for the notices and agenda to publicize the meeting.

It was also discovered after the Newark Post advertisement and the direct mail notices had gone out that the reference to Haines Street for the setback variance was incorrect in the December 31 letter and should have been Tyre Avenue. Our staff was able to publish a revised notice in the January 11 News Journal and resent the direct mail notices for this application with the corrected information. Both are within the 10 days advance notice required for newspaper and direct mail. We also submitted a corrected advertisement to the Newark Post, which will run on January 15.

Following the re-noticing of the meeting, we received a revised request from the applicant with

new drawings (enclosed) on January 11. After conversation with both the Planning and Development Department and the applicant, it was determined that the new design of the building reduced the building height to 35 feet, which is in compliance with Code and negated the need for a building height variance. Additionally, since the building height is now in compliance, the need for the setback variances is also negated since the trigger for those in the Code was the project exceeding the 35-foot height limit. The applicant has further reduced the size of the parapet in the new design to 40 feet, 8 inches, which means that the variance required is reduced to 1 foot, 8 inches from the originally requested variance of 4.25 feet. The reduced parapet height variance is the only variance now required for this application. Our office will not be re-noticing this meeting with the reduced request as it is legally permissible to reduce the request on the floor without notice.

In my conversation with the applicant on January 13, I also asked if they were no longer planning to appeal the interpretation of the Planning and Development Department since the number and size of the variances required had been reduced. They were undecided as to whether they were still going to proceed with the appeal at that point, so it remains on the agenda to be heard before the area variance.

If there are any questions, please do not hesitate to contact me in advance of the meeting.

/rkb

CITY OF NEWARK DELAWARE BOARD OF ADJUSTMENT

NOTICE OF APPEAL

Т		
	FOR OFFICE USE ONLY:	
l	APPEAL NO.: 21-BA-2 DATE RECEIVED: December 30,	2020
I	Clark	
ı	PROPERTY LOCATION: 287 East Main Stret	
l	APPLICANT: Chris Locke /287 East Main Street, LLC	
	DATE OF HEARING: January 21, 2021	# E
	DATE HEARING ADVERTISED: January 8, 2021	
L	FEE PAID, RECEIPT NO. 81,100 Check \$ 1075	
	Please complete and have notarized the Notice of Appeal and submit it along with plans to the Boa	rd of Adjustment
S	ecretary, City Secretary's Office, 220 South Main Street, Newark, DE 19711.	·
	287 East Main Street Associates LLC	
1.	100 Dean Drive Newark Delaware 19711	
	(Mailing Address)	302-731-1340
	request a determination by the Board of Adjustment on the following appeal, which was denied by the Buil	(Phone No.) Iding Department
	on December 29,2020	
2.	. The purpose of the appeal is to request:	
	A A variance to Chapter 32, Section 32. 56.2c related to:	_
	☐ Area	
	☐ Frontage ☐ Side Yard	
	Rear Yard	
	☐ Height (sign) ☐ Use	
	Parking Definition of roof appurtenance Other:	
	BAn interpretation.	
	C A special exception (in special sign district only).	
3.	Description of the property:	
	A. Street location, lot number: 287 East Main Street Newark De 19711	
	B. Present use:	
	C. Proposed use:Bank/retail and apartment building	
	D. Zoning district: BB	

using the property for a proposed use. If an interpretation is requested, state grounds for interpretation.)		
	32-56.2(c) 2 allows for exception to the 35 feet height restriction for certain architectural feature of a building so	
	as the feature does not occupy an aggregate of not over 25%of the ground floor. The corner of the building located	
	on the property is such a feature. We submitted plans of said fact to the Planning Department seven months ago.	
	Pursuant to 27-22b(2) and (3), the planning department did not adhere to the timetable to notify developer of any issues relevant to height. Developer had relied on 32-56.2(c) (2) as they had this type of architectural feature in	
	numerous other buildings they had constructed throughout the Clty which was approved by Planning in previous projects. Developer will suffer severe economic hardship in excess of \$75,000. Pursuant to 32-66(a) (2), this request will not be contrary to the public interest and a literal enforcement would result in an unnecessary hardship. By approving applicant's request, the spirit of chapter 32 shall be observed and substantial justice will be done.	
	(If additional space is necessary, please attach to form.)	
5.	Has a previous application for an appeal been filed? (If you are not sure, contact the Board of Adjustment secretary at 366-7000.)	
6.	What is applicant's interest in the premises affected? (Owner, agent, lessee, etc.) Owner	
l h	ereby certify that all of the statements in this Notice of Appeal and attached plans are true to the best of my byledge.	
	Christoph N. Locke	
	(Applicant's signature)	
	Sworn to and subscribed before me, this 30 th day of December 2020	
	Media Shield	
	Notary Public My Commission Expires 9/12/2022	



100 Dean Drive, Newark, DE 19711 302-731-1340

Renee Bensley City Secretary City of Newark 220 South Main Street Newark, Delaware 19711

January 4, 2021

Re: 287 East Main Street Board of Adjustment

Dear Ms. Bensley,

This letter shall serve as a supplemental document to my application to the Board of Adjustment which I filed on December 30, 2020.

On December 31, 2020, the Planning department gave me a revised Permit denial letter stating two additional issues for The Board of adjustments to adjudicate. These issues are Section 32-18(d) (4) and Section 32-18(d)(5).

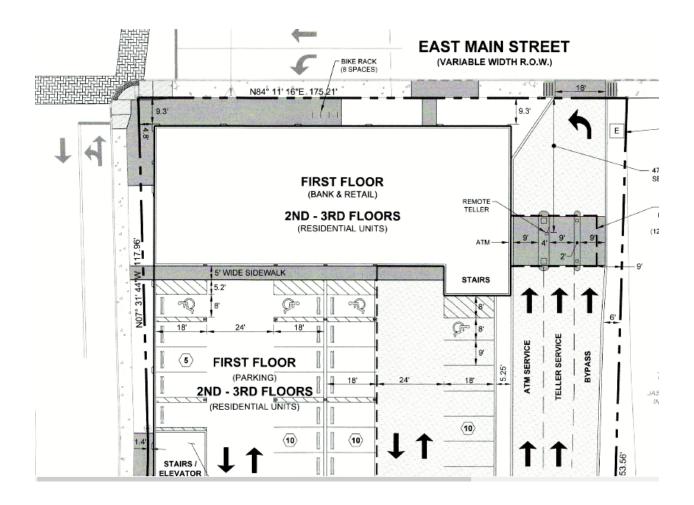
In response to this second letter, I submit that we will make the appropriate changes to the architectural drawings to assure that the area in question does not exceed the 35 feet height restrictions of 32-18(d) (4) and therefore making moot the request for a variance of 32-18(d)(5).

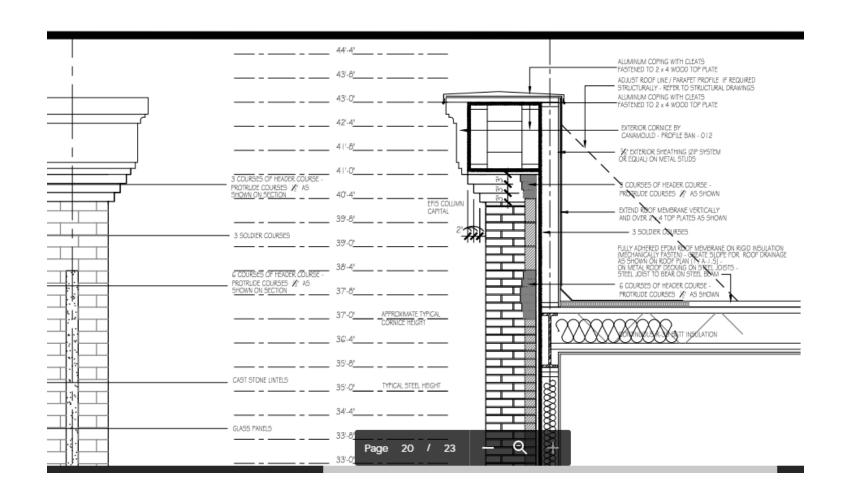
However, if the Board of Adjustment deems the request for a variance of 32-56.2(c) acceptable and believes we need additional variance of 32-18(d) (5), then we hereby request such a variance for the stated reason in the initial application.

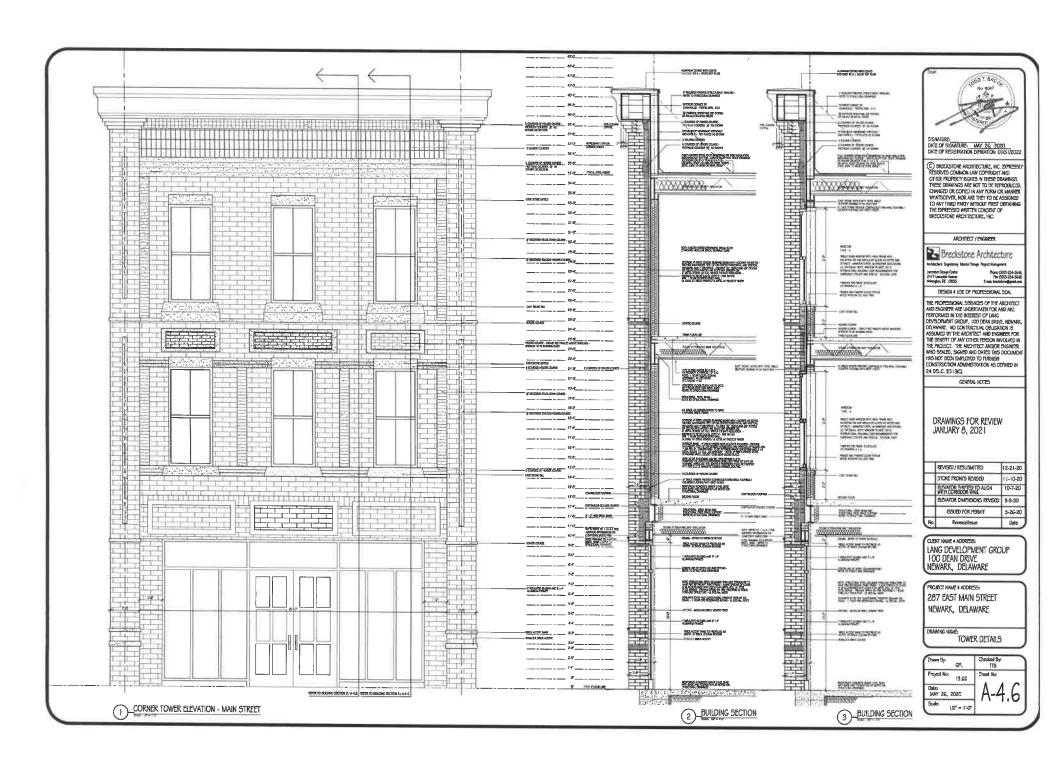
Best regards,

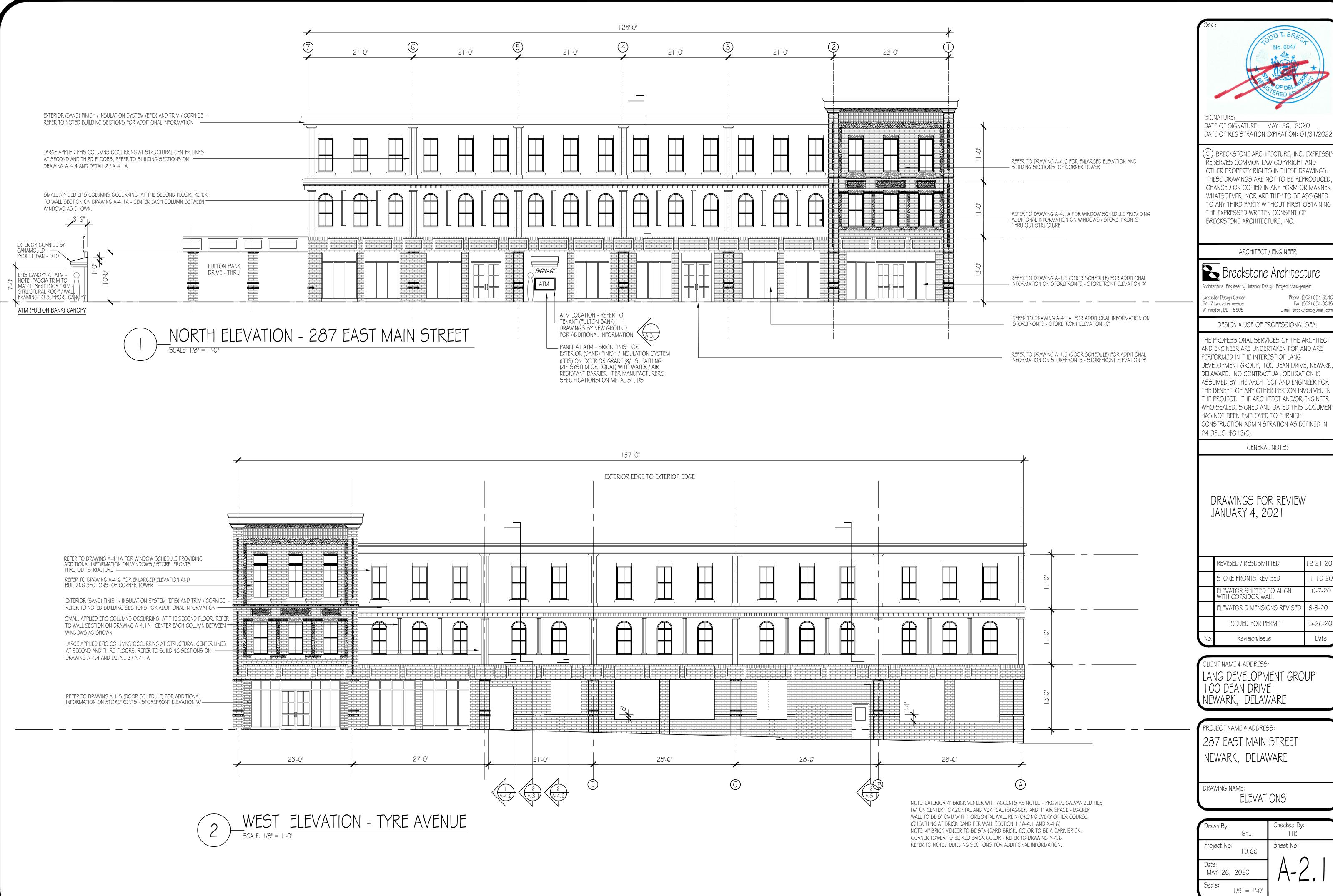
Christopher R. Locke, Esq. General Counsel/Sr.VP











DATE OF SIGNATURE: MAY 26, 2020 DATE OF REGISTRATION EXPIRATION: 01/31/2022

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Breckstone Architecture

Phone: (302) 654-3646

E-mail: breckstone@gmail.com

THE PROFESSIONAL SERVICES OF THE ARCHITECT AND ENGINEER ARE UNDERTAKEN FOR AND ARE DEVELOPMENT GROUP, 100 DEAN DRIVE, NEWARK DELAWARE. NO CONTRACTUAL OBLIGATION IS ASSUMED BY THE ARCHITECT AND ENGINEER FOR THE BENEFIT OF ANY OTHER PERSON INVOLVED IN THE PROJECT. THE ARCHITECT AND/OR ENGINEER WHO SEALED, SIGNED AND DATED THIS DOCUMENT CONSTRUCTION ADMINISTRATION AS DEFINED IN

		REVISED / RESUBMITTED	12-21-20
		STORE FRONTS REVISED	11-10-20
		ELEVATOR SHIFTED TO ALIGN WITH CORRIDOR WALL	10-7-20
		ELEVATOR DIMENSIONS REVISED	9-9-20
		ISSUED FOR PERMIT	5-26-20
3	No.	Revision/Issue	Date
	-		

Drawn By: GFL	Checked By: TTB
Project No: 19.66	Sheet No:
Date: MAY 26, 2020] A-2.1
Scale: 1/8" = 1'-0'	