

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

City Manager:

I attended the DelDOT Utility Summit, City Management Association of Delaware, and DFIT Stewardship Trustees meetings this week. DFIT is making a distribution of excess funds to members this year which will return around \$75,000 to Newark which highlights another benefit of membership versus using a private insurance company for worker's compensation insurance.

Staff and I met with state administrators who are overseeing the State's distribution of funding from the Infrastructure Investment and Jobs Act (IIJA). Discussion revolved around the funding for water, sewer, and stormwater and how that funding would be made available to municipalities and other eligible parties. We expect significant increases to the State Revolving Fund, which has been the source of the majority of our 2018 Capital Referendum approved funding. Due to the large increase in funding to the state, there will be grants and loan forgiveness available through the program, and we are working to ensure most of the funding would be in the form of grants in order to eliminate the barriers to receiving the funding for much needed infrastructure upgrades. If the funding is provided through loans with principal forgiveness, we will need to hold a referendum to be able to access the funding, even if it is all forgiven. We expect to have more information on the program following the March 16th Water Infrastructure Advisory Council (WIAC) meeting.

Staff has read and is currently reviewing the requirements of a recently published draft of an Maximum Contaminant Level (MCL) for PFAS and PFOA, commonly known as 'forever chemicals'. We anticipate upgrades will be necessary to our groundwater treatment system at the South Well Field, and we hope to receive funding through the IIJA for these emerging contaminants (annual funding is specifically set aside for this purpose). Planning for this additional treatment during our recent rehabilitation will streamline the process for bringing any necessary treatment online. If the current timeline holds, we will need to have the treatment in place and operational this time next year which is extremely fast considering the scope and cost of the project. We are in discussions with the Governor's office on funding possibilities and to make sure we receive information as early as possible to leave adequate time to respond to the new regulations.

The Insurance Services Office has completed the City of Newark's Community Ratings System (CRS) 5-year review for FEMA's National Flood Insurance Program (NFIP). Newark has maintained its Class 7 rating, making it the highest rated municipality in Delaware. Because of Newark's participation in this program, and its Class 7 rating, Newark property owners in the Special Flood Hazard District receive a 15% reduction in the premiums for flood insurance. Newark received 1,878 "credit points" during this review, over 200 more points than our review in 2016. In addition, the City of Newark's score is approximately 125 points from increasing to a Class 6, which would give a further reduction to Newark resident premiums for flood insurance to 20%.

We continue to have difficulty hiring employees for most positions due to the tight job market. We have 4 vacancies in electric, 6 in police, and one code enforcement officer position (among others). This appears like it will be a challenge for the foreseeable future until the market corrects itself. We are continuing to review our procedures for hiring along with potential changes to minimum experience and education requirements across all departments.

We are monitoring the war in Ukraine and have been reviewing our cybersecurity policies and procedures out of an abundance of caution. The war will likely have negative financial impacts to the City both in supply chain interruptions, inflationary pressures, and likely higher wholesale electric costs due to price

pressures on natural gas which is the primary fuel source for Newark's electric supply.

The remainder of the week was spent on general administrative tasks and personnel items.

Human Resources:

HR Administrator Marta Pacheco:

- Participated In PACE Manager Self Service training on Friday, February 18.
- Completed several unemployment forms.
- Completed verification of employment.
- Prepare promotional letter for Lead Lineman in the Electric Department.
- Prepared, posted, and distributed in-house for a Lineman First Class vacancy due to a promotion.
- Distributed interview packet to panel members for the Part-Time Parking Ambassador interviews held on February 24.
- Continue reviewing and inviting eligible police officer applicants to the written exam scheduled for Saturday, April 9, 2022.
- Scheduled Round II Skills Assessment for the Digital Records Management Coordinator position. Assessments will take place on Wednesday, March 2, and will be administered by the City Secretary's Office.
- Scheduling interviews for the Electric Groundhand position. There are currently four vacancies. Interviews are being scheduled for the week of March 7.
- The Parks Superintendent position will be posted on Friday, February 25, and will remain open until Friday, March 25.
- Our new Part-Time Recreation Specialist will be starting in the Parks & Recreation Department on Monday, March 7.
- Part-Time Community Center Attendant interviews will be held on February 25.

CHRO Devan Hardin has spent the majority of this week finalizing the Pension Committee agenda and minutes for the upcoming pension meeting which has been rescheduled to March 9 at 1:00 p.m. in Council Chamber. Ms. Hardin and CCO Jayme Gravell attended a Zoom call with a consultant who we are interested in presenting at the management retreat in May. The consultant specializes in team building as well as talking about diversity/inclusion and implicit bias. Both Ms. Hardin and Ms. Gravell will be meeting with the Wellness Manager from DVHT to discuss options on mental health and work/life balance topics to be presented at the management retreat. Ms. Hardin and the HR team attended the final PACE training provided by Tyler Technologies regarding Management Self Service as part of the ESS (Employee Self Service) portal. Ms. Hardin spent the rest of the week answering emails, working on personnel and labor relations matters. She also attended meetings with department directors and employees as requested.

Ms. Hardin continues to review employee evaluations as they are completed. The HR team continues working with Newark Police Department on the current recruitment process and is beginning preparations for the upcoming recruitment process which will take place on Saturday, April 9. We will also continue to accept applications and test certified officers both in and out of state. The HR Division continues to stay busy with recruitment efforts for both internal and external postings. Additionally, with CPPO Martindale out of the office for the majority of the week, Ms. Hardin assisted with some assignments on his behalf including finalizing the 1095-C forms required through the annual ACA reporting and finalizing the Parks Superintendent job description for posting on Friday, February 25.

Purchasing/Facilities Maintenance:

Chief Purchasing & Personnel Officer:

CPPO Jeff Martindale was off until Thursday, 2/24, so there is not much to report on this week. There were two additional positive COVID results this week, bringing our total to 145 total staff cases and 125 current

employees who tested positive at least once. The rates are 3:1 unvaccinated to vaccinated (63.83% versus 21.97%). There are 8 boosted employees who tested positive. Mr. Martindale would like to thank CCO Jayme Gravell for filling in for him on COVID-related items in his absence. Updated vaxstats attached.

Purchasing:

Purchasing Assistant Cathy Trykowski processed 105 invoices, 28 purchase orders, and 1 change order for the week ending 2/18. So far this week, she processed 7 purchase orders and anticipates processing 100 invoices by the end of the week.

Facilities Maintenance:

The Facilities Maintenance team completed the following this week:

- Replaced exhaust fan in the chemical room in building 4.
- Replaced 3 exhaust fans in building 2.
- Worked with Trane on the lower-level heating issues.
- Finished building new office in the Planning Department.
- Replaced broken air freshener in 911 call center.
- Hung the new heater for the Central Stores storage room.
- Fixed garbage disposal.
- Replaced several light bulbs.
- Cleaned Renee's office and moved desktop.
- Had a meeting with PD about water issues and falling debris in the lower level.
- Continued cleaning up shop.
- Completed normal cleaning and disinfecting duties as need.

Communications:

Chief Communications Officer:

- Supporting Chief Human Resources Officer with organizing the management retreat, identifying speakers and selecting topics for discussion.
- Assisted Chief Purchasing and Personnel Officer with COVID-related items including contact tracing, confirmation of positive tests and return to work dates.
- Continuing conversations with CGI Digital about banner program and business sponsorship/engagement.
- Working with PW&WR to push out resources to help residents better understand single stream recycling, organized interview with NBC10.
- Created video to advertise the upcoming Planning Department charette, assisted with creating content for the new webpage, social media.
- Working with DelDOT and Parks and Recreation Department to reschedule ribbon cutting for the Charles Emerson bridge,

Communications Assistant:

- Answer and direct all incoming calls to correct departments.
- Log Miss Utility tickets for Electric and PW&WR Departments.
- Completing bank runs and COVID test drop-offs when needed.
- Managing Wellness Committee activities including the Healthy Weight Challenge.
- Edit copy from various departments.
- Adding/changing InformMe customer information.
- Create and share content on Facebook and NextDoor.

Web Content and Graphic Design:

- Created the first draft of the Newark Charrette webpage.
- Created social media graphics that illustrate good and bad recycling practices.
- Developed six recruitment graphics for the Police Department.
- Fixed a broken link on the city website related to vendor registration.

- Incorporated a link to the passport parking app (IOS, Android, JavaScript) in the website footer.
- Jay Conover's Everbridge permissions have been elevated to backup PIO status.
- Posted to the website news section: Recycling Audit.
- Prepared graphics for Presidents' Day and office closing.
- Provided website analytics for the DNREC annual report by our environmental coordinator.
- Removed forms and webpage for Planning and Development: Contractors License, Rental Permit, and Business License.
- Routed website RequestTracker tickets to their respective departments.
- Scheduled Public meeting notices via InformMe.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 2/17/22-2/23/22. These sessions included arraignments, trials, capias returns, video hearings and violation of probation hearings. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals in person.

Terri participated in a remote manager's meeting.

Beginning April 1, 2022 court will resume transporting prisoners for trials. The court had put transporting on hold due to the pandemic.

The court processed 31 PBJ's for traffic violations and 12 Plea by Mails for criminal violations.

Activity or Project:

Payments and Court Sessions

Description:

From 2/17/22-2/23/22 Alderman's Court handled 33 arraignments, 51 trials, 8 capias returns, 3 video hearings and 2 violation of probation hearings. The court collected a total of 284 parking payments of which 264 were paid online and 20 were paid at court. The court also collected criminal/traffic payments of which 158 were paid online and 10 were paid at court for a total of 168 criminal/traffic payments.

Status:

Completed

Expected Completion:

02-23-2022

Execution Status:

Completed

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:**

City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office on February 23 for meetings. Bobby was in the office on February 17 for Court.

Renee and Tara attended the management staff meeting on February 17.

Renee and Tara attended/staffed the February 22 Diversity and Inclusion Commission meeting.

Staff finalized and posted the February 28 Council agenda and packet on February 18. Items 2A (February 7 Council minutes), 2B (February 14 Council minutes), 5B (Resolution for Sale of Surplus Property to Newark Center for Creative Learning) and 7A (Approval of City Secretary's Contract and Appointment of City Secretary) were finalized and posted on February 23 with hard copy packets being distributed to Council on February 23.

Renee spent time training Legislative staff on tasks as part of her transition out of the role of City Secretary.

Tara spent time cross training Legislative staff on her existing task.

Renee worked on items related to Council meetings including drafting and editing packet items for the February 28 Council meeting, working with IT in preparation for the transition from virtual to in-person hybrid meetings, and scheduling agenda items for future meetings. Items are being scheduled into April at this time.

Renee received comments from staff and the City Solicitor and forwarded the final draft of the subdivision agreement to the developer for review for The Mill project located at 500 and 700 Creekview Road and 100 Dean Drive. This rezoning, major subdivision with site plan approval and special use permit are scheduled for public hearing at the March 14 Council meeting.

Renee spent time on several personnel related items, including submitting candidates moving to the second round skills assessment for the vacant Digital Records Coordinator position to HR for scheduling and writing personnel evaluations for Legislative Department staff.

Nichol worked with boards and commissions applicants. Jean Hedrich's resignation from the Conservation Advisory Commission(CAC) and Mikayla Rypkema's appointment to the CAC was forwarded to Sheila Smith, Chair for the CAC.

Nichol staffed the February Board of Adjustment meeting and variances were granted for 943 Devon Drive. The applicant picked up their approval letter and internal staff received the approval letter for their records.

Nichol completed the draft minutes for February CAC meeting.

Nichol forwarded the approved Board of Adjustment minutes from November 2021 to the applicant after approval at the February BOA (as there was no January meeting). Nichol also distributed the approved January BOA minutes to the applicants.

Nichol attended TCM training.

Tara provided a recommendation letter from Mayor Clifton to Jack Levine, Governmental Affairs Senator at UD.

Tara completed several building permit reviews.

Tara coordinated with Danielle the Briarcreek subdivision recordation process with the developer.

Danielle processed several items for the Recorder of Deed's Office.

Renee worked on personnel-related items.

Tara spent time on several union items.

Staff worked on FOIA-related items this week. The following actions were taken on FOIA requests:

- o Provided documents and closed a February 7th FOIA request for 1 Easton Court pertaining to open building permits/violations/COs/zoning classification/off street parking space requirements/fire inspection date/open fire violations from LM Consultants
- o Provided documents and closed a February 9th FOIA request for 1 Easton Court UST/AST/installation permits/historical well and septic information/COs/permits for emergency generator installation from Ronald Ginste
- o Provided documents and closed a February 11th FOIA request for 1 Easton Court zoning verification letter/open unresolved zoning/building fire code violations/COs/special use permits/final approved site plan from Keven Lunsford
- o Provided a response and closed a February 12th FOIA request for a list of properties with water disconnection during the month of January from support@data.goforeclose.com
- o Circulated to staff a February 14th FOIA request for police reports/arrests/incidents for a person of the public from Stuart Langer-Marshall
- o Provided documents and closed a February 17th FOIA request for open/unresolved zoning/building/fire violations and variances/special use permits/COs/site plans pertaining to 300-400 Interchange Boulevard from Marguerite Kissling
- o Provided a response and closed a February 18th FOIA request for information regarding several addresses which are outside of City limits
- o Circulated to staff a February 18th FOIA request for 815 Twin Lakes Boulevard all inspections/testing reports related to construction/building/soil testing/framing/footing/concrete inspections
- o Circulated to staff a February 23rd FOIA request for residential/commercial permits between 07/2021 through 12/2021 detailing date/number/permit type/description/project cost/address/contractor's information

Regarding minutes, staff time was spent on the February 14 Council minutes (Nichol drafted/Tara proofed). Several Council executive sessions and the February 22 Diversity and Inclusion meeting are currently in the queue.

20 discovery requests for upcoming Court cases were fulfilled this week. 126 discovery requests have been filled in 2022. The court calendar for March 13 and March 17 was received and 13 cases were processed for March 10 and 10 for March 17 case files were processed for the Deputy City Solicitor.

The office received 48 new lien certificate requests this week, which were sent to Finance for processing. 12 lien certificates were completed and sent to the requestor. 113 lien certificates have been processed for 2022. Violet spent time reconciling and scanning lien certificates.

Activity or Project:

Digital Records Project

Description:

Three applicants have been scheduled for the week of February 28 for a second round skills assessment.

The scanned document numbers for February 17-23 are below.

Status:	In-Progress
Expected Completion:	
Execution Status:	On Track

Activity or Project:

Council Chamber Hybrid Meeting Upgrades

Description:

Council meetings with hybrid access will start February 28 with online hybrid access and in-person access only due to a Microsoft Teams licensing issue. This issue is expected to be fixed in time for the March 7

Council meeting, which will mean that phone access will also be available.

Status:	Near Completion
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

Electric Department

Notable Notes:

The line crews repaired a bad underground neutral on Panarama Drive. The line crews also finished the Charter School service, changed primary fuses for McKees Solar Park, and continued with the smart streetlight project.

The electricians installed banners on Main Street, checked all the substation batteries, and fixed a heater at the yard.

Engineering worked with DEMEC on the NERC registration project, updated the loads for the underfrequency load shedding required by PJM, and attended meetings about the Delaware Avenue Separated Bikeway Project and Newark Senior Living Project. Engineering also performed a fault current study for the McKees Solar Park.

Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

Finance Department

Notable Notes:

2021 Financial Audit: Staff is working on the auditor's request list in preparation for fieldwork beginning March 21.

Staff continues working our insurance broker, WillisTowersWatson, as we continue to go through our annual insurance renewal process. We are expecting to have proposals for internal review by the end of February. Renewal date is April 1, 2022, and we are scheduled for the March 14 Council meeting to seek approval to bind.

Raw numbers for the December Financial Report have been prepared. Scheduled to presented to Council on March 14th.

Staff worked on the 2022 Revenue Stabilization Adjustment for the electric utility. Per Code, the RSA must be reset every March 15th to reflect the City's cost of providing electric service to its customers. The 2022 RSA Adjustment will be presented to Council on March 7.

Finance Director continues to work with departments on their specific issues regarding supply chain issues and their impact on the City's budget.

Finance Director Del Grande attended DEMEC's Finance Committee meeting on February 24th.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:**

City Manager's Weekly Report

Department:

Information Technology Department

Notable Notes:

Applications Team:

Open Support Tickets from Previous Week - 70

Open Project Tickets from Previous Week - 16

Open Tickets with Vendor R&D from Previous Week - 19

Tickets Opened in the Last Week - 30

Tickets Closed in the Last Week - 35

Remaining Open Support Tickets - 65

Remaining Open Project Tickets - 16

Remaining Tickets with Vendor R&D - 19

1. Created report for Director DelGrande to identify refunds generated to solar customers.
2. Imported marriage file in NetSense for Electric.
3. Imported multiple marriage files in NetSense for Water.
4. Completed multiple FOIA requests.
5. Resolved TCA batch error for CSR.
6. Processed monthly billing data for UD system import.
7. Corrected sub address assignment on a specific parcel in ERP (Munis) application.
8. Resolved GIS database connectivity issue to ERP (Munis) application.
9. Updated total due field on rental bill template.
10. Resolved beltclip connectivity issue.
11. Downloaded new packages on EMV devices and tested.
12. Teams PACE training with Tyler covering TCM Web Portal on 2/17.
13. Teams PACE training with Tyler covering Manager Self Service on 2/18.
14. Updated Customer Connect, and Northstar CIS on 2/18.
15. Teams PACE training with Tyler covering TCM End User on 2/23 & 2/24.

Pending:

1. POS Cashiering for Welcome Center is on hold, waiting for vendor fix.
2. VSS registration guide on hold, will need to script a change to vendor contact types.
3. Waiting on vendor for further instruction on EMV devices as testing failed.
4. Waiting on implementation dates from the vendor for the SilverBlaze Project.
5. UAT testing on Northstar CIS, Customer Connect & mCare 6.

Infrastructure Team:

Open Support Tickets from Previous Week - 135

Open Project Tickets from Previous Week - 48

Tickets Opened in the Last Week - 85

Tickets Closed in the Last Week - 83

Remaining Open Support Tickets - 131

Remaining Open Project Tickets - 54

1. Scheduling NetMotion shift to live.
2. Finalized NetMotion server infrastructure.
3. Working with the vendor on outstanding items for the Council Chamber A/V upgrade.
4. Created new forms for Planning.
5. Configuring new laptops for deployment.
6. Installed 4 new wireless access points at The Yard.
7. Working with Advantech on the conversion to the new badge reader system.
8. Troubleshooting cameras.
9. Developing a plan to virtualize a Linux server.
10. Workstation patching and maintenance.
11. Server patching and vulnerability remediation.

12. Worked on and resolved support tickets for end users.
13. Actively responded to and resolved Secureworks alerts.

Activity or Project:

Automation Platform (Applications Team)

Description:

Planning & Scoping: 9/13/21 - 10/29/21 (COMPLETED)

- Northstar internal kick-off meeting: 9/27 - 10/1
- Northstar & Newark project kick-off meeting: 10/26

Project Oversight: 10/1/21 - 1/31/22

- Northstar & Newark internal/external weekly status meetings

Process Design: 10/18/21 - 11/12/21 (COMPLETED)

- Northstar will perform pre-install tasks and VPN access check: 10/18-10/29
- Northstar & Newark external meeting to complete the required AP checklist: 10/27
- Northstar internal meeting to review AP checklist: 10/25 - 10/29
- Northstar to install AP core suite: 11/1 - 11/12

Development: 11/8/21 - 11/19/21 (COMPLETED)

- Northstar to configure/validate AP suite: 11/8 - 11/19

Test: 11/15/21 - 12/3/21 (IN PROGRESS)

- Northstar & Newark to hold AP configuration training session and UAT hand-off: 11/15 - 11/24
- Northstar to provide UAT support: 11/25 - 12/3
- Newark to perform UAT final remediation: 12/6 - 12/10

Operate: 12/13/21 - 12/24/21 (IN PROGRESS)

- Northstar to deploy AP suite: 12/13 - 12/17
- Northstar to provide post go-live support: 12/13 - 12/24
- Northstar internal meeting to discuss project closure: 12/20 - 12/24
- Transition to support: 1/31/22

Promoted 10 of 17 workflows to production, working with vendor on 4 of the remaining 7 workflows.

Status:	In-Progress
Expected Completion:	01-31-2022
Execution Status:	Behind Schedule

Activity or Project:

Data Center Upgrade (Infrastructure)

Description:

Equipment is starting to come in. We received two new racks and four power distribution units on February 17.

I am waiting for shipping estimates from Dell on the remainder of the gear. Once we have that we will be able to project completion dates.

Met with Dell to discuss shipping estimates. We are mapping those to a plan now.

Status:	Started
Expected Completion:	12-31-2022

Execution Status:	On Track
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Parks and Recreation Department

Notable Notes:

Director: Met with Andrew about vehicle purchase for replacement of truck 1401; worked with the Friends of School Hill and Chrissy for purchase of items needed for the history display; met with Paula and Sharon about the 4th of July fireworks display and event; met with a new representative from Bloom Energy with Paula to discuss sponsorship for events; reviewed several subdivision landscape plans for future development; worked on updates for the Parks Superintendent job description; worked on the reforestation day event with Tom Z. and organizing volunteer recruitment for the April 23 event; organizing the Newark Tree Giveaway program and promotional material; working with Tom Z. on the pavilion orders and contracts for installation; met with Paula about the Recreation Division upcoming program and event staff coverage and responsibilities.

Deputy Director: Met with Joe, Sharon and Lt. Jones from NPD regarding the set up for the Memorial Day Ceremony & Parade; conducted interviews for the Maintenance IV position with Joe, Tom Z. and Stew; met with a new representative from Bloom Energy with Joe to discuss sponsorship for events; met with Joe and Sharon to discuss the fireworks; met with Joe, Tom Z., Stew and Tyler to discuss the canoe ramp at Rittenhouse Park and changes needed prior to camp starting; completed edits to Parks Superintendent job description and submitted to HR; set up meeting with Denyce to review vaccination information for staff; worked with Shelby on updating Channel 22 slides for hiring and the event schedule; submitted summer employment opportunities to Quadjobs for UD students; worked with Stew, Tom Z. and Chrissy to come up with a Girl Scout Service Project; worked with Sharon & Shelby to update the Memorial Day flyer and send to previous participants, updated the invitation letter to send out, created an Eblast with Shelby to send out and updated the in-house registration form, continue to work with Sharon on updating the VIP listing for the parade attendees; working with Sharon to update the Main Street business contact list in preparation for donation letters to be sent for the Egg Hunt; worked with Shelby to update and make fillable forms for the background check and affirmative action; sent sports bids and arts & crafts bids to vendors; continued to work with Tyler regarding the childcare stabilization grant purchases; continued working on end of year report; continued to process background checks for new employees; processed special event application received and continued to work with various departments regarding additional applications requested for upcoming events and processing permits; continued to process financial assistance paperwork, continued to work with Chrissy and Stew regarding the mission group volunteers; worked with Shelby on weekly Eblast.

Recreation Supervisor of Athletics: Continues working through bids, submitting purchase orders and adjusting as needed for childcare stabilization grant funds, working on getting digital sign in/out sheets setup on the new iPads; continues making plans and working with instructors on summer camp plans; submitted bids to Deputy Director for arts and crafts supplies and sports equipment; our Jump Shot and Elementary youth basketball leagues concluded this week for grades 2-5. Junior Basketball for grades 6-8 continues through 3/3, ordered trophies; working to get tennis instructors lined up for spring lessons.

Recreation Supervisor of Community Events: Sent the signed fireworks contract to the contractor; updating garden plot holders and entering information for new gardeners; working on order from Fun Express for Egg

Hunt and Hunt@Home kits; working on lining up contracted summer camps; contacted 2021 staff regarding summer camps; compiled fitness staff timesheets; had discussions regarding the Memorial Day Parade with regard to the Delaware Avenue construction schedule and its impact on the event with Joe, Paula and Lt. Jones.

Coordinator of GWC and Volunteers: Finalized paperwork for the newest swim instructor and dance instructor; finalized and sent the GWC Attendant schedule for March and April, also shared the staff schedule with the newest Facilities Maintenance Supervisor so he can be aware of schedules for cleaning crew scheduling; processed timesheets for staff; continued working with volunteer organizations to finalize plans for a Newark Community Employment and Volunteer Fair on March 5; took flyers to the library and met with contact at the Newark Free Library to finalize information as well; finalized all items needed for dance classes to begin on February 16; continued recruitment for lifeguards and swim instructors for spring swim lessons and the summer season, following up on quotes from companies; attended weekly staff meeting; attended an Events Committee meeting for the Friends of School Hill Historic Displays on February 17; continued communication with potential summer camp volunteers; continued working on preparation for summer camp programs and Camp GWC. GWC Rentals: The Main Hall was rented on February 16 from 8-10 p.m. for a Sorority Event with an overall total of 150; on February 17 from 8:30-10:30 p.m. for a Sorority Event with an overall total of 90; on February 19 from 12-6 p.m. for a 2nd Birthday with an overall total of 40; the Dance Room was rented on February 19 from 6-10:30 p.m. for a Baby Shower with an overall total of 20; the Main Hall and Kitchen were rented on February 20 from 3-9 p.m. for a Baby Shower with an overall total of 70; continued to speak with scheduled renters about confirming/rescheduling and/or canceling their events. Volunteer Hours: A total of 4 missionaries devoted 12 hours assisting

Parks Crew at the Community Gardens on February 16 and February 18; two Adopt-a-Trail Volunteers reported devoting a total of 6 hours trimming multiflora rose, moving dead tree limbs from the trail and picking up trash; total volunteer hours for the week were 18.

Parks Superintendent: Inspected six park/open space areas and developed work orders as needed, continued coordinating for upcoming "Reforestation" event and "Tree Give Away" event, continued gathering quotes for sidewalk installation at both Downes and West Park Schools as part of shelter installation, followed up on several PO's with vendors, submitted seasonal openings to the American Public Gardens Association to post on their website, along with Parks Director/Deputy Director/Parks Supervisor conducted interviews for current Maintenance IV opening, attended webinar through Penn State on Turf insect/disease control, attended two meetings concerning options for canoe ramp replacement and Reforestation/Tree Give Away events with Parks Director/Deputy Director and finalized date for start of Bamboo removal project in Rittenhouse Park behind Arbour Drive.

Parks Supervisor: Assigned field staff daily and assisted as needed, started researching floatable dock options for replacement of canoe ramp in Rittenhouse Park, completed researching truck options for replacement of truck 1401 and continued coordinating new park sign installation throughout park system.

Parks/Horticulture Staff: Continue on tree pruning throughout park system as needed, did interior bed maintenance at City Hall, repaired swing at Preston's Playground, continued on new park sign installations throughout park system, both Landscape Specialists attended webinar through Penn State on Turf insect/disease issues, continued on cutbacks throughout park system and along with volunteers started cleaning up beds in Community Garden. Volunteers assisted horticulture staff in clean-up of Community Garden beds.

Activity or Project:

Adult Coed Softball and Coed Volleyball Leagues

Description:

Adult Coed Softball and Coed Volleyball Teams are wanted for our the upcoming Spring season. League play begins in late April and ends in late July and early August. To register your team, please visit

www.newarkde.gov/play or call the recreation office at 302-366-7000.

Status:	Not Started
Expected Completion:	08-05-2022
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:

Planning Director's Report

- Participated in interviews for vacant Code Enforcement Officer position.
- Reviewed and prepared Planning related items for the March 1, 2022, Planning Commission packet. The packet for this meeting was sent out and posted this week. The main agenda item is the review of the first draft of the Comprehensive Development Plan V 2.0 per the 5-year review. The meeting will be virtual. Here is the link to the agenda: <https://newarkde.gov/ArchiveCenter/ViewFile/Item/7225>.
- The Diversity and Inclusion Commission approved at their February 22, 2022, meeting to move their March 22, 2022 meeting to March 29, 2022. This was the last piece of the puzzle to confirm the schedule for the Charrette which is now scheduled for March 21-25, 2022. Advertisement of this along with the posting of informational material on our website has commenced. In addition, I also continued work on the Charrette which included putting together an informational video, gathering information for the walking tour, working with the AECOM Charrette team on finalizing the communications material for the Charrette website, and working on the Charrette meeting content.
- I participated in our monthly meeting with DART on Unicity where we discussed our efforts on Unicity which includes the process for acquiring GPS and video camera systems for the Unicity buses, working with the vendor on the order for a new Unicity bus, finalizing plans for the use of the Unicity bus for The Friends of School Hill event on March 6 for their 100 year celebration to take place at the George Wilson Center and the University of Delaware's Clayton Hall.
- Working with the Deputy Director on her transition to the Planning and Development Department.
- Continued work on personnel evaluations.
- Continued with plan review and related activities.
- Worked with the Code Enforcement and Parking Managers on their respective division's related issues.

Planning/Land Use

- Deed Transfer Affidavits: 6
- Building Permits Reviewed: 9

- Chabad House Rebuild Plans submitted to PW&WR during this reporting period.
- Revised Plans Submitted for 132-138 E Main Street:
<https://newarkde.gov/DocumentCenter/View/15740/132-138-E-Main-Plans>.
- Deputy Director Bensley reviewed and revised Planning and Development packet items for the February 28 Council and March 1 Planning Commission meetings, worked with Facilities and IT regarding her permanent move up to Planning and Development and followed up on various items raised in meetings attended during the week.
- Planner Josh Solge has compiled Newark's 2022 Boundaries and Annexation Survey. This updates the Census Bureau's record of Newark's municipal boundary to include any annexations and boundary adjustments in the past year so Census can produce an accurate accounting of the city's population.
- The Planning and Development Department made final revisions to the February DRAFT of the Comprehensive Development Plan V 2.0 (Plan V 2.0) to be reviewed by the Planning Commission at their regularly scheduled March 1 public hearing. Revisions in the plan have been coded in blue text to better outline where changes occurred. Planning staff will give a presentation on Plan V 2.0 significant revisions at the Planning Commission's public hearing for their, as well as the publics, comments. Comments from the Steering Committee, as well as from the Office of State Planning's PLUS review, will be reviewed by the Project Steering Committee at the regularly scheduled public hearing on April 5, the Planning Commission will review the revised DRAFT and, hopefully, give a recommendation to forward the Draft Plan to Council for their review.
- On February 23, Planner Mike Fortner presented the Draft of the Comprehensive Development Plan V 2.0 to the Office of State Planning Coordination's (OSPC) Planning Land Use Service (PLUS) Committee. The Committee is composed of various state agencies involving the Delaware State Housing Authority, DelDOT, DNREC, as well as other state agencies. The OSPC will forward comments from the PLUS meeting within 21 days.
- The Insurance Services Office has completed the City of Newark's Community Ratings System (CRS) 5-year review for FEMA's National Flood Insurance Program (NFIP). Newark has maintained its Class 7 rating, making it the highest rated municipality in Delaware. Because of Newark's participation in this program, and its Class 7 rating, Newark property owners in the Special Flood Hazard District receive a 15% reduction in the premiums for flood insurance. Newark received 1,878 "credit points" during this review, over 200 more points than our review in 2016. In addition, the City of Newark's score is approximately 125 points from increasing to a Class 6, which would give a further reduction to Newark resident premiums for flood insurance to 20%.

Planning/Land Use Meetings Attended

- Management staff meeting on February 17.
- Individual staff member meetings on February 17 and 18.
- The Newark Partnership Economic Enhancement Subcommittee meeting on February 22.
- Land Use team meeting on February 23.
- Subdivision Advisory Committee meeting on February 23.

Code Enforcement Projects

- Thorn Flats/Lehigh Flats - All building renovations completed; minor corrections needed to close façade permits.
- Newark Charter School-Loop Road base course paved parking and site work progressing, Junior High building - rough inspections in progress, some areas approved to close in - permit submitted for concession building.
 - o Commons building completed, TCO issued, final exterior sitework completion and as built-in progress.
- Newark Senior Living - Underground plumbing, footings and building slab completed, sitework in progress, framing, exterior finishes, plumbing, HVAC, and electrical rough in progress. Marketing and sales trailer inspected and approved for use.
- 321 Hillside Road/The Rail Yard - Site work corrections in progress, temporary occupancy for all dwelling units and amenity space. Safety protocols eased due to limited construction activities. Inspections of incomplete site work items and corrections in progress.

- 1364 Marrows Road - TCO issued.
- 122 New London - Final Trim is in progress.
- 128 New London - Final Trim is in progress.
- 321 Hillside
 - o 400 Building 6 Units - Corrections complete.
 - o 300 Building 10 Units - Corrections complete.
 - o 200 Building 10 Units - Corrections complete.
 - o 100 Building 10 Units - Corrections complete.
 - o 800 Building 10 Units - Corrections complete.
- 18 Country Club (Fairfield Apartments Fire) - Plans received.
- Green Mansion - Foundation walls completed. Setting steel should take about six weeks.
- Jersey Mike's College Square - Hood system plan review completed by Fire Protection Specialist.
- 314 E Main Street - Plan review f/a Kalin Eye completed by Fire Protection Specialist.
- 166 Sandy Brae - Initial comments plan review silane storage completed by Fire Protection Specialist.
- 34 Continental - Preliminary review SAC notes completed by Fire Protection Specialist.

Code Enforcement Meetings Attended

- EnerGov Team meeting.
- Property Maintenance Code Revisions meeting.
- Star Audion – Occupant Load meeting attended by Fire Protection Specialist.
- Willa Road Daycare – Follow up meeting attended by Fire Protection Specialist.

Fire Protection Specialist Items of Interest

- Newark Daycare Center – Check dry system in service.
- Willa Road Daycare – Certification Letter.

Certificates of Occupancy Issued

- 129 East Main Street, Unit 102 – Certificate of Occupancy for Oishii Sushi and Ramen.
- 200 Whitechapel Drive - Certificate of completion for a cell antenna.
- 211 East Cobblefield Court - Certificate of completion for solar panels.

Property Maintenance

- Complaints: 9
- Violations: 7
- Citations: 9
- Inspections: 23
- Notices: 5

Parking

- Continued handling residential and municipal permitting for residents. Increase in all permitting with return of students.
- Continued handling online and in-person parking appeals. Currently under five business days response time on appeals.
- Parking was complimentary on Monday, 2/21/22 for Presidents' Day. T2 Kiosks had signage affixed to the keypad and screen notifying customers of the complimentary status. Passport mobile had a message displaying that parking was complimentary. Regular parking rates resumed on Tuesday, 2/22/22.
- ParkingLogix countdown sign in Lot 1 has been repaired and is now correctly displaying the number of open spaces in the lot. The new sensors keep track of when traffic goes the wrong direction and correctly counts when a vehicle sits on a sensor for a long period of time due to the traffic.
- IRIS and T2 Kiosk upgrades due to the 3G Cellular phaseout.
- Review of high-traffic times in Lot #1 and backups caused directly by construction on Delaware Avenue. Backups occurring as UD classes let out and due to the high number of pedestrians/vehicles into a construction area.
- Received vinyl plotter that will allow Parking Division to create off-street and non-reflective signage at

a discounted rate compared to what was previously paid.

- Updates to the Parking Division webpage. Addition of after-hours phone, links to Passport, and a flyer for permit parking.
- Received Lot #4 countdown sensors and scheduled meeting for installation. These are the same sensors that fixed Lot #1.
- Brought Parking Ambassadors in to review de-escalation and importance of attentive driving after a complaint was received saying an ambassador was driving too quickly in a shopping center.
- Delivery of Council packets by Parking Ambassadors during this reporting period.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Police Department

Notable Notes:

The Newark Police Department is working with the Newark Branch of the NAACP on a “community discussion of policing and shared experiences.” Lieutenants from the various divisions of the police department will be attending the discussion on May 4th at 6:30 p.m. at the George Wilson Center.

As you will read below, our officers were very busy this past weekend responding to a shots fired incident, a male armed with an 18-inch knife who was yelling to officers that “they better have their guns out,” a pedestrian fatally struck by a vehicle, as well as many other calls. As always, Newark Officers responded calmly and professionally.

Patrol Division:

- On February 19th, 2022, at approximately 1233 hours, a male subject pulled up to the employee entrance of the Newark Police Department wearing a full ski mask covering his face. When officers approached his vehicle, they found the male in a highly agitated state yelling that the officers ‘better have their guns ready.’ Officers were able to de-escalate the situation and ordered the male out of the vehicle. He was immediately detained at which point officers located an 18-inch fixed blade knife which was concealed on the male beneath a coat. Warrants were obtained charging the male with Carrying a Concealed Deadly Weapon.

- On February 19th, 2022, at approximately 2028 hours, the Newark Police Department responded to the Christina Parkway in reference to a pedestrian being struck by a vehicle. Upon arrival, officers, as well as NCC paramedics and Aetna ambulance personnel, began lifesaving measures. The pedestrian was transported to the Christiana Emergency Room where he later passed away from his injuries. The driver of the striking vehicle remained on scene and was interviewed by responding officers. The investigation was turned over to the Newark Police Department Traffic Unit for further investigation.
- On February 20th, 2022, at approximately 2202 hours, the Newark Police Department responded to the area of Marrows Court Apartments for a report of shots fired. The responding officers contacted a male victim who said he had been shot at by unknown individuals. The victim stated he was walking on Witherspoon Lane when the suspects began shooting in his direction. The victim fled the area and was not injured. The suspects also fled the scene prior to the arrival of responding officers. The Newark Police Department Criminal Investigations Unit and Evidence Detection Unit responded to the scene to assume the investigation.

Administration Division:

- The application process for the position of Police Officer has opened and the NPD will accept applications on a continual basis. Information and access to the application can be found at: <https://cityofnewarkdeemployees.munisselfservice.com//EmploymentOpportunities/JobDetail.aspx?req=2022&sreq=19&form=POL&desc=POLICE%20OFFICER>.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Public Works and Water Resources Department

Notable Notes:

DelDOT Update:

DelDOT's contractor continues work within Phase 1 on Delaware Avenue, between Chapel Street and Tyre Avenue. The north leg of Tyre Avenue will be closed at the Delaware Avenue intersection beginning 7:00 a.m. on Saturday, February 26, 2022, until 5:00 a.m. on Monday, February 28, 2022, weather depending. Delaware Avenue will remain open during this period. DelDOT's contractor will be working on both water

and storm water improvements in this area. The work will require a temporary water service disruption, followed by a boil water advisory for customers in the immediate area. Notices were issued to customers on Wednesday, February 23rd informing them of the temporary water disruption. The water service disruption is scheduled for Sunday, starting at 11:00 p.m. and ending at 6:00 a.m. on Monday morning. The boil water advisory is a necessary precautionary measure and will be in effect immediately after service is restored. Affected residents will be notified when bacteria samples come back from the lab indicating the absence of bacterial contamination. This advisory is only for the notified addresses.

Staff, along with City Manager and Finance Director met with state administrators for the Infrastructure Investment and Jobs Act. Discussion revolved around the funding for water, sewer, and stormwater and how that funding would be made available to municipalities and other eligible parties. We expect significant increases to the State Revolving Fund, which has been the source of the majority of our 2018 Capital Referendum approved funding. Due to the large increase in funding to the state, there will be grants and loan forgiveness available through the program, and we are working to ensure most of the funding would be in the form of grants in order to eliminate the barriers to receiving the funding for much needed infrastructure upgrades.

Staff has read and is currently reviewing the requirements of a recently published draft of an Maximum Contaminant Level (MCL) for PFAS and PFOA, commonly known as 'forever chemicals'. We anticipate upgrades will be necessary to our groundwater treatment system at the South Well Field, and we hope to receive funding through the Infrastructure Act for these emerging contaminants. Planning for this additional treatment during our recent rehabilitation will streamline the process for bringing any necessary treatment online.

Staff held a pre-bid meeting for our next phase of water main replacement on Tuesday, February 22. This mandatory meeting was well attended by area contractors interested in bidding on the work. Bids are due in mid-March, and we expect to be under contract after Council approval later this spring.

Staff attended a Utility Summit, put on annually by DelDOT, to bring together all of the utilities operating in the state and how we can all work with DelDOT to maintain, upgrade, and protect our assets during road construction and maintenance.

Activity or Project:

Capital Project - Sanitary Sewer Study and Repairs

Description:

Staff met with our consultant to review the results of continued manhole and sewer pipe video inspections of our sanitary sewer infrastructure. The focus of this round of inspections is along the Bogy Run near UD's Laird Campus. The inspections yielded significant deficiencies which will need to be repaired. We expect to prepare a contract and complete these repairs in the fall of 2022.

Status:	In-Progress
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Expected Completion:	12-31-2022
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Execution Status:	On Track
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Activity or Project:**Description:**

Status:	
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

CITY OF NEWARK STAFF VACCINATION & COVID-19 CASES STATISTICS (updated as of 12:00 p.m. on February 24, 2022)

DEPT	VAXXED	BOOSTED*	TOTAL	% VAXXED	% BOOSTED*
ADMIN	20	12	20	100.00%	60.00%
ELECTRIC	19	5	20	95.00%	25.00%
FINANCE & IT	19	11	23	82.61%	47.83%
JUDIC & LEGIS	18	11	19	94.74%	57.89%
PARKS	83	37	88	94.32%	42.05%
PLAN, CODE, & PARKING	32	10	37	86.49%	27.03%
POLICE	70	19	88	79.55%	21.59%
PWWR	44	12	57	77.19%	21.05%
TOTAL	305	117	352	86.65%	33.24%

LABOR GROUP	VAXXED	BOOSTED*	TOTAL	% VAXXED	% BOOSTED*
AFSCME 1670	39	11	46	84.78%	23.91%
AFSCME 3919	19	6	24	79.17%	25.00%
CWA	91	44	105	86.67%	41.90%
FOP	48	11	64	75.00%	17.19%
MGMT	33	21	34	97.06%	61.76%
TEMP/SEAS/NON-UNION	75	24	79	94.94%	30.38%
TOTAL	305	117	352	86.65%	33.24%

WORK TYPE	VAXXED	BOOSTED*	TOTAL	% VAXXED	% BOOSTED*
OFFICE STAFF	178	84	193	92.23%	43.52%
FIELD STAFF	127	33	159	79.87%	20.75%
TOTAL	305	117	352	86.65%	33.24%

EMP. STATUS	VAXXED	BOOSTED*	TOTAL	% VAXXED	% BOOSTED*
FULL-TIME	200	82	239	83.68%	34.31%
PART-TIME	30	11	34	88.24%	32.35%
TEMP/SEAS/NON-UNION	75	24	79	94.94%	30.38%
TOTAL	305	117	352	86.65%	33.24%

*As reported so far; actual figures may be higher.

VACCINE TYPE	TOTAL (Regular)	TOTAL (Temp & seasonal)	%
MODERNA	165	30	63.93%
PFIZER	53	41	30.82%
JOHNSON & JOHNSON	12	4	5.25%
TOTAL	230	75	100.00%

Lists include all regular, temporary, and seasonal employees (City Council not included).

DEFINITIONS:

Vaccinated with boosted immunity: Any person who (1) received both shots of the Moderna or Pfizer vaccine within the last 6 months, (2) received the single shot of the Johnson & Johnson vaccine within the last 2 months, or (3) received their booster shot following initial vaccination and completed the two-week waiting period following the booster.

Vaccinated with limited immunity: Any person who received both shots of the Moderna or Pfizer vaccine over 6 months ago or received the single shot of the Johnson & Johnson vaccine over 2 months ago, and has not yet received their booster shot.

POSITIVE CASES	UNVAXXED - PD	UNVAXXED - Muni.	UNVAXXED - Temp./Seas./Non-Union	VAXXED - PD	VAXXED - Muni.	VAXXED - Temp./Seas./Non-Union	% UNVAXXED	# OF PRESUMPTIVE POS. CASES W/ NO TEST RESULT
3/1/20 - 12/10/2	6	11	0	--	--	--	100.00%	--
12/11/20 - 3/19/	8	7	1	--	--	--	100.00%	--
3/19/21 - 11/30/	6	8	1	3	3	4	60.00%	--
12/1/21 - Presen	11	12	0	22	34	8	26.44%	0
TOTAL	31	38	2	25	37	12	48.97%	0

*Vaccines not available to anyone
 **Vaccines available to first responders only
 ***Vaccines available to all City staff
 ****Omicron variant in circulation

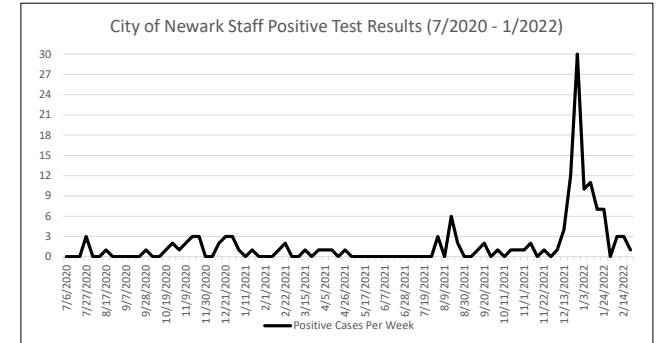
% OF CURRENT UNVAXXED STAFF W/ COVID CASE		# OF CONFIRMED BOOSTED CURRENT	8 employees
30 of 47 employees	63.83%		
% OF VAXXED STAFF W/ COVID CASE AFTER VACCINATION			
67 of 305 employees	21.97%		

DEPARTMENT	% OF CURRENT STAFF W/ POS. TEST RESULT
ADMINISTRATION	50.00%
ELECTRIC	40.00%
FINANCE & IT	39.13%
JUDIC & LEGIS	31.11%
PARKS	13.64%
PLAN, CODE, & PARKING	43.24%
POLICE	51.14%
PWWR	38.60%
TOTAL	35.51%

LABOR GROUPS	% OF CURRENT STAFF W/ POS. TEST RESULT
1670	45.65%
3919	37.50%
CWA	35.24%
FOP	53.13%
MGMT	32.35%
OTHER	16.46%
TOTAL	35.51%

December 2021 & January 2022 Data (Current Staff Data Only)			
	Total Cases	Total in Group	% of Total Group
Unvaxxed	21	47	44.68%
Vaxxed	57	305	18.69%
First Case	15	53	68
Second Case	6	3	9
Third Case	0	1	1

February 2022 Data			
	Total Cases	Total in Group	% of Total Group
Unvaxxed	2	47	4.26%
Vaxxed	5	305	1.64%
First Case	1	5	6
Second Case	1	0	1
Third Case	0	0	0



Digital Records Project New Documents Created – February 17-23

Name	# of Documents	# of Pages	Types
Sandy	0	0	Out of Office
Fred	17	186	Utility markouts; PWWR contracts
Ana (PT)	0	0	Modified Admin documents and court complaints, document merges and removals
Violet (PT)	15	38	Current Legislative Department documents
Total	32	224	

Monthly Year-Over-Year New Document Page Totals

Month	2021	2022	Change +/-
January	30,925	4,463	-26,462
February	26,037		
March	28,447		
April	29,039		
May	27,920		
June	40,008		
July	55,073		
August	34,755		
September	20,018		
October	14,521		
November	12,738		
December	14,998		
Totals	334,479		

NEWARK POLICE DEPARTMENT

WEEK 02/13/22-02/19/22

INVESTIGATIONS

CRIMINAL CHARGES

	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	0	1	0	0	2	1
Rape	1	1	0	1	0	0
Unlaw. Sexual Contact	0	1	0	0	0	0
Robbery	3	3	0	2	5	0
- Commercial Robberies	0	0	0	0	1	0
- Robberies with Known Suspects	2	0	0	2	0	0
- Attempted Robberies	0	1	0	0	1	0
- Other Robberies	1	2	0	0	3	0
Assault/Aggravated	1	2	1	2	9	1
Burglary	4	9	2	1	3	0
- Commercial Burglaries	0	1	0	0	0	0
- Residential Burglaries	3	6	1	1	3	0
- Other Burglaries	1	2	1	0	0	0
Theft	80	61	6	18	13	0
Theft/Auto	13	8	1	1	1	1
Arson	0	0	0	0	0	0
All Other	2	3	1	7	7	0
TOTAL PART I	104	89	11	32	40	3
<u>PART II OFFENSES</u>						
Other Assaults	30	24	6	4	16	8
Rec. Stolen Property	0	0	0	4	0	0
Criminal Mischief	22	23	5	1	11	1
Weapons	0	3	1	0	24	0
Other Sex Offenses	0	2	1	0	0	0
Alcohol	5	11	5	4	20	11
Drugs	14	16	2	15	16	4
Noise/Disorderly Premise	48	40	10	29	11	3
Ordinance Violation	10	0	0	2	0	0
Disorderly Conduct	39	45	3	16	6	1
Trespass	44	38	5	15	4	1
All Other	50	90	16	34	22	6
TOTAL PART II	262	292	54	124	130	35
<u>MISCELLANEOUS:</u>						
Alarm	48	102	27	0	0	0
Animal Control	57	39	3	2	0	0
Recovered Property	16	17	1	0	0	0
Service	4558	4129	640	0	0	0
Suspicious Per/Veh	60	46	2	0	0	0
TOTAL MISC.	4739	4333	673	2	0	0

	THIS WEEK <u>2021</u>	2021 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2022 TO <u>DATE</u>
TOTAL CALLS	813	5,618	856	5,214



**Newark Police Department
Weekly Traffic Report**



02/13/22-02/19/22

TRAFFIC SUMMONSES	2021 YTD	2022 YTD	THIS WEEK 2021	THIS WEEK 2022
Moving/Non-Moving	1393	1692	165	293
DUI	16	19	1	4
TOTAL	1409	1711	166	297

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	0	1	0	1
Personal Injury	16	20	4	4
Property Damage (Reportable)	117	116	24	22
*Hit & Run	29	22	7	0
*Private Property	26	28	2	5
TOTAL	133	137	28	27

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.