

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

City Manager:

Staff and I met with DelDOT representatives at the New London/West Main Railroad crossing to discuss short- and long-term projects to help deter cars from driving onto the tracks. DelDOT will be mobilizing their signage and striping crew to refresh pavement markings and signage in the area within the next two weeks. City crews are also performing a review of the lighting in the area and making any necessary upgrades. We continue to work with DelDOT on longer term solutions such as additional gates and grading to improve safety of the crossing. Director Filasky and I participated in an interview with a reporter from The UD Review and provided commentary to The Newark Post on the work planned for the crossing as well.

I spent considerable time this week on DEMEC related items, Specifically, I attended a special board meeting on Tuesday and a full-day governance training session on Thursday. I also spent time preparing HR policy documents to assist with the development of similar policies at DEMEC. Throughout the week I spent time dealing with an ongoing issue with a Main Street restaurant. On Wednesday, I attended Bike to School Day at Downes Elementary School and later a business roundtable hosted by TNP.

The remainder of the week was spent on general administrative tasks and personnel items.

Human Resources:

HR Administrator Marta Pacheco:

- Received and processed several employee injuries with PMA.
- Sent out interview confirmation emails and interview packet to panel members for the Part-Time Parking Ambassador interviews scheduled for Thursday, May 5, 2022.
- Updated hourly rates for summer camp staff as approved by Council via a budget amendment and distributed updated personnel manual to staff.
- Received several retiree health insurance reimbursement requests which were processed by Denyce Bradshaw.
- Prepared oral interview scoresheets for police promotional interviews which will begin on Thursday, May 5 and end on Tuesday, May 10.
- Processed retiree health insurance invoices for May.
- Received and prepared CDL random drug and alcohol test letters for May.
- Distributed interview packet to panel members for the Maintenance I in Parks & Recreation. Interviews will take place on Friday, May 6 and on Monday, May 9.
- Received, prepared, and distributed noise waiver request for night work on Cleveland Avenue starting on May 8 and continuing through May 22.
- Meet with police personnel to review new testing process for entry-level police officer moving forward.
- Our new Recreation Supervisor has cleared their background check and can start employment with the city on Monday, May 16.
- Contacted and scheduled interviews for the Part-Time Bailiff. Interviews will be held on Tuesday, May 10.

The HR Division continues to stay busy with recruitment efforts for both internal and external postings. The HR team assisted the Newark Police Department on Saturday, April 30 with the promotional testing process for Master Corporal and Sergeant. Ms. Bradshaw and Ms. Hardin proctored the test to roughly 16 employees. Each rank had its own test for Master Corporal in the morning and Sergeant in the afternoon. The tests have

been sent to IACP (International Association of Chiefs of Police) for grading. The test scores will be sent back to the City in the coming week. The next step in the process is the oral board interviews for all of the candidates. Ms. Bradshaw will represent HR on the interview panel. After the oral board interviews are completed, the next step in the process will be the Chief's interview and assessment.

As a voting member on behalf of the City of Newark, Ms. Hardin participated in a Zoom presentation of DVHT's (City health insurance provider) new bylaws and trust agreement. Their Governance Committee and Executive Committee performed an in-depth and substantive review of the Trusts' governance over the past 16 months. These discussions resulted in amended and restated Bylaws and Trust Agreements for the health trust which were distributed to Trustees on April 18, 2022 for review along with a summary memo. A Governance Committee Open House was held at the Delaware Valley Trusts office in Horsham, PA and simulcast on Zoom to provide an opportunity for Trustees to ask questions and seek clarification on proposed changes prior to a ballot vote which took place on May 4.

On Thursday, May 5, Ms. Hardin participated in interviews for Part-Time Parking Ambassador with parking management team. Ms. Hardin spent most of the week catching up on answering emails and working on personnel and labor relations matters as well as working ahead on items coming up next week. Ms. Hardin will be out of the office for vacation May 6, 9 and 10.

Purchasing/Facilities Maintenance:

Chief Purchasing & Personnel Officer:

CPPO Jeff Martindale focused the majority of his time this week on managing additional staff COVID cases. While we anticipated a very high case rate going into this week given the volume we experienced last week, thankfully the cases have been minimal compared to the December/January boom. This may be due to a larger number of mild cases that are not identifiable or additional immunity protections in place from boosters or recent COVID infections. Only one employee so far has tested positive during this spike who also tested positive during the first Omicron wave.

The case numbers this week, as of 10:00 a.m. Thursday, are at the same level as our peak week during the Delta spike, but this is still a trend in the right direction compared to last week. Overall, at the time of submitting this report, there have been 171 confirmed positive cases among staff since the start of the pandemic (108 of which (63%) are since December 1, 2021).

In terms of case breakdown, 68.09% of our unvaccinated staff have tested positive at least once, 28.43% of our vaccinated staff have tested positive at least once, and 14.40% of our boosted staff have tested positive (this group is also included in the percentage for the vaccinated group). In other words, our unvaccinated staff tested positive at a rate of 2.39 to 1, but the rate of breakthrough cases for vaccinated staff now far exceed any cases among unvaccinated staff. Our breakdown of the last six months is as follows:

- December '21 and January '22: 75 cases among current staff
- February and March: 11 cases
- April and May: 22 cases

See attached COVID stats for additional information.

Purchasing:

Ms. Trykowski processed 101 invoices and 24 purchase orders for the week ending 4/29. So far this week, she has processed 4 purchase orders and anticipates processing 100 invoices by the end of the week.

There's still approximately one week left to bid on the multiple items the City has for bid on www.Municibid.com, be sure to check it out!

Facilities Maintenance:

The FM team completed the following this week:

- Replaced cooling tower pump assembly.
- Replaced 7 toilet seats in PD building.
- Replaced bulbs in 2nd floor ladies room PD.
- Installed three air fresheners in PD.
- Repaired toilet in the yard.
- Hung white board in Devan's office.
- Repaired two locks at the GW center.
- Continued cleaning up shop.
- Met with a contractor regarding the demolition work to start at the City Hall atrium on June 6, 2022.
- Completed normal cleaning and disinfecting duties.

Communications:

Chief Communications Officer:

- Assisting AHHL and PAL with beer garden fundraisers; met with NCCL teacher and students to organize additional fundraising event for the AHHL capital campaign.
- Working with DelDOT and Parks Department to reschedule ribbon cutting for the Charles Emerson bridge.
- Participated in TNP roundtable discussion
- Assisting the CAC with their anti-idling outreach campaign; working with Parking/PD on outreach and enforcement options.
- Finalizing details for the ribbon cutting event for the reservoir solar project. Invite was sent, working on advisory, program, list of speakers.
- Various tasks related to UDon't Need It? and COVID-19 employee-related matters.

Communications Assistant:

- Answer and direct all incoming calls to correct departments.
- Log Miss Utility tickets for Electric and PW&WR Departments.
- Completing bank runs and COVID test drop-offs when needed.
- Managing Wellness Committee activities including the Healthy Weight Challenge and new walking challenge.
- Planning Family Promise Mother's Day raffle fundraiser.
- Edit copy from various departments.
- Adding/changing InformMe customer information.
- Create and share content on Facebook and NextDoor.

Web Content and Graphic Design:

- Public meeting notices have been posted on InformMe.
- RequestTracker tickets were forwarded to the appropriate department.
- Updated the UDon't Need It (UDNI) schedule graphics and website; closed for Biden's appearance at commencement.
- Updated the Rain Barrel Grant webpage, which ended May 4th.
- Prepared two bio sheets for HR interviews.
- Designed the invitation to the Ribbon Cutting at the Newark Reservoir for the Newark Solar Phase 2.
- The City Personnel Manual has been updated on the City website.
- The City Newsletter has been posted to the City website, which can be found at newarkde.gov/newsletter.
- Signs were created for the closure of Alderman's Court.
- The tax assessment listing for 2022-2023 has been updated on the city website.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Alderman's Court

Notable Notes:

Alderman's Court held five court sessions from 4/21/22 - 5/4/22. These sessions included arraignments, trials, capias returns, video hearings, and code violations. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals in person.

Terri participated in a virtual manager's meeting on 4/21/22.

The bailiffs successfully completed their first firearms requalification for the year on 4/30/22.

Alderman's Court closed to the public on 5/2/22 and 5/3/22 due to staffing issues. The court reopened on 5/4/22.

The court processed 37 PBJ's for traffic offenses and 13 Plea by Mails for criminal offenses.

Activity or Project:

Payments and Court Sessions

Description:

From 4/21/22 - 5/4/22 Alderman's Court collected a total of 762 parking payments of which 728 were paid online and 34 were paid at court. The court also collected criminal/traffic payments of which 271 were paid online and 44 were paid at court for a total of 315 criminal/traffic payments.

Alderman's Court handled 52 arraignments, 72 trials, 19 capias returns, 3 video hearings and 4 code violations from 4/21/22 - 5/4/22.

Status:	Completed
Expected Completion:	05-04-2022
Execution Status:	Completed

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office on April 29 and May 3 for City business.

Danielle worked on FOIA-related items the past week. The following actions were taken on FOIA requests:

- FOIA: (Closed 3)
 - o Provided a response and closed an April 20th FOIA request for sanitary sewer plans and depth of sewer/manholes 02620 and 01540 from Hillcrest Associates, Inc.
 - o Provided a response and closed an April 28th FOIA request for 1900 Southway Drive outside of City limits from Jovianne Roye
 - o Circulated to staff an April 29th FOIA request for open code violations between January 2022 to present from Harry Bloodsworth
 - o Circulated to staff a May 3rd FOIA request for electric bills associated with all City owned buildings between March 2022 to April 2022 from Matt Brophrey
 - o Provided an audio file and closed a May 3rd FOIA request of a 911 call made in June (request from a Deputy Attorney General)

Danielle and Nichol researched for City staff Rittenhouse Park/Silverbrook Subdivision Agreement.

Sahar completed the following tasks during the previous week.

- Destruction notices for older records from storage.
- Worked on older records to be scanned and archived.
- Destruction notices for Electric Department (utility tickets).
- Completed sexual harassment training.
- Destruction notices for Planning Department.
- Sent completed Destruction Notices to State Archives for approval.
- Completed a portion of Tyler Content Management Training (ongoing).

Regarding minutes, staff time was spent on the April 25 Council minutes, April 12th Conservation Advisory Commission (Nichol drafting and editing and Tara proofing). Additionally, Nichol drafted two proclamations with Tara proofing.

Nichol posted the Board of Adjustment cancellation notice and processed the approval Board of Adjustment letter for 34/36 Corbit Street and posted several agendas.

Nichol posted the Conservation Advisory Commission agenda and meeting materials; and then cancelled the Conservation Advisory Commission meeting due to lack of quorum.

Nichol discussed vacancies on the Conservation Advisory Commission with commission member Sheila Smith.

Nichol drafted and sent legal ads for the 5/9 Council agenda, the tax notice, The Grove Special Use Permit and The Grove Major Subdivision Amendment.

Tara and Nichol conducted interviews with HR for the open Administrative Professional I position.

Tara continued coordinating with Jim Smith in Finance on the Tax Assessment agenda/ad.

Tara submitted her paperwork for the CMC designation.

Tara compiled the weekly report for the Legislative Department and Records Division.

Tara continued drafting the upcoming agendas for May Council meetings.

Tara processed the Council meeting followup for the April 25th Council meeting.

Tara continued to spend time training Nichol Scheld in her new role of Deputy City Secretary.

Staff continued to work with the Newark Post (Chesapeake Publications) to ensure that advertising deadlines are met and proofs are acceptable prior to publication with legal advertisements.

Tara attended the staff meeting on April 29th.

Tara worked with the law firm of Tarabicos Grasso to finalize details for their May 23 presentation.

Tara spent time to continue to modify the software for her new role and change of office space with additional time coordinating with IT to change over some internal processes in her new role from Renee from an IT software perspective.

Tara approved various permit reviews and invoices on MUNIS.

Tara worked with IT to continue tweaking the software and hardware for hybrid Council Chamber meetings.

Tara met with Councilwoman Creecy to discuss several items.

Tara proofed the May calendar.

Tara worked with Parks and Recreation on Memorial Day parade details and letter from Mayor Markham.

Tara updated various areas on the City's website.

Tara processed the April 2022 legal bill for Attorney's Bilodeau and O'Neill.

Danielle fulfilled 27 discovery requests for upcoming Court cases. 247 discovery requests have been filled in 2022. There are 43 outstanding discovery requests still in the queue. Danielle processed 24 cases for the May 12, 2022 court docket and started processing 22 cases for the May 19, 2022 court calendar.

Violet processed 9 new lien certificate requests that were sent to Finance for processing. 13 lien certificates were completed and sent to the requestor. 192 certificates have been processed for 2022. Violet spent time reconciling and scanning lien certificates.

Activity or Project:

Digital Records

Description:

Status:	In-Progress
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Expected Completion:	
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Execution Status:	On Track
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Activity or Project:

Council Chamber Hybrid

Description:

Status:	In-Progress
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Expected Completion:	
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Execution Status:	On Track
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Activity or Project:

Description:**Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Electric Department

Notable Notes:

The line crews worked at night to move conflicting wires at Orchard and Delaware for a new traffic signal. The line crews and engineering switched out a 34kV circuit after an insulator on the breaker was found broken. A new insulator will be installed shortly. The line crews were evaluated by Tennessee Valley Public Power Association (TVPPA) trainers for DEMEC's lineman training school being developed. The line crews also scouted and started preparing for the next phase at The Grove.

The electricians continued with the infrared scan of the circuits, worked at Academy and Main fixing the outlets and a panel, and scouted out how to get circuits to the atrium at City Hall for a metal detector and an x-ray machine.

Engineering had meetings with contractors and engineering firms on the testing and validation needed to meet the NERC requirements for PJM registration as an underfrequency load shedding distribution provider. Engineering also compiled UD's April loads for billing.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Finance Department

Notable Notes:

Due to a paper shortage, we will not be including return envelopes in the monthly utility invoices until our order arrives. It's expected that the envelopes will be back in stock by the middle of May. We encourage all customers to opt for e-bills through Customer Connect via <https://payments.newarkde.gov/>.

Payments and Utility Billing Group has been working with our customers helping them get their account balances up to date. If you need assistance, please reach out to PUB at 302-366-7000, option 2, to explore your options. We ask that you do not wait until your account falls into arrears, as the City has access to many programs which can provide aid to our residents.

Do you need assistance in paying the balance on your water and sewer bill? If so, please reach out to the State's Low Income Household Assistance Program (LIHWAP). Please complete the application to this program and let our staff in Payments and Utility Billing (PUB) know that you have applied for assistance. Here is the link to the application: <https://www.dhss.delaware.gov/dhss/dph/hsp/files/LIHWAPApplication.pdf>.

2023 Annual Budget: Staff is working on the timeline for the 2023 budget process. The timeline should mirror last year's process, with internal hearings taking place the week of July 11th, with departmental hearings with Council taking place beginning in August.

Director Del Grande attended a DEMEC Board of Directors meeting on May 3rd.

Director Del Grande attended a Best Practices in Public Power Governance seminar at DEMEC on May 5th.

2021 Financial Audit: Staff is working with the auditors from CliftonLarsenAllen as audit work is reaching its final stages of completion. Expected completion date is mid-June.

We are actively recruiting for the position of Payments and Utility Billing Manager. This position reports directly to the finance director and manages the City's Payments and Utility Billing group. Applicants can apply for this position via this link: https://newarkde.gov/DocumentCenter/View/16012/22-42-PUB-Mgr-Ad_Job-Description.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Information Technology Department

Notable Notes:

Applications Team:

Open Support Tickets from Previous Week - 60

Open Project Tickets from Previous Week - 16

Open Tickets with Vendor R&D from Previous Week - 18

Tickets Opened in the Last Week - 40

Tickets Closed in the Last Week - 40

Remaining Open Support Tickets - 59

Remaining Open Project Tickets - 16

Remaining Tickets with Vendor R&D - 19

Application Administrator processed billing and associated functions for Billing Technician 5/2-5/6.

1. Created multiple accounts for new employees in Tyler ERP.
2. Assisted purchasing staff with VSS login and permissions.
3. Updated ReadyForms AP Check template to read void 180 days vs 90.
4. Performed Central Property update in Tyler ERP.
5. Assisted PUB with web payment discrepancy.
6. Imported multiple meter marriage files for Water Division.
7. Configured and enabled GL Archive automation process in Harris for Accounting staff.
8. Created knowledgebase document for registering with Tyler Community.
9. Upgraded and tested Tyler Readyforms in TEST environment.
10. Teams call with Harris PM to discuss server migration and silverblaze projects on 4/29.
11. Meeting with Accounting and PUB team to discuss new LIWAP program on 5/3.
12. Worked on and resolved support tickets for end users.
13. Created reports for users as requested.

Pending:

1. POS Cashiering for Welcome Center is on hold, waiting for vendor fix.
2. VSS registration guide on hold, will need to script a change to vendor contact types.
3. Testing EMV devices, working with vendor to resolve newly found issues.
4. Accounting testing Payment Manager functionality within Munis ERP.

Infrastructure Team:

Open Support Tickets from Previous Week - 131

Open Project Tickets from Previous Week - 41

Tickets Opened in the Last Week - 132

Tickets Closed in the Last Week - 115

Remaining Open Support Tickets - 143

Remaining Open Project Tickets - 46

1. Continuing work to stabilize the mesh network.
2. Updated wireless access points.
3. Reviewed and remediated firewall vulnerabilities.
4. Replaced the Comcast modem and firewall at SWF.
5. Met with Advantec, waiting for quotes.
6. Moved additional equipment into new storage space.

7. Received the Polycom license code for the second Council Chamber camera, scheduling the installation.
8. Workstation patching and maintenance.
9. Server patching and vulnerability remediation.
10. Worked on and resolved support tickets for end users.
11. Actively responded to and resolved Secureworks alerts. Received

Activity or Project:

Automation Platform (Applications Team)

Description:

Planning & Scoping: 9/13/21 - 10/29/21 (COMPLETED)

- Northstar internal kick-off meeting: 9/27 - 10/1
- Northstar & Newark project kick-off meeting: 10/26

Project Oversight: 10/1/21 - 1/31/22

- Northstar & Newark internal/external weekly status meetings

Process Design: 10/18/21 - 11/12/21 (COMPLETED)

- Northstar will perform pre-install tasks and VPN access check: 10/18-10/29
- Northstar & Newark external meeting to complete the required AP checklist: 10/27
- Northstar internal meeting to review AP checklist: 10/25 - 10/29
- Northstar to install AP core suite: 11/1 - 11/12

Development: 11/8/21 - 11/19/21 (COMPLETED)

- Northstar to configure/validate AP suite: 11/8 - 11/19

Test: 11/15/21 - 12/3/21 (IN PROGRESS)

- Northstar & Newark to hold AP configuration training session and UAT hand-off: 11/15 - 11/24
- Northstar to provide UAT support: 11/25 - 12/3
- Newark to perform UAT final remediation: 12/6 - 12/10

Operate: 12/13/21 - 12/24/21 (IN PROGRESS)

- Northstar to deploy AP suite: 12/13 - 12/17
- Northstar to provide post go-live support: 12/13 - 12/24
- Northstar internal meeting to discuss project closure: 12/20 - 12/24
- Transition to support: 1/31/22

Promoted 11 of 16 workflows to production, waiting on vendor for 4 of the remaining 5 workflows.

Status:	In-Progress
Expected Completion:	01-31-2022
Execution Status:	Behind Schedule

Activity or Project:

Data Center Upgrade (Infrastructure)

Description:

Equipment tracking:

- 2 Racks - Received
- 4 PDUs - Received
- 3 VxRails - Received
- CyberVault R750s - Received

Pending shipment with expected delivery dates:

DD6900s - May 02, 2022
R450s - April 18, 2022
DP4400s - June 15, 2022
N2200s – December 28, 2022
S5232s – August 10, 2022
S5224s – September 12, 2022
S3048s – July 20, 2022
S4128s – July 20, 2022

Status:	Started
Expected Completion:	12-31-2022
Execution Status:	On Track

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report**Department:**

Parks and Recreation Department

Notable Notes:

Director: Finalizing wayfinding sign designs for the James Hall Trail; reviewed several subdivision landscape plans for upcoming projects; worked on the Outdoor Recreation Parks and Trails Grant application; worked on the contract for Handloff Park basketball court resurfacing; completed the tree giveaway for those residents who signed up for the program, the event was a success. We will coordinate another tree giveaway in the spring with additional support from the Conservation Advisory Committee; met with Paula, Tyler and representative from Newark Charter to discuss possible field use for the fall for their sports teams; met with Paula about upcoming events and programs; conducted Parks Maintenance meeting to discuss upcoming work orders and projects throughout the parks; met with DelDOT about installing additional plantings along the Curtis Mill Park trail area leading up to the Charles Emerson Bridge; met with the Parks staff to discuss City happenings and upcoming initiatives for the Parks and Recreation Department; met with Tom Z. about his daily scheduled maintenance and other items in anticipation of his retirement on May 18.

Deputy Director: Continue to work with Felicia on assigning summer camp volunteers and getting confirmation letters sent out; sent confirmation to volunteers working the tree giveaway; finalized changes for the summer activity guide with Shelby and worked with her to make it live on the website, in the online registration program and sending out an Eblast; met with Joe, Tyler and representative from Newark Charter to discuss possible field use for the fall for their sports teams; sat on the panel for the Junior Achievement of Delaware as part of the Bring Your Child to Work day; coordinated with UD art instructor to fire pottery pieces from our current pottery classes, postponed last Bring Your Parent to pottery class until pieces get fired; ordered new kiln for the Wilson Center; ordered dance costumes for the dance recital and set up photographer for the event; sent information to the Galman Group regarding upcoming events, sponsorship and vendor opportunities, etc. after meeting was held with them; worked with GWC attendants on changes to the Wilson Center schedule due to program changes and placing warnings on cars that are parking there during the day that are not using the park; worked with Marta to update the hourly pay rate scale in the personnel manual; received updated CDBG paperwork from Mike Fortner and worked with Shelby and Sharon to create a flyer for Camp REAL registration; reached out to the Dover AFB Honor Guard to coordinate participation in the Memorial Day Parade, attended committee meeting; sent out bid request for

summer pool supplies; continuing to work on lifeguard recruitment, still pursuing additional leads; sent out employment contracts and paperwork to Camp GWC staff, contractors and lifeguards; worked with Kathy to cancel a fitness class and inform participants of new make-up dates; informed recreation staff and George Wilson Center attendants of the new George Wilson Center Coordinator who has accepted the position, Bill Johnson, and his start date; sent bike camp registration information to the Newark Bike Project for registration to begin; sent PSA's for Memorial Day Parade and Spring Concert Series to Sharon to update for this year; worked with Shelby to create posters for Main Street businesses for upcoming events and adding banners to the website; completed May program PSA's and worked with Shelby to send out; got information from Tyler regarding the summer bus bids for field trips and started working on it; continued to work on finalizing field trips for Camp GWC; continued to review applicants for summer jobs and pass along to recreation staff; continued to process background checks for new employees; processed special event application received and continued to work with various departments regarding additional applications requested for upcoming events and processing permits; continued to process financial assistance paperwork; continued to work with Cameron and Stew regarding the mission group volunteers; worked with Shelby on weekly Eblast.

Recreation Supervisor of Athletics: Began taking registration for before and after school care for 2022-2023, many openings remain, completed the staff schedule for May, parents' newsletters for May were sent, continued submitting staff items to complete license renewal application at Downes, a couple items remain, the new gaga pits we had installed at both Downes and West Park were a big hit during the first week of use; I was able to add another team to Adult Volleyball on Mondays and our Adult softball league, completed new schedules; continues recruiting and held interviews for Rittenhouse summer camp staff positions.

Recreation Supervisor of Community Events: Prepared for and held Memorial Day Parade Committee meeting, sent emails to several organizations that had not registered for the Memorial Day Parade that typically register; updating calendar with summer programs; sent contracts and vendor forms to spring concert performers, completed purchase orders for the performers; sent employment paperwork to new summer staff for completion.

Recreation Specialist: Interviewed Summer Camp volunteer, started working on assigning Summer Camp volunteers to Camp GWC, Rittenhouse and Safe Kids; covered Stay Fit and set up for a rental with Tyler on 4/26; plugging away on the volunteer spreadsheet; attended the Arbor Day planting at West Park Elementary with two parks staff (Ron & Cam) to show kindergarten students how to plant a tree on 4/29. Volunteer Hours: 5 volunteers worked a total of 15.75 hours for the Tree Giveaway on Saturday, 4/30; 1 volunteer for Adopt-A-Park at Kells Park worked a total of 1 hour cleaning fallen branches and trash on Saturday, 4/30; 2 missionaries volunteered a total of 5.5 hours at Redd Park.

Parks Superintendent: Inspected four (4) horticulture areas and developed work lists as needed, reviewed plantings at one site for release of 2-year surety bond funds, reviewed landscape installations at The Grove on plantings already installed to this point in time, met/talked with three (3) residents concerning tree issues, put up reforestation grant funding signs at the areas that were planted last Saturday for public information, along with Parks Director met with representative of engineering firm doing work for DelDOT on Christina Parkway concerning tree issues and stream bank stabilization, along with Parks Director and several park staff members reviewed possible tree planting sites near the NW side of the Emerson Bridge, got two (2) police reports from vandalism events at Kells and Hillside Parks, assisted in coordinating Tree Give Away event with Recreation Division and Parks Director, coordinated Arbor Day tree planting at West Park School with horticulture staff and school principal and along with Parks Director reviewed four (4) additional proposed development planting plans.

Parks Supervisor: Assigned field staff daily and assisted as needed, picked up new zero turn mowing unit from vendor and instructed staff on its operation, continued following up with vendor on delivery of new Kubota mowing unit, continued coordinating new park sign installation throughout park system and continued coordinating with Recreation Division on upcoming events.

Parks/Horticulture: Staff continued mowing and bed maintenance operations, did interior bed maintenance at City Hall, coordinated scavenger hunt on Bring Your Child To Work Day as well as manning the popcorn machine for the event, planted trees/shrubs in Karpinski Park as part of the Reforestation event, dragged/scarified/lined all ballfields for league play and dragged/scarified all other fields, lined soccer field for league play, did trash removal throughout park system, installed horseshoe pits in Dickey Park, continued on new park sign installation throughout park system, assisted with Tree Give Away event, did equipment maintenance on Jacobsen mowing unit, started removal of George Reed Park, constructed and installed planter boxes at Preston's Playground for planting by local Girl Scout Troop, delivered grill to meeting room at city yard for Bring Your Child To Work Day and placed back into storage, repaired ruts at Fairfield Crest Trail connector, replaced one (1) trash can at Folk Park and blew up/removed Sweet Gum seed balls from Hillside Park as needed; volunteers assisted horticulture staff with reforestation plantings at Karpinski Park; Public Works dug out/framed/poured for bike pad at Preston's Playground.

Activity or Project:

Newark Spring Concert Series

Description:

Newark Spring Concert Series begins Thursday, May 12 and run every Thursday through June 16 from 7:00 – 8:00 p.m. on the Academy Building Lawn on the corner of Academy and Main Street. The performers include May 12 – Howard Valentine and the Prophets of Love, May 19 – Katelyn Christine, May 26 – Cole Younger Band, June 2 – Meeta, June 9 – The June Bugs, and June 16 – John Hadfield.

Status:	Not Started
Expected Completion:	06-16-2022
Execution Status:	On Track

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report**Department:**

Planning and Development Department

Notable Notes:

Planning Director's Report

Projects

*Charrette and development of revisions to the BB and RA zoning district. Reviewed and commented on draft Charrette report and main proposed tenants of the BB and RA zoning code to Council where the Council meeting will be May 23. Recordings of the Charrette meetings and related information can be found at: Newark Charrette: Planning our downtown, together | Newark, DE - Official Website (newarkde.gov).

*Reviewed and commented on Planning and Development Department Council priorities workplan composed by Deputy Director Bensley in anticipation of presentation to Council on May 9, 2022. Reviewed and responded to Council inquiry regarding this workplan.

*Nuisance Property ordinance and revision to the Property Maintenance Code. The team is making progress and is looking to convene a meeting with representatives from the Police and Public Works to discuss the main tenets of the nuisance property ordinance.

*Downtown Parking Strategy project. I completed collating and organizing the Council comments on the Downtown Parking Strategy in order to put together an implementation workplan to present to Council in the July timeframe. The internal meeting to discuss was rescheduled from Thursday, April 28, 2022 to May 4, 2022.

Meetings

*Participated in the Director's meeting with Deputy Director Bensley, Code Enforcement Manager Petersen and Parking Manager Howard on April 29.

*Met with Parks and Recreation Director Spadafino and Public Works and Water Resources Director Filasky to discuss some issues related to the Rail Yard project.

*Prepared for and attended the May 3, 2022 Planning Commission meeting <https://newarkde.gov/ArchiveCenter/ViewFile/Item/7296> where the 10/16 Benny Street major subdivision, Comprehensive Plan V amendment, and rezoning from RD to RM was presented. The Planning Commission recommended approval 5-0. Also discussed was a report and staff presentation and Planning Commission discussion on the Accessory Dwelling Unit Ordinance. Preparation included reviewing the Planning and Development staff reports, the applicant's presentation and preparing a Director's report on the 10/16 Benny Street project and the Accessory Dwelling Unit staff report, preparing a Director's report, and responding to Planning Commission questions on the Planning Commission packet.

*Participated with Deputy Director Bensley in an Economic Development Roundtable meeting with The Newark Partnership on May 4.

*Participated in a meeting with Deputy Director Bensley, Planner Fortner, Parking Manager Howard and Parking Supervisor Mulvanity on May 4 to discuss the next steps in creating a workplan for the Downtown Parking Strategy implementation, which will be presented at a future Council meeting.

Items of interest

*Continued to work on staff and personnel related issues as well as administrative tasks.

*Worked with Code Enforcement Manager Stephanie Petersen and the property maintenance team who is tasked to work on the nuisance property ordinance on proposed language to prohibit inflatable swimming pools in the front yard.

*Additionally, Deputy Director Bensley finalized the Planning and Development Department Council priorities workplan to be presented at the May 9 Council meeting and completed review of the major subdivision plan amendment and special use permit request for The Grove scheduled for the May 23 Council meeting and the Comprehensive Plan V 2.0 review memo for the June 14 Conservation Advisory Commission meeting (delayed from May 10 due to lack of a quorum). Additionally, she worked on follow up from the May 3 Planning Commission meeting; coordinated with various departments on the status of development projects for upcoming Planning Commission and Council meetings; researched several items for Council members, constituents and staff; and worked with Legislative Department staff regarding training and transition out of her former position.

Meetings (Attended by Planning, Code Enforcement, and Parking)

*Land Use team meetings on April 28, May 2 and May 4.

*On April 30, the Property Maintenance Inspectors met to review the changes of the IPMC Chapter 17 codes.

*Parking Division weekly meeting on May 2. Discussion on weekend happenings, action items for upcoming week, and uniform policy.

*Meeting for internal preparation and to go over questions for Part-Time Parking Ambassador interviews on May 4.

*Code Enforcement Officer Justin Murray had a court case on May 4, for a first-time offender on a trash

citation. Fine was removed.

*Lead Code Enforcement Officer Tim Poole attended the UD McKinley Drake access meeting and the design meeting for future fit out at Fintech building.

Land Use

*Deed Transfer Affidavits: 7

*Building Permit Reviews: 9

*532 Old Barksdale Road – Planner Fruehstorfer continued putting together the Subdivision Advisory Committee letter for the proposed five-story 54-unit apartment building.

*25 North Chapel Street – Planner Fruehstorfer reviewed the plans for a revised submission of the major subdivision which includes a four-story apartment building with 21 two-bedroom units and parking on the ground floor and began the Subdivision Advisory Committee letter.

*30 South Chapel Street – Planner Fruehstorfer put together the Subdivision Advisory Committee letter for the proposed seven-story 65-unit apartment building.

Code Enforcement

Projects

*Newark Charter School – Jr. High Building – final inspections and sitework progressing. Tim Poole met with the contractor regarding the certificate of occupancy submission requirements. Common building close out documents reviewed and awaiting resubmission.

*Newark Senior Living – Site work progressing throughout site, landscape materials delivered. The dumpster and generator enclosures are in progress. Interior work progressing.

*UD Drake Hall Addition – Heating and chilled water piping work in progress. Partial inspections have been completed.

*Fintech – Star Campus – Hoping to obtain a TCC (temporary certificate of completion) for two tenant spaces.

*The Grove Phase G – Ceiling close in and insulation completed in building 1 in the main amenity spaces.

*Green Mansion is setting steel in the back part of the building where the apartments are located.

*118 & 130 New London Road – Project is complete.

*34 & 36 Corbit Street – The demolition and new construction permits are close to being issued.

Property Maintenance

*Complaints: 31

*Violations: 14

*Citations: 17

*Inspections: 47

Items of Interest Code Enforcement and Property Maintenance

Certificate of Completion & Occupancy Issued:

*Certificate of Completion: 103 North Country Club Drive– replace sunroom.

*Property Maintenance assisted police in verifying tenants at multiple properties.

*Grass citations have started for the new season with the new code.

Parking

Statistics

*Residential Permits Distributed: 14

*Municipal Lot Permits Distributed: 5

*Citations Issued: 816

*Online Appeals Answered: 42

Projects

*Continued digitization of old RPP records and this will be a long-term project as there are years' worth of inherited residential records to be put in City SharePoint.

*Collection of Parking Division rate and occupancy data for review when discussing Newark Downtown

Parking Study comments.

Items of Interest

*Continued handling online and in-person parking appeals. Currently under three business days response time on appeals unless waiting on customer response. See above figures.

*Preparation for Memorial Day Parade. Goal is to have complimentary parking on that day as Sundays are already partially complimentary and the parade will increase the time needed for complimentary parking.

*Started regular mowing and brush removal schedule for Maintenance team.

*Delivery of Council packets by Parking Ambassadors.

*Computer that went down last week has been taken back to I.T. to be reimaged. Apparent GPU issue that caused system to crash.

*Work with Human Resources regarding preparation of questions and scheduling for Part-Time Parking Ambassador interviews.

*Reserved parking on a majority of Kent Way on Thursday, April 28th for a Biden Institute event that was pre-purchased by University of Delaware. Also reserved a space on Academy Street for a quick HIV/AIDS testing van.

*Maintenance work on three T2 kiosks that are having issues with individual components. Each kiosk works for customers and accepts payments but have individual issues preventing some default functions from working.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Police Department

Notable Notes:

On May 4th, Chief Tiernan and the police command staff attended a public forum sponsored by the NAACP. Members of the police department outlined the duties and functions of the various units NPD has and answered any questions attendees had. The Newark Police Department Promotion and Awards Ceremony is scheduled for Wednesday, May 11th at 1:30 p.m. The event will be held at the Aetna Fire station on Ogletown Road.

Special Enforcement Division:

- During the week, the Traffic Unit continued their investigation into the most recent train collision at the CSX rail crossing on West Main Street. The unit also assisted with the annual Bike to School Event on May 4th at Downes Elementary School. On May 5th, the unit will work evening shift to assist with any potential issues related to Cinco De Mayo celebrations. Traffic officers will conduct speed enforcement at several locations throughout the city including Capitol Trail, South College Avenue, Otts Chapel Road, West Chestnut Hill Road, and New London Road.
- On May 3rd, Special Operations Unit Sergeant Darryl Saunders and PFC Almonte attended a Spring Career Fair at Camden County College in Gloucester Township, New Jersey. M/Cpl. Fountain participated in the Girls on the Run program at Downes Elementary School. On Wednesday, May 4th, the unit participated in the Bike to School Program at Downes Elementary School. Also, on May 4th, the unit assisted Parks and Recreation with clearing out a homeless camp on city parkland behind the Home Depot and with a Cops in Schools event at West Park Place Elementary where they engaged with students and staff reading books and giving presentations. On May 5th, the unit will work on police background investigations and then conduct proactive patrols in the business district and student housing areas due to potential Cinco De Mayo celebrations. On May 6th, the unit will conduct a possible Pop Up PAL event in the late afternoon, weather permitting, and on Saturday, May 7th, the unit will attend a Free Comic Book Event at the Captain Blue Hen Comic Book Store along with conducting another Pop-Up PAL event.
- On April 27th, Animal Control Officer Donna Vickers responded to the 200 block of King William Street for two adult raccoons stuck in a large trash dumpster. Using a snare pole, ACO Vickers captured and removed the animals, releasing them back into the wooded area behind the complex.

Patrol Division:

- On April 25th, 2022 at approximately 0844 hours, officers were dispatched to a disorderly subject at the Dunkin' Donuts, located at 51 East Main Street. Contact was made with the Manager who stated that a male subject was inside yelling profanity and that the manager wanted him removed from the business and issued a trespass warning. Contact was made with the subject, outside of the location on East Main Street, who continued to yell profanity. The male disregarded officers' commands and continued to walk away from them while yelling profanity and causing a disturbance to the public. Officers continued to try to deescalate the male for approximately 10 minutes, walking behind him and trying to calm him enough for him to stop and discuss the situation. When this failed, officers attempted to take the male into custody during which he resisted arrest. The male was charged with Offensive Touching of a Law Enforcement Officer, Resisting Arrest with Force, Disorderly Conduct, and Pedestrian on the Roadway when a Sidewalk is Available. The following day, Tuesday, April 26th, at approximately 1449 hours, officers responded back to East Main Street, at the Newark Shopping Center, for the same male acting disorderly. He was issued a trespass warning for the shopping center and left, only to defy officers' warning a few minutes later, returning to the property. When officers attempted to take the suspect into custody, he again resisted arrest which resulted in the injury to the arresting officers. The male was charged with Resisting with Violence, Terroristic Threatening, Offensive Touching of a Law Enforcement Officer, Disorderly Conduct and Trespassing. He was later turned over to the custody of the Howard R. Young Correctional Facility on \$6,501 secured bail.
- On Saturday, April 30th, 2022, at approximately 2313 hours, an officer conducted a vehicle stop on a Nissan Sentra on Possum Park Road. When contacting the male driver, the officer learned that the driver was wanted on two active capiases. As the male exited the vehicle, he physically resisted the officer and was successful at pushing him away and fleeing the area on foot. The officer sustained minor injuries during the struggle. The following day, the male turned himself in to the Newark Police Department where he was arraigned on charges of Resisting Arrest with Violence, Offensive Touching of a Law Enforcement Officer, Failure to Have Insurance, and Speeding through Justice of the Peace Court #2. He was released on unsecured bond.

Administration Division:

- The newly hired civilian Accreditation Coordinator started on Monday, May 2nd. This position is responsible for assessing and coordinating the needs of the accreditation process mandated by the Commission on Accreditation of Law Enforcement Agencies (CALEA) among other duties related to the

overall function of the Administration Unit.

- On the evening of Wednesday, May 4th, Chief Tiernan and members of NPD met with the Newark Branch of the NAACP at the George Wilson Center. The meeting provided an opportunity for branch members to ask NPD staff questions related to police operations, policy, community engagement, and any facet of policing in the City of Newark.

Criminal Investigations Division:

- Street Crimes Unit Officers partnered with the U.S. Drug Enforcement Administration (DEA) in a prescription drug take back event on April 30th at the Newark Police Department. During the event, the public was given the opportunity to dispose of unused/unwanted medications in order to prevent prescription drug abuse and/or contamination of the water supply by improperly disposed of medications. A total of 455 pounds of medications were turned over to the DEA for destruction. This total includes medications collected in a drop box located in the NPD lobby prior to the event.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Public Works and Water Resources Department

Notable Notes:

Crews are preparing for significant rainfall this weekend by clearing basins and making sure drainage swales are clear. Some small stream flooding is expected, but these type of long, soaking storms are typically well handled by our system. Do not walk or drive through flooded areas and call Public Works if you see flooding or slow drainage.

DelDOT Updates:

1. Staff met with DelDOT representatives at the New London/West Main Railroad crossing to discuss short- and long-term projects to help deter cars from driving onto the tracks. DelDOT will be mobilizing their signage and striping crew to refresh pavement markings and signage in the area within the next two weeks. City crews will also be reviewing the lighting in the area and making any necessary upgrades. We continue to work with DelDOT on longer term solutions such as additional gates and grading to improve safety of the

crossing.

2. The southern leg of the Delaware Avenue/South Chapel Street intersection is scheduled to be closed again this weekend but the forecasted rain event will likely push this work to next week. Similar to the previous closure, it will be closed on Friday, May 6 through Monday, May 9 at 5 a.m.

Deputy Director Robinson serves on the UD Water Resources Center Advisory Panel, which held it's 57th Annual meeting on May 5. The meeting was held at Hillside Park.

Director Filasky, along with Parks Director Spadafino, met with White Clay Creek State Park Superintendent to discuss collaboration and upcoming projects. We try to meet quarterly to keep up with ongoing developments.

Activity or Project:

Water Main Replacement

Description:

Brandywine Construction (BCCI) began work on the Water Main Replacement contract on May 3. Crews began the excavation and tie-ins along Chrysler Avenue and the Elkton Road Service Road in the Devon/Binns area. Appropriate notices were delivered to affected residents and some remain on a boil water advisory until all tests come absent of bacteria. Only those who received a boil water notice are affected. Some traffic control is necessary for the remainder of the project, which should take 4-6 weeks to complete. Once this first phase is complete, we will move the contractor to East Park Place to begin the water main replacement between Manuel Street and Academy Street.

Status:	In-Progress
Expected Completion:	10-31-2022
Execution Status:	On Track

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

CITY OF NEWARK STAFF CONFIRMED COVID-19 CASES STATISTICS (updated as of 10:00 a.m. on May 5, 2022)

POSITIVE CASES	UNVAXXED - PD	UNVAXXED - Muni.	UNVAXXED - Temp./Seas./Non-Union	VAXXED - PD	VAXXED - Muni.	VAXXED - Temp./Seas./Non-Union	% UNVAXXED	# OF PRESUMPTIVE POS. CASES W/ NO TEST RESULT
3/1/20 - 12/10/20	6	11	0	--	--	--	100.00%	--
12/11/20 - 3/19/21	8	7	1	--	--	--	100.00%	--
3/19/21 - 11/30/21	6	8	1	3	3	4	60.00%	--
12/1/21 - 3/31/22	12	12	0	22	35	10	26.37%	0
4/1/22 - Present	0	0	0	4	13	5	0.00%	0
TOTAL	32	38	2	29	51	19	42.11%	0

3/1/20 - 12/10/20: Vaccines not available to anyone
 12/11/20 - 3/19/21: Vaccines for first responders only
 3/19/21 - 11/30/21: Vaccines available to all City staff
 12/1/21 - 3/31/22: Omicron variant in circulation
 4/1/22 - Present: Second Omicron wave

% OF <u>CURRENT</u> UNVAXXED STAFF W/ COVID CASE	68.09%
% OF VAXXED (BOOSTED & UNBOOSTED) STAFF W/ COVID CASE AFTER VAX	28.43%
% OF BOOSTED STAFF W/ COVID CASE AFTER BOOSTER	14.40%

December 2021 & January 2022 Data (Current Staff Data Only)			
	Total Cases	Total in Group	% of Total Group
Unvaxxed	21	47	44.68%
Vaxxed	54	306	17.65%
	Unvaxxed	Vaxxed	Total Cases
First Case	15	50	65
Second Case	6	3	9
Third Case	0	1	1

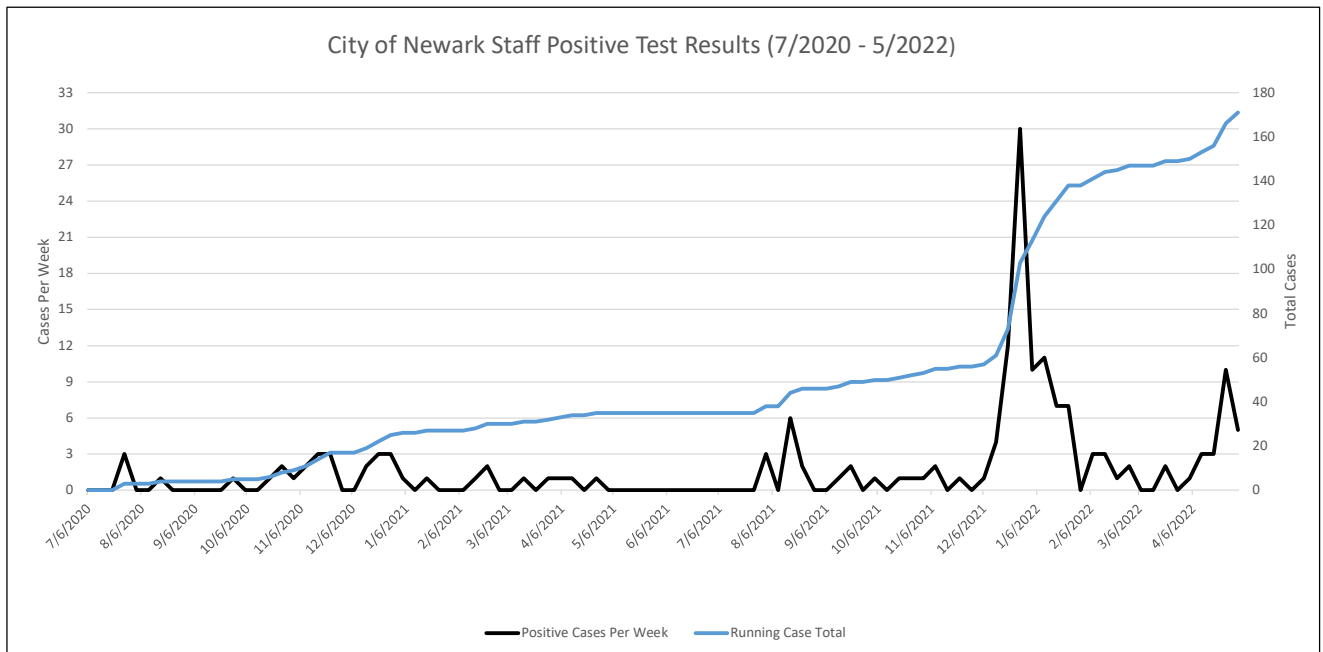
February & March 2022 Data (Current Staff Data Only)			
	Total Cases	Total in Group	% of Total Group
Unvaxxed	3	47	6.38%
Vaxxed	8	306	2.61%
	Unvaxxed	Vaxxed	Total Cases
First Case	2	7	9
Second Case	1	1	2
Third Case	0	0	0

April & May 2022 Data (Current Staff Data Only)			
	Total Cases	Total in Group	% of Total Group
Unvaxxed	0	47	0.00%
Vaxxed	22	306	7.19%
	Unvaxxed	Vaxxed	Total Cases
First Case	0	21	21
Second Case	0	1	1
Third Case	0	0	0

DEPARTMENT	% OF <u>CURRENT</u> STAFF W/ POS. TEST RESULT
ADMINISTRATION	50.00%
ELECTRIC	45.00%
FINANCE & IT	42.86%
JUDIC & LEGIS	77.78%
PARKS	22.47%
PLAN, CODE, & PARKING	41.03%
POLICE	53.93%
PWWR	54.39%
TOTAL	42.49%

LABOR GROUPS	% OF <u>CURRENT</u> STAFF W/ POS. TEST RESULT
1670	60.87%
3919	41.67%
CWA	38.32%
FOP	55.38%
MGMT	48.48%
OTHER	24.36%
TOTAL	42.49%

Lists include all regular, temporary, and seasonal employees (City Council not included).



Digital Records Project New Documents Created – April 28 – May 4

Name	# of Documents	# of Pages	Types
Sandy	297	588	04/14/22 timesheets, Finance A/P Cash Disbursement Journals and Vendor Electronic Fund Transfer (EFT) Registers, Reassigned KACE tickets, PUBS Daily Cash Receipts, Training with Sahar, reviewed 3 boxes from trailer, PUBS Postal Records, assist Sahar identifying scanned boxes and researching documentation.
Fred	129	129	Tickets, Assist Sahar with Training
Ana (PT)	16	627	Modified Downtown Newark Partnership Annual Reports, Prepped and scanned employee terminations, Prepped and scanned Home Improvement Program Files, Searched for Requested Documents for staff
Violet (PT)	19	54	Current Legislative Department documents
Total	401	1,398	

Monthly Year-Over-Year New Document Page Totals

Month	2021	2022	Change +/-
January	30,925	4,463	-26,462
February	26,037	5,144	-20,893
March	28,447	14,250	-14,197
April	29,039	17,846	-11,193
May	27,920		
June	40,008		
July	55,073		
August	34,755		
September	20,018		
October	14,521		
November	12,738		
December	14,998		
Totals	334,479		

NEWARK POLICE DEPARTMENT

WEEK 04/24/22-04/30/22

INVESTIGATIONS

CRIMINAL CHARGES

	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	0	2	0	0	3	0
Rape	1	8	1	1	0	0
Unlaw. Sexual Contact	1	3	0	0	2	0
Robbery	5	6	1	4	6	0
- Commercial Robberies	0	0	0	0	1	0
- Robberies with Known Suspects	2	0	0	2	0	0
- Attempted Robberies	1	1	0	1	1	0
- Other Robberies	2	5	1	1	4	0
Assault/Aggravated	4	5	1	3	13	0
Burglary	9	16	2	3	4	0
- Commercial Burglaries	1	3	0	0	0	0
- Residential Burglaries	7	7	1	3	3	0
- Other Burglaries	1	6	1	0	1	0
Theft	236	284	15	41	64	3
Theft/Auto	24	22	2	3	3	0
Arson	0	0	0	0	0	0
All Other	2	7	0	15	21	0
TOTAL PART I	282	353	22	70	116	3
<u>PART II OFFENSES</u>						
Other Assaults	64	115	8	24	60	8
Rec. Stolen Property	0	0	0	4	0	0
Criminal Mischief	65	64	4	14	27	2
Weapons	1	5	0	2	38	0
Other Sex Offenses	0	5	0	0	0	0
Alcohol	36	81	16	21	114	13
Drugs	44	50	1	33	47	0
Noise/Disorderly Premise	249	181	15	103	42	2
Ordinance Violation	113	0	0	14	0	0
Disorderly Conduct	136	122	10	43	38	7
Trespass	113	110	12	32	28	2
All Other	108	213	18	80	75	7
TOTAL PART II	929	946	84	370	469	41
<u>MISCELLANEOUS:</u>						
Alarm	152	225	12	0	0	0
Animal Control	128	122	7	5	4	1
Recovered Property	52	46	5	0	0	0
Service	11606	10340	602	0	0	0
Suspicious Per/Veh	153	116	9	0	0	0
TOTAL MISC.	12091	10849	635	5	4	1

	THIS WEEK <u>2021</u>	2021 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2022 TO <u>DATE</u>
TOTAL CALLS	653	14,349	843	13,691



**Newark Police Department
Weekly Traffic Report**



04/24/22-04/30/22

TRAFFIC SUMMONSES	2021 YTD	2022 YTD	THIS WEEK 2021	THIS WEEK 2022
Moving/Non-Moving	4467	4030	412	150
DUI	51	51	5	4
TOTAL	4518	4081	417	154

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	0	1	0	0
Personal Injury	43	60	4	7
Property Damage (Reportable)	320	285	34	14
*Hit & Run	67	56	7	4
*Private Property	69	52	7	3
TOTAL	363	346	38	21

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.