

Mayor and Council,

Below is this week's weekly report. Please don't hesitate to contact me with any questions.

Have a great weekend!

General

1. City Manager Coleman, Planning Director Bensley, Councilwoman Ford, and Mayor Markham met with Representative Romer and staff for Senator Sokola and NCC Councilperson George at the site of the proposed Arusha Village development project in the County to discuss the project with the developer. The proposed development is in the County but is located partially in our wellhead protection area for south well field and immediately adjacent to Matthew Flooco Drive in Yorkshire Woods. Staff expressed our concerns around the impact to the wellhead and properly screening between the development and existing houses in the area. The developer seemed open to our concerns. Representative Romer has another meeting scheduled for the neighbors in the coming weeks and staff has reached out to New Castle County to outline our expectations for wellhead impacts.
2. The Casho Mill Clankers won 2nd place in the ASHE project of the year awards. They were specifically noted for value and meeting the owner's needs. The clankers tied for second with the Elkton Road project which won the sustainability category. Overall, 4 of the 7 project of the year finalists were in Newark. The others were the Delaware Avenue Bikeway and the Casho Mill Road Safe Routes to School projects.
3. Staff has received a review copy of the draft speed camera bill and have provided comment to the bill sponsor. Staff has also prepared a council resolution of support which will be on this coming Monday night's agenda for approval.
4. City Manager Coleman attended the Delaware League of Local Government (DLLG) LAC meeting this week, staff has reviewed and provided comment on several bills. He also attended the monthly DLLG meeting Thursday evening.
5. This coming Monday is the park dedication for Margaret Allen Memorial Park 11:00 AM.
6. The selected committee for the Planning and Design engineer has chosen a candidate and we will announce the selection next week.
7. The Code Enforcement Manager posting closes this week.
8. Union negotiation preparations began this week with the AFSCME 3919 team holding our first prep meeting with our special legal counsel.

Planning

1. Staff continues to spend a large amount of time on the Fountainview sprinkler pipe break and resulting remediation. Director Bensley, Deputy Director Ramos-Velasquez, manager Coleman, and Councilwoman Ford toured the building with the remediation contractor, ServPro, and representatives from the condo board on Thursday. The damage to the building is significant and

it is clear that the residents will be displaced/impacted for several months. Staff is working to make contact with the few property owners remaining who have not contracted with the remediation contractor to ensure we don't have pockets of potentially moldy building going unaddressed. Expect regular, separate communication from staff on this topic.

2. Green Mansion: restoration work on the historic green mansion portion of the building is currently the critical path toward opening the hotel on schedule. Work is progressing on the rear apartment section of the building as well but it is much further from completion than the hotel.
3. The previous stop work order is still in effect at Fairfield Apartments while the owner and contractor work out their differences.
4. The Planning Commission agenda for April has been advertised.
5. Staff continued discussions with the EnerGov team to finalize contract documents and updating the package to include the geofence notification module that was requested by Council on Monday evening.

Public Works

1. A contractor will be working to install a new sanitary sewer lateral on Choate Street begin **Monday, March 27th through Friday, March 31st**. This work has been scheduled around University of Delaware's Spring Break to minimize traffic impacts and take advantage of lower sewer flows while students are out of town. In order to safely install the new sewer lateral Choate Street will have to be closed to thru traffic while the contractor is actively working. The contractor's work hours will be 7am – 5pm, Monday through Friday of next week.

The work area will be just north of the Main Street/Choate Street intersection. Parking will be restricted on Choate Street while the contractor is actively working, and residents will be allowed to travel northbound and south bound on Choate Street (to and from New Street). There will be no access to Main Street while the contractor is working. I have attached the road closure plan for everyone's reference.

As with all road closures, the contractor has been directed to give priority to any emergency response vehicles that may need access through their work area. Should anyone have any questions/concerns or need additional information, please contact Deputy Director Robinson.

2. ADA ramps replacement will begin Monday on Chapel Street. Attached you will find the notice that was distributed to residents in the area on March 22nd.
3. WILMAPCO has launched the first round of public outreach on the Safe Streets for All Project and would like feedback by April 30. Please help to spread the word! Outreach materials include:
 - Project website with survey and crowdsourcing map: <http://www.wilmapco.org/safestreets/>
 - Facebook post: <https://www.facebook.com/WILMAPCO/posts/pfbid0JoonGfzfPtjFY8ZbPj1RG22NNuaZzYFL3RBrCbMxbTNpF3qDggTS9HXrzkRnnu1cl>
4. Spring leaf collection is currently underway and will run through April 3rd, please call Public Works to schedule a collection appointment.

Police

1. Cpl. Coughlin was named the [Friends of Fusion Foundation](#) Officer of the Month of March. He was nominated for his work helping younger officers on his shift with their calls for service and

becoming a Field Training Officer. In addition, he takes time on his calls to talk with the people involved, shows empathy, and works to de-escalate situations. He went the extra step this winter when he helped a homeless person by making sure that they had a hotel room to stay in for the night. On Cpl. Coughlin's behalf, the Friends of Fusion Foundation made a \$1000 donation to [Exceptional Care for Children](#).

2. Our three most recent recruits will begin the Delaware State police Academy on Sunday, March 26th. These three recruits will spend the next six months learning all aspects of law enforcement. Following graduation, the recruits will begin a 12- week field training program before being released on their own.
3. We will hold interviews for the two vacant dispatcher positions beginning next week.

Parks and Recreation

1. Delaware Childcare licensing did their surprise inspection of our before and after school care program last week and it went well. Thank you to the Parks team for running a great program.
2. Spring community cleanup volunteer signup is full. We have 200 volunteers already and are now taking a waiting list
3. The free tree giveaway will be May 13th. A promotional flyer will be sent out next week.

Facilities

1. The City Hall elevator is out of service. Last Friday we had to close the office due to a malfunction with the hydraulic pump motor which resulted in the building filling with fumes. The pump motor contacts welded themselves closed and most of the wire insulation and seals on the pump and valve assembly melted. As a result, the pump, motor, and valves will all need to be replaced. We anticipate the elevator will be out of service for a while, but we don't have a defined schedule yet because we are still waiting to receive delivery schedules for equipment.
2. Carpet replacement is complete in the City Secretary's office and is underway in Court and the Payments and Utility Billing lobby.
3. Our Bond Bill funding request memo will be finalized this week and send to the bond bill committee on Monday.
4. The Dickey Park community garden has two of the original 20 left as available.
5. Staff continues to work on the municipal complex parking lot and police department fence project. The current cost estimate is higher than originally anticipated so we are modifying the project to include options that we can strike if necessary. We have also begun looking for additional funding sources through grants.

Finance

1. Staff has begun review of the draft pension and OPEB reports that were provided by our actuary.
2. IT is currently performing vulnerability scanning of all servers.
3. The RFP for technology enhancements in council chambers closes on 3/28.
4. The PC refresh is moving slightly behind schedule. As a result, we have temporarily assigned an additional staff member to the project to get it back on track.

5. On March 31st solar credits expire for net meter customers, and all customers with a credit on that date will receive a refund or bill credit equal to 100% of the wholesale value of their existing credit. Moving forward, this will be an annual process on each March 31st but no more refunds will be issued.
6. The City's Auditors will be here for fieldwork for a few weeks beginning April 3rd.
7. Staff attended key account training at DEMEC this week.

Electric

1. Engineering staff held their monthly meeting with STAR campus this week where they continue the discussion on the location of the proposed distribution substation and 34 kV power line that will connect this substation to the new proposed substation further East at the old transfer station property.

PORTABLE CHANGEABLE MESSAGE SIGNS

PRIOR TO DETOUR
(5 DAYS PRIOR TO BEGINNING OF DETOUR)

PCMS-1

CHOATE ST
TO CLOSE

STARTING
3/27-3/31

PRIOR TO DETOUR
(DISPLAY FOR 5 DAYS AFTER IMPLEMENTATION OF DETOUR)

PCMS-1

CHOATE ST
CLOSED

NO PARKING
7AM-5PM

SPECIAL SIGNS

PREPARED BY

KARINS AND ASSOCIATES

John M. Mascari

3/21/2023

DATE

THIS SEAL ONLY APPLIES TO THIS DETOUR SHEET

SEAL

Michael Brunton

03/21/23

DATE

QA/QC REVIEWER

"I CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THIS DETOUR PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE DELAWARE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES."



LEGEND

FLAGGER

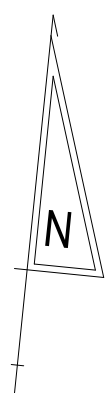
SIGN

PORTABLE CHANGEABLE MESSAGE SIGN

TYPE 3 BARRICADE WITH SIGN

DIRECTION OF TRAFFIC

AREA OF TEMPORARY ROAD CLOSURE



LEGEND

A

DETOUR

M4-9-DE

B

DETOUR

M4-9

C

DETOUR

M4-9

D

DETOUR

M4-9

E

DETOUR

M4-9

F

DETOUR

M4-9

G

DETOUR

M4-9

H

DETOUR

M4-9

I

DETOUR

M4-9

J

END DETOUR

M4-8a

K

DETOUR AHEAD

W20-2

L

DETOUR 1000 FT

W20-2

M

DETOUR 500 FT

W20-2

N

ROAD CLOSED AHEAD

W20-3

O

ROAD CLOSED 1000 FT

W20-3

P

ROAD CLOSED 500 FT

W20-3

Q

ROAD CLOSED

R11-2

R

DETOUR

M4-10(L)

S

DETOUR

M4-10(R)

T

ROAD CLOSED 1 MILE AHEAD LOCAL TRAFFIC ONLY

R11-3a

U

ROAD CLOSED 1.75 MILES AHEAD LOCAL TRAFFIC ONLY

R11-3a

V

ROAD CLOSED TO THRU TRAFFIC

R11-4

W

X

- GENERAL NOTES
1. ALL TEMPORARY TRAFFIC CONTROL DEVICES ARE TO BE SUPPLIED AND MAINTAINED BY THE GENERAL CONTRACTOR AND SHALL BE IN COMPLIANCE WITH THIS PLAN AND THE DELAWARE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (DE MUTCD) LATEST EDITION.

2. SIGNS "N" THROUGH "Q" AND "T" AND "V". THE WORD "ROAD" SHALL BE CHANGED TO "RAMP", "RR XING" OR "BRIDGE" WHERE APPLICABLE.

3. "W" TYPE 3 BARRICADES AT A ROAD CLOSURE SHALL BE PLACED COMPLETELY ACROSS THE ROADWAY, FROM CURB TO CURB, OR FROM EDGE OF ROAD TO EDGE OF ROAD, WITH THE STRIPES POSITIONED DOWNWARD TOWARD THE CENTER OF THE ROADWAY.

4. BARRICADES SHALL BE A MINIMUM OF 6 FEET WIDE UNLESS DIRECTED BY THE ENGINEER.

CONCURRENCE FOR IMPLEMENTATION

TRAFFIC SAFETY

DATE

ADDENDA / REVISIONS	

NOT TO SCALE	CHOATE STREET AT THE INTERSECTION OF CHOATE STREET AND EAST MAIN STREET	<table><tr><td>CONTRACT</td><td>PERMIT NO.</td></tr><tr><td>PRIVATE CONSTRUCTION</td><td>DESIGNED BY: M.R.B.</td></tr><tr><td>COUNTY</td><td>CHECKED BY: J.M.M.</td></tr><tr><td>NEW CASTLE</td><td></td></tr></table>	CONTRACT	PERMIT NO.	PRIVATE CONSTRUCTION	DESIGNED BY: M.R.B.	COUNTY	CHECKED BY: J.M.M.	NEW CASTLE		DETOUR PLAN - VEHICULAR	<table><tr><td>SECTION</td></tr><tr><td>SHEET NO.</td></tr><tr><td>1</td></tr></table>	SECTION	SHEET NO.	1
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PUBLIC WORKS & WATER RESOURCES
CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711
302.366.7000 · Fax 302.366.7160 · www.newarkde.gov

March 22, 2023

Notice: Residents of South Chapel Street

On Monday, March 27, 2023, Jaquez Concrete is scheduled to begin the removal and replacement of curb ramps on South Chapel Street as part of the annual ADA Transition Plan Improvements, **weather permitting**. The curbs and sidewalks to be replaced have been marked with white paint.

Curb ramp replacement will be located at the intersections of:
Continental Avenue, Lovett Avenue and Ashley Road.

NO PARKING WILL BE PERMITTED IN THE AREA OF WORK between the hours of 7 a.m. and 5 p.m., Monday thru Friday, until all the work at the intersection is completed. Vehicles that are parked on the street and block access during these working hours will be **towed at the owner's expense** because of the considerable delay and expense this situation can cause the contractor. Owners of towed vehicles must obtain a "Vehicle Release Form" from the Newark Police Department at 220 S. Main Street to retrieve their vehicle.

Residents who park in the street near the affected areas are encouraged to park their vehicles in their driveways or on adjacent streets, well away from the work area.

If you have a sprinkler system or invisible dog fence installed near the sidewalk or curb, please notify the Department of Public Works and Water Resources at (302) 366-7000.

Please let us know if you have any questions regarding the proposed work.

Your patience and cooperation are greatly appreciated!