

**CITY OF NEWARK
DELAWARE
COUNCIL MEETING AGENDA**

March 10, 2025 – 7:00 P.M.

Per the hybrid meeting provisions as provided in 29 Del. C. §10006A, City Council will be meeting in person with remote access via Microsoft Teams at the following link: <https://newarkde.gov/publicmeetings>

New to Microsoft Teams? Click on the link above and click on “Continue in this Browser” to enter the meeting.

There may be a vote on each and every agenda item set forth herein.

SILENT MEDITATION & PLEDGE OF ALLEGIANCE

***1 PUBLIC PRESENTATION: (15-minute limit):** None

2. ITEMS NOT ON PUBLISHED AGENDA:

- A. Elected Officials who represent City of Newark residents or utility customers (5 minutes)
- B. University
 - (1) Administration (5 minutes per speaker) (5 minutes)
 - (2) Student Body Representative(s) (5 minutes per speaker)
- C. City Manager (2 minutes)
- D. Council Members (5 minutes)
- E. Public (5 minutes per speaker)

PUBLIC COMMENT – Public comment is a time for individuals to speak before Council on items related to City business. Individuals are limited to five minutes each in public comment for items regarding city business not on the published agenda. Individuals are also limited to five minutes per agenda topic for items on the published agenda that are open to public comment with the exception of public presentations which shall have one minute each for public comment. Individuals wishing to make public comment in either category should sign in on the list provided at the entrance of the Council chamber prior to the start of the meeting. At the appropriate time, individuals who have signed up for public comment will be called forward to the podium by the chair of the meeting to speak. Thereafter other members of the public may request to be recognized by the chair. Individuals should approach the podium, state their name and information about their residence (address or council district and/or non-City of Newark residents), and commence with their comments. Please be sure to speak into the microphone so your comments are recorded. Once you have completed your comments, please be seated. Please be courteous to those who are speaking during public comment by refraining from commenting from the audience while others are speaking. Council may or may not answer questions during public comment. Public comments may also be submitted on the items on the agenda via email to council@newark.de.us by 5:00 p.m. Any public comments submitted by email or that are written will be added to the record but not necessarily read into the record.

3. APPROVAL OF CONSENT AGENDA: (1 minute)

- A. [Approval of the February 24, 2025 Council Meeting Minutes](#)
- B. [Receipt of the January 28, 2025 Diversity and Inclusion Commission Meeting Minutes](#)
- C. [Receipt of the Diversity and Inclusion Commission 2024 Annual Report](#)
- D. [Diversity and Inclusion Commission Recommendation Regarding Expansion of the Veteran Flag Criteria](#)
- E. [Diversity and Inclusion Commission Recommendation Regarding a Diversity and Inclusion Festival](#)
- F. [Appointment of Gilbert Nichols as the District 1 Representative on the Parking Advisory Committee for a Term to Expire October 15, 2025 \(incorrect expiration date listed as October 15, 2026 on the February 24, 2025 agenda\)](#)

CONSENT AGENDA – The Consent Agenda is comprised of proposed ordinances on for First Reading and those items that are considered routine and non-controversial and will be acted upon by a single vote of the Council. There shall be no separate discussion of proposed ordinances on for First Reading. For the remaining items, there will be no separate discussion unless a member of Council requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item at that Council Meeting.

***4. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS: (5 minutes)**

- A. [Appointment of Sasha Aber as the District 5 Representative on the Parking Advisory Committee for a Term to Expire on October 15, 2026.](#)

***5. ITEMS NOT FINISHED AT PREVIOUS MEETING: None**

***6. SPECIAL DEPARTMENTAL REPORTS:**

- A. [Presentation on 2024-2025 Free Parking Pilot and Direction to Staff on Summer Parking Incentives and Path Forward on Parking Discussions](#) – Planning Development Director (30 minutes) – link added 3/4/25
- B. [2025 Revenue Stabilization Adjustment \(RSA\)](#) – Finance Director (30 minutes)

- *7. **FINANCIAL STATEMENT:** None
- *8. **RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:**
A. [Recommendation to Amend the Approved 2024-2028 Capital Improvement Program Budget for CIP K1203 – Old Paper Mill Road Park Improvements](#) – Parks and Recreation Director (10 minutes)
- *9. **ORDINANCES FOR SECOND READING & PUBLIC HEARING:** None
- *10. **RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:**
A. [Request of VARS Property Managers for a Special Use Permit to Allow Grading in the Floodplain Affecting Area Greater Than 5,000 Square Feet at 1105 Elkton Road](#) – Planning and Development Director **(60 minutes for items 10A, 10B, 10C & 10D Combined)** – link added 3/4/25
B. [Request of VARS Property Managers for a Special Use Permit to Allow a Retail Food Store Greater than 5,000 Square Feet at 1105 Elkton Road](#) – link added 3/4/25
C. [Request of VARS Property Managers for a Special Use Permit to Allow an Automobile Service Station at 1105 Elkton Road](#) – link added 3/4/25
D. [Request of VARS Property Managers for a Minor Subdivision of Approximately 5.87 +/- acres in order to Demolish the Existing Commercial Buildings and Construct an Approximately 5,585 square foot Retail Food Store with Gas Pumps at 1105 Elkton Road \(Agreement & Resolution Attached\)](#) – link added 3/4/25

***OPEN FOR PUBLIC COMMENT** – The above agenda is intended to be followed, but is subject to changes, deletions, additions, and modifications, as permitted under the Freedom of Information Act of the State of Delaware. The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004 (e)(2). Copies may be obtained at the City Secretary's Office, 220 South Main Street, or online at www.newarkde.gov.

Agenda Posted – March 3, 2025

Attest:

Sworn by:

Deputy City Secretary

Notary Public

(Seal)