

**ADDENDUM TO
MARCH 24, 2025 COUNCIL AGENDA**

ADD to the Agenda:

- 6-B. [A Request on Behalf of Newark American Little League to Waive the Permit Fees Associated with the Remodel of the Bleachers at 101 Veterans Drive – Deputy Director of Planning & Development \(5 minutes\)](#)

/tas

**Addendum Posted in Building – March 21, 2025
Addendum Posted on Website – March 21, 2025**

This item was not posted seven days in advance, as staff was recently made aware of the waive fee request. The next Council meeting is not scheduled until April 21, 2025, which would cause an unreasonable delay in starting the remodel for the requestor.

Attest:

Sworn by:

City Secretary

Notary Public (Seal)

**ADDENDUM TO
MARCH 24, 2025 COUNCIL AGENDA**

REMOVE from the Agenda:

- 6-A. Recommended Revision to Electric Rates – Electric Director (10 minutes)

/tas

**Addendum Posted in Building – March 18, 2025
Addendum Posted on Website – March 18, 2025**

Attest:

Sworn by:

City Secretary

Notary Public (Seal)

**CITY OF NEWARK
DELAWARE
COUNCIL MEETING AGENDA**

March 24, 2025 – 6:30 P.M.

Per the hybrid meeting provisions as provided in 29 Del. C. §10006A, City Council will be meeting in person with remote access via Microsoft Teams at the following link: <https://newarkde.gov/publicmeetings>

New to Microsoft Teams? Click on the link above and click on “Continue in this Browser” to enter the meeting.

EXECUTIVE SESSION

- A. Executive Session pursuant to 29 Del. C. §10004 (b) (4) for the purpose of strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body

There may be a vote on each and every agenda item set forth herein.

SILENT MEDITATION & PLEDGE OF ALLEGIANCE

PRESENTATION OF VFW AWARDS FOR POLICE OFFICER, FIREFIGHTER, AND EMT OF THE YEAR

***1 PUBLIC PRESENTATION: (15-minute limit):**

2. ITEMS NOT ON PUBLISHED AGENDA:

- A. Elected Officials who represent City of Newark residents or utility customers (5 minutes)
- B. University
 - (1) Administration (5 minutes per speaker) (5 minutes)
 - (2) Student Body Representative(s) (5 minutes per speaker)
- C. City Manager (2 minutes)
- D. Council Members (5 minutes)
- E. Public (5 minutes per speaker)

PUBLIC COMMENT – Public comment is a time for individuals to speak before Council on items related to City business. Individuals are limited to five minutes each in public comment for items regarding city business not on the published agenda. Individuals are also limited to five minutes per agenda topic for items on the published agenda that are open to public comment with the exception of public presentations which shall have one minute each for public comment. Individuals wishing to make public comment in either category should sign in on the list provided at the entrance of the Council chamber prior to the start of the meeting. At the appropriate time, individuals who have signed up for public comment will be called forward to the podium by the chair of the meeting to speak. Thereafter other members of the public may request to be recognized by the chair. Individuals should approach the podium, state their name and information about their residence (address or council district and/or non-City of Newark residents), and commence with their comments. Please be sure to speak into the microphone so your comments are recorded. Once you have completed your comments, please be seated. Please be courteous to those who are speaking during public comment by refraining from commenting from the audience while others are speaking. Council may or may not answer questions during public comment. Public comments may also be submitted on the items on the agenda via email to council@newark.de.us by 5:00 p.m. Any public comments submitted by email or that are written will be added to the record but not necessarily read into the record.

3. APPROVAL OF CONSENT AGENDA: (1 minute)

- A. [Approval of the March 10, 2025 Council Meeting Minutes](#) – link added 3/21/2025
- B. [Receipt of the Conservation Advisory Commission 2024 Annual Report](#)
- C. [Receipt of the Conservation Advisory Commission January 14, 2025 Meeting Minutes](#)
- D. [Receipt of Conservation Advisory Commission Recommendation that Substantial Park Projects are Presented to the CAC prior to a City Council Discussion](#)
- E. ***First Reading – Bill 25-13 – [An Ordinance Amending Chapter 20, Motor Vehicles, Code of the City of Newark, Delaware, By Establishing a Pilot for Free Parking on Saturdays and Sundays During the Summer Season](#) – Second Reading – April 28, 2025***

CONSENT AGENDA – The Consent Agenda is comprised of proposed ordinances on for First Reading and those items that are considered routine and non-controversial and will be acted upon by a single vote of the Council. There shall be no separate discussion of proposed ordinances on for First Reading. For the remaining items, there will be no separate discussion unless a member of Council requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item at that Council Meeting.

***4. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS: None (5 minutes)**

***5. ITEMS NOT FINISHED AT PREVIOUS MEETING: None**

***6. SPECIAL DEPARTMENTAL REPORTS:**

- A. Recommended Revision to Electric Rates – Electric Director (10 minutes)

***7. FINANCIAL STATEMENT: None**

***8. RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:**

- A. [Recommendation for Insurance Coverage 2025-2026](#) – Finance Director (20 minutes)
- B. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for a Two-Year Extension to Engineering and Project Management Services Provided Under Request for Proposal No. 21-01](#) – Assistant City Manager – Operations (15 minutes)

***9. ORDINANCES FOR SECOND READING & PUBLIC HEARING:**

- A. **Bill 25-11** – [An Ordinance Amending Chapter 27, Subdivisions, Code of the City of Newark, Delaware, By Adding Definitions and Updating Addressing Standards for Buildings in the City of Newark](#) – Planning & Development Deputy Director (10 minutes)
- B. **Bill 25-12** – [An Ordinance Amending Chapter 32, Zoning, Code of the City of Newark, Delaware, By Amending Definitions and Adding Hospitals as a By-Right Use Within the BB \(Central Business District\) and BC \(General Business\) Zoning Districts](#) – Planning & Development Deputy Director (20 minutes)

***10. RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:**

- A. [Request of Newark Main Street Acquisition Co, LLC, for Amendment of the Major Subdivision of 141 East Main Street to Remove the Requirement for Individual Water Meters for Each Unit and Allow for Consolidated Meters on the Property](#) – Planning & Development Deputy Director (15 minutes)

***OPEN FOR PUBLIC COMMENT** – The above agenda is intended to be followed, but is subject to changes, deletions, additions, and modifications, as permitted under the Freedom of Information Act of the State of Delaware. The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004 (e)(2). Copies may be obtained at the City Secretary's Office, 220 South Main Street, or online at www.newarkde.gov.

Agenda Posted – March 17, 2025

Attest:

Sworn by:

City Secretary

Notary Public

(Seal)