

**CITY OF NEWARK
DELAWARE
COUNCIL MEETING AGENDA**

November 3, 2025 – 7:00 P.M.

Per the hybrid meeting provisions as provided in 29 Del. C. §10006A, City Council will be meeting in person with remote access via Microsoft Teams at the following link: <https://newarkde.gov/publicmeetings>

New to Microsoft Teams? Click on the link above and click on “Continue in this Browser” to enter the meeting.

There may be a vote on each and every agenda item set forth herein.

SILENT MEDITATION & PLEDGE OF ALLEGIANCE

PUBLIC PRESENTATIONS: (15-minute limit): None

PUBLIC COMMENT: (3 minutes per speaker)

PUBLIC COMMENT – Public comment is a time for individuals to speak before Council on items related to City business. Individuals are limited to three minutes each in public comment for items regarding city business not on the published agenda. Individuals are also limited to three minutes per agenda topic for items on the published agenda that are open to public comment with the exception of public presentations which shall have one minute each for public comment. Individuals wishing to make public comment in either category should sign in on the list provided at the entrance of the Council chamber prior to the start of the meeting. At the appropriate time, individuals who have signed up for public comment will be called forward to the podium by the chair of the meeting to speak. Thereafter other members of the public may request to be recognized by the chair. Individuals should approach the podium, state their name and information about their residence (address or council district and/or non-City of Newark residents), and commence with their comments. Please be sure to speak into the microphone so your comments are recorded. Once you have completed your comments, please be seated. Please be courteous to those who are speaking during public comment by refraining from commenting from the audience while others are speaking. Council may or may not answer questions during public comment. Public comments may also be submitted on the items on the agenda via email to council@newark.de.us by 5:00 p.m. Any public comments submitted by email or that are written will be added to the record but not necessarily read into the record.

***1. FINANCIAL STATEMENT:** None

2. APPROVAL OF CONSENT AGENDA: (1 minute)

- A. [Receipt of the September 2, 2025 Planning Commission Meeting Minutes](#)
- B. [Receipt of the July-September 2025 Planning Commission Quarterly Report](#)
- C. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for Various Supplies Purchases from Amazon Capital Services, Inc.](#)
- D. **First Reading – Bill 25-27 – [An Ordinance Amending Chapter 27, Subdivisions, Code of the City of Newark, Delaware, by Amending Development Submission Requirements to Conform to Use of Digital Submission Platforms](#) – *Second Reading – November 24, 2025***
- E. **First Reading – Bill 25-28 – [An Ordinance Amending Chapter 32, Zoning, Code of the City of Newark, Delaware, By Clarifying that Special Use Permits Sunset After One Year of Abandonment of the Permitted Use](#) – *Second Reading – November 24, 2025***
- F. **First Reading – Bill 25-29 – [An Ordinance Amending Chapter 32, Zoning, Code of the City of Newark, Delaware, to Permit Identification Signs for Buildings with Residential Components in Business Districts](#) – *Second Reading – November 24, 2025***
- G. **First Reading – Bill 25-30 – [An Ordinance Amending Chapter 32, Zoning, Code of the City of Newark, Delaware, to Allow Signs Correlating with Business Uses in Residential Districts When Said Use is Permitted in the Site Plan Approval Process](#) – *Second Reading – November 24, 2025***
- H. **First Reading – Bill 25-31 – [An Ordinance Amending Chapter 2, Administration, Code of the City of Newark, Delaware, By Adding a Bid Waive Criterion For Material and Service Purchases Between \\$50,000.01 and \\$100,000, and “Public Works” Purchases Between \\$100,000.01 and \\$200,000 in the City of Newark](#) – *Second Reading – December 8, 2025***

CONSENT AGENDA – The Consent Agenda is comprised of proposed ordinances on for First Reading and those items that are considered routine and non-controversial and will be acted upon by a single vote of the Council. There shall be no separate discussion of proposed ordinances on for First Reading. For the remaining items, there will be no separate discussion unless a member of Council requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item at that Council Meeting.

***3. RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:** None

***4. SPECIAL DEPARTMENTAL REPORTS:**

- A. [FY 2026 Budget Workshop Presentation](#) – City Manager Tom Coleman/Finance Director Jill Hollander (120 minutes)
 - 1. [Potential Vote on the FY 2026 Operating Budget](#) – Link added 10/28/25
 - 2. [Potential Vote on the FY 2026-2030 Capital Improvement Plan](#) – Link added 10/28/25
 - 3. Potential Vote on the FY 2026 Property Tax Rate
- B. Hiring Freeze Discussion – City Manager Tom Coleman (30 Minutes)

***5. ITEMS SUBMITTED FOR PUBLISHED AGENDA:**

- A. Council Members:** None
- B. Others:** None

***OPEN FOR PUBLIC COMMENT** – The above agenda is intended to be followed, but is subject to changes, deletions, additions, and modifications, as permitted under the Freedom of Information Act of the State of Delaware. The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004 (e)(2). Copies may be obtained at the City Secretary's Office, 220 South Main Street, or online at www.newarkde.gov.

Agenda Posted – October 27, 2025

Attest:

Sworn by:

City Secretary

Notary Public (Seal)