

CITY OF NEWARK  
MEMORIAL DAY PARADE COMMITTEE  
August 18, 2010

The meeting was called to order at 7:30 P.M. by Maj. Thomas Kelly, USMC Retired, Commanding. There were 7 members in attendance. A moment of silence was observed in remembrance of the members of the armed services defending our country.

1. Financial: Mrs. Wilcox reported that the committee had enough money to finance at least one more parade even if the city council was not in a position to offer the funding they have in the past.
2. Committee Update: Since we are still awaiting the City Manager to appoint a new city member to the committee, we are unsure how to proceed with organizational items that need to be started now. We feel we need to have a city link to the parade notices we need to send out soon. It was suggested that perhaps the committee could get a city email account to use until the city member is named. Mrs. Wilcox said she would look into this.
3. Memorial Update: Mr. Cronin was unable to attend the meeting but conveyed through Mrs. Burns that it would cost between \$2000-\$3000 to update the memorial to include names of Delawareans who have had died in the Middle East Conflicts. There are still several unanswered questions about update and the actual list of names would be needed to price the job.
4. Secretarial Duties: Jason Urbaniak said his mother may be willing to help with letters we need to generate for the parade organizing but she needs more details from Mrs. Burns of the duties. Mr. Urbaniak also suggested that we look into making more effective use of e-communication and is willing to help with the process.

5. Banners: Mrs. Burns received an email from Ms. Feeney Rosen in the city planning dept. Not all of our banners were returned after the parade and there was a chance they were mixed up with other city banners. An inventory was going to be made & they would let us know if any of our banners were found.
  
6. Meeting dates: The next two meetings dates were set for Sept. 15<sup>th</sup> and Oct. 20<sup>th</sup>. Mrs Wilcox said she would reserve the conference room.