

DEPARTMENTAL WEEKLY REPORTS

December 2, 2011

Police

Within the past month and a half, the Newark Police Department has received five complaints of a naked male in the vicinity of West Park Place. The last incident occurred on Monday, November 28th at 11:19 p.m. During the incident, a woman was walking home, when she observed a naked white male, approximately 25 to 35 years of age, walking on the street.

On Tuesday, November 29th, the City Manager, Chief of Police, both Captains and Lt. Henry, met with University of Delaware Executive Vice President Scott Douglas, Safety Director Skip Homiak, UD Chief of Police Pat Ogden, and UD Lieutenant Simpson to discuss ongoing joint police projects. All parties agreed the joint "Street Crime Unit" has been a tremendous success and benefit both on campus and in the city. The Newark Police Department and University of Delaware Police will continue to work with the State of Delaware Alcohol Enforcement to enforce underage alcohol sales and consumption.

The Newark Police Department has been working with the Parks and Recreation Department and other city departments in preparation for "Winterfest" that will be held on Friday, December 2nd.

Corporal Paul Keld is making final preparations for the upcoming CALEA reaccreditation. The assessors will arrive in Newark on Saturday, December 10th and will complete their review on Wednesday, December 14th. During the last reaccreditation process, the Newark Police Department was classified as a "flagship" police agency.

Planning & Development

Economic Development

Considerable time was spent this week preparing and delivering materials necessary to support the Downtown Newark Holiday Gift Card Give Away Promotion. Thirty three (33) businesses are participating this year.

Considerable time was spent on the downtown Newark holiday ad campaign, free movie matinees and sponsorship.

Some time was spent on the Welcome New Businesses Brochure.

Community Development

Planner Mike Fortner received an application for the Home Buyers Incentive Program.

Parking

Mike also developed a final sign design through DeIDOT for way finding signs for downtown parking.

Code Enforcement

On Tuesday morning, Code Enforcement Supervisor Steve Wilson and I coordinated a meeting with other staff members and representatives of Bloom Energy regarding pre-application procedures for Bloom's required building permits at the University of Delaware's Science and Technology Campus.

Public Works

Engineering/Planning and Inspection

- Contract 11-06 – 2011 Street Improvement Program: Sam's Construction worked on N. Country Club Drive and Stamford Drive completing the following:
 1. 47.5 l.f. of sawcutting for concrete removal.
 2. 1,104.0 l.f. of p.c.c. rolled curb replacement.
 3. 33.8 s.f. of p.c.c. driveway apron replacement.
 4. (2) single catch basin adjustments and bonnet pours.
*Contractor used 64.5 c.y. of DeIDOT Class B concrete in above pours.
- Erosion & Sediment Control Inspections: Performed site inspections at Laura's Glenn and Sutton Place.

Survey Crew

- Completed Miss-Utility Mark-outs as needed.
- Continued meeting with residents in Phase 2.7 and 3.1 of the sidewalk repair program areas to discuss the nature of the violations and provide technical advice on how to conform to current code.
- Obtained weekly Gas Boy numbers at the Municipal Fueling Station and updated the fuel inventory spreadsheets.
- Completed the topographical location survey at Rahway Park and generated a CADD drawing for review.

Field Operations

Refuse

- Went to GranTurk in King of Prussia with Ed McNulty and Bill McBride to look at new equipment.
- Had a meeting with Carol Houck on Main Street to discuss pressure washing and exchanging of refuse cans.

Streets

- Street crews continued on the 7th week of the Fall Leaf Collection Program.

Parks & Recreation

Administration/Planning

Tom conducted park inspections, talked with the developer at 189 South Chapel Street concerning a tree issue, and completed letter with all necessary information to send to DelDOT Safety Director about possible sign placement along Elkton Road from Casho Mill to Chrysler Avenue for the Hall Trail.

Rich coordinated the cutting and placement of Christmas tree at Academy Building Lawn, continued working on options for Articulating Loader unit, and coordinated with Public Works for leaf clean up at City Hall and other park sites.

Field Operation

Parks staff continued on spot mowing and leaf clean up throughout park system, stored away materials/supplies from the Turkey Trot, set up the Wilson Center for the Thanksgiving Day Breakfast, completed work orders and building maintenance tasks, conducted monthly fire extinguisher inspection and, with assistance from Electric Department, cut, transported, set up/guy wired and decorated the Christmas tree at the Academy Building Lawn.

Horticulture/Landscaping

Horticulture staff continue on bed maintenance/clean up, spot mowing areas as needed, assisted parks staff with storage of materials/supplies from the Turkey Trot, leaf removal from roof areas at City Hall/Police Station/Wilson Center, surface leaf removal at City Hall and several park sites.

Recreation Services

Paula gathered supplies for the Turkey Time program held at the Wilson Center on Monday and Tuesday last week when schools were closed. The children participate in theme related activities and was conducted by Before and After School Staff.

Tyler prepared for and conducted our 25th Annual Thanksgiving Day Breakfast at the George Wilson Center. We had a nice morning with over 25 volunteers helping out to serve breakfast to approximately 100 community members. More than 50 food items were collected for the Food Bank of Delaware.

Sharon and Debbie spent time wrapping up items associated with the Turkey Trot, helping Tyler with some items for the Thanksgiving Day Breakfast and have been preparing for Winterfest (Dec. 2 6-8 p.m.), Snack With Santa (Dec. 3 9:30-11:30 a.m.) and Santa's Secret Shoppe (Dec. 3 9 a.m.-12 p.m.).

Joe finalized the Winter/Spring 2012 E-newsletter for typesetting. The Newsletter will be distributed to our emailing list of more 4,000 on January 3.

Electric

The line crews and electricians worked on the terminations and the metering for the services to two temporary pad mount transformers on Wyoming Road for the University of Delaware's East Campus Housing Project. After completion and inspection, the services were energized. The line crews also worked on two underground faults at Pinebrook Apartments over the weekend. Temporary cables were run and later one fault was located and repaired, while the other is resisting attempts to locate the fault.

Engineering compiled the monthly loads of substation circuits and University loads for billing purposes, while the electricians performed visual inspections and recorded equipment counters at substations.

Engineering met with the crane contractor in preparation for unloading a 100,000 lb., 20MVA transformer in January. Engineering also met with representatives from the University and the Bloom Box fabricators about power requirements to their proposed facility at the former Chrysler site.

Engineering and line crews switched both services to UD's Lovett Avenue Science Center on and tested breakers and checked phasing across both circuits.

Water & Wastewater

I am reviewing the punch list for the Christina Creek Sewer Crossing Project. The only remaining work when we complete the punch list will be the re-vegetation that will be finished during the spring planting season. We have been monitoring the performance of the system especially during the recent heavy rains and we are very pleased with the performance.

We are notifying residents along Kells and Wollaston Avenue of the work that will take place to reline the water line.

We are moving forward on the preparation of plans and specifications for multiple water and sewer projects.

KRS/mp