

DEPARTMENTAL WEEKLY REPORTS

January 6, 2012

Water & Wastewater

The RFP for the replacement of the Northwest Booster Station Project is set to be advertised next week. This project is being funded with a FEMA Hazard Mitigation Grant that uses a 25% City match.

We have scheduled the Electro Resistivity Investigation (ERI) of the area adjacent to the White Clay Creek for the third week in January. This test will help us to identify the soil characteristics along the stream bank to determine the options that we might have for an alternative to the present dam and raceway configuration to provide raw water to the treatment plant.

The sealing work that was performed last year to stop the leaks through the concrete spillway at the Reservoir has failed to permanently stop the flow of water. I am in consultation with our Dam Safety Engineer to see what went wrong. This is not a dam safety issue but it is a public safety issue as the water freezes as it runs across the trail.

Police

On December 26, 2011 Officer Odom responded to a residence in the first block of East Cleveland Avenue for a report of a burglary. It was determined that an unknown suspect had entered into the basement storage area of the building and stole scrap metal which was being stored at that location. Through investigation Officer Odom was able to arrest Arthur Murphy, a 51-year old male from 18 Keith Street, Newark. On January 2, 2012 Murphy was charged with Burglary 3rd Degree and Theft under \$1,500 and committed to the Howard G. Young Correctional Institute.

On Friday, December 30, 2011 Officer Martin responded to a residence in Christiansted for a report of an attempted fraud. Upon arrival the victim reported that she received a phone call where the caller told her that she had just won a \$1.5 million shopping spree. In order to accept the prize, the victim was told to wire a small amount of money via Western Union to a location in Jamaica. Several minutes after this call the victim received a second call with someone claiming to be from the FBI, stating that they would track her award to make sure it was received. Knowing this was all a scam, the victim contacted police and an investigation is underway.

On Saturday, December 31, 2011 Cpl. Pagnotti responded to the neighborhoods of Elan and Country Hills for a report that nine victims had their vehicles broken into in the overnight hours. Items ranging from Christmas gifts to power tools were stolen. Some items were discarded along the suspects travel through the neighborhood and returned to victims. It was determined that all of the vehicles were left unlocked. Evidence was recovered at the scene and the investigation is continuing.

Planning & Development

Planning

Work continues on development plans tentatively scheduled for review at the February 7, 2012 Planning Commission. Agenda items include the following:

- A. The Trader's Alley redevelopment plan for 14 upper floor apartments.
- B. The rezoning and major subdivision of a 20.63 acre portion of the Newark Interstate Business Park for the proposed Newark Charter High School.
- C. The redevelopment of the properties at 21-27 Choate Street and 144-150 E. Main Street for a mixed use commercial, upper floor apartments, and townhouse apartments project.

Economic Development

Time was also spent preparing for Restaurant Week scheduled for January 23-29, 2012.

On Tuesday, Planner Mike Fortner staffed the DNP Design Committee meeting. The Committee reviewed the design proposal for "Kate's Place" and the Choate Street apartments.

On Wednesday, Mike staffed the DNP Merchants' Committee meeting. Discussion was held on Restaurant Week and other upcoming events.

Code Enforcement

A Certificate of Occupancy was issued for work at 15 Allison Lane.

Public Works

Engineering/Planning and Inspection

- Barksdale Professional Center – Drainage Concern: Investigated drainage concern (during rain) and discussed situation with site maintenance supervisor.
- Contract 11-06 – 2011 Street Improvement Program:
 - 1. Sam's Construction worked on handicap ramp construction in White Chapel and completed the following:
 - a. 431.2 s.f. of 4" p.c.c. sidewalk in handicap ramps (6).
 - b. 48.0 s.f. of red detectable warning block installation at ramps.
 - c. 17.6 l.f. sawcutting for concrete sidewalk removal.*Crew used 7.5 c.y. of DelDOT Class B concrete with high early accelerant in above pour.
 - 2. Prepared "Quantities for Invoicing" spreadsheets for Greggo and Ferrara, Inc. and for Sam's Construction for Estimate #5 billing purposes.
- Christina Creek Inspection – Wedgewood Road to Nottingham Road: Performed the creek inspection for blockages and none were noticed at this time. Sent memo to

Parks Superintendent (with pictures) of two potential problem trees he should evaluate.

Survey Crew

- Continued Phase 3.2 sidewalk inspections and entering data into spreadsheet.

Field Operations/Streets

- Street crews worked on collection of Christmas trees.
- Street crew assisted Electric Department with backhoe and operator at the W. Main Street electric substation.
- Sign truck repaired and replaced signs and poles as needed.
- Sidewalk sweeper continued with duties on Main Street.

Parks & Recreation

Administration/Planning

Tom and I met to begin planning for Phase II of the redesign and construction of the Main Street Tree Pits. We hope to do 6 or 7 more this summer.

I received, reviewed and approved a Letter of Credit for landscaping at the Villages of Twin Lakes subdivision.

Tom completed park inspections, started working on two possible grant sources for removal of the Bamboo along the Hall Trail/Academy Street Water Department site, and talked with two property owners about landscape installations.

The Parks Supervisor continued researching and setting up demos for equipment replacement for ball field conditioner and Bobcat.

Field Operation

Parks staff continued on work orders and building maintenance items as well as trash removal throughout park system.

Horticulture/Landscaping

Horticulture staff continued mulching bed areas as needed as well as cleaning up the last bed areas for the winter.

Recreation Services

Tyler worked on 2012 planning which included updating the GWC calendar in Outlook, contacting and scheduling program staff, sending out independent contractor

agreements, coordinating 2012 rental permits for long-term rentals and volunteer recruitment.

Joe and office staff prepared for the start of winter/spring season activity registration that began this week.

Electric

The line crews are installing streetlights at The Village of Twin Lakes, finished installing and terminating primary cables at Rittenhouse Station for the third building's service, moved a temporary service at UD's Science Center, and installed a service at Martin Honda on Cleveland Avenue for a new building.

Engineering is designing and working up costs for the project named 163 behind the College Town Apartments off Elkton Road. The new apartment buildings will need an underground primary loop and several pad mount transformers. Engineering has also compiled the monthly loads from the University's 21 primary metering points for billing purposes.

The electricians have continued pipe work for the SCADA system at the West Main substation, worked on electric issues at the water plants, and performed the monthly reading and inspecting of all the substations.

KRS/mp