

## DEPARTMENTAL WEEKLY REPORTS

August 1, 2014

### City Manager's Office

#### Personnel

- Members of the FOP Executive Board joined me on a conference call with Deborah Murray-Sheppard, the Executive Director of Delaware's Public Employment Relations Board (PERB) regarding the Deputy Chief positions. The call was mutually organized to clarify several points of discussion to further fine tune the staffing proposal.
- I met with Bruce Herron on a current work related injury claim, as well as other employee benefits matters that required legal interpretation.
- Several department directors and I met to discuss staffing needs, task challenges and possible options for future consideration.
- I worked with Dana Johnston and other necessary staff to establish an operational plan in her absence. Today, Friday, August 1, is her last day.
- From 9:00 a.m. - 5:45 p.m. on Monday, July 28 participated in another first round 2015 Budget hearings.
- Marta Pacheco and I met to confirm the forms and paperwork for the planned August 1 recruitment of Certified Delaware Police Officers. This recruitment will precede another general police officer recruitment starting on Monday, August 18. The Police Department Administrative Division and the City Manager's Office met to plan our recruitment strategies.
- Josh Brechbuehl and I met to review PCI compliance matters. This mandated benchmark is what any entity that processes payments must meet to best insure customer private information is secure.
- Thursday was the City of Newark's onsite blood drive with Delmarva Blood Bank, which I felt was a phenomenal success its first time out. Positive media coverage was provided by the Newark Post, and employees and citizens alike shared in a community event to support others in need. Research Aide Tommy Atadan did a wonderful job out of the City Manager's Office pulling together the event.
- Lastly, Josh Brechbuehl and I are working on a thorough Weekly Report platform that will allow for 1) consistent formatting but also 2) a document that is fully searchable by all users. His report below highlights its progress, and we have not converted the formatting at this time to allow one (1) transition to a new document.

<b>City of Newark – IT Department Weekly Status Report (7/30/2014)</b>		
<b>Total Tickets Currently Open - 120</b>		
<b>Total Tickets Opened Last Week - 72</b>		
<b>Voice Over IP (Phone System) Replacement</b>	<b>On-Track</b>	<b>Expected Completion Fall 2014</b>
Moving the City away from standard Copper phone system to new Voice over IP (VOIP) Phone System		
Latest Update: Kick-off meeting scheduled for end of August 2014.		
City will see improved call control, conference call features, voice mail integration, collaboration and call clarity. This will also cut down or even eliminate long distance phone charges.		
<b>Harris iNOVA Module Integration</b>	<b>Cancelled</b>	<b>Expected Completion Summer 2014</b>

Module Integration Software will link together CityView, Cashiering, MUNIS and provide cross platform search capabilities
Latest Update: Project has been cancelled.
Users will be able to search and pull reports from all systems as if they were one central database. This allows the users to effectively check for customers in good standing.

<b>PCI Compliance</b>	<b>Started</b>	<b>No ETA</b>
City has upgraded itself to higher standard for PCI Compliance. New benchmarks are required and City is working towards those new benchmarks in security and process.		
Latest Update: Evaluation complete. Discussions started about assigning remediation		
Achieving this higher standard of PCI compliance will provide the City a better level of security for monetary transactions.		

<b>Police Interview Room Cameras</b>	<b>Scheduled</b>	<b>Expected Completion Summer 2014</b>
New cameras are being installed in the Police Department Interview Rooms.		
Latest Update: Installation Scheduled Early August		
Replacement/Upgrade of existing solution		

<b>Police Activity Tracking System</b>	<b>Started</b>	<b>Expected Completion Fall 2014</b>
City Police has need to upgrade existing software used to track daily activities.		
Latest Update: Quote accepted. Beginning project.		
Software is used to track detailed information about officer/team activity during a shift for use in determining efficiency ratings and total counts.		

<b>Council/Manager/Department Weekly Reports</b>	<b>Started</b>	<b>Expected Completion Fall 2014</b>
Weekly reports in new format		
Latest Update: Quote accepted. Working with SharePoint Developer in the U.K.		
Feedback from Council indicated increased need for more efficient and clear delivery for Department Manager weekly reports. We are looking into leveraging system that would allow multiple sorting methods with ability to search based on search term.		

<b>Office 365 Mailbox Migration</b>	<b>On-Track</b>	<b>Expected Completion Summer 2014</b>
Move data from on-premises to cloud		
Latest Update: Pilot Group successful. Planning full migration for next week.		
Work to decommission on-prem Exchange Email Server and move all mail to the cloud.		

<b>Virtual Server Backup Solution</b>	<b>Started</b>	<b>Expected Completion Fall 2014</b>
Since migrating from a physical infrastructure to a virtual infrastructure, a new backup solution was necessary.		
Latest Update: Testing probable new solution		
Consolidate all City backups into single source solution using Microsoft Cloud technologies.		

<b>Other Notable IT Updates</b>
<ul style="list-style-type: none"> <li>• Initialized project to replace (upgrade) 14 year old GasBoy system for Fuel Management (awaiting quote).</li> <li>• Budget Hearing was held for IT. A few follow-up items were researched.</li> <li>• Work is on-going at Dispatch to reorganize monitors.</li> <li>• Network issue identified in Police. Intermittent issues which seem to be network switch related. Team is currently investigating.</li> <li>• CityView has continued to work with us to resolve multiple issues that still plagued us from the implementation in 2013. Making significant progress.</li> <li>• Training for Windows 7 will be commencing next week. This is required for all City staff (who use computers).</li> <li>• Network wiring project is ongoing. Wire is being pulled throughout building.</li> <li>• A new GIS Committee has been coordinated and will start meeting bi-weekly to chart course for the organization.</li> </ul>

## Planning & Development

### Planning

Some time was spent preparing for the upcoming Planning Commission meeting. On the agenda is:

1. The major subdivision of the property located at 305 Capitol Trail. Approval is requested in order to extinguish the lot line between two existing parcels at the site and then subdivide to create four (4) single family RS zoned lots, one of which will contain the existing home fronting on Capitol Trail.

The proposed amendment to the Zoning Code regarding no-impact home based businesses was removed from the agenda for additional research and consultation with the City Solicitor. It is now tentatively scheduled for September.

On Friday afternoon, Public Works and Water Resources Director Tom Coleman and I met with City Solicitor Bruce Herron to discuss the Lofts at Center Street development proposal.

This week considerable time was spent on 2015 Operating and Capital Budget submittal reviews.

On Monday evening, City Council took the following actions on Planning and Development related projects:

1. Approved a change to the approved Construction Improvement Plan for One South Main concerning the location of the bio-retention pond.
2. Denied a request for revisions to the architecture for the residential building at the Newark Shopping Center. Council directed the applicant to meet with the Downtown Newark Partnership's Design Committee to review the proposed changes for Council reconsideration. The Design Committee is scheduled to meet on Tuesday August 5, 2014 at 8 a.m. at Brewed Awakenings, 64 East Main Street. The Bainbridge Companies indicated that they would tweak the revised proposal again in light of the Council discussion regarding materials prior to meeting with the Committee. They request being placed on the August 11<sup>th</sup> Council agenda for reconsideration of their proposal.

On Tuesday afternoon, Development Supervisor Mike Fortner, DNP Administrator/Planner Ricky Nietubicz and I met with representatives of the New Castle County Chamber of Commerce and Westown Movies Group to discuss the recent State law amendment allowing alcohol sales in movie theaters.

Time was spent this week providing data to the consultant for the Rental Housing Needs Assessment Study (RHNAS). The next RHNAS Phase I TAC meeting will be held on Thursday, August 28<sup>th</sup> at 7:00 p.m. in City Council Chamber.

Time was spent preparing for the 2014 Newark Resident Survey scheduled to be conducted this fall. Summer Intern, Anna Gill, is working on an on-line version of the draft Survey proposed as a supplemental version to the Survey that is mailed to 50% of Newark households.

This week Mike prepared a denial letter for zoning compliance for a potential redevelopment of 107 S. Chapel Street. The applicant may decide to apply to the Board of Adjustment for variances to the area requirements in the RM zoning district.

This week the Planning and Development Department processed:

- 8 Building Permits Reviews
- 11 Buyers Affidavits

### Economic Development

The 11<sup>th</sup> Annual Food and Brew Fest (held on Saturday, June 21<sup>st</sup>) was a success, with 17 restaurants featuring over 40 craft beers with food pairings, as well as a specialty soda/root beer tasting hosted in partnership with Out and About magazine. By all accounts, the event was well attended and was successful for those participating. An evaluation of the event will be conducted to identify potential changes and/or improvements for next year's event.

### Community Development

Considerable time was spent answering last-minute questions of Community Development Block Grant/Revenue Sharing (CDBG/RS) applicants in advance of the Friday, August 1<sup>st</sup> deadline for the 2015 Revenue Sharing and 41<sup>st</sup> Year (7/1/15 – 6/30/16) CDBG grant applications.

This week time was spent preparing for monitoring of subgrantees for the CDBG Program.

Also this week time was spent on end of fiscal year reporting for the 39<sup>th</sup> Year (7/1/13 – 6/30/14) CDBG Program.

### Parking

Time was spent with T2 Systems working on new solutions for our court system and e-business along with new parking enforcement equipment.

Summer lot cleanup and maintenance activities continued this year.

Today the Department received the Phase I Environmental Site Assessment (ESA) Report for the Exponential Development Group land in Municipal Lot #1. The Study was one of the requirements of the land swap agreement recently approved by Council. Staff will begin the review process to determine if a Phase II ESA is warranted.

## Code Enforcement

A car hit the house at 400 Woodlawn Avenue damaging both garage doors.

A permit has been issued for Chimney Ridge on South Main Street for 32 townhouses.

Kershaw Commons' footing/foundation is in for the new 5 pack of townhouses.

Alder Creek (formerly Cleveland Heights) demolition is complete.

58 East Main Street demolition is complete.

On Tuesday, Building Maintenance moved the posting display cases into the Atrium.

## **Public Works & Water Resources**

### **Management**

- The management team met to discuss and comment on the Draft Snow Removal Plan prior to introducing the document to Council. Route optimization, snow plow operator training, procedures for various amounts of accumulation and team responsibilities were discussed during this meeting.
- Meeting conducted with Special Olympics Delaware in preparation for the Reindeer Run to be held this winter.
- Monthly progress meetings we conducted with new employees Steven Wichlinski (Meeting 2) and Carl DeStefano (Meeting 1) to track progress and set goals during the 6-month probationary period.
- Coordinated vehicle demonstration with Mid-Atlantic Waste Systems for a new catch basin cleaning truck.
- All ballasts have been poured at McKees Park Solar Project. Spreading stone, edging and anchor installation will take place for about two weeks and panels should begin going up immediately following.
- The first leg of the Corbit Street Area Water Main Replacement has been installed on Ray Street from North College to Rose Street. The completed section, which includes the Ray Street Dorms, will be placed in service early next week.
- Emergency fix of a sinkhole on Fremont Road in Fairfield Crest was completed. The connection between the manhole and pipe was compromised. The hole was repaired from the outside, a new flow channel was poured within the manhole and a temporary patch put on the road. A permanent paving repair will follow within 2 weeks.
- Annual water main flushing will be conducted during the week of August 11. Notice will be sent to residents and yard signs installed near most entrances will be placed the week of August 4.

### **Streets**

- Restriping has been completed for the Police Parking Lot at City Hall and the parking area at the Maintenance Yard.

- Signage repairs and installation have been completed at various locations throughout the City including the removal of the A Street sign, installation of the Strictly Enforced Speed Limit riders on Casho Mill Road at the request of the Police Department, installation of Object Markers at 77 Madison, and No Parking Signs on Haines Street.
- Several areas of deteriorated curb and sidewalk, and new catch basin bonnets have been formed and prepared for concrete pours including Cullen Way, Quail, Pheasant and Rahway.

## Water and Wastewater

- A leaking 4" Fire Service Valve at 150 S. College Avenue has been repaired.
- The 16" meter at NWTP was disassembled to troubleshoot and determine repair approach.
- On Saturday, July 26, the team responded to a water main break at 347 New London Road.
- A fire hydrant was replaced at 730 Bent Lane.
- The street and sidewalk sweepers have focused on Main Street following last weekend's Food and Brew Fest.

## Garage

- The garage completed a difficult welding repair on the automated arm on unit #410. The mechanics put this unit back in service within two hours of the call for road service. This 2004 International one-man side loader has 78,000 miles and 14,175 hours on it. Using the manufactures dealership hours to miles equation truck 410 has over 425,000 miles on it. The mechanics have done a great job keeping this unit on the road daily. (Figure 1)
- The mechanics also completed a large repair, replacing the blower wheel, shaft and bearings for the street sweeper. (Figure 2)



Figure 1: Side Loader Arm Welded Repair



Figure 2: Sweeper Fan Replacement

## Refuse

- Normal refuse operations conducted.

## Stormwater

- Performed 18 OF inspections and completed the associated paperwork and tracking sheets.
- Finalized the Upper Christina Creek postcard mailing, and received approval from Tom. Our intern Shaqueal Rouse printed and sent a total of 131 post cards.
- Drafted an article for the Fall City Newsletter addressing the importance of riparian buffers, and advising against yard waste dumping in these buffer areas. Included pictures of a good/bad buffer. Sent the draft article and pictures to Dana Johnston.
- Briefly attended a Stormwater GIS grant planning meeting and provided input on how the existing system was set up, and the information we currently use it for.
- Attended a Delaware American Water Resources Association (AWRA) Board meeting at the University of Delaware Water Resources Agency.
- Completed Shaqueal Rouse's final internship evaluation form and submitted it to his advisor. His last day is scheduled for August 1<sup>st</sup>.
- Met with DeIDOT to discuss their experience with wash water BMP's, and reviewed some feedback they received from DNREC and EPA regarding their choices.
- Maintenance activities have commenced at the three retrofitted basins in the Hunt at Louviers. Brandywine Nurseries is doing a combination of hand weeding, spot trimming and selective application of herbicide to help rid the basins of invasive species. Met with Paul Orpello, who is the only Certified Professional Horticulturalist (CPH) in Delaware, who indicated that we have an 80/20 balance of native/invasive plants. This project is considered a success, and with the proper management techniques will continue to provide water quality benefits into the future!

## **Electric**

The line crews pulled new cable under Paper Mill Road after the feed to the Curtis Mill pump house failed. They also set a new pole on South College and are bringing a new circuit across the road to the STAR Campus.

The line crews and meter technician finished the new feeds and metering to the McDonald's on Main Street, the new building at 49 South Chapel Street, and the new business, Launch, at 200 Interchange Boulevard.

The electricians started an infrared inspection of all the circuits and quickly found two problems on the first day. A connector going bad on the UD farm was repaired and a capacitor that was failing was put out of service, almost certainly saving two outages.

Engineering changed and tested relay settings on the circuits that feed the City. The new settings increase the amount of power that can be used before the breakers trip off.

Engineering also toured the Boom facility at the STAR Campus and at the substation at Red Lion Substation, the second largest fuel cell installation in the world with 30MW, the largest being in South Korea with 59 MW.

## **Parks & Recreation**

### **Administration & Planning**

Last Tuesday I conducted a staff meeting.

I committed time working on a DTF Grant reimbursement request for the Curtis Mill Park project.

I committed time preparing for my 2015 Operating Budget and 2015-2019 Capital Budget hearing, which occurred on Monday of this week.

The Curtis Mill Park contractor focused most of their time this week working on Paper Mill Road and park entrance tasks.

Tom did park inspections at eight park sites and developed maintenance work orders as needed.

Tom conducted an inspection of the landscaping at two subdivisions for the release of the warranty (Letter of Credit).

Tom attended a meeting concerning right-of-way access to the South Well Field area by adjacent neighborhoods to complete a storm water project. He also committed time planning for a Community Garden working group meeting.

We continued to deal with several tree issues relating to storm damage and decline due to disease.



We ordered replacement plantings to be installed this fall on the Elkton Road traffic medians between the Parkway and Casho Mill Road, and at the McDonald's planting triangle on East Main Street.

### Parks Maintenance

The crew continued mowing operations, did tree pruning/removal as needed at several park sites, prepared ball fields for league play, did trash removal, completed many maintenance work orders and started several others.

We also committed time deadheaded annuals and perennials and watered newly planted materials at various sites. We also sheared back holly hedges and placed wood chips in the landscape beds at Anna Way and started pruning back Euonymus along Casho Mill Road.

The crew assisted with the final preparations and delivery of materials and supplies to the Wilson Center for the start of this year's Safety Town program.

### Recreation Services

Paula conducted a meeting with our youth soccer league coaches for the upcoming fall season.

Paula completed the playoff schedules for our Summer Adult Volleyball and Adult Softball League.

Information materials were sent to the parents of children registered for this year's Before and After School Care programs at West Park and Downes Elementary Schools. The programs begin with the start of the school year.

Sharon has been preparing for Safety Town. She completed staff and volunteer selection and training. The two week program began this Monday and will run through August 8. We were extremely fortunate to add several new staff member to the program that are certified teachers and education majors.

Tyler completed the lifeguards and center staff schedules for August.

The recreation staff is very busy organizing for our fall program season.

Camps held at the George Wilson Center this week included: Camp GWC, Rittenhouse Camp Before & After Camp Care, Mad Science Radical Reactions and Curtains Up Theater Camp.

The Curtains Up Theater Camp concluded with a performance of "Phantom of the Horse Opry" on Friday for family and friends. Josh from the Newark Post came and wrote a nice article about the show. Click [HERE](#) for the story.

Our third and final week of summer swim lessons concluded at the George Wilson Park outdoor pool.

Joe attended a management webinar coordinated by Andrew Haines.

Joe is organizing the fall season activities guide that will be delivered electronically on August 18.

Joe completed an inspection of the upper trail of Redd Park.

## Finance

### Customer Service

The renovations in the Customer Service division are nearing completion. Soon, the area will be secured, and all three customer service representatives will be customer facing.

Efforts to enable public participation in McKees Solar Park are underway, including the introduction of a “crowd funding” website, a McKees Solar Park logo, and the required billing and accounting system configuration. When all components are integrated and ready to accept funding, we will initiate advertising and outreach.

### Accounting

The 2013 Comprehensive Annual Financial Report (CAFR) was presented to Council by the City’s independent auditors at the regularly scheduled meeting of Council on July 28, 2014. I want to use this opportunity to go into a little more detail regarding the prior period adjustment mentioned by the auditors. The \$3 million adjustment was not “an error.” There was no erroneous overstatement or understatement of property tax revenue. Rather, as a result of GASB 65, the City standardized the way we recognize property tax revenue. As always, the fund-level financial statements match the budget process in that half of the property tax revenue billed in the current fiscal year is deferred until it is matched against the tax-supported expenses in the second half of the tax year (the first half of the next fiscal year). Conversely, in the government-wide financial statements through 2012, we recognized all tax revenue in the fiscal year in which it was billed. As required by GASB 65, for fiscal year 2013, we started accounting for property tax revenue in the government-wide financial statements the same way we already account for it in the fund financial statements. The auditors were required to note the restatement in the management letter. We were aware of GASB 65 more than a year in advance of the required implementation, and we were well prepared to handle the adjustments.

Please let me know if you have any additional questions about any part of the 2013 CAFR or the auditors’ reports/disclosures. The audit reports are intended to be completely independent without input or influence from the staff. We will be sure to request titles and page numbers on all correspondence with Council, however, in future years. Thank you for your serious interest in the audit process and for all of your feedback.

The 2015 budget process is underway; budget meetings began on June 30, 2014. Through July 28, 2014, we have discussed the preliminary budgets with most departments. After the preliminary budget proposal takes shape through the summer, I

will begin sharing a rolling budget calendar to report key meeting dates and deadlines as part of the weekly reports.

### Alderman's Court

This past week we held three court sessions. We processed a total of 68 arraignments, 45 trials, 18 capias returns, and 1 DUI plea. We videoed 2 women for the BWCI on Monday and transported 7 inmates to court on Thursday for various violations.

### Police

Sergeant Scott Rieger has been selected by, and recently began attending, the Federal Bureau of Investigation National Academy in Quantico, Virginia. The FBI National Academy is a professional course of study for U.S. and international law enforcement leaders that serves to improve the administration of justice in police departments, and agencies at home and abroad to raise law enforcement standards, knowledge, and cooperation worldwide. Its mission is "to support, promote, and enhance the personal and professional development of law enforcement leaders by preparing them for complex, dynamic, and contemporary challenges through innovative techniques, facilitating excellence in education and research, and forging partnerships throughout the world."

Master/Corporal Gerald Bryda has been preparing for our December 2014 on site assessment by The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). Two members of the commission will be onsite for several days reviewing the departments written policies. This review is conducted every three years and the Newark Police Department has always passed with high marks.

The Newark Police Department is in the preliminary stages of an investigation into a robbery and shooting that occurred earlier this evening on Thorn Lane in the City of Newark. At approximately 5:30 p.m. in the unit block of Thorn Lane, a male victim in his 20's reported that three young black males robbed him of his cell phone. The victim reported that he recognized at least one of the suspects and that approximately two and a half hours later, he responded to the suspect's home in an adjacent apartment building. The victim made contact with two of the suspects out in front of the building and an argument ensued. During the argument, one of the suspects displayed a small handgun. The suspects eventually fled on foot and while fleeing, the suspect armed with the gun, turned and fired one round at the victim. The victim was struck in the hand, however, he denied medical treatment.

WEEK 07/20/14-07/26/14	INVESTIGATIONS			CRIMINAL CHARGES		
	2013 TO <u>DATE</u>	2014 TO <u>DATE</u>	THIS WEEK <u>2014</u>	2013 TO <u>DATE</u>	2014 TO <u>DATE</u>	THIS WEEK <u>2014</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	1	0	0	1	0
Kidnap	0	1	0	3	1	0

Rape	4	2	1	3	5	0
Unlaw. Sexual Contact	0	5	0	0	2	0
Robbery	19	17	1	26	13	0
- <i>Commercial Robberies</i>	6	3	0	6	2	0
- <i>Robberies with Known Suspects</i>	1	2	0	6	2	0
- <i>Attempted Robberies</i>	3	3	0	0	0	0
- <i>Other Robberies</i>	9	9	1	14	9	0
Assault/Aggravated	12	4	0	11	6	0
Burglary	52	41	2	42	28	1
- <i>Commercial Burglaries</i>	15	7	0	7	4	0
- <i>Residential Burglaries</i>	36	34	2	33	18	1
- <i>Other Burglaries</i>	1	0	0	2	6	0
Theft	399	326	13	210	133	11
Theft/Auto	20	26	1	3	5	0
Arson	0	1	0	0	0	0
All Other	42	33	0	74	104	2
<b>TOTAL PART I</b>	<b>548</b>	<b>457</b>	<b>18</b>	<b>372</b>	<b>298</b>	<b>14</b>
<b><u>PART II OFFENSES</u></b>						
Other Assaults	145	160	5	112	127	3
Rec. Stolen Property	8	0	0	14	21	0
Criminal Michief	193	155	3	186	44	5
Weapons	8	12	0	33	30	2
Other Sex Offenses	2	0	0	4	0	0
Alcohol	195	193	4	474	338	7
Drugs	129	85	3	288	213	9
Noise/Disorderly Premise	329	354	3	229	168	7
Disorderly Conduct	236	102	5	175	120	1
Trespass	96	104	1	101	67	2
All Other	291	290	7	302	262	8
<b>TOTAL PART II</b>	<b>1632</b>	<b>1455</b>	<b>31</b>	<b>1918</b>	<b>1390</b>	<b>44</b>
<b><u>MISCELLANEOUS:</u></b>						
Alarm	680	574	19	0	0	0
Animal Control	242	328	14	9	1	0
Recovered Property	153	136	1	0	0	0
Service	14763	14277	514	0	0	0
Suspicious Per/Veh	298	281	11	0	0	0
<b>TOTAL MISC.</b>	<b>16136</b>	<b>15596</b>	<b>559</b>	<b>9</b>	<b>1</b>	<b>0</b>

	THIS	2013	THIS	2014
	WEEK	TO	WEEK	TO
	<u>2013</u>	<u>DATE</u>	<u>2014</u>	<u>DATE</u>
TOTAL CALLS	746	22,830	771	21,489



**Newark Police Department  
Weekly Traffic Report  
07/20/14-07/26/14**



TRAFFIC SUMMONSES	2013 YTD	2014 YTD	THIS WEEK 2013	THIS WEEK 2014
Moving/Non-Moving	8,382	5,575	290	212
DUI	148	94	6	3
<b>TOTAL</b>	<b>8,530</b>	<b>5,669</b>	<b>296</b>	<b>215</b>

PARKING SUMMONSES				
Meter Tickets	11,845	9,944	243	320
Parking Summons/IPR	4,312	2,958	102	97
Scofflaw Amount Collected	132 = \$25,404	75 = \$15,512	1 = \$255	1 = \$380
<b>TOTAL</b>	<b>16,289</b>	<b>12,977</b>	<b>346</b>	<b>418</b>

TRAFFIC ACCIDENTS				
<b>Fatal</b>	0	2	0	0
Personal Injury	131	99	3	0
Property Damage <b>(Reportable)</b>	193	211	8	13
Property Damage <b>(Non-Reportable)</b>	324	305	5	4
Hit and Run	169	159	3	6
<b>TOTAL</b>	<b>817</b>	<b>776</b>	<b>19</b>	<b>23</b>

CSH/mp