

DEPARTMENTAL WEEKLY REPORTS

December 5, 2014

Planning & Development – Maureen Feeney Roser, Director

Planning

This week revised plans for a minor subdivision at 70 East Main Street were received and distributed to the operating departments for comments. The applicant proposes to add two apartments above the retail space (Insomnia Cookies) at the site.

On Monday, Development Supervisor Mike Fortner distributed “Chapter 8: Parks, Recreation, and Open Space” from the proposed draft of the Comprehensive Development Plan V. The Chapter is also available at the Comprehensive Development Plan’s Blog site at <http://newarkplanblog.wordpress.com/> for public review and comment.

On Tuesday, Research Aide Tommy Atadan and I met with Jerry Kaufman of the Water Resources Agency about updating the zoning wall map in the Planning and Development Department, which is used for Buyer’s Affidavits and in-office zoning inquiries.

On Tuesday afternoon, I met with a developer looking at an East Main Street property for a potential redevelopment project.

On Tuesday evening, the Planning Commission recommended that City Council approve amendments to Zoning Code Chapter 32, Special Provisions for Floodplains and Land Adjoining Floodplains; and, Chapter 27, Subdivisions, Drainage Code necessary to maintain the City’s compliance with, and continued participation in, FEMA’s National Flood Insurance Program (NFIP). The new ordinance is required by all communities to continue participation in the program. The updated Floodplain ordinance will not weaken the City’s current regulations; rather, it is designed to revise definitions and provide greater specificity to our current ordinance to meet FEMA’s new requirements. The revised ordinance will be on the Council agenda for first reading on December 15th, with second reading and public hearing scheduled for January 12th. FEMA is requiring that all communities adopt the floodplain management ordinance by February 5, 2015.

Some time was spent preparing for Planning and Development items on the upcoming (12/8) City Council agenda including:

- CD/RSAC recommendations for an amendment to the 40th Year (7/1/14-6/30/15) CDBG Program and 41st Year CDBG (7/1/15-6/30/16) and 2015 Revenue Sharing Programs funding.
- An ordinance amending the Zoning Code to add a definition for and criteria to operate a No Impact Home Business.
- A Major Subdivision proposal for 305 Capital Trail.
- A Special Use Permit to allow an extension of alcohol sale hours at Del Sol Restaurant, 60 North College Avenue.
- A request for a payment plan for the parking waiver associated with 168 East Main Street (Arena’s Deli).

On Tuesday, December 2nd, Mike attended the Mayors' Challenge to End Veteran Homelessness in 2015 held in Philadelphia and sponsored by HUD. The event provided information for local governments on the use of Federal resources and working with other jurisdictions to coordinate housing services for homeless veterans. The City will participate by coordinating with officials from DSHA, New Castle County, the Delaware Homeless Council, and other area organizations.

On Thursday, December 18th, the Board of Adjustment will review an appeal from Wood Fired Pizza, LLC on 140 E. Cleveland Avenue for the following variance: Sec 32-56.4(a): The minimum number of seats required in facilities selling alcoholic beverages for consumption on premises and restaurant patios is 50 seats. This restaurant has 35 seats, requiring a 15 seat variance.

This week the Planning and Development Department processed the following:

- 19 Buyers Deed Transfer Affidavit forms
- 5 Certificates of Occupancy
- 10 Building Permits

Public Relations

DNP Administrator/Planner Ricky Nietubicz finalized a bill stuffer for Public Works/Water Resources to direct residents to our "Snow Central" page about the snow plan, inform them on the main points, as well as other items such as Christmas tree recycling, upcoming City events, etc.

This week Ricky produced press releases on the following:

- The Newark Train Station historical marker
- Changes to recycling collection for Thanksgiving
- The Turkey Trot

Economic Development

On Tuesday morning, Ricky staffed the DNP Design Committee.

With assistance of Parking Division staff and merchants, Ricky spearheaded Small Business Saturday promotions on Saturday, November 29th downtown. Similar to last year, the DNP had a promotion on downtown gift cards, which allowed customers to buy a \$50 gift card and get a free \$25 gift card as a bonus. Additionally, the Barnes & Noble UD bookstore provided a Grinch character doing a "tour of Main Street," throughout the day, including "stealing" the Holiday Storefront Decorating Contest trophy from last year's winner, EC Shades. Free hot chocolate was also provided in front of the UD bookstore.

This week Ricky began collecting restaurant registrations for Restaurant Week (January 19-25, 2015).

This week preparations began for the Wine and Dine event to be held in early spring (March 28, 2015).

The 2015 Calendar of Events Magnet was finalized this week and approved for printing.

Community Development

As noted under items for the 12/8 City Council agenda, this week Ricky finalized CDBG/RS recommendations for Council review for the 41st year, as well as recommendations from the CDBG/RS Advisory Committee for revised allocations of funding for the 40th (current) program year.

Parking

On Tuesday, Parking Supervisor Courtney Mulvanity attended an ADA meeting at the Courtyard by Marriott on behalf of the Division.

Work continued this week on an RFP for Unified Parking Systems.

Code Enforcement

This week Code Enforcement conducted a sweep of Cherry Hill Manor in preparation of the upcoming neighborhood bulk cleanup (December 10th), and the City's placement of dumpsters there. Violation notices were sent to owners and tenants notifying them of the bulk program, and if they participated in it, fines levied would be waived.

The Newark Toyota Service Building expansion permit was issued this week.

C/O's were also issued to 2000 Fountainview for unit #104 and #105.

This week in the 2000 Fountainview Circle building, a sprinkler pipe broke causing major flooding to units #113 thru #415 (all 4 floors). Fortunately, this end of the building is unoccupied at this time. Repairs are underway.

The City Hall HVAC system was converted to heating for the winter this week. Some minor repairs are needed to our air compressor that works the thermostats. This work is in progress.

Code Enforcement Supervisor Steve Wilson and Facilities Maintenance Superintendent Dave Greenplate attended ICC Training in Dover this week.

Building Maintenance

This week holiday wreaths were hung around City Hall and the Police Station.

This week the first coat of paint went on the new doors in City Hall, and new door hardware for the stair tower was ordered.

Roof repairs at the old warehouse storage building were completed this week.

Dave installed new bike rack system outside of the Parks and Recreation Department in City Hall for the mobile-billboard employee bike share system.

A water heater in the warehouse at the City maintenance yard location was installed this week.

Steve and Dave interviewed candidates for part-time custodian positions this week.

This week the grease trap at the Wilson Center was cleaned out for the Thanksgiving Day breakfast. The screens from the windows of City Hall were also removed for the custodians to make it easier for them to clean the windows over the Thanksgiving break.

Public Works & Water Resources – Tom Coleman, Director

Management

- Corbit Street Area Water Main Replacement: All mains are installed, charged and accepted by the Department of Public Health for operation. All houses have been switched from the old main to the new main and the contractor is currently working on trench restoration and paving.
- Arbour Park Booster Station: Held a pre-construction meeting with C and T Associates. Construction is scheduled to begin late in March or early April due to the lead time necessary for the pumps.
- Leak Detection Survey: Work is complete and no major leaks were found. A handful of small leaks at fire hydrants were identified which we will work to address as availability allows.
- Transfer Station Closure: A meeting was conducted with the design consultant JMT to review comments from the City and UD on the 75% submission. The 100% plan submission is anticipated within 2 weeks. As a result of soil testing and coordination with the UD on the closure and reuse of the site, an extension will be filed with DNREC to extend the transfer station closure permit 6 months. Site demolition is anticipated to be completed in early spring.
- Retro Reflectivity Study: As a result of the sign inventory progressing faster than anticipated, the City's Sign Retroreflectivity Plan will be updated to reflect the progress and the anticipated future schedule.
- Solar Compactors: Contract is on December 8th Council agenda.
- Country Club Drive Traffic Calming: The speed recording devices were placed on Country Club Drive last week and data has been collected for one week. The temporary delineators and pavement markings have been removed, and we are performing an additional week of monitoring with no measures in place.
- Water SCADA: Held a teleconference with Digitalogic on the current status. We expect to have a proposal within the next week.
- Snow Plan: "Snow Central" should be up on the web by the end of the day December 5, and will house all relevant winter storm related information. The GIS mapping exercise has been completed for each route and has identified a few street segments which were missing from the original turn by turn directions. We will be adjusting the turn by turn directions accordingly.
- PWWR Management attended ADA Self Evaluation and Transition Plan Training presented by the Delaware T2 Center.
- Met with University of Delaware representative to discuss overall water metering in the Academy Street vicinity.

- Met with our GIS consultant and the University of Delaware to discuss the UD performing a similar survey and GIS database project to what we are currently in the process of completing.
- Sent letter to residents advising them that our sewer smoke testing identified their property as having a deficient or missing sewer lateral cap. Residents are given 30 days to fix the issue before City crews complete the fix for them for a cost. Open lateral caps allow stormwater to flow directly into the sanitary sewer lines, quickly exceeding their design capacity.
- Met with several concerned residents about a stormwater plan for the city, discussing both stormwater quality and quantity. As a result, began preparation of a stormwater plan document that will formalize our plans and objectives for the stormwater utility, along with project prioritization, and other initiatives. We plan to have this document ready when the ordinance comes to Council.

Stormwater

- Forwarded outfall maintenance recommendations to management based on findings from 2014 dry weather inspections conducted.
- Forwarded Police Department spill kit recommendations to management, then gathered examples from the PW&WR supply so he can show examples when they discuss it. Spoke with the Police Training Coordinator to see if they had any previous spill training.
- Performed Stream Watch water quality monitoring tasks at Rittenhouse Park, and forwarded the results to DNS.
- Prepared a summary of the UD lecture concerning stormwater retrofit research, and forwarded it to the Director and the White Clay Wild and Scenic program.
- Documented the progress of the Christina Creek stream restoration project. Meadville Construction has moved their equipment and stone over to Phase II, and anticipates starting their in-stream work this week (weather permitting).

Refuse Division

- The final 'Green Wednesday' yard waste collection for 2014 has occurred. We will start picking up yard waste again in the spring of 2015 near the beginning of March, depending on the weather conditions.

Water and Wastewater Division

- Repaired water main breaks at 1381 Barksdale Road, 104 Longview Drive, and the intersection of Longview Drive and Darwin Drive. This brings our 2014-2015 season total of breaks to 7 and our 2014 total to 23. The two breaks on Longview were Thanksgiving evening and Thanksgiving Day so my thanks go out to our crews who were away from their family on the holiday.
- Repaired city owned sewer lateral cap along the Hall Trail.
- Repaired yard drain and topsoil problems resulting from the above mentioned main breaks.

Street Division

- Leaf collections continue and we are in the midst of the peak collection season with most leaves down at this time. Our crews are staffed with all available street employees and refuse employees on our lighter automated collection days. Crews have been running two swap loader one man leaf machines, two pull behind leaf machines with dump trucks and the catch basin cleaning crew is assisting in areas that are difficult for the other equipment to access. Due to amount of overtime expended last winter due to the heavier than normal snow fall, we have not worked any overtime for leaf collection in an effort to keep costs down. Although no overtime has been expended, the crews have diligently worked to collect the leaves resulting in very few complaints and several compliments from the residents on the job that is being done.
- As the leaf season is coming to an end, systematically leaf bodies are being removed from the dump trucks and plows and salt spreaders are being installed. At this time we have three trucks salt capable and four trucks plows ready.
- Street crews filled potholes along the Reindeer Run course for the upcoming 5K on Friday, December 5th.

Garage

- Replaced a brake line on a Code Enforcement vehicle.
- Coordinated the contractual repair on the street sweeper.

Electric

Load was put on the new Phillips Avenue substation transformer which arrived in early October. After the voltage upgrades to the Devon and Binns neighborhoods two weeks ago and the addition of many switches, these areas are now being fed from this transformer.

The line crews have been fixing hot spots gathered from the biannual scan of the overhead circuits. The crews also set two poles needed for the Newark Shopping Center project. After the developer installs the underground conduit, the cable installation can be started.

The line crews also installed a new service at Country Club Drive and worked with the meter technician on a power quality issue on Baylor Drive.

The electricians are installing conduits for fiber optic cabling needed for communication systems at the police station and are changing light ballasts at the warehouse.

Engineering continued working on arc-flash calculations for all the equipment on the distribution system. Engineering attended a seminar on smart grid systems given by ABB. Reclosing schemes, relay advancements, and cyber security issues were discussed.

Engineering compiled the monthly University energy report for billing and DEMEC, started investigating the light levels at the crosswalks on Main Street, and compiled project information to get prices to install three lights at Cherry Hill Manor.

Parks & Recreation

Administration & Planning

I attended the budget hearing at the November 24 City Council meeting.

I, along with other staff members, met to discuss the matter of people watching the 4th of July fireworks display from the top of the Reservoir.

I recently attended a field meeting with representatives from DeIDOT and DNREC to review DeIDOT's plan to make improvements to one of their storm water basins and outfall which borders the north end of William Redd Park.

Tom and I are continuing to study the placement of trail markers at the Reservoir and William Redd Park at the various trail junctions.

I committed time working on a Delaware Land and Water Conservation Trust Fund grant reimbursement request for the LeRoy Hill Park baseball field drainage project. The project was recently completed utilizing grant funds, a donation from the Newark American Little League and Capital Improvement Program funds.

Tom met with our fencing contractor to get a quote for several projects including extending the fence at the Hall Trail (north side of the rail road tracks) and adding fencing on the south side of the tracks at Fountainview in an effort to curtail people from walking through the neighborhood and crossing the tracks to the trail.

We conducted a final inspection of the Hill Park baseball field drainage project.

Tom met with a resident who has volunteered to adopt Curtis Mill Park. Currently, fifteen of our parks have been adopted. The Adopt-A-Park program asks that the individuals, families or organizations make a one-year commitment to visit the respective park at least one time each month to do a litter sweep and to report to us any items that might require our attention.

Tom committed time working on the 2015 Delaware Recreation and Park Society Conference. He has secured the five (5) presenters for the "Park Maintenance" track.

Rich committed time organizing to decorate the Christmas tree at the Academy Building Lawn.

Rich worked with the crew to switch over our mowing equipment and trucks to snow removal mode. This involves testing all snow plows on the trucks to make sure they operate properly, remove the mowing decks on the Kubota tractors and install the cab and snow plow attachment, install cabs on the Ventrac and walker units and check over the walk behind snow blowers and prepare the two spreader units.

The contractor working at the Handloff Park Skate Spot is progressing well although recent wet weather conditions has slowed his progress.



Tom completed 6 park inspections and created maintenance work orders.

Tom began working on his annual report. He also attended an ADA accessibility session at the University of Delaware.

We authorized the University's geological survey team to do a core drilling at Karpinski Park as part of a study of the rock formations impacting the Christina and White Clay Creeks.

Parks Maintenance

The crew committed time working on items for the Community Garden. The wood for the raised planting beds was cut and a few were assembled. This winter a group of volunteers will assist to assemble the remaining beds. The site was also rough graded and a seed mix was put down to stabilize the site until the spring.

The crew loaded all necessary materials and supplies for the November 22 Turkey Trot event. They placed signage along the course the day before the race and assisted with event on the day of.

We are continuing to complete fall leaf clear up at various park and landscaped sites. We did some "spot" mowing at various sites as needed.

We replaced two dead Upright Japanese Hollies at the northwest booster site and did interior planting bed maintenance at City Hall.

Female work crew inmates from the Department of Corrections assisted the maintenance staff with fall park clean-up efforts and helped clean the light fixtures at the Parks Building.

Recreation Services

Paula revised the schedule for the Wednesday night Adult Volleyball League to accommodate an additional team. Twelve teams are now involved in the league. Games are being played at the Newark Charter School.

Paula completed the Youth Basketball League game schedules and sent them to the coaches for disbursement to the players. She also updated the information on the City website. Games will begin December 8.

Paula reviewed the Winter/Spring Newsletter for corrections and updates and made necessary changes.

Paula completed paperwork for two new employees who will work at the Before and After Care program in the winter session.

Sharon completed preparation for our 41st Annual Turkey Trot 5K Walk/Run and 10K Run. The event took place on Saturday, November 22 with over 1,000 participants. Some runners, once again, dressed in festive garb as they ran with friends and family. Local businesses donated over \$2,000 worth of prizes and giveaways for the event. Special thanks to the Kenny Foundation, Applebee's, UD Ice Arena and BJ's for their sponsorship of the event. We were once again happy to provide a venue to the Ancient Order of Hibernians to collect winter coats for the Sunday Breakfast Mission. We also want to thank our office staff, parks maintenance and public works crews and the Newark Police Officers for their very important assistance. And finally thanks to Chrissy for recruiting a great group of volunteers for the event.





Sharon has been preparing for the final three community events of 2014. Winterfest, Snack with Santa and Santa's Secret Shoppe will be held on December 5 and 6.

Sharon has been working with the parks maintenance crew to prepare the Main Street Christmas tree and helped Tyler with several items for the Thanksgiving Day Breakfast.

Sharon prepared the information for the 2015 Winter/Spring Newsletter. She merged and cleaned up the materials so that Liz can begin formatting and adding graphics.

Tyler spent significant time over the past two weeks preparing for the 28th Annual Thanksgiving Day Breakfast, which was held at the George Wilson Center on Thanksgiving morning. It was a very nice event. We served approximately 150 breakfasts. A total of 30 volunteers donated 122 hours to the event. We asked that attendees bring an item to be donated to the Food Bank and over 200 items were collected. Several sponsorships kept event costs to a minimum. We want to thank ShopRite, Dunkin Donuts, Panera Bread, Giant, Timothy's of Newark and Prayer Temple Ministries for their generous contributions. Door prizes were handed out throughout the morning. The Newark Post was onsite and did a nice article on the event - http://www.newarkpostonline.com/news/article_858a05f0-c48c-5fe0-b59b-13e87f8a50bc.html

Tyler is working to add another ballet class to our offerings at the George Wilson Center. One of our current participants would like more instruction and some participants from last year had schedule conflicts with current offerings so we are planning to have a new class start on Thursdays beginning December 4.

Tyler is working on annual employee performance evaluations for the George Wilson Center staff.

Tyler proofed the winter/spring newsletter and is working to finalize details on programs

Tyler held orientation and training sessions with a new part-time attendant at the George Wilson Center.

The Curtains Up Theater program held their fall performance on Friday, November 21. The show was titled "Broadway Hit" and including the participants showcasing their newly honed musical talents. It was a nice show with approximately 40 family and friends attending the show.



Joe filmed a segment for Comcast Newsmakers on winter/spring programs and the Curtis Mill Park opening.

Joe indicated that the winter/spring e-Newsletter that will be delivered electronically on January 5.

Joe attended the PCI compliance meeting with Josh and several other departments to talk about improving our PCI rating and meeting more compliance items.

Joe and Tyler are organizing the Newark Train Station Historic Marker Dedication Ceremony that will be held on Wednesday, December 10 at 11:00 a.m. The ceremony will include the Newark History Museum sign unveiling as well.

Joe and Tom attended the Americans with Disability Act (ADA) self-evaluation seminar at the Courtyard by Marriott. The seminar covered how to evaluate your facilities for ADA compliance and how to put a program in place to meet those standards.

Chrissy attended a Delaware Association of Volunteer Administrators meeting on Monday, November 17 at the Hagley Museum. The meeting featured a guest speaker, Tony Goodrow of Better Impact Inc. who spoke about learning a better way to measure volunteer engagement. As a group, they discussed Better Impact, a volunteer database.

Six (6) volunteers from Gamma Sigma, a University of Delaware Sorority, came to the Municipal Building on Thursday, November 20 to help prepare for the Turkey Trot. These volunteers devoted 15.5 hours of their time folding t-shirts, creating packets for the runners and sorting race numbers for the anticipated 1,000 runners and walkers. We're very thankful for their help.

A volunteer devoted 4 hours of his time on Friday, November 21 to help finish preparing for the Turkey Trot preparations. This volunteer folded shirts, created packets for the day of registration and greeted runners as they came to the Municipal Building to collect their materials.

On Saturday, November 22, a total of 42 volunteers from various organizations came out to Handloff Park for the Turkey Trot races. These volunteers devoted a total of 178 volunteer hours. They assisted with registration, traffic control, cheering on runners, directing runners, water stations, prizes, trophy ceremony, setting up and breaking down the event, litter pickup and more. Some of the volunteer organizations that helped with this event were Alpha Phi Omega of UD, Humanitarian Hospitality Club of UD, Alpha Sigma Phi of UD, Newark High School Law Enforcement Explorer Post, and other individuals.

Chrissy, Joe and Paula met with Mandie Plowman, Community Outreach Manager of the University of Delaware Athletics Department, to discuss upcoming volunteer and special event opportunities with the Athletics Department. We are very excited about the opportunity to work with U of D coaches, athletes and students in this great partnership.

Volunteer, Curtis Wheeler, picked up litter along Christina Parkway for two hours on November 23 and for three hours on November 29, filling a total of 8 full trash bags, two mattresses and various other materials along the roadway.

Finance - Lou Vitola, Director

I can't thank City leadership enough for the employee appreciation luncheon this week. I enjoyed the time out of the office to meet socially with fellow employees and to see them recognized for their hard work.

I held discussions with Paul Murray of Morgan Stanley to reinvest \$173,000 in matured and/or called investments in the cash reserve portfolio.

Customer Service



McKees Solar Park has been online and producing power since October 8, 2014. October's consumption of 15.3 megawatt-hours (mWh) and November's consumption of 14.6 mWh saved the City of Newark about \$2,600 in avoided wholesale power costs. We are working with DEMEC on a purchase agreement for the Solar Renewable Energy

Credit (SREC) output, the form of which was approved by the DEMEC board on November 19, 2014, and the final draft of which is recommended for Council approval at Monday's regularly scheduled meeting.

Through December 3, 2014, we have raised a total of \$8,145 in funding for the park, \$4,150 of which consists of 83 investments of \$50 and \$3,995 of which represents outright donations and panel donations. Residents that have made McKees investments will begin seeing their \$1 monthly credits posted shortly. Please see the new site www.greennewarkde.us which highlights Newark's green efforts over the years, in addition to profiling McKees Park. From there, customers can:

- Link directly to the [McKees Park Crowd Funding Site](http://www.gofundme.com/mckeessolarparkfund) to either donate or invest in McKees Solar Park electric output online, (<http://www.gofundme.com/mckeessolarparkfund>)
- Link to a fillable form which can be submitted electronically to the Customer Service Department, which will add a donation or an investment to an existing electric customer's bill,
- Link to a paper form which can be printed and filled out manually and taken to the Customer Service Department, which can process the donation or investment in person. Printed forms are also available in the department.

Accounting

Thank you for your time and attention at the November 3, 2014 Budget Workshop and the Budget Hearing on November 24, 2014. We also received valuable feedback at the November 4, 2014 Planning Commission from all Commissioners. We are incorporating any additional comments and communications into the "Budget Central" section of the website dedicated to the 2015 budget process. The link is on the City's home page, and we have posted content regularly since establishing the site. Additional materials may be posted through Monday, December 15 and beyond.

Alderman's Court

The past two weeks we held four court sessions and one case review session. We processed 135 arraignments, 62 trials, 4 case reviews, 3 pleas, 1 violation of probation hearings and 25 capias returns. We also videoed 3 prisoners from Howard R. Young Institute for various violations.

Police

With the retirement of Lieutenant George Stanko, the following promotions have taken place: Sergeant Scott Rieger promoted to Lieutenant, Master Corporal Gerry Bryda promoted to Sergeant, Corporal Marc DiFrancesco promoted to Master Corporal. We wish all the officers the best of luck in their new ranks. A formal promotion ceremony will be held in January.

Chief Paul Tiernan, Captain Kevin Feeney, and Lieutenant Mark Farrall attended a planning meeting for the New Castle County Multi-Jurisdictional All Hazards Mitigation Plan update and revision. This plan is required to be revised and adopted by New Castle County and the 12 municipalities.

Seventeen Police Officers have volunteered to pair up with 17 children that live in Newark for the "Shop with a Cop Program". K-Mart has generously donated \$1,700 to fund the program. Each child will be able to purchase \$100.00 worth of gifts. The event will take place on Saturday, December 13th at 9:00 a.m. at the K-Mart located in College Square Shopping Center.

Traffic and Security plans are in place for Winterfest scheduled for Friday, December 5th.

WEEK 11/23/14-11/29/14

INVESTIGATIONS

CRIMINAL CHARGES

	2013 TO <u>DATE</u>	2014 TO <u>DATE</u>	THIS WEEK <u>2014</u>	2013 TO <u>DATE</u>	2014 TO <u>DATE</u>	THIS WEEK <u>2014</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	1	0	1	0	0
b)Attempt	0	1	0	0	1	0
Kidnap	2	1	0	6	1	0
Rape	6	2	0	3	5	0
Unlaw. Sexual Contact	2	7	0	45	3	0
Robbery	26	30	1	41	29	1
- Commercial Robberies	6	5	0	6	2	0
- Robberies with Known Suspects	3	3	0	7	4	0
- Attempted Robberies	6	6	1	3	1	1
- Other Robberies	11	16	0	25	22	0
Assault/Aggravated	14	9	1	19	9	0
Burglary	94	71	0	62	79	0
- Commercial Burglaries	21	10	0	10	5	0
- Residential Burglaries	67	57	0	48	39	0
- Other Burglaries	6	4	0	4	35	0
Theft	717	551	13	316	282	1
Theft/Auto	33	41	3	6	12	0
Arson	0	5	0	0	0	0
All Other	68	77	1	143	191	0
TOTAL PART I	962	796	19	642	612	2
<u>PART II OFFENSES</u>						
Other Assaults	242	252	6	189	191	10
Rec. Stolen Property	9	2	0	25	37	0
Criminal Michief	308	249	2	222	77	1
Weapons	14	20	0	61	58	1
Other Sex Offenses	2	0	0	8	0	0
Alcohol	422	355	0	923	1052	0
Drugs	173	110	0	415	304	0
Noise/Disorderly Premise	592	656	5	386	316	7
Disorderly Conduct	331	170	3	318	198	1
Trespass	160	157	2	147	96	0
All Other	482	444	5	543	429	4
TOTAL PART II	2735	2415	23	3237	2758	24
<u>MISCELLANEOUS:</u>						
Alarm	1022	961	21	0	0	0
Animal Control	418	511	6	22	3	0
Recovered Property	251	252	8	0	0	0
Service	22497	23216	417	0	0	0
Suspicious Per/Veh	510	517	4	0	0	0
TOTAL MISC.	24698	25457	456	22	3	0

	THIS WEEK <u>2013</u>	2013 TO <u>DATE</u>	THIS WEEK <u>2014</u>	2014 TO <u>DATE</u>
TOTAL CALLS	609	35,465	634	35,098



**Newark Police Department
Weekly Traffic Report
11/23/14-11/29/14**



TRAFFIC SUMMONSES	2013 YTD	2014 YTD	THIS WEEK 2013	THIS WEEK 2014
Moving/Non-Moving	11,804	8,834	129	147
DUI	236	176	9	3
TOTAL	12,040	9,010	138	150

PARKING SUMMONSES				
Meter Tickets	18,317	15,627	118	111
Parking Summons/IPR	6,873	5,181	72	65
Scofflaw	195 =	141 =	1 =	3 =
Amount Collected	\$37,669	\$29,498.50	\$205	\$535
TOTAL	25,385	20,949	191	179

TRAFFIC ACCIDENTS				
Fatal	1	2	0	0
Personal Injury	204	189	1	4
Property Damage (Reportable)	328	355	6	10
Property Damage (Non-Reportable)	496	485	13	14
Hit and Run	269	226	7	0
TOTAL	1,298	1,257	27	28

City Manager's Office

IT Department Weekly Status Report – Josh Brechbuehl		
Total Tickets Currently Open - 119		
Voice Over IP (Phone System) Replacement	Behind Schedule	Expected Completion January 2014
Moving the City away from standard Copper phone system to new Voice over IP (VOIP) Phone System		
Latest Update: Design change for 911 administrative numbers. Project pushed back 25 business days.		
City will see improved call control, conference call features, voice mail integration, collaboration and call clarity. This will also cut down or even eliminate long distance phone charges.		

PCI Compliance	Started	No ETA
City has upgraded itself to higher standard for PCI Compliance. New benchmarks are required and City is working towards those new benchmarks in security and process.		
Latest Update: Vendor preparing final assessment report		
Achieving this higher standard of PCI compliance will provide the City a better level of security for monetary transactions.		

License Plate Reader Cameras (2)	On-Track	Expected Completion Winter 2014
The City was granted 2 License Plate Reader cameras that will be placed at the edge of the City.		
Latest Update: Equipment has arrived for securing cameras on network.		
Cameras would ideally be connected to City Metro Mesh, however current bandwidth is not sufficient for proper use. Investigating options to either increase speed or alternatives.		

Police Activity Tracking System	On-Track	Expected Completion Winter 2014
City Police has need to upgrade existing software used to track daily activities.		
Latest Update: Kick-Off meeting held, programmers assigned. Waiting for start date. Schedule changed.		
Software is used to track detailed information about officer/team activity during a shift for use in determining efficiency ratings and total counts.		

Council / Manager / Department Weekly Reports	On-Track	Expected Completion Fall 2014
Weekly reports in new format		
Latest Update: Report completed. Testing identified coding error. Vendor working on update.		
Feedback from Council indicated increased need for more efficient and clear delivery for Department Manager weekly reports. We are looking into leveraging system that would allow multiple sorting methods with ability to search based on search term.		

Virtual Server Backup Solution	On-Track	Expected Completion Fall 2014
Since migrating from a physical infrastructure to a virtual infrastructure, a new backup solution was necessary.		
Latest Update: System now in place, working with vendor to troubleshoot last remaining issue.		
Consolidate all City backups into single source solution using Microsoft Cloud technologies.		

Everbridge Citizen Notification System Upgrade	On-Track	Expected Completion Fall 2014
Our Citizen Notification system is hosted in "the cloud" and is being upgraded to the newest version. This is occurring mid-November		
Latest Update: Project closing out.		
Everbridge Citizen Notification System		

Statewide Computer Aided Dispatch Consolidation	Scheduled	Expected Completion Fall 2015
The City of Newark uses New World Systems CAD Dispatch software for 911 Center. A Statewide CAD solution is being planned and implemented over the next 12 months.		
Latest Update: Project slated to start January 2015, tentative completion October 2015. – No Update		
City of Newark will be sharing a centrally hosted CAD system with Wilmington Fire, University of Delaware, and Delaware State Police.		

Digital Data Retention Evaluation Project	Started	No ETA
The City of Newark will be evaluating the state and local requirements for data retention for documents and email.		
Latest Update: Research completed. Met with Carol and other members of Admin team. Mimecast likely to be solution for email.		
Required to ensure all requirements are met, but also to allow for end of life on long term data retention that is costly for digital files.		

City Surveillance Camera Consolidation	Scheduled	2015
Consolidating all City cameras to single software solution to ease use, access and administration of system.		
Latest Update: Waiting for Council Approval for 2015 budget to move forward.		

6 individual systems are currently used to use and manage surveillance camera systems throughout the City. This project will consolidate as many cameras as possible to a single solution. This will allow for much great availability and manageability as more cameras are added in future years.

Other Notable IT Updates

- VOIP project pushed back 25 business days due to change in design for 911 services
- GIS Services continue to collect data

CSH/mp