

City Manager's Weekly Report

Friday, June 3, 2016

Department:

Administration - City Manager

Notable Notes:

Mayor and Council -

Just a reminder that A New Night will take place next Saturday, June 11th along Main Street! I've attached the Police Department event notification detail. Over 55 vendors are lined up for participation along with musical performances, and the popular kids area! Staff are working with DeIDOT to arrange for construction projects in and around the event area to be completed or managed to accommodate the event needs over the weekend.

Noise Waiver - I shared this earlier in the week but sharing again to ensure awareness.

Staff and I met with Nic DeCaire and others associated with Preston's Playground to review plans and share additional information. The fundraising effort continues to move forward, and I expect to bring a recommendation before Council by July to accommodate the funding for the sewer line to the restroom facilities.

Some staff members and I completed our application submittal to the U.S. Department of Transportation, Ladders of Opportunity - "Every Place Counts Design Challenge" for consideration as one of four communities that will receive a two-day design session related to transportation and public transit. In preparation for the application, I am happy to share that partners to the challenge include, DeIDOT, DART First State, and UD School of Public Policy & Administration and Auxiliary Services.

UDon't Need It? is in full swing and experienced a very busy time since last Saturday. Sales were held on Wednesday, June 1st with a great deal of material being purchased by members of the community reducing the haul to the landfill! Staff will share more details upon the program's conclusion next week which will mark the end of our 10th successful year partnering with the UD.

Activity or Project:

DEMEC

Description:

I am happy to share that the AMP Board of Trustees honored Pat McCullar at its May meeting by electing him as Corporate Treasurer and Chair of their Finance Committee. Please see the attached News Release. As you know, Lou Vitola's last day with Newark was this past Tuesday, May 31st. He began his career with DEMEC on June 1st including his attendance at the Joint Community Briefing meeting that was held at Dover Downs that evening. I will share the presentation Pat McCullar made in next week's report.

Status: Started

Expected Completion: 5/25/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Administration - Deputy City Manager

Notable Notes:

- Staff took the opportunity Tuesday evening to say goodbye and thank you to Lou Vitola for his years of service. Many staff and family members met at Grain to wish him well.
- HR Manager Devan Stewart and I continue FY2017 Personnel Budget meetings with various departments, assessing the needs and requests for the budget process.
- Staff has been working with Assistant IT Manager Daina Montgomery on a digital Employee Self-Serve (ESS) platform within MUNIS for many personnel functions. Initial features will include 24/7 secure access to change W4 withholdings, direct deposit banking information, various personnel forms, bi-weekly pay stubs, etc. In the fall, the 2017 Open Enrollment process will occur through ESS. This platform will provide greater accessibility of the HR services, as well as reduce staff time facilitating benefit enrollment, paper (paperwork) and help expedite end-of-year reporting.

Activity or Project:

Recruitment: Police Officers

Description:

After the written test, 46 candidates were provided the opportunity for an Oral Board interview. The panel included myself, Deputy Chief Feeney and Lt. Hargrove. The next steps include

comprehensive background checks and polygraphs -- prior to these checks, the interview panel is very confident and encouraged by the character, personalities and overall impression of the candidate list.

Status: In-Progress

Expected Completion: 8/15/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Alderman's Court

Notable Notes:

This past week we held two court sessions and one case review session because of the Memorial Day holiday.

Activity or Project:

Court Session

Description:

We processed 45 arraignment, 18 trials, 9 capias returns, 2 pleas and 11 case reviews. In addition, we processed 571 payments for Court fines and Parking Citations of which 363 were electronic through Govolutions or Paypal for parking citations.

Status: Completed
Expected Completion: 5/31/2016
Execution Status: Completed

Activity or Project:

Description:

Status:
Expected Completion:
Execution Status:

Activity or Project:

Description:

Status:
Expected Completion:
Execution Status:

Department:

Community Relations

Notable Notes:

Communications Manager Kelly Bachman and Community Affairs Officer/DNP Administrator Megan McNerney traveled to Milwaukee last week with Mayor Sierer and several other Delaware delegates for the Main Street Now conference. This national event brings together main street administrators and city officials from across the country to hear about best practices, develop new strategies and network with colleagues engaged in the economic vitality and promotional efforts of downtown areas. We participated in a full schedule of seminars and presentations over the course of three days, with topics that ranged from design and safety elements, fundraising and brand identity, to organizational management, volunteer recruitment and supporting small business development. There will be a deeper discussion with the Downtown Newark Partnership board at its next meeting, scheduled for June 9, at 6:30 p.m.

New Night Downtown planning continues, with more than 50 businesses and organizations registered to participate and \$7,650 in sponsorship money. Gable Music has scheduled nine different musical acts to perform on three different stages throughout the event, which will take place next Saturday, June 11, from 3 - 9 p.m.

Social media has been extremely active the past two weeks, with strong engagement from the community on a variety of topics including:

- Job postings
 - Parking Ambassador
 - Creative Designer and Administrative Assistant
 - Park Maintenance
- UDon't Need It?
- The #delabear
- New Night Downtown
- Public Works Week (5/19)

Graphic Design/Web Updates

- Designed T-Shirt for New Night Workers
- Created Public Works CAFR Divider
- Created New Night Ad (6.792"x5")
- Updated Website:
 - Parks and Recreation Rules and Regulations
 - Financial Page Links
 - Permit Parking Information
 - Planning Commission Page
 - Updated Department Director Photos throughout
- Designed Parks and Recreation Month July Calendar
- Designed Camp G.W.C. Flyer for Parks
- Scheduled public notices:
 - Memorial Day Refuse Change
 - Customer Connect Outage
 - Scheduled Public Meeting notices
- Updated Court Employee Directory

Press Inquiries

- Josh Shannon, Newark Post, inquired about efforts by parking ambassadors to educate bicycle and skateboard riders about the dangers of riding on sidewalks.
 - Response: We are still in the development stages of this effort, but the primary focus will be on education and awareness. Our plan is to develop a campaign for implementation in the fall.

Activity or Project:

Website Redesign

Description:

An internal meeting was held with representatives from each department to review current information available on the website and review other websites for ideas. Most people preferred Lowndes County's website (<http://www.lowndescounty.com/>). Their feedback included: • The large icons made it easier to find what they were looking • An actual calendar on the home page • A photographic background that stretched across the entire page. Departments preferred to have unique department pages like these parks and recreation department pages:

<http://issaquahwa.gov/Index.aspx?NID=305> or <http://www.parks.wa.gov/> There is consensus that it takes too many clicks to get where you wanted to navigate through the site. Next steps: there will be a follow-up meeting in mid-June, followed by two presentations and solicitations for public comment on June 23 in Council Chamber.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Notable Notes:

Monday morning a squirrel caused an outage to a substation transformer. The squirrel grounded out the primary on a pole mount distribution transformer at Main and Center Streets. Unfortunately, there was extra load on the circuit due to previous switching, so the outage was bigger than normal. Seven hundred (700) customers were out for one hour.

The line crews switched circuits around to allow Delmarva Power to work on one of the transmission lines that feed the City. All the City's load has been put on one of the three main transformers and will be switched back as soon as Delmarva finishes. The work is only expected to take a day.

The crews also switched the 34kV circuits around in order to do extensive tree trimming. Proper trimming

on the 34kV circuits is done de-energized and is important to reduce outages. All the available crews and tree trimmers are utilized. Even the electricians are flagging.

The electricians also worked on New Night preparations, took oil samples from substation transformers, installed outlets for copiers, and replaced a rack mount UPS for IT.

Engineering attended Delmarva's annual whole sale meeting. This is effectively Delmarva's "State of the Union" address to their wholesale customers. Engineering also attended a similar meeting for DEMEC members.

Activity or Project:

West Main Substation Reconfiguration

Description:

Installing a new circuit and poles and reconfiguring other circuits and poles at the West Main Substation in preparation for a new substation transformer currently being built and to be delivered later this year.

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Finance Department

Notable Notes:

This week, although shortened due to the holiday weekend, was an extremely busy one.

On June 1, I attended the Board of Directors meeting for DEMEC in Dover. The meeting was a joint community briefing session on electric market changes and their impact on wholesale electric costs. The meeting was also attended by representatives from the University of Delaware.

Accounting staff is continuing the year-end accounting close and financial reporting process, which includes the independent financial audit and the development of the 2015 Comprehensive Annual Financial Report (CAFR). Additional notes related to the audit process are reported in the projects below.

Activity or Project:

Budget

Description:

Preliminary internal budget meetings continue. The timeline for the budget process can be found on Budget Central via this link: <http://cityofnewarkde.us/DocumentCenter/View/6648>

Status:

Expected Completion:

Execution Status:

Activity or Project:

Independent Financial Audit

Description:

Audit status: CAFR sent to CLA for initial review. CLA target issue date is week of June 13-17, 2016. The Management Discussion & Analysis component of the Comprehensive Annual Financial Report (CAFR) is near completion, and we will be beginning the draft of the Transmittal Letter. Awaiting comments from the partners at CLA.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Payments and Utility Billing (PUB)

Description:

The group handled 1,392 phone calls the last week. The average call length of 3:52 last week was strong, while the average hold & queue time (average speed of answer) increased from 3:09 to 7:51 due to the increase in call volume, staffing shortage and a small phone system issue. Our Welcome Center staff greeted 381 visitors in the past week, while service orders initiated by PUB in response to calls and visitors increased to 821 for the same period. The group processed 3,757 utility payments and CityView transactions, 550 of which were imported automatically with our new electronic processes and 2,234 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week. Phone calls received over the past two weeks (5/16-5/27) totaled 2,329, which is nearly equal to the amount received over a four-week period (4/18-5/13). Customer service orders during the period of 5/16-5/27 totaled 1,338, were 165% higher than the previous four-week period of 4/18-5/13. I would like to thank the PUBS group for all of their hard work and extraordinary efforts over this period.

Status:	In-Progress
Expected Completion:	12/31/2016
Execution Status:	On Track

Department:

Parks and Recreation Department

Notable Notes:

Director: Attended fireworks meeting with Community Events staff, University officials, Newark Police and Fire Marshal, visited several parks with the Parks Superintendent to talk about upcoming projects. Reviewed two landscape plans for new developments, worked on new contract for upcoming bid, met with the staff about training of Kathy Reidinger to Customer Service Representative, worked with public works and DelDOT on storm water effect on possible trail connection along Jenney's Run into Redd Park.

Recreation Superintendent: Held meeting with recreation staff regarding July being Park and Recreation month and worked on finalizing events that will be taking place during the month, sent marketing material to Communications staff to start creating the flyer for it, attended Fireworks meeting, attended website redesign meeting, worked on transition of Rittenhouse Camp to Tyler, met with him regarding upcoming items that need to be completed prior to camp, worked on session schedules for Rittenhouse to ensure all was ready for the start of camp, held weekly meeting with recreation staff, continued to process status reports for summer camp staff and collect background check forms to send in for completion with the state and for the City.

Coordinator of GWC and Volunteers: Conducted phone interviews with potential summer camp volunteers; 1 volunteer devoted a total of **20.5** hours assisting in the Parks and Recreation Office; 1 volunteer devoted **7.75** hours landscaping and removing invasive plant species along the James F. Hall Trail; 2 volunteers devoted a total of **5** hours performing maintenance on the Mason Dixon Trail; sent contracts to potential Summer Camp staff; interviewed a potential Camp GWC Director; finalized Camp GWC field trips for bus bids; sent out schedules for GWC attendants and lifeguards; completed status reports for summer staff. Total Volunteer Hours for the week of 5/16-5/21: **33.25** Hours.

Recreation Supervisor of Community Events: Worked on items related to several upcoming and ongoing programs including the 4th of July, Spring Concert Series, Newark's Youth's Got Talent, and Camp R.E.A.L.; employment paperwork and background check forms are being processed for camp staff.

The fourth week of concerts was held with Wicked Wayz and Yosi. The attendance was good (50/75), rain has still held off and the attendees continue to be excited about the upcoming concerts. This week Alexis Baione and The Joe Baione Trio will perform.

Recreation Supervisor of Athletics: Conducted interviews with potential Before and After Care staff for fall; sent information to Communications Division to create program flyers; checked on wet fields and relocated games for softball; met with George Wilson Center Supervisor regarding scheduling of lifeguards and GWC attendants for June; sent out bus bid requests for summer camp field trips; collected and submitted background checks and payroll status reports for summer staff; attended meeting and finalizing details regarding programs for our July Park & Recreation month calendar; we are receiving many calls for park pavilion reservations.

Parks Superintendent: Completed paperwork for reimbursement from State Forestry Department for the grant to remove four trees at two park sites, coordinated annual lay out/planting at several horticulture sites, watered nursery stock as needed, met with fencing contractor to get quote on fence work at Kells and Devon Parks, met with Parks Director to select sites where the three 2 to 5 year old play units will be installed within Phillips, Handloff and Stafford Park areas, met with Electric Department staff to discuss the Munis maintenance work order system, met with resident concerning plant selection for where trees are being removed due to line clearance by Electric Department, met with IT Division concerning the addition of two more areas to access list in maintenance program, reviewed one proposed landscape plan for new development, and finalized contract for renovation to Folk Park tennis court/Dickey Park Street Hockey Court areas.

Parks Supervisor: Assigned all field staff daily and assisted as needed with work orders, and started coordinating installation of play equipment at three park areas.

Parks/Horticulture Staff: Continued mowing, planting annuals/perennials throughout park system, set up stages/removed for concert series, dragged/scarified ball fields, did interior bed maintenance, did tree removal along "B" Street, watered in all new plant materials, completed work orders as assigned, sprayed Round Up throughout park system as needed, added salt to both pool filtration systems, and did trash removal throughout park system.

Activity or Project:

2-5 Year Old Play Unit Installation

Description:

Parks and Recreation is installing new 2-5 year old play units in Phillips, Handloff, and Stafford Parks. Currently, these parks do not have 2-5 year old play units.

Status: Started

Expected Completion: 8/5/2016

Execution Status: On Track

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Building Maintenance

- This week Facilities Maintenance performed the following:
 - Replaced fascia and soffit and continued painting at Rittenhouse Park;
 - Continued work at the Parking Office to accommodate Parking Ambassadors;
 - Installed new door at George Wilson Center;
 - Repaired lock at Dickey Park;
 - Worked on Newark Police Department holding cells project.

Code Enforcement

- The Property Maintenance Inspectors are checking the various student rental areas to ensure that they are in compliance after move-out week. Overall, most areas are in compliance.
- The Fire Inspector attended NFPA update training with the State of Delaware this week.
- Certificates of Occupancy were issued for units 108 and 112 at 2000 Fountainview Circle.
- This week Building and Fire Inspectors inspected seven tents for the University of Delaware Graduation Ceremony. Several other inspections will occur this week on tents for Alumni Weekend.
- The Fire Inspector continued to assist in the Knox Box upgrades at several buildings.
- Building renovation plans for Main Street Movies 5 in Newark Shopping Center are under review.
- The footer/foundation and slab installation work for University of Delaware's South Academy Street dormitory is ongoing.
- The framing work is ongoing at 60 North College Avenue, 52 North Chapel Street and Astra Plaza on Main Street.

- Work is continuing at the Washington House Condominiums located at 113 East Main Street.
- Property Maintenance is addressing numerous issues related to high grass and weeds.

Economic Development

- Considerable time was spent this week preparing the Downtown Development District application which was reviewed by Council at the May 23, 2016 meeting. The application and supporting documentation was submitted to the State's Office of Planning Coordination on June 1, 2016. At this time, the Department has not been notified of the review timeline, however, it is anticipated that the City will be asked to make an oral presentation on the application to the Review Board in July or August, with the final Board recommendation by the end of August.

Parking

- Parking Division staff spent considerable time in municipal parking lots after student move-out over the weekend and are happy to report that the addition of 30 yard dumpsters to Lots 2, 3 and 4 helped contain the large amount of trash left by vacating students.
- Parking Division staff will be conducting interviews for the open cashier positions this week.
- Summer maintenance work is underway.

Planning

- Considerable time was spent this week preparing the Department's Operating Budget submittals for the Department's Divisions of Planning/Land Use, Code Enforcement and Parking.
- On Thursday Planning and Development Director Maureen Feeney Roser attended the CityView stakeholders meeting.
- Also on Thursday, Maureen attended the staff meeting.
- On Tuesday evening Maureen represented the Planning and Development Department at the Boards and Commissions meeting for review of the Planning Commission. The Committee will continue its review of the Commission at its June 28, 2016 meeting.
- On Wednesday Maureen attended the Preston's Playground meeting.
- Considerable time was spent this week reviewing Subdivision Advisory Committee comments for the Lofts at Center Street and 1 Georgian Circle.
- This week the Department received another application for the Promoting Owner Occupancy of Homes (POOH) program. Settlement is scheduled for June 13th.
- The next Rental Housing Needs Assessment Steering Committee meeting is scheduled for Tuesday, June 21st at 7:00 p.m. in the City Council Chamber. The Committee is expecting to review a draft of the Phase II report.
- There is no Board of Adjustment meeting scheduled for June.
- The following was also completed this week:
 - 6 Deed Transfer Affidavits
 - 31 Building Permit Reviews
 - 1 Certificate of Occupancy

Activity or Project:

Planning Commission Meeting

Description:

Considerable time was spent this week preparing for the June Planning Commission meeting. On the agenda are: 1) review and consideration of a Comprehensive Development Plan amendment, rezoning and major subdivision with site plan approval plan for 1101 and 1107 Barksdale Road, to be known as Barksdale Green; 2) review of amendments to the Zoning Code to clarify exceptions for height and setback; and 3) discussion of Code mandated parking requirements and parking waiver program study.

Status: In-Progress

Expected Completion: 6/7/2016

Execution Status: On Track

Activity or Project:

Church of Nazarene Minor Subdivision

Description:

This week the Department received a request for a minor subdivision of 357 Paper Mill Road, also known as the Church of Nazarene property, to create two parcels out of the one, separating the main church building and the assembly hall. The purpose of the subdivision is to allow Church of Nazarene to sell the existing church to Grace Church for their operations and to move Church of Nazarene into the assembly hall.

Status: Started

Expected Completion: 8/2/2016

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Police Department

Notable Notes:

On May 28th, NPD Officers assisted with traffic direction related to the UD Commencement ceremonies. The event ran smoothly and no issues were reported with pre-graduation traffic. Following graduation,

traffic backups occurred on Christina Parkway and South College Avenue, however, the backups cleared quicker than usual due to the exit of traffic from the STAR Campus onto Christina Parkway.

On Wednesday, June 1st the Special Operations Unit will participate in a meeting with Representative Baumbach, Mayor Sierer, the Newark Bike Project, and the local bicycle community to discuss bicycle enforcement and safety efforts within the City of Newark.

On Thursday, June 2nd, Cpl. James Spadola will conduct a presentation at Councilwoman Hadden's Meet and Greet. Cpl. Spadola will discuss community policing, alcohol and order maintenance issues, and bicycle enforcement.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 6/2/2016

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

5/29/2016

to 6/4/2016



POLICE DEPARTMENT
CITY OF NEWARK

220 South Main Street • Newark, Delaware 19711
302.366.7100 • Fax 302.366.7129 • www.cityofnewarkde.us

EVENT NAME: 2016 New Night Downtown

EVENT TYPE: Community Festival

DATE: Saturday, June 11, 2016

TIME: 2:00pm – 10:00pm (detours in effect)
3:00pm – 9:00pm (event times)

ROADS AFFECTED:

E. Main St from Chapel St to S. College Ave will be closed from 2:00pm to 10:00pm (all westbound traffic on E. Main St approaching Chapel St will be diverted onto southbound S. Chapel St)

N. Chapel St southbound from New St to E. Main St will be closed (open to local traffic) from 2:00pm to 10:00pm

N. Chapel St northbound at E. Main St will be closed from 2:00pm to 10:00pm

S. Chapel St northbound from E. Delaware Ave to E. Main St will be closed (open to local traffic) from 2:00pm to 10:00pm

Academy St northbound from E. Delaware Ave to E. Main St will be closed (open to local traffic/authorized vehicles) from 2:00pm to 10:00pm

NUMBER OF PEOPLE: 30,000-40,000

CITY RESOURCES REQUIRED: Newark Police/ Public Works/ Parks and Recreation



CITY MANAGER'S OFFICE
CITY OF NEWARK

220 South Main Street • Newark, Delaware 19711
302.366.7000 • Fax 302.366.7035 • www.cityofnewarkde.us

May 31, 2016

Mr. Harley Hall
Mumford & Miller
1005 Industrial Drive
Middletown, DE 19709

HAND DELIVERED

Dear Mr. Hall:

Re: Night Work on East Main Street/Center Street

As requested, I will authorize an extension of the 9 p.m. stop time normally enforced on weekdays and weekends for our City Noise Ordinance regulations. The location of this work is the intersection of East Main Street and Center Street.

Specifically, you have approval subject to the following conditions:

1. The purpose of the extended work is to replace the water main.
2. The dates for this work are Monday, June 6, 2016 through Wednesday, June 8, 2016, weather permitting. Work will begin at 9:30 p.m. and end at 6:00 a.m. Work will continue daily for the same hours.
3. You are responsible to ensure notification of this work is made to the businesses and residents in the vicinity at least 48 hours in advance and to communicate your method to do so to the City of Newark Public Works & Water Resources Department.
4. Traffic will be maintained in at least one lane.
5. If we receive any complaints related to noise on this project during the extended hours, the Police Department will still respond according to our City Code.

Mr. Harley Hall
Page 2
May 31, 2016

6. If any other changes, such as an unexpected road closure, are necessary as a result of this work, you should immediately contact the Newark Police Department and the Aetna Hose, Hook & Ladder Company so as to alert the appropriate public safety agencies. State and city highway traffic controls will be used during any lane shut down.

Please note this represents a temporary waiver to the City Noise Ordinance. By copy of this letter, I am notifying the Police Department and Fire Board of your planned operations. Remember that any further variations from the above conditions must be approved by the City Manager.

Do not hesitate to contact me if you have any additional questions.

Sincerely,



Carol S. Houck
City Manager

CSH/mp

c: Mayor & City Council
Paul M. Tiernan, Chief of Police
Thomas Coleman, Director of Public Works & Water Resources
Phillip M. Bishop, Water & Sewer Inspector
AHHL Fire Company



American Municipal Power, Inc.
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(614) 540-1111
www.amppartners.org

NEWS RELEASE

CONTACT:

FOR IMMEDIATE RELEASE

June 1, 2016

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AMP BOARD OF TRUSTEES ELECTS TWO NEW OFFICERS

Columbus – The American Municipal Power, Inc. (AMP) Board of Trustees elected two members to officer positions at its May meeting. Patrick McCullar, president and CEO of the Delaware Municipal Election Corporation (DEMEC) was elected Board Treasurer; and Kevin Maynard, Director of Public Utilities for the City of Hamilton, Ohio was elected Board Secretary.

Patrick McCullar

McCullar has led DEMEC since May 1994 and has been a member of the AMP Board of Trustees since 2011. DEMEC is joint action agency located in Smyrna, Delaware and joined AMP on behalf of its nine member systems. He has held leadership positions with the American Public Power Association (APPA), the Transmission Access Study Policy Group (TAPS) and the PJM Interconnection Association. As Treasurer, McCullar will also chair the

AMP Board Finance Committee. McCullar is the first AMP Board member from outside of Ohio to hold an officer position.

Kevin Maynard

Maynard has been in his current position with the City of Hamilton, Ohio since September 2015 and has more than 35 years' experience in public power. He's previously managed utilities in Bryan, Ohio; Austin, Minnesota; Wyandotte, Michigan and Bowling Green, Ohio. Additionally, Maynard is the former general manager of AMPO, Inc., a wholly-owned subsidiary of AMP providing gas and electric aggregation services. He has served as a member of the AMP Board from 1993-1997; 2005-2011 and 2014-present. Maynard is currently a member of the APPA Membership Committee.

-END-

ABOUT AMP:

American Municipal Power, Inc. is the nonprofit wholesale power supplier and services provider for 133 member municipal electric systems in the states of Ohio, Pennsylvania, Michigan, Virginia, Kentucky, West Virginia, Indiana, Maryland and Delaware. Combined these public utilities serve more than 645,000 customers. AMP members receive their power supply from a diversified resource mix that includes wholesale power purchases through AMP and the open market and energy produced at AMP and member-owned generating facilities utilizing fossil fuel, hydroelectric, wind and other renewable resources. The organization is focused on sustainability and increased use of renewable generation resources. AMP is currently wrapping up construction on four run-of-the-river hydroelectric projects on the Ohio River. Combined these four projects add more than 300 MW of new hydro capacity to the region. AMP is pursuing additional hydro, solar, wind and landfill gas projects. For additional information, visit AMP's Web site at www.amppartners.org.

NEWARK POLICE DEPARTMENT

WEEK 05/22/16-05/28/16

INVESTIGATIONS

CRIMINAL CHARGES

	2015 TO <u>DATE</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2016</u>	2015 TO <u>DATE</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2016</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	4	3	0	1	2	0
Rape	3	2	0	1	3	0
Unlaw. Sexual Contact	3	4	0	1	1	0
Robbery	17	20	3	20	7	0
- Commercial Robberies	8	9	0	7	0	0
- Robberies with Known Suspects	1	1	0	1	0	0
- Attempted Robberies	2	2	1	5	0	0
- Other Robberies	6	8	2	7	7	0
Assault/Aggravated	2	10	0	12	16	1
Burglary	22	35	0	13	27	9
- Commercial Burglaries	4	9	0	1	4	4
- Residential Burglaries	16	20	0	11	21	5
- Other Burglaries	2	6	0	1	2	0
Theft	185	283	13	86	87	16
Theft/Auto	18	17	2	5	8	0
Arson	1	1	1	0	0	0
All Other	30	52	1	34	34	6
TOTAL PART I	285	427	20	173	185	32
<u>PART II OFFENSES</u>						
Other Assaults	129	134	5	71	57	0
Rec. Stolen Property	2	0	0	11	16	2
Criminal Mischief	81	77	3	34	34	1
Weapons	5	5	0	41	19	2
Other Sex Offenses	0	0	0	0	0	0
Alcohol	115	106	2	192	191	7
Drugs	36	68	9	105	87	4
Noise/Disorderly Premise	198	309	8	96	137	6
Disorderly Conduct	73	65	4	47	53	1
Trespass	71	75	2	34	31	0
All Other	178	210	10	133	135	1
TOTAL PART II	888	1049	43	764	760	24
<u>MISCELLANEOUS:</u>						
Alarm	398	340	6	0	0	0
Animal Control	189	215	19	0	2	0
Recovered Property	105	121	9	0	0	0
Service	12188	14060	684	0	0	0
Suspicious Per/Veh	208	235	10	0	0	0
TOTAL MISC.	13088	14971	728	0	2	0

	THIS WEEK <u>2015</u>	2015 TO <u>DATE</u>	THIS WEEK <u>2016</u>	2016 TO <u>DATE</u>
TOTAL CALLS	1,053	17,298	932	18,870



Newark Police Department
Weekly Traffic Report
05/22/16-05/28/16



TRAFFIC SUMMONSES	2015 YTD	2016 YTD	THIS WEEK 2015	THIS WEEK 2016
Moving/Non-Moving	4,081	4,678	309	297
DUI	88	71	6	4
TOTAL	4,169	4,749	315	301

TRAFFIC ACCIDENTS				
Fatal	2	0	0	0
Personal Injury	75	101	5	7
Property Damage (Reportable)	197	313	18	16
Property Damage (Non-Reportable)	158	64	8	2
Hit and Run	121	115	10	10
TOTAL	553	593	41	35

CITY OF NEWARK
Newark, Delaware

Traffic Committee Meeting
May 17, 2016
3:30 p.m.

Members Present: Lt. Fred Nelson, Andrew Haines, Tom Coleman, Dave Gula

Absent: D/C Kevin Feeney
Marvin Howard
Tom Parkins

Guests: Marge Hadden, Councilmember
Darin Powell, Newark resident

1. Discuss signage on Anna's Way in regard to u-turns.

Lt. Nelson said the two items on the agenda were a follow-up from the previous Traffic Committee meeting held on Tuesday, April 19, 2016.

Mr. Coleman said there is no signage that currently exists to direct traffic to turn right on Anna's Way for making u-turns. Mr. Coleman confirmed currently there isn't a "No u-turn" restriction in the city code. Mr. Coleman recommended installing signage to allow u-turns from right hand lane and directing traffic around Anna's Way.

Lt. Nelson said there is no crash history for the past three years. Lt. Nelson said there is an existing sign directing Rt. 2 West traffic onto Anna's Way. Lt. Nelson suggested additional signage for u-turns specifically.

Mr. Coleman said the signage states, "U-turn from right lane".

Motion by Mr. Coleman, seconded by Lt. Nelson, to sign u-turns by Anna's Way as per the Manual of Traffic Control Devices (MUTCD).

Motion Passed. Vote: 4 to 0.

Mr. Haines asked if there is an estimated vehicle count. Mr. Coleman said there is a vehicle count on Anna's Way from DeIDOT. Mr. Haines asked if a post sign count could be obtained for review. Mr. Coleman said DeIDOT has baseline counts from 2010 and last year if needed for comparison.

2. Update on request for traffic calming in Cherry Hill Manor.

Mr. Coleman said a few options were considered. Mr. Coleman said the field supervisor is comfortable with installing stop signs if necessary. Mr. Coleman said engineering design solutions were considered. Mr. Coleman said there are drainage structures that exist in the intersection.

Mr. Coleman said an option would be to add a roundabout and move curb lines back, and added benefit would be it would increase parkland. Mr. Coleman said it would be a low cost option and could be done fairly easily. Mr. Powell said the issues he foresees would be removing some trees and removing parking for non-residents. Mr. Coleman said parking could be added where there aren't trees. Mr. Coleman said he would like to conduct a field survey and at the very least investigate the option. Ms. Hadden suggested rather than creating a triangular shape possibly squaring up the shape to keep the trees. Ms. Hadden agreed losing parking is a concern. Mr. Powell asked if a project of this magnitude would be necessary to correct the issues. Mr. Coleman said removing a portion of the road becomes a project to improve the neighborhood. Mr. Powell would like to have a design mock up that he could provide the board showing different options. Mr. Coleman said he could provide a mock up in a couple months due to current backlog of existing projects. Mr. Haines suggested creating a one-way out on Colonial Court to gain parking on both sides of the street. Mr. Powell likes this suggestion. Mr. Coleman said these improvements could be completed in-house and within a few weeks. Ms. Hadden said this is a great low cost option and likes the idea of adding parking. Mr. Powell would like a formal proposal from the city to present to the board.

Motion by Mr. Coleman, seconded by Mr. Haines, for Public Works to survey the site and provide a sketch of the project at a future Traffic Committee Meeting.

Motion Passed. Vote: 4 to 0.

New Business:

Woodlawn Avenue at the intersection Cleveland Avenue and Library Avenue

Mr. Coleman said on Friday, DeIDOT Traffic, Councilmember Ruckle, and State Representative Osienski met to discuss ways to get more cars out of Woodlawn Avenue. Mr. Coleman said there is enough lane width to create a double left out of Woodlawn Avenue. Mr. Coleman said despite what is thought, a site visit found at least 5 cars get through on every green cycle. Mr. Coleman said DeIDOT is looking into this and would like to have this completed before school begins this Fall.



Fred Nelson, Acting Chairman