

# City Manager's Weekly Report

Friday, September 30, 2016

## Department:

City Secretary and City Solicitor's Office

## Notable Notes:

Paul was in the office on September 26 for Council.

Paul, Renee and Alice staffed the Council meeting on September 26. The final missing packet item (11B - September 12 Council minutes) was distributed and posted on the website on September 23. Extensive time was spent by Renee, Maureen and Paul on September 23 and 26 researching the various issues surrounding the consideration of the Briarcreek project prior to the meeting. Follow up from the meeting was completed by staff on September 27 and 28.

Renee staffed the Boards and Commissions Review Committee meeting on September 27. The Committee approved the Planning Commission and Board of Adjustment evaluations, postponed the completion of the Board of Business License Review evaluation until the October 25 meeting to get additional questions answered, received an update on the progress of the Downtown Newark Partnership review of the Strategic Development Subcommittee recommendation and cancelled their November and December meetings. They did not approve the minutes from their August meeting as Renee was asked to go back to the recording to verify the recollection of a member. Therefore, the final approved minutes for the August meeting will not be posted to the website until next month.

Renee drafted, circulated to staff for comment, revised and sent to the developer for comment the subdivision agreement for the 357 Paper Mill Road minor subdivision project, which is on the October 10 Council meeting agenda for consideration.

Renee spent some time reviewing the cost in both funds and labor for the City Secretary's and City Solicitor's Offices for development projects at the request of the Planning & Development Department.

Renee spent some time drafting and posting the agenda for the October 3 Council financial workshop. Please note a revised agenda was posted changing the time from 5:30 p.m. to 6:30 p.m.

The October 3 Financial workshop, October 4 Downtown Newark Partnership Design Committee, October 4 Planning Commission, and October 5 Cleveland Avenue Improvement Task Force agendas were forwarded to Council.

Regarding minutes, staff time was spent on the September 12 Council (Alice and Renee drafting; Renee editing - complete), September 13 Conservation Advisory Commission (Tara drafting) and September 26 Council (Alice drafting) minutes. The July 25, August 22, September 12 and September 26 Council executive session and September 27 Boards and Commissions Review Committee minutes are currently in the queue.

Tara processed and sent to the New Castle County Recorder of Deeds the following documents this week:

- Obstruction in the easement for 401 Winterthur Lane
- Subdivision agreement for 0 Darien Road

Tara drafted a proclamation recognizing a girl who saved her father's life by calling 911 to be presented at the October 10 Council meeting.

The office received and Alice and Teressa fulfilled 23 discovery requests for upcoming Alderman's Court cases. The court calendar for October 7 was received and the 21 associated case files were compiled for the Deputy City Solicitor by Alice and Teressa. Alice also processed three plea by mail requests.

The office received 10 new lien certificate requests this week, which were sent to Finance for processing. 16 lien certificate requests were completed and sent to the requestor this week. So far 399 lien certificate requests have been processed for 2016.

**Activity or Project:**

No progress to report

**Description:**

There is no progress to report on long-term projects this week.

Status: Hold

Expected Completion: 9/29/2016

Execution Status: On Track

**Activity or Project:**

**Description:**

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

**Description:**

Status:

Expected Completion:

Execution Status:

**Department:**

Community Relations

## **Notable Notes:**

From September 12-15, Community Affairs Officer Megan McNerney attended the Pro Walk/Pro Bike/Pro Place Conference in Vancouver. She attended more than a dozen sessions pertaining to placemaking and making the City a more bikeable and walkable community, and plans to work with other City of Newark staff members, as well as active members of the Newark bicycle community to improve the City's bicycle and pedestrian infrastructure, design, education and advocacy.

## **Taste of Newark**

The 13<sup>th</sup> Annual Taste of Newark was a success. Roughly 800 people attended the event and the money raised in ticket sales alone is well above \$20,000. The Taste of Newark planning committee is still working out final financial numbers.

Feedback and coverage of the event has been widely positive:

- Newark Post article- [http://www.newarkpostonline.com/news/article\\_95e52051-c230-52e8-bc39-99d60f19b0ec.html](http://www.newarkpostonline.com/news/article_95e52051-c230-52e8-bc39-99d60f19b0ec.html)
- UD Review article- <http://udreview.com/13th-annual-taste-of-newark-food-and-wine-festival/>

## **Small Business Saturday**

We are in the process of planning for Small Business Saturday. This year's annual shop small event takes place on Saturday, November 26. We have begun soliciting interest from small businesses on E. Main Street and creating promotional materials and will also create a trivia scavenger hunt to encourage residents to visit all of the participating merchants on the day of the event.

## **Video projects**

A new Citizen Police Academy began last week and Megan McNerney will be attending many of the sessions to take photos and videos for future promotional materials.

## **Creative Design/Website Edits**

- Designed
  - Taste of Newark Flash Sale Graphic
  - New Brochure for Public Works and Water Resources Fee Based and Bulk Refuse Collections
- Created
  - Employee Newsletter Microsoft Publisher Template
  - August "WOW" Employee Poster
- Updated multiple webpages on the City site in advance of the launch of a new website design later this year.
- Scheduled Public Meeting Notices with InformMe

## **Press Releases/Media Inquiries**

- City of Newark and University of Delaware to Host Taste of Newark: <http://bit.ly/2dtexEi>
- Josh Shannon, Newark Post, inquired about municipal IT fiber
  - Resulting coverage: <http://bit.ly/2d9xll0>
- Lex Wilson, News Journal, inquired about downtown parking/potential garage

- Resulting coverage: <http://delonline.us/2d4kS6G>
- Carla Lucas, Newark Life, inquired about hiking and biking in Newark
  - Coverage pending
- Doug Rainey, Delaware Business Now, inquired about delayed construction at Candlewood site
  - Resulting coverage: <http://bit.ly/2dkHEok>
- Esteban Parra, News Journal, inquired about the Main Street Mile race
  - Resulting coverage: <http://delonline.us/2dDc1e2>

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**Activity or Project:**

Website Redesign

**Description:**

Nearly all of the revisions submitted by the various departments have been addressed and updated on the current website. We have a meeting scheduled with CivicPlus for the first week of October to go over the revised design, based on feedback we provided earlier this month. Once we are comfortable with the revised design, they'll begin building out the pages for the relaunch. Simultaneously, the communications team will begin a deeper review of all current pages on the site to determine if there are any other pages we can remove or further edit for a more streamlined experience for users.

Status:

Expected Completion:

Execution Status:

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**Activity or Project:****Description:**

Status:

Expected Completion:

Execution Status:

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**Activity or Project:****Description:**

Status:

Expected Completion:

Execution Status:

**Department:**

Electric Department

**Notable Notes:**

The line crews continued work at the West Main Substation and along Nottingham Road, tying in and expanding circuits to utilize the new substation transformer recently installed. At this point, there is enough circuitry and switches for the transformer to be used in an emergency, but because it is not on SCADA yet and all the circuit construction is not complete, this is being postponed. The SCADA developer should have the user interface done by the end of the week.

Electricians helped engineering troubleshoot the remote outputs of the tap changer position indicators on three different substation transformers. The new unit needed this system adjusted which involves three devices from different manufacturers to work and it has always been on a SCADA punch list for the other transformers. A defective part was found on one unit.

The electricians fixed lights at the yard, took oil samples, and are making preparations to add a street light in Cherry Hill.

Engineering met with the project designers about the DelDOT Elkton Road project about moving poles along Elkton Road from Casho Mill Road south to the state line. Engineering also worked on the automatic switching specifications about to go out for bid.

**Activity or Project:**

West Main Substation Transformer and New Circuit

Description:

Installing a new circuit and poles and reconfiguring other circuits and poles at the West Main Substation to prepare for a new substation transformer.

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Status: Expected Completion: Execution Status: **Department:**

Finance - Accounting Department

**Notable Notes:****BUDGET**

Staff and I have been working on the presentation for the Financial Workshop all week. The workshop is scheduled for 10/3 in the Council Chamber at 6:30.

Accounting staff attended a training session for MUNIS on Thursday.

We have also been busy collecting property tax payments, as they are due on September 30.

**SUEZ WATER ISSUE UPDATE**

The PW&WR Director, PUBS Customer Service Manager and I had a conference call with representatives from Suez Water regarding our inability to retrieve their water data for our sewer customers (about 150). The person who used to provide the City with the water data left the company, then they switched to a monthly billing cycle. Since he left, they never realized that this process was overlooked when they switched their billing process. We were told had they known this issue existed, they would of considered it during the conversion process.

We asked (twice) for the ability to connect our transmitters to their meters. Our request was denied (twice). They also advised us that the contract we have with them to provide water data is well over 10 years old, and the fee we pay for the water data is not enough to cover their costs. They stated that they want to review the fee and propose an increase.

Suez asked for a week to look at a way to resolve the issue and get us what we need in a timely manner. In the meantime, we asked for copies of the water bills going back to June, so we can update our database and revise the estimated sewer bills. Another issue we have is the changing of account numbers whenever they have a new occupant of a residence. While the City holds account numbers static, Suez provides new account numbers whenever they need to close an account and open a new one for the same property.

The Suez staff was willing to fix what was broken on their end of the process to make it all work. As I get more information, I will be sure to provide an update.

**Activity or Project:**

Business License Review

## Description:

Staff met with MetroRev the end of last week. MetroRev identified several businesses that do not have a physical location within the City of Newark, but are actively doing business here. MetroRev is planning on contacting these businesses through letters/phone calls in order for them to be in compliance with our City Code, which requires all businesses to be licensed by the City of Newark. Staff is reviewing the draft information.

Status: In-Progress

Expected Completion: 5/31/2017

Execution Status: On Track

**Activity or Project:**

Payments and Utility Billing (PUBS)

## Description:

The group handled 661 phone calls last week, with the average call length of each call being 2:10. The average hold & queue time (average speed of answer) decreased from 6:52 to 4:27 when compared to last week due to call volume, our utilization review, and short-staffing. Our welcome center staff greeted 250 visitors in the past week, while service orders initiated by PUB in response to calls and visitors was 431 for the same period. The group processed 4,050 utility payments and CityView transactions, 422 of which were imported automatically with our electronic processes and 2,178 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week.

Status: In-Progress

Expected Completion: 12/31/2016

Execution Status: On Track

**Activity or Project:**

Budget

## Description:

The timeline for the budget process can be found on Budget Central via this link: <http://cityofnewarkde.us/DocumentCenter/View/6648>. Draft budget is being prepared by the Finance Department and will be reviewing the departments' final requests this week with the City Manager.

Status: In-Progress

Expected Completion: 9/30/2016

Execution Status:

**Department:**

Parks and Recreation Department

**Notable Notes:**

Director: Met with the management group at Alders Creek to discuss opportunities for programming at their facility, met with Community Events Coordinator and Recreation Superintendent about Community Day wrap up information, worked on the mowing cost of services report, conducted park inspections of several areas, conducted the parks maintenance meeting to discuss upcoming work orders and projects, evaluated hard surface areas for repair and future budget needs for improvement.

Recreation Superintendent: Worked on compilation of data from the Munis work order system with Rich to determine cost of mowing per cycle, attended meeting with the management group at Alder Creek to discuss opportunities for programming at their facility and to provide information on our programs, activities and fee assistance offered, reviewed Before and After Care staff files with Tyler to ensure all paperwork needed is included, has been sent out or he is getting in prior to the inspection date by the Office of Child Care licensing.

Recreation Supervisor of Athletics: Continued updating after care staff files, mailed out verification of experience and service letter requests for new staff; the after school gymnastics programs began at Downes this week and hired another instructor for it; the N.B.A adult basketball program began at Newark High; Soccer Shots held a demo at both after care sites, the program is scheduled to begin 9/30; completed field use permit for Newark American Little League.

Coordinator of GWC and Volunteers: Completed summer programming statistics, continued to complete GWC rental statistics; continued to work on October-December P.S.A.s; continued to update George Wilson Center Staff Manual and George Wilson Center Emergency Procedures Guide, completed termination status reports for summer seasonal employees and updated for current instructors; completed the George Wilson Center Attendant calendar for October and distributed to staff; began to prepare the rental date book for scheduling 2017 rentals; updated and sent Mayor's Masquerade Sponsorship Letter and Forms to the Mayor; Thank you emails and Letters of Verification were sent to the volunteers that participated in Community Day, volunteers were also reminded of upcoming volunteer opportunities; Fall Dance Programs began with Little Feet, Dance Combo 1, Dance Combo 2, and Thursday Ballet; the George Wilson Center was rented out eight times during the week of 9-19-9/25, three short term rentals and five long term rentals; the George Wilson Center parking lot was repaired Wednesday-Friday.

Recreation Supervisor of Community Events: Worked on items related to several upcoming and ongoing programs including the Halloween Parade, NewBark PawLooza, specialty camps and fitness programs. The NPD Special Operations Unit personnel assisted the Recreation Specialist of Community Events deliver the remaining backpacks to the Camp R.E.A.L. participants on Friday evening on Madison Drive. The campers and families were very excited to get all of the goodies for school. See the attached photo.

Parks Superintendent completed inspections at nine park areas and developed work orders as needed, along with Parks Supervisor and Recreation Superintendent conducted pre-bid meeting for mowing contract of all areas currently completed by in- house staff, looked at tree for Public Works in Twin Lakes development, followed up with contractor awarded the contract to rehab the tennis court at Folk and hockey court at Dickey, looked at two trees in Phillips Mill community to evaluate them for possible removal for Electric Department, and followed up with contractor awarded contract to install the shelter/concrete pad/walk at Folk Park.

Parks Supervisor continued with Recreation Superintendent on work order reports, attended pre-bid meeting for mowing contract, assigned field staff daily assignments and assisted as needed, and coordinated with Teamworks staff/students to rehab several picnic tables throughout park system.

Parks and horticulture staff continue mowing operations, bed maintenance activities including interior planting bed maintenance at City Hall, trash removal throughout park system, continued working on play unit installation in Rittenhouse Park, prepped both soccer fields for league play, started rough cutting Electric Department ROW's, completed rough cut mowing of old Bamboo area along Hall Trail in preparation for native planting at that site, continued on work orders as assigned, did equipment maintenance on Ventrac/Kubota mowers/string line trimmers.

Teamworks, a student work training program with the Christina School District, began renovation of picnic tables throughout park system as needed. Many thanks for all of their efforts.

**Activity or Project:**

Installation of Native Plantings

Description:

We are installing a native planting area along the James Hall Trail. The plants were purchased from funds collected from the Newark Backyard Habitat Tour organized by Newark residents Sheila A. Smith and Karen Barker.

Status: Started

Expected Completion: 10/7/2016

Execution Status: On Track

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Department:**

Planning and Development Department

**Notable Notes:**

Building Maintenance

- This week Facilities Maintenance performed the following:
  - Continued working on fire alarm installation in Municipal Building;
  - Nearing completion of work on the new cell phone lab in the Police Department;
  - Began pricing material for proposed changes in Municipal Building basement for IT;
  - Met with engineer to review new door into the Electric Department;
  - Conducted interviews for new custodial staff.

Code Enforcement

- The fire lane behind the Newark Shopping Center near the movie theater has been temporarily closed for the theater renovations. All public safety departments have been notified.
- Property Maintenance noted only minor issues this past weekend.
- A Certificate of Occupancy was issued for 2000 Fountainview Circle, Unit 116.
- The wall installation is ongoing at the University of Delaware's South Academy Street dormitory.
- Work is ongoing at 60 North College Avenue.
- Snap Custom Pizza, formerly Peace A Pizza, is expected to receive its Certificate of Occupancy to open in the next few weeks.
- Work is continuing at the Washington House Condominiums located at 113 East Main Street.

Economic Development

- On Sunday, Planning and Development Director Maureen Feeney Roser volunteered to assist the Communications Division of the City Manager's Office and the Downtown Newark Partnership (DNP) with admissions to the Taste of Newark event. The event was well attended and the weather could not have been better. Congratulations to Mayor Sierer, former Mayor Funk, University of Delaware's HRIM staff and students and DNP Board members for a job well done!

Parking

- This week the Parking Division installed poles and brackets for new Automated Vehicle Identification (AVI) in Lot 3 and coordinated with ParkingSoft to have the AVI detection devices installed. Testing of the devices will begin next week.
- Parking Division staff worked with Nic DeCaire of Fusion Fitness to plan for the Main Street Mile to be held this Saturday at 9:00 a.m. on Main Street.
- Parking Attendant Ryan Alton was promoted to Parking Lot Manager and completed

training this week. Congratulations Ryan!

#### Planning/Land Use

- On Thursday morning, Maureen and Code Enforcement Manager Dave Culver participated in a meeting with members of the Finance Department and MetroRev to discuss business licenses.
- This week revised plans were received for the Minor Subdivision with Site Plan Approval for 40 East Cleveland Avenue. The plans have been distributed to the Subdivision Advisory Committee (SAC) for review and comments.
- This week SAC comments for the Annexation, Rezoning, Major Subdivision and Special Use Permit for 1364 Marrows Road and 701 Ogleton Road were collected. The Department will review the comments, inform the engineer and determine if the project is ready for Planning Commission review in November.
- On Tuesday afternoon, Maureen met with a landowner to discuss a potential project and development review procedures.
- On Tuesday Development Manager Mike Fortner attended the Boards and Commissions Review Committee meeting. The Committee completed their review of the Planning Commission and Board of Adjustment at the meeting.
- This week the Administrative Subdivision review for 119 Bent Lane was approved. The subdivision eliminates a lot line between two parcels to make one larger parcel.
- The following was also completed this week:
  - 7 Deed Transfer Affidavits
  - 33 Building Permit Reviews

#### **Activity or Project:**

City Council Meeting

#### Description:

Considerable time was spent over the weekend and on Monday preparing for the September 26 City Council meeting, during which Council took the following actions on Planning and Development related agenda items: 1) approved the Comprehensive Development Plan V; 2) approved the Comprehensive Development Plan Amendment (which was only necessary because Comp Plan V has to be certified by the Governor to become law), Minor Subdivision and Special Use Permit for the conversion of the large single family home at 6 Annabelle Street into four apartments; and 3) approved the Annexation, Rezoning and Major Subdivision with Site Plan Approval for Briarcreek North.

Status: Completed

Expected Completion: 9/26/2016

Execution Status: Completed

#### **Activity or Project:**

Planning Commission Meeting

#### Description:

Considerable time was spent preparing for the upcoming Planning Commission meeting

scheduled for Tuesday, October 4. Items on the agenda are: 1) election of Planning Commission Officers; 2) review and consideration of amendments to the Zoning Code as they relate to boarding, rooming and lodging houses; and 3) commission discussion regarding 2016 Annual Report and 2017 Work Plan. The Department had hoped to have amendments to the Zoning Code to permit the small scale production of alcohol with limited accessory uses as a conditional use in BC and MI zoning districts ready for Commission discussion at this meeting but did not have enough time to thoroughly research and vet the matter for potential Code amendments. The discussion will be scheduled for November's meeting.

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

This week permission was granted for East Village at South Chapel Street to install a decorative black metal fence between its property and University of Delaware (UD) property to the south instead of the opaque privacy fence originally proposed at subdivision. The owner and City staff agree that it is better to have the property visible from the UD parking lot in order for Newark Police Department to monitor activity on the property, if necessary.

Status:

Expected Completion:

Execution Status:

**Department:**

**Notable Notes:**

Officers continue our Fall crime suppression patrols in the downtown area, and directed patrols of identified city hotspots.

Several businesses were broken into overnight at the Shops at Louviers. Detectives are working with other police jurisdictions that had similar burglaries.

The second week of the Citizen's Police Academy went very well. Sergeant Tom Maiura led a very interesting class on crime scene processing.

Planning continues for this year's Homecoming weekend, October 28<sup>th</sup> - 30<sup>th</sup>.

**Activity or Project:**

Description:

N/A

Status: Completed

Expected Completion: 9/29/2016

Execution Status: Completed

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**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

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**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

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**Department:**

Public Works and Water Resources Department

**Notable Notes:**

Public Works crews installed a new catch basin on Haines Street on the northwest corner of the intersection with Delaware Avenue that has addressed the longstanding issue with ponding water that has historically lasted for several days after the end of a rainstorm. This ponding has made pedestrian traffic difficult following rains and has caused accelerated deterioration of the road surface. We have received several complaints about this location and are happy to have been able to correct the problem.

We are taking our SCADA contractor around this week to take a detailed inventory of all of our stations that will be used to develop a full build out budget and schedule which we will use to update our 5-year CIP for this project. We will be working with the contractor to develop an implementation schedule that will allow for prioritization based on operational and budgetary savings optimization.

We have spent a significant amount of effort recently working on items necessary for the Water, Sewer,

and Stormwater rate study and the development of the potential stormwater utility. We are now working on the presentation for the October 12 Council workshop.

The contractor working on our non-destructive water main condition assessment began work this Monday and has been progressing nicely. We will need to make one small excavation in East Park Place and a series in the grassed median of Rt. 4 but otherwise they have been able to connect their sensors to existing, accessible, water valves and hydrants which is good.

**Activity or Project:**

2016 Street Improvement Program

Description:

Curb work is approximately 75% complete on Colgate after which the contractor will move to Chrysler Avenue between Devon Drive and Cornwall Drive to work on curb replacement. On or about Wednesday, September 28th the milling and paving contractor will begin milling operations on Nightingale Circle. Attached is a summary status sheet along with a copy of the notices that were distributed to Chrysler and Nightingale.

Status: In-Progress

Expected Completion: 8/1/2017

Execution Status: Behind Schedule

**Activity or Project:**

2017 ADA Curb Ramp Program

Description:

We prepared and submitted the annual application package for CDBG funding to assist with next year's ADA curb ramp program.

Status: Not Started

Expected Completion: 10/31/2017

Execution Status: On Track

**Activity or Project:**

Louviers Tank Painting

Description:

The Louviers Tank has been offline for several days now, and we have not received any complaints for low pressure or discoloration.

Status: In-Progress

Expected Completion: 11/30/2016

Execution Status: On Track

9/25/2016

to 10/1/2016



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NEWARK POLICE DEPARTMENT

WEEK 09/18/16-09/24/16

INVESTIGATIONS

CRIMINAL CHARGES

	2015 TO DATE	2016 TO DATE	THIS WEEK 2016	2015 TO DATE	2016 TO DATE	THIS WEEK 2016
<b>PART I OFFENSES</b>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	5	6	0	1	4	0
Rape	4	2	0	1	3	0
Unlaw. Sexual Contact	7	6	0	2	2	0
Robbery	24	34	1	27	13	1
- Commercial Robberies	10	11	0	10	0	0
- Robberies with Known Suspects	2	2	0	1	0	0
- Attempted Robberies	2	5	0	7	2	0
- Other Robberies	10	16	1	9	11	1
Assault/Aggravated	5	20	0	17	24	0
Burglary	42	61	0	17	33	1
- Commercial Burglaries	5	11	0	2	4	0
- Residential Burglaries	34	43	0	14	22	1
- Other Burglaries	3	7	0	1	7	0
Theft	363	493	13	127	134	4
Theft/Auto	25	41	1	7	12	0
Arson	2	2	0	1	0	0
All Other	54	93	16	41	82	5
<b>TOTAL PART I</b>	<b>531</b>	<b>758</b>	<b>31</b>	<b>241</b>	<b>307</b>	<b>11</b>
<b>PART II OFFENSES</b>						
Other Assaults	222	237	5	132	89	0
Rec. Stolen Property	3	0	0	17	24	0
Criminal Mischief	149	142	4	93	47	2
Weapons	8	8	0	54	28	0
Other Sex Offenses	1	0	0	2	0	0
Alcohol	207	195	1	348	436	1
Drugs	75	99	1	180	144	0
Noise/Disorderly Premise	313	441	15	140	183	4
Disorderly Conduct	126	119	3	67	78	0
Trespass	124	150	3	54	51	1
All Other	339	349	7	220	241	2
<b>TOTAL PART II</b>	<b>1567</b>	<b>1740</b>	<b>39</b>	<b>1307</b>	<b>1321</b>	<b>10</b>
<b>MISCELLANEOUS:</b>						
Alarm	688	517	13	0	0	0
Animal Control	391	424	10	2	2	0
Recovered Property	188	221	7	0	0	0
Service	23257	24740	595	0	0	0
Suspicious Per/Veh	374	415	7	0	0	0
<b>TOTAL MISC.</b>	<b>24898</b>	<b>26317</b>	<b>632</b>	<b>2</b>	<b>2</b>	<b>0</b>

	THIS WEEK 2015	2015 TO DATE	THIS WEEK 2016	2016 TO DATE
TOTAL CALLS	935	32,157	837	33,556



Newark Police Department  
Weekly Traffic Report  
09/18/16-09/24/16



TRAFFIC SUMMONSES	2015 YTD	2016 YTD	THIS WEEK 2015	THIS WEEK 2016
Moving/Non-Moving	6,660	8,015	178	197
DUI	151	135	7	4
<b>TOTAL</b>	<b>6,811</b>	<b>8,150</b>	<b>185</b>	<b>201</b>

TRAFFIC ACCIDENTS				
<b>Fatal</b>	2	0	0	0
Personal Injury	141	176	3	6
Property Damage <b>(Reportable)</b>	389	569	17	17
Property Damage <b>(Non-Reportable)</b>	232	128	8	2
Hit and Run	209	202	3	10
<b>TOTAL</b>	<b>973</b>	<b>1,075</b>	<b>31</b>	<b>35</b>

#	LOCATION	CURB	MILLING	BASE PATCH	BASE HOT MIX	UTIL. ADJ.	TOP PATCH	TOP HOT MIX
1	<b>West Ridge Court</b> - Country Hills Dr. to cul-de-sac	100%	*	*	*	*	N/A	*
2	<b>Quail Lane</b> - Pheasant Run to cul-de-sac	100%	*	*	*	50%	N/A	*
3	<b>Colgate Lane</b> - Radcliffe Dr. to Vassar Dr.	75%	*	*	*	*	N/A	*
4	<b>Boundary Road</b> - E. Mill Station Dr. to cul-de-sac	100%	*	*	N/A	*	N/A	*
5	<b>E. Mill Station Drive</b> - Boundary Rd to #21	100%	*	*	*	*	N/A	*
7	<b>Prospect Avenue</b> - Wilbur St. to N. College Ave	100%	*	*	*	*	N/A	*
8	<b>N. College Avenue</b> at Prospect Ave.	100%	*	N/A	N/A	*	*	*
9	<b>Nightingale Circle</b> - Shenendoah Dr to cul-de-sac	100%	*	N/A	*	*	N/A	*
10	<b>Stafford Avenue</b> - Woodlawn to Orchard Ave	100%	*	*	*	*	N/A	*
11	<b>Orchard Road</b> - Amstel Ave to Winslow Rd	*	*	*	*	*	N/A	*
12	<b>Option 1</b> - Townsend Road - Manns Ave to Ritter Ln	*	*	*	*	*	N/A	*
13	<b>Option 2</b> - Pointe Avenue - E. Mill Station Dr to cul-de-sac	100%	*	*	N/A	*	N/A	*
14	<b>Lark Drive</b> - Arbour Dr. to Oriole Dr.	*	*	*	*	*	N/A	*
15	<b>Hidden Valley Drive</b> -cul-de-sac to Farmhouse Road	100%	*	*	*	*	N/A	*
0	Total Locations on Contract							
0	Locations Completed							
0	Locations Curb R & R is complete awaiting milling							
0	Locations Curb R & R is ongoing							
0	Locations no work has been initiated							
<b>Key</b>								
*	Not Started							
%	Percent Completed (work continues)							
X	Work Completed							

n/a	Not Applicable								
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**PUBLIC WORKS & WATER RESOURCES**  
CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711  
302.366.7000 · Fax 302.366.7160 · [www.cityofnewarkde.us](http://www.cityofnewarkde.us)

September 26, 2016

## Notice: To Residents of Chrysler Avenue

On Wednesday, September 28, 2016 Fontana Concrete Construction will begin curb replacement on your street as part of the 2016 Street Improvement Program, weather permitting. Work will take place on Chrysler Avenue between Devon Drive and Cornwall Drive.

The curb replacement will be followed by the milling of the existing street surface, possible base hot mix patching & utility adjustments, and the placement of a top layer of asphalt pavement.

**NO PARKING WILL BE PERMITTED ON THE STREET** between the hours of 7 a.m. and 5 p.m., Monday thru Friday, until all the work on the street is completed. Vehicles that are left parked on the street during these working hours will be **towed at the owner's expense** because of the considerable delay and expense this situation can cause the contractor. Owners of towed vehicles must obtain a "Vehicle Release Form" from the Newark Police Department at 220 S. Main Street to retrieve their vehicle.

**It will be necessary to close driveways** for several days to pour and cure the concrete when driveway curbs are replaced. The curbs to be replaced will be marked with white paint. The contractor has been instructed to notify residents before removing the curb at their driveway so that no vehicles will be blocked in. **Affected residents should park their vehicles on adjacent streets, away from the work area, until their driveway has cured and reopened for use.**

**Please remember that on regularly scheduled refuse, yard waste, and recycling collection days, your carts must be placed at the curb after 6 p.m. the evening before to accommodate early collection.**

If you have any questions regarding the proposed work, feel free to call the Public Works and Water Resources Department at 366-7000.

Your patience and cooperation will be greatly appreciated!



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September 9, 2016

## Notice: To Residents of Nightingale Circle

On Wednesday, September 28, 2016 Harmony Construction will begin milling the existing asphalt surface of your street, **weather permitting.**

The milling operation will be followed by base hot mix patching (if needed), utility adjustments, and the installation of a wearing course hot mix layer.

**No parking on the street will be permitted between the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday until the final paving on your street is completed. Vehicles that are parked on the street during these hours will be towed at the owner's expense** due to the considerable cost and delay this could cause the contractor. Owners of towed vehicles must obtain a "Vehicle Release Form" from the Newark Police Department at 220 South Main Street to retrieve their vehicle.

**Your driveway will be available for parking,** however, you may experience minor delays accessing your driveway until the work is completed. If you would like to avoid any minor delays, parking is encouraged on adjacent streets **well away from the work area.**

**Please remember that on regularly scheduled refuse, yard waste, and recycling collection days, your carts must be placed at the curb after 6 p.m. the evening before to accommodate early collection.**

If you have any questions regarding the proposed work, feel free to call the Public Works and Water Resources Department at 366-7000.

Your patience and cooperation will be greatly appreciated!