

City Manager's Weekly Report

Friday, January 27, 2017

Department:

Administration - City Manager

Notable Notes:

Mayor and Council -

As requested, please find our tentative plan for addressing any reductions in Real Estate Transfer Tax revenue that flow to Newark from the State.

I will be attending the Arbour Park Civic Association meeting this Sunday afternoon.

Please find attached the 2016 Electric Outage Report. With that said, a small branch fell across two 7200 volt wires on Dove Drive and caused two fuses to blow near Dove and Arbour Drive. The branch was removed and the fuses were replaced. The neighborhood experienced an outage of approximately an hour.

Staff and I meet earlier this week with the group brought together by UD IPA with DART grant funding to discuss transit in Newark and how UNICITY, DART, UD and Cecil Transit can better serve our community. We hope to be in a position to hold a community meeting in the Spring to get input and feedback. All transit parties are engaged and seem ready to better coordinate with a goal of increased ridership, and greater convenience.

I attended the League of Local Government meeting this Thursday evening with some members of Council and staff.

I continue to engage with UD administration on subvention and other payments.

We have established a positive relationship with the ELI Program with a goal of working together to improve the ELI student experience in Newark and neighborhood interactions.

I call your attention to the Community Events Calendar in Communications report. Some mention of there being too many alcohol related events. You will note that most of our events are not geared around alcohol. With that said, we do intend to advise the DNP Board of an interest being expressed related to downtown specific events where the focus is not alcohol.

Activity or Project:

LanguageLink Service

Description:

The City of Newark recently launched a new translation service through CTS LanguageLink. The service provides human translator services for approximately 250 languages and dialects and is available over the phone as well as in-person at the City Municipal Building in the Payment and Utility Billing customer service counters and Alderman's Court. Over the years it has become more difficult to properly plan for or even find translators as necessary to serve some of our residents and visitors.

Status: Started
Expected Completion: 1/25/2017
Execution Status: On Track

Activity or Project:

Facebook Live

Description:

We received positive feedback last week regarding our Facebook Live efforts during the special Council meeting to hear presentations for parking garage proposals downtown. As Communications shared in our weekly, the live feed ran for the entire meeting, reaching more than 4,000 people with 1,350 video views and 1,297 unique viewers. The video also received 52 reactions, comments and shares. Please note that our franchise agreement has provisions that we are enacting that will provide funds to purchase the equipment necessary to provide a higher quality live feed for sharing via Channel 22 and other outlets.

Status: In-Progress
Expected Completion: 1/25/2017
Execution Status: On Track

Activity or Project:

Elevator Upgrade Project

Description:

The job should be completed in about two weeks unless they encounter a problem with the piston hole. As noted when the bid was awarded, if during removal and clean out of the piston hole the existing well (hole) collapses, it will take additional time. Will keep you advised. Arrangements are being made to accommodate meetings on the first floor for anyone that cannot use the steps during the project.

Status: Not Started
Expected Completion: 1/30/2017
Execution Status: On Track

Department:

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 1/19/17 to 1/25/17 which included trials, arraignments, capias returns and video hearings. The parking division also handled appeals on Monday and Wednesday.

UD student continues to do his internship.

Installation of the new security cameras and the interpreter phones started on 1/24/17.

Activity or Project:

Court Sessions

Description:

From 1/19/17 through 1/25/17 Alderman's Court handled 47 arraignments, 31 trials, 10 capias returns and 3 video hearings. The court collected a total of 552 parking payments of which 314 were paid through Pay Pal and 238 were paid at court. The court also collected payments for criminal/traffic fines which included 98 from Govolutions (online/epayment) and 130 were paid at court for a total of 228 payments received.

Status: Completed

Expected Completion: 1/25/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office January 19 for Court and Board of Adjustment, January 23 for Council and January 26 for Court.

Paul, Tara and Sarah staffed the Board of Adjustment meeting on January 19 where the Board granted the requested variances for 205 Bent Lane (building setback lines) and the Dunkin Donuts at 1002 South College Avenue (minimum lot size, minimum lot width, minimum lot depth, minimum setback from all street lines, minimum distance from all property lines and number of ground signs in a business district).

Paul, Renee and Tara staffed the January 23 Council meeting. Follow up work was completed by staff on January 24 and 25.

Renee staffed the Board of Election organizational meeting on January 24. Three members were sworn in for their appointments or reappointments and preparation for the April 11 City elections was discussed. The filing deadline for candidates in Council districts 1, 2 and 4 is Monday, February 6 at 5:00 p.m.

Renee completed, posted and distributed the agenda and packet for the January 31 Boards and Commissions Review Committee meeting on January 24. The Committee will begin its review of the Downtown Newark Partnership at this month's meeting.

Renee and Tara spent extensive time updating the new website with items that had been posted on the current website since November 8 in advance of the January 31 launch of the new website.

Renee spent time working on the Council agendas for the February 13 and 27 meetings.

Regarding minutes, staff time was spent on the October 24 Council executive session (Renee drafted - complete), November 28 Council executive session (Renee drafted - complete), December 5 Council executive session (Renee drafted - complete), December 12 Council executive session (Renee drafted - complete), January 9 Council executive session (Renee drafted - complete), January 10 Conservation Advisory Commission (Sarah drafted; Renee edited - complete), January 18 Council workshop (Tara drafting) and January 19 Board of Adjustment (Sarah drafted; Renee edited - complete) minutes. The January 23 Council executive session, January 23 Council and January 24 Board of Elections minutes are currently in the queue.

Alice, Sarah and Teressa fulfilled 9 discovery requests for upcoming Alderman's Court cases. 46 total discovery requests have been fulfilled so far for 2017. The court calendars for February 9 with its 14 associated case files were compiled for the Deputy City Solicitor by Alice, Sarah and Teressa. 5 court calendars with 74 associated case files have been compiled for 2017 so far.

The office received 4 new lien certificate requests this week, which were sent to Finance for processing. 9 lien certificates were completed and sent to the requestor. So far, 33 lien certificate requests have been processed for 2017.

Activity or Project:

No progress to report

Description:

There is no progress to report on long term projects this week.

Status: In-Progress

Expected Completion: 1/26/2017

Execution Status: Behind Schedule

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Community Relations

Notable Notes:**• DNP Events**

- Restaurant Week: Ran from January 16 – January 23. The feedback from restaurants and visitors was overwhelmingly positive. Megan is in the process of sending gift cards to the people who participated in the social media contests that were ran before and throughout Restaurant Week. After Restaurant Week ended, Megan hand delivered Thank You notes to the downtown restaurants that participated in the event.
- Five & Wine and Wine & Dine: Currently, 110 people are signed up to run the Five and Wine 5-Mile Run/Walk on Saturday, March 25. Following the race, our annual Wine and Dine event will begin (from noon - 5 p.m.). We are in the process of speaking with restaurants about a new opportunity to participate in both Wine & Dine as well as the Five & Wine after party on Academy Lawn. Additionally, we've contracted with Gable Music to provide live music for both the race after party and the duration of Wine & Dine. The music will be at the Academy Lawn.

DNP 2017 Community Events Calendar: The Community Events Calendar has been ordered, and should arrive in the coming days. Once the magnets arrive, they will be distributed to downtown businesses, as well as distributed at community events throughout the City. The events listed include those run by both the Downtown Newark Partnership and the City's Parks and Recreation Department, but a majority of those listed occur downtown.

- The events calendar contains the following information:
 - Restaurant Week: Monday, 1/16- Sunday, 1/22
 - Newark Five and Wine: Saturday, 3/25, 9 a.m.
 - Wine and Dine: Saturday 3/12, Noon-5 p.m.
 - Egg Hunt: Saturday, 4/8, 10 a.m.
 - Spring Community Clean Up: Saturday, 4/8, 10 a.m.
 - Newark's Youth Got Talent: Every Thursday, 5/4-6/22, 5:30 p.m.
 - Spring Concert Series: Every Thursday, 5/4 – 6/22, 7 p.m.
 - Newark Memorial Day Parade: Sunday, 5/21, 1 p.m.
 - A New Night Downtown: Saturday, 6/10, 3-9 p.m.
 - 4th of July Fireworks & Liberty Day: Tuesday, 7/4, 6 p.m.
 - Food and Brew Fest: Saturday, 7/11, Noon-5 p.m.
 - Community Day: Sunday, 9/17, 10 a.m.
 - Taste of Newark: Sunday, 9/24, Noon-3p.m.
 - Fall Flea Market: Saturday, 10/7, 8 a.m.
 - Fall Community Clean Up: Saturday, 10/14, 9a.m.
 - Halloween Party at George Wilson Center: Thursday, 10/26, 4 p.m.
 - Halloween Parade & Trick-or-Treat Main Street: Sunday, 10/29, 3 p.m.
 - NewBark Pawlooza: Saturday, 11/4, 9 a.m.
 - Turkey Trot: Saturday 11/18, 9 a.m.
 - Thanksgiving Day Breakfast: Thursday, 11/23, 8-10:30 a.m.
 - Small Business Saturday: 11/25
 - Winterfest: Friday, 12/1, 6 p.m.
 - Snack With Santa & Santa's Secret Shoppe: Saturday, 12/2, 9:30 a.m.

The Big Jump: Back in September, we announced the City could be applying for the Big Jump Project, a program of People for Bikes. Newark was one of 80 cities nationwide that submitted an application with the hope of being one of the 10 cities chosen to benefit from the three-year program. Unfortunately, Newark was not one of the cities chosen. The City of Newark, along with Bike Newark, is still moving forward with initiatives including the two-way protected bikeway project along Delaware Avenue, a scheduled pave and rehab project along Cleveland Avenue (the plans for which include bike lanes), and a Safe Routes to School – funded upgrade of Casho Mill Road between Nottingham Road and Barksdale Road. Cities that garnered the attention for this program include: Austin, Texas; Baltimore, Maryland; Fort Collins, Colorado; Los Angeles, California; Memphis, Tennessee; New Orleans, Louisiana; New York City, New York; Portland, Oregon; Providence, Rhode Island; and Tuscon, Arizona.

While we are disappointed at not being chosen, it is clear from this list that, for one reason or another, PeopleForBikes wasn't really looking to diversify its recipient cities in terms of population, as was advertised in its program promotion.

Creative Design/Website Updates

- Scheduled notification for Abbotsford Townhomes regarding refuse containers
- Designed Wine and Dine / Five and Wine poster, social media banners
- Created maximum occupancy fillable PDF sign for Code Enforcement, new council meeting webpage for new City website, Smart911 banner for City website, WOW employee poster, 2016 DNP annual report cover, 2016 resident survey cover.

Press Releases/Media Inquiries

- City of Newark Launches LanguageLink Translation Service: <http://bit.ly/2jj5aEP>

Activity or Project:

Website Redesign

Description:

Final edits are being made to the redesigned website. We are on track to launch next week and are preparing a press release and educational videos to help guide people through the changes.

Status: Near Completion

Expected Completion: 1/31/2017

Execution Status: On Track

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Activity or Project:**Description:**

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

During Monday's Nor' eastern a tree fell on the primary lines near the UD Ice Arena blowing two fuses on the service pole on South College. The Bob, the Creamery, and the Ice Arena, were without power for two and a half hours while the tree was removed and the wires put back up.

The line crews continued working at Chestnut Hill Road Substation on rearranging the poles and circuitry

for the new substation transformer due later this year.

The line crews also installed new current transformers from Delmarva to fix the metering on one of the City's main transformers (T3). With Delmarva personnel verifying proper operation, the circuit was turned on and load switched.

With the load switched from one of the City's main transformers to another (T4 load to T3), the 138kV feeding T4 was shut off and the electricians started looking for a nitrogen leak. Recently, the nitrogen tank on T4 went empty and alarms started coming in. After checking all reachable connections to the nitrogen lines, it was decided to wait until T3 was usable and turn off T4 and look for leaks on top. These big transformers use positive pressure nitrogen blanket to ensure air and moisture do not enter the tank.

Engineering went on a fact finding mission to the City of Vineland Electric Utility to see how they use their engineering software and GIS systems. This proved useful in comparing two different software systems under consideration for a later purchase this year.

Activity or Project:

SCADA and Automatic Switching

Description:

The evaluation panel looked at two demonstrations for the automatic fault locating and switching system. They are discussing the proposals and will be giving their recommendations late this week.

Status: In-Progress

Expected Completion: 9/30/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Finance - Accounting Department

Notable Notes:

The job posting for the Financial Analyst closed on January 20th, and we are currently reviewing applications for eligibility for the creation of an interview pool. I would like to thank Council for their support for the creation of this new position.

On January 23rd, Council approved the annual water rate for 2017 (Ordinance 17-03), effective February 23, 2017. All rates for water consumption on February 23, 2017 and beyond will be 2.29% higher. All utility bills to be mailed for the next 30 days will have the following message: "Effective February 23, 2017, the water rate will increase by 2.29%. This will affect the average residential water bill by approximately 88 cents per month." The annualized increase will be the same as if there was a 2% increase implemented on January 1, 2017. The annualized impact will be approximately \$9.36.

Staff met with Paymentus this week to begin a project to use Paymentus as our vendor for accepting credit card payments for utility bills. The intent of this service is to provide a more efficient way to process credit card payments. Customers who call in to make a payment will now be able to press a button to make their payment instantly. There will be no longer a need to stay on hold to make a payment over the phone. Launch is expected to occur in May, before Move In/Move Out begins. In 2016, PUBs staff processed 13,454 credit card payment over the phone in 2016. This equates to approximately 16 hours per week in saved time in PUBs by processing credit cards through Paymentus. Customer hold times will decline, as customers calling to make a payment will no longer be in the hold cue. In 2016, 45% of PUB calls were to make a credit card payment. In addition, our website will not change, as customers will click on a link and be redirected to a custom site on Paymentus' page to accept payments online.

Activity or Project:

Payments and Utility Billing (PUBS)

Description:

The group handled 497 phone calls last week, with the average call length of each call being 3:14. The average hold & queue time (average speed of answer) increased from 2:23 to 3:14 when compared to last week due to vacations/illnesses. There were not any service orders initiated by PUB during last week. The group processed 4,006 utility payments and CityView transactions, 388 of which were imported automatically with our electronic processes and 2,721 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Independent Financial Audit

Description:

The preliminary audit has been scheduled for the third week in February, while the audit kick-off meeting and fraud reviews need to be scheduled. Accounting team has begun the year-end process for 2016.

Status: Started

Expected Completion: 6/30/2017

Execution Status: On Track

Activity or Project:

Business License Review

Description:

MetroRev has submitted to us another list of 20 potential businesses located outside of the City to review for audit. If approved, this list of companies will be notified next week by MetroRev for potential compliance. To date, we have received \$9,544 in business license payments from five companies for licenses not paid between the periods of 2013-2016.

Status: In-Progress

Expected Completion: 5/31/2017

Execution Status: On Track

Department:

Parks and Recreation Department

Notable Notes:

Director: Attended the bid opening for the mowing and bed maintenance contract and met with Recreation Superintendent regarding cost of services and worked on updating information regarding contract oversight and labor with total burden; met with the Recreation Superintendent, Parks Superintendent and Parks Supervisor regarding park inspections and how to streamline the process; recorded a segment of Comcast Newsmakers to promote Spring and Summer Programs, attended the Newark Bicycle Committee meeting.

Recreation Superintendent: Conducted weekly staff meeting with Recreation Supervisors; attended meeting for the Mayor's Bike Ride scheduled for early May with Director and Chrissy; worked on providing financial assistance for scholarship applications for upcoming programs.

Recreation Supervisor of Athletics: A new session of Soccerroos held at McVey Elementary began this week, met with instructor and delivered equipment; all youth basketball leagues had games this week and pictures are scheduled for Monday, 1/23; purchased and delivered supplies for Friday clubs; finalizing and meeting with new staff for orientation; planning for summer camps and starting to get information ready for the Camp Guide to go out in February, met with the other Recreation Supervisors to plan camps; submitted an award nomination for the Delaware Recreation and Parks Society, the annual conference is scheduled at the end of February and will be held in Newark at the Embassy Suites.

Coordinator of GWC and Volunteers: Began conducting phone interviews for summer camp volunteers; advertised Dance and Theater Programs by sending emails to past participants and other interested participants; completed and sent sponsorship forms to the Mayor and Communications Division; met with Recreation Supervisors on Summer Camps; finalized and submitted nominations for Delaware Recreation & Parks Society Conference Awards, continued working on the End of Year Volunteer Report. **Volunteer Hours**: 1 Volunteer devoted a total of 2 volunteer hours removing litter from Christina Parkway gathering a total of 2 full trash bags and a tire. Total Volunteer Hours for the week of 1/16-1/22: **2 Hours**.

Recreation Supervisor of Community Events: Prepared and sent the 2017 fireworks proposals; met with the other Recreation Supervisors to go over plans for 2017 summer camps, an outline of the camps was developed and finalization of the specialty camps will take place in the next few weeks; customers that were on the Community Garden waitlist were contacted to register for the Newark Community Garden. Several spaces for the 2017 growing season remain open.

Parks Superintendent: Inspected four park areas and developed work orders as needed, researched pricing for ADA accessible picnic tables for under new shelter at Folk Park which is now ADA accessible, reviewed files from 2016 Work Orders and completed necessary information and signed off to close them, called in "Miss Utility" mark out for installation of exercise equipment at Folk Park, coordinated with Public Works to do temporary repairs to sink holes next to a catch basin in Dickey Park and the inlet opening of the pipe in Handloff Park for safety concerns (Public Works will do final repairs at a later date), and ordered plant materials for island planting bed renovations on McDonald's island and Chestnut Hill Road/896 island.

Parks Supervisor: Completed research on purchase of new aluminum bed for truck #1430 and completed spec's for purchase of new truck #1434, assigned work orders to field staff and assisted as needed, assisted Kathy with new "Traffic Island Sponsor" brochure.

Parks/Horticulture Staff: Continue working on work orders, did trash removal throughout park system, rebuilt several damaged picnic tables that were in storage waiting for repairs, did interior bed maintenance at City Hall, continued mowing of meadow areas in park system, completed tree work at several park sites, reorganized storage area in garage at Park Maintenance Facility, and re-hung belt seats at Folk Park.

Activity or Project:

Newark Reservoir Kiosk

Description:

We are currently working on marketing material that will be on display in the new Newark Reservoir Kiosk that will be installed this Spring. The 6'x3' display area kiosk was donated to the City from Delaware State Parks.

Status: Started

Expected Completion: 5/5/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Building Maintenance

- Facilities Maintenance performed the following this week:
 - Began process of replacing the water fountain in Building 2 at Municipal Yard;
 - Finished work with University of Delaware energy audit team;
 - Started organizing new room in Municipal Building basement;
 - Coordinated with contractor to start work to install new Automatic Tank Gauges (ATGs) at Municipal Yard;
 - Changed lightbulbs as needed;
 - Began interviews for carpenter and custodial positions;
 - Met with HVAC contractor for repairs in Municipal Building.

Code Enforcement

- Staff met with officials for the STAR Campus building to discuss outstanding issues.
- Work is nearing completion on the apartments at 60 North College Avenue.
- Site work has begun for the Lofts at Center Street.
- Interior framing work is ongoing at the Heights on South Chapel Street.
- Interior wall and roof installation continues at the University of Delaware South Academy Street dormitory.
- Work is nearing completion for the new Candlewood Suites on South College Avenue. They hope to open in February.
- The Fire Lane behind the Newark Shopping Center near the movie theater remains temporarily closed for the theater renovations. The theater planned opening date is February 8.
- Staff continues to work on updating data on older building permits and code cases in

anticipation of the CityView replacement project.

Parking

- On Thursday Parking Manager Marvin Howard and Planning and Development Director Maureen Feeney Roser met with administrative staff to discuss the Lot Full Signage project funded via the 2017 CIP and to review signage options and potential locations.
- This week Marvin participated in a conference call with IPS Group regarding battery system health in parking meters. Staff also continued the process of installing new 3-cell batteries in select meters.
- On Wednesday Marvin attended the Traffic Committee meeting.
- This week Parking Attendant Abrar Ahmed was promoted to night-time Parking Lot Manager and has begun training. Congratulations Abrar!
- Downtown Newark Partnership Gift Cards were received, restocked and prepared for sale.
- Parking staff conducted interviews for the open Maintenance IV position this week.

Planning/Land Use

- On Tuesday morning, Maureen joined other City staff members in a meeting with principals in the STAR campus tower project to discuss the project and strategies to move forward to the issuance of a foundation permit. More information will need to be submitted and reviewed prior to the issuance of a permit for the project, but we anticipate a quick turnaround and foundation and structural steel permit to be issued in the near future.
- On Wednesday morning, Code Enforcement Manager Dave Culver and Maureen met with a downtown property owner to discuss potential redevelopment of a property.
- On Thursday, January 19, Development Manager Michael Fortner attended the WILMAPCO Technical Advisory Committee meeting and the Bike Newark (formerly the Newark Bicycle Committee) meeting.
- The Board of Adjustment heard two appeals at their meeting on January 19, 2016.
 - The Board approved the variance request of the property owner at 205 Bent Lane for a 6.5 foot variance on the minimum setback in order to build an addition onto the existing single family home.
 - The Board also approved the variance request of the property owner that would allow for Dunkin Donuts at 1002 South College Avenue to install a drive-thru. The variances were granted for their existing, nonconforming structure to include minimum lot size, minimum lot width, minimum lot depth, minimum setback from all street lines, and minimum distance from all property lines. The other variance approved allows one additional ground sign in a business district to be used as a menu sign for the drive-thru.
 - A third appeal, brought by the property owner of 146 West Main Street, was withdrawn prior to the meeting.
- The following was also completed this week:
 - 10 Deed Transfer Affidavits
 - 27 Building Permit Reviews
 - 1 Certificate of Completion/Occupancy

Activity or Project:

Municipal Lot Rate Structure Change

Description:

New entry signage with parking rate information was ordered in anticipation of the February 1 parking lot rate restructure. Public notice of the rate restructure was posted on January 18 at parking booths and pay stations.

Status: In-Progress
Expected Completion: 2/1/2017
Execution Status: On Track

Activity or Project:

Planning Commission Meeting

Description:

Considerable time was spent this week preparing for the February 7, 2017 Planning Commission meeting, including information gathering, meetings to discuss Code amendments and report preparation. On the agenda are: 1) review and consideration of an annexation and rezoning at 139 East Chestnut Hill Road to make sanitary sewer service available to the building at the site; 2) review and consideration of amendments to Chapter 32 Zoning as they relate to wireless infrastructure; and 3) discussion regarding Planning Commission Rules of Procedure.

Status: Started
Expected Completion: 2/7/2017
Execution Status: On Track

Activity or Project:

Transit Services in Newark

Description:

On Monday, January 23, Planner Tom Fruehstorfer and Development Manager Michael Fortner attended the Newark Transit project meeting, led by the University of Delaware's Institute for Public Administration, to discuss improved integration of local public transportation resources. Representatives from DART, UD Transit, City of Newark Unicity, Cecil County Transit, and WILMAPCO also attended the meeting. The purpose of the project is to better coordinate the various transit services in Newark for a more effective transit system.

Status: Started
Expected Completion: 1/26/2017
Execution Status: On Track

Department:

Police Department

Notable Notes:

Auxiliary Services:

- Brian Cannon is working with the State to implement the Text to 911 feature for our 911 system. This is a state-wide project and there are a few glitches to be worked out before the program goes live in Newark. No firm date has been set.
- Capt. Van Campen and Brian Cannon will be meeting with state archives. All microfilm has been digitized and existing film will be turned over to the state for storage.
- Capt. Van Campen will be purchasing five (5) new L3 microphones for the MVR's to replace broken units. This new microphone also requires an additional docking station to be installed in the vehicle because the current microphones are no longer supported. As existing units break, they will need to be replaced with the new technology. The existing MVR hardware is aging and will need to be replaced at some point in the future. Capt. Van Campen is starting a dialogue with IT to develop a replacement timeline, anticipated costs, and an analysis of introducing body-worn cameras.
- Capt. Van Campen meets with Josh Brechbuehl weekly. Discussions involved outfitting a potential police satellite office on E. Main Street with computers and phones. Josh relayed that he has hardware in stock and the only potential costs would be monthly Wi-Fi service. Also discussed was the termination of the current computer lease and the impacts on the police department with the implementation of a new lease.
- We received an award letter for the state E.I.D.E grant (\$9,100). This grant will be used for drug investigation related overtime.
- We received the 2015 CJC Byrne Grant (\$13,900) which will be used for overtime for special projects, crime reduction, and hotspot suppression.
- We are awaiting confirmation of the SALLE grant solicitation (\$8,391). This grant funding will be used for order maintenance overtime, controlled party dispersal, and the Newark Nightlife Partnership.

Administration Division:

- The trading card project is underway and the officer's photos are nearly complete. Lt. Hargrove, M/Cpl. Micolucci, Cpl. Smith, and Cpl. Mease have been working with Kelly Bachman's team on a promotion strategy once the cards are done.

Criminal Investigations Division:

- Nothing to report at this time.

Patrol:

- On January 23rd Lt. Rubin taught a Certified Instructor class at the Delaware State Police Academy.
- On January 25th -27th Lt. Rubin conducted a Standardized Field Sobriety Test (SFST) Basic class at the Delaware State Police Academy.
- During 2017 Lt. Rubin will assist with numerous routine teachings at both the Delaware State Police and New Castle County Police Academies.
- Also during 2017 Lt. Rubin will participate in the Office of Highway Safety Bi-Annual conference planning committee, the Delaware Impaired Driving Taskforce (quarterly meetings), the Delaware Impaired Driving Taskforce-Legislative Committee, and he serves as the Delaware Drug Recognition Expert (DRE) State Coordinator. Additionally, Lt. Rubin serves on the Court of Common Pleas DUI Court Steering Committee as a municipal police representative.

- On Sunday, January 29th Cpl. Spadola will attend the Arbor Park Civic Association semi-annual meeting.
- On January 25th, Sgt. Michael Szep (Patrol Division) and Sgt. Thomas Maiura (Street Crimes Unit) will begin the West Point Command and Leadership program hosted at New Castle County Police Department.
- On January 30th, M/Cpl. Conover and M/Cpl. Sansone will conduct a field training officer training class. They will train three (3) new field training officers in anticipation of the three (3) recruits graduating from the Delaware State Police Academy on February 10th.

Special Operations Unit:

- On January 26th Sgt. Aniunas and a representative from DATE are meeting with Grottos management and servers in order to address over-service of alcohol at the establishment. This is a follow-up to a previous meeting Sgt. Aniunas had with management, which was precipitated by several incidents at Grottos. Management has been cooperative.
- On January 26th Sgt. Aniunas is meeting with Parks & Recreation at their request regarding a program that Joe Spadafino was interested in instituting in Newark. The program is called PLAY (Partnering Law Enforcement & Youth). From what they described, officers will be provided with Parks & Recreation program calendars and be invited to participate in activities with the youth participants. It will be an open door invitation, so officers can show up whenever they choose.
- Special Operations Unit is continuing with the shoplifting initiative.
- On January 26th Chief Tiernan, DC Farrall, DC Feeney, Lt. Nelson and Sgt. Aniunas will meet with Carol Houck to discuss the feasibility of a NPD Satellite location on East Main Street.

Traffic Division:

- At the request of Downes Elementary, traffic officers are assisting with traffic control at dismissal time due to new procedures being put into place this week. Traffic is no longer allowed to turn left out of the parking lot onto Rahway Dr. and must now go straight onto Webb Road or turn right onto Rahway Drive. This is intended to alleviate pedestrian and traffic concerns at Rahway Drive/Casho Mill Road. The traffic sign board is also being moved to Casho Mill Road in order to assist with the effort.

SWAT:

- During the week of January 23rd Officer Taras Gerasimov is attending a SWAT course hosted by Wilmington Police Department.

K9:

- The Department of Natural Resources and Environmental control reached out to NPD to inquire on implementing a police K9 program. On January 19th Sgt. Jones provided detailed information to DNREC on what is involved with the creation and implementation of a K9 program. The information was very well received and may lead to additional information being provided to DNREC should they proceed with implementation.

- Earlier in the month, Lt. Nelson and Deputy Chief Farrall met with Nic DeCaire regarding the Friends of Newark K9 Fund. DeCaire requested that NPD advertise some of the purchases being made with the fund so that the public is aware their donations are being used. Lt. Nelson and DC Farrall later met with the K9 officers and made a plan for several purchases for the K9 unit over the next several months, which will be advertised to the public. A recent large delivery of dog food is the first purchase slated to be advertised.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 1/26/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

I have reviewed proposed statewide legislation provided by Rick Armitage which will impact our street contract and well protections. It appears that the poorly worded prevailing wage language which derailed our street contract this past summer will be corrected retroactive to cover our previous contract which is great news. The State is also proposing a bill that will address our concerns regarding non-potable well construction within our service territory which is another positive development.

Activity or Project:

2017 Water Main Replacement

Description:

We have finalized which streets will be included in this year's contract and they are: East Park Place between South Chapel and Manuel Street; Dallam Road between Old Oak and Bent Lane; Bent Lane between Dallam Road and Nottingham Road; Flora Circle. We are currently finishing up the survey of East Park, Dallam, and Bent Lane. Our target is to be under construction on East Park as soon as students leave town following graduation. As a result, there is a possibility that we advertise and award this section separate from the rest of the contract, if the rest of the contract is not ready to go in time. Dallam, Bent, and Flora can all be constructed while students are in town if necessary.

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

2017 Street Improvement Contract

Description:

We have identified the streets that will be included in this year's contract and are working on compiling quantities and preparing estimates necessary to prepare the contract documents.

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Salt Shed Replacement

Description:

We anticipate this contract will be out to bid within a week with the goal to be able to have it completed before the end of summer. Unfortunately, there were several utility relocations necessary in order to locate the salt shed in the most ideal location which delayed the project enough that we missed the fall construction season.

Status: In-Progress

Expected Completion: 7/1/2017

Execution Status: Behind Schedule

1/22/2017 to 1/28/2017



**CITY OF NEWARK
DELAWARE**

January 23, 2017

TO: Mayor and City Council

FROM: David Del Grande, Director of Finance
Carol S. Houck, City Manager

SUBJECT: Tentative Plan to Address Loss of Real Estate Transfer Tax Funds from the State

Mayor and Council requested that we share our plan for addressing any loss to Real Estate Transfer Tax funds for the balance of the 2017 fiscal year. If this action were to occur, it would result in a loss of whatever we would have collected between 7/1/17 and 12/31/2017, which is ½ of our fiscal year. Assuming we lose ½ of what we had anticipated, it would result in an \$800,000 loss in 2017 and \$1.6 million annually afterwards. It's possible that our revenues could be doing better than budget (fines, permits, property tax, large sale before 6/30) and our loss would be smaller to cover in 2017.

To compensate for the revenue loss in 2017, we suggest that we utilize any budgeted surplus to cover first, then supplement through other items of consideration such as:

- Hold off on funding the 2017 OPEB contribution of \$400,000 until after July 1, 2017.
- Reconsideration of the Emergency Services Fee (approx. \$100,000 for half year).
- Hiring freeze on any positions that become vacant and that are funded by the general fund (beginning 7/1) with discussion on a case by case basis.
- Review the CIP and look at delaying any general fund projects (it would reduce our need to spend down our reserves, as general funded projects are coming out of reserves in 2017).

Additional future considerations for the out years will become part of the 2018 budget discussion.



CITY OF NEWARK
DELAWARE

January 10, 2017

TO: Carol Houck, City Manager
 FROM: Rick Vitelli, Director *RV*
 SUBJ: 2016 Outages

Attached is the list of outages for 2016. The quantity and severity of outages from 2008 - 2016 is as follows:

SEVERITY	2008	2009	2010	2011	2012	2013	2014	2015	2016
1	17	26	23	25	22	19	19	17	15
2	46	41	36	49	33	38	38	41	53
3	7	11	16	18	18	9	18	18	17
4	7	6	9	6	9	10	6	7	5
5	4	6	6	3	1	4	2	2	7
TOTAL	81	90	90	101	83	80	83	85	97

Severity Codes:

- 1 - 1 customer
- 2 - 2 - 10 customers or up to 300 kVA
- 3 - Over 10 customers or greater than 300 kVA
- 4 - Unit trip at substation
- 5 - 34 kV circuit breaker trip at Kershaw Substation

The causes of the outages are as follows:

CAUSE	QUANTITY	PERCENTAGE
Squirrels/Animals	33	34%
Storm Damage/Trees/Lightning	26	26.8%
Equipment Failure	20	20.6%
Vehicle Collision	8	8.2%
Bad Connection	5	5.2%
Customer Problem	3	3.1%
Fire	1	1%
Unknown	1	1%

If you should have any questions please feel free to contact me.

RV/cm

Outage - 2016

05-Jan-17

DATE: 1/1/2016 **CLASS:** 3
TIME_OFF: 9:00:00 AM
RESTORED: 11:04:00 AM
COMMENT: REPLACED ONE CUTOUT AND TWO ARRESTORS
LOCATION: HUNT AT LOUVIERS
CAUSE: SQUIRRELS

DATE: 1/3/2016 **CLASS:** 1
TIME_OFF: 9:26:00 AM
RESTORED: 10:12:00 AM
COMMENT: DISCONNECTED POWER
LOCATION: 32 1/2 NORTH STREET
CAUSE: TRUCK RIPPED SERVICE DOWN

DATE: 1/4/2016 **CLASS:** 1
TIME_OFF: 6:06:00 PM
RESTORED: 8:25:00 PM
COMMENT: RAN NEW SERVICE DROP AND REENERGIZED SERVICE
LOCATION: 32 1/2 NORTH STREET
CAUSE: VEHICLE COLLISION

DATE: 1/10/2016 **CLASS:** 2
TIME_OFF: 5:00:00 PM
RESTORED: 8:18:00 PM
COMMENT: REMOVED TREE FROM POWER LINES
LOCATION: 804 BAYLOR DRIVE
CAUSE: TREE ON WIRES

DATE: 1/23/2016 **CLASS:** 3
TIME_OFF: 9:20:00 AM
RESTORED: 11:28:00 AM
COMMENT: REPLACED BLOWN FUSE
LOCATION: WHITE CHAPEL
CAUSE: SQUIRREL

DATE: 1/26/2016 **CLASS:** 3
TIME_OFF: 12:37:00 PM
RESTORED: 1:06:00 PM
COMMENT:
LOCATION: 111 BENT LANE
CAUSE: SQUIRREL

Outage - 2016

05-Jan-17

DATE: 2/1/2016 **CLASS:** 5
TIME_OFF: 4:35:00 PM
RESTORED: 5:35:00 PM
COMMENT: REMOVED TREE BRANCH
LOCATION: 3406
CAUSE: TREE BRANCH ON 3406

DATE: 2/3/2016 **CLASS:** 2
TIME_OFF: 2:13:00 PM
RESTORED: 3:15:00 PM
COMMENT: REPLACED BLOWN ARRESTOR
LOCATION: 1325 OLD COOCHES BRIDGE ROAD/SCHUMACHER/PUBLIC STORAGE
CAUSE: BLOWN ARRESTOR

DATE: 2/8/2016 **CLASS:** 2
TIME_OFF: 2:54:00 AM
RESTORED: 3:28:00 AM
COMMENT: RESET CSP SWITCH
LOCATION: 221 MURRAY ROAD APT. 301
CAUSE: CSP SWITCH TRIPPED FEEDING FIRST BLDG ON LEFT

DATE: 2/8/2016 **CLASS:** 2
TIME_OFF: 5:25:00 PM
RESTORED: 6:14:00 PM
COMMENT: BAD MAIN BREAKER/CUSTOMER PROBLEM
LOCATION: 305 SLOCUMB COURT
CAUSE: CUSTOMER PROBLEM - BAD BREAKER

DATE: 2/14/2016 **CLASS:** 2
TIME_OFF: 5:06:00 PM
RESTORED: 6:23:00 PM
COMMENT: REPLACED H TAP THAT BURNT UP
LOCATION: 7/9 TERRY LANE
CAUSE: EQUIPMENT FAILURE

DATE: 2/29/2016 **CLASS:** 2
TIME_OFF: 9:20:00 PM
RESTORED: 11:52:00 PM
COMMENT: RAN TEMP WIRE FROM TRANS TO PANEL(SPLICED)
LOCATION: PINE BROOK APTS
CAUSE: BAD LEG FROM TRANSFORMER

Outage - 2016

05-Jan-17

DATE: 3/2/2016 **CLASS:** 3
TIME_OFF: 10:16:00 AM
RESTORED: 1:00:00 PM
COMMENT: TREE BRANCH TORE DOWN SERVICE 303/305 DELAWARE CI
LOCATION: CALDWELL PLACE
CAUSE: TREES

DATE: 3/9/2016 **CLASS:** 2
TIME_OFF: 7:03:00 PM
RESTORED: 9:21:00 PM
COMMENT: BAD BUS LINE TO PEDESTAL - SERVICE SAVER ON
LOCATION: 79 - 81 HIDDEN VALLEY DRIVE
CAUSE: EQUIPMENT FAILURE

DATE: 3/11/2016 **CLASS:** 2
TIME_OFF: 9:38:00 PM
RESTORED: 11:11:00 PM
COMMENT: RESET TRANSFORMER
LOCATION: 120 WILBUR STREET
CAUSE: EQUIPMENT FAILURE

DATE: 3/11/2016 **CLASS:** 5
TIME_OFF: 10:26:00 AM
RESTORED: 10:52:00 AM
COMMENT:
LOCATION: 3413/3414
CAUSE: BIRD ON THE BUS DIFFENTIAL

DATE: 3/13/2016 **CLASS:** 2
TIME_OFF: 6:14:00 PM
RESTORED: 8:01:00 PM
COMMENT: ISOLATED BAD WIRE GOING TO METERS
LOCATION: 120 WILBUR STREET
CAUSE: BAD UNDERGROUND CABLE

DATE: 3/23/2016 **CLASS:** 5
TIME_OFF: 1:34:00 PM
RESTORED: 2:00:00 PM
COMMENT: DPL - BAD METERING CT, ISOLATED CB1, 35 OUT
LOCATION: T3 OUTAGE
CAUSE: EQUIPMENT FAILURE

Outage - 2016

05-Jan-17

DATE: 3/28/2016 **CLASS:** 2
TIME_OFF: 4:00:00 PM
RESTORED: 7:11:00 PM
COMMENT: REPLACED POLE AND WIRE
LOCATION: 405 TOWNSEND ROAD
CAUSE: TREES

DATE: 3/29/2016 **CLASS:** 3
TIME_OFF: 5:50:00 AM
RESTORED: 8:00:00 AM
COMMENT: ENERGIZED AT TIE POINT
LOCATION: 6 TIMBERLINE DRIVE/BRIDEVIEW COURT
CAUSE: SQUIRREL

DATE: 4/7/2016 **CLASS:** 1
TIME_OFF: 12:30:00 PM
RESTORED: 5:49:00 PM
COMMENT: ONLY ONE (1) METER WAS OUT
LOCATION: S. CHAPEL STREET AT BELLEVUE ROAD
CAUSE: POLE HIT (47F31)

DATE: 4/9/2016 **CLASS:** 2
TIME_OFF: 2:30:00 PM
RESTORED: 5:37:00 PM
COMMENT: REPAIRED BURNT DOWN BACKYARD PRIMARY LINE
LOCATION: 117 MERIDEN DRIVE
CAUSE: TREES

DATE: 4/11/2016 **CLASS:** 2
TIME_OFF: 9:15:00 AM
RESTORED: 11:03:00 AM
COMMENT: REPLACED BAD TRANSFORMER
LOCATION: PATTERSON SCHWARTZ/S. COLLEGE AVENUE
CAUSE: CUSTOMER HAD 1/2 POWER

DATE: 4/12/2016 **CLASS:** 2
TIME_OFF: 6:50:00 AM
RESTORED: 8:00:00 AM
COMMENT: REFUSED
LOCATION: AMHERST DRIVE AT LAFAYETTE ROAD
CAUSE: SQUIRREL

Outage - 2016

05-Jan-17

DATE: 4/19/2016 **CLASS:** 2
TIME_OFF: 7:11:00 AM
RESTORED: 8:00:00 AM
COMMENT: REPLACED FUSES
LOCATION: MCDONALD'S - SOUTH COLLEGE AVENUE
CAUSE: SQUIRREL GOT ACROSS CENTER AND ROAD PHASE

DATE: 4/26/2016 **CLASS:** 2
TIME_OFF: 12:43:00 AM
RESTORED: 3:19:00 AM
COMMENT: REPLACED 25KV TRANSFORMER
LOCATION: MAIN STREET AND SOUTH COLLEGE AVENUE
CAUSE: LIGHTNING

DATE: 5/6/2016 **CLASS:** 5
TIME_OFF: 7:13:00 AM
RESTORED: 9:20:00 AM
COMMENT: REPLACED DISCONNECTS - SWITCHED UNITS
LOCATION: WEST MAIN SUBSTATION UNIT #41
CAUSE: UNIT 41 FAILURE

DATE: 5/7/2016 **CLASS:** 1
TIME_OFF: 3:31:00 PM
RESTORED: 4:58:00 PM
COMMENT: REMOVED TREE BRANCH
LOCATION: 523 NOTTINGHAM ROAD
CAUSE: LARGE TREE BRANCH FELL AND WAS PULLING ON SERVICE

DATE: 5/9/2016 **CLASS:** 3
TIME_OFF: 10:33:00 AM
RESTORED: 11:12:00 AM
COMMENT: REPAIRED ARRESTOR
LOCATION: 812/824 INTERCHANGE BOULEVARD
CAUSE: BLOWN ARRESTOR

DATE: 5/9/2016 **CLASS:** 2
TIME_OFF: 6:23:00 AM
RESTORED: 8:00:00 AM
COMMENT: OPENED TRANS/BLANKETED&COVERED SEC
LOCATION: 1400 INTERCHANGE BOULEVARD
CAUSE: CONTRACTOR PULLED IN WIRE FOR TRANSFORMER

Outage - 2016

05-Jan-17

DATE: 5/14/2016 **CLASS:** 2
TIME_OFF: 11:23:00 PM
RESTORED: 2:29:00 PM
COMMENT: REPLACEMENT POLE/COVERED PRIMARY FOR DPL
LOCATION: CAPITOL TRAIL - POLE 10C49
CAUSE: VEHICLE COLLISION

DATE: 5/16/2016 **CLASS:** 3
TIME_OFF: 6:37:00 PM
RESTORED: 9:46:00 PM
COMMENT: REPLACED 300KVA PADMOUNT, SEC. CABLE & BUSHINGS
LOCATION: 1400 INTERCHANGE BOULEVARD
CAUSE: VEHICLE COLLISION

DATE: 5/17/2016 **CLASS:** 3
TIME_OFF: 9:08:00 AM
RESTORED: 9:40:00 AM
COMMENT: BLOWN CUT OUT
LOCATION: PERKINS STUDENT CENTER/ACADEMY STREET
CAUSE: REPLACED BLOWN CUT OUT

DATE: 5/19/2016 **CLASS:** 5
TIME_OFF: 9:20:00 AM
RESTORED: 9:29:00 AM
COMMENT: (LOOSE BOLT ON HIGH VOLTAGE SWITCH)
LOCATION: SANDY BRAE SUB/BLOOM/WEST MAIN SUBSTATION
CAUSE: HIGH VOLTAGE SWITCH FAILED WHILE SWITCHING AT WM SUB

DATE: 5/22/2016 **CLASS:** 1
TIME_OFF: 12:27:00 PM
RESTORED: 1:02:00 PM
COMMENT: JIM HILL IINSTALLED METER ON MONDAY MORNING
LOCATION: 12 O'DANIEL AVENUE, UNIT B
CAUSE: METER HAD A HOLE IN THE PLASTIC/JUMPERED FOR THE WEEKEND

DATE: 5/30/2016 **CLASS:** 1
TIME_OFF: 3:56:00 PM
RESTORED: 6:31:00 PM
COMMENT: PULLED PRIMARY UP AND REPLACED SERVICE WIRE
LOCATION: 11 AMHERST DRIVE
CAUSE: LIMB PULLED DOWN PRIMARY & SERVICE WIRE

Outage - 2016

05-Jan-17

DATE: 5/30/2016 **CLASS:** 4
TIME_OFF: 10:18:00 AM
RESTORED: 2:21:00 PM
COMMENT: REPLACED 3 POTS
LOCATION: MAIN AND CENTER STREETS/EAST MAIN SUBSTATION
CAUSE: SQUIRREL CAUSED TRANSFORMER BANK FAILURE

DATE: 5/30/2016 **CLASS:** 2
TIME_OFF: 7:06:00 AM
RESTORED: 8:29:00 AM
COMMENT: REPLACED CUT OUT
LOCATION: CASHO MILL ROAD/PHEASANT RUN
CAUSE: SQUIRREL BLEW FUSE/WHEN WE ENERGIZED IT BROKE THE CUTOUT IN PIECES

DATE: 6/5/2016 **CLASS:** 4
TIME_OFF: 5:59:00 PM
RESTORED: 10:10:00 PM
COMMENT: REPAIRED STORM DAMAGE
LOCATION: W. CHESTNUT HILL ROAD/SILVERBROOK/TRIPPED SB64-2
CAUSE: STORM DAMAGE

DATE: 6/8/2016 **CLASS:** 3
TIME_OFF: 11:25:00 AM
RESTORED: 12:52:00 PM
COMMENT: REPAIRED TORN DOWN PRIMARY
LOCATION: 23 O'DANIEL AVENUE/CHRISTIANSTEAD
CAUSE: STORM DAMAGE

DATE: 6/8/2016 **CLASS:** 2
TIME_OFF: 4:00:00 PM
RESTORED: 6:31:00 PM
COMMENT: STORM DAMAGE
LOCATION: SOUTH COLLEGE AVENUE/LOCUST STREET
CAUSE: TREES TORE 3 SERVICES ON S.COLLEGE AND 1 ON LOCUST DOWN

DATE: 6/11/2016 **CLASS:** 2
TIME_OFF: 6:42:00 AM
RESTORED: 8:06:00 AM
COMMENT: REFUSED CUTOUT AND REENERGIZED
LOCATION: MADISON DRIVE
CAUSE: SQUIRRELS

Outage - 2016

05-Jan-17

DATE: 6/12/2016 **CLASS:** 2
TIME_OFF: 1:24:00 PM
RESTORED: 6:31:00 PM
COMMENT: REHUNG BOTH SERVICES/PUT PRIMARY BACK ON POLE
LOCATION: BAYLOR DRIVE/BEVERLY ROAD/WINSLOW ROAD
CAUSE: STORM DAMAGE

DATE: 6/12/2016 **CLASS:** 2
TIME_OFF: 7:30:00 AM
RESTORED: 8:20:00 AM
COMMENT: REFUSED CUTOUT AND REENERGIZED/RESET TRANSFORMER
LOCATION: 400 WOLLASTON AVENUE/628 LEHIGH ROAD
CAUSE: SQUIRRELS

DATE: 6/12/2016 **CLASS:** 2
TIME_OFF: 8:30:00 AM
RESTORED: 10:49:00 AM
COMMENT: REFUSED CUTOUT ON ROAD/REENERGIZED MAINT BLDG
LOCATION: STAR CAMPUS
CAUSE: SQUIRRELS

DATE: 6/13/2016 **CLASS:** 1
TIME_OFF: 8:43:00 AM
RESTORED: 3:50:00 PM
COMMENT: H/O ELECTRICIAN REPAIRED SEC/WEATHERHEAD
LOCATION: 706 W. CHURCH ROAD
CAUSE: SERVICE WIRE TORN DOWN/BILL FURRY REPAIRED & CRIMPED SERVICE

DATE: 6/13/2016 **CLASS:** 1
TIME_OFF: 6:56:00 AM
RESTORED: 8:00:00 AM
COMMENT: BILL FURRY RAN THE NEW SEC AND MADE THE CONNECTION
LOCATION: 706 CHURCH ROAD
CAUSE: TREE TORE DOWN SERVICE

DATE: 6/17/2016 **CLASS:** 2
TIME_OFF: 6:35:00 AM
RESTORED: 8:00:00 AM
COMMENT:
LOCATION: BARKSDALE AT RAHWAY DRIVE
CAUSE: SQUIRREL ON ARRESTOR CAUSED POLE FIRE

Outage - 2016

05-Jan-17

DATE: 6/29/2016 **CLASS:** 2
TIME_OFF: 7:41:00 AM
RESTORED: 8:00:00 AM
COMMENT: REPLACED TWO 30 AMP FUSES
LOCATION: I.R.A. BUILDING/BARKSDALE ROAD
CAUSE: BIRD

DATE: 7/1/2016 **CLASS:** 5
TIME_OFF: 4:43:00 PM
RESTORED: 6:15:00 PM
COMMENT: SWITCHED OUT 3402
LOCATION: PHILLIPS AND KERSHAW SUBSTATIONS
CAUSE: STORM DAMAGE/LIGHTNING

DATE: 7/2/2016 **CLASS:** 2
TIME_OFF: 7:57:00 PM
RESTORED: 8:54:00 PM
COMMENT: REPLACED FUSE
LOCATION: GATEWAY DRIVE
CAUSE: SQUIRRELS

DATE: 7/6/2016 **CLASS:** 2
TIME_OFF: 4:00:00 PM
RESTORED: 6:36:00 PM
COMMENT: REPAIRED BAD PRIMARY CABLE
LOCATION: 100 INTERCHANGE BOULEVARD
CAUSE: SQUIRRELS

DATE: 7/9/2016 **CLASS:** 2
TIME_OFF: 9:22:00 AM
RESTORED: 1:00:00 PM
COMMENT: REMOVED TREE - GWCC/REPLACED BAD POTS - CHELTENHAM
LOCATION: SYPHERD & CHELTENHAM ROAD/GWCC - NEW LONDON ROAD
CAUSE: 2 BAD TRANSFORMERS

DATE: 7/11/2016 **CLASS:** 2
TIME_OFF: 7:35:00 AM
RESTORED: 8:00:00 AM
COMMENT: REPLACED FUSE
LOCATION: 55 CHOATE STREET - POLE 14E44
CAUSE: BID

Outage - 2016

05-Jan-17

DATE: 7/18/2016 **CLASS:** 4
TIME_OFF: 5:04:00 PM
RESTORED: 7:06:00 PM
COMMENT: REPAIRED 3 PHASES
LOCATION: APPLE ROAD BRIDGE/MADISON DRIVE
CAUSE: STORM DAMAGE/LIGHTNING STRIKE

DATE: 7/21/2016 **CLASS:** 2
TIME_OFF: 8:38:00 PM
RESTORED: 11:09:00 PM
COMMENT: REPLACED POT AND CHANGED LEADS TO COPPER
LOCATION: 155 E. CLEVELAND AVENUE - 14E33
CAUSE: BAD TRANSFORMER

DATE: 7/24/2016 **CLASS:** 3
TIME_OFF: 5:36:00 PM
RESTORED: 9:07:00 PM
COMMENT: UNDERGROUND CABLE REPAIRS
LOCATION: AMHERST/CHERRY HILL MANOR/WILLIAMSBURG VILLAGE
CAUSE: STORM DAMAGE

DATE: 7/28/2016 **CLASS:** 2
TIME_OFF: 9:17:00 PM
RESTORED: 12:26:00 AM
COMMENT: CUT TREE OFF OF SECONDARY/SPLICED PRIMARY
LOCATION: 19 AND 21 O'DANIEL AVENUE
CAUSE: STORM DAMAGE

DATE: 7/31/2016 **CLASS:** 1
TIME_OFF: 3:47:00 PM
RESTORED: 7:21:00 PM
COMMENT: RAN A TEMP SERVICE/REPAIRED ON 8/1/16
LOCATION: 36 SCOTCH PINE CIRCLE
CAUSE: UNDERGROUND SECONDARY FAILURE

DATE: 7/31/2016 **CLASS:** 2
TIME_OFF: 2:59:00 PM
RESTORED: 3:40:00 PM
COMMENT: REMOVED TREE BRANCH ACROSS 2 PHASES ON PRIMARY
LOCATION: ACROSS FROM 266 S. COLLEGE AVENUE
CAUSE: STORM DAMAGE

Outage - 2016

05-Jan-17

DATE: 8/1/2016 **CLASS:** 2
TIME_OFF: 5:10:00 PM
RESTORED: 7:12:00 PM
COMMENT: RAISED PRIMARY AND SERVICE
LOCATION: SWARTHMORE DRIVE/CHRYSLER AVENUE/ALEXANDRIA DRIVE
CAUSE: TREES

DATE: 8/8/2016 **CLASS:** 2
TIME_OFF: 6:25:00 AM
RESTORED: 8:00:00 AM
COMMENT:
LOCATION: PANORAMA DRIVE/WOODSHAW ROAD
CAUSE: SQUIRREL ON RISER - BLEW FUSE

DATE: 8/11/2016 **CLASS:** 2
TIME_OFF: 9:39:00 AM
RESTORED: 10:30:00 AM
COMMENT:
LOCATION: 304 RESEARCH BOULEVARD
CAUSE: BIRD

DATE: 8/19/2016 **CLASS:** 2
TIME_OFF: 7:10:00 AM
RESTORED: 8:00:00 AM
COMMENT: REPLACED 100 AMP FUSE
LOCATION: O'DANIEL AVENUE/PHELPS AVE/THORN LANE
CAUSE: BIRD ON TOP OF TRANSFORMER

DATE: 8/26/2016 **CLASS:** 2
TIME_OFF: 7:48:00 PM
RESTORED: 9:24:00 PM
COMMENT:
LOCATION: SUPER 8 MOTEL/NEWARK SHOPPING CENTER
CAUSE: SQUIRREL

DATE: 8/31/2016 **CLASS:** 3
TIME_OFF: 8:28:00 PM
RESTORED: 8:00:00 AM
COMMENT: REPLACED 2 50KVA TRANS/BAD CABLE BET TIE PT/TRANS
LOCATION: 86-2 W. MAIN STREET, CHRISTIANSTEAD
CAUSE: STORM DAMAGE

Outage - 2016

05-Jan-17

DATE: 9/3/2016 **CLASS:** 1
TIME_OFF: 3:32:00 PM
RESTORED: 6:33:00 PM
COMMENT: SERVICE BURNT IN HALF/LG BRANCH ON SERVICE
LOCATION: 11 MCKEAN PLACE/425 ARBOUR DRIVE
CAUSE: TREES

DATE: 9/11/2016 **CLASS:** 3
TIME_OFF: 7:18:00 AM
RESTORED: 9:07:00 AM
COMMENT: REFUSED CUT OUT AND RE-ENERGIZED
LOCATION: DEKALB SQ, CORNWALLIS SQ, CANNON'S GATE
CAUSE: UNKNOWN

DATE: 9/13/2016 **CLASS:** 2
TIME_OFF: 7:42:00 PM
RESTORED: 9:23:00 PM
COMMENT: REFUSED CUT OUT AND RE-ENERGIZED
LOCATION: 8 BASSETT PLACE
CAUSE: SQUIRREL

DATE: 9/15/2016 **CLASS:** 2
TIME_OFF: 6:07:00 PM
RESTORED: 10:25:00 PM
COMMENT: REPAIRED CHICKEN WIRE INSULATOR/CHANGED TRANS
LOCATION: 351 BELLEVUE ROAD
CAUSE: EQUIPMENT FAILURE/INSULATOR

DATE: 9/21/2016 **CLASS:** 4
TIME_OFF: 7:40:00 AM
RESTORED: 8:00:00 AM
COMMENT:
LOCATION: PHILLIPS SUBSTATION
CAUSE: SQUIRREL TRIPPED UNIT 86

DATE: 9/24/2016 **CLASS:** 3
TIME_OFF: 8:01:00 AM
RESTORED: 10:03:00 AM
COMMENT: REFUSED CUT OUT
LOCATION: OLD CHESTNUT HILL ROAD/MCDONALD'S - CANNON'S GATE
CAUSE: SQUIRRELS

Outage* - 2016

05-Jan-17

DATE: 9/30/2016 **CLASS:** 1
TIME_OFF: 5:34:00 PM
RESTORED: 8:25:00 PM
COMMENT: REPLACED HTAPS AT HOUSE & BUSLINE
LOCATION: 21 INDIAN ROAD
CAUSE: RUSTED METER CAN/BAD CONNECTION

DATE: 10/1/2016 **CLASS:** 1
TIME_OFF: 7:25:00 AM
RESTORED: 8:00:00 AM
COMMENT: SPLICED OUT CUSTOMERS SERVICE AND RE-ENERGIZED
LOCATION: 902 DALLAM ROAD
CAUSE: WIRE RUBBING ON TREE

DATE: 10/2/2016 **CLASS:** 1
TIME_OFF: 10:34:00 PM
RESTORED: 1:22:00 AM
COMMENT: FIRE INSIDE, CONNECTING TO WATER PIPE
LOCATION: 904 DALLAM ROAD
CAUSE: U.G. SL CABLE BAD/ELECTRIC FIRE INSIDE THE HOUSE

DATE: 10/9/2016 **CLASS:** 2
TIME_OFF: 1:39:00 PM
RESTORED: 4:00:00 PM
COMMENT: REMOVED TREE LIMB/REPAIRED BLOWN FUSE
LOCATION: NEWARK COUNTRY CLUB
CAUSE: TREES

DATE: 10/20/2016 **CLASS:** 2
TIME_OFF: 8:56:00 AM
RESTORED: 9:28:00 AM
COMMENT: REPAIRED BLOWN FUSE
LOCATION: MADISON DRIVE/VETERAN'S LANE
CAUSE: SQUIRRELS/BIRDS

DATE: 10/24/2016 **CLASS:** 2
TIME_OFF: 10:06:00 AM
RESTORED: 10:45:00 AM
COMMENT: REPAIRED BLOWN CUT
LOCATION: ANITA DRIVE/JANICE DRIVE
CAUSE: SQUIRRELS

Outage* - 2016

05-Jan-17

DATE: 10/26/2016 **CLASS:** 2
TIME_OFF: 9:40:00 AM
RESTORED: 10:46:00 AM
COMMENT: REPLACED TRANSFORMER
LOCATION: PAT'S PIZZA/SOUTH MAIN STREET
CAUSE: TRANSFORMER FAILURE

DATE: 11/2/2016 **CLASS:** 2
TIME_OFF: 8:30:00 AM
RESTORED: 8:45:00 AM
COMMENT:
LOCATION: 1 CORNWALLIS SQUARE
CAUSE: SQUIRRELS

DATE: 11/3/2016 **CLASS:** 2
TIME_OFF: 8:53:00 AM
RESTORED: 9:13:00 AM
COMMENT: REPLACED BLOWN CUT OUT
LOCATION: HULLIHEN DRIVE
CAUSE: SQUIRELLS

DATE: 11/12/2016 **CLASS:** 3
TIME_OFF: 10:06:00 AM
RESTORED: 2:13:00 PM
COMMENT: TWO ARRESTORS BLOWN AND 3 OF DELMARVA'S CUTOUTS
LOCATION: MARROWS ROAD NEAR OVERPASS - 28A15
CAUSE: SQUIRREL

DATE: 11/19/2016 **CLASS:** 2
TIME_OFF: 5:32:00 PM
RESTORED: 6:34:00 PM
COMMENT: REPAIRED TAP FROM FALLING BRANCH
LOCATION: 713 COLGATE LANE
CAUSE: STORM DAMAGE

DATE: 11/25/2016 **CLASS:** 2
TIME_OFF: 2:08:00 PM
RESTORED: 3:16:00 PM
COMMENT:
LOCATION: 326 DELAWARE CIRCLE
CAUSE: SQUIRREL BLEW FUSE

Outage - 2016

05-Jan-17

DATE: 11/27/2016 **CLASS:** 2
TIME_OFF: 2:16:00 AM
RESTORED: 3:05:00 AM
COMMENT: CAR HIT POLE 12C16/TRIPPED TRANS/BROKE 2 FAULT IND
LOCATION: DELREM DRIVE AT NOTTINGHAM ROAD
CAUSE: VEHICLE COLLISON

DATE: 11/28/2016 **CLASS:** 2
TIME_OFF: 8:48:00 AM
RESTORED: 9:52:00 AM
COMMENT: TREE BRANCH CAUSED WIRE TO BURN OUT BOTTOM/CUTOUT
LOCATION: DELAWARE CIRCLE/WASHINGTON ST/CALDWELL PLACE
CAUSE: PRIMARY - TREES

DATE: 11/29/2016 **CLASS:** 5
TIME_OFF: 7:16:00 AM
RESTORED: 8:37:00 AM
COMMENT: REMOVED TREE BRANCH/PERSIMMON CREEK SWIM CLUB
LOCATION: SANDY BRADE - 3406
CAUSE: PRIMARY - TREES

DATE: 12/10/2016 **CLASS:** 2
TIME_OFF: 10:35:00 PM
RESTORED: 12:41:00 AM
COMMENT: PUT SERVICE SAVER ON BAD HOT LEG
LOCATION: 149 - 151 KING WILLIAM STREET
CAUSE: BUSLINE FAILURE

DATE: 12/13/2016 **CLASS:** 2
TIME_OFF: 10:59:00 AM
RESTORED: 11:37:00 AM
COMMENT: REFUSED CUT OUT - 30 AMP FUSE
LOCATION: FREMONT ROAD/LYNN DRIVE
CAUSE: SQUIRREL

DATE: 12/15/2016 **CLASS:** 3
TIME_OFF: 5:33:00 PM
RESTORED: 8:07:00 PM
COMMENT:
LOCATION: 60 NORTH COLLEGE
CAUSE: FUSE ON CENTER PHASE WENT BAD

Outage - 2016

05-Jan-17

DATE: 12/17/2016 **CLASS:** 3
TIME_OFF: 9:40:00 AM
RESTORED: 4:43:00 PM
COMMENT:
LOCATION: COUNTRY CLUB DR/CHELLENHAM/LYNN/MERIDEN/OLD OAK
CAUSE: STORM/TREE BRANCHES

DATE: 12/18/2016 **CLASS:** 1
TIME_OFF: 3:46:00 PM
RESTORED: 5:34:00 PM
COMMENT:
LOCATION: 43 O'DANIEL AVENUE
CAUSE: STORM DAMAGE

DATE: 12/18/2016 **CLASS:** 4
TIME_OFF: 11:02:00 AM
RESTORED: 12:49:00 PM
COMMENT: SWITCHED UNIT 7 TO 86-2
LOCATION: UNIT 7, PHILLIPS SUBSTATION
CAUSE: SUBSTATION PROBLEM

DATE: 12/24/2016 **CLASS:** 2
TIME_OFF: 3:07:00 PM
RESTORED: 5:40:00 PM
COMMENT: REPLACED 25KVA TRANSFORMER
LOCATION: 573 BELLEVUE ROAD
CAUSE: SQUIRRELS

DATE: 12/28/2016 **CLASS:** 2
TIME_OFF: 12:11:00 AM
RESTORED: 8:00:00 AM
COMMENT: REPLACED AND REBUILT OPEN-DELTA BANK FEEDING ST
LOCATION: NORTHWEST BOOSTER STATION/WATER DEPT.
CAUSE: VEHICLE COLLISION

DATE: 12/31/2016 **CLASS:** 1
TIME_OFF: 9:32:00 AM
RESTORED: 11:18:00 AM
COMMENT: REPLACED ALL CONNECTION AT POLE
LOCATION: 62 WOODHILL COURT
CAUSE: BAD CONNECTION

Outage* - 2016

05-Jan-17

DATE: 12/31/2016

CLASS: 3

TIME_OFF: 1:30:00 PM

RESTORED: 2:51:00 PM

COMMENT: REPLACED 2 FUSES FEEDING U.G.

LOCATION: ALDER CREEK

CAUSE: MYLAR BALLOON BETWEEN CUTOUTS

NEWARK POLICE DEPARTMENT

WEEK 01/15/17-01/21/17

INVESTIGATIONS

CRIMINAL CHARGES

	2016 TO DATE	2017 TO DATE	THIS WEEK 2017	2016 TO DATE	2017 TO DATE	THIS WEEK 2017
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Unlaw. Sexual Contact	1	1	1	0	0	0
Robbery	2	0	0	1	1	0
- Commercial Robberies	0	0	0	0	0	0
- Robberies with Known Suspects	0	0	0	0	0	0
- Attempted Robberies	0	0	0	0	0	0
- Other Robberies	2	0	0	1	1	0
Assault/Aggravated	1	1	0	1	0	0
Burglary	9	4	1	2	0	0
- Commercial Burglaries	3	3	1	0	0	0
- Residential Burglaries	5	1	0	2	0	0
- Other Burglaries	1	0	0	0	0	0
Theft	36	39	12	6	14	5
Theft/Auto	2	7	6	1	0	0
Arson	0	0	0	0	0	0
All Other	4	7	2	0	1	0
TOTAL PART I	55	59	22	11	16	5
<u>PART II OFFENSES</u>						
Other Assaults	23	14	2	12	7	1
Rec. Stolen Property	0	0	0	3	0	0
Criminal Michief	11	9	3	2	2	2
Weapons	1	0	0	3	1	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	3	3	1	10	3	0
Drugs	6	4	1	12	6	1
Noise/Disorderly Premise	24	30	9	13	10	3
Disorderly Conduct	8	11	6	12	2	2
Trespass	9	6	4	2	4	3
All Other	41	26	8	22	17	6
TOTAL PART II	126	103	34	91	52	18
<u>MISCELLANEOUS:</u>						
Alarm	82	19	7	0	0	0
Animal Control	15	17	5	0	0	0
Recovered Property	18	14	5	0	0	0
Service	2031	2149	711	0	0	0
Suspicious Per/Veh	35	25	6	0	0	0
TOTAL MISC.	2181	2224	734	0	0	0

	THIS WEEK <u>2016</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>
TOTAL CALLS	809	2,752	924	2,756



Newark Police Department
Weekly Traffic Report
01/15/17-01/21/17



TRAFFIC SUMMONSES	2016 YTD	2017 YTD	THIS WEEK 2016	THIS WEEK 2017
Moving/Non-Moving	580	488	216	199
DUI	10	6	3	1
TOTAL	590	494	219	200

TRAFFIC COLLISIONS				
Fatal	0	0	0	0
Personal Injury	2	16	1	9
Property Damage (Reportable)	64	47	24	14
*Hit & Run	11	11	1	3
*Private Property	12	7	5	0
TOTAL	66	63	25	23

*Included in the total collision numbers