

City Manager's Weekly Report

Friday, May 19, 2017

Department:

Administration - Deputy City Manager

Notable Notes:

Administration/HR:

- Additional planning and effort was made this week to the operational transition for next week with the retirement of City Manager Carol Houck. Acting Manager Tom Coleman and I reviewed workflow and tasks, as well as providing information to ongoing matters that he will now oversee as the Acting Manager.
- Members of the team assisted with the retirement party for City Manager Carol Houck; the event had employees, retirees, citizens and professional associates all celebrate and wish her well.
- The HR Team, working with DVHT, held a finalist presentation for Voluntary Benefits administration. This RFP process, through DVHT, will provide supplemental insurance options for City employees on a broad, coordinated effort for pricing and payroll payment. The Employee Benefits Committee supported this initiative in 2016, and DVHT assisted with the technical RFP and assessment through the first quarter of 2017.

Parking Division:

- The Division worked with Alderman's Court to troubleshoot possible problems with appeal letters. Various attempts were made to try to recreate issues stated by the public; this is an ongoing project.
- To support the completion of the IT Fiber Project for municipal services, the Parking Division worked offline in Lots #3 and #4 on Monday, 5/15/17. Parking Lot #1 and parking smart meters remained operational. This day was chosen as it statistically had the smallest effect on parking revenues.
- Parking Supervisor Courtney Mulvanity gave an in-depth review of the Municipal/Residential Parking GIS to office staff. The GIS will be helpful when handling residential and municipal permitting in the next few months.
- Final Meter Occupancy Report Draft submitted to City Manager's Office/Communications Division for approval.
- Parking Manager Marvin Howard attended Traffic Committee on Tuesday, 5/16/17.
- Courtney Mulvanity attended GIS Committee meeting on Wednesday, 5/17/17.
- Parking Division Maintenance staff, Billy Shorter assisted the Police Department with the CPC and painted the front of the facility and created a new parking space for police vehicles at the CPC. He also painted a spot at Newark High School for its School Resource Officer.

Activity or Project:

Wellness Grant Program

Description:

The Delaware Valley Health Trust (DVHT) launched a new Wellness Grant program effective

January 2017. Based on our membership size within DVHT, the City of Newark has a \$21,714 grant from calendar years 2017-2018. This is a reimbursement grant program with advanced approval required to ensure proper items are purchased. A check of nearly \$10,500 was received this week for reimbursement for air purifier (911 center) and retrofit standing desk units (24 units throughout the organization). This grant program is inclusive to our monthly premiums and expanded value added features to our membership to DVHT.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 5/11/17 to 5/18/17. These sessions included arraignments, trials, code violations,

and capias returns. No prisoners were transported due to staff issues. Parking officers were here to handle appeals on Monday and Wednesday.

The new Council members came through to see court and to ask questions on 5/4/17.

We continue to have issues with Gettier Security, especially with their time sheets.

Activity or Project:

Court Sessions

Description:

From 5/11/17 to 5/18/17 Alderman's Court handled 83 arraignments, 38 trials, 10 capias returns, 5 capias return hearings and 1 code violation. The court collected a total of 333 parking payments of which 229 were paid online and 104 were paid in court. The court also collected payments for criminal/traffic fines which included 88 online payments and 48 in court payments for a total of 136 payments.

Status: Completed

Expected Completion: 5/18/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Bruce was in the office May 18 for Board of Adjustment and Paul was in the office May 18 for Court.

Renee met with Councilman Morehead on May 12 and participated in separate conference calls with Councilwoman Wallace and Councilman Chapman on May 18.

Renee met with Deputy City Manager Andrew Haines and soon-to-be Acting City Manager Tom Coleman on May 12 to discuss potential ideas staff can put forward to facilitate Council's desire to streamline and shorten Council meetings.

Staff finalized and posted the May 22 Council agenda and packet on May 15. Item 3A (May 8 Council minutes) was forwarded to Council on May 18.

Renee led the City Secretary's office staff meeting on May 17 where tasks for upcoming weeks were discussed.

Renee had the pleasure of swearing in Alderman Lisa Hatfield on May 17 for her new four year term that was recently approved by the Delaware State Senate.

Bruce and Sarah staffed the May 18 Board of Adjustment meeting where the Board will consider an application for an additional seven space parking variance for 400 Ogletown Road.

Renee worked on several items for the May 22 Council agenda.

Tara and Sarah completed the meeting transcript to be included with the record for the City's response in the Fierro v. Board of Adjustment case.

FOIA requests took up extensive time this week. The following actions were taken:

- Worked with staff and corresponded with the requestor regarding an April 7 FOIA request from Andrew Ruth regarding crime statistics from the 1960s.
- Circulated to staff and sent an administrative cost estimate for April 26 and May 15 FOIA requests from EBI Consulting regarding 221 East Main Street and 236 East Delaware Avenue.
- Completed and closed a May 1 FOIA request from Diversified Technology regarding water/sewer utility billing software contracts.
- Sent an administrative cost estimate, received approval and worked with staff to fulfill a May 3 FOIA request from Patricia Escoto regarding the subdivision plan for the Village of Twin Lakes
- Completed and closed a May 4 FOIA request from Northeast Carpenters regarding April 2017 building permits.
- Reviewed with staff, compiled documents, sent a response and closed a May 10 FOIA request from Jean White regarding permits related to the new Newark United Methodist Church sign.
- Received, circulated to staff, corresponded with requestor and worked with staff to fulfill a May 12 FOIA request from Sarah Bucic regarding items related to the Windy Hills water tower painting project.
- Received, directed to appropriate agencies and closed a May 12 FOIA request from Norma DeGuenther regarding a property outside City limits.

The agendas for the May 22 Court of Assessment Appeals and May 22 Council meetings were forwarded to Council.

Regarding minutes, staff time was spent on the March 15 Council executive session (Renee drafted - complete); May 8 Council (Tara drafted; Renee edited - complete) and May 9 Conservation Advisory Commission (Sarah drafted - complete) minutes. There are no minutes currently in the queue.

Sarah fulfilled 4 discovery requests for upcoming Alderman's Court cases this week. 168 discovery requests have been filled so far for 2017. The June 2 court calendar was received and the 8 associated case files were compiled for the Deputy City Solicitor by Sarah. 21 court calendars with 328 associated case files have been compiled for 2017 so far.

The office received 8 new lien certificate requests this week, which were sent to Finance for processing. 10 lien certificates were completed and sent to the requestor. So far 186 lien certificate requests have been processed for 2017.

Activity or Project:

Boards and Commissions Review Committee

Description:

The remaining recommendations to be addressed are for the Personnel Review Committee and the overall recommendations on all boards and commissions. The Personnel Review Committee recommendations are expected to be on the June 12 Council agenda for first reading and June 26 for second reading. The overall recommendations on the boards and commissions are expected to be on the June 12 Council agenda. We thank the members of the BCRC for their hard work during this review process.

Status: In-Progress

Expected Completion: 6/26/2017

Execution Status: On Track

Activity or Project:

Electronic Document Management - Legislative

Description:

As of February 1, the Legislative team began inputting data into Tyler Content Management instead of Laserfiche. Conversion of the scanned files from Laserfiche to TCM has been completed. In the month of April, 519 documents were imported/scanned into TCM/updated as part of the electronic document management project. This is a total of 26,292 individual pages this month. The primary sources were the continued scanning of easements, legal opinions, litigation files, updating of current files and the updating of data converted from TCM with the appropriate metadata.

Status: In-Progress

Expected Completion: 6/30/2017

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Community Relations

Notable Notes:

A New Night Downtown: A New Night Downtown is Saturday, June 10 from 3-9 p.m. More than 50 businesses are signed-up to date. Special thanks to the New Night Sponsors: Del One Federal Credit Union, Newark Post and Crossfit Petram. This year's musical artists include: E. Joseph & the Sparrows, Meghan Knight, The Joe Trainor Trio, Amanda Nolan, Boxturtle Bob, The Brandywine Fiddlers, Surreal Nation, Blues Reincarnation Project and the Steve Oakley Band. These acts will be split up among three stages throughout the event. The Parks and Recreation Department will once again be organizing a children's game area for New Night. I am working with them to pick this year's activities and prizes.

Food & Brew Fest: The 14th annual Food & Brew Fest will be on Saturday, July 22 form Noon – 7 p.m. Registration is now available for the event. The deadline to register to participate in Food & Brew is Friday, June 9. The Facebook event can be found here: <https://www.facebook.com/events/806605682835259/>.

Newark Police Department 150th Anniversary: This week, we released a video invitation to the 150th anniversary celebration. The video can be viewed on the Newark Police Department social media pages, and on the City of Newark YouTube channel: <https://www.youtube.com/watch?v=2arvms8eP-s>. Megan is finalizing the script and beginning to edit the history video that will be shown at the anniversary celebration on June 17th.

NPD Trading Card Project: We continue working with the Newark Police Department on promoting the Trading Card Project. On May 16th we posted a video on the Newark Police Department's Facebook promoting Deputy Chief Farrall and Lieutenant Aniunas' Officer of the Day event at Switch on May 19th. The video has more than 3,200 views on the Newark Police Department Facebook page. Another video in production will include information about the prizes, rules and how to hand in a full set of cards.

Utility Move-In Video: Megan created a tutorial for how to set up a utility account when moving into a new address in the City of Newark. Right now, the video can be viewed on Channel 22 and the City of Newark YouTube Channel: <https://www.youtube.com/watch?v=EvBnK9TA8hU>. She is also working on a tutorial for how to close a utility account when moving out.

National Public Works Week: Megan is putting together five feature videos to release during National

Public Works Week, which is May 21-27. The videos will be posted on the City of Newark's Facebook and Twitter pages and will highlight the various aspects of duties associated with our Public Works team.

Creative Design/Web Enhancements

- Created New Night music poster; Bike to Work Day certificate; PUBS outage sign
- Scheduled public meeting notices on InformMe; NPD anniversary and Move-In/Out video on TV22; PUBS outage InformMe, TV22, and website post
- Posted Memorial Day press release and Bike to Work press release to City website
- Updated Public Works project sign

Press releases/Media Inquiries

- City of Newark Hosts 82nd Annual Memorial Day Parade: <http://tinyurl.com/mbfjd78>
- City of Newark to Celebrate National Bike to Work Day: <http://tinyurl.com/mqwhzzq>
- Karie Simmons, Newark Post, inquired about updated data relating to the Language Link service
 - Coverage pending
- Megan Pauly, WDDE, inquired about the upcoming School Hill/New London Road History Project
 - Coverage pending

Activity or Project:

School Hill Event

Description:

Final preparations for the event this weekend are being addressed this week. No new information to share.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

A major outage occurred on the sub transmission circuits that feed the City's substations on Wednesday afternoon. A lightning arrester failed during switching and the fault current caused a connector to burn up, creating a single phase situation to several substations. This made troubleshooting complex. It took engineering and the line crews 45 minutes to restore all load.

The line crews and engineering switched circuits and turned off one of the City's main transformers to allow Delmarva to work on a transmission switch.

The line crews continued the preparation work of changing poles and rearranging facilities for the auto restoration project.

Engineering and the electricians had to troubleshoot a breaker problem caused by testing a substation transformer. After the transformer was tested by a contractor, it was found a breaker wouldn't operate during the process of restoring load to normal. A mechanical and electrical interlock had malfunctioned when the breaker was racked back into it's cell.

Engineering also worked with the electricians to troubleshoot and fix a faulty relay at another substation transformer. The transformer had been switched off in order to do work for the recloser project, but when the time came to energize, the relay would not respond to the SCADA system. The relay is being sent away to diagnose the communication ports.

Activity or Project:

Auto Restoration Project

Description:

All licenses and contracts are signed and POs for equipment will be issued shortly. Software has been delivered to IT. Pole line work has started.

Status:

In-Progress

Expected Completion:

12/31/2017

Execution Status:

Behind Schedule

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Finance - Accounting Department

Notable Notes:

We're happy to report that we successfully claimed 26 accounts from the State of Delaware's Escheat office. These accounts led to a refund of \$20,726.40 to the City. If we had not reviewed this site in a timely manner, these funds would have been diverted back to the state treasury. We are now reviewing this website on a frequent basis. I suggest that everyone go to the state site regularly to see if there are any unclaimed monies in their name. <https://delaware.findyourunclaimedproperty.com/>

Council, please let this serve as a friendly reminder to RSVP for the upcoming DEMEC Annual Joint Council Briefing. For planning purposes, all RSVPs must be received no later than **Thursday, May 25, 2017**. Please let the Finance Director know if you are able to attend. See attachment.

In an efficiency measure to provide better service, monthly meter read dates have been updated for some of our utility accounts. Bills going out this month may reflect a shortened or lengthened billing period. If the customer's current bill reflects more days, it will reflect less days on the next cycle, and vice versa. After the third billing cycle, bills will be back on a normal 30 day billing period. The purpose of this project is to minimize the number of billing cycles that currently exist.

Activity or Project:

Independent Financial Audit

Description:

CAFR deadline to CLA is 5/30/17. Staff still has some open items for the fund statements mainly

the enterprise fund cash flow statements, conversion entries and fixed asset footnotes this week. Once completed, we will complete the government wide financials including conversion entries and footnotes.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Information Technology Department

Notable Notes:

Infrastructure Team

- Worked on federation with ESRI ARCGIS
- Deployed the Internet Printing Protocol
- Resolved issue with Hyper-V Cluster Health
- Hyper-V Cluster Updates
- Created Windows Server 2016 Template
- Deployed a new domain in SCADA network
- Continued working with DTI on PD CAD issues
- Migrated four computers from Police to Newark domain

- Created an image for Dell Latitude 7202 tablets and imaged four devices for CED
- New Switch for the new Fiber Project deployed
- Supported vendor in reconfiguring time clocks
- Sonicwall Content Filtering Client Upgrade

Applications Teams

- Managed Budget Module Training for Finance Department
- Managed Salary and Projection Training for Finance Department
- Continued communication with Elan & Munis on P-card File Format Import Process
- Created TCM roles within the Munis application
- Updated 2018 Budget figures for Copiers & Aircards
- Processed new employee access within the Munis application
- Continued working with Harris Metersense to scaleback our Test database (Target history is 100 days)
- Continued troubleshooting with the vendor TCM Memory Error
- Completed UAT for the Northstar upgrade
- Managed upgrade of Northstar Live
- Received training on administering Tyler University
- Attended Stakeholder's meeting for Munis Permitting Project
- Attended 2018 Departmental Budget meetings
- Assistant IT Manager attended Tyler Connect Conference

Records Team

- Completed weekly batch scanning
- Continued migrating documents from Laserfiche to TCM (manually – 75%)
- Scanned daily cash receipts and subdivision plans
- Records Technician attended training in Dover
- Records Coordinator attended the Tyler Connect Conference
- Created UAT for TCM
- Worked on Tyler TCM support tickets

GIS Team

- Continued work on DNP Map and Guide
- Assisted with ArcGIS Desktop and Pro upgrades
- Kicked off NPD Crime Map rejuvenation project
- Loaded new feature data into SDE Enterprise database
- Worked on A New Night Downtown map
- Continued work on the City Projects Map
- Cleaned up images on the server (centralized location)

Facilities

- Week spent on building new Permitting Office windows and openings as well as paint

Activity or Project:

Munis Permitting Module Project

Description:

- Conducted Stakeholder's meeting for Cityview to Munis Project - Coordinated implementation for Tax module - Current Process Analysis - Coordinated Implementation for Business Licenses - Process Training - Coordinated implementation for Permitting - Met with Planning Director to discuss Business License issues - Built all Project/Permit types, including attaching all prereq's, plan reviews, inspections, and fees to each one - Entered all our current Codes (Violations) from CityView into Munis - Created SQL queries to extract data from CityView database for our first pass of data conversion into Munis - Completed forms kits for both the Permitting and Business License modules - Began creating the Public Works violation types in Munis

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Munis Tax Module Projects

Description:

Project is on-going.

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

City-Wide Fiber Project

Description:

Project has moved to the completion phase.

Status: Near Completion

Expected Completion: 5/31/2017

Execution Status: On Track

Department:

Planning and Development Department

Notable Notes:

Code Enforcement

- Property Maintenance reported light activity during weekend patrols. High grass violations are now being issued.
- The demolition permit is in for the new Martin service center on Ogletown and Marrows Road.
- The site work on South Main Street for the next phase of Chimney Ridge is continuing.
- The foundation work is ongoing for the new hotel at 400 Ogletown Road.
- Construction is ongoing at Cleveland Avenue.
- The structural steel work for the new building on STAR Campus is continuing.
- Exterior finish and interior work is continuing at Woolen Way for the new townhouse apartments.
- Interior framing and exterior finishing work is ongoing at the Heights on South Chapel Street.
- Construction is nearing completion at the University of Delaware South Academy Street dormitory.
- Construction is ongoing at the Lofts at Center Street.
- Staff continues to update data on older building permits and code cases in anticipation of the CityView replacement project.

Planning/Land Use

- Planning and Development Director Mary Ellen Gray and Planner Tom Fruehstorfer met with staff from Public Works, representatives from the Downtown Newark Partnership, representatives from DelDOT, and DelDOT's contractors to discuss the proposed Main Street "bump out project."
- Director Gray is continuing her onboarding and accompanied Property Maintenance Inspector Ryan Straub and Code Enforcement Officer Brian Daring on some field inspections.
- Director Gray, Tom Fruehstorfer, and Public Works and Water Resources Director Tom Coleman met with representatives from DART to explore ways to collaborate and improve the Ucity and DART bus systems in the City of Newark.
- Director Gray attended the Traffic Committee meeting on Tuesday, May 16, 2017.
- On Wednesday, May 17, Planner Mike Fortner attended the GIS Working Group Committee meeting.
- Tom Fruehstorfer met with staff from Public Works and Water Resources and representatives of the University of Delaware to discuss placement of temporary trailers for classroom lab space during planned renovations on the UD campus.
- Tom Fruehstorfer, Mary Ellen Gray and Mike Fortner met with a resident to discuss rezoning and redevelopment of their property.
- Tom, Mary Ellen and Mike also met with representatives of a potential buyer of a property on East Main Street to discuss redevelopment possibilities.
- The following was also completed this week:
 - 7 Deed Transfer Affidavits
 - 23 Building Permit Reviews

- 1 Certificate of Completion/Occupancy

Activity or Project:

New Preliminary Flood Maps - Public Meeting

Description:

On Tuesday, May 23, New Castle County, FEMA, and the State of Delaware will be hosting a public meeting on the new preliminary flood maps which presents updated flood risk information for a number of streams in New Castle County, including Newark. The public meeting will be held from 4:00 p.m. to 7:00 p.m. at William Penn High School located at 713 East Basin Road, New Castle, Delaware. Property owners in Newark that are located within or adjacent to floodplain boundaries received a letter from New Castle County showing a comparison for the current and proposed floodplains for their parcel/property.

Status: Started

Expected Completion: 5/23/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Police Department

Notable Notes:

Administration:

- Our two newest police recruits will graduate from the New Castle County Police Academy on Thursday, June 29, 2017 at 7:00 p.m. The ceremony will be held at the Chase Center in Wilmington. After completing field training, these two officers will help fill the staffing shortage. The department will still have two police officer positions to fill.
- Officer Shannon (Craig) Decowski submitted her resignation effective the end of May. We wish Officer Decowski and her husband the best of luck with their new baby.
- Chief Tiernan received a letter from Chief Arroyo of The Delaware River and Bay Authority Police for the assistance of Newark Police Sergeant Gerald Bryda. Sgt. Bryda worked with the DRBA Police on their CALEA mock assessment last month. Chief Arroyo wrote: "Sgt. Bryda provided firsthand knowledge insight, professionalism, and knowledge that was beneficial to our agency". The Chief went on to write that Sgt. Bryda represented the Newark Police Department in a very professional and positive light.
- The police department awards committee selected M/Cpl. Jay Conover to receive the Knights of Columbus Officer of the 1st Quarter award. M/Cpl. Conover was selected for stopping the driver of a motor vehicle being driven without headlights, and discovering handguns and drugs in the vehicle.
- The Newark Police Department has been selected to participate in the Delaware Office of Highway Safety Driving Under the Influence Enforcement grant. This grant will pay to staff officers dedicated to patrolling for motorist operating under the influence.

Patrol:

- M/Cpl. Nick Sansone was dispatched to a report of an unconscious male who was suffering from an apparent drug overdose in the driveway of a home. M/Cpl. Sansone administered Narcan to the subject who regained consciousness and was transported to the hospital.

Special Operations:

- The Special Operations Unit began utilizing the Community Policing Center on Main Street.
- Cpl. Saunders has been working on the Newark Nightlife Partnership program scheduled for August 15th at the Courtyard Marriott.
- Lieutenant Aniunas received the Newark Rotary Club Officer of the Year award for his work on the HUB project.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 5/18/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

Refuse:

- Weights have increased due to the nice weather
- We have begun preparing for student move out
- UDon't Need It? preparation is moving along well with collections to start on May 23rd. Friday, May 26th is the first scheduled sale day (starts at 10:00 a.m.).

Streets:

- We repaired two patches on the hall trail where roots were pushing up the trail
- We addressed two sidewalk tripping hazards on Main Street
- Completed a very large (90' long) patch on Swarthmore as part of our effort to implement a preventative maintenance program that is coordinated with the annual street improvement contract. The ability to use in-house forces to monitor previously paved streets for minor issues such as cracks or small patches could help extend the life of the streets. Additionally, by coordinating our larger scale in-house patching, crack sealing, and curb replacement efforts with future paving contracts, our Streets Division could potentially take smaller residential streets completely off the contract for many years to make way for bigger efforts on major thoroughways in town.

I attended the DEMEC monthly meeting and met afterwards with Dave Del Grande and DEMEC to discuss

the conservation initiative that was recently presented to Council to decide on a proposed path forward.

I attended a subcommittee meeting of the Water Supply Coordinating Council to discuss projected supply and demands for northern New Castle County that will be included in our next report to the Governor in accordance with State Code. During the meeting, we discussed the fact that we have Wells 14 and 16 offline and how that affects the assumptions included in the WSCC's report. The consensus was that we should include a statement clarifying the impact of these wells being offline on the assumptions in the report and stress the importance of bringing them back online in a timely manner so that we are meeting our capacity mandate. We have several capacity projects in the proposed CIP and we will be working with AECOM to develop a comprehensive review and prioritization to ensure we effectively and efficiently address our capacity shortfall while taking source water protection into account.

I attended a meeting (along with Planning) with the CEO and Chief Planning Officer from DART to discuss the possibility of having DART take over for UniCity. We feel that there is a possibility that DART could operate this route for a similar cost while providing benefits to City riders over our current partnership with the University.

We held a meeting with Black and Veatch to review the stormwater utility database.

We attended a demonstration project in New Castle City of a 3M cured in place lining product for water mains. We bid a project using this product back in 2014 but at the time, determined it was more cost effective to dig and replace. Since then, the price for replacement has steadily increased while the cost for this product has declined as the technology has matured. At the moment it is our thought that we will pilot a project using this technology in 2018 and, if all goes well, we could save a significant amount of money over dig and replace moving forward.

I attended the annual Bike to Work day event held in Mentor's Circle.

The Traffic Committee approved the installation of a short contra-flow bike lane on Main Street between North and South College that will allow southbound cyclists to go around the Trabant patio. As we get closer to installation I will provide more information as this will require public outreach and educational efforts. PWWR staff worked with the Newark PD, DeIDOT, and BikeNewark to develop this proposal.

Activity or Project:

2016 Street Contract

Description:

Our survey team has been working to lay out curb on Orchard Road.

Status: In-Progress

Expected Completion: 7/31/2017

Execution Status: Behind Schedule

Activity or Project:**Description:**


Status:
Expected Completion:
Execution Status:

Activity or Project:

Description:

Status:
Expected Completion:
Execution Status:

5/14/2017 to 5/20/2017



The Delaware Municipal Electric Corporation
Board of Directors

cordially invites you to the

2017 Annual
Joint Council Briefing

PRESENTER

Patrick E. McCullar
President & CEO, DEMEC

Thursday, June 8th, 2017

4:00pm to 7:00pm

(Dinner to be provided)

Dover Downs Hotel & Conference Center

Ballroom A

1131 North DuPont Highway

Dover, Delaware 19901

R.S.V.P. to Kendra by May 25th, 2017 at (302) 653-2733 or kfriel@demecinc.net

NEWARK POLICE DEPARTMENT

WEEK 05/07/17-05/13/17

INVESTIGATIONS

CRIMINAL CHARGES

	2016 TO <u>DATE</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2016 TO <u>DATE</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2017</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	3	1	0	2	1	0
Rape	1	1	0	3	0	0
Unlaw. Sexual Contact	4	6	0	1	0	0
Robbery	16	10	0	5	3	0
- Commercial Robberies	8	5	0	0	1	0
- Robberies with Known Suspects	1	0	0	0	0	0
- Attempted Robberies	1	1	0	0	1	0
- Other Robberies	6	4	0	5	1	0
Assault/Aggravated	10	10	1	4	14	0
Burglary	35	18	2	13	6	0
- Commercial Burglaries	9	5	0	0	1	0
- Residential Burglaries	20	10	2	11	5	0
- Other Burglaries	6	3	0	2	0	0
Theft	257	190	7	61	77	3
Theft/Auto	15	20	0	5	2	0
Arson	0	1	0	0	0	0
All Other	48	38	3	20	17	0
TOTAL PART I	389	295	13	114	120	3
<u>PART II OFFENSES</u>						
Other Assaults	125	125	4	55	58	1
Rec. Stolen Property	0	1	0	10	3	1
Criminal Michief	70	95	3	26	22	1
Weapons	4	8	0	14	14	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	100	50	0	178	81	0
Drugs	55	56	0	81	62	0
Noise/Disorderly Premise	293	324	15	126	107	4
Disorderly Conduct	60	57	2	49	37	2
Trespass	67	68	6	28	28	1
All Other	192	169	6	120	127	1
TOTAL PART II	966	953	36	687	539	11
<u>MISCELLANEOUS:</u>						
Alarm	329	144	2	0	0	0
Animal Control	188	153	13	0	2	1
Recovered Property	112	112	9	0	0	0
Service	12832	14014	656	0	0	0
Suspicious Per/Veh	214	223	6	0	0	0
TOTAL MISC.	13675	14646	686	0	2	1

	THIS WEEK <u>2016</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>
TOTAL CALLS	908	17,203	845	18,234



Newark Police Department
Weekly Traffic Report
05/07/17-05/13/17



TRAFFIC SUMMONSES	2016 YTD	2017 YTD	THIS WEEK 2016	THIS WEEK 2017
Moving/Non-Moving	4182	3199	231	164
DUI	62	62	1	3
TOTAL	4244	3261	232	167

TRAFFIC COLLISIONS				
Fatal	0	0	0	0
Personal Injury	80	107	7	9
Property Damage (Reportable)	479	400	27	20
*Hit & Run	122	88	9	3
*Private Property	111	81	5	2
TOTAL	559	507	34	29

*Included in the total collision numbers

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.