

# City Manager's Weekly Report

Friday, August 4, 2017

## Department:

## Administration - City Manager

### Notable Notes:

I will be on vacation next week, August 7th through the 11th. I spent a good amount of time this week preparing to be out of the office. If you need something from the Manager's office during this period, please contact Deputy City Manager Haines.

This week I met with the Communications team and Planning Director Gray to discuss operations and coordination. I also met with Joe and Paula from the Parks Department about pricing they have received for contracting out mowing services that are currently performed with in-house and seasonal labor. We have determined that we will not be moving forward with contracting this out due to our ability to perform the work less expensively through our current methods.

We held an internal meeting to discuss the proposed wireless ordinance following the Planning Commission's review on Tuesday night. We will be moving forward two ordinance options to Council for consideration in September.

We held an internal meeting to discuss the possibility of creating impact fees for our different utility and general fund services. We will be preparing a memo to Council on the various possibilities and expect to have it to Council this fall.

We have worked with DelDOT to have them prepare videos of their simulations for the Lane Diet and Margaret Street changes that we will soon be posting to the Cleveland Avenue Task Force page on the City's website. They have created videos that show several different scenarios which I think very clearly show the benefits for each proposed recommendation.

We held a follow-up meeting with Black and Veatch on the stormwater utility proposal. They are preparing information that we have requested as a result of the most recent Council meeting which we will bring back to Council with a modified ordinance.

The EPA will be hosting a public meeting on the proposed listing of the South Newark Groundwater Plume to the National Priorities List (Superfund) on August 15th at 7:00 p.m. at the Newark Senior Center. The City is excited for the potential infusion of federal funding into the effort to identify and clean up the sources of the contamination we have been forced to address in our groundwater since the early 2000's.

DelDOT in coordination with their engineering consultant AECOM will be hosting a public workshop in Council Chamber on August 15th from 4:00 to 7:00 in the evening where they will be discussing the proposed resurfacing and pedestrian improvements proposed for Main Street. The multi-modal improvements are being funded largely through a Transportation Alternatives Grant that the City received and will require additional funding to cover the City's match in the 2018 budget process so I would ask that Council members attend this public workshop, if possible, to become familiar with the proposals. We feel that the improvements will go a long way towards improving the pedestrian experience on Main Street through new pedestrian spaces, improved drainage, and safer crosswalks.

### Activity or Project:

N/A

Description:

N/A

Status: Not Started

Expected Completion: 12/31/2017

Execution Status: Completed

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**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

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**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

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**Department:**

**Administration - Deputy City Manager**

**Notable Notes:**

Administrative/HR:

- Deputy City Manager Andrew Haines, Solicitor Bruce Herron and HR Administrator Marta Pacheco worked on three (3) significant Work Comp claims this week, leading up to arbitration or potential claims closure. The HR team provided costing of permanency rates for Mr. Herron and background for his legal communications.
- The HR team, with the assistance of the Communications team, coordinated a new flag pole and veterans plaque dedication ceremony on Friday, August 4, 2017 at the Field Operations Complex. The previous flag pole needed replacement, and the leadership added the

recognition plaque for City employee veterans.

- Mr. Haines, along with Parking Manager Marvin Howard prepared for, and attended, the first departmental draft FY2018 Budget presentation with Mayor and Council.

Parking Division:

- Parking Supervisor Courtney Mulvanity participated in an online webinar "Benchmarking Parking" by T2 Solutions on Thursday, July 27. The webinar focused on how to turn an abundance of data that a parking organization produces into useful information for decision-making concerning lots, meters, and enforcement.
- Division staff held a conference call with T2 Solutions on Wednesday, August 2, 2017 to continue discussions regarding possible options for better recordkeeping of residential parking permits in T2 Flex/Flexport.
- The IT Division completed final setup of the new camera system in the Parking Office. All parking lots are now reviewable simultaneously in the Downtown Newark Parking Office.

**Activity or Project:**

2018 Open Enrollment

Description:

2018 Open Enrollment for benefits will commence for employees in October-November, but the advance work and planning started this week. Plan design change consideration was discussed with DVHT for costing purposes, which will be presented to the Employee Benefits Committee for discussion and consideration in the coming weeks.

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Department:**

## **City Secretary and City Solicitor's Office**

**Notable Notes:**

Bruce was in the office on July 31 for the Special Council meeting and August 1 for the Planning Commission meeting.

Bruce, Renee and Sarah staffed the special Council meeting on July 31. Revised presentation materials were distributed to Council and posted on the website on July 28. Follow up was completed by staff on August 1.

Renee attended the staff meeting on August 3 where the August 14 Council agenda was discussed.

Renee spent extensive time on preparation for the Legislative Department budget hearing on July 31. Renee completed the direction sheet for the July 31 special Council meeting and circulated it to Council and staff.

Renee drafted the agenda for the August 14 Council meeting.

Renee and Teresa completed the direct mail notices for the Cleveland Avenue Task Force recommendations that Council requested at the July 24 meeting. The recommendations will be on the August 14 Council agenda.

FOIA requests took up some time this week. The following actions were taken:

- Received approval for administrative cost estimate, worked with staff on fulfilling and sent final cost for a July 11 FOIA request from Architectural Alliance regarding the Villages at Fountainview.
- Received documents from staff, forwarded them to the requestor, completed and closed a July 20 FOIA request from Yao Li regarding historical water use data.
- Received, referred to appropriate agencies and closed an August 1 FOIA request from EBI Consulting regarding a property outside the City.
- Received, referred to appropriate agencies and closed an August 2 FOIA request from EBI Consulting regarding a property outside the City.

The agendas for the August 9 Newark Housing Authority, August 10 Downtown Newark Partnership Board, and August 29 Community Development/Revenue Sharing Advisory Committee meetings and the cancellation notice for the August 17 Board of Adjustment meeting were forwarded to Council.

Regarding minutes, staff time was spent on the July 24 Council (Tara and Sarah drafting) minutes. The July 10 and July 24 Council executive session and July 31 special Council minutes are currently in the queue.

Sarah fulfilled 10 discovery requests for upcoming Alderman's Court cases this week. 248 discovery requests have been filled so far for 2017. The court calendar for August 10 was received this week and the 16 associated case files were prepared by Sarah for the Deputy City Solicitor. 30 court calendars with 464 associated case files have been compiled so far for 2017.

The office received 12 new lien certificate requests this week, which were sent to Finance for processing. 7 lien certificates were completed and sent to the requestor. So far 315 lien certificate requests have been processed for 2017.

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**Activity or Project:**

Electronic Document Management - Legislative

**Description:**

In the months of June and July, 1,601 documents were imported/scanned into TCM. This is a total of 63,478 individual pages this month. The file room in the City Secretary's office has finished being scanned and staff is now working on the back file from the former basement file room as well as current file scanning and the updating of data converted from TCM with the appropriate metadata.

Status: In-Progress

Expected Completion: 12/29/2017

Execution Status: On Track

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**Activity or Project:****Description:**

Status:

Expected Completion:

Execution Status:

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**Activity or Project:****Description:**

Status:

Expected Completion:

Execution Status:

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**Department:**

## Community Relations

### Notable Notes:

**Taste of Newark:** This year's Taste of Newark is Sunday, September 24 from Noon-3 p.m. Tickets are now on sale for \$50/ticket. Tickets can be purchased here: <https://www.eventbrite.com/e/taste-of-newark-2017-tickets-30888535441>

**Video Production:** Megan continues working on various video projects. She recently made a feature video highlighting Doug Rawling, an equipment operator for the Public Works and Water Resources Department. He spent two weeks in July fighting a wildfire in Colorado. The video is on the City of Newark Facebook, Twitter and YouTube: <https://youtu.be/xYwkCIUYa8M>. She also made a feature video highlighting the internship program in the Public Works & Water Resources Department. The video is on the City of Newark Facebook, Twitter and YouTube: <https://youtu.be/DQbH5ivHjCg>. She is working on a new series for social media and Channel 22 called Newark News Brief. The videos will highlight the headlines coming out of the City, as well as preview upcoming events. We plan on producing the videos at least twice per month.

**Phillie Phanatic at the Community Policing Center:** We are helping the Newark Police Department promote the Phillie Phanatic coming to downtown Newark on Wednesday, August 9 from 6-7 p.m. The Facebook event can be found here: [https://www.facebook.com/events/379931172424498/?acontext=%7B%22action\\_history%22%3A%22\[%7B%5C%22surface%5C%22%3A%5C%22page%5C%22%2C%5C%22mechanism%5C%22%3A%5C%22page\\_upcoming\\_events\\_card%5C%22%2C%5C%22extra\\_data%5C%22%3A\[%7D\]%22%2C%22has\\_source%22%3Atrue%7D](https://www.facebook.com/events/379931172424498/?acontext=%7B%22action_history%22%3A%22[%7B%5C%22surface%5C%22%3A%5C%22page%5C%22%2C%5C%22mechanism%5C%22%3A%5C%22page_upcoming_events_card%5C%22%2C%5C%22extra_data%5C%22%3A[%7D]%22%2C%22has_source%22%3Atrue%7D). We will be taking video during the event to create a promotional video for social media and Channel 22.

**Joint Information Center Tabletop Exercise:** On Tuesday, August 1, Megan attended the Statewide Joint Information System/ Joint Information Center Tabletop Exercise hosted by the Delaware Emergency Management Agency. Public Information Officers from a number of different state and local agencies attended the seminar and tabletop exercise to discuss the State JIC Manual and familiarize ourselves with our roles and responsibilities during emergency situations, including hurricanes, illness outbreaks, and mass casualty situations.

**Messages On Hold:** Jenny has been working with all departments to coordinate various on-hold message for the phone system. There are currently four new messages out for production. Messages will play for an average of 23 days and cycle through based on timeliness and relevance.

### Creative Design/Web Updates

- Designed Blue Line Strong logo for NPD; Rodney button graphics for City website; Main Street Rehabilitation and Pedestrian Improvements event page banner; Phillie Phanatic at community policing center press release graphic and Facebook event banner; and Welcome to Newark banner
- Updated Residential Parking form for the City website, made fillable PDF, and removed from Police forms; Rodney webpage and SEO; Budget Central 2018; Parks and Recreation website banners; Parks and Recreation's Newark Pawloozza 2017 webpage
- Completed main department signage
- Created Budget Central 2018 archive webpage; Request for Rental Housing License e-sign form for Code Enforcement
- Scheduled weekly public meeting notices

### Press Releases/Media Inquiries

- Newark Police Department to Host Phillie Phanatic at Community Policing Center:  
<http://bit.ly/2vvYPk2>
- Karl Baker, News Journal, inquired about the plume designation by the EPA
  - Resulting coverage:<http://www.delawareonline.com/story/news/2017/08/01/federal-dollars-could-help-newark-water-cleanup/526855001/>
- Doug Rainey, Delaware Business Now, also inquired about the EPA National Priorities List designation
  - Resulting coverage: <http://delawarebusinessnow.com/2017/07/newark-groundwater-plume-site-moved-priorities-list-superfund-sites/>
- Katie Peikes, WDDE, also inquired about the EPA announcement
  - Resulting coverage:<http://delawarepublic.org/post/contamination-newark-groundwater-plume-site-could-be-investigated-epa>

**Activity or Project:**

School Hill Project

Description:

No new information to report.

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

SignNow

Description:

No new information to report.

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Department:**

## Electric Department

**Notable Notes:**

The line crews have been working at the UD Farm along the railroad tracks. They are removing the 34kV wires from a Delmarva pole line. Delmarva is simultaneously reconstructing the same pole line about 40' away to make room for a path as part of the new train station. When Delmarva has completed their work, city crews will install crossarms and pull in the same wire on the new poles.

The line crews also pulled in new wires along the Christina Parkway as preparation for the recloser project and eventual feeds for the STAR Campus.

The electricians started site work at the Chestnut Road Substation for the new transformer on order. They also made miscellaneous repairs at the Police Station, installed a circuit, brackets, and a large screen in the director's office for the recloser project, and worked on installing new fiber optic cable to the reservoir.

Engineering designed and priced a new 34kV service to the STAR Campus for a large building that preliminarily has over 12MW of connected load. Engineering also used the new engineering software to provide fault calculations for this job and a DOW building for an arc flash study.

**Activity or Project:**

34.5KV Auto Restoration Project

**Description:**

Engineering participated in the bi-weekly conference call. Testing was done on part of the SCADA interface where info flows from SCADA to recloser server. Longer antenna cables were ordered for the reservoir and City Hall as the stock 30' cables that were supplied will not work.

Status: Started

Expected Completion: 12/31/2017

Execution Status: Behind Schedule

**Activity or Project:**

**Description:**

Status:

Expected Completion:

Execution Status:



**Activity or Project:****Description:**

Status:

Expected Completion:

Execution Status:

**Department:****Finance - Accounting Department****Notable Notes:**

The First State Community Action Network was in PUBS on August 3rd providing counseling services to individuals having difficulties paying their utility bills. This is a weekly service that we now provide to residents. Appointments can be made in advance by calling the PUB office directly at (302) 366-7000. Our goal is to educate our community on how they can save on their electric bill through changing their habits.

Staff has been working on the annual tax billing. Some technical issues occurred over the past few weeks and we have been working diligently with IT staff to resolve the problems. Bills will be printed on 8/3 and 8/4. Goal is to have the bills mailed out early next week.

The preliminary DRAFT budgets for Legislation and Information Technology were presented to Council on July 31. We are revising future presentations to incorporate the feedback received from Council. Next budget presentations to be presented are Parks & Recreation and Planning & Development on August 16<sup>th</sup>.

The additional time required to prepare the forthcoming budget presentations, along with the issues faced with the tax bill preparation, staff has fallen behind the financial reports preparation for June. As of this writing, June may not be available for the August 28<sup>th</sup> Council meeting.

**Activity or Project:**

Business License Review

**Description:**

Metro Rev has reviewed 179 businesses to date located outside of the City. Through July 31st, we have received \$35,865 in business license payments from this project for the periods of 2013-2017 from 45 companies. Another 16 companies have been billed for a total of \$17,525. The 60 businesses billed to date should add another \$14K to the annual business revenue line. We extended Metro Rev's contract through 12/31/2017 in order to continue with this project.

Status:

In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

**Activity or Project:**

2018 Budget

Description:

The 2018 Budget Central link is: <http://newarkde.gov/1007/Budget-Central>.

Status: In-Progress

Expected Completion: 12/1/2017

Execution Status: On Track

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Department:**

**Parks and Recreation Department**

**Notable Notes:**

Director: Met with Public Works about hard surface and A.D.A accessibility improvements for the Capital Budget, attended DelDOT and Federal Highway Administration meeting to discuss the Charles Emerson Pedestrian and Bicycle Bridge, attended the first Rodney project public meeting, worked on the Parks and Recreation Budget presentation, working with Millennium Strategies on two grant projects, met with Tom Z. about upcoming park projects and work orders, met with contractors for the George Wilson Center renovation project, met with developer about landscaping that need to be replaced to close out two year warranty.

Recreation Superintendent: Met with the Mayor, NPD and Parks and Recreation staff regarding the upcoming Mayor's Harvest Festival; met with Megan, Kelly, Joe and Shelby regarding the marketing of the 50<sup>th</sup> anniversary events and activities for the department in 2018; attended public workshop for the Rodney complex; completed informer messages regarding department events and activities to be used with the city phone system when individuals are on hold; continued to work with Allison on the vendor information to be sent out for the Harvest Festival.

Recreation Supervisor of Athletics: Continues recruiting staff for before and after school care programs at Downes and West Park, staff training is set for Aug. 24 - 25 and school starts Aug. 28; golf camp was held all week at Deerfield; Basketball camp was held Mon. - Thu. at Newark High; Adventure Fun Camp was held

all week and included a field trip each day; Rittenhouse Camp concluded session 3, one 2-week session remains, Mayor Sierer spent the day at Rittenhouse on July 26, another introductory Pickleball session was held at GWC on July 26; adult softball and volleyball leagues will be finishing in the next few weeks; Delaware Disc Golf ran a temporary course on Saturday at Handloff Park in conjunction with July Parks and Recreation month activities; recruiting volunteer coaches for the Junior and Elementary Soccer programs this fall.

Coordinator of GWC and Volunteers: Camp GWC Ultimate Sports Week began with a total of 56 Full Day Campers, 10 Half Day Campers, 14 Before Care Campers, and 14 After Care Campers; campers went to Launch Trampoline Park, participated in many Sports Themed crafts and activities throughout the week and participated in an Olympics Day as part of a Friday Fun Activity; Morning Pottery Camp with a total of 7 campers; Curtain's Up Theatre Camp had total of 10 campers and performed the Phantom of the Horse Opera for over 50 audience members; Fashion Camp was held a total of 11 campers; the George Wilson Center pool had an overall attendance of 134; Dickey Park pool had an overall attendance of 95; confirmed busses and the field trip scheduled for Camp GWC; sent Welcome Letters and Information to parents registered for upcoming camps and programs; made revisions to staff schedules for August; checked on pools and lifeguards; continued finalizing 2017 fall programs; coordinated with The Journey Church in Delaware who will be volunteering on Saturday, August 12.

Recreation Supervisor of Community Events: Worked on items related to several upcoming and ongoing programs including Camp R.E.A.L., specialty camps and fitness programs, as well as fall programs and activities; July Parks & Recreation month activities continued with Chalk Art on Thursday at Dickey Park with 10 children participating in the activity. Camp R.E.A.L. continues to go well with campers and staff attending the dress rehearsal of Seussical at the University of Delaware. The special performance was just for summer camps. Horse camp full and half day camps were full again this week with 5 campers in each. The campers had a great time learning horsemanship and riding at Sunset Stables.

Recreation Specialist: Attended Mayor's Harvest Festival meeting, finalized documents, contacted vendors, and got quotes for event; met with White Clay Creek State Park Superintendent regarding possible hay ride route for the Harvest Festival trail; visited Golf Camp to take pictures and deliver surveys; purchased supplies and snacks for camps and after camp care programs; interviewed volunteer for summer camp; updated volunteer information. **Volunteer Hours:** 3 volunteers devoted 31.25 hours to Camp R.E.A.L., 4 Volunteers devoted 75 hours to the Camp GWC, 7 volunteers devoted 220 hours to Rittenhouse Camp. **Total Volunteer hours:** 326.25 hours

Parks Superintendent: Inspected 12 parks and developed work orders as needed, met with two homeowners about tree issues, met with arborist contractor to get quotes on several trees needing pruning/removal, and assigned field staff work orders on days our Parks Supervisor was on vacation.

Parks Supervisor: Assigned field staff work orders and assisted as needed, and continued coordinating with garage on new pickup truck #1434.

Parks/Horticulture: Staff continue mowing operations and on bed maintenance operations, dragged/scarified all ballfields, delivered tables to City Hall and returned to Wilson Center the next day for special event, with assistance from Public Works washed off street hockey court at Dickey Park for "Art in the Park" event, raked off all horseshoe pit areas, did trash removal throughout park system, did interior bed maintenance at City Hall, did tree pruning/removal throughout park system as needed, did equipment maintenance on ballfield conditioner/chain saws/mowing equipment, and started mowing Electric Department right-of-ways.

#### **Activity or Project:**

New Kiosk at the Newark Reservoir

Description:

A new kiosk is being installed at the Newark Reservoir. The kiosk was donated by Delaware State Parks and will include two display cases that will highlight park maps and recreation activities as well as reservoir and White Clay Creek information.

Status: Near Completion

Expected Completion: 8/7/2017

Execution Status: On Track

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Department:**

**Planning and Development Department**

**Notable Notes:**

Code Enforcement

- Interior renovations are nearing completion at the Opera House on Main Street. Minor exterior renovations began this week to replace the gutter and soffit. The tenant fit out for the space being created next to Grass Roots was issued.
- Construction is ongoing at Cleveland Avenue.
- The foundation work on South Main Street for the next phase of Chimney Ridge is continuing.
- The building and site work is ongoing for the new hotel at 400 Ogletown Road.

- The structural steel work for the new building on the STAR Campus is nearing completion. We anticipate plans for the next two buildings at the STAR Campus to be submitted late summer or early fall.
- Exterior finish and interior work is continuing at Woolen Way for the new townhouse apartments.
- Finishing work is ongoing at the Heights on South Chapel Street, with completion expected in late July or early August.
- Completion of the University of Delaware South Academy Street dormitory, with the Certificate of Occupancy being issued, is expected in the next two weeks.
- Construction is ongoing at the Lofts at Center Street.
- Staff continues to update data on older building permits and code cases in anticipation of the CityView replacement project.

#### Planning/Land Use

- Planning and Development Director Mary Ellen Gray was on vacation the last week in July.
- Director Gray worked with the Newark legal team on reviewing and revising the Memorandum of Understanding with the Delaware Office of State Planning.
- Director Gray participated in a planning meeting for the proposed Orchard Road mini-circle pop-up project on August 1.
- Director Gray spent a fair bit of time preparing for the August 1, 2017 Planning Commission meeting.
- Director Gray continues to work with the Newark team and its consultant on the Wireless Ordinance.
- Director Gray met with Acting City Manager Tom Coleman, Finance Director David Del Grande, and Acting Public Works and Water Resources Director Tim Filasky to explore and discuss the feasibility of impact fees for the City.
- Director Gray is working with DelDOT on developing Traffic Improvement Districts per the Comprehensive Plan.
- At its regularly scheduled meeting on August 1, 2017, the Planning Commission took the following actions:
  - Approved the annexation and rezoning of 4 Georgian Circle in Christine Manor East;
  - Recommended a 75-day extension on the sunset of the Wireless Facilities ordinance to allow the Commission additional time to work with staff on amendments to the ordinance; and
  - Discussed and recommended changes to the second draft of Planning Commission Rules of Procedure.
- The Community Development/Revenue Sharing Advisory Committee will have its first meeting to discuss proposals for the 44<sup>th</sup> Year Community Development Block Grant and the 2018 Revenue Sharing Program on Tuesday, August 29, 2017 in the City Council Chamber.
- Planner Tom Fruehstorfer has talked to numerous residents about how the proposed changes in the FEMA Flood Rate Maps will affect them.
- The following was also completed this week:
  - 10 Deed Transfer Affidavits
  - 46 Building Permit Reviews
  - 1 Certificate of Completion/Occupancy

#### **Activity or Project:**

Description:

N/A

Status: Completed

Expected Completion: 8/4/2017

Execution Status: Completed

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**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

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**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

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**Department:**

**Police Department**

**Notable Notes:**

Great work was performed this week by Detective Daniel Bystricky and other members of the Newark Police Department involving the investigation and arrest of a suspect who shot the manager of Applebee's over the weekend. Detective Bystricky worked around the clock after the shooting to identify the suspect. Along with other members of the department, Detective Bystricky gathered the information needed to secure a search warrant and arrest warrant. The Newark/Middletown SWAT executed the warrants in the City of Wilmington, arrested the suspect and seized evidence of the crime. This is another great example of the great investigative work performed by our detectives and the team work of all members of the Newark Police Department.

On Friday, July 28<sup>th</sup> the "Battle of the Bars" event was held to raise money for the Newark Police Department's K-9 fund. The event was a great success. Despite rainy weather, there was a large turnout of community members, council members, and city employees. Approximately \$13,000 was raised for the K-9 fund that evening. The event is a great example of the Newark community supporting the police department.

On Tuesday, August 1<sup>st</sup>, the third annual "National Night Out" event was held on Academy Street. Once again, we had a very large attendance. Residents interacted with officers and other public safety personnel to view various displays from the police and fire departments. We received many positive comments from the community about this event.

On August 9<sup>th</sup>, from 6-7 p.m., the Phillie Phanatic (Phillies mascot) will join officers on foot patrol of Main Street. The event is intended to be a great way for further engagement of officers and community members.

Planning is underway for the expected return of the "I'm Shmacked" event. We still have outstanding warrants from the last I'm Shmacked event that we expect we will be able to serve upon their return.

Planning is also underway for the annual Newark Nightlife Partnership program and the fall controlled party dispersal project.

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**Activity or Project:**

N/A

**Description:**

N/A

Status:

Expected Completion:

Execution Status:

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**Activity or Project:****Description:**

Status:

Expected Completion:

Execution Status:

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**Activity or Project:**

Description:

Status:

Expected Completion:

Execution Status:

**Department:**

## Public Works and Water Resources Department

**Notable Notes:**

East Park Place and Academy Street road closures will continue for at least the next two weeks. Completing these jobs prior to the return of students is our priority and we are pushing contractors to bring in additional crews to make it happen.

Communications team has created several videos recently to highlight a PWWR Employee's wildfire fighting efforts in Colorado as well as the PWWR Summer Intern Program. I encourage you to watch the videos at the following links:

<https://www.youtube.com/watch?v=DQbH5ivHjCg&t=4s>

<https://www.youtube.com/watch?v=xYwkCIUYa8M&t=4s>

**Activity or Project:**

Backup Generator for NPD Mobile Command Center

Description:

Through a collaboration with the Electric Department Electricians, the Fleet Maintenance Division now has backup generation and capability for long-term power for sustained operation of the NPD Mobile Command Center. Our portable diesel generator was modified to allow for direct connection to the Command Center. In addition, Fleet Maintenance has also purchased a 29 gallon portable fuel station that can be used for gasoline or diesel fuel. This will be used to refuel the Mobil Command unit if needed, but can be converted to diesel to assist fueling other remote generators during a power outage.

Status: Completed

Expected Completion: 8/4/2017

Execution Status: Completed

**Activity or Project:**

Lead and Copper Rule Testing

Description:



In the next few weeks the city will be asking for volunteers to participate in sampling the water at their home for lead and copper. This event occurs every three years and is required by the EPA and the State of Delaware Office of Drinking Water. Notices to the homeowners requesting participation are anticipated to go out next week in the areas of Sue and Julie Lane and Creek Bend Road. These areas were selected based on an a tiering system developed by the EPA which targets a specific date period in which the homes were built. Beyond this area, we are able to test a variety of homes throughout the City. Once test subjects are identified, testing protocols and instructions are distributed and collected for testing. Timetable for results is not established until the testing program is determined.

Status:

Expected Completion:

Execution Status:

**Activity or Project:**

Description:

Our refuse staff has been informed that there has been an uptick in recycling contamination in our loads delivered to the Delaware Recycling Center. Contamination that is flagged by the recycling center can result in significant fines if not corrected. We have begun a community awareness program of informative videos, flyers, announcements and we will also be setting up a booth at Community Day to focus on Refuse, Recycling and Yard Waste information. Refuse staff will be on hand to answer questions and give out information to the public during this well attended event.

Status:

Expected Completion:

Execution Status:

to

NEWARK POLICE DEPARTMENT

WEEK 07/23/17-07/29/17

INVESTIGATIONS

CRIMINAL CHARGES

	2016 TO DATE	2017 TO DATE	THIS WEEK 2017	2016 TO DATE	2017 TO DATE	THIS WEEK 2017
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	6	1	0	4	1	0
Rape	2	2	0	3	0	0
Unlaw. Sexual Contact	5	8	0	1	0	0
Robbery	30	15	2	11	9	1
- Commercial Robberies	11	5	0	0	1	0
- Robberies with Known Suspects	2	0	0	0	0	0
- Attempted Robberies	5	2	0	2	5	0
- Other Robberies	12	8	2	9	3	1
Assault/Aggravated	15	16	1	22	15	0
Burglary	54	25	0	27	8	1
- Commercial Burglaries	10	5	0	4	1	0
- Residential Burglaries	37	15	0	21	7	1
- Other Burglaries	7	5	0	2	0	0
Theft	379	312	9	107	125	15
Theft/Auto	30	28	1	9	2	0
Arson	2	1	0	0	0	0
All Other	64	55	0	54	36	4
<b>TOTAL PART I</b>	<b>587</b>	<b>463</b>	<b>13</b>	<b>238</b>	<b>196</b>	<b>21</b>
<u>PART II OFFENSES</u>						
Other Assaults	191	174	4	81	80	3
Rec. Stolen Property	0	1	0	18	12	0
Criminal Michief	110	121	0	41	37	4
Weapons	7	12	1	24	24	3
Other Sex Offenses	0	0	0	0	0	0
Alcohol	121	63	0	206	99	0
Drugs	85	100	5	117	111	2
Noise/Disorderly Premise	343	407	9	143	131	3
Disorderly Conduct	95	90	5	61	54	3
Trespass	110	111	5	39	39	2
All Other	281	244	4	180	234	12
<b>TOTAL PART II</b>	<b>1343</b>	<b>1323</b>	<b>33</b>	<b>910</b>	<b>821</b>	<b>32</b>
<u>MISCELLANEOUS:</u>						
Alarm	422	193	6	0	0	0
Animal Control	348	284	12	2	2	0
Recovered Property	163	196	8	0	0	0
Service	19905	22004	699	0	0	0
Suspicious Per/Veh	338	333	8	0	0	0
<b>TOTAL MISC.</b>	<b>21176</b>	<b>23010</b>	<b>733</b>	<b>2</b>	<b>2</b>	<b>0</b>

	THIS WEEK 2016	2016 TO DATE	THIS WEEK 2017	2017 TO DATE
TOTAL CALLS	826	26,650	867	27,634



Newark Police Department  
Weekly Traffic Report  
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TRAFFIC SUMMONSES	2016 YTD	2017 YTD	THIS WEEK 2016	THIS WEEK 2017
Moving/Non-Moving	6455	5168	235	147
DUI	99	91	3	4
<b>TOTAL</b>	<b>6554</b>	<b>5259</b>	<b>238</b>	<b>151</b>

TRAFFIC COLLISIONS				
<b>Fatal</b>	0	1	0	0
Personal Injury	133	152	6	10
Property Damage <b>(Reportable)</b>	713	639	13	17
*Hit & Run	162	141	3	7
*Private Property	173	138	7	2
<b>TOTAL</b>	<b>846</b>	<b>792</b>	<b>19</b>	<b>27</b>

\*Included in the total collision numbers

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.