

City Manager's Weekly Report

Friday, August 11, 2017

Department:

Administration - Deputy City Manager

Notable Notes:

This week had the Phillie Phanatic visit our Community Policing Center Wednesday evening; video highlights can be watched on the City's YouTube channel and the NPD social media pages. WDEL covered the event; a hyperlink to their story can be found in the Communication Division weekly report.

Next Tuesday, August 15, 2017 will have two (2) meetings in the City for public education and input: EPA/DNREC will host a session on Public Information Session & Presentation on EPA's Proposal for National Priorities List, and DeIDOT will facilitate a workshop on the Main Street Rehabilitation & Pedestrian Improvements. Please see the Communication Division report for hyperlinks for additional information.

Staff worked on the August 16, 2017 Special Council Meeting (Budget), which will have Parks & Recreation and Planning & Development present their respective draft budgets. The Finance Department has worked diligently to try to incorporate all the feedback from the July 31st meeting, and staff welcomes additional feedback to continue improving the FY2018 budget discussion.

The fire at McKinley Hall on Wednesday was significant, and fortunately no one was injured. The event provided an opportunity among the staff to assess inter-departmental communications in an emergency event, which often is simulated in a tabletop exercise. Smartphones in the field, additional surveillance cameras on the fiber network, and other staff trainings resulted in effective operations within the scope of City engagement to this type of an event. Staff would like to acknowledge the skilled work and effort of Aetna Hose, Hook and Ladder, along with all other responding agencies from DE, PA and MD that supported the safe control of the McKinley Hall fire.

Acting Manager Tom Coleman is back next week (August 14), but if you need anything prior to his return, please do not hesitate to contact me accordingly. Have a great weekend!

Activity or Project:

Parking Division Weekly Report

Description:

- Parking Manager Marvin Howard and Parking Supervisor Courtney Mulvanity worked on the Parking Division portion of the Planning & Development Department budget presentation. Though the Division is assigned and reporting to the Manager's Office at this time, it remains in the Planning & Development Department for budget purposes.
- Mr. Mulvanity utilized the Community Policing Center for staff development on Tuesday evening. The meeting included updates and planning for the pending return of UD students and technology upgrades/projects within parking operations.
- All off-street, monthly parking lot permits have been sold; this does not account for the additional permits that are required through land leases.
- The Residential Parking Permit Registry has been reorganized to increase customer ease, as well as fully cross-trained several employees to provide customer service. The division anticipates heavy volume at the end of the month as students move in for the UD Fall semester.
- Available staff worked to

provide an exit to Main Street from Lot 1 during the McKinley Hall fire; Streets Division employees helped to properly block the turn lane and flag exiting vehicles out the entrance. This unfortunate event demonstrated good inter-department cooperation in operations.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Alderman's Court

Notable Notes:

Alderman's Court held four court sessions from 8/1/17 to 8/9/17. These sessions included arraignments, trials, capias returns, violations of probation, and code violations. Parking Ambassadors were here on Monday and Wednesday to handle any parking appeals.

Training for the two new part-time bailiffs will begin on 8/21/17 which will last for two weeks. They will start in court on 9/5/17.

Activity or Project:

Court Sessions

Description:

From 8/1/17 to 8/9/17 Alderman's Court handled 72 arraignments, 81 trials, 21 capias returns, 3 video hearings, 2 code violations, and 2 violations of probation. The court collected a total 504 parking payments of which 326 were paid online and 178 were paid in court. The court also collected criminal/traffic fines which included 132 online payments and 81 court payments for a total of 213 payments.

Status: Completed

Expected Completion: 8/9/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office August 4 and August 10 for Court.

Renee had the pleasure of swearing in a new police officer on August 4.

Staff finalized and posted the agenda and packet items for the August 14 Council meeting on August 7.

Staff finalized and posted the agenda and packet items for the August 16 Special Council meeting (Budget) on August 9 & 10.

Renee led the staff meeting for the Legislative Department on August 8 to review work to be completed by staff while employees are on vacation.

Renee drafted the agendas for the August 16, August 21 and August 25 special Council meetings and the August 28 Council meeting.

Renee drafted three bills and circulated them to staff for review for first reading on the August 28 Council agenda.

Renee drafted, circulated to staff, received comments back and forwarded to the developer a subdivision agreement amendment for the 400 Ogletown Road project. The subdivision agreement amendment and related special use permit amendment are scheduled to be heard at the August 28 Council meeting.

Renee drafted and circulated to staff for comment an annexation agreement for 4 Georgian Circle. The annexation is scheduled for August 28 for first reading and September 25 for second reading and public hearing.

Renee spent time working with Council members and boards and commissions members regarding scheduling reappointments for upcoming Council agendas.

Renee, Tara and Teresa completed the advertisements and direct mail notices for the 400 Ogletown Road subdivision agreement amendment and special use permit amendment as well as the advertisements for the August 14 and August 16 Council meetings.

Tara attended a union meeting with Brian Sargenti on a personnel matter.

Tara worked with the CAC to finalize dates to present the A Better Newark Award and CAC recommendations at an upcoming Council meeting.

Teresa worked on updating her sections of the Legislative Department manual regarding the tasks under her charge in anticipation of her upcoming retirement.

FOIA requests took some time this week. The following actions were taken:

- Worked with the City Solicitor and staff regarding fulfilling an April 7 FOIA request from Andrew Ruth regarding police reports from 1963.
- Determined the City had no relevant documents, completed and closed a June 27 FOIA request from Lender Consulting regarding 600 Ogletown Road
- Received documents from staff, sent documents to the requestor, completed and closed a July 11 FOIA request from Environmental Alliance regarding 319-345 Hillside Road
- Received payment, released documents, completed and closed a July 11 FOIA request from Architectural Alliance regarding the Villages of Fountainview
- Declined to fulfill and closed a July 12 FOIA request from Donald Gouge regarding documents related to an open investigation
- Received documents from staff, sent documents to the requestor, completed and closed an August 1 FOIA request from Northeast Carpenters regarding July building permits
- Received and forwarded to the City Solicitor for review an August 8 FOIA request from NBC10 regarding data on stolen and seized firearms

- Received and forwarded to the City Solicitor for review an inquiry by landlord Glenn Schmalhofer regarding Property Code violations.

The agendas for the August 14 Council and August 15 Traffic Committee meetings were posted and forwarded to Council.

Regarding minutes, staff time was spent on the July 10 Council executive session (Renee drafted - complete), July 24 Council (Renee edited - complete) and July 31 special Council (Sarah drafted; Renee edited - complete) minutes. The July 24 Council executive session minutes are currently in the queue.

Sarah fulfilled 6 discovery requests for upcoming Alderman's Court cases. 254 discovery requests have been filled so far for 2017. The court calendar for August and August 24 was received this week and the 28 associated case files were prepared by Sarah for the Deputy City Solicitor. 32 court calendars with 492 associated case files have been compiled so far for 2017.

The office received 15 new lien certificate requests this week, which were sent to Finance for processing. 5 lien certificates were completed and sent to the requestor. So far 320 lien certificate requests have been processed for 2017.

Activity or Project:

Ethics Code update

Description:

Renee has received comments back on the draft revisions for the City Code of Ethics from staff and a meeting of the Board of Ethics has been scheduled for Thursday, October 5 at 6:00 p.m. This was the first date which all members of the Board were available and the Council Chamber was available. Once the Board has reviewed and provided input on the potential revisions, a draft will be presented to Council for review prior to the revisions being sent to the State Public Integrity Commission for their review. Once that is complete, the ordinance will be sent to Council for adoption.

Status: In-Progress

Expected Completion: 1/22/2018

Execution Status: On Track

Activity or Project:

Recodification

Description:

Renee worked with the codifier this week to determine next steps. Bruce is reviewing the final questions from the codifier that need to be resolved. Once that is completed, all chapters will be sent to the codifier to being the next phase of the process.

Status: In-Progress

Expected Completion: 1/22/2018

Execution Status: On Track

Activity or Project:

2018 Budget Hearings

Description:

In light of Council's previous request to move the budget hearing scheduled for September 6 to the September 11 Council meeting if the schedule could accommodate and due to the fact that there are minimal agenda items scheduled for September 11 at this time, the September 6 special Council meeting on the budget has been cancelled. The three departments scheduled for September 6 (Finance, Electric and Alderman's Court) will be on the September 11 Council agenda. The website has been updated accordingly.

Status: In-Progress

Expected Completion: 9/6/2017

Execution Status: On Track

Department:

Community Relations

Notable Notes:

Taste of Newark: This year's Taste of Newark is Sunday, September 24 from Noon-3 p.m. Tickets are now on sale for \$50/ticket. Tickets can be purchased here: <https://www.eventbrite.com/e/taste-of-newark-2017-tickets-30888535441>.

Newark News Brief: On Friday, August 4, we posted the first Newark News Brief. The 3-minute video highlighted many of the current topics in Newark, including the stormwater project, the new information kiosk at the reservoir, and National Night Out. The video can be seen on TV22, as well as the City of Newark Youtube channel: <https://youtu.be/ECRqcNgHcuM>, Facebook and Twitter pages. We will be posting the next Newark News Brief on Friday, August 18, and it will include topics such as the Main Street rehabilitation public meeting and the Phillie Phanatic at the Community Policing Center.

Phillie Phanatic at the Community Policing Center: The Phillie Phanatic came to the Newark Police Department Community Policing Center on Wednesday, August 9. Dozens of people came to the Community Policing Center to meet the mascot and have their photo taken. The Phanatic also walked Main Street and greeted people dining outside. A highlight video of the event can be seen on the City of Newark Youtube channel, as well as the Newark Police Department social media pages.

WDEL covered the event: http://www.wdel.com/features/video-the-phillie-phanatic-slides-into-the-newark-police-department/article_2a163474-7d74-11e7-9b98-972645c16561.html

Creative Design/Web Updates

- Edited 8/16 Budget Agenda and Calendar item
- Converted all NPD forms to e-signature/fillable PDF format
- Created Mayor's Harvest Festival webpage on City website; graphic and news flash post for Main Street Rehab and Pedestrian improvements public workshop; graphic and news flash post for energy conservation public workshop

- Updated parking website to reflect Lot 5 availability; Planning and Development Flood Insurance webpage; Budget Central webpage and archive page; Parks and Recreation Community events menu on City website; and Taste of Newark logo on City website

Press Releases/Media Inquiries

- Upcoming Events: Public Workshops Hosted by DeDOT, EPA: <http://bit.ly/2vqHyGi>
- Upcoming Event: City of Newark Hosts Free Energy Conservation Workshops: <http://bit.ly/2fwvUp9>
- Karie Simmons, Newark Post, inquired about permit applications for 800 Ogletown Road
 - Resulting coverage:http://www.newarkpostonline.com/news/article_38c3b4b6-d036-543b-ad31-3428d8347896.html
- Josh Shannon, Newark Post, inquired about pending occupancy at 111 E. Main St.
 - Resulting coverage: http://www.newarkpostonline.com/news/article_62d80416-d1d6-5d22-a213-1dde1b607df8.html
- Johnnie Braxton, 6ABC, invited Melissa Pennachi to appear on Perspective Delaware to speak about her role in the partnership between NPD and MedicAlert.
 - Resulting coverage: set to air on 6ABC on Sunday, August 13.

Activity or Project:

School Hill Project

Description:

No new information to report.

Status: Hold

Expected Completion: 12/20/2017

Execution Status: Behind Schedule

Activity or Project:

SignNow

Description:

All NPD forms have been converted to e-signature/fillable PDF format.

Status: Near Completion

Expected Completion: 8/31/2017

Execution Status: On Track

Activity or Project:

CGI Communications

Description:

CGI Communications is working in partnership with the National League of Cities and United

States Conference of Mayors on a 2017 Cost-Free Community Showcase Program. The program provides its partners with a tool to promote tourism, educate and welcome future families and residents, recruit new business and more. Their team recently reached out to us with the opportunity to partner with them in this effort. The partnership opportunity would include the development of high-quality videos on a variety of topics of interest to Newark and/or its constituents – all at no cost to the City. Costs would be absorbed through sponsorships by local businesses and in concert with local non-profits, all of which are solicited by CGI. They are currently working with Middletown, Smyrna and Seaford on similar efforts. We have entered into a contract with them to complete the work and have our first pre-production planning meeting scheduled for next week to discuss topics of interest and possible shots, interview subjects.

Status: Started

Expected Completion: 8/31/2018

Execution Status: On Track

Department:

Electric Department

Notable Notes:

- The line crews continued work at the UD Farm for the new train station. They pulled in the old wire to about 10 poles on the east side of the bridge and started setting poles on the west side for electric services to the project.
- The line crews also installed the service rises to the new apartments on Center Street.
- The electricians have been doing site work and installing pipes at the Chestnut Hill Substation in preparation for the new transformer.
- Engineering has been working on getting the fence and crane contractors lined up for the substation.
- Engineering has been working with the retiring director on getting up to speed on the budget, all projects, and the new work order system.

Activity or Project:

34.5KV Auto Restoration Project

Description:

Electricians are installing antennas at the municipal building and the reservoir.

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: Behind Schedule

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Information Technology Department

Notable Notes:

Much of the previous week has been spent addressing changes to the IT Division budget as per direction from City Council. Time has also been spent preparing Facilities Management budget documents for presentation to City Council.

Infrastructure Team

- Migrated 2 Dispatch positions to City of Newark network
- Migrated Roll Call computers to City of Newark network
- Initiated the testing phase for Roaming profiles and Folder redirection
- Federated ArcGIS with ADFS and removed OKTA
- Secureworks implementation – servers and firewall are being monitored, in the process of fine tuning the scanning elements
- Water Treatment Plant has been converted from VPN over Comcast to City Fiber

GIS Team

- Generated a report for crowdsource app requested by Council
- Attended coffee hour at UD, presented crowdsource app
- Continued working on the Camera Network Map
- Provided an export of sewer assets as requested for work order implementation

Records Team

- Consulted with NPD - generated destruction notices for tickets
- Continued researching TCM Public Self Service Portal
- Scheduled a shred day, shredded 124 boxes of dispositioned documents
- Worked with Purchasing on vendor W9 records
- Coordinated and held a meeting with the Planning Department to discuss revenue sharing documents
- Sent transfer notices to Archives for Alderman's Court records
- Sent destruction notices to Archives
- Completed weekly batch scans
- Scanned documents for the Finance Department (payroll)
- Performed spot checks on scanned documents for accuracy
- Attended Business License and Permitting Setup and Training sessions

Applications Team

- Attended Tax Static Environment Testing
- Worked with ESRI while onsite
- Worked with our Infrastructure Team testing external email from Munis
- Setup authorize.net on Cashiering
- Watched a webinar on Munis roles
- Attended Tyler Cashiering go live training
- Attended Stakeholders Meeting for Munis project
- Attended meeting regarding Paymentus project
- Reloaded 2nd Conversion pass
- Conducted PWWR Work Order Process Training
- Attended Business License/Permitting Setup and Training sessions
- Setup and Administered Munis 101 Training
- Followed up with Elan regarding file type provided
- Worked on closing facilities work orders
- Gathered information for Harris Computer Conference
- Worked on VEE parameters
- Coordinated distro update to Smartworks
- Coordinated change to Elster application at the request of Electric department
- Tested Move service orders in Northstar/mCare
- Generated Monthly KWH usage reports for PUBs
- Worked on unknown meter types in Smartworks
- Had conference call with Elster regarding restoration times for outages
- Sent UAT instructions to PUBs for Northstar/Customer Connect upgrade

Activity or Project:

Munis Permitting and Tax Project

Description:

- Facilitated Tax Static Environment Testing - Pulled data and resubmitted to Tyler Tech for 2nd Conversion pass - Finalized Tax forms and sent to Tyler Tech - Reviewed and made edits to 2nd pass Business License forms - Installed Tyler Cashiering clients & printers - Coordinated Tyler

Cashiering go live training - Reviewed permit conversion file - null permit types will read legacy - Held Stakeholders Meeting for Tyler Tech project - Reviewed 2nd Conversion pass and sent errors to Tyler Tech - Prepped for and coordinated Business License/Permitting Setup and Training sessions

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Parks and Recreation Department

Notable Notes:

Director: The Preston's Playground Committee and the City are now moving forward with constructing the playground first, followed by the restrooms once the last of the funding is achieved. Construction of the playground will begin after the water and sewer lines are installed in September. Mr. Spadafino prepared the 2018 budget and capital improvement plan for presentation to Council; met with two developers about their landscape plans and inspection process; submitted the 2017-2018 Community Development Block Grant application; met with Department of Natural Resources (DNREC) about upcoming parks projects and potential funding sources; and conducted parks maintenance meeting with parks staff to discuss upcoming projects and work orders.

Recreation Superintendent: Ms. Ennis worked with Sgt. D'Elia for set-up of the National Night Out

event; with Superintendent Zaleski and Supervisor Gregg at Olan Thomas Park for the upcoming Mayor's Harvest Festival; worked with Mr. Spadafino on budget information; started review of mid-term evaluations with recreation staff; worked on data entry forms of confirmed programs for input into recreation software and continued to update brochure information for graphic design.

Recreation Supervisor of Athletics: Mr. Debruin continues recruiting staff for Before and After School Care programs at Downes and West Park elementary schools; tennis camp was held all week at Handloff Park, with Mayor Sierer helped out on Thursday; the adult softball league concluded its season on Tuesday; the Wednesday adult volleyball league at Downes concluded this week, Monday and Tuesday volleyball leagues have a few more weeks; Rittenhouse camp has one week remaining.

Recreation Supervisor of Community Events: Ms. Bruen worked on items related to several upcoming and ongoing programs including Camp R.E.A.L., specialty camps and fitness programs, as well as fall programs and activities. Two specialty camps ran this week: It's Simply Delicious Cake Decorating Camp and Techstars Coding with Scratch Camp. Camp R.E.A.L. is winding down and planning for some fun activities for the last week of camp, including fishing, knitting, and a drumming performance is being completed.

Coordinator of GWC and Volunteers: Camp GWC Water Adventures Week began with a total of 50 Full Day Campers, 11 Half Day Campers, 14 Before Care Campers, and 16 After Care Campers; campers went to the Delaware Children's Museum, participated in many water crafts and activities including a hike to White Clay Creek; Fashion Camp III was held with 19 campers; Stargazing at the Newark Reservoir with the Delaware Astronomical Society was held with a total of 73 participants, it was a beautiful night; the George Wilson Center pool had an overall attendance of 150; Dickey Park pool had an overall attendance of 134.

Recreation Specialist: Contacted vendors, got quotes for merchandise, updated the map for the Mayor's Harvest Festival event; updated volunteer information on the volunteer match website; purchased materials for camp/after care; contacted businesses about after care programs for the upcoming school year; updated volunteer hours tracking sheet. **Volunteer Hours:** 6 volunteers devoted 152 hours for Rittenhouse; 2 Volunteers devoted 22 hours for Camp R.E.A.L.; 5 volunteers devoted 94.75 hours to Camp G.W.C. **Total Volunteer Hours:** 268.75 hours

Parks Superintendent: Inspected four park areas and developed work orders; met with Dr. Dian of the US Agriculture Service and his Lead Research Assistant to find possible release sites and trap sites to develop a plan for the Emerald Ash Borer (EAB) control within Newark (EAB was confirmed in Fairhill Natural Resources Area last week); along with Director Spadafino, met with representative Fountainview developers and their landscape contractor for replacement plantings at that site for final inspection.

Parks Supervisor: Assigned work orders daily and assisted as needed; continued working with Garage on new pick up #1434, and started coordinating with parks staff the removal of existing basketball backboards with new acrylic backboards and goals.

Parks/Horticulture: Staff continue mowing and bed maintenance operations, started mulching of downtown parking lot bed areas, did interior bed maintenance at City Hall, watering of newly planted plant materials throughout park system, started installation of kiosk at Reservoir parking lot area, dragged/scarified all ballfields, checked on pools throughout week, blew out screens on both Jacobsen mowing units, continued on work orders as assigned, and did trash removal throughout park system.

Activity or Project:

Preston's Playground

Description:

The Preston's Playground Committee and the City are now moving forward with constructing the

playground first, followed by the restrooms once the last of the funding is achieved. Construction of the playground will begin soon after the water and sewer lines are installed in September.

Status: Not Started

Expected Completion: 12/15/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Code Enforcement

- Interior renovations are completed at the Opera House on Main Street and temporary Certificates of Occupancy were issued until minor exterior renovations to replace the gutter and soffit are completed. The tenant fit out for the space being created next to Grass Roots was issued for Calios Pizza.
- The tenant fit-out permit for MOD Pizza in the old Cosi location was issued.
- Construction is ongoing at Cleveland Avenue, with the first Certificates of Occupancy issued to the units on 54 and 56 Church Street.
- The foundation work on South Main Street for the next phase of Chimney Ridge is continuing.

- The building and site work is ongoing for the new hotel at 400 Ogletown Road.
- The structural steel work for the new building on the STAR Campus is nearing completion. We anticipate plans for the next two buildings at the STAR Campus to be submitted late summer or early fall.
- Exterior finish and interior work is continuing at Woolen Way for the new townhouse apartments.
- Finishing work is ongoing at the Heights on South Chapel Street, with completion expected and Certificates of Occupancy issued next week.
- The University of Delaware South Academy Street dormitory is nearing completion, with the Certificate of Occupancy being issued in the next two weeks.
- Construction is ongoing at the Lofts at Center Street.
- Staff continues to update data on older building permits and code cases in anticipation of the CityView replacement project.

Planning/Land Use

- Planning and Development Director Mary Ellen Gray spent majority of her time working with the Newark team on preparing for the upcoming Planning and Development Department's budget presentation to City Council on August 16, 2017.
- Director Gray had a conference call and follow-up discussions with members of the Planning Commission regarding the Parking Requirements Subcommittee. The first meeting is scheduled for August 17 at 4:00 p.m. in the City Council Chamber.
- Director Gray went on a ride along with Code Enforcement Officer Jim Kiesel.
- The Community Development/Revenue Sharing Advisory Committee will have its first meeting to discuss proposals for the 44th Year Community Development Block Grant and the 2018 Revenue Sharing Program on Tuesday, August 29, 2017 in the Council Chamber.
- The following was also completed this week:
 - 10 Deed Transfer Affidavits
 - 38 Building Permit Reviews

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 8/11/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:



Department:

Police Department

Notable Notes:

Patrol Division:

- On August 5th, officers arrested an Elkton man for shoplifting multiple items from a local supermarket. The man used his 10-year-old son to assist in the thefts. The man was arrested and the child's mother was contacted and responded to take custody of him.
- On August 5th, officers responded to a report of an emotionally disturbed person who had locked himself in his room and was breaking property. Upon arriving at the scene, the officers were advised by the subject's mother that he had stopped taking his medication. The mother also stated that the previous evening the individual held a knife to his throat and threatened to harm himself. Additional officers responded and a dialog was opened with the subject through a window. The subject eventually agreed to exit the room and was taken for a mental health evaluation.
- On August 6th, officers responded to a report of an emotionally disturbed person who was in his mother's apartment and smashing property. Upon arriving at the apartment, the subject locked the doors and windows and refused to exit the apartment. Once again, officers spoke with the subject through a window and eventually he agreed to exit the apartment. These two incidents involving emotionally disturbed persons were handled with great compassion and care by the officers. Frequently in these types of calls, officers are confronted by violent subjects and forced to use physical force. The Newark Officers in both incidents, were able to de-escalate the incidents and resolve the issue with no injury to the subjects or officers.

Auxiliary Services:

- Brian Cannon was recommended to serve on New World CAD Public Safety Advisory Group.

The recommendation was from the former State E-911 administrator.

- CAD connectivity issues are still ongoing and a meeting with all involved entities is being planned. The meeting is anticipated for the week of August 21st.
- Several grant projects are being worked on with forth coming deadlines approaching.

Administration Division:

- The CALEA yearly agency status report was submitted to our program manager. In the final year for the accreditation cycle, it is submitted early in anticipation of the on-site assessment. Our Gold Standard assessment takes place from December 3-6, 2017.
- Recruit Andrew Maiura was officially sworn in as a police officer. He graduates from the DSP Academy on Friday, August 11, 2017.

Criminal Investigations Division:

- On Sunday, 7/30/17, through Wednesday, 8/2/17, Lt. Rieger along with D/C Feeney, D/C Farrall and Capt. Van Campen attended the FBINAA National Conference in Washington, DC.
- On Monday, 7/31/17, the Newark Police Criminal Investigations Unit arrested 40-year-old Thomas Ellerbe of Wilmington for the early morning shooting and robbery at the Applebee's parking lot in Suburban Plaza. The Newark/Middletown SWAT team, with the assistance of the Wilmington Police Department, executed the search and arrest warrants. Ellerbe was taken into custody without incident. Evidence obtained during the searches further linked Ellerbe to the incident. Thomas Ellerbe was arraigned through Justice of the Peace Court #2 and committed to Howard R. Young Correctional Institute in lieu of \$210,000 cash bail.
- On Tuesday, 8/8/17, Mrs. Pennachi is being interviewed by ABC News regarding the new partnership between the Newark Police Department and the MedicAlert Foundation. The on-camera interview will discuss the implementation of a free program aimed to protect Newark community members with dementia and autism who are at-risk for wandering emergencies. Through the new program, NPD will be able to enroll residents (and their caregivers), via an online portal, into the MedicAlert national registry/database to receive a free medical identification bracelet and free 24/7 emergency support services. The interview is scheduled to air on Sunday, 8/13/17.

Special Enforcement Division:

- Sgt. Davis is attending firearms instructor school during the week of 08/07/2017.
- Sgt. D'Elia continues to work on an assigned applicant background.

Activity or Project:

N/A

Description:

N/A

Status:

Completed

Expected Completion:

8/10/2017

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

Work continues on the following worksites:

- Academy Street paving
- Windy Hills water main creek crossing
- East Park Place and Dallam Road water main replacement
- Orchard Road paving

Activity or Project:

Annual Street Program

Description:

Work continues with the favorable weather on the full depth restoration on Academy Street near the new South Academy Street Residence Hall. Crews are expected to begin paving during the week of August 14th.

Status:

In-Progress

Expected Completion: 10/31/2017

Execution Status: On Track

Activity or Project:

Main Street Repaving

Description:

There will be a public information meeting on Tuesday, August 15th from 4:00 to 7:00 p.m. in Council Chamber. DelDOT will have project boards and staff on hand to answer any questions and discuss the project.

Status: In-Progress

Expected Completion: 12/31/2018

Execution Status: On Track

Activity or Project:

Newark South Groundwater Plume

Description:

There will be a public information session hosted by the EPA on the NPL proposal Tuesday, August 15 from 6:30 - 8:30 p.m. at the Newark Senior Center, 200 White Chapel Drive, Newark, DE 19713. A formal presentation will begin at 7:00 p.m. The session will provide residents with information about the Newark South Ground Water Plume Site, the EPA's Superfund process, and guidance on how to submit comments on the proposal. More information is available at the following website: <http://www.dnrec.delaware.gov/dwhs/SIRB/Pages/NEWARK-SOUTH-GROUNDWATER-PLUME-SITE.aspx>

Status: In-Progress

Expected Completion: 12/31/2020

Execution Status: On Track

8/6/2017 to 8/12/2017

NEWARK POLICE DEPARTMENT

WEEK 07/30/17-08/05/17

INVESTIGATIONS

CRIMINAL CHARGES

	2016 TO DATE	2017 TO DATE	THIS WEEK 2017	2016 TO DATE	2017 TO DATE	THIS WEEK 2017
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	6	1	0	4	1	0
Rape	2	2	0	3	0	0
Unlaw. Sexual Contact	5	8	0	1	0	0
Robbery	30	15	0	11	9	0
- Commercial Robberies	11	5	0	0	1	0
- Robberies with Known Suspects	2	0	0	0	0	0
- Attempted Robberies	5	2	0	2	5	0
- Other Robberies	12	8	0	9	3	0
Assault/Aggravated	16	16	0	22	15	0
Burglary	55	25	0	27	9	1
- Commercial Burglaries	10	5	0	4	1	0
- Residential Burglaries	38	15	0	21	8	1
- Other Burglaries	7	5	0	2	0	0
Theft	399	325	13	108	128	3
Theft/Auto	31	28	0	9	2	0
Arson	2	1	0	0	0	0
All Other	67	58	3	58	36	0
TOTAL PART I	613	479	16	243	200	4
<u>PART II OFFENSES</u>						
Other Assaults	198	180	6	81	80	0
Rec. Stolen Property	0	1	0	18	12	0
Criminal Michief	112	123	2	41	37	0
Weapons	7	12	0	24	24	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	125	64	1	210	103	4
Drugs	86	101	1	121	113	2
Noise/Disorderly Premise	346	411	4	143	133	2
Disorderly Conduct	96	95	5	62	54	0
Trespass	110	115	4	39	41	2
All Other	290	253	9	186	243	9
TOTAL PART II	1370	1355	32	925	840	19
<u>MISCELLANEOUS:</u>						
Alarm	444	197	4	0	0	0
Animal Control	357	294	10	2	2	0
Recovered Property	168	200	4	0	0	0
Service	20517	22709	705	0	0	0
Suspicious Per/Veh	347	344	11	0	0	0
TOTAL MISC.	21833	23744	734	2	2	0

	THIS WEEK 2016	2016 TO DATE	THIS WEEK 2017	2017 TO DATE
TOTAL CALLS	821	27,471	884	28,518



Newark Police Department
Weekly Traffic Report
07/30/17-08/05/17



TRAFFIC SUMMONSES	2016 YTD	2017 YTD	THIS WEEK 2016	THIS WEEK 2017
Moving/Non-Moving	6629	5296	174	128
DUI	103	94	4	3
TOTAL	6732	5390	178	131

TRAFFIC COLLISIONS				
Fatal	0	1	0	0
Personal Injury	135	159	2	7
Property Damage (Reportable)	728	656	16	17
*Hit & Run	165	141	3	0
*Private Property	177	142	4	4
TOTAL	863	816	18	24

*Included in the total collision numbers

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.