

City Manager's Weekly Report

Friday, August 25, 2017

Department:

Administration - City Manager

Notable Notes:

This week we held the initial PWWR budget presentation with Council and will be incorporating feedback into future presentations.

I was off on Tuesday.

Met with PWWR and Finance to discuss remaining items for Stormwater Utility. We will be meeting a few more times to work out the final details prior to bringing back to Council for what we hope will be ordinance adoption.

Met with Facilities to discuss landscaping at City Hall and potential modifications to improve curb appeal. At this time we are going to hold off on aesthetic improvements due to budgetary constraints.

Together with PWWR we took Director Del Grande and Deputy Director Hollander on a tour of water facilities with a focus on those that are subject to large capital projects: the South Well Field and Curtis Water Treatment Plants.

I met with Deputy Manager Haines and IT Manager Brechbuehl to discuss issues we are having with the Weekly Report software due to discontinuation of one of the software packages by Microsoft that was used to build the report. We are going to have to reconstruct the report using exclusively SharePoint which is now possible and we will be taking this time to make some minor improvements to the format based on our experience and feedback we have received.

We held another Main Street resurfacing and streetscape improvement public meeting in Council Chambers, this time with business leaders from the DNP that will be most affected by the construction. In general feedback was positive with good recommendations which we will be looking into such as expanding the project further east and doing more to reduce speeds on the eastern end (east of Chapel). Additionally, attempting to schedule construction so it impacts critical business seasons and UD events that drive a lot of traffic to Main Street.

I participated in a webinar on Pipe Diagnostics and Cleaning that was put on by the American Water Works Association.

I participated in a meeting with the PWWR Department and our engineering consultant on the blue-green algae bloom we have experienced at the reservoir. Fortunately, the bloom appears to have largely dissipated already based on actions taken by the department and cooling temperatures.

Friday afternoon is a Council meeting to discuss the City Manager job description

Much of my remaining time this week was absorbed by general administration and personnel matters

Activity or Project:

N/A

Description:

N/A

Status: Not Started

Expected Completion: 12/31/2018

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Administration - Deputy City Manager

Notable Notes:

Administrative/HR:

- Significant time was spent this week on numerous labor and HR matters. Included in this time was preparatory work with the Finance Department for the pending economic-only negotiation with FOP Lodge #4.
- HR Manager Devan Stewart facilitated interviews for PWWR Inspector I with Acting Director Filasky and Planning/Design Engineer Ethan Robinson. Many qualified candidates were interviewed and a successful candidate should be identified in the coming weeks.
- Team members worked with both PWWR leadership and Finance budget team on the Monday, August 21st PWWR FY2018 Draft budget presentation.

Parking Division:

- Staff worked with the ParkingSoft (off-street equipment vendor) technical support team to capture to correct operational challenges with the parking validation product.
- Courtney Mulvanity attended Planning Commission Parking Subcommittee on Thursday, August 17. For staff, it was an opportunity to meet and engage with members of the subcommittee and review items to be discussed over the coming months.
- Courtney Mulvanity participated in T2 Solution's webinar, "Inside City of Houston," on Wednesday, August 23rd. Went over Houston, TX change in parking operations over the last 10 years, moving from a physical/multi-software systems to an all-in-one web based system, and how that move has benefited customer service, data-basing, and revenue streams to the City.
- Marvin Howard had a meeting with Tom Fruehstorfer and Andrew Haines to discuss residential permitting for condos/apartments.

Activity or Project:

Recruitment: Police Officer

Description:

The Police Department has one (1) vacancy, but the recruitment and vetting process has not aligned with the deadline for the fall State academy. Therefore, staff will continue vetting candidates and target the early winter NCCo academy.

Status: Near Completion

Expected Completion: 10/30/2017

Execution Status: Behind Schedule

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Alderman's Court

Notable Notes:

Alderman's Court held 3 court sessions from 8/17/17 to 8/23/17. These sessions included arraignments, trials, capias returns, and 5 prisoners transported. Parking officers were here on Monday and Wednesday to handle parking appeals.

Training for the 2 part-time bailiffs began Monday, 8/21/17 at the range.

Activity or Project:

court sessions

Description:

From 8/17/17 to 8/23/17 Court held 47 arraignments, 43 trials, 16 capias returns and 5 prisoners were transported. The court collected a total of 415 parking payments of which 261 were paid on line and 154 were paid at court. The court also collected criminal/traffic fines which included 112 online payments and 59 court payments for a total of 171 payments.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office August 24 four Court.

Staff completed the agenda and packet for August 25 Council meeting.

Staff finalized the August 28 Council agenda.

Tara attended the August 21 budget meeting in Renee's absence.

Sarah and Tara are working on the August 28 Council meeting minutes, the August 16 budget meeting minutes and the August 21 budget meeting minutes.

Teresa continued working on the TCM file conversion prior to her retirement on August 25.

Teresa to continued to complete her duties and responsibilities checklist prior to August 25.

City Secretary's Office welcomed Mecia Brown August 22 as a temporary to work from 9-2 when Teresa retires.

Teresa started training Mecia on her duties.

Tara continued working with Brian Sargeni on ongoing union personnel matters complex in nature.

Sarah fulfilled 6 discovery requests for upcoming Alderman's Court cases. 268 discovery requests have been filled to date in 2017. She also completed the August 31 court calendar with eight new cases bringing the total court calendars to 33 for the year with 500 associated case files for 2017 so far.

Sarah received 12 lien certificates to be sent to Finance for processing and sent 15 completed to attorneys/settlement companies. To date, 339 lien certificate requests have been processed for 2017.

Sarah completed work with Bruce Herron, City Solicitor including 1 letter and 1 memo to Mayor and Council.

Bruce Herron attended the August 21 Budget meeting.

Activity or Project:

Ethics Code update

Description:

A Board of Ethics meeting has been scheduled for October 5 at 6:00 p.m. The board will review and provide input on potential revisions. The draft will be presented to Council for review prior to the revisions being sent to the Public Integrity Commission for their review. Once complete, the Ordinance will be sent to Council for adoption.

Status:

In-Progress

Expected Completion: 1/22/2018

Execution Status: On Track

Activity or Project:

Recodification

Description:

Bruce Herron continues to address final questions from the codifier. Once complete, all chapters will be sent to the codifier to begin the next step in the process.

Status: In-Progress

Expected Completion: 1/22/2018

Execution Status: On Track

Activity or Project:

2018 Budget Hearings

Description:

Council has requested to move the budget hearing scheduled for September 6 to September 11 Council meeting if the schedule could accommodate. Due to the fact there are minimal agenda items for September 11 at this time, the September 6 Special Council meeting on the budget has been cancelled. The three departments scheduled for September 6 (Finance, Electric and Alderman's Court) will be on the September 11 Council agenda. The website reflects this change.

Status: In-Progress

Expected Completion: 9/6/2017

Execution Status: On Track

Department:

Electric Department

Notable Notes:

The line crew installed the underground service up the pole at the small building under construction on Center Street and finished terminating underground cables on the large building.

Work continues on pole line relocations on the train station project.

The underground crew started making up elbows on 2 transformers on the permanent service to the 10 story building at the STAR campus.

Meter wiring was completed on Center Street and started on the two permanent services at the STAR campus to be used for temporary construction.

A SCADA problem was repaired at West Main Street substation.

Site work continues at Chestnut Hill road substation.

Design work continues on the Elkton Road project.

Approval drawings are being reviewed for the new transformer for Chestnut Hill road substation.

Activity or Project:

34.5KV Auto Restoration Project

Description:

Sam, Bhadresh and Anthony are in 3 days of onsite software training for this project. Reclosers are due to be delivered in 2 weeks.

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

New transformer Chestnut Hill road substation

Description:

Most of the aerial construction is complete. Conduit installation has started. The base layout has begun and site work is under way. All material is ordered. Transformer approval drawings are under review and the transformer delivery is expected in November or December.

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Finance - Accounting Department

Notable Notes:

The City's first Energy Workshops were held in the City's Council Chambers on August 23rd. Over 60

participants that attended the two sessions received tips on energy conservation, phantom loads that drive up electric bills, and the advantages of insulation (just to name a few). Participants received free energy kits that contained a caulk gun, LED light bulbs and a LED nightlight. We would like to thank the [First State Community Action Agency](#) for leading this event, Home Depot for their support, and the PUB staff for their time dedicated to facilitate this workshop. Feedback for the workshop was very positive, and I would like to thank Mr. Hamilton for attending this event.

Payments and Utility Billing was closed on August 23rd for PUB staff to attend and participate in the Energy Workshops. In addition, PUB staff was able to process 455 tax payments totaling \$363,000 which would otherwise be processed using overtime. PUB office will be closed once a month for staff training, software testing, etc. going forward to provide efficiencies to the Finance Department and keep staff abreast of utility billing best practices. Sufficient notice will be provided whenever the PUB office is closed, and it will more than likely occur on the same day of each month to create stability with the public.

The First State Community Action Network was in PUBS on August 24th providing counseling services to individuals having difficulties paying their utility bills. This is a weekly service that we now provide to residents. Appointments can be made in advance by calling the PUB office directly at (302) 366-7000. Our goal is to educate our community on how they can save on their electric bill through changing their habits.

On August 23rd, the Deputy Finance Director and I went on a PWWR Facility tour with the Acting City Manager and Acting PWWR Director. I had requested this tour in order to familiarize myself and staff on the City's infrastructure, and to see the issues facing PWWR firsthand. We found the tour to be extremely helpful and recommend others to tour the facilities to help understand all the City's infrastructure and the important role that they serve to the community.

On August 24th, we received a boost in our Realty Transfer Tax (RTT) revenue line. The Newark Shopping Center submitted a "Transfer of Interest" form to the City which resulted in a \$198,000 payment. Transfers of Interest, for RTT purposes, are treated in the same way as when a property changes ownership.

Activity or Project:

2018 Budget

Description:

The 2018 Draft Operating and Capital Budgets for Public Works and Water Resources Department was presented to Council on August 21st. Copies of the presentation can be found on Budget Central: <http://newarkde.gov/1007/Budget-Central>. Next departments to present are Electric, Alderman's Court and Finance on September 11th.

Status: In-Progress

Expected Completion: 12/1/2017

Execution Status: On Track

Activity or Project:

Payments and Utility Billing (PUB)

Description:

The group processed 4,285 utility payments and CityView transactions, 364 of which were imported automatically with our electronic processes and 2,593 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week. In addition, 1,613 manual payments

were processed between utility payments, tax bills and licensing (contractor, business, rental, etc).

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Information Technology Department

Notable Notes:

Infrastructure

- Assisted Electric with their EATON YFA training
- Participated in EATON YFA Training for System Administration
- Reconfigured/Secured VLAN22 – MultiMedia streaming network
- Involved in the troubleshooting process of Customer Connect outage (Friday)
- We are researching options for increasing the security of our network
- Roaming profiles – testing with IT Department is under way and so far the experience is good
- Assisted in moving the Communications Department to new Office area
- Assisted with re-organization of Court Office Area
- Assisted in the LPR Backend Vendor change project
- Configured shared calendars for Police Department
- New utility poles are installed and ready for Reservoir Cameras
- Fiber deployed on Old Paper-Mill Road connecting Reservoir and future site of Preston's Playground to City-Owned Fiber

Records

- Scheduled TCM Test Upgrade
- Created documentation for custom doc types
- Received approvals from Dover for document transfers

GIS

- Attended DE Geographic Data Committee Meeting (Presented Crowdsourcing App)

- Collaborated with NCC to update the parcel map

Applications

- Held a Munis 101 training course
- Deployed patch update to EAMS
- Attended Tyler Parks and Rec Demo

Facilities

- Continued to organize spaces in basement
- Met with Honeywell to verify AC operation
- Ordered update kits and began updating AEDs in City buildings.
- Met with historical society to donate pictures displaced by building moves.
- Orientated new Carpenter
- Painting of new Communications area completed
- Reorganized Alderman's Court Office
- Removed Furniture from building

Activity or Project:

Munis Permitting and Tax Project

Description:

Permitting Implementation Continued Tax Data Conversion Proofing Training Scheduled Staff Training

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Parks and Recreation Department

Notable Notes:

Director: Presented the Parks and Recreation budget to Mayor and Council, prepared material and budget items in preparation for budget presentation, conducted Parks Maintenance meeting to discuss upcoming work orders and projects, worked on two grant applications, inspected the Reservoir and Redd Park trails in preparation for the Triathlon event that was held on Sunday, met with Recreation Superintendent about upcoming events and activities, met with developer about their landscape plan and escrow payment.

Recreation Superintendent: Attended budget workshop presentation to City Council with Joe; completed data entry forms of confirmed fall programs for input into recreation software and compilation of updates for fall brochure information for Shelby in preparation for registration to begin on August 21; conducted staff meeting with Recreation staff; placed new registrants on soccer teams while Tyler was on vacation; reviewed information with Allison on the Mayor's Harvest Festival in preparation for the upcoming meeting; worked with NPD regarding upcoming run/event permits.

Recreation Supervisor of Athletics: Continues recruiting and hiring staff for before and after school care programs at Downes and West Park, planning for staff training scheduled August 24-25; this was the final week of summer camps and included a full session of Rittenhouse Rocks (20 children) and Archery Camp with 11 children held at the New Castle 100 Archers club; teams were formed and rosters sent out to coaches for both the Elementary and Junior soccer leagues; proofed the fall newsletter and made final changes; sent information about after school programs for inclusion in the Downes Sharkbites Parents newsletter; rescheduled the championship of the adult volleyball league which was rained out.

Coordinator of GWC and Volunteers: Final session of Camp GWC "Color Blast of Summer" was held with a total of 51 Full Day Campers, 11 Half Day Campers, 18 Before Care Campers, and 18 After Care Campers; campers went to Carousel Park and participated in many color themed crafts and activities throughout the week; Exploring Drawing and Painting Camp was held with a total of 9 campers; the final week of Swim Lessons was held at the George Wilson Center Pool; the George Wilson Center pool had an overall attendance of 85; Dickey Park pool had an overall attendance of 90; the George Wilson Center Pool was inspected and passed on Thursday, August 17; the last day of the 2017 pool season was Saturday, August 19; coordinator confirmed busses and the field trip scheduled for Camp GWC; sent program updates to parents; finalized staff evaluations for summer staff and conducted evaluation meetings with all summer staff; continued finalizing 2017 Fall programs; created September and October schedules for GWC Attendants; attended a Newark Morning Rotary Club Meeting to speak about the Fall CATCH/Homework Help Club held at Downes Elementary School.

Recreation Supervisor of Community Events: Worked on items related to several upcoming and ongoing programs including Daring Camp of Life, fitness, as well as fall programs and activities; Daring Camp of Life with 20 kids had a great time on walking fieldtrips and adventures, fishing, building erupting volcanoes, and more.

Recreation Specialist: Contacted vendors about Mayor's Harvest Festival; got supplies for summer camps; started updating before/after care paperwork for the upcoming school year and contacted outside vendors

to participate in after care programs for the upcoming school year. **Volunteer hours:** 4 volunteers devoted 111 hours to Camp GWC **Total Volunteer Hours:** 111 hours

Parks Superintendent: Inspected one development for release of the two year warranty and notified Parks Director of findings, sat in on a free webinar dealing with "Sustainable Urban Forests a Step by Step Approach" for ISA CEU's thru Penn State, inspected yellow trail thru Redd Park for this coming weekend Triathlon, coordinated with Electric Department for wood chip drop off at Anna Way storm water basins to chip the bed areas at that site, started recording park projects completed so far this year along with associated costs, completed paperwork closing out the 2017 Youth Beatification Corps, continued coordinating with Public Works on the Hall Trail repair project thru Kells Park, followed up with garage on repairs on Ventrac meadow mowing unit (completed Tuesday by garage- thank you), and talked with Parks Supervisor about upcoming work orders/projects/supplies/materials/watering of newly planted plant materials over the next week and a half.

Parks Supervisor: continued assigning field staff work orders daily and assisted as needed, completed working with garage on new pick up #1434 to be put into use, met with Parks Superintendent on upcoming items coming up over the next week and a half, and started working on semi-annual employee reviews.

Parks/horticulture staff: continued mowing operations throughout park system, started wood chip application to bed areas at Anna Way storm water basins, continued on planting bed maintenance, sprayed Hemlocks at Fairfield Park for Woolly Adelgid control, did interior bed maintenance at City Hall, did equipment maintenance on Ventrac/hand held spray units/mowers, continued wood carpet application under play/swing units throughout park system, removed trail blockage in Valley Stream area, dragged/scarified all ball fields, raked out all horseshoe pit areas, did trash removal throughout park system, and did tree pruning in City Yard at Parks Maintenance Building, Ridgewood Glenn and City Hall.

Contractor completed fencing rehab to both player bench areas at Fairfield Park ball field.

Activity or Project:

Before and After Care Orientation

Description:

Orientation for the before and after school care program staff will take place on August 24 & 25 in preparation for the start of the school year. Both after school care sites are full and waiting lists have been started should an opening occur. A total of 115 students are registered for the after school care sites at Downes and West Park Elementary Schools.

Status: In-Progress

Expected Completion: 8/25/2017

Execution Status: On Track

Activity or Project:

Fall Activity Brochure

Description:

The Fall Activity Brochure was completed and went live for registration for residents on Monday, August 21 with non-resident registration beginning August 25.

Status: Completed

Expected Completion: 8/21/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Code Enforcement

- Property Maintenance Inspectors will resume weekend patrols starting this weekend during student move-in and continue the patrols throughout the semester. All property maintenance inspectors will be available this weekend during move-in to address any issues.
- Exterior renovations are nearing completion at the old Opera House to replace the gutter and soffit.
- Construction is ongoing at Cleveland Avenue. The first two units on Church Street have received Certificates of Occupancy.
- The foundation work on South Main Street for the next phase of Chimney Ridge is continuing.
- The building and site work is ongoing for the new hotel at 400 Ogletown Road.
- The structural steel work for the new building on the STAR Campus is completed. Work on the exterior should begin shortly, as well as the new atrium space. We anticipate plans for the next two buildings on the STAR Campus to be submitted in early fall.
- Exterior finish and interior work is continuing at Woolen Way for the new townhouse apartments.
- The Heights on South Chapel Street is completed, with Certificates of Occupancy being issued this week.
- The University of Delaware South Academy Street dormitory is completed. Certificates of Occupancy will be issued this week.
- Construction is ongoing at the Lofts at Center Street.
- Staff continues to update data on older building permits and code cases in anticipation of the CityView replacement project.

Planning/Land Use

- The Planning Commission is scheduled to meet on Tuesday, September 5, 2017. Items on the agenda include:
 - Rezoning and major subdivision of 36 Benny Street;
 - Amendments to the Zoning Code related to regulations for Wireless Facilities in the Right of

Way and Outside the Right of Way;

- Planning Commission Rules of Procedure; and
- 2018 Planning Commission Work Plan.
- On Thursday, August 17, Planner Mike Fortner attended the WILMAPCO Technical Advisory Committee meeting.
- The Planning Commission's Parking Subcommittee held its first meeting on August 17. The meeting did not have enough members in attendance to form a quorum. Mike Fortner prepared a presentation summarizing the research gathered and possible options forward.
- On Tuesday, August 22, Mike Fortner distributed the application submittals to members of the Community Development/Revenue Sharing Advisory Committee. Their first meeting will be held on August 29 at 7:00 p.m. in the Council Chamber.
- There was no Board of Adjustment meeting on August 17 due to a lack of agenda items.
- The following was also completed this week:
 - 13 Deed Transfer Affidavits
 - 33 Building Permit Reviews
 - 1 Certificate of Completion/Occupancy

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 8/25/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Police Department

Notable Notes:

Recently a meeting was attended by the City Manager, Deputy Police Chiefs, University Public Safety Officials, Delaware State Police, and several other agencies to discuss the upgrade that will be done at the Newark Train Station. A question arose as to which police agency will have primary jurisdiction at the station. On August 22nd, Deputy Chief Farrall was advised by the Delaware State Police that the Newark Police Department will retain policing jurisdiction at the train station. It is expected that Amtrak Police Department will have police jurisdiction on the train tracks and the University of Delaware will have police jurisdiction in the train station parking lot.

Patrol Division:

- The Patrol Division continues the fall crime suppression plan. Additional patrol officers will be deployed this weekend to coincide with the UD move in weekend.
- On Wednesday, August 23rd, Cpl. Peter Barnes and Officer Brian Whitehead received a visit at NPD headquarters from a citizen who suffered a heart attack on July 16th. During that incident, the two officers administered CPR and an AED, successfully resuscitating the citizen, who wanted to meet and thank the officers for their actions which resulted in saving his life.
- On Tuesday, August 22nd, Sgt. Greg Micolucci and Cpl. Adam Mease presented a framed trading card poster to representatives of AAA Mid-Atlantic for their assistance with the recent police trading card project.
- During the week, several NPD officers are participating in ARIDE (Advanced Roadside Impaired Driving Enforcement) training.

Special Operations:

- During the week, Officer Nate Graber is conducting a temporary rotation in the Special Operations Unit. The temporary rotation is designed to give officers from other units experience and understanding of the role of the Special Operations Unit.
- Special Operations Unit officers will conduct trespassing enforcement at the New Street Cemetery following several recent incidents of trespass and vandalism.
- SOU officers will also concentrate their efforts on high visibility patrol and enforcement of order maintenance related issues.
- SOU officers will also conduct compliance checks and enforcement at local liquor stores and restaurants.

Administration Unit:

- During the week, Sgt. Jones and Sgt. Davis (traffic) are conducting firearms training for the new Court 40 bailiffs.
- Cpl. Mease has resumed his duties as School Resource Officer at Newark High School in preparation for the new school year.
- The CALEA yearly agency status report was submitted to our program manager. In the final year for the accreditation cycle, it is submitted early in anticipation of the on-site assessment. Our Gold Standard assessment takes place from December 3-6, 2017.

Auxiliary Services:

- Brian Cannon has been recommended to serve on the New World CAD Public Safety Advisory Group. The recommendation was from the former State E-911 administrator.
- CAD connectivity issues are still presenting and a meeting with all involved entities is being planned and anticipated for the week of the 21st.

Criminal Investigation Division:

- Detectives continue numerous follow up investigations including the burglary of over 200 storage units on Bellevue Road, a suspected child abuse case and an aggravated assault at a residence.

Street Crimes Unit:

- During the week, the Street Crimes Unit has focused their efforts on enforcement of criminal activity at several area hotels.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 8/24/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

UD Students will be moving back to town this week and we are prepared for the additional demand for water and refuse collection. We are working with UD officials to wrap up construction in these areas in order for students and parents to easily move around campus and the City.

Activity or Project:

Annual Street Contract

Description:

Our 2016 contractor plans to complete the paving on Orchard Road by the end of this week. This will complete the major work on the 2016 contract. The 2017 contractor will be completing the south end of Academy Street this week in advance of student move in on Saturday. The contractor will then move to Apple Road to begin work on the curb and ramps along Apple from South Main Street to Ritter Lane.

Status: In-Progress

Expected Completion: 10/31/2017

Execution Status: Behind Schedule

Activity or Project:

Water Main Replacement 2017

Description:

The work on East Park Place will be complete by the end of the day on August 25. The contractor will then mobilize to Dallam Road to continue work at that location. East Park Place will be open to traffic while the contractor completes minor cleanup and restoration.

Status: In-Progress

Expected Completion: 10/31/2017

Execution Status: On Track

Activity or Project:

Reservoir Algae Bloom

Description:

The PWWR department continues to monitor the Newark reservoir for blue-green algae (cyanobacteria). The blue-green algae bloom, identified a few weeks back, appears to be dying off likely due to the recent meteorological events (i.e. heavy rain, increased wind, and cooler temperatures). As of 8/23/17, no discernable bloom was observed on the surface of the water body. In the next few days the City will collect additional water samples to assess the level of cyanobacteria in the reservoir. As previously discussed, the bloom has not impacted our water supply or treatment process. We are in the process of gathering more data on the algae blooms and have a conference call scheduled with our consultant's reservoir and water quality experts to

discuss ways to limit the possibility of the blooms reoccurring in the future.

Status: In-Progress

Expected Completion: 9/30/2017

Execution Status: On Track

8/20/2017

to 8/26/2017

NEWARK POLICE DEPARTMENT

WEEK 08/13/17-08/19/17

INVESTIGATIONS

CRIMINAL CHARGES

	2016 TO <u>DATE</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2016 TO <u>DATE</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2017</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	6	1	0	4	2	0
Rape	2	2	0	3	0	0
Unlaw. Sexual Contact	6	8	0	1	0	0
Robbery	32	16	1	11	10	0
- Commercial Robberies	11	6	1	0	1	0
- Robberies with Known Suspects	2	0	0	0	0	0
- Attempted Robberies	5	2	0	2	5	0
- Other Robberies	14	8	0	9	4	0
Assault/Aggravated	18	17	1	24	17	1
Burglary	58	27	1	27	12	2
- Commercial Burglaries	10	6	1	4	3	2
- Residential Burglaries	41	16	0	21	9	0
- Other Burglaries	7	5	0	2	0	0
Theft	416	348	7	114	139	7
Theft/Auto	34	30	2	9	2	0
Arson	2	1	0	0	0	0
All Other	72	59	1	62	48	12
TOTAL PART I	646	509	13	255	230	22
<u>PART II OFFENSES</u>						
Other Assaults	208	190	5	83	92	7
Rec. Stolen Property	0	1	0	20	14	0
Criminal Michief	118	128	4	42	39	0
Weapons	8	12	0	27	26	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	127	66	2	212	110	7
Drugs	89	106	3	131	126	2
Noise/Disorderly Premise	350	420	7	144	137	4
Disorderly Conduct	98	99	0	63	54	0
Trespass	122	119	1	43	45	0
All Other	311	267	8	206	261	7
TOTAL PART II	1431	1408	30	971	904	27
<u>MISCELLANEOUS:</u>						
Alarm	468	205	2	0	0	0
Animal Control	378	306	9	2	2	0
Recovered Property	183	216	7	0	0	0
Service	21743	24107	650	0	0	0
Suspicious Per/Veh	373	365	10	0	0	0
TOTAL MISC.	23145	25199	678	2	2	0

	THIS WEEK <u>2016</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>
TOTAL CALLS	858	29,204	872	30,324



Newark Police Department
Weekly Traffic Report
08/13/17-08/19/17



TRAFFIC SUMMONSES	2016 YTD	2017 YTD	THIS WEEK 2016	THIS WEEK 2017
Moving/Non-Moving	7063	5553	189	126
DUI	108	99	3	4
TOTAL	7171	5652	192	130

TRAFFIC COLLISIONS				
Fatal	0	1	0	0
Personal Injury	144	165	2	1
Property Damage (Reportable)	770	690	25	20
*Hit & Run	170	147	4	4
*Private Property	186	151	6	7
TOTAL	914	856	27	21

*Included in the total collision numbers

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.