

## City Manager's Weekly Report

### Department:

Administration - City Manager

### Notable Notes:

I continued work on the budget together with Director Del Grande and the Finance team. We are continuing to fine tune revenue forecasts and both the operating and capital budgets to minimize the need for additional revenue.

I attended the quarterly meeting of the White Clay Wild and Scenic Steering Committee of which I am a member. Following the meeting I had several conversations with a representative from DNREC on the White Clay Creek master planning process which is currently underway and provided information on City owned assets located within the park.

We held our bi-annual meeting with DelDOT on traffic and other related items this week. DelDOT is finalizing the McKees Lane refuge island design that was part of the Cleveland Avenue Task Force recommendations. They are also working on a curb extension design for the Pomeroy crossing of Wyoming which has been a frequent source of concern and complaints due to non-compliance from vehicles yielding to pedestrians. DelDOT's analysis showed the current compliance rate to be 24%, it is our expectation that the proposed changes will improve that considerably. In the interim, we will be installing flexible delineator posts to simulate the future curb extensions and will be working with DelDOT to continue to collect compliance data.

This week we held a retirement education event at the Field Operations Complex which was well attended by staff. My thanks to Devan Hardin in HR for setting up the event.

Assistant to the Managers Mark Brainard and I met with representatives from the VFW to continue our lease negotiations for parking at City Hall. We are hopeful that we will have an agreement for review with Council by the end of October.

On Thursday we held the first of what will be many Climate Survey Working Group meetings. We have a second meeting planned in a little over a week where we will be expanding involvement to include representatives from all of our labor groups. The goal of this group is to review the results of the climate survey, identify common themes, and prepare potential actions to help address our shortcomings. I will advise of new developments as we work through the process.

I participated in a meeting with representatives for the College Square redevelopment project where we primarily discussed transportation related concerns expressed in the SAC letter. The applicant will take our feedback into account for revisions and clarification to the plan.

The remainder of the week was spent on personnel and general administrative tasks.

### Activity or Project:

### Description:

**Status:**

**Expected Completion:**

<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Administration - Deputy City Manager

**Notable Notes:**

On Tuesday, September 18, 2018 interviews were held for two vacant PT Parking Ambassador positions.

On Wednesday, September 19, 2018 an interactive team-building event, Realize Retirement, was held at the city yard. The escape room style activity sponsored by ICMA-RC consisted of a mobile bus that required each team to find clues that allowed them to escape the bus. Each team had 7 minutes to solve the mystery and escape. A total of 19 teams participated with 100 employees participating. During the event, employees had the opportunity to interact with ICMA-RC representatives and the event was very well received.

On Thursday, September 20, 2018, Acting Deputy City Manager Mark Farrall attended a preliminary meeting of the City Climate Working Group to discuss strategies for addressing opportunities identified in the recent climate survey.

On Friday, during the lunch period we will host our Crock Pot Cook-Off fundraising event for the Go Baby Go initiative. Employees will be able to stop by during their lunch break to sample various foods cooked by employees. This will be a friendly competition with employees voting for the best dish in various categories with the goal being to raise \$2,000 to help fund the initiative.

During the week, bid openings were held for RFP 18-02 and Contract 18-08. Contract documents for 18-07 were sent and posted to the City's website. A notice for Contract 18-10 was sent to the News Journal for advertisement. Assistant to the Managers Mark Brainard worked with records to organize old contract documents that will be digitally scanned and archived. Mr. Brainard also attended the first meeting of the City Climate Working Group and attended a meeting with

representatives from the VFW regarding a modified agreement with the City on the use of the VFW parking lot.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**City Manager's Weekly Report**

**Department:**

Alderman's Court

**Notable Notes:**

Alderman's Court held three court sessions from 9/13/18 to 9/19/18. These sessions included arraignments, trials, capias returns, video hearings, and parking appeals. Parking Ambassadors were here on Monday, Tuesday and Wednesday to handle any parking appeals.

**Activity or Project:**

Court Sessions

**Description:**

From 9/13/18 to 9/19/18 Alderman's Court handled 48 arraignments, 49 trials, 19 capias returns, 7 video hearings and 2 code violations. The court also collected a total of 454 parking payments which included 288 online payments and 166 court payments. The court also collected criminal/traffic payments which included 124 online payments and 49 court payments for a total of 173 payments.

**Status:**

Completed

**Expected Completion:**

09-19-2018

**Execution Status:**

Completed

**Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

City Secretary and City Solicitor's Office

**Notable Notes:**

Geena was in the office on September 13 for Court.

Renee attended the staff meeting on September 13 where the September 24 Council agenda was discussed.

Staff finalized and posted the agenda and packet for the September 24 Council meeting on September 17.

Renee attended two bid openings on September 18.

Renee met with Councilman Hamilton on September 19.

Tara completed a proclamation for Small Business Saturday.

Tara completed and sent invitation letters to members of the General Assembly for the Taste of Newark event.

Tara and Danielle spent time proofing Code supplements.

Danielle and Anita spent time researching several items for staff.

Anita began preparations for the 2018 employee holiday luncheon, which will take place on Wednesday, December 12.

Renee prepared the ad and direct mail notice for the 3 and 5 Bridlebrook Lane Comprehensive Plan amendment and annexation, which are scheduled for public hearing at the October 8 Council meeting. Anita also completed and sent the direct mail notices to the surrounding neighbors.

Work has begun on the 2019 City elections. Renee updated the website with the relevant information and the first candidate petition was picked up. The filing deadline for the 2019 election is February 4 at 5:00 p.m. Candidate petitions can be picked up at the City Secretary's Office during regular business hours or can be requested at [citysecretary@newark.de.us](mailto:citysecretary@newark.de.us). The positions of Mayor and Council Members in Districts 1, 2 and 4 are up for election in 2019.

Staff spent time on FOIA-related items this week. The following actions were taken on FOIA requests:

- \* Followed up on the request for additional information from the requestor and received a response regarding an August 27 FOIA request from the News Journal regarding City settlement agreements.
- \* Received materials from department and provided final cost to the requestor for August 31 and September 18 FOIA requests regarding 18 and 19 Squirrel Lane from William Collison.
- \* Received, referred requestor to appropriate agencies, completed and closed a September 18 FOIA request regarding a property outside City limits.
- \* Received a September 19 FOIA request from the Dover Post regarding police grant/civil asset forfeiture information.
- \* Spent time updating the FOIA log for the City.

The September 24 Council, September 25 Council quorum notice and September 26 Council workshop agendas were posted and forwarded to Council.

Regarding minutes, staff time was spent on the August 16 Board of Adjustment (Tara edited - complete) and September 10 Council (Whitney drafting) minutes. The July 21 Election Board; August 13, August 27 and September 10 Council executive session and September 11 Conservation Advisory Commission minutes are currently in the queue.

Danielle fulfilled 8 discovery requests for upcoming Alderman's Court cases. 253 discovery requests have been filled so far for 2018. The office also received the court calendar for September 27 and the 14 associated case files were prepared for the Deputy City Solicitor. 38 court calendars with 552 associated case files have been compiled so far for 2018. Two plea by mail agreements were processed this week.

The office received 15 new lien certificate requests over the last two weeks, which were sent to Finance for processing. 11 lien certificates were completed and sent to the requestor. So far, 411 lien certificates have been processed for 2018.

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**Activity or Project:**

Digital Records Project

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**Description:**

Renee and Samantha spent extensive time preparing for Samantha's upcoming leave.

Samantha processed 3 boxes of documents to be transferred to State Archives and 12 boxes of documents for destruction. Due to staff shortages at State Archives, they have been unable to process the 30+ boxes the City has requested for transfer over the past month and does not anticipate being able to do so before the end of October. Staff is therefore reorienting some of its efforts from preparing additional files for transfer to reaching out to departments to encourage the review and processing of records in their offices to be able to resume review of the backfile that

may have met the State document retention schedule.

Samantha worked with IT staff to schedule training for departments that were identified as needing additional Munis/TCM training.

Samantha and Ana continued working on quality control review for documents already scanned or being directly imported into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The scanned documents numbers for September 13-19 are below.

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	
<b>Execution Status:</b>	On Track
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Community Relations

**Notable Notes:**

Newark News Brief: The 29th Newark News Brief is now posted on the City's social media channels, website and Channel 22. This week's video highlights the Curtis Water Treatment Plant rehabilitation project, NPD's Coffee with a Cop event and upcoming fall events. We also give an update on Preston's Playground construction.

Refuse Education PSAs: On Wednesday, September 19, we worked with the Public Works and Water Resources Department to record public service announcements about refuse. The videos feature the "refuse police" and highlight the importance of disposing the correct items in the recycling and yard waste cans. The video series will be released in the coming weeks.

Community Day: On Sunday, September 16, Megan served as the photographer and videographer for Community Day. The photos are posted on the City of Newark and Newark Parks &

Recreation Facebook pages. Video from the event is playing on the website homepage.

Taste of Newark: Newark foodies and their friends will enjoy the best food and drink in Delaware at the 15th annual Taste of Newark. The premier food and wine festival will take place on Sunday, September 30, from noon - 3 p.m. on Old College Lawn at the University of Delaware. Guests will enjoy a wide variety of culinary delights from dozens of restaurants, wineries, breweries and distributors. Keep an eye on the Taste of Newark Facebook page for updates on participating restaurants, wineries and breweries: [https://www.facebook.com/events/444938642633524/?active\\_tab=about](https://www.facebook.com/events/444938642633524/?active_tab=about). Tickets are \$50 per person and can be purchased at [TasteofNewark18.eventbrite.com](http://TasteofNewark18.eventbrite.com).

#### Creative Design/Web Updates

- Created lodging tax webpage on City website
- Designed Naloxone training poster and social media graphic; lunch voucher for ICMA Realize Retirement Escape Bus; and PUBS closure graphics and window signs for 9/19.
- Posted Drive-In Movie Night, Mayor's Harvest Festival and naloxone community training to Newark News
- Scheduled yard waste collection schedule change on City website and InformMe
- Updated CIP checklist on PWWR webpage; and FOP labor contract on City Manager's Office webpage

#### Press Releases/Media Inquiries

Upcoming Events: Drive-In Movie Night & Mayor's Harvest Festival: <https://bit.ly/2DrS8ob>  
Josh Shannon, Newark Post, inquired about a recent vote by Council to adjust an employee salary

#### Activity or Project:

Media Room/Franchise Agreement Efforts

#### Description:

Work continues on the media room in the communications division. We are working with representatives from Washington Professional Systems to make final decisions on our order and ensure the project stays within budget. Once that is set we'll be scheduling a time in the coming weeks for a Washington Professional Systems representative to come on-site for the installation.

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	10-26-2018
<b>Execution Status:</b>	On Track

#### Activity or Project:

#### Description:

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

#### Activity or Project:

#### Description:

<b>Status:</b>	
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<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**City Manager's Weekly Report**

**Department:**

Electric Department

**Notable Notes:**

A contractor started pulling the underground 34kV primary cables that will feed Chemours. It will be terminated at a three way padmount switch which will allow it to extend beyond Chemours to pick up other loads as well as an eventual backfeed for emergencies.

The line crews are pulling in bigger cable under Chestnut Hill Road at Route 72. This is the 34kV feed to the South Chapel Substation and needs to be upgraded because of the bigger transformer coming early next year.

The line crews worked on the service to a temporary cellular antenna at STAR Campus, because there is one on a structure at the train station that is being permanently removed and continuous coverage is needed. A permanent antenna will be installed on the water tower eventually.

The electricians spent most of their time preparing for Community Day. Checking and fixing all the electrical sources and the electric stringers used to supply vendors and stages.

The electricians also worked on the Hall Trail lights and located and tested an underground cable in Fairfield.

Engineering attended a professional engineering seminar in Wilmington on ethics for a license requirement. Engineering also worked on fixing communications and coordination with the existing 34kV reclosers, and construction and placement plans for the new reclosers to be installed on 12kV distribution.

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Parks and Recreation Department

**Notable Notes:**

Director: Completed two Delaware Outdoor Recreation Parks and Trail grants; met with Mary Ellen about 0 Paper Mill Road subdivision; assisted with the Patriot Day Ceremony where needed; met with staff about Community Day organization and potential rain plans, met with University Facilities Officials about logistics for the event; communicating with Play Core Playground Company about completion of the safety surfacing.

Deputy Director: Assisted with the set up for the Patriot Day ceremony; assisted with answering vendor questions prior to Community Day, ordered signs, banners and photo boards to display and ordered cupcakes and cake to help celebrate the 50th Anniversary of the department at Community Day, worked Community Day - a beautiful day with a great turnout for the event; continued to finalize details for the Drive-In Movie Night including meeting with UD Athletics staff onsite to review the plan; continued to work on the Mayor's Harvest Festival set up; started orientation of new recreation specialist Melinda Bertling.

Recreation Supervisor of Athletics: Several programs began this week including tennis lessons, after school gymnastics at Downes, NBA basketball, Tiny Tots and Little Kickers soccer, Elementary and Junior Soccer League games, Soccer Shots at both after care sites and Adult Softball; hired new tennis instructor for Ten and Under classes; attended Community Day meeting and worked Community Day on 9/16.

Coordinator of GWC and Volunteers: Continued recruitment of volunteers for the National Day of Service, Community Day and other upcoming Fall Events; conducted the George Wilson Center attendant staff meeting on September 10; met with the Recreation Specialist to go over information on Community Day volunteers; continued planning for the Mayor's Harvest Festival; continued working on summer statistics; a School's Out, Kids Day Off program was held September 10 with an attendance of 19, the coordinator completed and sent the staff schedule for the next School's Out Day scheduled for Wednesday, September 19; finalized details for a Migratory Bird Program held on September 15 at the Newark Reservoir by the Delaware Audubon Society, a total of 10 people attended the free program; spoke with the Promotions Director of iHeartMedia Delaware who will be getting involved and posting the City of Newark Volunteer Opportunities throughout local media. Volunteer Hours: Volunteers and Park staff continued working on Preston's Playground. 2 volunteers devoted 5 hours on September 11 for the National Day of Service following the Patriot Day Ceremony removing 6 full bags of litter from Christina Parkway, 32 volunteers devoted 150 hours assisting with Community Day on September 16.

Recreation Supervisor of Community Events: Prepared for and held Community Day with 225 vendors, 20 performers and demonstrations and approximately 15,000 spectators.

Recreation Specialist: Collected supplies, reconciled vendor slots, made flags for vendor spaces, assisted with set up and tear down, solicited and picked up food donations (breakfast, lunch and dinner) for the band that was sponsored by WXCY for Community Day and met with Chrissy regarding the volunteers scheduled; started orientation with Paula.

Parks Superintendent: Inspected installed landscape for release of surety bond and set up meeting with development representative to review replacements as needed, reviewed proposed landscape plan and commended as needed, attended meeting with Parks Director concerning tree preservation issues at a proposed development site, continued researching/ordering plant materials for planting this fall at several horticulture sites, continued on “Tree City USA” and “Growth Award” applications, met with resident concerning tree/landscape issues, started auditing installation of play piece at Reservoir to check on compliance with ASTM 1487, reattached peeling stickers on trail markers at Reservoir and in Redd Park as needed, continued on Sun Perennial course at Longwood Gardens School of Horticulture, assisted with Patriot Day event set up and attended event as well.

Parks Supervisor: Assigned field staff daily and assisted as needed, installed Fickles Trail sign at north end of trail by Arbor Park Swim Club, continued working with city garage on new truck replacements and coordinated staff for upcoming Community Day event.

Parks/Horticulture: Staff continue with mowing and bed maintenance operations, planted new plant materials on South Main Street #6 island and mulched/watered, did interior bed maintenance at City Hall, prepared both soccer fields for league play, raked off all horseshoe pits, raked out as best as possible both Handloff ballfields for league play, continued on installation at Preston’s Playground, did trash removal throughout park system, and loading/set up/take down of all materials/supplies for Community Day event.

Arborist contractor removed 4 creek blockages in the Christina Valley Stream area with impending storm coming into area next week.

Networks completed picnic table assembly and brought back to park maintenance facility and started on assembly of two ADA accessible benches for Preston’s Playground.

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#### **Activity or Project:**

Preston's Playground Construction

#### **Description:**

While Preston’s Playground is near completion, the final and most important step to complete is installation of the poured in place safety surfacing. The surfacing company was behind schedule due to the weather and now are two – three weeks behind as they are completing work in the Hurricane Florence zone and had to evacuate the work site during the storm. We are very excited about this wonderful project being near completion and would like to thank the Preston’s Playground Committee and the hundreds of volunteers who have helped make this project possible.

<b>Status:</b>	Started
<b>Expected Completion:</b>	10-24-2018
<b>Execution Status:</b>	Behind Schedule

**Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Planning and Development Department

**Notable Notes:**

Code Enforcement:

Property Maintenance reported heavy activity this past weekend. Weekend patrol is ongoing, with an emphasis on trash and debris, high grass, and miscellaneous inspections on complaints within units. Construction is underway on Benny Street for the new townhome development. The tenant fit-out for Dominos and Drip Café at 60 North College Avenue is continuing. The next level of façade replacement at the Washington House for the stone veneer is ongoing. The renovation work for the Food Lion at Fairfield Shopping Center is ongoing; construction for the overall renovation of the shopping center is continuing. Façade renovations at College Square Shopping Center are ongoing. The framing on South Main Street for the next phase of Chimney Ridge is continuing. Plans are under review for the new Millcroft Memory Care Facility building. Staff has continued to meet and discuss projects with University of Delaware staff. These meetings are with UD personnel, as well as with the general contractors at the various projects, to discuss progress and issues.

Construction of the new rail station on the STAR Campus is continuing. The structural steel installation is ongoing for the new six-story lab at the site; the façade work should begin in the near future. The Chemours Building structural steel is being installed, as well as the exterior walls.

Parking:

Parking was offered at no charge on Sunday, September 16 for Community Day. Parking meters were digitally programmed to display the notice and parking signage was affixed to all parking equipment, booths, and the Parking Office notifying the public of the no-charge parking status. Maintenance installed in-ground sensors to connect with the lot countdown signs in Lots 3 and 4. Signage is scheduled to go up in the next week. Final connection is scheduled for the end of next week, with the exception of the Center Street sign, which is set to go in post-street repair.

Parking Manager Marvin Howard and Parking Supervisor Courtney Mulvanity, along with HR Manager Devan Hardin, conducted the second round of interviews for the open part-time Parking Ambassador positions. Two conditional offers of employment were extended to successful applicants, pending screening. The new Ambassadors will be critical in filling slots previously vacated and helping with the increased demand due to the increase in students in the area. Two candidates for the Parking Attendant positions have also been given conditional offers of employment, pending screening. The additional part-time Attendants will give the Parking Office more flexibility in scheduling for cashiered municipal parking lots.

The Parking Division held a meeting to go over future permit stickers for municipal parking lots. The goal is to utilize the residential permitting system for parking lots for better inventory control. Internal meetings were held with full-time staff during the week to streamline project coordination, digital/physical file cleanup and organization, etc., to increase day-to-day productivity. Members of the Parking Division also participated in the ICMA Realize Retirement Adventure on Wednesday. An ICMA representative was on-site during the event to discuss retirement planning for full-time staff.

#### Planning/Land Use:

Director Mary Ellen Gray worked on document preparation, plan review and related issues to the upcoming Planning Commission meeting on October 2; prepared documents and related issues to the upcoming City Council meeting scheduled for September 24 – Planning related issues on this agenda include the proposed Code revision to allow sidewalk cafes, patios, decks, balconies, and parklets in the downtown district, the Rental Housing subcommittee recommendation, and the Transportation Improvement District (TID) subcommittee recommendation <https://newarkde.gov/ArchiveCenter/ViewFile/Item/5770>; participated in the Newark Community Sustainability Plan's Community Day booth on Sunday, September 16; worked on 2019 budget and related issues; met with University of Delaware, Institute of Public Affairs, Community Engagement staff on the upcoming Newark Futures meeting scheduled for Tuesday, September 25, 2018 at 6:00 p.m.; met with IT staff to discuss on-line permits and staff training; worked with GIS staff on mapping permits, land use, and code enforcement data in a parcel-based format; continued to dedicate a significant amount of time to plan review, related meetings, reports, and issues; and, worked on administrative and personnel related issues.

The Planning Commission is scheduled to meet on October 2 at 7:00 p.m. in Council Chamber. Items on the agenda tentatively include:

- Election of Planning Commission Officers
- Review and consideration of amendments to the Zoning Code Chapter 32 Article XXV Landscape Screening and Treatment relating to landscape and tree preservation requirements
- Review and consideration of a Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval plan to demolish the existing structures at 209-225 Haines Street and construct a four-story high-rise apartment with 24 units (12 three-bedroom and 12 two-bedroom) with 22 garage parking spaces on the first floor on the site
- Review and consideration of the Planning Commission 2018 Annual Report and 2019 Work Plan
- Discussion of potential rezonings and Comprehensive Development Plan amendments for Focus Area 2 – Cleveland Avenue

Planner Mike Fortner assisted with the set up and staffing of the Newark Community Sustainability Plan's Community Day booth on Sunday, September 16. Exhibits were designed by the consultant AECOM, and staff from AECOM, members of the Plan's Steering Committee, and Planning Department staff worked at the booth and talked to attendees at the event. The booth also featured a "Straw Poll" for residents to help the Steering Committee choose the Plan's priorities. Information was also included about the upcoming Steering Committee Public Workshop to be held at the George Wilson Center on Tuesday, October 16 from 4:00 p.m. to 6:00 p.m. Mike also attended the WILMAPCO Technical Advisory Committee meeting and the BikeNewark meeting on Thursday, September 20.

The following was also completed this week:

- 9 Deed Transfer Affidavits
- 41 Building Permit Reviews

Land Use Projects Currently Under Review:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

65 South Chapel Street, Continental Court Apartments, Parcel ID 1802000209 (PR#17-04-03): The Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 65 South Chapel Street on April 19, 2017. The proposal calls for the demolition of the existing apartment building and construction of a 74-unit, 5-story high-rise apartment building at the site. The sketch plan has been pulled by the applicant, who plans to submit a revised plan in the future.

92 East Main Street, Parcel ID 1802000033 (PR#17-09-01): The Planning and Development Department received plans for a major subdivision, special use permit, and parking waiver for the property located at 92 East Main Street on September 7, 2017. The plans call for a mixed-use building with commercial space on the ground floor and 15 apartments on the second, third and fourth floors. The proposal appears to remove seven parking spaces from Municipal Lot 3, but includes transfer of the remaining parking lot to City of Newark ownership. The proposal was reviewed by the Downtown Newark Partnership Design Committee on October 3, 2017. Plans were reviewed by the Subdivision Advisory Committee (SAC) on October 10, 2017. SAC comments were sent to the applicant on October 20, 2017.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RS (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017. Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review. A SAC meeting was held May 29, 2018 to discuss the plans with City operating departments. Staff comments were sent to the applicant on June 1, 2018. Revised plans were received by the Planning and Development Department on August 17, 2018. SAC comments were sent to the applicant on August 28, 2018. At their meeting on September 4, 2018, the Planning Commission recommended approval of the annexation, rezoning, and major subdivision with site plan approval. The project will be placed on the next available City Council agenda.

67-69 New London Avenue, Parcel ID 1801900262 (PR#17-11-02): The Planning and Development Department received plans for a minor subdivision for the property located at 67-69 New London Avenue on November 15, 2017. The proposal includes the demolition of the existing building on the site and the construction of two townhouses. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 15, 2017. A SAC meeting was held February 14, 2018. SAC comments were sent to the applicant on March 12, 2018. Revised plans were received by the Planning and Development Department on May 18, 2018 and distributed for SAC review. Revised plans were received by the Planning and Development Department on June 7, 2018. On August 16, the applicant appeared before the Board of Adjustment. The Board heard the applicant's appeal for a variance regarding the Planning Department's definition of dwelling, multi-family per Section 32-4(a)(40) for the property at 67-69 New London Road, which was denied. The Board also denied the appeal regarding the interpretation of Section 32-11(b)(1) regarding the conversion of a one-family dwelling unit for two or more families. The Board voted to table discussion of the remaining area variances at this time. The Planning and Development Department received revised plans on August 29, 2018.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road, Parcel IDs 0805200010, 0805200011 (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018.

924 Barksdale Road, Parcel ID 1802400155 (PR#17-11-06): A sketch plan for the rezoning and major subdivision of 924 Barksdale Road was received by the Planning and Development Department on November 30, 2017. The plan proposes rezoning the property from BL (Limited Business) to AC (Adult Community) zoning to construct a 112-unit assisted living and memory care facility. On May 9, 2018, the Planning and Development Department received an application and revised plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision at 924 Barksdale Road. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on December 1, 2017. Staff comments were sent to the applicant on February 15, 2018. Revised plans were distributed for SAC review on May 9, 2018. A SAC meeting was held on May 23, 2018 to discuss the plans with City operating departments. A SAC letter with staff comments was sent to the applicant on June 12, 2018.

3 and 5 Bridlebrook Lane, Parcel IDs 0900730033, 0900730034 (PR#18-01-01): On January 18, 2018, the Planning and Development Department received plans for the annexation and rezoning of 3 Bridlebrook Lane in Covered Bridge Farms to connect to the City of Newark sanitary sewer utility. No other development is proposed as part of this plan. On February 23, 2018, plans were received for the annexation and rezoning of 5 Bridlebrook Lane. The applicants request annexation and rezoning to connect to City of Newark sanitary sewer. This request is being combined with the annexation and rezoning request for 3 Bridlebrook Lane that was received on January 18, 2018. Plans for 3 Bridlebrook Lane were distributed to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for the PLUS review on January 24, 2018. The PLUS review for 3 Bridlebrook Lane has been scheduled for February 28, 2018. Plans for 5 Bridlebrook Lane were forwarded to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for PLUS review on February 23, 2018. At their meeting on April 3, 2018, the Planning Commission recommended approval of the annexation and rezoning of 3 Bridlebrook Lane and 5 Bridlebrook Lane. At their meeting on May 1, 2018, the Planning Commission recommended approval of an amendment to the annexation map and planning area map in Comprehensive Development Plan V to include 3 and 5 Bridlebrook Lane. The annexation, rezoning, and amendment to the annexation/planning area maps has been scheduled for the City Council agenda on May 14, 2018 (first reading) and June 11, 2018 (second reading). The second reading for 3 and 5 Bridlebrook Lane annexation and rezoning has been postponed at the request of the applicant.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on

April 20, 2018.

1364 Marrows Road and 701 Ogletown Road, Martin Honda, Parcel ID 1802100215 (PR#16-01-03): On March 23, 2018, the Planning and Development Department received plans for an amendment to the major subdivision plan for the property at 1364 Marrows Road and 701 Ogletown Road. The plan proposes the reconfiguration of the automobile/vehicle repair facility shown on the Annexation, Rezoning, Major Subdivision and Special Use Permit plan of Martin Honda approved by City Council at their December 12, 2016 meeting, to include the elimination of one building and one two-story parking deck, reducing the overall gross floor area from 65,786 square feet to 52,080 square feet. Plans have been distributed for Subdivision Advisory Committee (SAC) review. SAC comments were forwarded to the applicant on May 18, 2018. Revised plans were received by the Planning and Development Department on August 16, 2018.

209-225 Haines Street, Parcel IDs 1802600107, 1802600108, 1802600217, 1802600109, 1802600212 (PR#18-05-02): On May 10, 2018, the Planning and Development Department received plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval for the property at 209-225 Haines Street. The plan proposes demolition of the existing buildings on the site and construction of a high-rise apartment with 24 units – 12 three-bedroom and 12 two-bedroom apartments – with 22 garage parking spaces on the first floor. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 11, 2018. A SAC meeting was held on June 14, 2018. SAC comments were sent to the applicant on July 26, 2018. Revised plans were received by the Planning and Development Department on September 7, 2018. The project is scheduled to be reviewed by the Planning Commission at their meeting on October 2, 2018.

62 North Chapel Street, Parcel ID 1801400215 (PR#18-05-03): Plans for the rezoning and major subdivision with site plan approval of 62 North Chapel Street were received by the Planning and Development Department on May 10, 2018. The plan proposes the demolition of the existing office building on the site and construction of a mixed-use building with 300 square feet of office space and 30 garage parking spaces on the first floor, and 18 two-bedroom apartments on the two floors above. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 11, 2018. A SAC meeting was held on June 14, 2018. SAC comments will be sent to the applicant in the near future.

100, 115, 121 College Square, Parcel IDs 1802100196, 1802100199, 1802100172 (PR#18-05-04): On May 22, 2018, the Planning and Development Department received a sketch plan for a major subdivision for the redevelopment of a portion of the College Square shopping center, to include a mixed-use complex with retail and residential space. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 22, 2018. Revised sketch plans were received by the Planning and Development Department on June 6, 2018. SAC comments were sent to the applicant on August 27, 2018.

18 North Street, White Clay Vista, Parcel ID 1801400025 (PR#18-06-03): On June 22, 2018, the Planning and Development Department received plans for a minor subdivision at 18 North Street. The plan proposes to replace the one-story apartment building at the site with four 3-story townhouse style apartments similar to the existing units at the rear of the property. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 22, 2018. A SAC meeting was held on August 16, 2018. Staff comments will be sent to the applicant in the near future.

321 Hillside Road, Parcel ID 1801900222 (PR#18-06-04): On June 26, 2018, the Planning and Development Department received a sketch plan for the property at 321 Hillside Road, the site of the now-closed University of Delaware Dickinson dormitory. The plan proposes the demolition of the existing buildings at the site and construction of two 15-unit apartment buildings and 65 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 27, 2018. A revised sketch plan was received by the Planning and Development Department on July 17, 2018. A SAC meeting was held on August 13, 2018. SAC comments will be sent to the applicant in the near future.

1105 Elkton Road, Royal Farms, Parcel ID 1100400013 (PR#18-07-01): A sketch plan was received by the Planning and Development Department on July 20, 2018 for the property located at 1105 Elkton Road. The plan proposes an annexation, rezoning, and minor subdivision to demolish the existing buildings at the site and construct a Royal Farms gas station, car wash, and convenience store. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on July 23, 2018. A SAC meeting was held on August 27, 2018. SAC comments will be sent to the applicant in the near future.

703 Valley Road, Parcel ID 0902000011 (PR#18-07-02): The Planning and Development Department received plans on July 23, 2018 for the property located at 703 Valley Road. The plans propose an annexation and rezoning of the parcel to provide water and sewer services to the existing house on the site. The applicant has withdrawn the request for annexation and rezoning.

105-83 New London Road and 36-42 & 41 Wilson Street, Campus Walk II, Parcel IDs 1801300106, 1801300107, 1801300108, 1801300109, 1801300196, 1801300110, 1801300111, 1801300112, 1801300113, 1801900157, 1801300161, 1801300086, 1801300085, 1801300198, 1801900143 (PR#18-08-01): On August 9, 2018, the Planning and Development Department received plans for the property located at 105-83 New London Road and 36-42 & 41 Wilson Street. The plan, to be known as Campus Walk II, proposes a Comprehensive Development Plan amendment and major subdivision with site plan approval to demolish the existing structures located at 83-105 New London Road and 41 Wilson Street, relocate the existing structure at 87 New London Road to 41 Wilson Street and repurpose it as a 4-person student rental, and construct 28 garden apartments on the parcels fronting on New London Road, with vehicular access via the original Campus Walk accessway. The parcels located at 36-42 Wilson Street are incorporated into the land use proposal for the purpose of relocating lot lines and are not being redeveloped as part of the plan.

511 Valley Road, Parcel ID 1801700079 (PR#18-09-01): Plans for a minor subdivision with site plan approval for 511 Valley Road were received by the Planning and Development Department on September 7, 2018. The plan proposes the demolition of the existing single-family structure on the site and construction of a semi-detached structure that will replicate the existing architecture of the Briarcreek subdivision.

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**Activity or Project:**

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**Description:**

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**Status:**

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<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Police Department

**Notable Notes:**

- On September 18th, Delaware US Attorney David Weiss met with Chief Tiernan, Deputy Chief Feeny and Lt. Nelson at the police department to discuss local/federal investigations of drug overdoses.
- On September 19th, Chief Tiernan and Lt. Nelson travelled to Wilmington PD, to attend the US Attorney's quarterly meeting with larger DE police departments and various federal law enforcement agencies. Coordinated information gathering and dissemination was discussed.

**Patrol:**

- On September 16, 2018, at 4:55 pm, Officer O'Donnell responded to Christina Parkway in front of Bloom Energy for a report of a road rage incident that resulted in a vehicle collision. As a result of the investigation, it was determined that during the incident a motorist punched the window of a second vehicle and then threw a large soda cup at the second vehicle after that driver yelled at her to get off her phone while driving. After his car was hit with the soda, the second motorist reversed his vehicle to confront the first motorist and struck her vehicle by accident. That motorist was charged with improper backing and a disorderly conduct warrant is pending for the motorist that punched the vehicle and threw the soda cup.
- The Patrol Division and the Special Operations Division continue to partner with identifying problem houses within the community. To date four locations have been documented for issues with respect to noise and disorderly premise and strict enforcement has been initiated at these residences.

**Traffic Unit:**

- The small speed sign was placed on Old Cooches Bridge Road for speed/stop sign education in response to a resident complaint. The speed sign on Park Drive will be moved to Apple Road due to a complaint. The traffic counter tubes remain on Christopher Lane. The traffic counter

tubes will be placed on S. Dillwyn Road for a speed survey.

- A resident complained of speeding and stop sign running in the area of Apple Road and Dallas Avenue during early morning hours. Traffic will place the speed sign in the area of Apple Road. Traffic will perform some selective enforcement in the area. Patrol has been requested to assist with enforcement in the early morning hours.
- Traffic officers will monitor Otts Chapel Road, Nottingham Road/W. Main Street, and Casho Mill Road near Downes Elementary for speed enforcement. Stop signs will also be monitored in the area of Apple Road and Dallas Avenue for any violations.

#### Special Operations Unit:

- Sgt. D'Elia has been researching the Baltimore County Social Host law at the suggestion of Councilman Hamilton. He will be visiting the agency to gather more information and gauge the impact.
- M/Cpl. Conover has been working with various landlords with order maintenance issues.
- SOU officers have been conducting background investigations for police applicants.

#### Criminal Investigations Division:

- Four members of the Criminal Investigations Division attended the Delaware Sexual Assault Kit Initiative Statewide Conference from 9/19/18-9/20/18.

#### Administration Division:

- Cpl. Walker attended the Grace Church Community Fair on Saturday, September 15th on Paper Mill Road.
- Lt. Rubin and Sgt. Jones manned the Newark Police booth at Community Days on Sunday, September 16th.
- Cpl. Walker attended the Cookie with a Cop Event at the Newark Library on Tuesday, September 18th.
- Sgt. Jones is preparing for the fall firearms training sessions.
- The two Newark recruits are in their second week at the Delaware State Police Academy and are doing well.
- Officer MacDowell has entered his second week of Field Training and is doing a great job.
- Mrs. Reutter has been in-processing the two new recruits and one new officer for their equipment and uniform needs for the academy and careers at NPD.
- Mrs. Reutter coordinated the distribution of new PPE suits to the patrol vehicle fleet.

#### Activity or Project:

N/A

#### Description:

N/A

<b>Status:</b>	Completed
<b>Expected Completion:</b>	09-19-2018
<b>Execution Status:</b>	Completed

#### Activity or Project:

#### Description:

#### Status:

<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Public Works and Water Resources Department

**Notable Notes:**

On Wednesday, September 19 the PW&WR Department held what we called the 'PWWR-BQ'. This was a staff training and development day held at the Field Operations Complex and included breakfast, training on new and specialized equipment, fun games, and filming of some public service announcements for the services we provide. The event was well executed and received by all involved. We would like to thank the staff who took the time to conduct the training on their specialized equipment in order to build a more well rounded field team that is Committed to Service Excellence.

PW&WR staff held one of our bi-annual meetings with DelDOT staff to review projects, studies, and concerns from the City of Newark and surrounding areas. Discussion items included Multi-modal access for South College Avenue, median beautification and traffic calming possibilities, N. Chapel and Casho Mill Road bridge strikes, and Rapid Flash beacon implementation for Wyoming Road at the Pomeroy Trail. These meeting are very productive and we value the time and expertise that DelDOT and their consultants provide for the City residents.

**Activity or Project:**

Rodney Stormwater Park

**Description:**

Bid documents for the environmental remediation have been released for solicitation. The remediation necessary is detailed in the Brownfield Investigation Report and includes removal of asbestos containing materials, electric transformers and other hazardous materials to be disposed of prior to demolition of the buildings. We anticipate this contract award to be heard at a Council meeting later this year and the work to begin shortly after the contract is approved.

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	12-31-2018
<b>Execution Status:</b>	On Track

**Activity or Project:**

Curtis Water Treatment Plant Improvements

**Description:**

The Curtis Water Treatment Plant Improvements capital project continues to proceed ahead of schedule. To date roughly 20% of the improvements have been performed with the majority of the efforts focused on selective demolition and new electrical work. Earlier this month, the City received delivery of the new water treatment equipment (i.e. chemical storage tanks and pumping skids) and this week the contractors finalized the installation of the sodium hypochlorite tanks and feed systems used for disinfection. On September 21, the City took delivery of liquid sodium hypochlorite and anticipate to transition from chlorine gas to new alterative disinfection (the genesis for this project) by the close of business the same day.

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	02-28-2019
<b>Execution Status:</b>	On Track

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

Digital Records Project New Documents Created – September 13-19

Name	# of Documents	# of Pages	Types
Samantha	11	16	Destruction and Transfer Notices
Sandy	44	9,402	AP Batch Scans/Daily Cash Reports/Contracts
Fred	13	1,687	PWWR Development Plans
Debbie	393	2,007	Court Documents
Ana (PT)	35	96	Miscellaneous
Anita (PT)	23	48	Miscellaneous Current Files
Total	519	13,256	

Digital Records Project Documents Modified\* – September 13-19

Name	# of Documents	# of Pages	Types
Samantha	19	87	Miscellaneous
Sandy	45	10,090	AP Batch Scans/Daily Cash Reports/Contracts
Fred	16	2,205	PWWR Development Plans
Debbie	393	2,007	Court Documents
Ana (PT)	490	1,340	Legal Opinions/Ordinances
Anita (PT)	26	93	Miscellaneous Current Files
Total	989	15,822	

Monthly Year-Over-Year New Document Page Totals

Month	2017	2018	Change +/-
January	45,159	45,288	+129
February	28,898	20,852	-8,046
March	32,952	25,727	-7,225
April	31,188	32,595	+1,407
May	18,988	40,272	+21,284
June	15,578	17,662	+2,084
July	26,106	23,131	-2,975
August	22,939	30,880	+7,941
September	29,779		
October	31,314		
November	36,662		
December	32,295		
Totals	352,488		

Monthly Year-Over-Year Modified Document Page Totals\*

Month	2017	2018	Change +/-
January	0	49,088	+49,088
February	0	72,213	+72,213
March	0	52,137	+52,137
April**	175,492	53,599	-121,893
May	14,718	49,087	+34,369
June	14,906	30,590	+15,684
July	28,804	30,099	+1,295
August	18,646	41,820	+23,174
September	19,716		
October	23,730		
November	27,776		
December	29,452		
Totals	353,240		

\*Includes documents created in other departments, but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

\*\*Entire database was modified in April 2017.

NEWARK POLICE DEPARTMENT

WEEK 09/09/18-09/15/18

INVESTIGATIONS

CRIMINAL CHARGES

	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	0	0	2	0	0
Rape	4	11	0	0	3	0
Unlaw. Sexual Contact	9	4	0	2	5	0
Robbery	19	16	0	11	24	0
- Commercial Robberies	7	7	0	2	8	0
- Robberies with Known Suspects	0	1	0	0	2	0
- Attempted Robberies	2	0	0	5	1	0
- Other Robberies	10	8	0	4	13	0
Assault/Aggravated	20	16	0	19	24	0
Burglary	30	29	0	12	8	0
- Commercial Burglaries	6	9	0	3	1	0
- Residential Burglaries	18	18	0	9	5	0
- Other Burglaries	6	2	0	0	2	0
Theft	382	380	17	161	108	0
Theft/Auto	34	39	2	4	5	0
Arson	1	0	0	0	0	0
All Other	72	73	2	55	62	0
<b>TOTAL PART I</b>	<b>572</b>	<b>568</b>	<b>21</b>	<b>266</b>	<b>239</b>	<b>0</b>
<u>PART II OFFENSES</u>						
Other Assaults	219	185	5	106	133	4
Rec. Stolen Property	2	0	0	16	13	1
Criminal Michief	151	116	6	42	102	0
Weapons	14	8	0	28	27	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	113	162	14	208	254	26
Drugs	109	100	1	136	149	2
Noise/Disorderly Premise	556	539	40	211	209	25
Disorderly Conduct	115	102	7	111	72	5
Trespass	147	152	4	94	50	0
All Other	307	292	6	291	232	11
<b>TOTAL PART II</b>	<b>1733</b>	<b>1656</b>	<b>83</b>	<b>1243</b>	<b>1241</b>	<b>74</b>
<u>MISCELLANEOUS:</u>						
Alarm	222	135	2	0	0	0
Animal Control	344	353	4	3	2	0
Recovered Property	237	206	7	0	0	0
Service	26969	28748	762	0	0	0
Suspicious Per/Veh	413	345	9	0	0	0
<b>TOTAL MISC.</b>	<b>28185</b>	<b>29787</b>	<b>784</b>	<b>3</b>	<b>2</b>	<b>0</b>

	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2018 TO <u>DATE</u>
TOTAL CALLS	957	34,359	990	36,991



**Newark Police Department  
Weekly Traffic Report  
09/09/18-09/15/18**



TRAFFIC SUMMONSES	2017 YTD	2018 YTD	THIS WEEK 2017	THIS WEEK 2018
Moving/Non-Moving	5993	8009	100	93
DUI	113	142	3	0
<b>TOTAL</b>	<b>6106</b>	<b>8151</b>	<b>103</b>	<b>93</b>

\*Included in the total collision numbers

TRAFFIC COLLISIONS				
<b>Fatal</b>	1	0	0	0
Personal Injury	184	153	6	7
Property Damage <b>(Reportable)</b>	763	804	21	21
*Hit & Run	165	178	4	7
*Private Property	173	217	7	4
<b>TOTAL</b>	<b>948</b>	<b>957</b>	<b>27</b>	<b>28</b>

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.