

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

I would like to begin by thanking Council for the productive budget discussion and hearing on Monday night which culminated with the passage of the 2019 operating and capital budgets. Staff has a few action items coming out of the meeting prior to bringing ordinances to potentially increase the water and sewer rates for 2019. Staff will investigate the following topics to review for potential cost savings:

1. Elimination of or changes to the parking validation subsidy program.
2. Modification to current parking rate structure for on and off-street parking rates.
3. Changes to credit card policy to reduce credit card processing fees.

Staff has begun work on item 1 above and I will have an outline for preliminary discussion with Council on Monday night. Item 2 is part of the larger Parking Subcommittee review effort which was scheduled to be reviewed by the Planning Commission this past Tuesday but, unfortunately, they were unable to get to it on the agenda due to time. It is now scheduled for the Planning Commission's December meeting. Staff is continuing to review our credit card policy and will bring a proposal to Council for consideration as soon as practicable.

On Monday several staff members and I met with representatives from DFIT:

<https://dllg.delaware.gov/dfit/> to discuss partnering to provide workers compensation insurance. DFIT is a group similar to DEMEC and DVHT where it is owned by the municipalities who are members meaning all profits are returned to the membership. DFIT's current rates are lower than those that we could get through a traditional state workers compensation program offered by a private insurer. DFIT also provides value added services like a risk management firm who can provide guidance and safety audits as well as frequent safety training programs. We will be working with the team from DFIT to bring a proposal to Council for consideration in early 2019.

On Tuesday I met with Joe Charma of the DNP Design Committee to review the Courtyard for a potential art installation named Earth Mother which has been donated to the City by the family of renowned local sculptor Charles Parks. We will be working with the Parks Department to determine an appropriate location for the installation over the coming weeks.

Later on, Tuesday I met with Planning and Development Director Gray to discuss the transition and hiring plan for filling the Code Enforcement Manager position recently vacated when Dave Culver resigned from the City. We anticipate the position will be advertised starting on 11/9 and will remain open until Monday, 11/26.

On Wednesday, I met with Parks and Recreation Director Spadafino, Acting Public Works Director Filasky, and representatives from DelDOT and the consultant for the Emerson Bridge project for a progress meeting. The project is moving along nicely with the current schedule anticipating that plans will be complete by the end of 2019 and construction anticipated to begin in late spring, 2020. Increasing steel prices related to the new steel tariffs are driving up the cost of the pre-fabricated bridge portion of the project but, fortunately, this is largely being offset by the fact that the engineer for the project has been able to shorten the length of the single span by more

than 40'. We will continue to work with the consultant to control costs as we move through the design process.

Later on, Wednesday I spent time with Chief Tiernan and the PD leadership who were hosting representatives from Brosnan, a security and police consulting firm who performs police staffing studies. Chief Tiernan plans to bring in a few more firms for discussions before preparing a RFP for Council consideration in early 2019.

On Thursday I attended the quarterly DEWARN meeting and provided a report from the annual chairs meeting which I recently attended. Later in the day I met with representatives from NPD and the Finance team to discuss a proposal to use the Chester County indoor firing range for one of our firearms qualifications shoots in 2019 as we were unable to secure three dates in 2019 at the National Guard range in New Castle because they were once again all booked up by Wilmington and New Castle County. This is a continuing problem that we will be focusing on as we move into 2019. Lastly, I met with Finance Director Del Grande and Planning and Development Director Gray to discuss the parking validation subsidy program and how we can make changes to the program to control costs to the City. I will present an overview of the proposed changes to council at Monday's Council meeting with the goal to implement in time for 1/1/2019. For reference, the parking validation subsidy is budgeted to cost the City \$245,000 in the approved 2019 budget.

On Friday morning I had my monthly meeting with Councilman Morehead. Later in the day I attended the annual Veteran's Day luncheon which we hold for our veteran employees.

The remainder of the week was spent on general administrative and personnel related items.

Activity or Project:	
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Status:	
Expected Completion:	
Execution Status:	

Activity or Project:	
Description:	
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Expected Completion:	
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Activity or Project:	
Description:	
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Expected Completion:
Execution Status:

City Manager's Weekly Report

Department:

Administration - Deputy City Manager

Notable Notes:

On Wednesday and Thursday, HR Manager Devan Hardin conducted applicant interviews for the open Community Center Attendant position. Throughout the week, the HR team focused efforts on the health care Open Enrollment which concludes on Friday, November 9th. On Friday, November 9th, the City will host a Veterans Appreciation Luncheon to recognize our employees who have served in the armed forces. Eighteen veterans are scheduled to attend to be in attendance.

During the week, Assistant to the Managers Mark Brainard completed numerous packet items for the November 12 Council meeting. He also completed a memo for the CAC meeting scheduled for November 13. On November 7 he attended a Munis demo for Contracts and Bids and on November 8, he met with representatives of Pitney Bowes. During the week, the mailroom processed over 2,000 pieces of mail with the upgraded equipment.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report**

Department: Alderman's
Court

Notable Notes:

Alderman's Court held three court sessions from 11/1/18 to 11/7/18. These sessions included arraignments, trials, capias returns, and parking appeals. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals.

Activity or Project:

Court Sessions

Description:

From 11/1/18 to 11/7/18 Alderman's Court handled 35 arraignments, 41 trials, 11 capias returns and transported 1 prisoner. The court collected a total of 654 parking payments which included 307 online payments and 247 court payments. The court also collected criminal/traffic payments which included 171 online payments and 64 court payments for a total of 235 criminal/traffic payments.

Status:

Completed

Expected Completion:

11-08-2018

Execution Status:

Completed

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:**

City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office November 2, November 5 for Council and November 6 for Planning Commission. Geena was in the office November 2 for Court.

Renee attended the staff meeting on November 1 where the November 12 Council agenda was discussed.

Whitney finalized and sent the packets for the November 15 Board of Adjustment meeting on November 2.

Tara, Whitney, Danielle, Anita and Sandy all participated in the Go Baby Go event on November 2.

Staff finalized the agenda and packet for the November 12 Council meeting on November 5.

Paul and Renee staffed the special Council meeting on November 5 where the 2019 Operating Budget and the 2019-2023 Capital Improvement Program were approved by Council. The subsequently scheduled budget meetings for November 19 and December 3 have been cancelled.

Whitney finalized and posted the November 13 Conservation Advisory Commission agenda on November 6.

Renee and Tara attended the Department of Justice's annual FOIA Coordinator training in Dover on November 7.

Renee spent time drafting agenda packet items for the November 12 Council meeting, including three bills.

Renee spent time working on items related to the City Manager search.

Renee spent time working on several personnel matters.

Renee drafted the public and direct mail notices for two special use permit reviews for Seasons Pizza and Caffè Gelato scheduled for Council hearings at the November 26 Council meeting. Whitney completed the Newark Post advertisements and Anita completed and mailed the direct mail notices both hearings on November 6.

Tara worked on the backlog of Council direction sheets.

Anita spent time working on items related to the holiday luncheon.

Staff spent time on FOIA-related items this week. The following actions were taken on FOIA requests:

- * Received new communication from the requestor and worked with IT staff regarding an April 12 FOIA request from Ken Siew regarding open property maintenance code violations.
- * Reviewed files and worked on necessary redaction regarding an August 29 FOIA request from Andrew Ruth regarding larceny and theft cases from 1971.
- * Located relevant documents, provided them to the requestor, completed and closed an October 15 FOIA request from Albert Porach regarding the NLA v. Newark court decision.
- * Provided documents to the requestor, completed and closed an October 24 FOIA request from SBA Communications Corporation regarding cell tower applications.
- * Worked with the City Solicitor and corresponded with staff regarding an October 31 FOIA request from Huang Law LLC regarding traffic camera video.
- * Determined there were no relevant documents, referred requestor to other agencies, completed and closed an October 31 FOIA request from Apex Companies regarding 212 East Main Street. * Determined there were no relevant documents, referred requestor to other agencies, completed and closed an October 31 FOIA request from Apex Companies regarding 235 East Main Street. * Received, circulated to staff, began receiving documents and corresponded with the requestor regarding a November 1 FOIA request from Everett Jones regarding 19 Squirrel Lane. * Received, circulated to staff and began receiving documents regarding a November 2 FOIA request from Environmental Alliance regarding 17 New Street.
- * Received and circulated to staff a November 6 FOIA request from Brian Frederick Funk, P.A. regarding 118 Register Drive.
- * Received a November 7 FOIA request from Albert Porach regarding Planning Department documents.
- * Spent time updating the FOIA log for the City.

The November 8 Downtown Newark Partnership Board, November 12 Council, November 13 Conservation Advisory Commission, November 14 Newark Housing Authority, November 15 Pension Committee and November 15 revised Board of Adjustment agendas and November 20 Traffic Committee cancellation notice were posted and forwarded to Council.

Regarding minutes, staff time was spent on the October 3 Council (Renee editing), October 13 Conservation Advisory Commission (Tara edited - complete), October 18 Board of Adjustment (Tara edited - complete), October 22 Council (Whitney drafted), October 30 Council (Renee edited - complete) and November 5 Council (Danielle drafting) minutes. The October 30 Council executive session minutes are currently in the queue.

Danielle fulfilled 10 discovery requests for upcoming Alderman's Court cases. 326 discovery requests have been filled so far for 2018. The office also received the court calendar for November 15 and the 16 associated case files were prepared for the Deputy City Solicitor. 45 court calendars with 667 associated case files have been compiled so far for 2018. No plea by mail agreements were processed this week.

The office received 50 new lien certificate requests last week, which were sent to Finance for processing. 11 lien certificates were completed and sent to the requestor. So far, 538 lien certificates have been processed for 2018.

Activity or Project:

Digital Records Project

Description:

Samantha sent requests for destruction for 7.75 boxes of files and 4 rolls of plans that have been scanned. She also received transfer approval for 10 boxes of Administration files.

Samantha met with Code Enforcement staff regarding building plans, retention schedules and public records.

Samantha and Ana continued working on quality control review for documents already scanned or being directly imported into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The scanned documents numbers for November 1-7 are below.

Status: In-Progress

Expected Completion:

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Community Relations

Notable Notes:

Go Baby Go Video Recap: Following a successful build for Go Baby Go, Megan put together a video of the afternoon and posted in on the City's social media channels and on Channel 22. <https://youtu.be/Y1Ns6ZLo2eQ>

Thanksgiving For All Promo: The City is once again partnering with Food Bank of Delaware for the "Thanksgiving for All" campaign. Megan created a promotional video for the food drive, which is on the City's social media channels and Channel 22. <https://youtu.be/iX24LFirLI>

Public Works Patrol Video Campaign: The third Public Works Patrol Refuse Police video was posted on Wednesday, November 7. In the first 24 hours it reached more than 3,300 people on Facebook, with 1,200 views. The video focuses on the message that just because an item is plastic doesn't mean it's recyclable. <https://youtu.be/YxXXSZ6Nz7U>

This week the Communications and Public Works teams are working on the fourth Refuse Police video. That video will be on-site at the Iron Glen yard waste facility and focus on the importance of not contaminating yard waste.

Creative Design/Web Updates

- Created new signage for Alderman's Court; and Thanksgiving for all food drive signage, news brief and web graphics.
- Designed graphics for GoBabyGo NBC News Force10 Jeep; and invitation, Facebook event cover and lobby poster for Preston's Playground Ribbon Cutting event.
- Scheduled GoBabyGo video and Newark News Brief on TV22; and weekly public meeting notices.
- Posted Delaware Solid Waste Authority electronic/shredding event, Share Your Vision for Better Bus Service, and Thanksgiving For All Food Drive to Newark News; and Councilwoman Wallace's Public Form on City website calendar.
- Updated Press Releases webpage; meeting agenda templates for Microsoft Word; Budget Central webpage with 11/5 Budget Hearing Presentation information.; and Code Enforcement's web page

Press Releases/Media Inquiries

City of Newark Collecting Goods to Benefit Food Bank of Delaware: <https://bit.ly/2qBs6Wg>
 City of Newark to host 46th Annual Turkey Trot 5K & 10K Run/Walk: <https://bit.ly/2zBcZzV>

Activity or Project:

Media Room/Franchise Agreement Efforts

Description:

Work continues on the media room in the communications division. The adjusted quote from Washington Professional Systems still came in over budget. Megan is meeting with the IT and Electric Departments to finalize a plan for creating the media room in-house.

Status:

Expected Completion:	In-Progress
Execution Status:	Behind Schedule
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
City Manager's Weekly Report	
Department: Electric Department	
Notable Notes:	
<p>The line crews set the 34kV primary metering cabinet for the Chemours project and worked on the 12kV infrastructure at STAR, as well as pulling poles at the entrance. The line crews also fixed hot spots found by the infrared scans done in the prior weeks.</p>	
<p>The electricians worked at City Hall installing a new circuit to feed a transformer and panel to provide extra power to the basement for heating. The electricians also worked on cameras, the generator at the concrete water tank on Paper Mill Road, and the heaters at the Evergreen Pumping Station.</p>	
<p>Engineering met with designers of the Delaware Avenue Bike Lane Project to go over conflicts with signal masts and power source locations. Engineering also worked on the distribution design for the proposed College Square Shopping Center revamping and worked with the SCADA developer to fine tune some issues with the recent transformer addition at Chestnut Hill Road.</p>	
Activity or Project:	
Description:	

Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
City Manager's Weekly Report	
Department: Finance Department	
Notable Notes:	
<p>On October 30 and 31, all hotels within the City of Newark were informed of the lodging tax fee which they will need to assess on all reservations paid beginning December 1st. The first payment will be due to the City for the month of December by January 20, 2019.</p>	
<p>Beginning November 15, all tax bills will be available to be paid online. In the meantime, tax bills can be viewed directly online at https://newarkde.gov/taxbill. Delinquent tax notices will be going out in mid-November once the interest penalty has been calculated. We are having some software issues with our delinquent tax billing software, as this is the first time we are using Munis to bill for delinquent taxes. We are awaiting a resolution from our vendor.</p>	
<p>On November 5, Acting City Manager Coleman and I presented the 2019 Budget to City Council, along with the department directors and management. All budget documents can be viewed on Budget Central. https://newarkde.gov/1007/Budget-Central. I would like to thank the Accounting staff for all of their hard work leading up to the approved budget, and to our directors for their assistance with the budget process.</p>	
<p>The Finance Department, which includes accounting, Payments and Utility Billing (PUB) and IT, will be closed from 11:30 a.m. to 2:00 p.m. on Monday, November 12, 2018.</p>	

Activity or Project:

Payments and Utility Billing (PUB)

Description:

The group processed 3,882 utility payments and Munis transactions last week. The breakdown of the balance was as follows:

Manual payments (Check/Cash/etc.): 641 Web

Payments: 1,543 via Customer Connect.

Lockbox: 639

Online Banking payments: 212

PUB import (single owner with multiple accounts): 455

IVR (via Phone – Paymentus): 275

Tyler Cashiering (tax bills and licensing (contractor, business, rental, etc.): 117

Status: In-Progress

Expected Completion: 12-31-2018

Execution Status: On

Track

Activity or Project:

Automatic Bill Payment/Leak Notification System - CustomerConnect

Description:

We would like to remind all residents that monthly utility bills can be processed automatically via CustomerConnect. Did you know that CustomerConnect also has features that will alert you when your household exceeds certain consumption thresholds? This tool is helpful for finding water leaks, or unintended electric usage before it goes on for a prolonged period of time, saving you money. The notification thresholds can be set by the account holder on a monthly, weekly or daily limit. It's another way of keeping utility consumption to a minimum. The account holder can elect to be notified by email, text, and via notice to their web portal account.

Newark utility customers also have the option to pay the City for utility services using CustomerConnect's "Budget Billing" option. This method of payment allows the account holder to pay a fixed amount each month on the date of their choosing when they sign up for this feature. The system determines your estimated annual utility bill and divides that amount by twelve months. On the December bill, there will be a true up for whatever balance that remains (either a credit or debit to the account) to settle the balance for the year.

Please click on this link to set up your account today: <https://newarkde.gov/pay>. In order to keep costs to a minimum, the City urges CustomerConnect users to set up their accounts to debit their bank accounts vs a credit card in order to keep City costs to a minimum, as the City incurs credit card fees with every credit card transaction.

Status: Completed

Expected Completion: 12-31-2017

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Parks and Recreation Department

Notable Notes:

Director: Attended Halloween Parade after action meeting with Newark Police and recreation staff; attended a meeting with City Solicitor, City Manager and Public Works Department to update the easement agreement with the University for the Pomeroy Tail Connector; helping organize the Preston's Playground ribbon cutting event that will take place on November 19 at 10:30 at the Newark Reservoir; met with the parks staff about upcoming projects.

Deputy Director: Set up and attended a post Halloween Parade meeting with the Newark Police Department to discuss changes for future parades; assisted with final preparations for NewBark Pawlooza; attended meeting regarding the project for central air conditioning for the George Wilson Center; volunteered at the Go Baby Go event; worked with Shelby on several upcoming marketing items for events; worked with Communications on planning the ribbon cutting for Preston's Playground; set up interview with possible intern for the spring semester; conducted staff meeting with recreation staff.

Recreation Supervisor of Athletics: The fall adult softball league concluded on Sunday, 11/4; we were able to finish our elementary and junior soccer league programs this weekend; held interviews for before and after school staff, gymnastics and basketball staff; recruiting volleyball officials to work our adult winter league at Newark Charter which starts 11/7; working on program planning for winter/spring programs which includes some summer camps; continues recruiting volunteer coaches for our youth basketball leagues; volunteered at the Go Baby Go event.

Recreation Supervisor of Community Events: Prepared for and held the 4th annual NewBark PawLooza at Handloff Park with approximately 15 vendors and 80 people/dogs in attendance, numbers were down this year due to inclement weather, but WXCY did a great job helping to advertise and hosting the canine contests. Many of the winners were also winners last year that returned to defend their titles.

Coordinator of GWC and Volunteers: Worked with the HR Manager to finalize details for the Go Baby Go event scheduled on November 2, a total of 77 volunteers devoted over 260 hours enhancing 10 cars for children with special needs; finalized volunteers for NewBark PawLooza and the Redd Park Reforestation event both held on November 3, 67 volunteers assisted the Parks Supervisor to plant over 350 trees at Redd Park; continued to finalize volunteers for upcoming events including the Turkey Trot, Thanksgiving Day Breakfast and Santa's Secret Shoppe; spoke with the leaders of the Newark Morning Rotary Club in regards to the CATCH program; continued to prepare for the Thanksgiving Day Breakfast; continued to finalize Winter/Spring programs; sent staff schedules out for upcoming School's Out Days scheduled for November 2, November 5 and November 12; contacted the department of elections to finalize details for the upcoming Election Day as the George Wilson Center will be used as a polling place on Tuesday, November 6; continued meeting with potential renters to book reservations for 2019.

Recreation Specialist: Reviewed/distributed and filed weekly Foodbank forms for the Before and

After Care programs, created new staff sign-in sheets, updated tracking/food bank forms for beginning of the month; attended follow-up meeting for the Halloween Parade with the Newark Police Department, entered/tallied volunteer hours, entered gift in kind donations, assigned awards to winners, contacted all winners and solicited donation from Season's Pizza for the large group winner; organized supplies for NewBark Pawlooza, went to WXCY with Sharon to drop off shirts/pick up baskets, entered gift in kind donations, contacted all vendors with Leisure Time Hotline # (phone/email) prior to event due to forecasted inclement weather and worked the event; entered gift in kind donations for the Turkey Trot and compared 2017/2018 donors and started contacting those who had not donated; generated/printed swim lesson completion certificates; picked up end of season soccer trophies for the soccer leagues and volunteered at the Go Baby Go event with City staff. Volunteer Hours: Redd Park Reforestation: 67 Volunteers, 166.75 hours, Go Baby Go event: 77 volunteers, 268.25 hours, NewBark Pawlooza: 5 volunteers, 26.25 hours.

Parks Superintendent: Inspected six park areas and developed work lists as needed, along with Volunteer Coordinator coordinated for tree whip planting in Redd Park, reviewed two proposed landscape plans and commented as needed as well as reviewing one site for release of 2-year surety bond, picked up supplies needed for tree whip planting at Redd Park, started on process for replacement of island sponsor signs that were damaged by a vehicle accident, and prepared tree whips for planting.

Parks Supervisor: Coordinating with Parks Director on upcoming work at Preston's Playground, assigned field staff daily and assisted as needed, and reviewed current numbers on seasonal labor and equipment usage with Deputy Parks Director.

Parks and Horticulture Staff: Continued mowing and bed maintenance operations, did interior bed maintenance at City Hall, dragged/scarified all ballfields as well as prepping both Handloff ballfields for league play, prepped both soccer fields for league play, raked out horseshoe pits, planted trees at Dickey Park and on Elkton Road #9 traffic island (at Casho Mill and Elkton Roads) included staking/watering in trees, planted perennials at 896 and West Chestnut Hill Road traffic island where roses had to be removed due to Rose Rosette Disease, unloading and storing away all materials/supplies from Halloween Parade, continued work at Preston's Playground site as per Parks Director, continued on work orders as assigned, did trash removal throughout park system as needed, and did equipment maintenance on Jacobsen and Kubota mowing units as needed, and blew off tennis court surfaces as needed.

Activity or Project:

Preston's Playground Ribbon Cutting

Description:

Preston's Playground Ribbon Cutting will be held on Monday, November 19 at 10:30 at the Newark Reservoir. Preston's Playground is Delaware's first all-inclusive playground and we hope everyone will be able to join us for the ceremony.

Status: Not Started

Expected Completion: 11-19-2018 Execution

Status: On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
City Manager's Weekly Report	
Department: Planning and Development Department	

Notable Notes:

Code Enforcement:

Permits were issued for two new restaurants at Newark Shopping Center – WingStop and Qualitea – and renovations to Goodwill have begun. Construction is ongoing at Benny Street for the new townhome development. The next level of façade replacement at the Washington House for the stone veneer is ongoing. The renovation work for the Food Lion at Fairfield Shopping Center is ongoing; construction for the overall renovation of the shopping center is continuing. Temporary sales trailers are in place on Marrows Road to accommodate the Mazda showroom renovation. Façade renovations at College Square Shopping Center are ongoing. The framing on South Main Street for the next phase of Chimney Ridge is continuing. Revised plans are under review for the new Millcroft Memory Care Facility building. Staff has continued to meet with University of Delaware staff to discuss the progress of various projects. Construction of the new rail station on the STAR Campus is continuing. The tenant fit-out for the 8th floor has been issued. The framing and façade installation is ongoing for the new six-story lab at the STAR Campus. The Chemours Building structural steel is installed, as well as the exterior walls; interior framing and fit out work is ongoing.

Parking:

The Parking Division received new IPS backup batteries in preparation for the winter/spring months. Backup batteries ensure that IPS Smart Meters remain functional when there are fewer daylight hours in the upcoming months. Camera replacement was completed on November 1 for the camera damaged when an electric pole was knocked over by a garbage truck. The Parking Division received new municipal lot passes for monthly parkers. The new tags are barcoded to take advantage of the T2 Flex and Mobile platforms.

Parking Manager Marvin Howard and Parking Supervisor Court Mulvanity met with Planner Mike Fortner on November 1 to discuss and provide feedback for the Parking Subcommittee Report to Council. Mr. Howard and Mr. Mulvanity attended Subdivision Advisory Committee meetings on November 6 and November 7 to discuss the proposed hotel projects at 96 East Main Street and 132 East Main Street, respectively, providing input from the Parking Division regarding the land use proposals. On November 6, Mr. Howard and Mr. Mulvanity met with T2 representatives Jody Backes and Franklin McPherson to discuss some ongoing issues and proposed issue resolution with the recently acquired ParkingSoft off-street parking equipment. The Parking Division has switched over to Microsoft 365, OneDrive, and SharePoint, a web-based file sharing and storage system with the help from the IT Division.

Planning/Land Use:

At their meeting on November 6, the Planning Commission took the following action:

- Recommended approval of a Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval for the property at 209-225 Haines Street.
- Recommended approval of a Comprehensive Development Plan amendment and major subdivision with site plan approval for the property at 83-105 New London Road and 36-42 and 41 Wilson Street, also known as Campus Walk II.

Planner Mike Fortner completed the report for the Community Development/Revenue Sharing Advisory Committee to present to Council at their meeting on November 12. On November 5, Mike staffed the Steering Committee meeting for the Newark Community Sustainability Plan.

The following was also completed this week:

- 9 Deed Transfer Affidavits
- 11 Building Permit Reviews

Land Use Projects Currently Under Review:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

65 South Chapel Street, Continental Court Apartments, Parcel ID 1802000209 (PR#17-04-03): The Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 65 South Chapel Street on April 19, 2017. The proposal calls for the demolition of the existing apartment building and construction of a 74-unit, 5-story high-rise apartment building at the site. The sketch plan has been pulled by the applicant, who plans to submit a revised plan in the future.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RS (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017. Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review. A SAC meeting was held May 29, 2018 to discuss the plans with City operating departments. Staff comments were sent to the applicant on June 1, 2018. Revised plans were received by the Planning and Development Department on August 17, 2018. SAC comments were sent to the applicant on August 28, 2018. At their meeting on September 4, 2018, the Planning Commission recommended approval of the annexation, rezoning, and major subdivision with site plan approval. The project will be placed on an upcoming available City Council agenda.

67-69 New London Avenue, Parcel ID 1801900262 (PR#17-11-02): The Planning and Development Department received plans for a minor subdivision for the property located at 67-69 New London Avenue on November 15, 2017. The proposal includes the demolition of the existing building on the site and the construction of two townhouses. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 15, 2017. A SAC meeting was held

February 14, 2018. SAC comments were sent to the applicant on March 12, 2018. Revised plans were received by the Planning and Development Department on May 18, 2018 and distributed for SAC review. Revised plans were received by the Planning and Development Department on June 7, 2018. On August 16, the applicant appeared before the Board of Adjustment. The Board heard the applicant's appeal for a variance regarding the Planning Department's definition of dwelling, multi-family per Section 32-4(a)(40) for the property at 67-69 New London Road, which was denied. The Board also denied the appeal regarding the interpretation of Section 32-11(b)(1) regarding the conversion of a one-family dwelling unit for two or more families. The Board voted to table discussion of the remaining area variances at this time. The Planning and Development Department received revised plans on August 29, 2018.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road, Parcel IDs 0805200010, 0805200011 (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018.

924 Barksdale Road, Parcel ID 1802400155 (PR#17-11-06): A sketch plan for the rezoning and major subdivision of 924 Barksdale Road was received by the Planning and Development Department on November 30, 2017. The plan proposes rezoning the property from BL (Limited Business) to AC (Adult Community) zoning to construct a 112-unit assisted living and memory care facility. On May 9, 2018, the Planning and Development Department received an application and revised plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision at 924 Barksdale Road. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on December 1, 2017. Staff comments were sent to the applicant on February 15, 2018. Revised plans were distributed for SAC review on May 9, 2018. A SAC meeting was held on May 23, 2018 to discuss the plans with City operating departments. A SAC letter with staff comments was sent to the applicant on June 12, 2018. Revised plans were received by the Planning

and Development Department on October 31, 2018 and distributed to the SAC for review on November 1, 2018.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Applications and plans for the rezoning and major subdivision with site plan approval of this property were received by the Planning and Development Department on September 26, 2018. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018. Plans received on September 26, 2018 were forwarded to the SAC for review on September 26. A SAC meeting was held on October 19, 2018 to discuss the plans with City operating departments.

1364 Marrows Road and 701 Ogletown Road, Martin Honda, Parcel ID 1802100215 (PR#16-0103): On March 23, 2018, the Planning and Development Department received plans for an amendment to the major subdivision plan for the property at 1364 Marrows Road and 701 Ogletown Road. The plan proposes the reconfiguration of the automobile/vehicle repair facility shown on the Annexation, Rezoning, Major Subdivision and Special Use Permit plan of Martin Honda approved by City Council at their December 12, 2016 meeting, to include the elimination of one building and one two-story parking deck, reducing the overall gross floor area from 65,786 square feet to 52,080 square feet. Plans have been distributed for Subdivision Advisory Committee (SAC) review. SAC comments were forwarded to the applicant on May 18, 2018. Revised plans were received by the Planning and Development Department on August 16, 2018. SAC comments were forwarded to the applicant on October 12, 2018.

209-225 Haines Street, Parcel IDs 1802600107, 1802600108, 1802600217, 1802600109, 1802600212 (PR#18-05-02): On May 10, 2018, the Planning and Development Department received plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval for the property at 209-225 Haines Street. The plan proposes demolition of the existing buildings on the site and construction of a high-rise apartment with 24 units – 12 three-bedroom and 12 two-bedroom apartments – with 22 garage parking spaces on the first floor. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 11, 2018. A SAC meeting was held on June 14, 2018. SAC comments were sent to the applicant on July 26, 2018. Revised plans were received by the Planning and Development Department on September 7, 2018, with SAC comments forwarded to the applicant on September 24, 2018. The project was reviewed by the Planning Commission at their meeting on October 2, 2018, at which time the Planning Commission, at the applicant's request, tabled the proposal until the next regularly scheduled Commission meeting on November 6, 2018. At their meeting on November 6, 2018, the Planning Commission recommended approval of the Comprehensive Development Plan amendment (7-0), rezoning (4-3), and major subdivision with site plan approval (4-3). The project will be placed on an upcoming City Council agenda.

62 North Chapel Street, Parcel ID 1801400215 (PR#18-05-03): Plans for the rezoning and major subdivision with site plan approval of 62 North Chapel Street were received by the Planning and Development Department on May 10, 2018. The plan proposes the demolition of the existing office building on the site and construction of a mixed-use building with 300 square feet of office space and 30 garage parking spaces on the first floor, and 18 two-bedroom apartments on the two floors above. Plans were distributed to the Subdivision Advisory Committee (SAC) for review

on May 11, 2018. A SAC meeting was held on June 14, 2018. SAC comments were sent to the applicant on October 1, 2018.

100, 115, 121 College Square, Parcel IDs 1802100196, 1802100199, 1802100172 (PR#18-05-04): On May 22, 2018, the Planning and Development Department received a sketch plan for a major subdivision for the redevelopment of a portion of the College Square shopping center, to include a mixed-use complex with retail and residential space. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 22, 2018. Revised sketch plans were received by the Planning and Development Department on June 6, 2018. SAC comments were sent to the applicant on August 27, 2018. Revised plans were received by the Planning and Development Department on October 11, 2018. A SAC meeting was held on November 5, 2018. SAC comments will be forwarded to the applicant in the near future.

18 North Street, White Clay Vista, Parcel ID 1801400025 (PR#18-06-03): On June 22, 2018, the Planning and Development Department received plans for a minor subdivision at 18 North Street. The plan proposes to replace the one-story apartment building at the site with four 3-story townhouse style apartments similar to the existing units at the rear of the property. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 22, 2018. A SAC meeting was held on August 16, 2018. Staff comments will be sent to the applicant in the near future.

321 Hillside Road, Parcel ID 1801900222 (PR#18-06-04): On June 26, 2018, the Planning and Development Department received a sketch plan for the property at 321 Hillside Road, the site of the now-closed University of Delaware Dickinson dormitory. The plan proposes the demolition of the existing buildings at the site and construction of two 15-unit apartment buildings and 65 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 27, 2018. A revised sketch plan was received by the Planning and Development Department on July 17, 2018. A SAC meeting was held on August 13, 2018. SAC comments were sent to the applicant on October 11, 2018.

1105 Elkton Road, Royal Farms, Parcel ID 1100400013 (PR#18-07-01): A sketch plan was received by the Planning and Development Department on July 20, 2018 for the property located at 1105 Elkton Road. The plan proposes an annexation, rezoning, and minor subdivision to demolish the existing buildings at the site and construct a Royal Farms gas station, car wash, and convenience store. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on July 23, 2018. A SAC meeting was held on August 27, 2018. SAC comments were forwarded to the applicant on October 22, 2018.

105-83 New London Road and 36-42 & 41 Wilson Street, Campus Walk II, Parcel IDs 1801300106, 1801300107, 1801300108, 1801300109, 1801300196, 1801300110, 1801300111, 1801300112, 1801300113, 1801900157, 1801900156, 1801300161, 1801300086, 1801300085, 1801300198, 1801900143 (PR#18-08-01): On August 9, 2018, the Planning and Development Department received plans for the property located at 105-83 New London Road and 36-42 & 41 Wilson Street. The plan, to be known as Campus Walk II, proposes a Comprehensive Development Plan amendment and major subdivision with site plan approval to demolish the existing structures located at 83-105 New London Road and 41 Wilson Street, relocate the existing structure at 87 New London Road to 41 Wilson Street and repurpose it as a 4-person student rental, and construct 28 garden apartments on the parcels fronting on New London Road, with vehicular access via the original Campus Walk accessway. The parcels located at 36-42 Wilson Street are incorporated into the land use proposal for the purpose of relocating lot lines and are not being redeveloped as part of the plan. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on August 9, 2018, and a SAC meeting was held on September 5, 2018. SAC comments were forwarded to the applicant on September 21, 2018. Revised plans were received by the Planning and Development Department on October 9, 2018. SAC comments were forwarded to the applicant on October 30, 2018. The project was reviewed and considered by the Planning Commission at their November 6, 2018 meeting, at which time they recommended approval of the Comprehensive Development Plan amendment (6-1) and major subdivision with site plan approval (4-3). The project will be placed on an upcoming City Council agenda.

511 Valley Road, Parcel ID 1801700079 (PR#18-09-01): Plans for a minor subdivision with site plan approval for 511 Valley Road were received by the Planning and Development Department on September 7, 2018. The plan proposes the demolition of the existing single-family structure on the site and construction of a semi-detached structure that will replicate the existing architecture of the Briarcreek subdivision. Plans were distributed to the Subdivision Advisory Committee for review on September 10, 2018 and a SAC meeting was held on October 1, 2018. SAC comments will be distributed to the applicant at a future date.

92 & 96 East Main Street, Green Mansion, Parcel IDs 1802000033 & 1802000034 (PR#18-1001): On October 5, 2018, the Planning and Development Department received plans for a major subdivision and special use permit for the property located at 92 & 96 East Main Street. The plans propose to extinguish the interior common parcel lines to combine the parcels into one parcel, the demolition of 92 East Main Street, and the preservation and rehabilitation of 96 East Main Street (often referred to as the Green Mansion) to construct a mixed-use building including a 7-story, 147-room hotel and 19,500 square feet of office space with associated parking, amenities and accessory uses. The special use permit is required for a hotel in the BB zoning district. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on October 8, 2018. A SAC meeting was held on November 6, 2018. SAC comments will be forwarded to the applicant in the near future.

132-138 East Main Street, Parcel IDs 1802000126 & 1802000127 (PR#18-10-02): On October 8, 2018, the Planning and Development Department received a rough concept sketch plan for the property at 132-138 East Main Street. The sketch plan proposes a major subdivision for the demolition of the existing structures at the site and construction of a 4-story structure with retail on the ground level and 12 apartments on the 2nd, 3rd, and 4th floors on the front of the lot. The rear of the lot is proposed to have parking on the first two floors with an 88-room hotel on the 3rd, 4th, and 5th floors, and a roof deck on top. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on October 9, 2018. A SAC meeting is scheduled for November 7, 2018. SAC comments will be forwarded to the applicant in the near future.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department: Police

Department

Notable Notes:

- On November 7th, City Manager Coleman, Chief Tiernan, and police department administrative staff met with two consultants to gather information concerning a proposal for a police staffing study. The two consultants have practical experience as police executives, and consultants, as well as academic credentials.
- Deputy Chief Feeney will be the Acting Chief, while Chief Tiernan is away the week of November 12th.

Patrol:

- On 11/05/18, PFC Lee responded to 200 Commerce Drive, Newark, in reference to a physical domestic incident that occurred at 19 O'Daniel Avenue. Upon arrival, PFC Lee was advised that a male suspect threatened a female victim with a butcher knife and then threatened to commit suicide. Suspect was taken into custody at the time of the initial report. Due to his repeated suicidal statements, he was transported to Capes and then to Recovery Innovations (RI). PFC Lee obtained warrant for aggravated menacing and RI advised they would notify the Newark Police Department prior to the suspect being released.

Auxiliary Services Division:

- Captain Van Campen, Corporal Pagnotti and School Resource Officer Saunders continued partnered discussions with local schools regarding critical incident responses and preparedness. • Newark Police Department processed acceptance requirements for Federal grants/awards supporting body-worn cameras and supplemental overtime for officers.

Criminal Investigations Division:

- The Prescription Drug Take Back Event was held on 10/27/18 in the lobby of the Newark Police Department. The event was very successful, with a total of 830 pounds of medications turned over to the Drug Enforcement Agency for destruction. This event was part of a nationwide effort to provide a safe, convenient, and responsible means of disposing of prescription drugs. • On 11/2/18, officers from the Street Crimes Unit arrested a 28-year-old female from Elkton, MD following a prostitution investigation at a local motel. Officers began the investigation after discovering an escort advertisement on a website that referenced Newark. Officers made arrangements to meet with the female at the motel and arrested the female after she fled her motel room. The female was charged with two counts of possession of a controlled substance (cocaine and methadone), resisting arrest, prostitution, and possession of drug paraphernalia.
- On 11/7/18, Victim Services Coordinator Melissa Pennachi attended an executive committee meeting for the Human Trafficking Council. Ms. Pennachi is an appointed member of the executive board.

Administration Division:

- Lt. Rubin is attending a quarterly CCP DUI Court Steering Committee meeting on Wednesday, November 7, 2018.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 11-08-2018

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Public Works and Water Resources Department

Notable Notes:

Leaf Collection continues and we are seeing an uptick in phone calls regarding schedule. I would like to remind everyone that there are no set schedules. Residents are encouraged to rake out the leaves when they are ready and our collection crews will be making their way through the city on a regular basis. At this point, we can still expect the trucks to make it around the City once each week.

Our annual Sanitary Sewer Root Control program will begin on Monday, November 12. Our contractor, Dukes Root Control, will be at various locations throughout the city to treat the roots within the main sewer lines. There will be no service interruptions and our sewer crews will be working alongside the contractor for the duration of the treatments.

We are investigating a rather extensive partial sewer collapse along Barksdale Road near Apple Road. We are currently getting pricing from contractors to make the repair, which is approximately 18 feet deep. We are exploring other options to avoid having to dig that deep and will update as we move forward.

Activity or Project:

Rodney Stormwater and Park Project

Description:

The first contract associated with the Rodney Project will be presented for award at the next Council meeting on Nov. 12, 2018. This contract will cover the environmental remediation on the site. The environmental investigation revealed asbestos, PCB's, lead, and other items typically found in construction of this type. We anticipate the work will begin at the end of November and be complete by March 31. Concurrent with this work, we will complete the demolition and mass grading plans to be awarded and started in early April. We anticipate closing the loan associated with this project within the next 30 days.

Status:

In-Progress

Expected Completion:

03-31-2019

Execution Status:

On Track

Activity or Project: Lot
#1 Parking Expansion

Description:

PW&WR has been working with Planning and Parking on the agreement, planning, design, and ultimate purchase of the two lots along Delaware Avenue from UD in order to expand Lot #1 ahead of the planned reconstruction of Main Street. Our preliminary design shows the parcels would add approximately 40 spaces to the current lot. The following is a list of items that are necessary to complete and a status update. Relevant updates are noted with an *.

Preliminary Design - Complete

Discussion with UD on final alignment - Ongoing. Completion after survey complete.

*Boundary Survey - Survey work will begin the week of Nov. 12 and complete by Nov. 17.

*Administrative Subdivision - Coordination with Planning Department will begin after the survey is complete.

Building Demolition

Final Design

Grading and Parking Lot Construction

Final Striping

Project Completion

Status:**Expected Completion:****Execution Status:****Activity or Project:**

Annual Street Program

Description:

Street Program update Hullihen Court paving should be complete by the end the week. If Hullihen is complete, Center Street paving would begin on Monday 11/12. Center Street will be closed during the paving operation for approximately three (3) days. Notice has been sent and a message board was installed for the last week informing of the closure. The City is working with businesses to make sure refuse is collected from the City Parking Lot #4.

Status:**Expected Completion:****Execution Status:**

Digital Records Project New Documents Created – November 1-7

Name	# of Documents	# of Pages	Types
Samantha	420	2,505	Court Documents
Sandy	42	2,617	AP Batch Records/PUBS Daily Cash Receipts
Fred	9	142	PWWR Development Plans/Code Enforcement Plans
Debbie	0	0	Out of office
Ana (PT)	113	2,679	PUBS Returned Mail/PUBS Daily Cash Receipts
Anita (PT)	38	107	Miscellaneous Current Files/Legislative Department Historical Files
Total	622	8,050	

Digital Records Project Documents Modified* – November 1-7

Name	# of Documents	# of Pages	Types
Samantha	421	2,507	Court Documents
Sandy	42	2,617	AP Batch Records/PUBS Daily Cash Receipts
Fred	18	739	PWWR Development Plans/Code Enforcement Plans
Debbie	0	0	Out of office
Ana (PT)	316	3,398	PUBS Returned Mail
Anita (PT)	40	110	Miscellaneous Current Files/Legislative Department Historical Files
Total	837	9,371	

Monthly Year-Over-Year New Document Page

Totals

Month	2017	2018	Change +/-
January	45,159	45,288	+129
February	28,898	20,852	-8,046
March	32,952	25,727	-7,225
April	31,188	32,595	+1,407
May	18,988	40,272	+21,284
June	15,578	17,662	+2,084
July	26,106	23,131	-2,975
August	22,939	30,880	+7,941
September	29,779	38,612	+8,833
October	31,314	48,801	+17,487
November	36,662		
December	32,295		
Totals	352,488		

Monthly Year-Over-Year Modified Document

Page Totals*

Month	2017	2018	Change +/-
January	0	49,088	+49,088
February	0	72,213	+72,213
March	0	52,137	+52,137
April**	175,492	53,599	-121,893
May	14,718	49,087	+34,369
June	14,906	30,590	+15,684
July	28,804	30,099	+1,295
August	18,646	41,820	+23,174
September	19,716	43,957	+24,241
October	23,730	62,239	+38,509
November	27,776		
December	29,452		
Totals	353,240		

*Includes documents created in other departments, but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

**Entire database was modified in April 2017.

NEWARK POLICE DEPARTMENT

WEEK 10/28/18-11/03/18	INVESTIGATIONS			CRIMINAL CHARGES		
	2017	2018	THIS	2017	2018	THIS
	TO	TO	WEEK	TO	TO	WEEK
	<u>DATE</u>	<u>DATE</u>	<u>2018</u>	<u>DATE</u>	<u>DATE</u>	<u>2018</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	1	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	1	1	2	0	0
Rape	5	14	0	0	4	0
Unlaw. Sexual Contact	11	5	0	2	6	0
Robbery	24	17	1	14	25	1
- Commercial Robberies	10	8	1	2	9	1
- Robberies with Known Suspects	0	1	0	0	2	0
- Attempted Robberies	2	0	0	5	1	0
- Other Robberies	12	8	0	7	13	0
Assault/Aggravated	24	17	0	21	25	0
Burglary	41	36	2	13	13	0
- Commercial Burglaries	8	11	0	3	2	0
- Residential Burglaries	24	23	2	9	9	0
- Other Burglaries	9	2	0	1	2	0
Theft	468	492	22	176	170	4
Theft/Auto	42	46	1	5	6	0
Arson	1	0	0	0	0	0
All Other	81	88	5	58	89	1
TOTAL PART I	699	716	32	291	338	6
<u>PART II OFFENSES</u>						
Other Assaults	268	220	6	119	157	9
Rec. Stolen Property	2	1	0	16	17	0
Criminal Michief	171	135	1	47	113	3
Weapons	16	11	0	32	35	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	133	203	4	243	391	9
Drugs	121	124	3	146	170	8
Noise/Disorderly Premise	726	710	32	276	325	12
Disorderly Conduct	134	133	4	140	94	3
Trespass	174	198	7	102	59	2
All Other	376	337	7	332	284	7
TOTAL PART II	2121	2072	64	1453	1645	53
<u>MISCELLANEOUS:</u>						
Alarm	260	149	1	0	0	0
Animal Control	428	415	8	3	2	0
Recovered Property	277	239	6	0	0	0

Service	31676	33702	768	0	0	0
Suspicious Per/Veh	523	421	13	0	0	0
TOTAL MISC.	33164	34926	796	3	2	0

THIS	2017	THIS	2018
WEEK	TO	WEEK	TO

2017
864

2018
1,015

DATE
DATE

TOTAL CALLS 40,824 43,605



Newark Police Department
Weekly Traffic Report



10/28/18-11/03/18

TRAFFIC SUMMONSES	2017 YTD	2018 YTD	THIS WEEK 2017	THIS WEEK 2018
Moving/Non-Moving	7623	9080	162	185
DUI	141	164	1	4
TOTAL	7764	9244	163	189

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	1	0	0	0
Personal Injury	218	191	5	7
Property Damage (Reportable)	951	965	28	30
*Hit & Run	209	208	3	6
*Private Property	211	250	7	5
TOTAL	1170	1156	33	37

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.