

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

On Monday we held a regular council meeting where a number of topics were discussed including the multi-parking space metering equipment purchase, a resolution supporting a charter change which would allow us to serve sewer outside of the City limits, and a resolution expressing concerns about changes proposed by New Castle County (NCC) to the local service function tax credit calculation received by City residents for fire service.

Council approved the tax resolution, so Finance Director Del Grande and I attended NCC's Finance Committee hearing on Tuesday afternoon to deliver the news and again request that they hold off on the proposed changes. I would say that we received a mixed reception. In parallel to that effort, we were contacted by Rep. Baumbach requesting a meeting next week between us and Sen. Sokola, County Executive Meyer, and his finance team to try to work out a resolution. I will report the outcome of this meeting next week.

I met with the new University of Delaware Executive Vice President, John Long, who replaced Alan Brangman. We had a good discussion on a wide range of topics. John seems like he will be good to work with and a good choice by the University for this role. I am looking forward to working with him to tackle shared goals and help improve the City-University relationship.

Continuing on the UD-City relationship topic, we have been working with UD this week to finalize the easement agreement that will allow us to construct the Fremont Road trail that will connect Fairfield Crest to Creek Road and the Pomeroy Trail. I would like to thank and recognize UD for their willingness to allow us to use their land for this critical bike and pedestrian connection. Assuming everything stays on track, this trail should be complete later this year.

Officer Pat Craig, who was injured on the job recently, stopped in the office this week and we were able to catch up. For those that are interested, the FOP is holding a 5K next week to benefit the Catastrophe Fund. This fund is exclusively used to support Police Officers and their families who've experienced adverse life events both on and off-duty. In the past, this fund has assisted Officers whose homes were destroyed in a fire and to assist the families of Officers killed in the line of duty throughout the State. The 5K starts and ends in Olan Thomas Park and is followed by a pizza and root beer float party. For registration and more information on the event, please visit: <https://runsignup.com/Race/DE/Newark/CopsJoggers5K>

On Friday, Mayor Clifton and I attended the Bike to Work Day event held in Mentor's Circle north of the Morris Library. The event was once again well attended. If you haven't come before, I would recommend coming to next year's event.

The remainder of the week was spent on personnel and general administrative tasks.

Activity or Project:
Description:

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Expected Completion:	
Execution Status:	
Activity or Project:	
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Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department: Alderman's Court	
Notable Notes: Alderman's Court held six court sessions from 5/1/19 to 5/15/19. These sessions included arraignments, trials, capias returns, and video hearings. Two prisoners were transported for trials. Parking Ambassadors were here on Tuesdays and Wednesdays to handle any parking appeals. On 5/4/19 the bailiffs successfully completed their weapons requalifications.	
Activity or Project: Court Sessions	
Description: From 5/1/19 to 5/15/19 Alderman's Court handled 137 arraignments, 149 trials, 38 capias returns and 1 video hearing. The court collected a total of 846 parking payments of which 528 were paid online and 318 were paid at court. The court also collected criminal/traffic payments of which 561 were paid online and 277 were paid at court for a total 838 criminal/traffic payments.	
Status:	Completed
Expected Completion:	05-15-2019
Execution Status:	Completed
Activity or Project:	
Description:	
Status:	
Expected Completion:	

Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office on 5/13.

Geena was in the office on 5/9.

Tara spent additional time with IT discussing the laptop issues as they pertain to presentations during the Council meetings.

Tara spent time coordinating with staff and Council to book future meetings.

Tara worked with staff to coordinate and schedule items for consideration at upcoming Council meetings.

Tara proofed the 4/29 Council meeting minutes.

Whitney spent considerable time with IT to address issues with her personal profile on her laptop as it pertains to Sharepoint, For the Record and other administrative functions.

Whitney staffed the Conservation Advisory Commission's 5/14 meeting.

Whitney started drafting the 5/13 City Council minutes.

Whitney staff the 5/13 City Council meeting and Livestreamed the event.

Whitney and Tara met to discuss the Conservation Advisory Commission meeting on 5/15.

Whitney completed the memo to Mayor and Council regarding 3rd quarter Boards and Commissions expirations/vacancies.

Whitney drafted and mailed thank you letter to Gordon Hendry for his service on the Election Board.

Whitney reached out to nominees for the CAC and Election Board regarding their Boards and Commissions applications as it pertains to the May 28, 2019 City Council meeting agenda.

Whitney forwarded Councilwoman Wallace information from minutes for discussions on venue locations for Boards & Commissions meetings.

Whitney completed Twitter posts for job openings in Public Works & Water Resources and Electric Departments.

Department staff notarized, posted and distributed numerous upcoming agendas for departmental meetings.

Anita created permanent file for College Square Major Subdivision.

Anita reserved Council Chamber for multiple meeting dates for the TID Workgroup at the request of the Planning Department and sent invitations to requestor.

Anita finalized and distributed letter for AKAeete Scholarship event program book.

Anita set up/clean-up for 5/13/19 Council meeting.

Anita began research for emailed request from John Taber at New Castle County regarding annexations within city from 2004.

Anita drafted proclamation for Captain William Anderson (retirement) at the request of Mayor Clifton.

Anita coordinated with Finance Department regarding upcoming settlements on Studio Green, Park Place, and Retreat 1 and II.

Anita assisted the Records Department with duplicate file processing/research at the request of Samantha Corson.

Anita did general calendar management for Council Chamber.

Anita continued general scanning and filing and mail for processing for the Legislative Department.

Anita updated the vehicle titles folder with updates from Dave Vispi.

Danielle worked on the following items regarding FOIA:

- Provided response and closed a 04/25/2019 request for open permits, violations and liens for 5 Farm House Road.
- Provided response and closed a 04/26/2019 request for a fire report regarding an incident on 03/20/2019 at Whitechapel Village Condominiums.
- Provided response and closed a 04/26/2019 request for open permits, violations and liens for 113 E. Main Street, Unit 320.
- Provided response and closed a 04/26/2019 request for 113 E. Main Street, Unit 415.
- Sent administrative estimate for a 05/10 request asking for Certificates of Occupancy for four parcels. Waiting for a response from requestor.
- Sent administrative estimate for a 05/09 FOIA request asking for any and all City properties with outstanding utility bills behind six months and more. Waiting for a response from requestor.

Danielle reviewed four hours of UDPD video to make sure all audio is present and created one additional disc as only one was supplied.

Danielle sent out to the Recorder of Deeds College Square II, College Square III and 115 College Square special use permit agreement and major subdivision with site plan to be recorded.

Danielle circulated to staff for signature new mylar for 62 North Chapel Street project. There was a scanning issue at the Recorder of Deeds with the first set.

Danielle prepped a letter and sent check request for escrow release for landscaping regarding 69 East Main Street Newark United Methodist Church.

Danielle entered all work into TCM.

Danielle fulfilled 10 discovery requests for upcoming Alderman's Court cases. 197 discovery requests have been filled so far this year. 20 court calendars with 356 associated cases have been prepared so far for 2019. There are 9 outstanding discovery requests. There were no plea by mail cases processed this week.

The office received 12 new lien certificate requests this week and 5 sheriff's sales, which were sent to Finance for processing. 15 lien certificates were completed and sent to the requestor. 170 lien certificates have been processed for 2019.

Tara prepped and staff the 5/13 City Council Special meeting.

Tara posted agendas on the City's website and on the Agenda Board in City Hall.

Activity or Project:

Digital Records

Description:

Samantha trained Debbie on processing Personnel files, including Status Forms, W-4's and Service records.

Samantha processed completed destruction notices (scanned into TCM and sent signed copies back to Archives).

Samantha modified 24 Permits, 51 Personnel Records, 27 Complaints.

Samantha created 12 Admin records, 173 Complaints, 106 Personnel records, 1 Special Use Permit.

Samantha met with Chris Jones from PD (2x) – working on a time frame to begin processing police records.

Samantha toured the basement on the police side to start getting an inventory of records and begin a plan for processing.

Samantha consolidated shelving to allow room for some police records.

Samantha received 2 transfer approvals.

Samantha worked with IT to resolve an issue with W-2's in TCM.

Samantha worked through some old finance records.

Samantha sampled various records from all operators.

Samantha completed sample tests for CRM.

Fred processed personnel records, development plan, permit application attachments and retrieved records from PUBS.

Ana modified 309 documents.

Ana scanned 288 documents.

Ana modified 5/9 activity registrations.

Ana scanned 5/9 through 5/14 complaints and summons.

Ana modified 5/14 agenda and minutes.

Ana modified 5/15 complaints and summons.

Ana prepped and scanned 5/15 dockets.

Sandy worked on Alderman's Court complaints and summons for multiple years.

Sandy worked on Pension Administration files from 1997-1999.

Sandy worked on Employee timesheets and payroll reports for weeks 4/7 and 4/21 and batch ticket 43471.

Debbie processed:

Miss Utility Tickets (2019)

Employee Service Records

Employee Status Records

Employee W-4

Pubs-Daily Cash Receipts May, 6-10, 2019

Debbie modified (Employee Status)

Status:	In-Progress
Expected Completion:	
Execution Status:	On Track
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Electric Department

Notable Notes:

The line crews performed a circuit change back to normal after a pole hit and Delmarva and Verizon cooperation on a pole change. The circuit reconfiguration involved a scheduled shutdown of half of Christianstead. Customers were notified in advance.

The line crews also switched out a 34kV circuit in order to de-energize a section so that a blown lightning arrester could be replaced. The arrester blew in the early morning hours causing a quick trip and reclose on the West Main Substation. Only UD seemed to notice as some of their equipment needed to be reset.

The line crews had to take down and put back up three street lights on Main Street due to construction.

The line crews also set a pad mount transformer at STAR for temporary classrooms and labs because Worrilow Hall is being refurbished and terminated the 12kV underground coming out of South Chapel Substation.

Tree trimming was performed on Harvard Lane and on West Chestnut Hill Road.

The electricians worked with a contractor to collect oil samples of all the substation transformers and tap changers.

Engineering has been working on the drawings for the two breakers' wiring for the new transformer at the South Chapel Substation. All the equipment has been set and piped together. When the control wiring gets complete the tranformer will be tested and then ready for use.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Finance Department

Notable Notes:

Over the next month, we will be experiencing high call volumes due to the moving out of the university students. If customers are calling in to make payments, they will not be impacted since all phone payments bypass our normal business. We strongly encourage all customers to utilize setting up their accounts to be paid automatically using Customer Connect. This information is provided below. Normal call volume will double and triple our normal business day during the move-in/move-out period.

Finance Director Del Grande and City Manager Coleman attended New Castle County's Finance Committee meeting in Wilmington on May 14 to make a statement regarding the City's potential loss of the local service credit for fire service that we have had for over 50 years. The link to the audio of this meeting can be found on the County's webpage (<https://nccde.org/AgendaCenter/County-Council-1>) under the "May 14, 2019 Finance Committee." Mr. Coleman's comments begin at the 15 minute mark.

On May 16th, Director Del Grande was at Newark High School. The Academy of Finance students gave presentations on a personal finance plan they developed for themselves as to where they needed to be financially at age 25. In order to meet their goals in life, they broke down their goals into short, medium and long-term, using various assumptions to meet the expenses of life like cars, homes and families. The Academy of Finance is a great program, and gets our future leaders thinking of how they need to plan at early ages to meet their lifetime goals, whatever they

may be.

Monthly Financial Reports – March financials will be reviewed at the May 28th Council meeting.

2018 Audit – The Finance team is busy preparing the 2018 Comprehensive Annual Financial Report. The report is expected to be issued in late May or early June.

Activity or Project:

New Castle County Tax Increase

Description:

New Castle County has disclosed their Recommended Operating & Capital Budgets for FY2020. In their proposal, County Executive Meyer is proposing that Newark taxpayers begin paying taxes on the grant New Castle County provides Aetna Hose, Hook and Ladder Company for fire service. Newark residents have received this credit for over 50 years, and now the County intends on removing this credit which will increase the taxes paid by Newark residents to New Castle County. This change is embedded within County ordinance 19-035

<https://www.nccde.org/DocumentCenter/View/30238/19-035>

May 13

City staff have made strong efforts to make our issue known with the County. City Council approved a resolution 7-0, asking the County to delay the change to the local service process, as seen on the attached: <https://newarkde.gov/DocumentCenter/View/12314/6D>

May 6

At the County's Town Hall meeting on May 6th at the Newark Library, County Executive Meyer proposed that the City lose its long-standing credit for fire service. Since the late 60's, the County has always not taxed Newark residents for fire service, since the City financially supports Aetna. Meyer's administration, along with County Council believe that this credit should no longer be provided to our residents. As a result, the County's tax bill will increase 7% with this proposed change. With the 7.5% property tax credit from last year coming off, Newark taxpayers should see a 10.7% tax increase over what they paid last year.

Here is an article written by the Newark Post: https://www.newarkpostonline.com/news/newark-new-castle-county-spar-over-tax-hike/article_06f635c4-0bc3-5936-ae5c-353d403bcc60.html

Here are the following highlights of the County budget:

SEWER FEE – No requested change. No proposed sewer fee increase effective 7/1/2019. Since just over ½ of the City's sewer fee includes our contractual payment to the County, this is a good thing for the City.

COUNTY TAX RATE - The County informed the City on March 18th that City residents will no longer receive a credit on the County bill for fire services. For the past few decades, the County has always considered Newark's subvention to AETNA Fire Company sufficient enough to qualify for a local service credit. The County informed us that since Newark does not have its own fire company, we no longer qualify for this credit. The removal of this credit will equate to a 7% increase in the County tax rate. When you add the overall tax Newark residents pay the County, they will see their County tax bill go up over 10% on July 1 pending no changes. One issue at hand

is that the review process has not yet been fully completed by the County's finance office, and more changes could occur in future fiscal years. The City has respectfully requested the County to avoid any significant changes such as this, until the process has been fully reviewed. At this moment, it appears that some municipalities are being treated differently than others. CITY STAFF ARE WORKING TO DEFEND THIS CHANGE. FEEL FREE TO CALL YOUR COUNTY COUNCIL REPRESENTATIVE TO EXPRESS YOUR CONCERNS.

New Castle County FY2020 Recommended Operating Budget:

<https://www.nccde.org/DocumentCenter/View/30141/FY2020-Recommended-Operating-Budget>

New Castle County FY2020-2025 Recommended Capital Budget:

<https://www.nccde.org/DocumentCenter/View/30140/FY2020-Recommended-Capital-Program-and-Budget>

Annual Revenue Ordinance: <https://www.nccde.org/DocumentCenter/View/30238/19-035>

Annual Sewer Ordinance (establishes the annual sewer fee – Newark is a contract user and do not pay for the County' collection system): <https://www.nccde.org/DocumentCenter/View/30239/19-036>

Annual Operating Budget Ordinance: <https://www.nccde.org/DocumentCenter/View/30242/19-039>

Status:	In-Progress
Expected Completion:	05-28-2019
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Information Technology Department

Notable Notes:

Applications Team:
Open Tickets from Previous Week - 58

Tickets Opened in the Last Two Week - 48

Tickets Closed in the Last Two Weeks - 38

Remaining Open Tickets – 68

1. Upgraded Tyler Content Manager and Tyler Cashiering Test environments 5/9/19.
2. Worked with vendor to re-install MeterCat software for Electric technician 5/13/19.
3. Reviewed statement of work with Finance related to Stormwater and generic bill print flat file program.
4. Met with employee from City Secretary's office to review upgrade of Livestream Studio app, assisting with firmware upgrades and configuration changes 5/15.
5. Attended meeting with Honeywell, Electric and Water Department representatives to discuss Fieldsense application 5/15.
6. Met with Finance staff to discuss path forward in regard to credit cards and purchase cards 5/15.
7. Met with Finance staff to discuss path forward in regard to utility deposit process 5/15.
8. Created reports for users as requested.

Pending:

1. Customer Connect 6 upgrade dates have been set, kick off meeting is the last week of June with a go live date around mid-August.
2. POS Cashiering for Welcome Center is on hold, waiting for vendor fix.
3. Signed mCare 6 statement of work, will start implementation toward the end of Q3/beginning of Q4.
4. Finalized Munis General Billing for PW&WR in TRAIN environment, waiting for approval from Finance to promote to LIVE.

Infrastructure Team:

Open Tickets from Previous Week - 79

Tickets Opened in the Last Week - 42

Tickets Closed in the Last Week - 37

Remaining Open Tickets - 84

1. Worked with Dell Deployment team to perform remote installation of our new storage array and disaster recovery equipment 5/13 - 5/16.
2. Met with Parks and Recreation staff to discuss sharepoint migration and provided preliminary training.
3. Worked on various issues.
4. Actively responded to and resolved Secureworks alerts.

Pending:

1. All equipment for VFW Internet connection is configured and testing is complete. Electric Department installation complete. Waiting on VFW's electrician to run wiring internally, they will contact us when they are ready.

Activity or Project:

Police Vehicle Technology Upgrades

Description:

Approved Capital Improvement Project.

New computers have been deployed to all vehicles. Most of the installation on these vehicles will be performed by vendor. Scheduling with the vendor has begun for console and cradlepoint installation.

New consoles have been installed in 5 of 12 vehicles. Cradlepoints have been installed in vehicles #917, #909, #935, #926, #915, #923, #928, #925, #907, #934, #910, #905, #918, #939, #906, #930, #908, #911 & #936. We have six vehicles remaining.

Status:	In-Progress
Expected Completion:	11-01-2018
Execution Status:	Behind Schedule

Activity or Project:

Honeywell EAMS/Connexo NetSense Upgrade

Description:

Upgrade Honeywell EnergyAxis Advanced Metering Software from 9.2 to Connexo NetSense 11.2

Scope of Work:

- Configure new servers - Completed
- Install new software - Pre-check completed, Infrastructure team made some required changes, waiting on vendor to re-check. Vendor performed a recheck and we are now working on scheduling training with staff.
- Migrate data from previous release to Connexo
- Training - Scheduled for 4/4/19
- Site Acceptance - Currently testing
- Promote to production - Postponed date not yet determined
- Decommission old production, build new test

Status:	Near Completion
Expected Completion:	05-31-2019
Execution Status:	On Track

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report**Department:**

Parks and Recreation Department

Notable Notes:

Director: Conducted a Landscape Screening and Treatment Ordinance Review Committee meeting; met with recreation staff about the upcoming Memorial Parade logistics; working on Outdoor Recreation Parks and Trail grant application for three park and trail projects; met with JMT Engineering about Old Paper Mill Park plan update; reviewed several landscape plans for subdivision review process; met with JMT Engineering and DelDOT about the Elkton Road project and possible assistance with tree and brush clearing; attended the Memorial Day Parade Committee meeting and script editing; met with Sharon and Paula about 4th of July Fireworks display and changes associated with construction at the Delaware football stadium; conducted park maintenance meeting to discuss upcoming workorders and projects.

Deputy Director: Met with representatives from the Newark Partnership regarding proposed upcoming special events and attended their event committee meeting; met with recreation staff to discuss summer camp details and extending the schedule due to the extension of the Christina School District schedule; attended Newark Community Bike Committee meeting with Melinda regarding the community ride in September with Bike Newark and the University; met with Shannon, our intern, to discuss the recent salary survey she completed and the impact of the upcoming minimum wage increase and to finalize items for her project for the strategic plan for our department; met with DelDOT officials and AECOM regarding the plan for the Memorial Day Parade and the construction on Main Street, no impact will occur for the parade route; held training with recreation staff and IT Division regarding switching files to Sharepoint; attended Memorial Day Parade meeting to read through the final script in preparation for the ceremony and parade on May 19, coordinated with Aetna for personnel to be available for the event and for use of the Unicity bus; continued to process special event applications and issue permits once approved, continued to process financial assistance applications.

Recreation Supervisor of Athletics: Continued working to finalize staff for Rittenhouse Camp, held three interviews this week, sent out and collecting summer staff background checks and contractor agreements; our latest intro to pickleball session was held on Thursday, 5/9 and shortened by rain; new sessions of tennis lessons for ages 5 to adults began this week; Stewards of Children training was held on Wednesday with approximately five before and after care staff attending.

Recreation Supervisor of Community Events: The second spring concert featuring Jay Smar occurred with approximately 30 in attendance, have also been and promoting the third concert, featuring John Hadfield for May 16; sent information to participating groups and units for the Memorial Day Parade, updated the script for the ceremony, completed the parade line up, prepared for and held a Memorial Day Parade Committee meeting to review the script, completed contracts and check requests for the event; continue to receive applications for July 4th and reviewing the site for relocation of activities due to construction of the UD football stadium.

Coordinator of GWC and Volunteers: Continued to update items needed for summer camps including camp contracts and background check forms, Camp GWC field trips, welcome letter, bus bids, and staff; met with the recreation team on extending summer camps to accommodate the updated Christina School District schedule; attended a SharePoint training meeting; continued to update items needed for the dance rehearsal and recital, the dance rehearsal and picture night were held at the Aetna Fire Hall on Thursday, May 9 and the dance recital was held at Aetna Fire Hall on Saturday, May 11 with an overall attendance of 130; finalized items needed for the Terrarium Therapy workshop held at the Newark Senior Center on May 9; finalized items needed for the Second Saturday Stroll held on Saturday, May 11; worked with the parks crew member on items

needed for the George Wilson Center and Dickey Park pools; picked up AEDs from the Police Department for the pool season; finalized and sent the volunteer list for the Memorial Day Parade to the Recreation Specialist; continued meeting with and communicating with potential renters for the George Wilson Center.

Recreation Specialist: Reviewed and submitted weekly Aftercare Foodbank forms; updated emergency planning notes with items discussed from previous meeting, distributed these notes to Dave Tynan and Parks & Recreation staff to review, began grouping events into locations being held, identifying proposed evacuation routes and re-formatting basic Emergency Action Plan to make it easier to read and making sure all possible scenarios have been identified; attended Newark Bike Days planning meeting at Star Campus with Paula and Shannon; received and processed four incoming camp volunteer applications and conducted two interviews; updated the 2019 Volunteer Report with some activities from earlier in the year; helped Chrissy at the George Wilson Center in preparation for the upcoming dance recital folding programs, setting up for Theater program and assisting with cleaning out old files; worked on my leadership training notes for summer staff training the end of the month; gathered and delivered Aftercare cooking club supplies; attended Memorial Day parade planning meeting, updated master spreadsheet with all of this year's registered attendees/information.

Parks Superintendent: Inspected one park area and developed work list as needed, worked with our GPS Coordinator to update tree inventory, along with Parks Supervisor attended OSHA Training workshop, attended Stormwater Training at City Yard, met with resident concerning several tree related issues, along with Parks Director met with representatives from an engineering firm concerning possible tree removals along Elkton Road, watered nursery stock at City Yard, inspected plantings at Newark United Methodist church for release of two-year surety bond, met with developer at Enterprise Rental to review landscape plantings at that site to determine amount of escrow and start of two-year surety bond and sprayed roses for Rose Sawfly.

Parks Supervisor: Assigned field staff daily and assisted as needed, started coordinating staff for upcoming special events, continued working with garage on issues with new Jacobsen mowing unit and delivery of two new Kubota mowing units and started contacting applicants for the seasonal position openings.

Parks/Horticulture: Staff continue mowing and bed maintenance operations, dragged/scarified all ballfields, raked off all horseshoe pit areas, did interior bed maintenance at City Hall, set up/removal for Spring Concert series at Academy and Main Streets, continued on pool opening procedures at both pool sites and continued mulching of bed areas throughout park system.

Activity or Project:

Newark Swimming Pools

Description:

Newark community swimming pools are a great place to spend those hot summer days! We have two outdoor 20'x40' pools to enjoy, one located at the George Wilson Center and Park (303 New London Road) and the other at Dickey Park (just off Madison Drive). The pools will be open Tuesday-Saturday 12:30-5:00 p.m. from June 7 – August 17. Children under the age of 10 years must be accompanied at all time by a responsible person 16 years of age or older.

Status:

Not Started

Expected Completion:	06-07-2019
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Execution Status:	On Track
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Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:

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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:

Code Enforcement:

Fire Marshal Dave Tynan conducted plan reviews and site reviews on new and existing projects at Chemours, BPI, Whitney Center, South Main Street and various other projects; conducted special event inspections the past few Saturdays at University of Delaware (UD); prepared for UD Commencement for tents and generators; responded and assisted the State Fire Marshal on a fire at 24 South Wynwyd Drive, where there was extensive damage to the home but no injuries to the occupants; and continued work on Fire Code revisions. Dave also met with UD Office of Emergency Management (OEM); prepared for the upcoming FEMA Virtual Tabletop Exercise with UD OEM; met with Parks and Recreation Department staff regarding an upcoming event; and continued work on the Emergency Operations Plan (EOP) for the City, along with ideas and concepts for the Continuity of Operations (COOP) Plan.

Parking:

Parking staff provided assistance with preparations for the upcoming Newark Memorial Day Parade scheduled for Sunday, May 19; two Parking Ambassadors are also scheduled to bag parking meters and assist with towing needs. Parking Manager Marvin Howard and Parking Supervisor Court Mulvanity attended the City Council meeting on May 13 for the Waive the Bid process concerning T2 Multi-Space Kiosks and Two License Plate Recognition Devices. Staff also worked with T2/ParkingSoft on minor time stamp errors found within off-street parking lot equipment; worked with ParkingLogix on Countdown Sign errors within Lot #1; and are currently working with T2/Genetex/Passport on the Scope of Work draft.

Planning/Land Use:

Bike to Work Day will be held on Friday, May 17 at University of Delaware Mentors' Circle starting at 7:30 a.m.

The Green Building Code Work Group is scheduled to meet on Tuesday, May 21 at 3:30 p.m. in Council Chamber to continue their discussion of the City's energy conservation and efficiency standards. The May 21 agenda includes a discussion of the assignment of points and review of criteria for commercial development projects.

The next Steering Committee meeting for the Newark Community Sustainability Plan is scheduled for Monday, June 24 from 4:00 p.m. to 6:00 p.m. in the Old Newark Conference Room.

Planner Tom Fruehstorfer attended the WILMAPCO Council meeting on May 9 to present a summary of the April 15 PAC meeting. The PAC had voted to recommend approval of the public outreach plan for the FY 2020 Unified Planning Work Program. Additionally, the PAC reviewed presentations of the Concord Pike Master Plan, Southern New Castle County Master Plan, and an Air Quality Partnership of Delaware Update. More information about these plans and programs should be available at www.wilmapco.org.

The following were also completed this week:

- 8 Deed Transfer Affidavits
- 43 Building Permit Reviews
- 4 Certificates of Occupancy/Completion

Land Use Projects Currently Under Review:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RS (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single-family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017.

Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review. A SAC meeting was held May 29, 2018 to discuss the plans with City operating departments. Staff comments were sent to the applicant on June 1, 2018. Revised plans were received by the Planning and Development Department on August 17, 2018. SAC comments were sent to the applicant on August 28, 2018. At their meeting on September 4, 2018, the Planning Commission recommended approval of the annexation, rezoning, and major subdivision with site plan approval. The project will be placed on an upcoming available City Council agenda.

67-69 New London Avenue, Parcel ID 1801900262 (PR#17-11-02): The Planning and Development Department received plans for a minor subdivision for the property located at 67-69 New London Avenue on November 15, 2017. The proposal includes the demolition of the existing building on the site and the construction of two townhouses. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 15, 2017. A SAC meeting was held February 14, 2018. SAC comments were sent to the applicant on March 12, 2018. Revised plans were received by the Planning and Development Department on May 18, 2018 and distributed for SAC review. Revised plans were received by the Planning and Development Department on June 7, 2018. On August 16, the applicant appeared before the Board of Adjustment. The Board heard the applicant's appeal for a variance regarding the Planning Department's definition of dwelling, multi-family per Section 32-4(a)(40) for the property at 67-69 New London Road, which was denied. The Board also denied the appeal regarding the interpretation of Section 32-11(b)(1) regarding the conversion of a one-family dwelling unit for two or more families. The Board voted to table discussion of the remaining area variances at this time. The Planning and Development Department received revised plans on August 29, 2018.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road, Parcel IDs 0805200010, 0805200011 (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory

Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018. The Planning and Development Department received revised plans on March 12, 2019.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Applications and plans for the rezoning and major subdivision with site plan approval of this property were received by the Planning and Development Department on September 26, 2018. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018. Plans received on September 26, 2018 were forwarded to the SAC for review on September 26. A SAC meeting was held on October 19, 2018 to discuss the plans with City operating departments. SAC comments were forwarded to the applicant on January 9, 2019.

1364 Marrows Road and 701 Ogletown Road, Martin Honda, Parcel ID 1802100215 (PR#16-01-03): On March 23, 2018, the Planning and Development Department received plans for an amendment to the major subdivision plan for the property at 1364 Marrows Road and 701 Ogletown Road. The plan proposes the reconfiguration of the automobile/vehicle repair facility shown on the Annexation, Rezoning, Major Subdivision and Special Use Permit plan of Martin Honda approved by City Council at their December 12, 2016 meeting, to include the elimination of one building and one two-story parking deck, reducing the overall gross floor area from 65,786 square feet to 52,080 square feet. Plans have been distributed for Subdivision Advisory Committee (SAC) review. SAC comments were forwarded to the applicant on May 18, 2018. Revised plans were received by the Planning and Development Department on August 16, 2018. SAC comments were forwarded to the applicant on October 12, 2018. On January 9, 2019, the Planning and Development Department received revised plans and forwarded them to the SAC for review. SAC comments were forwarded to the applicant on February 21, 2019.

18 North Street, White Clay Vista, Parcel ID 1801400025 (PR#18-06-03): On June 22, 2018, the Planning and Development Department received plans for a minor subdivision at 18 North Street. The plan proposes to replace the one-story apartment building at the site with four 3-story townhouse style apartments similar to the existing units at the rear of the property. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 22, 2018. A SAC meeting was held on August 16, 2018. Staff comments were sent to the applicant on August 17, 2018. The Planning and Development Department received revised plans on April 10, 2019.

321 Hillside Road, Parcel ID 1801900222 (PR#18-06-04): On June 26, 2018, the Planning and Development Department received a sketch plan for the property at 321 Hillside Road, the site of the now-closed University of Delaware Dickinson dormitory. The plan proposes the demolition of the existing buildings at the site and construction of two 15-unit apartment buildings and 65 townhomes. An application for the major subdivision with site plan approval was received by the Planning and Development Department on December 6, 2018, along with revised plans proposing the demolition of the existing structures at the site, subdivision of the parcel into two lots, one of which will be maintained as open space, and construction of 189 two-bedroom apartment units. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 27, 2018. A revised sketch plan was received by the Planning and Development Department on July

17, 2018. A SAC meeting was held on August 13, 2018. SAC comments were sent to the applicant on October 11, 2018. The Planning and Development Department received revised plans, along with the major subdivision with site plan approval application, on December 6, 2018. The revised plans were distributed to the SAC for review on December 10, 2018 and a SAC meeting was held on January 4, 2019. SAC comments were sent to the applicant on April 3, 2019. The Planning and Development Department received revised plans on April 12, 2019. SAC comments were forwarded to the applicant on April 30, 2019. The proposed land-use project, scheduled to be reviewed and considered by the Planning Commission at their May 7, 2019 meeting, was withdrawn by the applicant and will be considered at a future Planning Commission meeting.

1105 Elkton Road, Royal Farms, Parcel ID 1100400013 (PR#18-07-01): A sketch plan was received by the Planning and Development Department on July 20, 2018 for the property located at 1105 Elkton Road. The plan proposes an annexation, rezoning, and minor subdivision to demolish the existing buildings at the site and construct a Royal Farms gas station, car wash, and convenience store. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on July 23, 2018. A SAC meeting was held on August 27, 2018. SAC comments were forwarded to the applicant on October 22, 2018.

511 Valley Road, Briarcreek Lot 21, Parcel ID 1801700079 (PR#18-09-01): Plans for a minor subdivision with site plan approval for 511 Valley Road were received by the Planning and Development Department on September 7, 2018. The plan proposes the demolition of the existing single-family structure on the site and construction of a semi-detached structure that will replicate the existing architecture of the Briarcreek subdivision. Plans were distributed to the Subdivision Advisory Committee for review on September 10, 2018 and a SAC meeting was held on October 1, 2018. SAC comments were sent to the applicant on December 6, 2018. Revised plans were received by the Planning and Development Department on February 28, 2019 and forwarded to the SAC for review on the same date. The project is scheduled to be reviewed and considered by the Planning Commission at their June 4, 2019 meeting.

132-138 East Main Street, Parcel IDs 1802000126 & 1802000127 (PR#18-10-02): On October 8, 2018, the Planning and Development Department received a rough concept sketch plan for the property at 132-138 East Main Street. The sketch plan proposes a major subdivision for the demolition of the existing structures at the site and construction of a 4-story structure with retail on the ground level and 12 apartments on the 2nd, 3rd, and 4th floors on the front of the lot. The rear of the lot is proposed to have parking on the first two floors with an 88-room hotel on the 3rd, 4th, and 5th floors, and a roof deck on top. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on October 9, 2018. A SAC meeting is scheduled for November 7, 2018. SAC comments were forwarded to the applicant on January 17, 2019.

287 East Main Street, Fulton Bank, Parcel ID 1802100068 (PR#19-01-01): Plans for a Comprehensive Development Plan amendment, rezoning, major subdivision with site plan approval, and special use permit for the property at 287 East Main Street, location of the Newark branch of Fulton Bank, were received by the Planning and Development Department on January 7, 2019. The plan proposes demolition of the existing structure at the site, rezoning of the parcel from BL (business limited) to BB (central business district), and construction of a four-story mixed-use building with first floor retail space, a portion of which will be used by Fulton Bank, parking areas with a drive-through, and 42 residential units on the second, third and fourth floors. A special use permit is required for residential units in the BB zoning district. Plans were

distributed to the Subdivision Advisory Committee (SAC) for review on January 7, 2019. A SAC meeting was held on March 11, 2019.

1089 Elkton Road, Newark Charter School, Parcel ID 1100400022 (PR#19-02-01): On February 1, 2019, the Planning and Development Department received plans for the annexation and rezoning of 1089 Elkton Road, for Newark Charter School. The plan proposes the annexation of approximately 7.40 acres into the City and rezoning from I – UDC (Industrial) New Castle County zoning to RH (one family detached residential) City zoning, to connect the parcel to the existing Newark Charter School campus and have both properties in the same jurisdiction. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on February 4, 2019. The project is scheduled to be reviewed and considered by the Planning Commission at their June 4, 2019 meeting.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Police Department

Notable Notes:

- On May 15, 2019, Councilman James Horning addressed the police department morning roll call to thank officers for their recent work on several incidents. The members of the department were appreciative of the Councilman taking the time to visit and speak with them directly.

Patrol Division:

- On May 10, 2019, the Delaware State Police located and arrested Bryheem Mitchell. Mitchell was wanted by the Newark Police Department for disregarding a police officer's signal after he fled in his vehicle from Newark officers on February 24, 2019. Through investigation, on the

night of the incident, officers were able to identify Mitchell as the driver of the fleeing vehicle and obtained felony warrants. On May 10th, Mitchell was located in the City of Wilmington as the Delaware State Police investigated a string of armed robberies that occurred the first two weeks in May. Mitchell was observed driving the Chrysler, at which time members of the Special Operations Response Team (SORT), attempted to stop the vehicle. Mitchell refused to stop and abandoned the vehicle in the 800 block of West 6th Street. He then fled into a residence located in the 800 block of West 8th Street, where he was taken into custody by SORT members, without further incident.

- On May 13, 2019, a theft of a cellular phone was reported to Newark Police. The victim reported that at about 5:00 p.m., she was shopping in the ACME Supermarket, located at 100 College Square, in Newark. She put her cellular phone and wallet down on a shelf as she shopped. Once the victim realized that she forgot her phone on the shelf, she returned to the shelf and found it was missing and contacted police. Using the phone's GPS location, officers recovered the phone and wallet at the nearby Wawa located at 601 Ogletown Road. During a review of surveillance video from both businesses, officers developed a suspect in the incident who is described as a white male, 5'8"– 6'0" tall, about 175-185 pounds, gray hair, a beard and wearing a royal blue jacket, blue jeans and brown shoes. He may be operating a dark-colored SUV, possibly a Chevrolet. A press release was disseminated to the public in an attempt to identify the suspect. The investigation is ongoing.

Special Enforcement Division:

- The Traffic Unit will conduct traffic enforcement activities at several locations throughout the community including Otts Chapel Road and Old Paper Mill Road.
- During the week, the Special Operations Unit will conduct patrols in the business district and college rental areas focusing on order maintenance issues.
- On Wednesday, May 15th, Sgt. D'Elia met with the UD Office of Student Conduct to discuss the Unruly Gathering ordinance. On Friday, Councilwoman Wallace will conduct a ride along with the Special Operations Unit.

Auxiliary Services Division:

- PSAP Manager Cannon will be attending a State 9-1-1 board meeting and will also be participating in an active shooter response meeting.

Administration Division:

- During the week of May 10th to May 18th, Sgt. Bryda will be conducting the 1st Annual online review of CALEA Accreditation.
- This week field training concluded for Officer Klein and Officer Almonte. They have been on field training since their Academy graduation 12 weeks ago.
- On May 14, 2019, M/Cpl. Smith attended a safety presentation at GE Aviation on Bellevue Road. M/Cpl. Smith will discuss safety at work and home with employees, while also answering questions and concerns that they may have.

Activity or Project:

N/A

Description:

Status:

Expected Completion:

Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department: Public Works and Water Resources Department
Notable Notes: <p>PW&WR was notified that construction on the Millcroft facility along Cullen Way and Possum Park Road has been suspended indefinitely. Due to the current site conditions, we are working with the other operating departments within the City as well as New Castle County and the site contractor to stabilize the site and complete restoration from any infrastructure that has been installed.</p> <p>City crews were able to repair a significant leak at our South Well Field water tank. The water and fleet maintenance divisions worked together to repair the section of tank, and the tank is back online under normal operating conditions.</p> <p>The Annual UDon't Need It? Student Move out program begins Thursday, May 23 and continues through Thursday, June 6. Sale Days are May 31 and June 6, all items are \$10. Bulk Item collections during this two-week period are reserved for heavy college rental areas in order to accommodate the move out. Only scheduled items will be collected without being tagged or fined. Refuse staff will begin cleanup of curbs and sidewalks before 5 a.m. each day in order to keep the areas clean. Items left on the curb without a bulk pickup scheduled will be fined accordingly. More information is available on our website: https://newarkde.gov/836/UDont-Need-It-Student-Move-Out-Program</p>
Activity or Project: Main Street Rehabilitation
Description: A-Del continues to work in Phase 3 (east end of Main) and Phase 9a (west end of Main). Phase 3 work is anticipated to be complete by the second week of June, while Phase 9 is anticipated to be complete by May 28th (prior to UD commencement). North College intersection will be open prior to commencement regardless of work status, per the DelDOT/A-Del contract.

A-Del will be cleaning up the work areas in preparation for the Memorial Day parade. They will be temporarily restoring the open excavation at S. College and Main Street so the procession can safely round the corner. PW&WR staff will be present to remove and replace traffic controls before and after the event. The barrel locations will be marked by DelDOT for replacement of barrels. All pedestrian detours will be removed between S. College and S. Chapel to allow for pedestrians to safely gather and walk on the sidewalks.

Status:	Started
Expected Completion:	06-06-2019
Execution Status:	

Activity or Project:

Fremont/Pomeroy Connector Trail

Description:

The City's contractor is scheduled to begin construction on the Fremont Road/Pomeroy Connector Trail on or about Monday, May 20th. Due to the construction, the trail will be closed to pedestrians for the duration of the work, which is expected to last approximately three weeks with good weather.

Status:	In-Progress
Expected Completion:	06-30-2019
Execution Status:	On Track

Activity or Project:

Rodney Stormwater Park - Demolition

Description:

Bids were opened on Tuesday, May 14th for the demolition of the existing buildings on the site. Nine bids were received. Staff and our consultant are reviewing the bids and anticipate bringing a recommendation to Council at the June 10 Council meeting. Major demolition will not begin until after Labor Day.

Status:	In-Progress
Expected Completion:	11-30-2019
Execution Status:	On Track

Digital Records Project New Documents Created – May 9 – May 15

Name	# of Documents	# of Pages	Types
Samantha	306	1483	Admin records/Complaints/Personnel Records/Special Use Permits
Sandy	992	2841	Employee Timesheets/Complaints/Summons/Pension Admin Files
Fred	384	2375	Building Plans/Personnel Records
Debbie	962	1285	Miss Utility Tickets/PUBS Cash Receipts/Employee Service & Status Records
Ana (PT)	288	2768	Dockets
Anita (PT)	31	68	Miscellaneous Current Files
Total	2963	10,820	

Digital Records Project Documents Modified* – May 9 – May 15

Name	# of Documents	# of Pages	Types
Samantha	10422	61348	Permits/Personnel Records/Complaints
Sandy	10518	54409	Employee Timesheets/Complaints/Summons
Fred	5039	30314	Personnel Records/Development Plans
Debbie	8052	39303	Employee Status
Ana (PT)	8559	44447	Agendas/Minutes/Complaints & Summons
Anita (PT)	41	252	Miscellaneous Current Files
Total	42,631	230,073	

Monthly Year-Over-Year New Document Page Totals

Month	2018	2019	Change +/-
January	45,288	51,476	+6,188
February	20,852	23,706	+2,854
March	25,727	32,064	+6,337
April	32,595	36,965	+4,370
May	40,272		
June	17,662		
July	23,131		
August	30,880		
September	38,612		
October	48,801		
November	43,574		
December	37,262		
Totals	404,696		

Monthly Year-Over-Year Modified Document Page Totals*

Month	2018	2019	Change +/-
January	49,088	64,516	+15,428
February	72,213	13,926	-58,287
March	52,137	42,064	-10,073
April	53,599	55,965	+2,366
May	49,087		
June	30,590		
July	30,099		
August	41,820		
September	43,957		
October	62,239		
November	46,455		
December	39,846		
Totals	571,130		

*Includes documents created in other departments, but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

NEWARK POLICE DEPARTMENT

WEEK 05/05/19-05/11/19

INVESTIGATIONS

CRIMINAL CHARGES

	2018 TO DATE	2019 TO DATE	THIS WEEK 2019	2018 TO DATE	2019 TO DATE	THIS WEEK 2019
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	0	0	0	0	0	0
Rape	4	3	0	1	1	0
Unlaw. Sexual Contact	4	2	0	1	0	0
Robbery	10	4	0	15	5	0
- Commercial Robberies	2	2	0	2	4	0
- Robberies with Known Suspects	1	0	0	2	0	0
- Attempted Robberies	0	0	0	0	0	0
- Other Robberies	7	2	0	11	1	0
Assault/Aggravated	9	12	0	10	9	0
Burglary	18	28	1	3	56	0
- Commercial Burglaries	8	1	0	0	0	0
- Residential Burglaries	9	21	1	3	43	0
- Other Burglaries	1	6	0	0	13	0
Theft	195	169	5	50	174	1
Theft/Auto	17	16	1	4	3	0
Arson	0	0	0	0	0	0
All Other	36	47	2	15	58	1
TOTAL PART I	293	281	9	99	306	2
<u>PART II OFFENSES</u>						
Other Assaults	101	108	8	77	57	8
Rec. Stolen Property	0	0	0	8	4	0
Criminal Mischief	74	40	5	15	30	0
Weapons	4	10	0	14	30	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	109	58	2	122	91	5
Drugs	43	75	6	47	112	10
Noise/Disorderly Premise	321	267	15	132	98	11
Disorderly Conduct	55	58	6	34	47	2
Trespass	79	90	9	18	43	1
All Other	129	136	8	123	162	10
TOTAL PART II	915	842	59	590	674	47
<u>MISCELLANEOUS:</u>						
Alarm	77	50	3	0	0	0
Animal Control	166	202	17	1	1	0
Recovered Property	99	74	3	0	0	0
Service	14672	12832	606	0	0	0
Suspicious Per/Veh	177	174	8	0	0	0
TOTAL MISC.	15191	13332	637	1	1	0

	THIS WEEK 2018	2018 TO DATE	THIS WEEK 2019	2019 TO DATE
TOTAL CALLS	1,080	19,041	808	16,808



Newark Police Department
Weekly Traffic Report
05/05/19-05/11/19



TRAFFIC SUMMONSES	2018 YTD	2019 YTD	THIS WEEK 2018	THIS WEEK 2019
Moving/Non-Moving	4487	4897	240	274
DUI	68	70	5	7
TOTAL	4555	4967	245	281

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	0	1	0	0
Personal Injury	77	73	5	5
Property Damage (Reportable)	432	431	26	32
*Hit & Run	94	68	8	1
*Private Property	111	101	11	5
TOTAL	509	505	31	37

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.