



**CITY OF NEWARK
DELAWARE**

Newark Transportation Improvement District Committee Meeting

Date/Time: Wednesday, May 8, 2019, 1:30 p.m.

Location: Council Chamber, Newark Municipal Building, 220 South Main Street

Attendees

Committee Members

Newark Planning and Development
Newark Planning and Development
Newark Public Works and Water Resources
DeIDOT
WILMAPCO
New Castle County Department of Land Use
Developer
BikeNewark
Newark Planning Commission
Newark Design Committee
Mayor Appointee
District 3 Representative
District 4 Representative
District 5 Representative
District 6 Representative

Mary Ellen Gray, AICP
Mike Fortner, AICP
Tim Filasky, PE
Sarah Coakley, AICP
Heather Dunigan
Marco Boyce, RLA
Robert Wittig
Bob McBride
Alan Silverman
Joe Charma, PE
David Levandoski
Dr. Julia Maresca
Jamie Magee
Jim Jones
Jeff Lawson

Other Attendees

Newark City Council
University of Delaware
University of Delaware student

Jen Wallace
Caitlin Olsen
Junhui Ji

Committee Support

Newark Planning and Development
AECOM
AECOM
AECOM

Michelle Vispi
David Athey, PE
Mayuresh Khare, PE, AICP, PP
Meena Magella

Meeting Minutes

- The meeting started at 1:30 pm.
- Mary Ellen Grey kicked off the meeting with a brief introduction about the Committee and today's meeting. David Athey provided a brief introduction about AECOM's role.
- All attendees introduced themselves. It was noted that representatives had yet to be appointed from two Council districts.

- Sarah Coakley presented an overview of the TID process. The presentation including other TIDs in Delaware, fees, and boundaries. Jim Jones asked for a definition of “level of service” for those in the group who may not be familiar with the term. Alan Silverman asked how the TID would apply to Newark since it is generally built-out and has a single major employer. It was noted that Newark is not too dissimilar to other TIDs such as Westtown Middletown, Dover, and Southeast Milford. Alan Silverman stated that collected funds should be in a separate account. Robert Wittig asked if the level of service is met in an area, would the next developer have to pay TID fees? Sarah stated that she will provide an answer.
- Mayuresh Khare presented steps involved in TID process including various land use and transportation improvement scenarios. He stated that establishing TID boundaries and appropriate horizon year are the most critical parts of the process and how the Committee would provide overall guidance based on their local knowledge. Committee meetings would likely occur monthly while establishing the initial parameters but less frequently after that when various analyses are required to be completed by responsible agencies. He also said the boundaries could be adjusted in the future as and when results of TID process related detailed analyses are available.
- Alan asked if University lands would be taken into account and what would happen if the University chose not to be included. Mayuresh indicated that land use-related decisions would be made by the City and models could provide traffic projections for multiple scenarios of development on University lands if specific land use development plan is not available. Caitlin Olsen noted that the build out of the STAR campus will take many years and the University does not know at this time how future phases will be developed.
- David Athey asked the Committee about its organization of the Committee and how meetings should be run. It was decided that meeting materials would be provided in advance by email but some hard copies would be provided at meetings. All thought that two hours for each meeting is an appropriate length. The Committee didn’t elect a Chair but agreed to discuss the topic again at a future meeting if needed. All attendees agreed that the 2nd Wednesday of each month at 1:30 could be reserved for future meetings. The next meeting will be June 12, 2019. The locations will usually be Council Chambers but will be clarified with each month’s meeting announcement.
- The next meeting will focus on the boundaries of the TID and the horizon year. Committee members will be asked to “roll up their sleeves” and identify problem areas of congestion, lack of connectivity, etc. Mary Ellen stated that the city GIS maps can show the developed area and be used for the next meeting.
- Jeff Lawson suggested that the Committee be sent links of reports and maps for educational purposes.
- The meeting adjourned at 3:30.