

## City Manager's Weekly Report

**Department:**

Administration - City Manager

**Notable Notes:**

Monday was a regular Council meeting with several operations related items on the agenda. Following the omission of CIP sheets on several council recommendations Monday night, Assistant to the City Manager Martindale is preparing a council recommendation checklist document that department directors will be able to use to ensure complete submissions moving forward. We have also received pricing from our engineering firm (JMT) to provide structural engineering support for the concrete deck and stairs project which has had an ever-growing scope as we get into the project and begin exposing more expansive structural problems. There were a handful of other follow-up items coming out of the meeting that I will be working on over the following weeks.

I spent time this week continuing to modify and update the prioritization spreadsheet that was presented to Council in early August. I have incorporated the additional information requested by Council and have sent the revised document out to department directors for them to fill in their respective sections. Once the document is fully updated, I will share it with Council for feedback and post on the website for public access. As discussed with Council, the plan is to provide an update to Council quarterly.

Directors Spadafino and Filasky accompanied me to a cycling innovation grant meeting with New Castle County, and Delaware Bicycle Council, required as part of our joint application. The proposed project is a feasibility study for an off-road trail connecting Newark to Lum's Pond and, eventually, the Castle Trail along the north side of the C&D Canal. If this trail is completed, there would be a low stress bike connection between Newark, Glasgow, Chesapeake City, Delaware City, New Castle City, and Wilmington.

I met with Fire Marshal Tynan, Field Operations Superintendent Winterling, and Acting HR and Labor Relations Manager Farrall to discuss the upcoming continuity of operations planning process we are participating in with New Castle County and Wilmington. Creating a COOP plan has been on our to do list for a long time and I would like to thank NCC for including us in their planning process.

Porter Nissan provided the City a Nissan Leaf demonstration vehicle for four days this week to try out as part of our planning process for the adoption of electric vehicles into our fleet. Feedback was overwhelmingly positive and we took this opportunity to have our mechanics look over the vehicle to become familiar with it as this will largely affect the fleet management operations, inventory, and budget.

I spent time completing the Administration Department budget documents ahead of our budget presentation on 9/16.

Director Spadafino and I attended the New London African American Community Historical Marker unveiling on Wednesday.

Director Spadafino and I held a Parks on Draft follow up meeting with the owners of Grain.

Overall, we are all happy with how the event went and learned a lot about how to make the event better in the future. We will be working over the winter to develop a proposal for Council consideration for an event series in 2020.

We held a staff meeting this week that included preparation for the 9/9 council meeting.

I met this week, either in person or over the phone, with Mayor Clifton, Councilman Lawhorn, and Councilwoman Wallace.

The remainder of the week was spent on general administrative and personnel related items.

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**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

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**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

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**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

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**City Manager's Weekly Report**

**Department:**

Administration - HR & Labor Relations Manager

**Notable Notes:**

During the week, Assistant to the City Manager Jeff Martindale oversaw the demolition of 42 and 46 East Delaware Avenue, along with Public Works and Code Enforcement, as part of the Municipal Lot 1 expansion. With the help of IT and Communications, Mr. Martindale also set up televisions at the Municipal Center and Maintenance Yard that will run slide shows to inform the public and City employees of upcoming events. Facilities Maintenance Superintendent David Greenplate, Code Enforcement Officer Brian Daring, and Mr. Martindale additionally met with engineering firm JMT to overview what work will be needed to complete the repair/replacement of the Municipal Center's rear concrete deck and stairs. Mr. Martindale also coordinated with Porter Nissan on Cleveland Avenue to demonstrate a Nissan Leaf between August 26 and 29.

On Tuesday, August 27, 2019 Jeff Martindale, Devan Hardin and Jill Hollander conducted interviews with two IPA Local Government Fellow candidates for an internship program through the Administration Department. An offer will be made in the near future for the successful candidate. On Wednesday, Ms. Hardin held office hours at the City yard from 2-4 p.m. Also on Wednesday, Mark Farrall, Marta Pacheco and Devan Hardin participated in a webinar for a software product aimed to improve police applicant screening during the background process. During the week, three employees were onboarded including two part-time Community Center Attendants and one full-time IT Lead Desktop Support Technician. On Thursday, interviews were held for a vacant part-time Secretary for the City Secretary's Office.

**Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Alderman's Court

**Notable Notes:**

Alderman's Court held three court sessions from 8/22/19 to 8/28/19. These sessions included arraignments, trials, capias returns and video hearings. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals.

Public Works Refuse Coordinator had a meeting with Judge Hatfield to discuss citations that had been issued and the process for appealing these citations.

**Activity or Project:**

Court Sessions

**Description:**

From 8/22/19 to 8/28/19 Alderman's Court handled 56 arraignments, 88 trials, 19 capias returns and 2 video hearings. The court collected a total of 300 parking payments of which 213 were paid online and 87 were paid at court. The court also collected criminal/traffic payments of which 138 were paid online and 45 were paid at court for a total of 183 criminal/traffic payments.

<b>Status:</b>	Completed
<b>Expected Completion:</b>	08-28-2019
<b>Execution Status:</b>	Completed

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**City Manager's Weekly Report**

**Department:**

City Secretary and City Solicitor's Office

**Notable Notes:**

Paul was in the office on August 26 for Council. Geena was in the office on August 22 for Court.

Paul, Renee and Tara staffed the Council meeting on August 26. Follow up was completed by staff on August 27.

Renee spent time working on the Council agendas for the remainder of 2019. At this point in time, the Council agendas for September 9, 16 and 23, October 7, 14 and 28 and November 4 and 11 are all closed to additional agenda items. October 21 has 15 minutes of time left and November 18 is TBD depending on whether a second budget hearing is needed.

Renee spent time finalizing items for the FY2020 Legislative Department budget presentation, which is on the September 9 Council agenda.

Renee sent the draft to the developer, received approval and finalized the subdivision agreement for 18 North Street. This minor subdivision is scheduled for public hearing at the September 9 Council meeting.

Renee drafted the resolution and worked with staff on exhibits for the vacation of a portion of Washington Street. This street vacation is scheduled for public hearing at the September 9 Council

meeting.

Tara worked on several building permit reviews.

Danielle drafted the agenda for the September 10 Conservation Advisory Commission meeting.

Danielle drafted the agenda, newspaper advertisement and direct mail notice for the September 19 Board of Adjustment meeting.

Renee, Tara and Anita worked on several research items for staff.

Renee spent time on several personnel related items.

Staff spent time on FOIA-related items this week. The following actions were taken on FOIA requests:

- \* Continued working researching cases and reviewing with City Solicitor on a July 23 FOIA request for court settlements or verdicts since 2010 from the News Journal
- \* Continued reviewing correspondence from staff, residents, and contractors for a August 9 FOIA request for any correspondence related to permits for 279 Peach Road from Aurelia Chaudhury

Regarding minutes, staff time was spent on the August 12 Council (Tara drafted; Renee edited - complete), August 19 Council (Danielle drafting) and August 26 (Tara drafting) minutes. The August 13 Conservation Advisory Commission and several sets of Council Executive Session minutes are currently in the queue.

Danielle fulfilled 19 discovery requests for upcoming Alderman's Court cases. 347 discovery requests have been filed so far this year. The court calendar for September 6 was received and the 20 cases were prepared for the Deputy City Solicitor. 34 court calendars with 614 associated cases have been prepared so far for 2019. One plea by mail was processed.

The office received 9 new lien certificate requests this week, which were sent to Finance for processing. 10 lien certificates were completed and sent to the requestor. 1,552 lien certificates have been processed for 2019.

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**Activity or Project:**

Digital Records Project

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**Description:**

Samantha worked on the monthly reports for the Records Division for August.

Samantha sent destruction requests to State Archives for 6 boxes of documents.

Records Division staff worked on quality control review for documents already scanned or being directly imported into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The scanned documents numbers for August 22-28 are below.

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**Status:**

In-Progress

<b>Expected Completion:</b>	
<b>Execution Status:</b>	On Track
<b>Activity or Project:</b>	
Staff Recruitment	
<b>Description:</b>	
Four candidates for the Administrative Professional I vacancy completed the second round skills assessment on August 22. Renee spent time contacting references for the finalist candidates.	
Renee completed the review of the 29 applications received for the part-time Secretary vacancy. Five applicants have been scheduled for interviews on August 29.	
<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	09-23-2019
<b>Execution Status:</b>	On Track
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

<b>Department:</b>	
Electric Department	
<b>Notable Notes:</b>	
<p>The line crews finished the conductor upgrade on Park Drive which reinforces infrastructure for STAR Campus. The crews also installed equipment at South Chapel Substation after a long delay in delivery, repaired a backyard pole on Brook Drive after a tree came down and caused the pole to lean, and installed and energized transformer at 36 Benny Street.</p> <p>Electricians replaced hydraulic pump in a 34kV breaker after alarms started coming in. The electricians also repaired Tropos antennas after IT found several gateways not working properly. The electricians also worked at City Hall and Parks Building at the warehouse complex adding circuits and receptacles for various reasons.</p> <p>Engineering helped the meter technician analyze meter issues and power quality and high bill complaints. Engineering also worked on recloser system parameters with vendor and load analysis for design engineers starting new projects.</p>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	

<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Information Technology Department

**Notable Notes:**

Applications Team:

Open Tickets from Previous Week - 66

Tickets Opened in the Last Week - 21

Tickets Closed in the Last Week - 29

Remaining Open Tickets – 58

Application Administrator is on vacation.

1. Resolved move order issue for Billing Technician.
2. Had status update call with Harris for CC6 project, re-tested processes.
3. Cleaned up Sharepoint Employee Directory, waiting for Microsoft to perform sync.
4. Working with Honeywell on Metercat issue with Electric Department.
5. Worked with Harris Smartworks on integration with Connexo Netsense.
6. Worked on and resolved support tickets for end users.
7. Created reports for users as requested.

Pending:

1. POS Cashiering for Welcome Center is on hold, waiting for vendor fix.
2. Signed mCare 6 statement of work, will start implementation toward the end of Q3/beginning of Q4.

Infrastructure Team:

Open Tickets from Previous Week - 93

Tickets Opened in the Last Week - 54

Tickets Closed in the Last Week - 67

Remaining Open Tickets - 80

1. Arranged recycling pickup for broken gear.
2. Set up first screen for digital signage.
3. Met with vendors regarding back up and DR services.
4. Received quote from Verizon to replace Comcast connectivity at GWC.
5. Mounted a new switch in the media room and recabled gear.
6. Prepared 2 cameras to be mounted on the exterior of the Municipal Building.
7. Worked on various issues.
8. Actively responded to and resolved Secureworks alerts.

Pending:

1. Finalizing cabling for audio to the trcaster.
2. Working on the PublicPower Cyber Security evaluation.
3. HR document migration to SharePoint.

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**Activity or Project:**

Honeywell EAMS/Connexo NetSense Upgrade

**Description:**

Upgrade Honeywell EnergyAxis Advanced Metering Software from 9.2 to Connexo NetSense 11.2

Scope of Work:

- Configure new servers - Completed
- Install new software - Pre-check completed, Infrastructure team made some required changes, waiting on vendor to recheck. Vendor performed a recheck and we are now working on scheduling training with staff.
- Migrate data from previous release to Connexo.
- Training - Scheduled for 4/4/19.
- Site Acceptance - Currently testing.
- Promote to production - Postponed date not yet determined.
- Decommission old production, build new test.

Worked with Server Admin and vendor to troubleshoot the issue. Vendor will take back TLS error to their R&D for assistance.

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<b>Status:</b>	Near Completion
<b>Expected Completion:</b>	05-31-2019
<b>Execution Status:</b>	Behind Schedule

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**Activity or Project:**

**Description:**

Phase Activities

June 24 - Completed

- Project Kick Off
- Customer Preparation
- Completion of the Deployment and Configuration checklist by Newark

July 1 - Completed



- CustomerConnect Installation & Configuration
- CustomerConnect Product Review with Core Team
- Core Team Configuration

July 15 - Completed

- User Acceptance Testing & Issues Remediation

July 22 - Completed

- User Acceptance Testing & Issues Remediation
- CustomerConnect Administrator Training

July 29 - Waiting on vendor on issue remediation

- User Acceptance Testing & Issues Remediation
- CustomerConnect Product Review with CSRs

Aug 19 - New go live date is tentatively scheduled for September 16th.

- Go LIVE
- Post Go LIVE Support
- Transition to Support Services

<b>Status:</b>	Near Completion
<b>Expected Completion:</b>	08-23-2019
<b>Execution Status:</b>	Behind Schedule

**Activity or Project:**

Media Room

**Description:**

Resolve Desktop display issues - Complete  
 Register system - Complete  
 Configure Tricaster with a single camera- Complete  
 Add second camera - Complete  
 Configure Network Switch - Complete.  
 Work with Electric to cable for audio and video over ethernet - Complete  
 Mount cameras - Complete  
 Connect to Channel 22 - Pending  
 Test - In progress  
 Train - Pending

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	09-13-2019
<b>Execution Status:</b>	On Track

**City Manager's Weekly Report**

**Department:**

Parks and Recreation Department

**Notable Notes:**

Director: Attended with different area art organizations including UD's Department Chair for Art and Design, Greg Shelnett to discuss grant opportunities for Public Art in Newark; attended the Rodney Project public meeting to review the 60% phase of the project with the community; attended planning meeting with Ethan Robinson, Tom Coleman, Kevin Liedel and Paula regarding Pomeroy Trail Connector grand opening ceremony; worked on the Outdoor Recreation Parks and Trail Grant program application; met with Paula and Melinda about Community Day logistics and setup; presented the Parks and Recreation budget and capital projects to Council; visited Silver Springs, Maryland park system to look at potential play features that could be included in the Rodney Project.

Deputy Director: Continued to work on performances and demonstration groups for Community Day and confirm the schedules for each performance area, answered questions regarding Community Day from vendors, worked with Melinda on compiling information for vendor placement, worked on PSA for Community Day, Harvest Festival and Outdoor Movie Night; sent out Halloween Parade application to previous participants to begin registration for the event; confirmed two performers for Winterfest; spoke with Planet Fitness representative regarding sponsorship for Community Day and the Turkey Trot; updated and completed September PSA's for distribution; attended budget presentation to Council with Joe; worked with fitness and dance instructors sending updated rosters for new sessions starting; attended planning meeting with Ethan Robinson, Tom Coleman, Kevin Liedel and Joe regarding Pomeroy Trail Connector grand opening ceremony; continue to work with Bob McCarney from Newark Natural Foods regarding adding the Farmers Market to the Community Day vendor spots on Delaware Avenue as a new and unique addition to Community Day; spoke briefly at the Before and After School Care staff orientation; conducted weekly staff meeting with recreation staff; continued to process special event applications; continued to process and confirm financial assistance for applications received.

Recreation Supervisor of Athletics: Camps held this week included evening volleyball camp at Downes, it was hot!; continues recruiting and interviewing new staff for before and after school care, staff orientation was held on Friday; Tuesday and Wednesday evening adult volleyball leagues concluded the season, Monday league ended on 8/26; removed supplies from the shed and arts and crafts container at Rittenhouse Park.

Coordinator of GWC and Volunteers: The Newark Volunteer Camp, Abrakadabra Art Camp by Abrakadoodle, and Stars on Stage Camps were all held at the George Wilson Center during the week of August 19-23; Newark Volunteer Camp had a total of 12 campers registered with a waitlist, campers visited and heard from the following organizations; Newark Parks and Recreation, Paws for People, Newark Arts Alliance, Newark Senior Center, Aetna Hose Hook & Ladder, Tri-State Bird Rescue, and the Newark Bike Project, completing projects that included painting stairway railings at the George Wilson Community Center, creating encouragement cards for Newark Senior Center Meals on Wheels participants and Newark Arts Alliance Volunteers, weeding the Memorial Garden at Aetna Hose Hook and Ladder, weeding the native plant garden for wild birds at Tri-State Bird Recue and creating advertisement posters for the Newark Bike Project; all campers received a total of 130 volunteer hours for the week; the camp was covered by the Newark Post and an article can be found at [https://www.newarkpostonline.com/eedition/page\\_1d7bcc63-96cf-5b09-86c1-ecfc5dacad3.html?fbclid=IwAR28NSH3oEssVEBz8IdVPUhRpyZ4Y0qQ5Fc\\_ROpPtYv9JkZbqd0YIIFxCe8;](https://www.newarkpostonline.com/eedition/page_1d7bcc63-96cf-5b09-86c1-ecfc5dacad3.html?fbclid=IwAR28NSH3oEssVEBz8IdVPUhRpyZ4Y0qQ5Fc_ROpPtYv9JkZbqd0YIIFxCe8;) Abrakadabra Camp was an Art and Magic Camp offered to 9 participants; 6 Stars on Stage

Campers learned the play “You’re a Good Man Charlie Brown” and performed for an audience of 40 family and friends on August 23; completed September PSAs; met with the State of Delaware for a the George Wilson Center and Dickey Park Pool inspections, both pools should be clear to receive opening permits next summer; reviewed the Fall Brochure and made corrections as needed; continued to coordinate volunteers for upcoming Fall events; met with members of the NAACP and recreation staff in preparation for an event scheduled for Saturday, August 31; continued to communicate and meet with potential renters of the George Wilson Center.

Recreation Specialist: Assisted with assigning vendor spaces and created a Facebook event page for Community Day; sent out 12 verification of hours to camp volunteers; continued to file incoming paperwork and make new folders for recently registered kids for Before/After Care, made copies of emergency contact forms, attended Before and After school staff orientation for upcoming school year; compiled weekly listing of events from Fall brochure to assist with scheduling for weekly E-blast messages. Volunteer Hours: Volunteer Camp – 130 hours

Parks Superintendent met with representatives of the Conservation Advisory Commission and Delaware Nature Society concerning the upcoming reforestation project in Redd Park, met with Volunteer Coordinator and volunteer at Kells Park to review park boundaries and issues relating to adopting a park, took pictures of damage to poured in place safety surfacing at Preston’s Playground and sent to equipment manufacture as per their request, inspected landscape planting for start of two year surety, dropped off supplies to Wilson Center and returned several chairs to Parks Maintenance Facility from City Hall, assisted in coordinating field staff in conjunction with acting Park Supervisor, continued checking on tree removals along Elkton Road by our arborist contractor and Asplundh as part of the DeIDOT contract, started researching plant materials and pricing for upcoming reforestation planting in Redd Park and checked on all new plantings for watering.

Acting Park Supervisor coordinated field staff daily with assistance from Parks Superintendent, assisted with several tree pruning/removals, assisted with table delivery to City Hall and continued on work orders and park inspections.

Parks/horticulture staff continue on mowing and bed maintenance operations, did interior bed maintenance at City Hall, completed tree pruning/removals at several park sites, delivered and returned tables to City Hall as requested, relocated two equipment storage boxes to Fairfield Park and Wilson Center, filled in low areas and did rut repair at Fairfield Crest connector to the Pomeroy Trail, did trash removal throughout park system, did equipment maintenance to Walker riding mower/both Kubota’s/blowers and Jacobsen mowing unit, mowed open trails within Coverdale Park as needed, started bush hogging Electric Department ROW at Olan Thomas Park, watering of new plant materials throughout park system as needed and delivered portable soccer goals to Fairfield Park.

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**Activity or Project:**

James Hall Scholarship Fund and Fee Assistance

**Description:**

The James Hall Scholarship Fund and fee assistance programs are available year round for youth and adult participants. We are committed to providing recreational opportunities to everyone with out regard to economic circumstances. To see if you qualify or to find out more information, please contact the Parks and Recreation Office at 302-366-7000.

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<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	12-31-2019
<b>Execution Status:</b>	On Track
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Planning and Development Department

**Notable Notes:**

Code Enforcement:

Demolition has begun at the College Square Shopping Center. Temporary Certificates of Occupancy were issued for the seven townhouses at 36 Benny Street. Steel is being laid at 211 Haines Street. Temporary approval was granted for the use of the grandstands during football season at 625 South College Avenue.

Property Maintenance Inspectors spent considerable time working University of Delaware move-in weekend where they provided information to many new tenants/parents to assist in their transition to City of Newark residents and ensured removal of numerous banners from private residences. Inspectors also worked to get the vacant lot attached to the Roadway Inn cleaned up, spent time working with the IT Division to create inspection result system functionality, and issued a general notice to all residents of Cherry Hill Manor to inspect property for high grass/weeds, broken fences, and trash with a re-inspection date of September 6, 2019.

Also completed by Property Maintenance Inspectors this week:

- 20 Inspections
- 23 Responses to Complaints
- 9 Citations Issued
- 25 Violations Issued

Parking:

Thirty-four on-street IPS meters were returned to normal status from A-Del on August 23 in

anticipation of returning students. Final late notices were sent out to businesses with overdue parking fees prior to the new late fee being applied, with notices that the fee will be applied if not paid by end-of-month. Eticketbook software was installed inside the Parking Ambassador-License Plate Recognition vehicles. Eticketbook talks directly to LPR software and allows for photographic import of violations to the T2Flex database.

Parking staff met with ITS staff to prepare for T2 Kiosk installation, which is now set for September 4. Parking Supervisor Court Mulvanity participated in BOSS Training and Programming. BOSS allows for the programming of parking rates into the kiosks and the assignment of holidays and locations to each piece of equipment. Staff participated in the weekly License Plate Recognition status call, the weekly Passport pay-by-app status call, and continued to work with Finance and IT on Merchant of Record information for T2 and Passport.

#### Planning/Land Use:

The Planning Commission is scheduled to meet on WEDNESDAY, September 4 at 7:00 p.m. in the Council Chamber. Items on the agenda include:

- Amendments to the Zoning Code relating to Chapter 27, Appendix IV, Section V.

#### Enforcement and Penalties

- Discussion of Planning Commission 2020 Work Plan
- Update on the Rental Workgroup Committee

The next Steering Committee meeting for the Newark Community Sustainability Plan is set for September 17 at 4:00 p.m. at the WILMAPCO office in the Star Tower.

On August 27, Planner Mike Fortner helped organized a meeting with officials from the City of Newark, New Castle County, and the Delaware Bicycle Council (DBC) to review the joint City/County application for the DBC Cycling Infrastructure Innovation Grant. The application is for a feasibility study for an off-street trail that would connect Newark's James Hall Trail to the Mike Castle Trail. The DBC will make a determination on the grant request by early September. Also on August 27, Mike held the first meeting with the Community Development/Revenue Sharing Advisory Committee to review proposals for the 46th Year CDBG program and the 2020 Revenue Sharing Program. The next committee meetings will be Thursday, September 5, and Thursday, September 12. All meetings will start at 7:00 p.m. in the City Council Chamber. The Committee's recommendation will come to Council likely in October or November. On August 28, Mike attended the Newark Rental Housing Meeting.

Planner Tom Fruehstorfer represented Newark at the WILMAPCO PAC meeting on August 26. Meeting topics which might be of interest to the Newark community included a presentation on the New Castle County Bicycle Plan (more information available at <http://www.wilmapco.org/bikenccl/>) and a presentation on the Newark Transit Coordination Study (more information available at <http://www.wilmapco.org/newarktransit/>).

The following was also completed:

- 15 Deed Transfer Affidavits
- 38 Building Permit Reviews

Land Use Projects Currently Under Review:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RS (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single-family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017. Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review. A SAC meeting was held May 29, 2018 to discuss the plans with City operating departments. Staff comments were sent to the applicant on June 1, 2018. Revised plans were received by the Planning and Development Department on August 17, 2018. SAC comments were sent to the applicant on August 28, 2018. At their meeting on September 4, 2018, the Planning Commission recommended approval of the annexation, rezoning, and major subdivision with site plan approval. The project will be placed on an upcoming available City Council agenda.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road, Parcel IDs 0805200010, 0805200011 (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018. The Planning and Development Department received revised plans on March 12, 2019. Staff comments were forwarded to the applicant on July 22, 2019.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Applications and plans for the rezoning and major subdivision with site plan approval of this property were received by the Planning and Development Department on September 26, 2018. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018. Plans received on September 26, 2018 were forwarded to the SAC for review on September 26. A SAC meeting was held on October 19, 2018 to discuss the plans with City operating departments. SAC comments were forwarded to the applicant on January 9, 2019.

18 North Street, White Clay Vista, Parcel ID 1801400025 (PR#18-06-03): On June 22, 2018, the Planning and Development Department received plans for a minor subdivision at 18 North Street. The plan proposes to replace the one-story apartment building at the site with four 3-story townhouse style apartments similar to the existing units at the rear of the property. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 22, 2018. A SAC meeting was held on August 16, 2018. Staff comments were sent to the applicant on August 17, 2018. The Planning and Development Department received revised plans on April 10, 2019. Staff comments were sent to the applicant on June 25, 2019. The project, originally scheduled for review by the Planning Commission at their June 4, 2019 meeting, has been rescheduled for the July 2, 2019 Planning Commission meeting. The July 2, 2019 Planning Commission meeting was cancelled due to lack of a quorum and has been rescheduled for July 30, 2019, at which time this project will be considered. The Commission recommended approval of the minor subdivision at their meeting on July 30, 2019. The project will now be placed on an upcoming City Council agenda.

321 Hillside Road, Parcel ID 1801900222 (PR#18-06-04): On June 26, 2018, the Planning and Development Department received a sketch plan for the property at 321 Hillside Road, the site of the now-closed University of Delaware Dickinson dormitory. The plan proposes the demolition of the existing buildings at the site and construction of two 15-unit apartment buildings and 65 townhomes. An application for the major subdivision with site plan approval was received by the Planning and Development Department on December 6, 2018, along with revised plans proposing the demolition of the existing structures at the site, subdivision of the parcel into two lots, one of which will be maintained as open space, and construction of 189 two-bedroom apartment units. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 27,

2018. A revised sketch plan was received by the Planning and Development Department on July 17, 2018. A SAC meeting was held on August 13, 2018. SAC comments were sent to the applicant on October 11, 2018. The Planning and Development Department received revised plans, along with the major subdivision with site plan approval application, on December 6, 2018. The revised plans were distributed to the SAC for review on December 10, 2018 and a SAC meeting was held on January 4, 2019. SAC comments were sent to the applicant on April 3, 2019. The Planning and Development Department received revised plans on April 12, 2019. SAC comments were forwarded to the applicant on April 30, 2019. The proposed land-use project, scheduled to be reviewed and considered by the Planning Commission at their May 7, 2019 meeting, was withdrawn by the applicant and will be considered at a future Planning Commission meeting. On June 14, 2019, the Planning and Development Department received revised plans proposing one 3-story/9-unit apartment building, three 3-story/12-unit apartment buildings, and 46 3-story townhome-style apartments. The revised plans were distributed to the SAC for review on June 20, 2019. Staff comments were forwarded to the applicant on July 11, 2019. Revised plans were received by the Planning and Development Department on July 18, 2019, with staff comments forwarded to the applicant on July 23, 2019. This project is scheduled for consideration by the Planning Commission at their meeting on August 6, 2019. At their meeting on August 6, the Commission recommended approval of the Comprehensive Development Plan amendment and recommended not to approve the proposed major subdivision. The project will now be placed on an upcoming City Council agenda.

1105 Elkton Road, Royal Farms, Parcel ID 1100400013 (PR#18-07-01): A sketch plan was received by the Planning and Development Department on July 20, 2018 for the property located at 1105 Elkton Road. The plan proposes an annexation, rezoning, and minor subdivision to demolish the existing buildings at the site and construct a Royal Farms gas station, car wash, and convenience store. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on July 23, 2018. A SAC meeting was held on August 27, 2018. SAC comments were forwarded to the applicant on October 22, 2018.

511 Valley Road, Briarcreek Lot 21, Parcel ID 1801700079 (PR#18-09-01): Plans for a minor subdivision with site plan approval for 511 Valley Road were received by the Planning and Development Department on September 7, 2018. The plan proposes the demolition of the existing single-family structure on the site and construction of a semi-detached structure that will replicate the existing architecture of the Briarcreek subdivision. Plans were distributed to the Subdivision Advisory Committee for review on September 10, 2018 and a SAC meeting was held on October 1, 2018. SAC comments were sent to the applicant on December 6, 2018. Revised plans were received by the Planning and Development Department on February 28, 2019 and forwarded to the SAC for review on the same date. SAC comments were sent to the applicant on June 25, 2019. The project, originally scheduled for review by the Planning Commission at their June 4, 2019 meeting, has been rescheduled for the July 2, 2019 Planning Commission meeting. The July 2, 2019 Planning Commission meeting was cancelled due to lack of a quorum and has been rescheduled for July 30, 2019, at which time this project will be considered. The Commission recommended approval of the minor subdivision with site plan approval at their meeting on July 30, 2019. At their meeting on August 26, 2019, City Council approved the minor subdivision with site plan approval.

132-138 East Main Street, Parcel IDs 1802000126, 1802000127 (PR#18-10-02): On October 8, 2018, the Planning and Development Department received a rough concept sketch plan for the property at 132-138 East Main Street. The sketch plan proposes a major subdivision for the



demolition of the existing structures at the site and construction of a 4-story structure with retail on the ground level and 12 apartments on the 2nd, 3rd, and 4th floors on the front of the lot. The rear of the lot is proposed to have parking on the first two floors with an 88-room hotel on the 3rd, 4th, and 5th floors, and a roof deck on top. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on October 9, 2018. A SAC meeting is scheduled for November 7, 2018. SAC comments were forwarded to the applicant on January 17, 2019.

287 East Main Street, Fulton Bank, Parcel ID 1802100068 (PR#19-01-01): Plans for a Comprehensive Development Plan amendment, rezoning, major subdivision with site plan approval, and special use permit for the property at 287 East Main Street, location of the Newark branch of Fulton Bank, were received by the Planning and Development Department on January 7, 2019. The plan proposes demolition of the existing structure at the site, rezoning of the parcel from BL (business limited) to BB (central business district), and construction of a four-story mixed-use building with first floor retail space, a portion of which will be used by Fulton Bank, parking areas with a drive-through, and 42 residential units on the second, third and fourth floors. A special use permit is required for residential units in the BB zoning district. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on January 7, 2019. A SAC meeting was held on March 11, 2019. SAC comments were forwarded to the applicant on June 10, 2019.

54 East Main Street, Parcel ID 1802000022 (PR#19-05-02): On May 31, 2019, the Planning and Development Department received a sketch plan for a mixed-use subdivision at 54 East Main Street proposing a restaurant on the ground floor, two apartment units on the second floor, and one apartment unit on the third floor. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 26, 2019.

268 East Main Street, Parcel ID 1802100024 (PR#19-06-01): On June 10, 2019, a sketch plan was received by the Planning and Development Department for the property at 268 East Main Street. The plan proposes a 52-unit apartment building on the site of the current Super 8 Motel. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 26, 2019.

1 North Twin Lakes Boulevard, Parcel ID 1805400022 (PR#19-06-02): The Planning and Development Department received plans for a major subdivision at 1 North Twin Lakes Boulevard on June 14, 2019. The plan proposes to replace the currently-approved 12-unit subdivision plan with a new 24-unit townhome-style apartment subdivision plan. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 20, 2019.

118, 126, and 130 New London Road, Parcel IDs 1801300124, 1801300123, 1801300197 (PR#19-07-01): On July 3, 2019, the Planning and Development Department received plans for a Comprehensive Development Plan amendment, minor subdivision, and site plan approval for 118, 126, and 130 New London Road. The plan proposes to convert the three existing residential dwellings into townhome apartments by modifying the shell of the existing dwellings and adding two new townhome units between the existing dwellings.

436 Christina Mill Drive, Parcel ID 1803000130 (PR#19-07-02): The Planning and Development Department received an application for a special use permit for 436 Christina Mill Drive on July 10, 2019. The applicant is requesting approval for a part-time massage therapy business.

751 Paper Mill Road, Walton Farm Subdivision, Parcel ID 0804700003 (PR#19-08-01): On

August 5, 2019, the Planning and Development Department received plans for an annexation, rezoning, and minor subdivision of 14.48+/- acres at 751 Paper Mill Road. The plans propose to divide one parcel into two parcels in order to construct one single-family home on the newly created parcel. Plans were distributed to the Subdivision Advisory Committee (SAC) on August 9, 2019 for departmental review.

734 Paper Mill Road and 5 and 11 Possum Hollow Road, Milford Run Subdivision, Parcel IDs 0804700033, 0804700031, 080470039 (PR#19-08-02): On August 5, 2019, the Planning and Development Department received plans for an annexation, rezoning, Comprehensive Development Plan amendment, and major subdivision of the 4.75+/- acres at 5 Possum Hollow Road, 11 Possum Hollow Road, and 734 Paper Mill Road. The plan proposes annexation and rezoning to RD (single-family residential), demolition of the unoccupied dwellings on the properties, and creation of a 12-lot single-family residential subdivision. Plans were distributed to the Subdivision Advisory Committee (SAC) on August 9, 2019 for departmental review.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**City Manager's Weekly Report**

**Department:**

Police Department

**Notable Notes:**

- With the return of the university students, police activity has increased. Over the weekend, numerous arrests were made for underage consumption of alcohol, open alcohol container, and noise violations.
- Officers responded to an apartment on Beverly Road for a call of an unresponsive 19-year-old female. The female was transported by ambulance to Christiana Hospital for an apparent alcohol overdose.

- Following repeated warnings over the past few years, we continue to receive reports of items stolen from unlocked vehicles parked in driveways and on the street. As always, we recommend that residents remove valuables from their vehicles and lock the doors.

#### Patrol:

- On August 21, 2019, officers responded to a fraud complaint. Upon arrival, contact was made with the victim who advised that she received phone calls from several different telephone numbers. The first number she had received a call from was unfamiliar and the call was ignored. This call was followed by multiple calls from 302-366-7111. It should be noted that this is the Newark Police Department's non-emergency number. The victim advised that the caller identified himself as "Officer Edward Burke" of the Newark Police Department and that if the victim did not pay for the arrest warrants which were reported to be out for her arrest, that she would be taken into custody by NPD with assistance from the federal government. As a result, the victim purchased an undisclosed amount of gift cards that were transferred to the suspect in this investigation. A portion of these cards were used at a Best Buy in California.
- On August 28, 2019, an officer on patrol was flagged down by two men walking near the Newark Reservoir. The pair had been in the reservoir parking lot after hours and had driven their vehicle over a bed of large boulders and gotten the vehicle stuck. The pair accidentally locked the keys to the vehicle in the car as they attempted to free it. The admitted driver of the vehicle was arrested and charged with Driving Under the Influence among other violations.

#### Special Enforcement Division:

- The Traffic Unit will conduct increased traffic enforcement in the area of Delaware Avenue and Newark High School.
- The unit will also work on speed surveys on Apple Road and Radcliffe Drive.
- On August 26, 2019, the Special Operations Unit conducted a safety presentation and overview of laws to the UD club sports team leadership.
- The unit met with Bike Newark to discuss planning for an upcoming community ride.
- The unit will focus their enforcement efforts on crime suppression activities in the downtown business district, hotel areas and college rental neighborhoods.
- The unit will conduct increased patrols surrounding the UD football game.
- On August 30, 2019, the unit will meet with the management of the Red Roof Inn to discuss recent issues at the location.

#### Auxiliary Services Division:

- The City's RFP for Body Worn Cameras, In-Car Mobile Cameras and the Interview Rooms have been received and a selection committee is in the process of reviewing the submitted proposals. The next step will be an invitation to highest rated vendors to participate in an oral presentation and demonstration.

#### Administration Division:

- On Wednesday, August 28, Chief Tiernan issued awards to the following officers for their work during the first and second quarter of 2019.
  - Cpl. D. Bystricky – Officer of the 2nd Quarter
  - M/Cpl. M. Fountain, M/Cpl. D. Saunders, Cpl. R. Vernon, and Cpl. N. Graber – Unit Citation
  - Cpl. N. Graber, PO K. MacDowell, PO C. McKennon – Letter of Commendation

## Criminal Investigations Division:

- Detectives continue to investigate the shooting at the Red Roof Inn earlier in the month.

**Activity or Project:**

N/A

**Description:**

<b>Status:</b>	Completed
<b>Expected Completion:</b>	08-29-2019
<b>Execution Status:</b>	Completed

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**

Public Works and Water Resources Department

**Notable Notes:**

Staff joined CM Coleman and Parks Director Spadafino in a meeting with representatives from New Castle County and the Delaware Bicycle Council in support of a NCC proposal for the Innovative Bicycle Infrastructure Grant. This proposal would provide funding for a feasibility study of bicycle connections between Newark, Glasgow, and Wilmington.

After reading news stories regarding New Castle County's limitations on a landfill near Minquadale, PW&WR reached out to Delaware Solid Waste Authority to inquire whether this will impact the landfill where we send the City waste, Cherry Island. They responded that this bill has no impact on Cherry Island Landfill. We also have rates set by agreement until July 1, 2021.

Field crews were able to make a more permanent repair to the paving under the Casho Mill Road underpass. The work was completed on short notice and should reduce the amount of damage the upcoming winter season causes in that area. Last winter we visited this spot more than a dozen times to fill potholes and add temporary patch.

Deputy Director Robinson continues to send out two-week schedules for work on Main Street. If

there are additional concerns or questions on the project, PW&WR can share with DelDOT and get them answered or resolved as soon as possible.

**Activity or Project:**

Parking Kiosk Installation

**Description:**

PW&WR Street Division has begun the installation of Parking Meter Kiosks in various locations around the City. Working with Parking and Electric, the kiosks will be installed on concrete pads with all the necessary connections.

**Status:** In-Progress

**Expected Completion:** 09-13-2019

**Execution Status:** On Track

**Activity or Project:**

Sanitary Sewer Study and Repairs Grant

**Description:**

Staff has worked with our consultant, JMT, to apply for grant funding for the initial work required to put together the plans and specifications for the next major project to upgrade our sanitary sewer system. The grant is a matching grant for up to \$50,000 requiring a City match of \$50,000 for a total of \$100,000. This will allow us to put more money to work making repairs on the system. A resolution will come before Council to support this grant application.

**Status:** In-Progress

**Expected Completion:** 09-13-2019

**Execution Status:** On Track

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

Digital Records Project New Documents Created – August 22-28

Name	# of Documents	# of Pages	Types
Samantha	789	5,115	NPD Files
Sandy	818	3,667	Timesheets/Bank Reconciliation Reports
Fred	57	1,162	PWWR Permits/Subdivision Plans
Debbie	25	2,040	PUBS Daily Cash Receipts
Ana (PT)	253	1,424	Court Documents
Anita (PT)	22	57	Miscellaneous Current Files
Total	1,964	13,465	

Monthly Year-Over-Year New Document Page Totals

Month	2018	2019	Change +/-
January	45,288	51,476	+6,188
February	20,852	23,706	+2,854
March	25,727	32,064	+6,337
April	32,595	36,965	+4,370
May	40,272	62,286	+22,014
June	17,662	69,471	+51,809
July	23,131	45,789	+22,658
August	30,880		
September	38,612		
October	48,801		
November	43,574		
December	37,262		
Totals	404,696		

Monthly Year-Over-Year Modified Document Page Totals\*

Month	2018	2019	Change +/-
January	49,088	64,516	+15,428
February	72,213	13,926	-58,287
March	52,137	42,064	-10,073
April	53,599	55,965	+2,366
May	49,087	286,052	+236,965
June	30,590	79,209	+48,619
July	30,099	48,442	+18,343
August	41,820		
September	43,957		
October	62,239		
November	46,455		
December	39,846		
Totals	571,130		

\*Includes documents created in other departments, but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

NEWARK POLICE DEPARTMENT

WEEK 08/18/19-08/24/19

INVESTIGATIONS

CRIMINAL CHARGES

	2018 TO <u>DATE</u>	2019 TO <u>DATE</u>	THIS WEEK 2019	2018 TO <u>DATE</u>	2019 TO <u>DATE</u>	THIS WEEK 2019
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	1	1	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	0	1	0	0	0	0
Rape	8	5	0	2	11	0
Unlaw. Sexual Contact	4	2	0	5	0	0
Robbery	16	12	0	23	10	0
- Commercial Robberies	7	7	0	8	8	0
- Robberies with Known Suspects	1	1	0	2	1	0
- Attempted Robberies	0	0	0	1	0	0
- Other Robberies	8	4	0	12	1	0
Assault/Aggravated	15	19	1	24	16	0
Burglary	28	45	2	8	85	0
- Commercial Burglaries	9	5	0	1	8	0
- Residential Burglaries	17	30	2	5	50	0
- Other Burglaries	2	10	0	2	27	0
Theft	343	338	1	106	270	1
Theft/Auto	33	28	0	5	5	0
Arson	0	0	0	0	0	0
All Other	67	75	1	60	88	2
<b>TOTAL PART I</b>	<b>514</b>	<b>526</b>	<b>6</b>	<b>233</b>	<b>485</b>	<b>3</b>
<u>PART II OFFENSES</u>						
Other Assaults	170	179	4	125	106	2
Rec. Stolen Property	0	0	0	11	9	0
Criminal Mischief	102	94	3	101	75	0
Weapons	8	17	1	27	49	1
Other Sex Offenses	0	0	0	0	7	0
Alcohol	128	91	16	189	137	14
Drugs	92	134	4	143	208	11
Noise/Disorderly Premise	420	389	10	162	126	2
Disorderly Conduct	88	101	3	62	77	1
Trespass	143	161	3	50	67	0
All Other	267	229	7	212	271	5
<b>TOTAL PART II</b>	<b>1418</b>	<b>1395</b>	<b>51</b>	<b>1082</b>	<b>1132</b>	<b>36</b>
<u>MISCELLANEOUS:</u>						
Alarm	126	107	0	0	0	0
Animal Control	331	390	11	2	2	0
Recovered Property	184	147	5	0	0	0
Service	26413	22550	564	0	0	0
Suspicious Per/Veh	313	302	6	0	0	0
<b>TOTAL MISC.</b>	<b>27367</b>	<b>23496</b>	<b>586</b>	<b>2</b>	<b>2</b>	<b>0</b>

	THIS WEEK <u>2018</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2019</u>	2019 TO <u>DATE</u>
TOTAL CALLS	1,012	33,824	794	29,502



**Newark Police Department  
Weekly Traffic Report  
08/18/19-08/24/19**



TRAFFIC SUMMONSES	2018 YTD	2019 YTD	THIS WEEK 2018	THIS WEEK 2019
Moving/Non-Moving	7424	7879	140	198
DUI	124	135	1	7
<b>TOTAL</b>	<b>7548</b>	<b>8014</b>	<b>141</b>	<b>205</b>

\*Included in the total collision numbers

TRAFFIC COLLISIONS				
<b>Fatal</b>	0	2	0	0
Personal Injury	135	144	3	4
Property Damage <b>(Reportable)</b>	743	701	18	20
*Hit & Run	163	120	4	3
*Private Property	208	172	6	4
<b>TOTAL</b>	<b>878</b>	<b>847</b>	<b>21</b>	<b>24</b>

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.