

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

The offices were closed this week in observance of the Labor Day holiday on Monday.

We sent four electric linemen to Florida in response to a mutual aid request from New Smyrna Beach, FL. Fortunately for Florida, Hurricane Dorian didn't make direct landfall and our employees were released earlier than planned. All four returned home and were back at work here on Friday. This was our first time providing mutual aid in the electric sector and it will be a good learning experience for all staff involved. All expenses will be reimbursed by New Smyrna Beach.

Finance Director Del Grande, Deputy Chief Farrall, and I participated in the second meeting of the State's Local Service Function Task Force on Wednesday. During the meeting we reviewed a similar procedure in place for 8 counties in Maryland. We also reviewed the program in Prince George's County Maryland in detail. This program looks to solve a lot of the issues we are facing with the current Local Service Function law and we are hopeful it will provide a good jumping off point for developing improvements to our law. Representatives from PG County will be at the next task force meeting to provide an overview of their program and answer questions from the task force.

We are continuing to prepare for union negotiations with three of our four unions. AFSCME 1670 and 3919, along with CWA have contracts expiring December 31st of this year. This will be a large effort for staff, and we have retained Bill Bowser from Young Conaway Stargatt and Taylor to assist.

The contractor working for DeIDOT hit an unused water service on Thursday afternoon which required a shut down and boil water notice to repair. The contractor and City staff worked extremely efficiently to make the repair and have water back up by around 10:00 in the evening. Notice was provided to the affected properties, via InformMe, and on social media. We will lift the boil water requirement once we receive confirmation of the absence of bacteria via laboratory samples.

Director Gray, Assistant to the manager Martindale, Chief Communications Officer Liedel and I met with representatives from the Delaware Prosperity Partnership to discuss ways we can work together to help attract and retain businesses in Newark.

I began a detailed review of the final draft of the Newark Sustainability Plan.

I have continued updating the prioritization spreadsheet that was reviewed with Council in August.

We held a regular staff meeting which included preparing for the 9/16 council meeting agenda.

The remainder of the week was spent on personnel related and other general administrative tasks.

Activity or Project:

Description:**Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Administration - HR & Labor Relations Manager

Notable Notes:

On Tuesday, September 3rd, Mark Farrall, Marta Pacheco and Devan Hardin met with police staff to discuss the timeline for an upcoming police recruitment process and recruitment strategies. On Wednesday, September 4th, Mark Farrall and Tom Coleman attended the Local Service Function Task Force meeting at the New Castle County Building. On Thursday, September 5th, Tom Coleman and Mark Farrall met with management staff in preparation for upcoming CWA and AFSCME contract negotiations. On Friday, September 6th, Tom Coleman, Mark Farrall, and Devan Hardin met with the City's Labor Law Attorney in further preparation for upcoming contract negotiations.

During the week, Devan Hardin assisted with several interviews including IT contractual position, a Maintenance I position in the Water Division of PW&WR, Part-Time Carpenter and Temporary Seasonal Laborer. An offer was extended and accepted for a new Administrative Professional in the City Secretary's Office. On Friday, two seasonal hires for Parks and Recreation were onboarded.

During the week, Assistant to the City Manager Jeff Martindale reviewed a roof survey report along with Facilities Maintenance Superintendent Dave Greenplate submitted by American Partner Technologies, LLC. From this report, Mr. Martindale completed a draft five-year Capital Improvement Project to repair or replace varying flat roofs on municipal buildings across Newark. Mr. Martindale, Mr. Greenplate, and Ms. Hardin also interviewed four applicants for the soon-to-be part-time facilities maintenance carpenter position vacancy. Mr. Martindale additionally reached out to Delaware OMB to receive information related to the replacement of city machinery.

Finally, Mr. Martindale facilitated a meeting between the Delaware Prosperity Partnership and City Manager Tom Coleman, Planning Director Mary Ellen Gray, and Chief Communications Officer Kevin Liedel to investigate a potential partnership in the future.

Activity or Project:
Description:

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Expected Completion:	
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Execution Status:	
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Activity or Project:
Description:

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Expected Completion:	
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Execution Status:	
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Activity or Project:
Description:

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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 8/29/19 to 9/4/19. These sessions included arraignments, trials, capias returns and video hearings. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals.

Activity or Project:

Court Sessions

Description:

From 8/29/19 to 9/4/19 Alderman's Court handled 42 arraignments, 75 trials, 11 capias returns and 3 video hearings. The court collected a total of 317 parking payments of which 231 were paid online and 86 were paid at court. The court also collected criminal/traffic payments of which 131 were paid online and 36 were paid at court for a total of 167 criminal/traffic payments.

Status:	Completed
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Expected Completion:	09-04-2019
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Execution Status:	Completed
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Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

City Secretary and City Solicitor's Office

Notable Notes:

Geena was in the office on August 29 for Court.

Renee attended the management staff meeting on August 29 where the September 9 Council agenda was discussed.

Renee spent time working on several items for the September 9 Council agenda including one bill and three resolutions.

Renee reviewed the outstanding boards and commissions appointments, provided Council with an update on their vacancies and expired terms, updated the website and worked with an applicant regarding submission of their materials for the September 9 Council agenda.

Renee spent time on several personnel related items.

Staff finalized and posted the agenda and packet for the September 9 Council meeting on August 30.

Regarding minutes, staff time was spent on the August 19 Council (Danielle drafted; Renee edited – complete) minutes.

Tara drafted the August 26 Council minutes with editing to follow.

Tara worked on several building permit reviews.

Tara worked on several union personnel issues.

Tara began preparing for CWA contract negotiations with other personnel.

Tara processed Council packet follow up.

Renee, Tara and Anita worked on several research items for staff.

Staff spent time on FOIA-related items this week. The following actions were taken on FOIA requests:

- * Completed, sent response to the requestor and closed a July 23 FOIA request for court settlements or verdicts since 2010 from the News Journal.
- * Provided a response and closed a 08/26 FOIA request for the sale price of University Courtyards from Patrick Galloway
- * Provided a response and closed a 09/03 FOIA request for permits, site plans, violations pertaining to a property outside of City limits from Derek Carr of Environmental Alliance
- * Provided a response and closed a 09/04 FOIA request for tax obligations pertaining to a property outside of City limits from Bernetha Harrison of Stern & Eisenberg

Danielle reviewed two hours of UD video.

Danielle prepared BOA packets for the Board and for staff.

Danielle sent the Martin Honda addendum to Subdivision Agreement and Major Subdivision Plans and the Newark Charter School agreement to the Recorder of Deeds for processing .

Danielle fulfilled 10 discovery requests for upcoming Alderman's Court cases. 357 discovery requests have been filled so far this year. The court calendar for September 12 was received and the 13 cases were prepared for the Deputy City Solicitor. 35 court calendars with 627 associated cases have been prepared so far for 2019. One plea by mail was processed.

The office received 4 new lien certificate requests this week, which were sent to Finance for processing. 3 lien certificates were completed and sent to the requestor. 1,555 lien certificates have been processed for 2019.

Anita completed Council packet assembly on August 30 for the September 9 meeting.

Activity or Project:

Digital Records Project

Description:

Samantha researched complaints and summons for missing information in DELJIS/CJIS.

Samantha sent destruction requests to State Archives for 9.5 boxes of documents.

Records Division staff worked on quality control review for documents already scanned or being directly imported into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The scanned documents numbers for two weeks will be included in next weeks report.

Status:

In-Progress

Expected Completion:

Execution Status:	On Track
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Activity or Project:

Staff Recruitment

Description:

Renee spent time contacting references for the finalists for the Administrative Professional I position. A candidate has been selected and information was submitted to HR to contact the successful candidate on August 30.

Renee and Tara spent time in interviews for the part-time Secretary position on August 29. References are being contacted for the finalists.

Status:	In-Progress
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Expected Completion:	09-23-2019
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Execution Status:	On Track
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Activity or Project:
Description:

Status:	
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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

Electric Department

Notable Notes:

The line crews and an underground bore contractor are working to replace primary cable that failed at Pine Brook Apartments. The line crews also worked on tying in the Park Drive conductor upgrade project to the new transformer at Chestnut Hill Road Substation.

The electricians are preparing for Community Day. They also wired primary potential transformers needed for control circuitry at the South Chapel Substation and had to troubleshoot problems at McKees Solar Park.

Engineering compiled the UD's monthly energy usage for DEMEC and City billing. Engineering also met with the previous electric director as a consultant on various projects and design advice for the aforementioned Park Drive tie in.

Activity or Project:
Description:

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Expected Completion:	
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Execution Status:	
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Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Finance Department

Notable Notes:

The City's utility billing interface, Customer Connect, was scheduled to undergo an upgrade on August 19. In preparation, staff sent out over 3,000 letters to our customers who are using the automatic payment system to notify them of this forthcoming change. Due to critical issues not resolved by our vendor, we were not able to launch the new system on the scheduled date. In addition, since our go-live date of August 19, our vendor has experienced some internal server issues, placing our upgrade farther behind schedule. Rather than launch a product that is incomplete, the City opted to hold on our implementation of Customer Connect 6 until all concerns are resolved. We will continue to keep our customers abreast of the situation on our website as we receive more information.

Property tax bills are due on September 30th to avoid a penalty. Any property owner who does not have a mortgage escrow account or has not received an annual bill should notify the tax office immediately. For more information, or if you have any questions about your city property tax bill, please contact the Finance Department at (302) 366-7000. Our residents can now pay their tax bill online using this link: <https://selfserve.cityofnewarkde.us/MSS/citizens/RealEstate/Default.aspx?mode=new>

The part-time Finance Assistant job posting closed. Staff is working to set up interviews beginning on September 12 in order to fill this vacancy. This position has been vacant since January of 2019.

2020 Budget. Staff has prepared a budget overview presentation for the City Secretary's office, to be presented to Council on September 9. In addition, the City Manager's budget and PW&WR are scheduled to be presented on September 16th. All prepared presentations can be found on Budget Central as they become available (one week prior to the scheduled Council meeting) <https://newarkde.gov/1007/Budget-Central>.

9/4 – Director Del Grande attended the Local Service Task Force with City Manager Coleman and Deputy Chief Farrall.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

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Expected Completion:

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Activity or Project:

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Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Information Technology Department

Notable Notes:

Applications Team:

Open Tickets from Previous Week - 58

Tickets Opened in the Last Week - 14

Tickets Closed in the Last Week - 15

Remaining Open Tickets – 57

The City of Newark will be hosting the Tyler Munis User Group meeting on Monday, September 9th. This meeting will be attended by representatives from the City of Dover, City of Rehoboth Beach, City of Wilmington, DRBA, Sussex County and Cecil County, MD.

1. Migrated PUBs team over from Authorize.net's virtual point of sale platform to their new platform with new chip enabled credit card readers.
2. Had status update call with Harris for CC6 project, they are still working with their internal R&D dept.
3. Shared the Employee Directory with Directors and Managers to check for Dept/Div accuracy.
4. Continued working with Honeywell/Electric Department on Metercat issue.
5. Continued working with Harris Smartworks on integration with Connexo Netsense.
6. Began preparations for Tyler Munis TEST upgrade between 9/23-9/25.

6. Worked on and resolved support tickets for end users.
7. Created reports for users as requested.

Pending:

1. POS Cashiering for Welcome Center is on hold, waiting for vendor fix.
2. Signed mCare 6 statement of work, will start implementation toward the end of Q3/beginning of Q4.

Infrastructure Team:

Open Tickets from Previous Week - 80

Tickets Opened in the Last Week - 43

Tickets Closed in the Last Week - 38

Remaining Open Tickets - 85

1. Interviewed 3 candidates to fill our vacant contract role and made a selection.
2. Follow up meeting with Dell on the AeroHive project kick off.
3. Technical support for after hours planning meeting.
4. Met with Planning regarding SharePoint migration.
5. Worked on various issues.
6. Actively responded to and resolved Secureworks alerts.

Pending:

1. Continuing to work with Verizon to replace the Comcast service at GWC.
2. Setting up new desk phones for testing.
3. Waiting for a response from Canon regarding scanners in records that are jamming.
4. Gathering inventory for COOP.

Activity or Project:

Honeywell EAMS/Connexo NetSense Upgrade

Description:

Upgrade Honeywell EnergyAxis Advanced Metering Software from 9.2 to Connexo NetSense 11.2

Scope of Work:

- Configure new servers - Completed
- Install new software - Pre-check completed, Infrastructure team made some required changes, waiting on vendor to recheck. Vendor performed a recheck and we are now working on scheduling training with staff.
- Migrate data from previous release to Connexo.
- Training - Scheduled for 4/4/19.
- Site Acceptance - Currently testing.
- Promote to production - Postponed date not yet determined.
- Decommission old production, build new test.

Worked with Server Admin and vendor to troubleshoot the issue. Vendor will take back TLS error to their R&D for assistance. Still waiting on the Harris R&D team.

Status:	Near Completion
Expected Completion:	05-31-2019

Execution Status:	Behind Schedule
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Activity or Project:

Customer Connect 6 Upgrade

Description:

Phase Activities

June 24 - Completed

- Project Kick Off
- Customer Preparation
- Completion of the Deployment and Configuration checklist by Newark

July 1 - Completed

- CustomerConnect Installation & Configuration
- CustomerConnect Product Review with Core Team
- Core Team Configuration

July 15 - Completed

- User Acceptance Testing & Issues Remediation

July 22 - Completed

- User Acceptance Testing & Issues Remediation
- CustomerConnect Administrator Training

July 29 - Waiting on vendor on issue remediation

- User Acceptance Testing & Issues Remediation
- CustomerConnect Product Review with CSRs

Aug 19 - No scheduled date for go live.

- Go LIVE
- Post Go LIVE Support
- Transition to Support Services

Status:	Near Completion
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Expected Completion:	08-23-2019
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Execution Status:	Behind Schedule
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Activity or Project:

Media Room

Description:

Resolve Desktop display issues - Complete

Register system - Complete

Configure Tricaster with a single camera- Complete

Add second camera - Complete

Configure Network Switch - Complete.

Work with Electric to cable for audio and video over ethernet - Complete

Mount cameras - Complete

Connect to Channel 22 - Pending

Test - In progress
Train - Pending

Status:	In-Progress
Expected Completion:	09-13-2019
Execution Status:	On Track

City Manager's Weekly Report

Department:

Parks and Recreation Department

Notable Notes:

Director: Attended several Community Day meetings with the University of Delaware and recreation staff; attended a Parks on Draft post event meeting with Tom C. and Grain Restaurant; attended meeting with New Castle County Public Works, DelDOT and State of Delaware about Delaware Bicycle Council grant opportunity; working with Ethan on the Pomeroy Trail Connector items to complete the project; reviewed several development plans and commented as needed.

Deputy Director: Attended a meeting with UD facilities staff with Joe and Melinda regarding the changes to the set up for Community Day due to sodding on part of the Green, attended meeting with Joe, Newark Police, University Police, Sharon & Melinda regarding the emergency event plan for Community Day; continued to add registrants to vendor spaces and answer questions regarding Community Day and the Halloween parade, completed PSA for Community Day, worked with Christina School District representative for placement of spaces at Community Day, continued to work with Newark Co-Op regarding the addition of the Farmers Market to the event, completed final performance and demonstration schedule in preparation for letters to be sent out, worked with Planet Fitness on sponsorship, worked with Shelby to complete coroplasts and banners; continued to work with Kevin on Patriot Day ceremony set-up; met with Community Bike Ride members regarding upcoming ride set up; worked on scheduling staff for required anti-harassment training; spoke briefly at the Before and After School Care staff orientation; conducted weekly staff meeting with recreation staff; continued to process special event applications; continued to process and confirm financial assistance for applications received.

Recreation Supervisor of Athletics: Made soccer rosters and sent to coaches for the Junior and Elementary Leagues; adult volleyball league concluded on Monday, storage box and nets were removed from Downes; updated status reports for summer staff who are working this fall; prepared for the start of before and after school care on 9/3, held staff orientation on Monday, organized paperwork and supplies, met parks maintenance staff to deliver storage crates, met with Child Nutrition Services at each site to review snack procedures for this year, completed the staff schedule for September.

Recreation Supervisor of Community Events: Attended several meetings with the Deputy Director for Parks and Recreation regarding Community Day, updated map and sent letters to performance and demonstration groups, ordered sponsor banners for four of the gateway poles, researched folding stools for the Community Day performance stage and barricades for crowd control during the Halloween Parade, attended a meeting regarding the Community Day Emergency Plan.

Coordinator of GWC and Volunteers: Finalized items from summer camps including sending lost

& found information and evaluations to camp registrants from the summer; reviewed any remaining staff evaluations with camp staff; completed updated status reports for camp staff; began orientations with new GWC Attendants; continued to organize items in preparation for maternity leave; held a staff meeting for GWC Attendants on August 30; finalized items needed for the Friends of School Hill Event on August 31 and met with members of the NAACP and recreation staff in preparation for the event, total attendance was 400; an Essential Oils Program was held at the George Wilson Center on August 28; attended staff meeting; continued to coordinate volunteers for upcoming Fall Events; continued to communicate and meet with potential renters of the George Wilson Center.

Recreation Specialist: Attended staff training for Before and After school care, entered September staff schedule, ran rosters and gave Tyler lists of those who have yet to submit paperwork, reviewed/filed incoming paperwork for required children's files, made new display board for West Park, updated rosters for homework, sign-ins, etc. for both West Park & Downes, purged/organized all 2018-2019 paperwork from site binders and put in box for archiving; attended meeting with UD facilities staff regarding Community Day and updated map/vendor spots with landscaping changes, attended Emergency Planning meeting and updated Action Plan with changes discussed, updated Vendor/Food/Performer letters to include verbiage about UD lightning policy, updated Facebook Community Day Event Page; sent out verification of hours to the remaining 10 summer camp volunteers; attended final Community Bike Days meeting. Volunteer Hours: Summer Camp Totals = 67 total volunteers, 3476.75 hours, 18 of these volunteers were just for Camp Olympics = 76.5 hours, 49 actual camp volunteers = 3400.25 hours

Parks Superintendent reviewed nine proposed development plans and commented as needed, met with representative from the CAC and Deputy Parks Director to review proposed plant materials/the associated costs and installation plan for reforestation project in Redd Park in November, met with Facilities Superintendent concerning tree pruning issues at City Hall and Wilson Center, met with two landscape contractors to get quotes for watering of new plant materials which is part of the Redd Park reforestation project for next summer, coordinated with Garage for assistance with installation of rock wall at Dickey Park, sprayed Chinese Lespedeza and other invasive in Meadow areas at Courtney Street Open Space/Curtis Park/Folk Park/East Park Place Open Space, along with Parks Director conducted interview for opening on seasonal staff and met with acting Parks Supervisor concerning upcoming project at Lumbrook Park.

Acting Parks Supervisor assigned field staff daily and assisted as needed, started coordinating for upcoming project in Lumbrook Park to remove/prune plant growth for better sight distance into park, started coordinating field staff for upcoming Community Day event and coordinated with Recreation Division on several work Order requests.

Parks/Horticulture staff continue mowing and bed maintenance operations, did tree/shrub pruning/removal at several park sites, did interior bed maintenance at City Hall, did equipment maintenance on Jacobsen mowing unit, did trash removal throughout park system, dragged/scarified/sprayed weeds on all infield areas and raked off all horseshoe pit areas, completed installation of play unit at Dickey Park, watering of all newly planted plant materials throughout park system, repaired post & rail fence at two park areas as needed, and assisted Recreation Division with several work order requests for material/supply deliveries.

Activity or Project:

Outdoor Movie Night

Description:

Newark Parks and Recreation and the University of Delaware Athletic Department invite you to an outdoor family movie night on Friday, Oct. 4 from 6 - 9 p.m. at the University of Delaware Athletic Complex. Relax on the grassy lawn, enjoy some popcorn & treats and watch Disney/Pixar's Coco, a family friendly movie, beginning at 7 p.m. on a 40-foot outdoor movie screen. This is a great way for families to enjoy the "drive in" experience from their very own blanket or lawn chair. Parking opens at 6 p.m. Concessions on site. Admission is free.

Status:	Not Started
Expected Completion:	10-04-2019
Execution Status:	On Track

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:

Code Enforcement:

The interior demolition of Worrilow Hall is ongoing. Final inspection was completed for the relocation of the Hair Cuttery at 300 College Square. Meetings and discussions are taking place regarding the Certificate of Completion and Certificate of Occupancy for 201 Discovery Boulevard.

Fire Marshal Dave Tynan conducted daily plan reviews and site reviews on new and existing projects, including Chemours, BPI, Whitney Center, South Main Street, and various other projects; conducted ongoing special event inspections for home football games; and, performed Move-In inspections to close out open permits and projects. Dave also continued his review of the Danneman hotel sketch plan; worked on Fire Code revisions; and, continued business license meetings and updates. Additionally, 2019 fraternity and sorority fire safety programs are occurring throughout the month, with over 100 students trained in the use of a fire extinguisher and home fire safety tips. From an emergency management perspective, Dave sent Emergency Operations Plan (EOP) update emails to department heads, with a rough draft submission due

October 15; continued work on the Continuity of Operations Plan (COOP); developed a training matrix for those in need of Incident Command System (ICS) training; and, met with Parks and Recreation regarding EOP for an upcoming event.

Property Maintenance Inspectors participated in a property maintenance/fire safety seminar to help educate fraternity and sorority members on fire alarm systems, fire extinguisher training, good housekeeping, and how to report maintenance issues. Inspectors worked with the owner of 90 East Main Street to have an engineer address structural concerns, along with upcoming construction concerns, regarding the rear of the structure. They also worked with Newark Police Department to help combat out-of-control parties at 3 Annabelle Street. Condemnation was lifted from 185 Madison Drive.

Also completed by Property Maintenance Inspectors this week:

- 10 Inspections
- 24 Responses to Complaints
- 10 Citations Issued
- 37 Violations Issued

Parking:

Parking was provided at no-charge on September 1 and 2 for the Labor Day holiday; signage was affixed to all equipment and digital messages displayed on the parking meters. The Lot 1 countdown signage and sensors were repaired this week; staff is currently working on GIS maps to ensure counts are displayed correctly now that the onsite signage is working. Staff participated in numerous meetings with ITS, Passport, T2, Genetec, and ComSonics this week in preparation for this week's installation of on-street and off-street multi-space kiosks. Installation and updates of in-vehicle eTicketbook software occurred this week. Staff provided the timeline for parking inventory counts to the City Manager, Mayor, and Council.

Planning/Land Use:

Planning and Development Director Mary Ellen Gray was out of the office last week on vacation.

This week Director Gray spent some time preparing for and attending the September 4 Planning Commission. <https://newarkde.gov/ArchiveCenter/ViewFile/Item/6228>. At the Planning Commission meeting, we bid a fond farewell to Commissioner Cronin. Planning Commissioner Bob Cronin had decided to not be re-appointed to his at-large position to the Planning Commission after his term expires on September 15, 2019. Consequently, the September 4, 2019 meeting was his last. Planning Chair Silverman and I, along with Mayor Clifton and the rest of the Planning Commission, took a moment to recognize Bob for his seven years of dedicated service as a member of the Planning Commission and presented him with a certificate of appreciation and a gift of Newark swag. We thank Commissioner Cronin for his service – he will be missed. Please see the picture below. Also, at this meeting, I, with assistance from the Rental Workgroup Chair Marguerite Ashley and Planner Mike Fortner, gave a presentation to the Planning Commission on the status of the Rental Workgroup Committee. The draft recommendations that were presented to the Rental Workgroup at their meeting on August 28, 2019 were presented to the Planning Commission. These draft recommendations will be posted on the Rental Workgroup website shortly, <https://newarkde.gov/1118/Rental-Housing-Workgroup>. The recommendations are meant to be broad. In general, the Planning Commission was supportive, and their comments will be

incorporated into the recommendations as appropriate. The next step for the Rental Workgroup is to put together a public survey of the draft recommendations and participate in Community Day with the survey. Then, convene a meeting of the workgroup after this to review the survey results with the Rental Workgroup and prepare for the public meeting/workshop with Council scheduled on October 28 to review the draft recommendations and survey results and get public input as well as input and feedback from Council, then reconvene the Rental Workgroup to review the outcome of the October 28 meeting the week of November 11 and prepare a final presentation to Council.

Director Gray met with Fire Marshal Dave Tynan and staff to review the needs for the Continuity of Operations Plan (COOP); met with IT and staff to review the process and management of transferring files to Sharepoint; participated in a meeting with Councilman Lawhorn and residents of Fairfield to discuss residential issues; participated in a meeting with City Manager Coleman and City staff with representatives from the Delaware Prosperity Partnership (DPP) that included: Kurt Foreman, President and CEO; Michele Schiavoni, Director of Marketing and External Relations; and Becky Harrington, Director of Business Development. The DPP was created in 2017 and is a nonprofit that leads the state of Delaware's economic development efforts to attract, grow and retain businesses; to build a stronger entrepreneurial and innovation ecosystem; and to support private employers in identifying, recruiting and developing talent in Delaware. This was an initial meeting with the DPP and the start of us working together to help make Newark the best place to live, work and play. Director Gray also worked with AECOM and Rental Workgroup Housing Chair Marguerite Ashley on next steps for this workgroup including a conference call on September 5; continued to work with the Parking Division on the deployment of the new parking management system; spent time preparing for the September 9 Council meeting; and, spent time on administrative and managerial tasks. External meetings attended included the Planning Commission on September 4.

At their meeting on September 4, the Planning Commission took the following actions:

- Recommended approval of amendments to the Zoning Code relating to enforcement and penalties
- Discussed Planning Commission 2020 Work Plan
- Received an update on the Rental Workgroup Committee

The latest draft (August 2019) of the Newark Community Sustainability Plan is available on the City's website at the following link: <https://newarkde.gov/1067/Newark-Community-Sustainability-Plan>. The draft plan was distributed to Steering Committee members and to members of the Conservation Advisory Commission (CAC). The CAC will have a presentation on the plan at their September 10 meeting. The Plan will be reviewed by the CAC for final recommendation at their October meeting.

The next Steering Committee meeting for the Newark Community Sustainability Plan is set for September 17 at 4:00 p.m. at the WILMAPCO office in the Star Tower. The grant administrator, Mike Fortner, has submitted a second draw to DNREC for reimbursement under Community Sustainability Planning Grant received for the plan's development.

On September 4, Planner Michael Fortner attended the Continuity of Operations Plan (COOP) meeting for Newark, New Castle County, and Wilmington. On September 5, Mike staffed the second meeting with the Community Development/Revenue Sharing Advisory Committee to review proposals for the 46th Year CDBG program and the 2020 Revenue Sharing Program. The Committee's recommendation will come to Council likely in October or November.

The Transportation Improvement District Committee is scheduled to meet on September 11 at 1:30 p.m. in the Council Chamber. Items on the agenda include additional discussion on the facility boundary and an update on the initial TID agreement schedule.

The following was also completed:

- 13 Deed Transfer Affidavits
- 41 Building Permit Reviews
- 1 Certificate of Occupancy/Completion

Land Use Projects Currently Under Review:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RS (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single-family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017. Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review. A SAC meeting was held May 29, 2018 to discuss the plans with City operating departments. Staff comments were sent to the applicant on June 1, 2018. Revised plans were received by the Planning and Development Department on August 17, 2018. SAC comments were sent to the applicant on August 28, 2018. At their meeting on September 4, 2018, the Planning Commission recommended approval of the annexation, rezoning, and major subdivision with site plan approval. The project will be placed on an upcoming available City Council agenda.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were

sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road, Parcel IDs 0805200010, 0805200011 (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018. The Planning and Development Department received revised plans on March 12, 2019. Staff comments were forwarded to the applicant on July 22, 2019.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Applications and plans for the rezoning and major subdivision with site plan approval of this property were received by the Planning and Development Department on September 26, 2018. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018. Plans received on September 26, 2018 were forwarded to the SAC for review on September 26. A SAC meeting was held on October 19, 2018 to discuss the plans with City operating departments. SAC comments were forwarded to the applicant on January 9, 2019.

18 North Street, White Clay Vista, Parcel ID 1801400025 (PR#18-06-03): On June 22, 2018, the Planning and Development Department received plans for a minor subdivision at 18 North Street. The plan proposes to replace the one-story apartment building at the site with four 3-story townhouse style apartments similar to the existing units at the rear of the property. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 22, 2018. A SAC meeting was held on August 16, 2018. Staff comments were sent to the applicant on August 17, 2018. The Planning and Development Department received revised plans on April 10, 2019. Staff comments were sent to the applicant on June 25, 2019. The project, originally scheduled for review by the Planning Commission at their June 4, 2019 meeting, has been rescheduled for the July 2, 2019 Planning Commission meeting. The July 2, 2019 Planning Commission meeting was cancelled due to lack of a quorum and has been rescheduled for July 30, 2019, at which time this project will be considered. The Commission recommended approval of the minor subdivision at

their meeting on July 30, 2019. The project has been placed on the City Council agenda for September 9, 2019.

321 Hillside Road, Parcel ID 1801900222 (PR#18-06-04): On June 26, 2018, the Planning and Development Department received a sketch plan for the property at 321 Hillside Road, the site of the now-closed University of Delaware Dickinson dormitory. The plan proposes the demolition of the existing buildings at the site and construction of two 15-unit apartment buildings and 65 townhomes. An application for the major subdivision with site plan approval was received by the Planning and Development Department on December 6, 2018, along with revised plans proposing the demolition of the existing structures at the site, subdivision of the parcel into two lots, one of which will be maintained as open space, and construction of 189 two-bedroom apartment units. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 27, 2018. A revised sketch plan was received by the Planning and Development Department on July 17, 2018. A SAC meeting was held on August 13, 2018. SAC comments were sent to the applicant on October 11, 2018. The Planning and Development Department received revised plans, along with the major subdivision with site plan approval application, on December 6, 2018. The revised plans were distributed to the SAC for review on December 10, 2018 and a SAC meeting was held on January 4, 2019. SAC comments were sent to the applicant on April 3, 2019. The Planning and Development Department received revised plans on April 12, 2019. SAC comments were forwarded to the applicant on April 30, 2019. The proposed land-use project, scheduled to be reviewed and considered by the Planning Commission at their May 7, 2019 meeting, was withdrawn by the applicant and will be considered at a future Planning Commission meeting. On June 14, 2019, the Planning and Development Department received revised plans proposing one 3-story/9-unit apartment building, three 3-story/12-unit apartment buildings, and 46 3-story townhome-style apartments. The revised plans were distributed to the SAC for review on June 20, 2019. Staff comments were forwarded to the applicant on July 11, 2019. Revised plans were received by the Planning and Development Department on July 18, 2019, with staff comments forwarded to the applicant on July 23, 2019. This project is scheduled for consideration by the Planning Commission at their meeting on August 6, 2019. At their meeting on August 6, the Commission recommended approval of the Comprehensive Development Plan amendment and recommended not to approve the proposed major subdivision. The project will now be placed on an upcoming City Council agenda.

1105 Elkton Road, Royal Farms, Parcel ID 1100400013 (PR#18-07-01): A sketch plan was received by the Planning and Development Department on July 20, 2018 for the property located at 1105 Elkton Road. The plan proposes an annexation, rezoning, and minor subdivision to demolish the existing buildings at the site and construct a Royal Farms gas station, car wash, and convenience store. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on July 23, 2018. A SAC meeting was held on August 27, 2018. SAC comments were forwarded to the applicant on October 22, 2018.

511 Valley Road, Briarcreek Lot 21, Parcel ID 1801700079 (PR#18-09-01): Plans for a minor subdivision with site plan approval for 511 Valley Road were received by the Planning and Development Department on September 7, 2018. The plan proposes the demolition of the existing single-family structure on the site and construction of a semi-detached structure that will replicate the existing architecture of the Briarcreek subdivision. Plans were distributed to the Subdivision Advisory Committee for review on September 10, 2018 and a SAC meeting was held on October 1, 2018. SAC comments were sent to the applicant on December 6, 2018. Revised plans were received by the Planning and Development Department on February 28, 2019 and forwarded to the

SAC for review on the same date. SAC comments were sent to the applicant on June 25, 2019. The project, originally scheduled for review by the Planning Commission at their June 4, 2019 meeting, has been rescheduled for the July 2, 2019 Planning Commission meeting. The July 2, 2019 Planning Commission meeting was cancelled due to lack of a quorum and has been rescheduled for July 30, 2019, at which time this project will be considered. The Commission recommended approval of the minor subdivision with site plan approval at their meeting on July 30, 2019. At their meeting on August 26, 2019, City Council approved the minor subdivision with site plan approval.

132-138 East Main Street, Parcel IDs 1802000126, 1802000127 (PR#18-10-02): On October 8, 2018, the Planning and Development Department received a rough concept sketch plan for the property at 132-138 East Main Street. The sketch plan proposes a major subdivision for the demolition of the existing structures at the site and construction of a 4-story structure with retail on the ground level and 12 apartments on the 2nd, 3rd, and 4th floors on the front of the lot. The rear of the lot is proposed to have parking on the first two floors with an 88-room hotel on the 3rd, 4th, and 5th floors, and a roof deck on top. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on October 9, 2018. A SAC meeting is scheduled for November 7, 2018. SAC comments were forwarded to the applicant on January 17, 2019.

287 East Main Street, Fulton Bank, Parcel ID 1802100068 (PR#19-01-01): Plans for a Comprehensive Development Plan amendment, rezoning, major subdivision with site plan approval, and special use permit for the property at 287 East Main Street, location of the Newark branch of Fulton Bank, were received by the Planning and Development Department on January 7, 2019. The plan proposes demolition of the existing structure at the site, rezoning of the parcel from BL (business limited) to BB (central business district), and construction of a four-story mixed-use building with first floor retail space, a portion of which will be used by Fulton Bank, parking areas with a drive-through, and 42 residential units on the second, third and fourth floors. A special use permit is required for residential units in the BB zoning district. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on January 7, 2019. A SAC meeting was held on March 11, 2019. SAC comments were forwarded to the applicant on June 10, 2019.

54 East Main Street, Parcel ID 1802000022 (PR#19-05-02): On May 31, 2019, the Planning and Development Department received a sketch plan for a mixed-use subdivision at 54 East Main Street proposing a restaurant on the ground floor, two apartment units on the second floor, and one apartment unit on the third floor. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 26, 2019.

268 East Main Street, Parcel ID 1802100024 (PR#19-06-01): On June 10, 2019, a sketch plan was received by the Planning and Development Department for the property at 268 East Main Street. The plan proposes a 52-unit apartment building on the site of the current Super 8 Motel. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 26, 2019.

1 North Twin Lakes Boulevard, Parcel ID 1805400022 (PR#19-06-02): The Planning and Development Department received plans for a major subdivision at 1 North Twin Lakes Boulevard on June 14, 2019. The plan proposes to replace the currently-approved 12-unit subdivision plan with a new 24-unit townhome-style apartment subdivision plan. Plans were distributed to the Subdivision Advisory Committee (SAC) on June 20, 2019.

118, 126, and 130 New London Road, Parcel IDs 1801300124, 1801300123, 1801300197 (PR#19-07-01): On July 3, 2019, the Planning and Development Department received plans for a Comprehensive Development Plan amendment, minor subdivision, and site plan approval for 118, 126, and 130 New London Road. The plan proposes to convert the three existing residential dwellings into townhome apartments by modifying the shell of the existing dwellings and adding two new townhome units between the existing dwellings.

436 Christina Mill Drive, Parcel ID 1803000130 (PR#19-07-02): The Planning and Development Department received an application for a special use permit for 436 Christina Mill Drive on July 10, 2019. The applicant is requesting approval for a part-time massage therapy business.

751 Paper Mill Road, Walton Farm Subdivision, Parcel ID 0804700003 (PR#19-08-01): On August 5, 2019, the Planning and Development Department received plans for an annexation, rezoning, and minor subdivision of 14.48+/- acres at 751 Paper Mill Road. The plans propose to divide one parcel into two parcels in order to construct one single-family home on the newly created parcel. Plans were distributed to the Subdivision Advisory Committee (SAC) on August 9, 2019 for departmental review.

734 Paper Mill Road and 5 and 11 Possum Hollow Road, Milford Run Subdivision, Parcel IDs 0804700033, 0804700031, 0804700039 (PR#19-08-02): On August 5, 2019, the Planning and Development Department received plans for an annexation, rezoning, Comprehensive Development Plan amendment, and major subdivision of the 4.75+/- acres at 5 Possum Hollow Road, 11 Possum Hollow Road, and 734 Paper Mill Road. The plan proposes annexation and rezoning to RD (single-family residential), demolition of the unoccupied dwellings on the properties, and creation of a 12-lot single-family residential subdivision. Plans were distributed to the Subdivision Advisory Committee (SAC) on August 9, 2019 for departmental review.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Police Department

Notable Notes:

- The Newark Police Department was notified by “backgroundchecks.org that it has examined crime in all Delaware cities with a population of 10,000 or more. The organizations ranked Newark as the “Safest City to Live in Delaware”. The notice stated, “Newark wins the title of Delaware’s safest city with a Safety index score well below others on the list. The city’s violent crime rate of 2.85 per 1,000 is over five times lower than Wilmington’s and below the national average”.

Administration Division:

- “Coffee with a Cop” will be held on September 25th from 10:00 a.m. - 12:00 p.m. at the Newark Free Library.
- Preparations are underway for this year’s Community Day which will be held on September 15th at the University of Delaware Green. NPD’s Admin Unit will have their tent set up with giveaways and other activities.

Criminal Investigations Division:

- Sgt. Watson attended the American Polygraph Association annual seminar and workshop during the week of 8/25/19.
- Detectives continue to investigate the recent shooting death at the Red Roof Inn.

Patrol:

- Officers remain active with the return of the University of Delaware students and the implementation of the fall crime suppression plan. Numerous arrests continue to be made for alcohol violations and loud parties.
- An example of one recent party was on September 2nd at approximately 4:00 p.m. An officer on patrol in the area of Center and New Streets heard loud music coming from an unknown location. While attempting to identify the location of the music, the officer observed several males and females urinating in the area of the train tracks. The officer was able to locate the source of the party and individuals going back and forth in the 100 block of Cleveland Avenue. The officer observed small groups of individuals coming from the rear of one of the houses, where loud music could be heard from the street. Two officers entered the rear yard and observed over 150 people in the backyard. There were beer cans disbursed over neighboring yards. The group dispersed. The occupants of the house were not immediately located. The following day the officer conducted a follow-up investigation and spoke with two people responsible for the party. Warrants are pending.
- The below comment was posted by a resident on a website concerning the police response at a party on East Park Place:
 “I want to commend the three Newark Police Officers that responded to this unruly gathering on the afternoon of September 2, 2019. The officer’s timely response was handled with great diplomacy and tact. There were hundreds of kids and loud noise (music?) coming from the rear yard. However, before the police arrived the noise stopped, and mobs of kids started to disperse in all directions. My experience was the Newark Police Department are one of the finest group of individuals handling all sorts of situations, Newark residents are really fortunate”.

Traffic:

- The sign board reminding residents to lock their vehicles and remove valuables is on Madison Drive. It will be moved to Christina Mill as the next location in the rotation.
- A speed survey is being conducted on Radcliffe Drive.
- This week traffic enforcement is concentrating on Church Road, South College Avenue, Opletown Road, Delaware Avenue, Casho Mill Road and other areas in the city.

Special Operations Unit:

- SOU officers are planning for several fall quality of life initiatives. They will also be assisting with the community bike ride.

Activity or Project:

N/A

Description:

N/A

Status:

Completed

Expected Completion:

09-05-2019

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Public Works and Water Resources Department

Notable Notes:

UD will be closing a portion of Academy Street from Lovett Avenue to Delaware Avenue, along with one lane of Delaware Avenue just west of Academy for building work beginning September 23rd through September 28th. Detours and flaggers will be in place for this work and Aetna has been notified of the closure.

Thursday afternoon DelDOT's contractor hit an abandoned water service line while excavating in the vicinity of the Pomeroy Trail crossing. The service is an old 4" line that is connected to an even older tee which needed to be removed to properly make the repair. Crews isolated the compromised section of water main between Pomeroy Trail and North Chapel Street (203-221

East Main Street) and made the repair quickly to restore water by late Thursday night.

Crews moved the fence opening to the Reservoir slope early this week and evaluated the path after two weeks of usage. We believe two weeks is adequate to discourage the formation of a path and we will stick to this schedule as weather allows. We are discussing potential signage and will implement them as necessary.

Welsh Tract Road has been reopened as of September 5, 2019. The DelDOT bridge deck repairs are complete.

Activity or Project:

Main Street Improvements (DelDOT)

Description:

A-Del will be moving out of Phase 8 (west of Trabant) on 9-6-19. Temporary striping will be in place from South College Avenue to New London Road including delineation of parking stalls. They will move on to Phase 4 for the next few weeks. They anticipate having Phase 4 completed by early October. Parking stalls will also soon be delineated in the western portion of Phase 5 and along Phase 6 so parking spaces in these phases can be used until they are ready to move from Phase 4 back to the eastern portion of Phase 5 (between Academy and Chapel). Once phase 5 is complete, they will move into Phase 6. Phase 6 is the most extensive phase of the project and is located in the densest portion of Main Street. When they mobilize to Phase 6 we will lose parking from Chapel Street to South College. We are working with the DelDOT team to evaluate construction sequence options to mitigate parking impacts during this phase. We should anticipate Phase 6 beginning in late November and taking them well into April 2020. Since Phase 6 will take them through the winter, we are also working on ways to consolidate the contractor's work area and reopen parking when/if the project shuts down due to freezing temps.

Status:	In-Progress
Expected Completion:	08-31-2020
Execution Status:	On Track

Activity or Project:

Rodney Demolition

Description:

The demolition contractor has completed the fence installation as well as the tree protection for the trees that will remain on the site. The interior trees have been removed and hauled offsite. The soft demolition, or the removal of interior items such as kitchen items, generators, wood material, etc. will be removed during the next week prior to building demolition, slated to begin on September 16. We have received numerous requests for souvenir bricks, which we will compile a list and make the bricks available as demolition progresses. Please email public works or rodneysite@jmt.com if you would like to request a brick from the site.

Status:	In-Progress
Expected Completion:	11-30-2019
Execution Status:	On Track

Activity or Project:

Description:	
Status:	
Expected Completion:	
Execution Status:	



NEWARK POLICE DEPARTMENT

WEEK 08/25/19-08/31/19

INVESTIGATIONS

CRIMINAL CHARGES

	2018 TO <u>DATE</u>	2019 TO <u>DATE</u>	THIS WEEK 2019	2018 TO <u>DATE</u>	2019 TO <u>DATE</u>	THIS WEEK 2019
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	1	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	0	1	0	0	0	0
Rape	9	5	0	2	11	0
Unlaw. Sexual Contact	4	2	0	5	0	0
Robbery	16	12	0	24	10	0
- Commercial Robberies	7	7	0	8	8	0
- Robberies with Known Suspects	1	1	0	2	1	0
- Attempted Robberies	0	0	0	1	0	0
- Other Robberies	8	4	0	13	1	0
Assault/Aggravated	15	19	0	24	16	0
Burglary	28	49	4	8	86	1
- Commercial Burglaries	9	5	0	1	8	0
- Residential Burglaries	17	33	3	5	50	0
- Other Burglaries	2	11	1	2	28	1
Theft	349	357	19	107	275	5
Theft/Auto	36	31	3	5	6	1
Arson	0	0	0	0	0	0
All Other	71	77	2	60	88	0
TOTAL PART I	528	554	28	235	492	7
<u>PART II OFFENSES</u>						
Other Assaults	175	184	5	125	108	2
Rec. Stolen Property	0	0	0	12	10	1
Criminal Mischief	105	96	2	102	75	0
Weapons	8	17	0	27	51	2
Other Sex Offenses	0	0	0	0	7	0
Alcohol	140	119	28	211	203	66
Drugs	96	139	5	147	217	9
Noise/Disorderly Premise	466	427	38	171	142	16
Disorderly Conduct	89	108	7	63	86	9
Trespass	144	172	11	50	74	7
All Other	273	235	6	217	295	24
TOTAL PART II	1496	1497	102	1125	1268	136
<u>MISCELLANEOUS:</u>						
Alarm	132	111	4	0	0	0
Animal Control	342	401	11	2	2	0
Recovered Property	192	150	3	0	0	0
Service	27206	23162	612	0	0	0
Suspicious Per/Veh	329	310	8	0	0	0
TOTAL MISC.	28201	24134	638	2	2	0

	THIS WEEK <u>2018</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2019</u>	2019 TO <u>DATE</u>
TOTAL CALLS	1,107	34,931	887	30,389



Newark Police Department
Weekly Traffic Report
08/25/19-08/31/19



TRAFFIC SUMMONSES	2018 YTD	2019 YTD	THIS WEEK 2018	THIS WEEK 2019
Moving/Non-Moving	7665	8110	241	231
DUI	131	143	7	8
TOTAL	7796	8253	248	239

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	0	2	0	0
Personal Injury	139	146	4	2
Property Damage (Reportable)	768	729	25	28
*Hit & Run	167	125	4	5
*Private Property	213	177	5	5
TOTAL	907	877	29	30

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.