



**CITY OF NEWARK
DELAWARE**

Newark Transportation Improvement District Committee Meeting

Date/Time: Wednesday, April 8, 2020, 1:30-3:00 p.m.

Location: **NOTE: Virtual Meeting – Microsoft Teams – See Attachment 1**

AGENDA

1. Welcome and Introductions All (5 mins)
2. Online Meeting Logistics and Expectations AECOM (5 min)
3. Approval of March 11, 2020 Meeting Minutes Committee (5 mins)
4. Committee Recommendations for Service Standards DeIDOT and Committee (45 mins)
 - a. Confirm optional standards agreed upon on March 11
 - b. Discuss updated corridor travel time assessment with posted speed limits
 - c. Finalize draft service standards language of the TID Agreement
5. Future Conditions Analysis City and DeIDOT (15 mins)
 - a. Overview of land use projection totals for future conditions analysis
 - b. Overview of DeIDOT’s future condition analysis and methods to be used
6. Status of Agreement DeIDOT and City (5 mins)
 - a. Initial
 - b. Future amendments
7. Feedback on Meeting and Process Committee (5 mins)
 - a. Likes and dislikes
 - b. Effectiveness of Online Meeting Forum
 - c. Recommendations for next meeting
8. Public Comments Public (5 mins)

The above agenda is intended to be followed, but is subject to changes, deletions, additions, and modifications, as permitted under the Freedom of Information Act of the State of Delaware. The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004 (e)(2). Copies may be obtained at the Planning and Development Department, 220 South Main Street, or online at www.newarkde.gov.

Agenda Posted – April 1, 2020

Attest:

Sworn by:

City Secretary

Notary Public (seal)

Attachment 1

Microsoft Teams Virtual Meeting Instructions

As stipulated by the State of Emergency declaration in Delaware, in-person attendance at public meetings is not permitted during the COVID-19 situation. Newark City Council and the City Manager have modified FOIA requirements to allow for virtual meetings.

The City and its partners request that participants use their computers for this meeting. Computers will allow viewing of the presentations and provide other functionality. Click the below "Join Microsoft Teams Meeting" link and use your computer's microphone and speaker to communicate. Participants can also call in using their phone to the provided 877 number if they do not have a computer or their computers are not equipped with speakers and microphones. If participants don't use computers, they can still call-in using the 877 number but will be unable to see the handouts and other material.

Important tips for the call:

- When speaker is presenting, everyone else's microphone or phone will be muted to minimize background noise and echoes. Committee members or anyone from the public who have questions or want to make a comment should use the "Conversation" button to let AECOM moderator know. The presenter or moderator will also pause at the end of each major portion of the agenda and unmute computers and phones to make sure all participants have an opportunity to contribute.
- Comments or questions can also be emailed before or during the meeting to david.athey@aecom.com. Any comments or questions received will be read into the record and included in the meeting minutes. The sender will need to provide their first and last names.
- Participants should turn off their computer's camera.

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