



**CITY OF NEWARK
DELAWARE**

Newark Transportation Improvement District Committee Meeting

Date/Time: Wednesday, May 13, 2020, 1:30 p.m.
Location: Virtual Meeting

Attendees

<u>Committee Members</u>	
Newark Planning and Development	Mary Ellen Gray, AICP
Newark Planning and Development	Mike Fortner, AICP
Newark Public Works and Water Resources	Tim Filasky, PE
DeIDOT	Sarah Coakley, AICP
WILMAPCO	Heather Dunigan
University of Delaware	Jenni Sparks
Newark Planning Commission	Alan Silverman
Newark Design Committee	Joe Charma, PE
BikeNewark	Bob McBride
Mayor's Appointee	David Levandoski
District 4 Representative	Jamie MaGee
District 5 Representative	Jim Jones
<u>Other Attendees</u>	
University of Delaware	Caitlin Olsen
University of Delaware	Evan Park
WILMAPCO	Tigist Zegeye
WILMAPCO	Dan Blevins
<u>Committee Support</u>	
AECOM	David Athey, PE
AECOM	Mayuresh Khare, PE, AICP, PP
AECOM	Savannah Edwards

Meeting Minutes

- The meeting started at 1:30 pm. Since the meeting was being held virtually, David Athey read the names of the attendees.
- David provided details for how the virtual meeting would be held. Attendees were asked to mute their phones to minimize background noise and to unmute them only when speaking. He also said the presentations would be paused at the end of each slide so attendees could comment or ask questions.
- Minutes from the April 8, 2020 meeting were approved without exception.

- Mike Fortner gave a presentation on TID growth projections (see Powerpoint presentation) that included updates to information he had provided at meetings earlier in the year. Mike reviewed the six different planning Areas (Areas A-F) and noted that most activity was occurring areas A & C with hot spots along the Kirkwood Highway Corridor, following through Downtown Newark, then off to 273 (West Main Street.) Joe Charma asked how “short term” and “long term” durations were being defined. Mike replied that the breakpoint between the two was about 10 years. Alan Silverman asked if the Focus Areas which had been discussed in the past by City Council should be brought into the conversation. Mike said most focus areas were in Planning Area A as described in his presentation and were therefore already included. Sarah Coakley concurred.
- Sarah continued her presentation on service standards (see Powerpoint presentation). The presentation included description of DelDOT’s processes and the Synchro model. She asked if the Committee could express its consensus for the travel time standard and decide which was better – maximum total travel time or maximum change in total travel time. Alan made a motion to abandon the LOS standards which was seconded by Joe. The motion was approved without objection. Alan asked Sarah which option she thought was best. Sarah indicated her preference for change in total travel time.
- Sarah continued with a discussion of the 2045 model. Savannah Edwards asked if it included redevelopment project and was told it did. Sarah also provided information DelDOT had received from the University regarding the STAR Campus. Development proposed for the next four or five years would probably generate less traffic than the prior use and therefore still be “grandfathered”. Traffic above and beyond the grandfathered amount would trigger inclusion in the TID. Alan asked if the Synchro model could be configured to include extension of Christina Parkway to Barksdale Road and was told it could.
- For next steps, Sarah said the first 20 land uses were done and those with peak traffic generation of greater than 50 a.m. or p.m. trips would be modeled first. She also said 23 of the 50 potential developments accounted for 95% of the traffic and the other 27 would be entered manually. Alan stated that the cumulative effects of smaller developments could have an impact. Sarah replied that those uses were just 5% of the total. Alan said that that point needed to be made.
- Sarah said that all five segments would be completed by the June meeting and options for the travel time standard would be discussed. Mayuresh asked how pass-through traffic was accounted for. Sarah replied that those trips are accounted for using an annual background growth factor of 0.5%. Mayuresh inquired if this factor was applied uniformly or by corridor and Sarah replied area-wide.
- Sarah indicated that the future amendment to the TID Agreement would probably occur in the fall at this point.
- Alan noted that societal changes due to the pandemic may significantly change processes.
- There were no public comments.
- The meeting adjourned at 2:30 pm.