



Mayor Clifton then administered the Oath of Office to Mayor-elect Markham, presented Mr. Markham with a personalized gavel, and officially retired from service. Mr. Clifton stated that the City was fortunate to have Mr. Markham as Mayor and thanked him for coming forward to serve.

Mr. Markham thanked the City residents and credited his wife for her continual support. He then thanked Mr. Clifton for the years and informed that he and Mr. Clifton had known each other for 16 years and served 12 together. He thanked Mr. Clifton for all he had done for the City.

Mr. Clifton thanked Mr. Markham for all he had done in the past and looked forward to what he would accomplish in the future.

**4. ELECTION OF DEPUTY MAYOR (Charter – Section 310)**

**9:24**

MOTION BY MS. FORD: TO APPOINT COUNCILMEMBER TRAVIS MCDERMOTT AS DEPUTY MAYOR.

MOTION PASSED. VOTE: 4 to 0.

Aye – Ford, Bancroft, McDermott, Markham.

Nay – 0.

Absent – Creecy, Suchanec, Lawhorn.

Mr. McDermott appreciated the and was honored to be a recipient of Council’s respect and faith to hold the position. Mr. Markham informed that the Deputy Mayor assumed the role of Mayor when the Mayor was unavailable or had to recuse themselves.

**5. ELECTION OF OFFICERS**

City Treasurer (One Year Term) – By Election (Charter – Section 702.2) – Tara A. Schiano

**10:35**

MOTION BY MR. MCDERMOTT, SECONDED BY MS. FORD: TO ELECT TARA SCHIANO AS CITY TREASURER FOR A ONE YEAR TERM.

MOTION PASSED. VOTE: 5 to 0.

Aye – Bancroft, Creecy, McDermott, Ford, Markham.

Nay – 0.

Absent – Suchanec, Lawhorn.

**6. RULES OF PROCEDURE (Charter – Section 311)**

**Resolution No. 22-\_\_**: Rules of Procedure For the 2022-2023 Council Year (Presented)

**11:48**

Mr. Markham reminded that he had issued three items to Council and Mr. Coleman interjected that staff also had some items for consideration. Ms. Schiano presented a synopsis of the memo issued on April 18, 2022:

- Council consideration of eliminating the first Monday evening meeting of the month.
- Discuss a summer break in lieu of the eliminating the first Monday meeting of the month.
- Add The Newark Partnership (TNP) to the 3<sup>rd</sup> Monday meeting as Item 5B, moving “Other” to 5C for a 10-minute discussion

Mr. Markham explained that at least half of the first Monday meetings were cancelled so he wanted to try three meetings per month and skip the first Monday.

Mr. McDermott supported the suggestion and informed that he had been vocal about Council’s schedule and the intense commitment, especially for those with children; he thought that eliminating the first Monday would lessen the burden.

Dr. Bancroft acknowledged that the meetings sometimes ran late and was supportive of any accommodating measures. Mr. Markham revealed that he would make it a point to expedite the meetings.

Ms. Ford did not agree with the suggestion because the residents selected Council to represent their interests. She noted that there were many upcoming challenges and Council already had no meetings on the fifth Monday of a month.

Ms. Creecy supported dropping the first Monday and asked if Council would be permitted to request a meeting with the Mayor, if necessary, to discuss information that was necessary to forward to constituents. Mr. Markham confirmed that the Mayor could call a special meeting any time and three Councilmembers could request a special meeting at any time. Ms. Creecy reiterated her support.

Mr. Coleman offered feedback from staff that the Monday meetings were all utilized during the budget session in the fall because of extra meetings and Council would likely need to add meetings, if necessary. Mr. Markham wanted to lay the meetings out prior to the budget session. Mr. Coleman explained that staff generally built a schedule of anticipated meetings prior to the start of the season. Mr. Markham explained that he brought the subject forward because there was no break for staff, and it was difficult for Council to attend many meetings when there was no break offered.

Ms. Ford requested that the items be voted on individually.

MOTION BY MR. MCDERMOTT, SECONDED BY DR. BANCROFT: THAT COUNCIL AMEND PAGE ONE, SECOND PARAGRAPH OF THE RULES OF PROCEDURES RESOLUTION BY REMOVING THE WORD "FIRST" ON LINE 2.

MOTION PASSED. VOTE: 4 to 1.

Aye – Bancroft, McDermott, Creecy, Markham.

Nay – Ford.

Absent – Suchanec, Lawhorn.

Mr. Markham withdrew his request to address a summer break because the first Monday meetings had been removed from Council's schedule. He continued that TNP requested space on the agenda to discuss their initiatives; he thought the request was sensible because the City gave TNP funding so Council should be aware of any activities. He wanted TNP to come before Council once a month.

Dr. Bancroft suggested that the Department Directors provide in-person updates to allow the public access and opportunity to ask questions. He thought it would be good for TNP to present to Council to allow public access at well.

Mr. McDermott also supported the suggestion and had assumed that TNP would be added to the agenda anyway. He credited TNP for doing good work and agreed that they should present to Council because the City gave them funding. Mr. Markham reminded that the Mayor had a position on the Board, and he would ask Mr. McDermott to sit in at times, as well.

Ms. Ford and Ms. Creecy supported the suggestion.

MOTION BY MR. MCDERMOTT, SECONDED BY DR. BANCROFT: THAT COUNCIL ADD ITEM 5B "THE NEWARK PARTNERSHIP"; ADDITIONALLY, EXISTING ITEM 5B WOULD BE MOVED AND RENAMED ITEM 5C FOR A 10-MINUTE DISCUSSION.

MOTION PASSED. VOTE: 5 to 0.

Aye – Ford, McDermott, Bancroft, Creecy, Markham.

Nay – 0.

Absent – Suchanec, Lawhorn.

Mr. Coleman shared that three items that were introduced that day during the staff meeting. The first request was that a Consent Agenda be added to every agenda, instead of only the second and fourth agendas. Since Mr. Markham last served at the dais, Council permitted some purchases on the Consent Agenda and when items were on the first and third meetings with no Consent Agenda, they were subject to full discussions which were not generally warranted because they were small, non-controversial purchases. He repeated his request that a Consent Agenda be added to every agenda. He continued that the second request was that the Boards and Commissions appointments or reappointments be added to the Consent Agenda and explained that reappointments generally tended to be non-controversial. He reminded that Council could pull any appointee off of the Consent Agenda for discussion. He admitted the third item was likely a non-started but asked that consideration be given to moving the meeting start times forward from 7:00 to 6:00 or 6:30. He acknowledged that there had been issues with Council being able to arrive in time and noted the inability to have executive session ahead of the meetings.

The Mayor opened the table to discussion.

Dr. Bancroft supported the 6:30 start time if possible. Mr. Markham had concerns about members who had jobs. Ms. Creecy shared that the earlier start time would not work with her schedule because she could not leave her clients at 5:00. Mr. Markham stated that as much as he wanted to support staff, he thought it was difficult for working Councilmembers to make the adjustment. He pointed to the shrinking pool of Council candidates and thought the earlier time would make the situation more difficult; he would not support the suggestion.

Mr. Markham asked for feedback regarding the Consent Agenda items and reminded that Council always had the option to pull an item from the Consent Agenda. Dr. Bancroft thought it was appropriate to address reappointments on the Consent Agenda. Mr. McDermott supported putting reappointments on the Consent Agenda but thought that initial appointments should be part of the public hearing.

MOTION BY DR. BANCROFT, SECONDED BY MS. CREECY: THAT COUNCIL INCLUDE A CONSENT AGENDA EACH WEEK AND ADD BOARDS AND COMMISSIONS REAPPOINTMENTS TO THE CONSENT AGENDA.

MOTION PASSED. VOTE: 5 to 0.

Aye – Creecy, Bancroft, McDermott, Ford, Markham.

Nay – 0.

Absent – Suchanec, Lawhorn.

MOTION BY MR. MCDERMOTT, SECONDED BY MS. FORD: THAT COUNCIL APPROVE THE RULES AND PROCEDURES AS AMENDED.

MOTION PASSED. VOTE: 5 to 0.

Aye – Ford, McDermott, Bancroft, Creecy, Markham.

Nay – 0.

Absent – Suchanec, Lawhorn.

**(RESOLUTION NO. 22-E)**

**7. ADJOURNMENT OF ORGANIZATIONAL MEETING**

Meeting adjourned at 6:30 p.m.

Tara A. Schiano  
Director of Legislative Services  
City Secretary

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