

## City Manager's Weekly Report

### Department:

Administration - City Manager

### Notable Notes:

City Manager:

Staff continues to monitor the supply chain issues we have identified and are currently reviewing our minimum inventory quantity for long-lead time items like electric transformers, water meters/yokes, electric meters, and a number of other items. Attached is a letter from the Delaware Electric Co-op where they were notifying the public that there will be delays in establishing new services for the foreseeable future because they must retain inventory to keep their system up and running for existing customers. They specifically cite delays for transformers as the primary reason and indicate that this seems unlikely to change for at least the rest of 2022. It is worth noting that President Biden has invoked the defense production act for transformers and electrical grid components (<https://www.energy.gov/articles/president-biden-invokes-defense-production-act-accelerate-domestic-manufacturing-clean>), so hopefully that will be reflected in component availability soon.

Staff concluded our initial round of departmental budget hearings this week, holding meetings with Police, Parks and Recreation, Electric, Administration, the City Secretary's Office, Public Works and Water Resources, Alderman's Court, and Finance. Now that we have a full picture of the capital project requests, our next meeting will be to review our previous ARPA funding allocations to see if projects need to be adjusted based on updated prioritization and cost estimates. The 2023 budget is going to be particularly challenging due to price pressures we have experienced on labor, vehicle parts, and basically everything in between. I have asked our Chief Human Resources Officer to contact HR firms to get pricing for a compensation study. As of the midpoint of the year we have already posted more positions to date in 2022 than we posted in all of 2021, and we posted twice as many in 2021 than 2020. While some increased turnover is likely due to the pandemic, this may also be an indicator that our compensation has not kept up with what our competitors are paying. We have one labor group up this year (management) and two labor contracts that expire in 2023, CWA and AFSCME 3919. The CWA and AFSCME 3919 contracts were 4-year terms with 2% increases per year. Considering the rapid inflation we are experiencing (over 9% year over year as of June) we are anticipating our next contract negotiations will be more difficult.

On Friday afternoon I participated in an executive committee meeting of the DEMEC board. I also participated in a special meeting of the full board to approve financing documents for a bond DEMEC has taken out on behalf of Middletown and New Castle Municipal Services Commission. I also participated in a demo of a new GPS system we are considering for certain vehicles in our fleet that could benefit from additional functionality.

The remainder of the week was spent on general administrative tasks and personnel items.

### Human Resources:

- This week the HR Team posted the Part-Time Community Center Attendant vacancy. The Director of Planning & Development and IT Systems & Security Administrator postings will close today at 4 p.m.
- A new certified police officer will start employment with the City on Monday, July 18, 2022. The following week, the City will welcome two additional staff members – Payments & Utility Billing Manager and Part-Time Bailiff. Both will start on Monday, July 25.
- CHRO Hardin attend budget meetings this week.

Communications:

Chief Communications Officer:

- Submitted permit application to the State for the DE Growler/NPD beer garden scheduled to begin 7/21.
- Joined Mayor Markham and Caitlin Olsen for a meeting with JP Morgan Chase to discuss opportunities for partnerships in the future.
- Continuing conversations with UD representatives to plan Go Baby Go! in 2023; also working on fundraising opportunities.
- Met with DVHT to plan and organize employee wellness fair tentatively scheduled in mid-October.
- Working with Fox29 to schedule live coverage from Main Street on August 16; lining up community leaders and business owners to be featured.

Creative Designer & Web Specialist:

- A new webpage has been created for Parks and Recreation regarding the Old Papermill Road Park Project.
- A revised Web Accessibility webpage with information on the grievance procedure and notice of compliance has been developed.
- City Council Minutes and Agendas webpage updated with audio of July 11 meeting.
- City Council Orientation Manual has been updated.
- City of Newark's homepage has been updated with the water main flushing schedule for 2022.
- Newark TV22 has been updated with Parks and Recreation's events for August through December 2022.
- Public meeting notices have been sent via InformMe.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

## City Manager's Weekly Report

**Department:**

Alderman's Court

**Notable Notes:**

Alderman's Court held two court sessions from 7/7/22-7/13/22. These sessions included arraignments, trials, capias returns, and video hearings. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals in person.

The new part-time bailiff will start with the City on 7/25/22.

The court processed 24 PBJ's for traffic violations and 7 Plea by Mails for criminal violations.

Alderman's report for June 2022 was sent to Council.

**Activity or Project:**

Payments and Court Sessions

**Description:**

From 7/7/22-7/13/22 Alderman's Court handled 28 arraignments, 33 trials, 9 capias returns, 1 video hearing, and transported 3 prisoners. The court collected a total of 385 parking payments of which 360 were paid online and 25 were paid at court. The court also collected criminal/traffic payments of which 154 were paid online and 27 were paid at court for a total of 181 criminal/traffic payments.

**Status:**

Completed

**Expected Completion:**

07-13-2022

**Execution Status:**

Completed

**Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:**

## City Manager's Weekly Report

**Department:**

City Secretary and City Solicitor's Office

**Notable Notes:**

The legal team was in the office on the following days:

Paul Bilodeau – 7/11 for Council.

Bobby O'Neill – 7/7 for Court.

Danielle Mapp-Purcell, Paralegal, prepared the court docket for the July 28th and fulfilled 18 discovery requests with 40 discovery requests remaining in process. Closed 5 FOIA requests.

**Meetings and minutes:**

The team worked on the following relative to meetings:

June 27th Council minutes completed and proofed

June CAC minutes completed and proofed

June BOA minutes completed and proofed

July 11th Council minutes being drafted

July CAC minutes on deck

June Diversity & Inclusion minutes being drafted

**Meetings Update:**

Board of Adjustment meeting: July 21st – two applicants

Diversity and Inclusion meeting: July 26th

**Legislative Clerical Projects/Processes:**

Vacancies remain for the various City boards. One application received and sent to City Secretary.

Scanning continues for all new documents processed within the department with back scanning completed as time allows. The Big Shred Event is scheduled for Friday, 7/15.

Council and Boards & Commissions agendas posted to the atrium and website.

Lien certificate requests processed during the past week are as follows:

- 16 received by attorneys and sent to Finance for processing.
- 16 completed by City staff and returned to the processing attorney.

To date 277 lien certificates have been processed for 2022.

Scanner count: 493,197, last week 492,363 = 834

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**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

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**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

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**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

### City Manager's Weekly Report

**Department:**

Electric Department

**Notable Notes:**

New information about the West Main Substation transformer that tripped off last week suggests that there could be internal damage in the transformer as opposed to the tap changer contrary to previous indications. A contractor has been lined up to do more testing before deciding on how to repair the transformer.

Engineering met with the sales engineer about a 34kV recloser that failed a couple of weeks ago. It was sent out for cleaning and testing. Although it tested well, there was some damage on the insulators. While no one would approve putting the recloser back in service, it was suggested that if the insulators sealed against water ingress, it could be used as a 12kV recloser where there would be less stress on the insulators. New reclosers are being ordered.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

### City Manager's Weekly Report

**Department:**

Finance Department

**Notable Notes:**

2022-2023 Tax Billing – We are in the process of preparing for the annual tax billing. The City of Newark’s 2022-2023 property tax rate is \$0.9348 per \$100 of assessed value, which reflects a 2.5% increase from last year. The assessment roll from the County arrived this week, and we are estimating the bills will be going out the first week of August. Taxes are due by September 30th of every year. Click on this link to see more information: <https://newarkde.gov/134/Property-Taxes>.

HR Items – We are pleased to announce that Jennifer Prado will be the City’s new Payments and Utility

Billing Manager. Jennifer comes from the City of Wilmington, where she has served as the Director of Constituent Services. Her first day with us will be July 25 and look forward to her joining our team. We would also like to thank Cindy DuVall for serving in the acting role over the past few months.

Do you need assistance in paying the balance on your water and sewer bill? If so, please reach out to the State's Low Income Household Assistance Program (LIHWAP). Please complete the application to this program and let our staff in Payments and Utility Billing (PUB) know that you have applied for assistance. Here is the link to the application: <https://www.dhss.delaware.gov/dhss/dph/hsp/files/LIHWAPApplication.pdf>.

Payments and Utility Billing Group has been working with our customers helping them get their account balances up to date. If you need assistance, please reach out to PUB at 302-366-7000, option 2, to explore your options. We ask that you do not wait until your account falls into arrears, as the City has access to many programs which can provide aid to our residents.

2023 Annual Budget: Internal work is beginning on the annual budget. Department budget hearing were completed on July 15th. Next step is internal review by the City Manager, Finance Director, and department directors.

<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
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<b>Expected Completion:</b>	
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<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

<b>Department:</b> Information Technology Department
<b>Notable Notes:</b> Applications Team: Open Support Tickets from Previous Week - 48 Open Project Tickets from Previous Week - 16 Open Tickets with Vendor R&D from Previous Week - 19 Tickets Opened in the Last Week - 26 Tickets Closed in the Last Week - 22

Remaining Open Support Tickets - 52  
Remaining Open Project Tickets - 16  
Remaining Tickets with Vendor R&D - 19

1. Completed FOIA request for City Secretary's Office.
2. Investigated GL posting of capital assets for Finance.
3. Reprinted EFT's not archived from one previous batch.
4. Added sub address locations in Tyler ERP as requested by CED.
5. Assisted PUB with deposit discrepancy.
6. Assisted PUB with customer not seeing usage.
7. Attended departmental budget meetings on 7/7 and 7/12-7/15.
8. Attended AR review meeting with Finance and Planning/CED on 7/8.
9. Attended AP Payment Manager meeting with Finance on 7/11.
10. Attended Newark Server Migration - Weekly Project meeting via Teams on 7/12.
11. Continued user acceptance testing for the SmartWorks Migration.
12. Continued user acceptance testing for the Harris Server Migration.
13. Worked on and resolved support tickets for end users.
14. Created reports for users as requested.

**Pending:**

1. POS Cashiering for Welcome Center is on hold, waiting for vendor fix.
2. VSS registration guide on hold, will need to script a change to vendor contact types.
3. Testing EMV devices, working with vendor to resolve newly found issues.
4. Accounting testing Payment Manager functionality within Munis ERP, go live tentatively scheduled for 8/1.
5. Automation Platform: Promoted 15 of 16 workflows to production.
6. Waiting on Tyler to confirm a date on when we can schedule an upgrade to Content Manager.

**Infrastructure Team:**

Open Support Tickets from Previous Week - 98  
Open Project Tickets from Previous Week - 39  
Tickets Opened in the Last Week - 93  
Tickets Closed in the Last Week - 90  
Remaining Open Support Tickets - 102  
Remaining Open Project Tickets - 38

1. Assisted Apps team with Smartworks migration.
2. Handled security alerts.
3. Managed access requests for various departments.
4. Ran scheduled updates for PD field devices.
5. Updated PD mobile forensics tool.

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**Activity or Project:**

Smartworks Virtualization & Postgres Migration (Applications & Infrastructure)

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**Description:**

Phase I - Planning & Scoping (COMPLETED)

Phase II - Migration to TEST: Week of 6/20 (COMPLETED)

Production environment will be offline on 6/22 from 12PM - 5PM, customers will not see usage when logged into their Customer Connect account during this time.

Phase III - User Acceptance Testing: Weeks of 6/27 & 7/4 (IN PROGRESS)

Phase IV - Migration to PROD: Tentatively scheduled to begin 7/22  
Production environment will be offline from 7/22 at 9:00AM through 7/27 at 9:00AM, customers will not see usage when logged into their Customer Connect account during this time.

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	07-31-2022
<b>Execution Status:</b>	On Track

**Activity or Project:**

Harris Server Migration / SilverBlaze (Applications & Infrastructure)

**Description:**

SERVER MIGRATION:

Phase I - Planning & Scoping (COMPLETED)

Phase II - Development: 5/24-6/24 (COMPLETED)

Phase III - User Acceptance Testing: 6/27 - 7/29 (IN PROGRESS)

Phase IV - Deployment to PROD: 8/1 - 8/7

Phase V - Post Live Support: 8/8 - 8/20

SILVERBLAZE:

Phase I - Planning & Scoping

Phase II - Design

Phase III - Development

Phase IV - User Acceptance Testing

Phase V - Deployment to PROD

Phase VI - Post Live Support

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	12-31-2022
<b>Execution Status:</b>	On Track

**Activity or Project:**

Data Center Upgrade (Infrastructure)

**Description:**

Equipment tracking:

2 Racks - Received

4 PDUs - Received

3 VxRails - Received

CyberVault R750s - Received

S5232s - Received

Pending shipment with expected delivery dates:

DD6900s - May 02, 2022

R450s - April 18, 2022

DP4400s - June 15, 2022

N2200s - December 28, 2022

S5224s - September 12, 2022

S3048s - July 20, 2022

S4128s - July 20, 2022

<b>Status:</b>	Started
<b>Expected Completion:</b>	12-31-2022



<b>Execution Status:</b>	On Track
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### City Manager's Weekly Report

**Department:**

Parks and Recreation Department

**Notable Notes:**

The pool at the Wilson Center opened to the public on July 8 and will have hours Wednesday through Friday 1:00-5:00 p.m. and Saturday, 12:30 – 5:00 p.m.; Dickey Pool is also open to the public 12:30 – 5:00 p.m. Tuesday through Saturday.

Preparations are well underway for the Christmas in July Flea Market event scheduled for July 23 from 8:00 a.m. – 12:00 p.m. at the George Wilson Center.

Recreation staff continue to work on upcoming fall programming confirming dates, times, etc. The Fall Activity Guide will be available beginning August 22.

Parks has been placing mulch rings throughout the parks. This should be a timesaver when mowing and trimming park areas.

Tree work continues throughout park areas. This would include dead wooding and removing of hazardous trees.

Director and Deputy Director worked on the 2023 budget and capital improvement project estimates.

**Activity or Project:**

Lumbrook Park Pavilion

**Description:**

Removal of the existing Lumbrook Park pavilion will begin the week of July 25 to make room for the installation of a new pavilion at the same location in the park.

<b>Status:</b>	Not Started
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<b>Expected Completion:</b>	09-16-2022
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<b>Execution Status:</b>	On Track
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**Activity or Project:****Description:**

<b>Status:</b>	
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<b>Expected Completion:</b>	
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<b>Execution Status:</b>	
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**Activity or Project:****Description:**

<b>Status:</b>	
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<b>Expected Completion:</b>	
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<b>Execution Status:</b>	
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### City Manager's Weekly Report

**Department:**

**Notable Notes:**

Projects

\*Charrette and development of revisions to the BB and RA zoning district. The rough draft of the revisions to the BB and RA zoning districts based on Council feedback on the Charrette was presented to Council on July 11, 2022. 9A ([newarkde.gov](http://newarkde.gov)) The outcome of July 5, 2022 Planning Commission discussion on the Council directed interim ordinance to reduce building height in the BB and RA zoning districts to 5 stories Supplemental-Materials ([newarkde.gov](http://newarkde.gov)) was also discussed as well as a memo included in the record whereby the Planning Commission voted 1-4 against recommending for the interim ordinance to reduce building height in the BB and RA zoning districts to 5 stories. After a robust discussion, Council generally concurred with the direction of the rough draft of the revision to the BB and RA zoning districts and did not wish to move forward with the interim ordinance. The next step is for the AECOM and Newark Charrette team to put together draft language and convene a joint Planning Commission and Council public workshop to discuss and garner public input. We are looking to schedule this workshop in mid to late August, most likely on a Wednesday evening.

\*Nuisance Property ordinance and revision to the Property Maintenance Code. The draft ordinance to prohibit inflatable pools, regulate storage containers, and exterior lighting as well as delete the bamboo ordinance (pools plus ordinance) that was requested by the City Manager and Council was finalized and is on the July 11, 2022 Council agenda for the 1st reading; 2nd reading is July 25, 2022 2B ([newarkde.gov](http://newarkde.gov)). The team in conjunction with consultant Maureen Feeney Roser continues to discuss the nuisance ordinance. This is a challenging ordinance to put together and the team continues to work hard at putting together an ordinance that is clear, enforceable, and able to be administered across the three departments of Planning and Development, Public Works and Water Resources, Police and administered by the City Manager's Office.

\*Downtown Parking Strategy project. There was a second reading and public hearing on July 11, 2022 for ordinances: Creating the Parking Advisory Committee 8B ([newarkde.gov](http://newarkde.gov)); Updating the Responsibility for Parking Management and Administration to the Planning and Development Department 8C ([newarkde.gov](http://newarkde.gov)); and Changing the On-Street Parking Limit from 36 to 24 hours 8D ([newarkde.gov](http://newarkde.gov)). Council adopted all three ordinances as written. The next ordinance in line per the implementation plan is the Residential Parking Permit Program zone implementation process which is scheduled for a second reading and public hearing July 25. 2C ([newarkde.gov](http://newarkde.gov)).

\*Five Year Review of Comprehensive Development Plan V – Planner Fortner is working on the requested three amendments to the Comprehensive Development Plan V 2.0 as directed by Council at their June 27, 2022 meeting. These include: adding language recognizing Newark stops on the Underground Railroad, adding language to Focus Area #1 encouraging the preservation of historic African American churches in the area, and reducing Focus Area #3 to only encompass the North Chapel Street corridor. These amendments will be brought back to Council on August 8.

Meetings (Attended by Land Use, Code Enforcement, and Parking)

\*Planning staff participated in the Subdivision Advisory Committee on Wednesday, July 13th to go over several upcoming development projects that need to go to Planning Commission and Council.

\*Parking Division internal meeting on Tuesday, July 7th to discuss upcoming weekend events, reserved spaces, and upcoming Council agenda items.

\*Meeting with numerous part-time Parking Ambassador members on Thursday, July 9th for 1st of Ambassador focus group meetings to go over upcoming changes and to prepare for the upcoming UD semester, ensuring that all Ambassadors are uniform in how they handle citations.

\*2nd Signage Walkthrough on Tuesday, July 12th with Maintenance team. Recorded signage on the northside of Main Street, Lots 2, 3, and 4, and Center, Choate, North Chapel Streets. Recorded missing signage and prepped for replacement.

\*UD Fire Marshal met with Fire Protection Specialist Todd Reese to go over the new Perkins Student Center fire alarm system and for a weekly meeting.

- \* Planning Director Gray and Deputy Planning Director Bensley participated in the Director's meeting.
- \* Planning Director Gray, Deputy Planning Director Bensley, Planner Fortner, Planner Manager Howard and Parking Supervisor Mulvanity attended the July 11, 2022 Council meeting.
- \* Planning Director Gray, Deputy Planning Director Bensley, Planner Fortner, Planner Manager Howard and Parking Supervisor Mulvanity met with the Financial team and the City Manager to review and discuss the 2023 Planning and Development Department budget on July 7, 2022.

#### Land Use

- \*Building Permits: 12
- \*Deed Transfer Affidavits: 14

#### Items of Interest

\*1119 S. College Avenue has been approved for Planning Commission and the Planning and Development Department is preparing the planning report.

\*30 S. Chapel Street has been approved for City Council and is being included in the July 25, 2022 Council packet for first reading.

\*Planner Mike Fortner completed the annual report to the Delaware Office of State Planning Coordination on the Comprehensive Development Plan V.

\*On Monday, July 11, Planner Mike Fortner presented the ordinance to establish a Parking Advisory Committee to advise Council on issues and policies related to on-street and off-street parking.

\*The Board of Adjustment will review two applications for zoning variances at their next public hearing scheduled for July 21, 2022.

\*The first appeal is for the property at 5 Stone Barn Court for 1.3% variance on maximum lot size, Sec 32-9(c)(2), and a 13.5 feet variance on the minimum rear yard of Sec 32-9(c)(6)b. The variances will allow the property owner to build a "Three Seasons Room" onto their house.

\*The second appeal is for the property at 163 W. Main Street - the Lambda Chi property - for a variance to Sec 32-9(c)(5)c: Minimum front yard setback – for a 7.9 feet variance. The variance would permit the property owner to restore the historic front porch of the house. The roofed porch was torn down several years ago. Since the property is non-conforming, a variance is needed to restore the front porch to the original condition.

\* Planning Director Gray, Deputy Planning Director Bensley, Planner Solge, and Administrative Professional Dinsmore had a very productive and informative meeting with DART representatives regarding the potential to transition the Unicity bus system to microtransit (public rideshare system) on July 6, 2022.

#### Code Enforcement Projects

\*Newark Charter School - Jr. High Building - Temporary certificate of occupancy issued, final sitework in progress, concession building approved to close in. No change this week.

\*Newark Senior living - Site work progressing throughout site, landscape material installation nearly complete. Interior work progressing, mechanical rough in nearly complete, painting and unit finishes in progress. No change in status this week.

\*Drake Hall addition - Exterior finishes nearly complete, some areas approved to close in. Lab fit out work on first floor starting.

\*Green Mansion - Apartments: 4th floor deck being poured, framing on lower floors ongoing. Hotel plumbing and framing on lower floors ongoing, 6th floor deck being prepped.

#### Property Maintenance

- \*Complaints: 4
- \*Violations: 9
- \*Citations: 0
- \*Inspections: 13

#### Items of Interest Code Enforcement and Property Maintenance

\*42 Amstel Avenue – Cellular antenna replacement.

- \* 200 Grove Lane – Preparing shell for tenant fit out.
- \* 16 Benny Street - Permit application/plans received for townhouses.
- \*84 Lumber - Permit application/plans received for phase 2 of renovations.
- \*3020 Markus Court - Permit application/plans received.
- \*Downes School - Permit application received for renovation/addition.
- \*Final Notice of correction given to Red Roof Inn.
- \*Property Maintenance Inspector Justin Murray responded to a vegetation complaint on 15 Turnbridge Road. Upon inspection and speaking with the owner, he found that the resident had no water or electric. Working with multiple agencies, Justin along with DHSS were able to secure the resident enrollment in the DHSS low income water assistance program to have water restored. He is currently working with the city to restore power to the property.

**Parking Statistics**

- \*Residential Permits Distributed: 18
- \*Municipal Lot Permits Distributed: 15
- \*Citations Issued: 772
- \*Online Appeals Answered: 94
- \*Immobilized Vehicles: 17

**Items of Interest**

\*Working with I.T. to close out old parking landline numbers. Called each number to see if it was in use or is something we can eliminate.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**City Manager's Weekly Report**

**Department:**

Police Department

**Notable Notes:**

Chief Tiernan and Deputy Chief Feeney spoke with a representative of the Christina School District to discuss the role of the School Resource Officers CSRO's). The police department and the district plan to

utilize the current SRO's to increase positive interactions with students in all the district schools located in the city.

Suggestions from Councilman Suchanec for improvements to various roadways to improve traffic safety have been forwarded to the Traffic Safety Committee for review and consideration.

Next week, Chief Tiernan, Deputy Chief Feeney, and Captain Van Campen will be conducting interviews of several police applicants.

Planning continues for Newark's National Night Out event which takes place on August 2nd from 6:00-8:00 p.m. on Academy Street.

**Special Enforcement Division:**

- During the week, the Special Operations Unit will attend several Parks & Recreation summer camps and will conduct several pop-up PAL events. The Unit will conduct bicycle patrol throughout the residential and business districts and will work on event planning for the upcoming Party in the Park and National Night Out events.
- The Traffic Unit will be conducting traffic enforcement at various locations throughout the City including Capitol Trail, Nottingham Road, Paper Mill Road, and Barksdale Road.

**Patrol Division:**

- On July 12th, 2022, officers from the Patrol Division responded for a report of a bank robbery at the TD Bank on Delaware Avenue. While canvassing the area, the suspect was apprehended in a vehicle travelling on West Main Street. The suspect was taken into custody and the investigation was turned over to the Criminal Investigations Division.

**Administration Division:**

- During the week, the Administration Unit continued police applicant testing and background investigations.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Department:**

Public Works and Water Resources Department

**Notable Notes:**

The water main on Park Place has been installed and tested. The crews will begin the service switchover to the new main on Friday July 15. Park Place from Academy Street to Manuel Street will be closed to through traffic from 7 a.m.-5 p.m. weekdays until the work is complete, which should be roughly three (3) weeks, weather dependent. Please follow the detours and onsite personnel and use caution in the area.

Paving is now complete on Hillside Road from Apple Road to West Main Street. Temporary striping has been applied and the permanent striping will be completed in the coming weeks. We appreciate the patience everyone has had while the traffic was detoured to complete this work.

Water main flushing is necessary to test hydrant functionality and ensure adequate flow and pressure is available in our water distribution system. Additionally, flushing removes sediment from the pipes to help improve water clarity and quality. Crews began flushing our mains throughout the City this week and will complete the entire city by July 29. The flushing occurs overnight from 10 p.m. to 5 a.m. in order to reduce impacts on residents and businesses. Please see our website for more details on this program and what to do if you experience any water clarity or quality issues from this important maintenance exercise. <https://newarkde.gov/CivicAlerts.aspx?AID=1408>.

As most have noticed, the 'clankers' project to help reduce the bridge strikes on Casho Mill Road has progressed over the last week. It is important to note that the project will not be complete until the advanced warning lights and signage/striping is completed. The advanced warning signs, coupled with the new warning light system are the main deterrents for overheight vehicles to turn out before the bridge, the 'clankers' are a last resort to alert the driver of the low clearance ahead. They have been installed in the correct location per the design after thorough engineering and legal review during the design process.

**Activity or Project:**

Northwest Booster Station Generator

**Description:**

Crews have completed the final connections and load testing on our Northwest Booster Station backup generator. This booster station supplies pressure and flow to the New London tank and surrounding areas and was lacking backup generation in the event of a power failure. The project was funded by a grant from FEMA through the Delaware Department of Emergency Management.

<b>Status:</b>	Completed
<b>Expected Completion:</b>	07-15-2022
<b>Execution Status:</b>	Completed

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	

**Execution Status:**



DELAWARE ELECTRIC CO-OP

*"We Keep the Lights On"*

P.O. Box 600  
14198 Sussex Highway  
Greenwood, Delaware 19950  
302-349-9090

[www.delaware.coop](http://www.delaware.coop)

July 13, 2022

Dear Developer/DEC Member,

As you are likely aware, global supply chain issues continue to significantly impact many different aspects of our economy and Delaware Electric Cooperative's operations are not immune to these pressures.

Despite working diligently to source the proper materials needed to install services to new homes and developments, we have not been able to secure an adequate and continuous supply of transformers to keep up with current demand. Furthermore, transformer suppliers are experiencing significant issues with raw material procurement, as well as labor shortages, which they do not expect to be resolved for at least several months. Because of this, we are informing local developers, new home builders/owners, members and elected officials of the potential for delays in establishing services in the foreseeable future. In order for us to maintain reliable electric service to DEC's existing member-owners, we have adopted a policy that postpones construction to new services that require transformers until such time that we have established minimum critical inventory levels essential to ongoing, routine operations.

Deliveries of new transformers are sporadic, and we plan to review and communicate our ability to accommodate new services on a weekly basis. Unfortunately, we anticipate shortages of transformers and other related plant equipment to continue, at a minimum, through the end of the year. We know this will have a major impact on you, but we want to be transparent about the serious challenges we are facing and are committed to maintaining open and frequent communications with you regarding the ongoing shortages.

DEC has been active, along with many other utilities, in escalating the urgency of the crisis at the highest levels within the federal government. We were pleased to see that the Biden Administration recently invoked the Defense Production Act for certain electrical components, including transformers, which brings attention and the powers of the White House to bear on the crisis at hand. As we work to resolve these issues, DEC will continue to accept applications for new service and, once able, will connect those services in the order we receive their final electrical inspections.

DEC understands the challenges and pressures that the disruption causes. We thank you and appreciate your patience as we work to maintain a reliable system with limited supplies. We will provide you with regular updates as to the status of supply restrictions and our ability to once again connect new services.

Should you have any questions, please contact me at 302-349-3125 or [tdickerson@delaware.coop](mailto:tdickerson@delaware.coop).

Sincerely,

Troy Dickerson, P.E.  
Vice President of Engineering



NEWARK POLICE DEPARTMENT

WEEK 07/03/22-07/09/22

INVESTIGATIONS

CRIMINAL CHARGES

	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	1	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	0	2	0	1	3	0
Rape	3	9	0	1	1	1
Unlaw. Sexual Contact	3	3	0	0	3	0
Robbery	14	10	0	19	11	0
- Commercial Robberies	0	0	0	0	1	0
- Robberies with Known Suspects	4	0	0	2	0	0
- Attempted Robberies	4	1	0	9	1	0
- Other Robberies	6	9	0	2	9	0
Assault/Aggravated	11	11	2	39	22	1
Burglary	15	19	0	6	10	1
- Commercial Burglaries	2	3	0	0	1	0
- Residential Burglaries	11	9	0	3	4	0
- Other Burglaries	1	7	0	2	5	1
Theft	409	393	10	60	88	2
Theft/Auto	37	26	0	7	5	0
Arson	0	0	0	0	0	0
All Other	2	12	0	28	26	0
<b>TOTAL PART I</b>	<b>494</b>	<b>485</b>	<b>12</b>	<b>154</b>	<b>169</b>	<b>5</b>
<u>PART II OFFENSES</u>						
Other Assaults	109	163	5	84	104	8
Rec. Stolen Property	0	0	0	4	1	0
Criminal Mischief	96	96	2	22	40	3
Weapons	5	8	0	12	55	5
Other Sex Offenses	4	6	1	2	2	0
Alcohol	54	110	1	43	179	1
Drugs	72	72	3	47	89	9
Noise/Disorderly Premise	383	256	2	133	72	0
Ordinance Violation	125	0	0	21	0	0
Disorderly Conduct	208	202	5	52	57	2
Trespass	187	182	6	42	58	5
All Other	190	339	17	122	128	6
<b>TOTAL PART II</b>	<b>1433</b>	<b>1434</b>	<b>42</b>	<b>584</b>	<b>785</b>	<b>39</b>
<u>MISCELLANEOUS:</u>						
Alarm	256	352	15	0	0	0
Animal Control	250	250	10	5	17	0
Recovered Property	93	92	1	0	0	0
Service	18119	15897	511	0	0	0
Suspicious Per/Veh	227	200	3	0	0	0
<b>TOTAL MISC.</b>	<b>18945</b>	<b>16791</b>	<b>540</b>	<b>5</b>	<b>17</b>	<b>0</b>

	THIS WEEK <u>2021</u>	2021 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2022 TO <u>DATE</u>
TOTAL CALLS	855	22,835	693	21,283



# Newark Police Department Weekly Traffic Report



07/03/22-07/09/22

TRAFFIC SUMMONSES	2021 YTD	2022 YTD	THIS WEEK 2021	THIS WEEK 2022
Moving/Non-Moving	6711	6406	253	149
DUI	79	74	1	3
TOTAL	6790	6480	254	152

\*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	0	1	0	0
Personal Injury	86	91	7	1
Property Damage (Reportable)	505	478	12	11
*Hit & Run	105	87	2	2
*Private Property	109	93	1	1
TOTAL	591	570	19	12

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.