

## City Manager's Weekly Report

### Department:

Administration - City Manager

### Notable Notes:

City Manager:

Because I was out of the office the 17th through the 19th, this week's administrative report will cover the two weeks ending August 26th.

Management staff continue to work on the budget and prepare for our departmental budget hearings with Council planned for the next few weeks. We also prepared for and participated in the joint Council and Planning Commission meeting on August 25th to discuss the planned changes to the BB and RA zoning designations. The meeting was very productive, and we will spend the next few weeks finalizing the ordinances for the October 4th Planning Commission meeting. After that, they will move to Council for adoption in November.

In addition to budget work, the communications and IT team have been able to begin work on a Newark DE smart phone app that we plan to roll out later this fall or early winter. I am very excited about the functionality this will provide for our residents. On the training side, Director Patel, Electric Superintendent Sawyer, and I met with representatives from the Tennessee Valley Public Power Agency (TVPPA) to continue progress on our transition to their training program for our line workers. TVPPA's Journeyman training program is very impressive and will bring our training program to the next level, something we hope will help speed onboarding and improve employee retention once fully rolled out.

DelDOT is wrapping up several large projects in town, just in time for the return of students. The bikeway in Delaware Avenue is complete but delays with signal equipment means it is not going to officially open for at least a few more weeks. All paving and striping on Delaware Avenue is complete and all lanes of traffic are open. Also, Cleveland Avenue is fully open again with only some minor signal work, signage, and punch list items.

Staff met this week with representatives from Bloom energy to discuss an ongoing wholesale power issue. I also participated in a claims committee meeting with DFIT and a public hearing on new drinking water regulations with management staff from public works.

The remainder of the week was spent on general administrative tasks and personnel items.

### Human Resources:

- The HR team had one internal posting on August 22 for the Senior Planner in Planning & Development Department which closes August 26. HR posted an external/internal position for the Deputy Director of Planning & Development on August 19 and will close on September 16. We also have several other postings that are open until filled including Police Officer and seasonal positions in Parks and PW&WR.
- On Friday, August 12 interviews were held for IT Systems & Security Administrator. Other interviews include Part-Time Community Center Attendant on August 15 and 17, Electric Ground hand on August 18, 22 and 23, as well as Distribution Engineer on August 25.
- The HR Team continues to support the Newark PD with recruitment efforts to hire new and certified police officers. There are several more who are scheduled to take the test and who have taken the test. Those who have passed the written exam will be scheduled for oral board interviews.
- The Temporary Planner I started with the City on Monday, August 22. We also have three police officers starting with the City on August 29.

- Ms. Hardin spent the majority of her time attending to personnel matters, assisting employees with upcoming retirements, attending the Diversity and Inclusion Commission meeting on Tuesday night, and catching up on emails and phone messages from being out on vacation the week of August 15.

Mr. Martindale completed four interview processes with Electric, Parks, and IT for Electric Ground hand (2 positions), Electric Distribution Engineer, Part-Time and Substitute Community Center Attendants, and IT Systems & Security Administrator. At Council's request, Jeff also put together a table showing the total number of new hires and promotions HR processed since 2021. Since 1/1/21, the City processed 271 new hires and promotions. This number will grow to over 300 by the end of 2022.

#### Purchasing/Facilities Maintenance:

We were informed this week of the first Monkeypox case among staff at the University of Delaware. We will track this virus closely to see what protocols can be put in place for staff safety, and discuss best practices with City Council for community safety.

Deputy Director Hollander and Mr. Martindale begin putting an RFP together for insurance brokerage, consulting, and risk management services. This will go out this fall and be in place for renewal next spring.

Staff will soon close out the escrow account with Bank of America that was created to finance the Energy Savings Performance Contract with Seiberlich Trane that began in 2019. Remaining work will be completed on this project, but the financed portion of the project is substantially complete. Mr. Martindale will bring a budget amendment and award recommendation to Council on 9/12 to begin work on the ESPC Round II that will be completed using State Bond Bill funds.

Facilities oversaw concrete replacement work at City Hall over the 8/19-8/21 weekend. The new pad is a big improvement over the dated concrete that was original to the building and beginning to crack substantially.

Facilities will close the atrium again Tuesday night (8/30) to finish the caulking work Trane is coordinating. Far less water is making its way into the atrium now, which is a large safety and maintenance improvement.

#### Communications:

##### Chief Communications Officer:

- Participated in a meeting with TNP and the Newark Arts Alliance to discuss ways to reinvigorate art projects throughout the City.
- Joined the kickoff meeting for the My Civic App project; completed the follow-up full day training.
- Participated in the Safety Committee meeting.
- Assisted various departments with the creation and editing of documents being delivered to residents.
- Worked with AHHL on ways to promote their Fall Fund Campaign.
- Began planning the Patriot Day ceremony with Parks and Recreation and UD.
- Completing tasks required for the upcoming staff wellness screenings.
- Catching up after a week of vacation followed by a week of illness.

##### Creative Designer & Web Specialist:

- A redirect link for public meeting streams has been created at [newarkde.gov/livestream](http://newarkde.gov/livestream).
- Public meeting notices have been sent via InformMe.
- The City Council Manual has been revised.
- The City Council Minutes webpage has been updated with the most recent audio minutes.
- The Open Boards and Commissions Positions page has been updated.

#### Activity or Project:

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

## City Manager's Weekly Report

**Department:**

Alderman's Court

**Notable Notes:**

Alderman's Court held five court sessions from 8/11/22-8/24/22. These sessions included arraignments, trials, capias returns, and video hearings. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals in person.

The new Part-Time Bailiff Doug Hancock attended the range the week of 8/15/22. He successfully qualified with the handgun and the taser.

The court processed 31 PBJ's for traffic violations and 13 Plea by Mails for criminal violations.

**Activity or Project:**

Payments and Court Sessions

**Description:**

From 8/11/22-8/24/22 Alderman's Court handled 66 arraignments, 74 trials, 6 capias returns, and 2 video hearings. The court collected a total of 950 parking payments of which 806 were paid online and 144 were at court. The court also collected criminal/traffic payments of which 270 were paid online and 46 were paid at court for a total of 316 criminal/traffic payments.

<b>Status:</b>	Completed
<b>Expected Completion:</b>	08-24-2022
<b>Execution Status:</b>	Completed

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

## City Manager's Weekly Report

**Department:**

City Secretary and City Solicitor's Office

**Notable Notes:**

The legal team was in the office on the following days:

Paul Bilodeau – 8/22 for Council.

Bobby O'Neill – 8/11 and 8/18 for Court.

Danielle Mapp-Purcell, Paralegal, prepared the court docket for the September 8th and fulfilled 29 discovery requests with 27 discovery requests remaining in process. Closed 5 FOIA requests. Circulated 10 FOIA requests to staff.

**Meetings and minutes:**

The team worked on the following relative to meetings:  
August 8th Council minutes edited and forwarded to Council.  
August 15th Council minutes finished and being edited.  
August 22nd Council minutes ready for edit by EOB.  
August CAC and BOA minutes on deck.

**Meetings Update:**

CAC August 9th  
Board of Adjustment meeting: August 18th – two applicants.  
Diversity and Inclusion meeting: August 23  
Joint Council and Planning Commission Meeting: August 25th

**Legislative Clerical Projects/Processes:**

Vacancies remain for the various City boards. Council is actively engaged in filling positions and staff have received a few applications. Appointments will be upcoming in September meetings.

Scanning continues for all new documents processed within the department with back scanning completed as time allows. Staff has cleared one of the containers out for pick up from the Municipal Center and it was picked up on Tuesday morning.

Council and Boards & Commissions agendas posted to the atrium and website.

Lien certificate requests processed during the past weeks are as follows:

- (17) received by attorneys and sent to Finance for processing.
- (32) completed by City staff and returned to the processing attorney.

To date (445) lien certificates have been processed for 2022.

Scanner Count 503,100, last week 502,987 = 113

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**City Manager's Weekly Report**

**Department:**

Electric Department

**Notable Notes:**

Engineering has been busy with groundhand interviews, trying to pare down six candidates to two. Four of the applicants will be evaluated for pole climbing next week.

Engineering is working with consultants on an EV2G (electric vehicle to grid) study to get UD's projects approved.

The electric director has been diligently working on the upcoming budget presentation where he will defend the importance of a new electric substation in the southern part of the City.

Engineering and the line supervisor met with DEMEC and TVPPA (Tennessee Valley Public Power Association) in Smyrna about the line worker training being developed.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**City Manager's Weekly Report**

**Department:**

Finance Department

**Notable Notes:**

2022-2023 Tax Billing: The 2022/2023 tax bills have been mailed to all tax parcels, regardless of whether the mortgage company pays the tax bill or not. If your mortgage company pays your taxes through your escrow account, you do not need to pay the bill yourself. The 2022-2023 property tax rate is \$0.9348 per \$100 of assessed value, which reflects a 2.5% increase from last year. For more information visit: <https://newarkde.gov/134/Property-Taxes>.

2023 Annual Budget: City Manager Coleman and Director Del Grande presented the 2023 Budget Overview to Council on August 15. On August 29th, Parks and Recreation, Planning and Development, and

Administration will be presenting their departmental requests to Council and the public. All budget information can be found on Budget Central. <https://newarkde.gov/1007/Budget-Central-2023>.

Payments and Utility Billing has been working with incoming students, answering questions regarding their utility accounts. In addition, they are working with IT in preparation of the SilverBlaze project, which is a new customer portal that will replace Customer Connect.

On Tuesday, August 26, Director Del Grande attended DEMEC's quarterly Finance Committee, for which he serves as a committee member.

The Delaware State Housing Authority has been approved by the US Treasury to spend up to \$50 million in ARPA funding to allow homeowners to get caught up on past-due mortgages, taxes, water, sewer and stormwater bills. Also includes HOA fees. We have asked the State for promotional materials, as we intend to include it in our delinquent tax billings. As more information becomes available, we will provide updates. Here is a link to the program's website for more information: <https://decovidhousinghelp.com/covid-19-homeowner-assistance/>.

Do you need assistance in paying the balance on your water and sewer bill? If so, please reach out to the State's Low Income Household Assistance Program (LIHWAP). Please complete the application to this program and let our staff in Payments and Utility Billing (PUB) know that you have applied for assistance. Here is the link to the application: <https://www.dhss.delaware.gov/dhss/dph/hsp/files/LIHWAPApplication.pdf>.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**City Manager's Weekly Report**

**Department:**

Information Technology Department

**Notable Notes:**

Applications Team:

Open Support Tickets from Previous Week - 50  
Open Project Tickets from Previous Week - 16  
Open Tickets with Vendor R&D from Previous Week - 20  
Tickets Opened in the Last Two Weeks - 64  
Tickets Closed in the Last Two Weeks - 64  
Remaining Open Support Tickets - 50  
Remaining Open Project Tickets - 15  
Remaining Tickets with Vendor R&D - 20

**Infrastructure Team:**

Open Support Tickets from Previous Week - 82  
Open Project Tickets from Previous Week - 42  
Tickets Opened in the Last Two Weeks - 198  
Tickets Closed in the Last Two Weeks - 192  
Remaining Open Support Tickets - 88  
Remaining Open Project Tickets - 42

1. Held first round of interviews for the IT Systems & Security Administrator.
2. Troubleshooting Mesh Network.
3. Held training on imaging server.
4. Assisted with cutover to new NorthStar server.
5. Configured and assisted in deployment of cameras.
6. Replaced seven copiers/printers.
7. Attended SilverBlaze kick off meeting.
8. Attended kickoff meeting for My Civic 311.
9. Met with Safety Committee.

---

**Activity or Project:**

Harris Server Migration/SilverBlaze (Applications & Infrastructure)

---

**Description:**

**SERVER MIGRATION:**

Phase I - Planning & Scoping (COMPLETED)

Phase II - Development: 5/24-6/24 (COMPLETED)

Phase III - User Acceptance Testing (Updated dates): 6/27 - 8/12 (IN PROGRESS)

Phase IV - Deployment to PROD (Updated dates): 8/15 - 8/21

Phase V - Post Live Support: 8/22 - 9/3

**SILVERBLAZE:**

Phase I - Planning & Scoping

Phase II - Design

Phase III - Development

Phase IV - User Acceptance Testing

Phase V - Deployment to PROD

Phase VI - Post Live Support

---

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	12-31-2022
<b>Execution Status:</b>	On Track

---

**Activity or Project:**

Data Center Upgrade (Infrastructure)

---

**Description:**



Equipment tracking:  
2 Racks - Received  
4 PDUs - Received  
6 VxRails - Received  
CyberVault R750s - Received  
DD6900 - Received  
2 DD4400 - Received  
2 R450s - Received  
1 S4128 - Received

Pending shipment with expected delivery dates:  
N2200s - December 28, 2022  
S5224s - September 12, 2022  
S3048s - August 31, 2022

<b>Status:</b>	Started
<b>Expected Completion:</b>	12-31-2022
<b>Execution Status:</b>	On Track
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

## City Manager's Weekly Report

**Department:**

Parks and Recreation Department

**Notable Notes:**

Camps continued to run with Rittenhouse Camp finishing 8/12 for another successful camp, Rittenhouse Rocks, Golf & Archery Camp were also held and Camp GWC continues through Aug. 26; Safe Kids Camp was held with many guest presenters; continued work on Community Day soliciting additional vendors and musical/demo performances; recreation staff finalized information for the fall activity guide and reviewed drafts for corrections before going live with document on Aug. 22; fall programs and events were put into online registration system in preparation for fall registration; adult outdoor volleyball leagues concluded; interviewing staff, collecting child paperwork for the Before and After School Care programs; over 250 hours of volunteer service was completed at summer camps or with parks maintenance; pools were open and had over 450 for hourly attendance totals at Dickey and GWC pools.

Parks staff continues to work on cut backs along the trails and tree work throughout parks; working on repairs on one of the play units at Preston's Playground; pump maintenance on the Dickey Park pool chlorinator; wood chips were added around trees at the Municipal Building; and due to drought conditions we have been watering throughout several park areas.

**Activity or Project:**

Dickey Park Play Piece Replacement

**Description:**

The Dickey Park Play piece next to the pool will be removed and replaced by another play piece, work will begin in September. The removal and replacement should be completed in approximately three weeks once work begins, weather depending.

<b>Status:</b>	Not Started
<b>Expected Completion:</b>	10-07-2022
<b>Execution Status:</b>	On Track

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

**Activity or Project:****Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

## City Manager's Weekly Report

**Department:**

Planning and Development Department

**Notable Notes:**

## Projects

\*BB/RA Zoning District Changes – Director Bensley finalized the agenda and packet items for the joint Planning Commission/Council meeting where the draft code language for the proposed BB and RA zoning code changes generated from the charrette process were reviewed. The August 25 joint meeting provided direction moving forward and the final ordinance is expected to be on the October 4 Planning Commission agenda for consideration.

\*Downtown Parking Strategy Implementation – Parking Supervisor Mulvanity has finalized and submitted for review the draft proposal to present to the City Manager later this month with the target of a September 26 initial presentation to Council for feedback on the path forward. Planner Fortner worked on the proposed changes to the downtown parking lot design requirements as outlined in the Kimley-Horn report. Staff met on August 11 and are scheduled to meet internally again on August 30 to continue work on this item, which is targeted for a November Planning Commission review.

\*Development and Implementation of Transportation Improvement District (TID) – Director Bensley and Planner Fortner met with AECOM and DelDOT to plan for the final TID Committee meeting on September 14 and public outreach at Community Day. Staff will be reaching out to schedule a joint Planning Commission/Council workshop to review the TID recommendations in November based on availability.

## Meetings (Attended by Land Use, Code Enforcement, and Parking)

\*Director Bensley participated in a meeting hosted by The Newark Partnership regarding the potential for public art opportunities in the City of Newark on August 15.

\*Director Bensley, Planner Fortner, and Planner Solge met with representatives of DelDOT and DART to discuss opportunities for Unicity to consider a microtransit model on August 15. A presentation on this item has been scheduled for the October 17 Council meeting for feedback on the path forward for Unicity.

\*Parking Manager Marvin Howard staffed the Traffic Committee meeting on August 16.

\*Planner Josh Solge staffed the Board of Adjustment meeting on August 18 where a variance was awarded to allow the construction of a shed at 60 Ethan Allen Court and a variance request for an awning at Klondike Kate's was postponed indefinitely. Planners Josh Solge and John Kennel worked with the ownership of Klondike Kate's on a revised appeal to the Board of Adjustments regarding the permitting of an awning over their patio.

\*Director Bensley staffed the Council meeting on August 22. Potential alternatives to the current 30 South Chapel Street plan were discussed and the developer will be reviewing those when planning for next steps forward.

## Land Use

\*Deed Transfer Affidavits: 13

\*Building Permits: 31

\*Planner Mike Fortner distributed a memo to Department Directors regarding a request from the property owners of 4 Georgian Circle to amend their 2017 Annexation Agreement to remove the requirement to connect to City water and sewer. The request is targeted to be on the Council agenda for consideration at the September 26 meeting.

\*Planner Mike Fortner has been working with the new Community Planner Jacob Higgins to train him on administering the CDBG and Revenue Sharing programs. The application deadline for CDBG/Revenue Sharing applications was last week. This year's applications included three first-time applicants. The applications are being processed for distribution to the CD/RS Advisory Committee members to begin meeting in late September and October. A final recommendation from the Committee to City Council is anticipated for a November Council meeting.

\*Planner Mike Fortner has incorporated the final changes of Council into the Comprehensive Development Plan V 2.0 and preparing the document to be re-reviewed by the Office of State Planning Coordination's PLUS Committee in September in order to be signed by the Governor.

\*Planning and Development approved Gideons International's Bible hand-out even, to take place on September 7.

## Items of Interest

\*Director Bensley spent time finalizing items for the Planning and Development FY2023 budget presentation, which is scheduled for the August 29 Council meeting.

\*Jacob Higgins has started as the new Temporary Community Planner I as of August 22.

\*The Deputy Director of Planning and Development position has been posted and is open for applicants until September 16.

\*The Senior Planner position has been posted and is open to internal applicants only until August 26. This position along with the Lead Property Maintenance Inspector has been created to provide a career ladder in the department. Both positions are replacing other positions in the department (Planner II and Property Maintenance Inspector II), so this is not increasing the full-time head count for the department.

## Code Enforcement

### Projects

\*The Grove: Completed inspections for the following: Building 2: Amenities Insulation, pool deck, Phase B: 4th floor 8 units final. Code Enforcement Officer Greenplate attended a meeting at the Grove Apartments for a Temporary Certificate of Occupancy for building 1. They hope to have tenants in by September 14, 2022.

\*94 E. Main Street: Green Mansion: Apartments: 4th floor deck poured; prepping 5th floor. Framing on lower floors are ongoing. Setting steel. Hotel: Plumbing and framing on lower floors are ongoing. 6th floor deck has been poured. 7th floor setting steel.

\*Newark Charter School (Jr. High Building): Temporary CO's have been issued. Final paving in progress this week, concession buildings is nearing completion. Stormwater pond repairs and enhancements to existing pond in progress.

\*800 Creekview: On hold as the building permit application submitted was for a building larger than approved by Council and in the Construction Improvement Plan.

## Property Maintenance

\*Complaints: 19

\*Violations: 34

\*Citations: 4

\*Inspections: 97

## Items of Interest Code Enforcement and Property Maintenance

\*Courtyard Apartments: attic dry system approved

\*Ryan Straub was promoted to Lead Property Maintenance Inspector effective August 22.

## Certificate of Completions/Occupancies Issued:

\*Certificate of Occupancy: 279 Orchard Road (new single-family dwelling)

\*Certificate of Completion: 115 Dallam Road (3 certificates for renovations)

## Parking

### Statistics (two weeks)

\*Residential Permits Distributed: 85

\*Municipal Lot Permits Distributed: 32

\*Citations Issued: 1270

\*Online Appeals Answered: 127

\*Immobilized Vehicles: 17

## Items of Interest

\*Continued paint job on the municipal lot at City Hall. Interior portion of the lot was completed on Friday, August 12. Exterior spaces were completed on Wednesday, August 17. Spaces outside of the municipal lot were painted on August 24. Fire Lane and Handicap parking spaces slated to be painted but waiting on paint from Sherwin-Williams.

\*Preparation of several Parking Ambassadors to help out with residential and municipal permit application recordkeeping to ensure the residential application process is as fast as possible for applicants as more students return for the upcoming school semester. Worked with several new Parking Ambassadors regarding

what to expect at the start of the UD school semester next week, as well as the “move-in” process over the weekend of August 26-28.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**City Manager's Weekly Report**

**Department:**

Police Department

**Notable Notes:**

On August 11th, 2022, the Annual Battle of the Bar Fundraiser was held at the Courtyard Marriott. The police department K-9 fund was one of the charities that the proceeds were donated to. We thank city staff, community members, state elected officials, and former Newark Councilwoman Marge Haden for attending the event and showing their support.

**Auxiliary Services Division:**

- Background investigations are continuing for the position of communications officer. Investigations are expected to be completed next week and initial conditional offers for two candidates are expected by the end of August.

**Administration Division:**

- On Monday, August 15th, Officers Galle and Tornetta were administered their oath of office by City Secretary Schiano after successfully completing the Delaware Council on Police Training Certification test. PO Galle began field training on Wednesday, August 17th and PO Tornetta will complete required in-house training courses prior to beginning field training in September.
- On August 16th and 17th, staff from Epic Recruiting arrived at NPD to begin the process of developing a recruiting website, creating digital content, and digital marketing plan. Epic staff met with the NPD staff and conducted interviews with numerous officers. Final production begins in mid-September and NPD hopes to have a final product by November.

**Criminal Investigations Division:**

- This week, Newark PD’s Victim Services Coordinator presented a webinar as part of the Delaware

Coalition Against Domestic Violence's 2022 Virtual Advocates' Retreat and Conference Series. The webinar is entitled Navigating a Domestic Violence Case Through the Criminal Justice System: How System-Based Advocates Can Support Victims and Work Collaboratively with Community Partners. She is co-presenting with victim services advocates from the Department of Justice and Department of Correction. For more information please visit: <https://dcadv.coalitionmanager.org/eventmanager/trainingevent/details/131>.

**Special Enforcement Division:**

- On Wednesday, August 24th, Special Operations Unit (SOU) officers met with Newark High School staff in reference to STEP-UP Delaware who contacted NPD looking for mentoring opportunities. SOU officers also checked in with the Safe Place program at the Newark Free Library. On Thursday, August 25th, SOU officers conducted neighborhood outreach with UDPD and UD OSC. SOU also hosted "Fishing with First Responders" Thursday evening.

**Patrol Division:**

- On August 13th, 2022, at approximately 1858 hours, a Newark Police officer patrolling the 1100 block of South College Avenue observed a vehicle stopped and blocking the entrance/exit driveway for a business. The officer contacted the driver and determined that the vehicle was not displaying a registration plate. During the course of the investigation, the vehicle was found to have been reported stolen in Raleigh, North Carolina. The driver, Jaylah Byers, 24, of Charlotte, North Carolina, was taken into custody without incident. Byers was transported to Newark Police headquarters where she was charged with felony Receiving Stolen Property. Byers appeared before Justice of the Peace Court #11 by video and was released on \$500 unsecured bail.
- The next day, on August 14th, 2022, at approximately 1924 hours, Newark Police responded to a business in the 600 block of South College Avenue for a report of a vehicle theft that had just occurred. Responding officers found that the victim parked his vehicle, a 2010 Mazda 3, in the parking lot of Stadium Liquors at 610 South College Avenue. The victim left the vehicle running while he went inside the business. As he came out of the business, he observed the vehicle driving southbound on South College Avenue operated by a black female that he observed on the sidewalk prior to the theft. Newark Police officers in the area observed the vehicle entering Interstate 95 northbound. Newark police officers attempted to conduct a traffic stop of the vehicle. The vehicle did not stop, and officers pursued the vehicle on I-95 to the area of SR 273 and Chapman Road. The pursuit was terminated at that point for the safety of the public. Using area surveillance video and witness statements, officers determined that Byers was the suspect who stole the vehicle and fled from Newark Police. Newark Police have obtained an arrest warrant charging Byers with felony Theft of a Motor Vehicle and felony Disregarding a Police Officer's Signal.
- On August 15th, 2022, at approximately 1808 hours, Newark Police responded to a residence in the 200 block of King William Street for a report that a vehicle struck a residence and left the scene. Officers determined that the incident happened about 2 hours prior to police arrival and no one was home at the time of the crash. An investigation at the scene determined that a black pick-up truck struck the side of the residence, causing damage to both the exterior and interior of the residence. No one is known to have been injured during the crash. Nearby video showed a white male driver, wearing a navy sleeveless t-shirt, plaid shorts, and flip-flops. He has a tattoo on the back of his left calf. The driver and vehicle left the scene after the crash.

**Activity or Project:**

**Description:**

**Status:**

**Expected Completion:**

**Execution Status:**

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	
<b>Activity or Project:</b>	
<b>Description:</b>	
<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	

### City Manager's Weekly Report

**Department:**  
Public Works and Water Resources Department

**Notable Notes:**  
Student Move-in Trash Collection/Education: With student move-in this weekend, we have a small crew scheduled to report to work to collect trash along Main Street as we anticipate trash volumes to pick up. The crew will also be out providing refuse collection educational flyers to student areas. The flyers provide guidance on correct recycling procedures and trash collection do's and don'ts and schedule information.

**Activity or Project:**  
DeIDOT Project Updates

**Description:**  
Delaware Avenue Separated Bike Way:  
DeIDOT's contractor has completed all major paving operations along the project extents, from Orchard Avenue to Library Avenue. Phase 5 construction work on Delaware Avenue from Tyre Avenue to Library Avenue to install drainage, reconstruct the pavement and add bike, pedestrian and transit facilities has been completed. This section of Delaware Avenue will be striped and opened to traffic on Friday, August 26, 2022. The separated bikeway will remain closed until all signaling and striping is in place. Due to long lead times on some of the signaling equipment, the bike lane is anticipated to remain closed until October. DeIDOT's project team and the contractor are working to reduce lead times and get the bike lanes open as soon as possible. The safety of cyclists and motorists is the primary reason for keeping the bike lane closed. There are a few intersection corners that will remain partially complete until final signal equipment is installed.

Cleveland Avenue Pave and Rehab:  
DeIDOT's contractor is working nights to finalize adjustments of manholes and valve boxes. Final striping will follow the adjustment work. There will be a few remaining signal upgrades necessary before all the intersections can be considered complete.

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	
<b>Execution Status:</b>	On Track

**Activity or Project:**  
Water Main Replacement - Dallam Road

**Description:**  
Our contractor (BCCI) has completed the replacement of a 12" valve at the intersection of Delaware Avenue and South Main Street in advance of student move-in. All precautionary boil water advisories associated with this work have been lifted and the area has been reopened for vehicular and pedestrian use. BCCI has also

begun installation of new 10” water main along Dallam Road and the work is progressing well. Approximately 230 linear feet of water main has been installed this week.

<b>Status:</b>	In-Progress
<b>Expected Completion:</b>	
<b>Execution Status:</b>	On Track

**Activity or Project:**

**Description:**

<b>Status:</b>	
<b>Expected Completion:</b>	
<b>Execution Status:</b>	



NEWARK POLICE DEPARTMENT

WEEK 08/14/22-08/20/22

INVESTIGATIONS

CRIMINAL CHARGES

	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	1	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	2	0	1	3	0
Rape	4	9	0	1	7	0
Unlaw. Sexual Contact	5	3	0	0	3	0
Robbery	15	12	0	23	14	0
- Commercial Robberies	1	1	0	2	4	0
- Robberies with Known Suspects	4	1	0	2	0	0
- Attempted Robberies	4	1	0	11	1	0
- Other Robberies	6	9	0	2	9	0
Assault/Aggravated	16	14	0	45	27	0
Burglary	21	23	0	9	18	0
- Commercial Burglaries	5	3	0	3	4	0
- Residential Burglaries	14	11	0	3	4	0
- Other Burglaries	1	9	0	2	10	0
Theft	476	489	17	80	108	4
Theft/Auto	45	35	4	11	7	0
Arson	0	0	0	0	0	0
All Other	2	16	0	40	34	3
<b>TOTAL PART I</b>	<b>585</b>	<b>603</b>	<b>21</b>	<b>203</b>	<b>221</b>	<b>7</b>
<u>PART II OFFENSES</u>						
Other Assaults	147	192	5	120	217	3
Rec. Stolen Property	0	0	0	6	7	1
Criminal Mischief	111	115	6	28	48	0
Weapons	5	9	0	21	60	1
Other Sex Offenses	7	6	0	2	5	0
Alcohol	60	113	0	51	185	1
Drugs	85	98	7	62	109	3
Noise/Disorderly Premise	409	275	3	140	76	0
Ordinance Violation	125	0	0	21	0	0
Disorderly Conduct	244	244	6	64	65	1
Trespass	235	222	9	52	79	1
All Other	261	398	4	167	171	4
<b>TOTAL PART II</b>	<b>1689</b>	<b>1672</b>	<b>40</b>	<b>734</b>	<b>1022</b>	<b>15</b>
<u>MISCELLANEOUS:</u>						
Alarm	326	418	11	0	0	0
Animal Control	301	304	9	7	19	0
Recovered Property	114	121	5	0	0	0
Service	21989	19408	602	0	0	0
Suspicious Per/Veh	272	248	8	0	0	0
<b>TOTAL MISC.</b>	<b>23002</b>	<b>20499</b>	<b>635</b>	<b>7</b>	<b>19</b>	<b>0</b>

	THIS WEEK <u>2021</u>	2021 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2022 TO <u>DATE</u>
TOTAL CALLS	812	27,863	814	25,942



**Newark Police Department  
Weekly Traffic Report**



**08/14/22-08/20/22**

TRAFFIC SUMMONSES	2021 YTD	2022 YTD	THIS WEEK 2021	THIS WEEK 2022
Moving/Non-Moving	7820	7455	170	297
DUI	97	88	3	1
TOTAL	7917	7543	173	298

\*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	1	1	0	0
Personal Injury	106	107	1	2
Property Damage (Reportable)	615	559	27	13
*Hit & Run	130	104	6	2
*Private Property	150	111	10	3
TOTAL	722	667	28	15

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.



Newark Police Department  
Weekly 911 Center Report



08/07/22-08/13/22

Telephone Calls	2021 YTD	2022 YTD	This Week 2021	This Week 2022
911	6,863	7,001	228	193
Non-Emergency / Admin	32,996	35,660	1,008	988
Total	39,859	42,661	1,236	1,181

Calls For Service	2021 YTD	2022 YTD	This Week 2021	This Week 2022
Caller initiated	10,490	10,154	322	264
Officer Initiated	19,388	17,565	549	621
Total	29,878	27,719	871	885

\*This report represents Communications Center workload based only on phone calls and calls for service. Calls for service represent incidents logged in our computer dispatch system. These numbers may differ from calls for service handled by the officers. Some calls for service may have resulted in multiple phone calls for the same incident.