

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

City Manager:

We held the annual Patriot Day ceremony on Friday of this week. I would like to thank former Mayor Clifton, County Executive Meyer, Representative Baumbach, and Representative Osienski for attending. I would also like to thank Parks and Communications staff and UD for their work putting together the event again this year.

I attended several meetings this week including the City Management Association of DE, a meeting with DuPont to discuss their Bellevue Road operations, and a meeting with DE's Public Advocate, Drew Slater, to discuss the Indian River reliability must run issue. I also began preparation for next week's annual meeting of DEMEC which is preceded by a meeting of the executive board where we are discussing the CEO's annual review and 2023 goals.

Human Resources:

- The HR team had no postings this week. There will be two external postings coming up for a Maintenance I in PW&WR for the Streets and Refuse Divisions. We will also be posting for a Customer Service Representative I and Water Plant Operator in the coming weeks. These positions fill vacancies created through resignation. HR posted an external/internal position for the Deputy Director of Planning and Development on August 19 and will close on September 17. We also have several other postings that are open until filled including Police Officer and seasonal positions in Parks and PW&WR.
- The HR team continues to support the Newark PD with recruitment efforts to hire new and certified police officers. There are several more who are scheduled to take the test and who have taken the test. Those who have passed the written exam will be scheduled for oral board interviews.
- Ms. Hardin spent the majority of her time attending to personnel matters, assisting employees with upcoming retirements, and catching up on emails and phone messages.

Facilities Maintenance/Purchasing:

Facilities Maintenance Superintendent Joe Augustine oversaw night crews two days this week that were working on renovating the floors in the Police Department ahead of the Epic Recruiting video shoots next week. He and CPPO Jeff Martindale also met with carpet vendors to review carpet samples and get measurements for the carpet replacement project at the Municipal Center. Other pricing is starting to come in related to the Energy Savings Project that staff will be bringing to Council for review on Monday, 9/12.

Mr. Martindale and Deputy Finance Director Jill Hollander are also working through the SAM (System for Award Management) renewal process, which Mr. Martindale completes annually to ensure the City is eligible for federal grants. Mr. Martindale and Ms. Hollander are also putting together an RFP for insurance brokerage services; this has not gone out to RFP since 2006 and is long overdue.

Communications:

Chief Communications Officer:

- Continuing to work on development of the app; collecting input and feedback from other departments.

- Continuing to plan the Patriot Day ceremony with Parks and Recreation and UD; wrote remarks for former Mayor Clifton.
- Began organizing an invite list for the Hillside Park ribbon cutting ceremony; partnering with UD, PW&WR and Parks.
- Scheduled and participated in an interview with Parks and Recreation to highlight upcoming events, specifically Patriot Day and its importance.
- Participated in the “Building Community Trust Through Transparency” webinar hosted by Granicus.
- Organized the two-day biometric screenings for staff.
- Participated in the Employee Wellness Committee meeting.

Creative Designer & Web Specialist:

- Parking Advisory Committee has been added to the Boards and Commissions vacancies webpage.
- Prepared an initial draft of the City of Newark Resident Assistant Programs brochure.
- Public meeting notices have been sent via InformMe.
- RequestTracker website tickets were forwarded to the appropriate departments.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

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Expected Completion:

Execution Status:

Activity or Project:

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Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 9/1/22-9/7/22. These sessions included arraignments, trials, capias returns, and video hearings. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals in person.

The court processed 37 PBJ's for traffic violations and 9 Plea by Mails for criminal violations.

Activity or Project:

Payments and Court Sessions

Description:

From 9/1/22-9/7/22 Alderman's Court handled 38 arraignments, 43 trials, 11 capias returns, and 3 video hearings. The court collected a total of 384 parking payments of which 330 were paid online and 54 were paid in court. The court also collected criminal/traffic payments of which 83 were paid online and 21 were paid in court for a total of 104 criminal/traffic payments.

Status:	Completed
Expected Completion:	09-07-2022
Execution Status:	Completed

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:**SEPTEMBER 2 WEEKLY REPORT:**

The legal team was in the office on the following days:

Paul Bilodeau – 8/25 and 8/29 for Council.

Bobby O'Neill – 8/25

Danielle Mapp-Purcell, Paralegal, prepared the court docket for the September 15th and fulfilled 21 discovery requests with 36 discovery requests remaining in process. Closed 7 FOIA requests. Circulated 6 FOIA requests to staff.

Meetings and minutes:

The team worked on the following relative to meetings:

August 15th Council minutes edited.

August 22nd Council minutes ready for edit.

August 25th Joint Council and Planning Commission and August 29th Council minutes ready for edit.

August CAC and BOA minutes on deck.

Meetings Update:

CAC September 13th

Board of Adjustment meeting: September 15th - one applicant. Direct Mail notices sent 9/2.

Diversity and Inclusion meeting: September 27th

Legislative Clerical Projects/Processes:

Vacancies remain for the various City boards. Council is actively engaged in filling positions and staff have received a few applications. Staff created a spreadsheet for easy updating and sharing with Council upon request. Appointments will be upcoming during September meetings.

Scanning continues for all new documents processed within the department with back scanning completed as time allows. Coordination is underway to host Networks once again to assist in breaking down documents for destruction.

Council and Boards & Commissions agendas posted to the atrium and website. Tara and Nichol worked with Donald Lynch, Ranlin Sanders, and the Kimley-Horn representative to rectify the persistent issues with Council Chamber camera system. The representative, Paul DeVito, was extremely persistent and thorough.

Lien certificate requests processed during the past weeks are as follows:

- 9 received by attorneys and sent to Finance for processing.

- 11 completed by City staff and returned to the processing attorney.

To date 456 lien certificates have been processed for 2022.

Scanner Count 503,100, last week 502,987 = 113

SEPTEMBER 8TH WEEKLY REPORT:

The legal team was in the office on the following days:

Paul Bilodeau – No Council meeting.

Bobby O'Neill – 09/02 for Court.

Danielle Mapp-Purcell, Paralegal, prepared the court docket for the September 22 and fulfilled 10 discovery requests with 22 discovery requests remaining in process. Closed 2 FOIA requests. Circulated 6 FOIA requests to staff.

Meetings and minutes:

The team worked on the following relative to meetings:

August 15th and August 22nd Council minutes edited.

August 25th Joint Council and Planning Commission minutes finished and ready for edit.

August 29th Council minutes up for edit.

August CAC minutes finished and ready for edit.

August BOA minutes underway.

Meetings Update:

City Council September 12, 19, and 26

CAC September 13th

Board of Adjustment meeting: September 15th – one applicant.

Diversity and Inclusion meeting: September 27

Legislative Clerical Projects/Processes:

Vacancies remain for the various City boards. Council is actively engaged in filling positions and staff have received a few applications. Appointments will be upcoming in September meetings. Staff has forwarded all applications as requested by Council and also issued reminders but have received few completed applications. All positions are listed on the City’s website and have been given to Council.

Scanning continues for all new documents processed within the department with back scanning completed as time allows. 19 boxes of documents were prepared for scanning and 19 boxes were prepared for destruction. The office will welcome Networks School for Employability Skills once again to assist with preparing documents for destruction.

Council and Boards & Commissions agendas posted to the atrium and website.

Lien certificate requests processed during the past weeks are as follows:

- 7 received by attorneys and sent to Finance for processing.
- 6 completed by City staff and returned to the processing attorney.

To date 451 lien certificates have been processed for 2022.

Scanner count 505,216, last week 503,435 = 1,781

Tara and Nichol worked closely with IT and the representative from Kimley-Horn to troubleshoot and solve camera issues in Council Chamber. KH's technician was fantastic and remained the entire day and escalated issues to the highest ranks with Poly. We have save all direct contact information for future reference. Thankfully, the camera froze upon initial inspection so the technician could witness firsthand what staff have been experiencing. Details have been provided to Donald Lynch but the essential take away is that there was not enough airflow to the bases so Ranlin Sanders rearranged the cabinet and removed the backing to prevent overheating. KH's tech rearranged the camera box and changed the "eagle eye" tracking option to pano default to avoid overworking the camera system. Poly's contact shared a workaround on how to save the failure log - the default actually deletes the log when rebooted - Donald Lynch is addressing the workaround. Staff is cautiously optimistic that the camera issues are resolved but learned that it is not possible to share third party audio during a presentation (i.e., YouTube).

Activity or Project:

Description:

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Expected Completion:

Execution Status:

Activity or Project:

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Expected Completion:

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Activity or Project:

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Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Electric Department

Notable Notes:

Engineering compiled UD's energy report for August. UD's 30MW and 16 million kWh is about 1/3 of the City's load and energy usage.

The line crews pulled in a critical underground backup cable at The Green that has been out of service for a couple of months due in part to the Delaware Avenue Bikeway Project.

The line crews were trained by the vendor on a new bucket truck that just arrived.

The electricians are building a new panel for the Chestnut Hill Road Booster Station. The new panel will allow the electricians to disconnect the pumps for maintenance above ground instead of having to go into a manhole and using all the confined space gear that they do now.

The field supervisor went over the punch list for the Delaware Avenue Bikeway Project with DeIDOT representatives.

Activity or Project:

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Expected Completion:

Execution Status:

Activity or Project:

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Expected Completion:

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Activity or Project:

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Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Finance Department

Notable Notes:

2022-2023 Tax Billing: The 2022/2023 tax bills have been mailed to all tax parcels, regardless of whether the mortgage company pays the tax bill or not. If your mortgage company pays your taxes through your escrow

account, you do not need to pay the bill yourself. The 2022-2023 property tax rate is \$0.9348 per \$100 of assessed value, which reflects a 2.5% increase from last year. Tax bills are due by September 30th. Go to this link to see more information: <https://newarkde.gov/134/Property-Taxes>.

2023 Annual Budget: On Monday, September 12th Legislation, Alderman's Court, and Public Works and Water Resources will be presenting their 2023 budget request and capital plan to Council and the public. All budget information can be found on Budget Central. <https://newarkde.gov/1007/Budget-Central-2023>.

We will have an upcoming vacancy with the Payments and Utility Billing Group, as a Customer Service Representative will be moving on to the private sector after September 23rd. We are actively working with HR to advertise this position.

The June Financial Report will be presented to Council on September 12th. A link to the report can be found here: <https://newarkde.gov/DocumentCenter/View/16500/6>.

The Delaware State Housing Authority has been approved by the US Treasury to spend up to \$50 million in ARPA funding to allow homeowners to get caught up on past-due mortgages, taxes, water, sewer, and stormwater bills. Here is a link to the program's website for more information: <https://decovidhousinghelp.com/covid-19-homeowner-assistance/>.

Do you need assistance in paying the balance on your water and sewer bill? If so, please reach out to the State's Low Income Household Assistance Program (LIHWAP). Please complete the application to this program and let our staff in Payments and Utility Billing (PUB) know that you have applied for assistance. Here is the link to the application: <https://www.dhss.delaware.gov/dhss/dph/hsp/files/LIHWAPApplication.pdf>.

Activity or Project:

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Expected Completion:

Execution Status:

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Activity or Project:

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Expected Completion:

Execution Status:

Notable Notes:

City Manager's Weekly Report

Department:

Information Technology Department

Applications Team:

Open Support Tickets from Previous Week - 49
Open Project Tickets from Previous Week - 15
Open Tickets with Vendor R&D from Previous Week - 19
Tickets Opened in the Last Week - 22
Tickets Closed in the Last Week - 25
Remaining Open Support Tickets - 46
Remaining Open Project Tickets - 15
Remaining Tickets with Vendor R&D - 19

Summary of meetings attended 9/1-9/7:

Applications Manager Montgomery and Infrastructure Manager Lynch attended a teams meeting with our hardware warranty vendor to discuss existing support contract and Dell Financial to discuss computer refresh and lease agreement on 9/1. They also attended meetings with various security vendors to discuss penetration testing offerings on 9/1 and 9/6. The Apps and Infra teams attended the weekly progress meeting for the SilverBlaze project with Harris Utilities and resumed monthly joint meetings to discuss existing and upcoming joint projects on 9/6. Applications Manager Montgomery and Support Administrator Nichols along with Electric Director Patel attended a meeting with Harris Northstar and DataVoice to discuss potential IVR offering integration with our proposed outage management system (OMS) on 9/7.

1. Worked with Harris and Infrastructure team to resolve printing issue in PUB.
2. Imported marriage file for the Water Division.
3. Assisted Parking office personnel with training on printing a general bill in Tyler ERP.
4. Assisted CED personnel with training on finalizing citation process, generating bill, and printing in Tyler ERP.
5. Worked with Harris Northstar to resolve back end pcl to pdf bill splitting issue.
6. Assisted billing technician with mapped drive issue when importing stormwater file in Northstar.
7. Worked with PUB and helpdesk to resolve printing issue in PUB.
8. Completed FOIA request for City Secretary's Office.
9. Assisted PUB personnel with training on using advanced find feature in Northstar.
10. Worked on and resolved support tickets for end users.
11. Created reports for users as requested.

Infrastructure Team:

Open Support Tickets from Previous Week - 127
Open Project Tickets from Previous Week - 42
Tickets Opened in the Last Week - 71
Tickets Closed in the Last Week - 84
Remaining Open Support Tickets - 121
Remaining Open Project Tickets - 35

Activity or Project:

Harris Server Migration/SilverBlaze (Applications & Infrastructure)

Description:

SERVER MIGRATION:

Phase I - Planning & Scoping (COMPLETED)

Phase II - Development: 5/24-6/24 (COMPLETED)

Phase III - User Acceptance Testing (Updated dates): 6/27 - 8/12 (COMPLETED)

Phase IV - Deployment to PROD (Updated dates): 8/15 - 8/21 (COMPLETED)

Phase V - Post Live Support: 8/22 - 9/3 (COMPLETED)

SILVERBLAZE:

Phase I - Planning & Scoping (IN PROGRESS)
Phase II - Design (IN PROGRESS)
Phase III - Development (IN PROGRESS)
Phase IV - User Acceptance Testing
Phase V - Deployment to PROD
Phase VI - Post Live Support

Status:	In-Progress
Expected Completion:	12-31-2022
Execution Status:	On Track

Activity or Project:

Data Center Upgrade (Infrastructure)

Description:

Equipment tracking:
2 Racks - Received
4 PDUs - Received
6 VxRails - Received
CyberVault R750s - Received
DD6900 - Received
2 DD4400 - Received
2 R450s - Received
1 S4128 - Received

Pending shipment with expected delivery dates:

N2200s - December 28, 2022
S5224s - September 12, 2022
S3048s - August 31, 2022

Status:	Started
Expected Completion:	12-31-2022
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Parks and Recreation Department

Notable Notes:

Prepared for the start of before and after care; held staff orientation; spent significant time recruiting, interviewing, and hiring new staff; worked on finalizing staff and children's files.

Recruitment of volunteers for youth soccer leagues, National Day of Service, and Community Day and worked on preparations for Community Day including contacting additional performers and inventorying supplies.

Working on three grant applications for projects throughout the park system.

Reviewing the landscape plans for several subdivisions for comments and recommendations.

The entire parks operations staff has coordinated tasks in support of scheduled events and activities over the past month. Specifically, the team has put in time preparing Handloff Park for soccer and tennis camps, Curtis Mill Park for the Emerson Bridge dedication, Dickey Park for the PAL Party in the Park event, the George Wilson Center for the Friends of School Hill Alumni event and most currently Olan Thomas Park for the 9/11 Memorial Ceremony.

Activity or Project:

Newark Community Day

Description:

Community Day will be held Sunday, September 18 at the University of Delaware Green from 11:00 a.m. – 4:00 p.m. The Green provides a perfect outdoor venue for Community Day. Local vendors, non-profits, community information booths, and fine art and homemade crafters line the area along with food vendors and musical performances. The children's area is always a big hit with games and scarecrow making and more. It's a wonderful way to spend a fall afternoon. Hope to see you there!

Status:	Not Started
Expected Completion:	09-18-2022
Execution Status:	On Track

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:

Director's Report

Director Bensley was out of the office this week.

Meetings (Attended by Land Use, Code Enforcement, and Parking)

*Held meeting with Alderman's Court employees regarding payment plan frequency, data-keeping, and notations within the T2 Flex database. New processes will make finding payment plan information easier and within the field allow Parking Ambassadors to more easily identified what should be and what shouldn't be immobilized for non-payment of those payment plans. Moving forward, payment plans should be easier to bring up for back-office staff.

*Weekly meeting with Parking staff to go over upcoming events, reserved spaces, issues over the previous weekend, etc.

*Continued meetings for the Property Maintenance Inspectors changes of the IPMC Chapter 17 codes and Nuisance Ordinance.

*Todd Reese, Fire Inspection Specialist, attended weekly meetings with the UD Fire Marshal's Office.

*Ryan Straub and Todd Reese went to the UD Frat/Sorority Houses to discuss fire prevention.

Land Use

*Deed Transfer Affidavits: 3

*Building Permit Reviews: 11

*Planning has drafted the SAC Letter for 349 East Main Street (PR#21-08-02) to be issued later this week.

*Planning is coordinating transportation for a youth event for Halloween using Unicity buses.

*Planner Higgins worked with Planner Kennell on how to handle building permits.

*Planner Higgins started work on gathering various housing statistics with the assistance of Senior Planner Fortner.

Code Enforcement

Projects

*The Grove (Bon Chon Chicken): Post fire.

*UD Drake Hall: Exterior finishes nearly complete, some areas approved to close in. Roof top ductwork nearly complete. Mechanical piping inspections in progress this week.

*UD Building X (McKinley Lab Replacement): Footings nearly complete and foundation walls construction is in progress.

*Newark Charter Junior High: Concession building nearly complete. Stormwater pond repairs and enhancements to existing pond is in progress. Application received for HS athletic field improvements.

Property Maintenance

*Complaints: 42

*Violations: 10

*Citations: 46

*Inspections: 10

*Citation Warnings:

*New Rental Inspections: 119

Items of Interest Code Enforcement and Property Maintenance

*Todd Reese completed plan reviews for 800 Creek View, 350 Bellevue, 94 E. Main Street (Green Mansion), and 116 Sandy Drive.

*10 Anna Way: Sprinkler Acceptance failed; 20-year-old system that was originally approved by Henry Baynun which was never hooked up or disconnected by prior owner.

*Dave Greenplate, Code Enforcement Officer, did an observe test of fire dampers at The Grove.

Certificate of Completions/Occupancies Issued:

*Newark Junior High School: Temporary Certificate of Occupancy

Parking
Statistics

- *Residential Permits Distributed: 41
- *Municipal Lot Permits Sold: 13
- *Citations Issued: 640
- *Online Appeals Answered: 67
- *Immobilized Vehicles: 10

Items of Interest

- *Parking Ambassador started the Guest Pass Misuse Project throughout the special residential parking zones in Newark to ensure that new residents are not illegally using guest passes on a daily basis. Those found in violation of the program’s well-defined rules will have these passes taken.
- *Put out A-Frames in Lot #1 and Lot #6 explaining that parking was not free and that pre-payment was required, driving up move-in parking compliance and making it clear to new residents and students that payment was required.
- *Parking was no charge on Monday, September 5th, 2022 in observance of Labor Day. Signage was affixed to T2 multi-space kiosks and the Main Street Galleria Parking Office. A digital message was programmed into the Passport application explaining the no charge status of parking. Regular rates resumed on Tuesday, September 6th.
- *Made updates to the slide presentation for Base Citation Rates and shared among staff.
- *Printed and distributed tow schedule for September 2022.
- *Responded to several “abandoned vehicle” calls throughout residential districts and Parks and Recreation parking lots. Most vehicles have been found to be students looking for free parking through the semester.

Activity or Project:

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Activity or Project:

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Activity or Project:

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Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:
Police Department

Notable Notes:

Police activity has increased with the return of students. Several arrests have been made for underage consumption of alcohol, open alcohol container in public, and underage consumption of alcohol. At least two people were transported to the emergency room for alcohol overdose.

Patrol Division:

- On Saturday, September 3rd, 2022, at approximately 0156 hours, officers observed a white male urinating on a public sidewalk in front of the police department. The male was arrested for disorderly conduct.
- On Saturday, September 3rd, at approximately 0941 hours, officers were conducting a crime prevention check in the Suburban Plaza Shopping Center. After officers observed a U-Haul rental van cruising by banks in the parking lot, a vehicle stop was conducted. Upon contacting the driver, he refused to provide his information. Ultimately the driver resisted arrest, was found to be in possession of crack cocaine, and was wanted out of Maryland on outstanding warrants. His female passenger was also detained and found to possess crack cocaine, Oxycodone, Xanax, and was also wanted by the Delaware State Police.
- On Saturday, September 3rd, at approximately 1706 hours, as officers were clearing out parties on East Cleveland Avenue, a male subject was observed to be in possession of an open can of beer which he subsequently discarded on the front yard of 119 East Cleveland Avenue. Officers contacted the male and provided him the opportunity to pick up the litter. The male began walking away from the officer. The male was then detained, and he attempted to run from the officer. The male was quickly taken into custody and placed in handcuffs. As a result of this incident, the male was charged with Resisting Arrest, Littering, and Underage Possession of Alcohol (Civil).
- On Sunday, September 4th, 2022, at approximately 0931 hours, P/O Galle and Cpl. Rivers observed a dark gray BMW, towing a trailer, which was parked in the rear of Sandy Drive. Through investigation, it was determined that the male operator was removing pallets from the rear of the business. During a search of the vehicle, officers located crystal methamphetamine. The operator was issued a criminal summons for Possession of a Controlled Substance.

Administration Division:

- Both NPD School Resource Officers returned to school this week and welcomed students on their first day. Corporals Mease and Pagnotti are assigned to the Newark High School and oversee Downes and West Park Elementary Schools as well.
- Sgt. Conover is working to schedule the Active Bystandership For Law Enforcement (ABLE) class for all NPD officers beginning mid-September. The ABLE project strives to prepare officers to successfully intervene to prevent harm and to create a law enforcement culture that supports peer intervention.

Special Enforcement Division:

- On Wednesday, the Special Operations Unit will be at Downes Elementary School to welcome students back to school. The unit will spend Thursday through Saturday conducting pro-active patrols in the business district and student rental areas focusing on quality of life issues. The unit will also conduct Cops in Shops to curtail underage entry into liquor stores.
- The Traffic Unit will focus enforcement activities on South College Avenue, Capitol Trail, Nottingham Road, and Delaware Avenue. They will also conduct analysis of a speed survey on Cullen Way and will conduct a new traffic study on Sunset Road due to complaints from a resident. The unit has deployed a digital speed box on Barksdale Road at the request of Councilman Suchanec to advise motorists of their speed.

Auxiliary Services Division:

- Interviews for the vacant Communications Officer II position have concluded and applicants will be notified this week of who will be promoted.

Criminal Investigations Division:

- The Delaware Victim Assistance Academy is beginning on September 11th. Newark's Victim Services Coordinator Melissa Pennachi, will be at the Academy as a faculty member. She has been involved with the Delaware Victim Assistance Academy (DVAA) since the initial planning stages and has been a faculty

member at each Academy since the inaugural one in 2019. The DVAA is designed for victim service providers and allied professionals who have experience of four years or less in the field. The mission of the DVAA is to offer standardized training that integrates interdisciplinary, evidence-based knowledge, and practice to victim service professionals and allies by providing a space for learning, networking, and applying new skills. Through training and mentorship opportunities, the DVAA strives to develop a community of practice where Delaware's direct service professionals become more culturally sensitive and inclusive, victim/survivor-centered, and trauma-informed in their work.

Activity or Project:

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Expected Completion:

Execution Status:

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Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Public Works and Water Resources Department

Notable Notes:

Refuse field operations staff have been canvassing areas that are predominantly student rentals to hand out reminders and educate new renters about our refuse policies and collection methods. We normally spend at least two (2) weeks on this effort before moving to individual notifications and fines if necessary. This has proven successful over the past few years and complaint driven local efforts will continue throughout the year.

Director Filasky gave a tour of Hillside Park to a group of University of Delaware students in the Urban Design Studio in the Landscape Architecture program. Their interest was in our process for concept, design, funding, and ultimately bringing these things to life. Hillside Park is a great example of a collaborative effort between the City, residents, and UD.

Staff held several bid openings this week, including Evergreen Water Booster Station Upgrades and the Fremont Road Culvert Replacement. Both should be before Council for approval in September.

Activity or Project:**Description:**

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Activity or Project:**Description:**

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Activity or Project:**Description:**

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Expected Completion:	
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Execution Status:	
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NEWARK POLICE DEPARTMENT

WEEK 08/28/22-09/03/22

INVESTIGATIONS

CRIMINAL CHARGES

	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	1	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	3	0	2	4	0
Rape	5	9	0	2	9	0
Unlaw. Sexual Contact	5	3	0	0	3	0
Robbery	16	12	0	24	14	0
- Commercial Robberies	1	1	0	2	4	0
- Robberies with Known Suspects	4	1	0	2	0	0
- Attempted Robberies	4	1	0	11	1	0
- Other Robberies	7	9	0	3	9	0
Assault/Aggravated	17	14	0	46	29	1
Burglary	22	26	1	10	19	0
- Commercial Burglaries	6	4	0	4	5	0
- Residential Burglaries	14	13	1	3	4	0
- Other Burglaries	1	9	0	2	10	0
Theft	497	518	9	90	126	6
Theft/Auto	48	37	0	11	7	0
Arson	0	0	0	0	0	0
All Other	3	18	0	40	37	2
TOTAL PART I	614	640	10	218	248	9
<u>PART II OFFENSES</u>						
Other Assaults	157	199	4	126	227	8
Rec. Stolen Property	0	0	0	7	7	0
Criminal Mischief	116	118	1	29	50	1
Weapons	5	10	1	21	63	3
Other Sex Offenses	7	6	0	3	5	0
Alcohol	93	134	17	90	208	18
Drugs	94	102	2	66	114	5
Noise/Disorderly Premise	545	293	13	159	109	27
Ordinance Violation	125	0	0	23	0	0
Disorderly Conduct	272	254	6	69	69	3
Trespass	251	239	9	57	81	2
All Other	285	419	11	177	185	11
TOTAL PART II	1950	1774	64	827	1118	78
<u>MISCELLANEOUS:</u>						
Alarm	349	444	9	0	0	0
Animal Control	315	318	5	7	19	0
Recovered Property	119	125	1	0	0	0
Service	23189	20471	530	0	0	0
Suspicious Per/Veh	284	259	5	0	0	0
TOTAL MISC.	24256	21617	550	7	19	0

	THIS WEEK <u>2021</u>	2021 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2022 TO <u>DATE</u>
TOTAL CALLS	857	29,528	743	27,416



**Newark Police Department
Weekly Traffic Report**



08/28/22-09/03/22

TRAFFIC SUMMONSES	2021 YTD	2022 YTD	THIS WEEK 2021	THIS WEEK 2022
Moving/Non-Moving	8291	7893	280	241
DUI	101	99	2	7
TOTAL	8392	7992	282	248

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	1	1	0	0
Personal Injury	119	113	5	6
Property Damage (Reportable)	658	596	24	15
*Hit & Run	137	110	4	3
*Private Property	163	120	9	3
TOTAL	778	710	29	21

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.



Newark Police Department
Weekly 911 Center Report



08/28/22 – 09/03/22

Telephone Calls	2021 YTD	2022 YTD	This Week 2021	This Week 2022
911	7,598	7,621	269	239
Non-Emergency / Admin	36,507	39,007	1,222	1,263
Total	44,105	46,628	1,491	1,502

Calls For Service	2021 YTD	2022 YTD	This Week 2021	This Week 2022
Caller initiated	11,548	11,081	404	349
Officer Initiated	21,067	19,188	556	489
Total	32,615	30,269	960	838

*This report represents Communications Center workload based only on phone calls and calls for service. Calls for service represent incidents logged in our computer dispatch system. These numbers may differ from calls for service handled by the officers. Some calls for service may have resulted in multiple phone calls for the same incident.