

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

City Manager:

Please view the Public Works section of this report for several short-notice, moderately impactful DelDOT roadwork updates that we were made aware of this week. DelDOT's contractor began daytime patching on Paper Mill Road on Friday, 9/23, they will soon start a weeklong nighttime repaving of Library Avenue between Main and Wyoming this Sunday night, and they also plan to begin daytime patching of Nottingham Road/273 this coming Wednesday. Public Works is going to contact DelDOT to request more advanced notice for projects like this to allow us to get the information out to our residents further ahead of the projects so they can adjust their schedules as needed.

Finance Director Del Grande and I spent considerable time with the finance team and department directors making adjustments to 2023 expense and revenue budgets ahead of preparation of the October 3rd budget workshop presentation. We also finalized the RSA adjustment to incorporate the wholesale electric rate increase caused by the Indian River Reliability Must Run issue. The rate will be reflected in future electric bills and is roughly what we had originally anticipated for electric customers. More information will be forthcoming shortly. Staff also continued working on the RMR issue with DEMEC and other industry partners to see if there are things we can do to reduce the impact.

Staff continued working on a noise complaint associated with large, outdoor fans. We have identified several code changes that we will recommend to Council in the future that will allow us to more quickly respond to resident noise complaints. I participated in another DEMEC Executive Board meeting this week. I also attended the September League of Local Government meeting at the Mapledale Country Club in Dover. We have again received some questions about food trucks in the central business district.

The remainder of the week was spent on general administrative tasks and personnel items.

Human Resources:

- There are currently four (4) external postings open including a Maintenance I in PW&WR for the Street and Refuse Divisions, a Customer Service Representative I,

and Water Plant Operator. All of them will close on September 30 except for the Water Plant Operator which will close on October 14. These positions fill vacancies created through resignation. We also have several other postings that are open until filled including Police Officer and seasonal positions in Parks and PW&WR. Please visit the City website at www.newarkde.gov/jobs for current job posting.

- The Deputy Director of Planning and Development position closed on September 17. Interviews will take place in early October.
- On October 3 we will be onboarding several new employees including two electric groundhands. There are no new employees starting on Monday.
- The City welcomed a new employee this week, our Distribution Engineer in the Electric Department.
- The HR Team continues to support the Newark PD with recruitment efforts to hire new and certified police officers. There are several more who are scheduled to take the test and who have taken the test. Those who have passed the written exam will be scheduled for oral board interviews.
- Ms. Hardin spent the majority of her time attending to personnel matters, labor relations, assisting employees with pension matters, attending meetings, and catching up on emails and phone messages. Ms. Hardin and HR Coordinator Denyce Bradshaw attended a webinar on a new process for completing annual ACA reporting. The HR Team is gearing up for open enrollment which will start in late October. Ms. Hardin and Ms. Bradshaw will begin the process to update job descriptions in an effort to prepare for the upcoming salary study the City will be completing.

Purchasing/Facilities Maintenance:

Most of CPPO Jeff Martindale's week focused on the PD/Municipal Advantech unification project. The issue the vendor previously had is resolved and they will be back on site Tuesday to finish the project.

Along with Facilities Superintendent Joe Augustine, Mr. Martindale began reviewing options for the installation of exterior stairwell on City property: one leading from a side door at City Hall and two leading into the VFW parking lot. Installing stairwells will improve staff and visitor safety, especially during winter months, by avoiding walking down slopes in grass.

Jeff and Joe also began reviewing a municipal facilities AED refresh plan, which will better track AED and associated gear to avoid expired goods needed for the life safety equipment.

Mr. Augustine began an overhead light improvement project in the Alderman's Court. The previously installed recessed lights (from the 1970s or '80s) do not provide adequate lighting. The pilot improvement lights vastly enhanced lighting in the area.

Other improvements (painting, carpeting) are slated for completion later this year or early 2023.

Mr. Martindale also met with Seiberlich Trane and HK Griffith to look at the metal cornice around the Police Department and City Hall. Addressing the poorly installed cornice should address several offshoot issues related to building flashing. It is expected that the cost will be higher than anticipated, but should allow us to avoid additional costs related to lower level flashing replacement. The color options are also very flexible, so Mr. Martindale will be bringing options to City Council soon for discussion.

We received a grant for Dickey Park Community Garden, so that project is ramping up. Mr. Martindale met with PW&WR Director Filasky and P&R Director Spadafino on Thursday to overview the project needs and schedule. Mr. Martindale will bring a budget amendment to City Council soon to bring in the grant funding formally.

Along with CCO Gravell, Mr. Martindale is planning a Reservoir Solar Park tour with the CAC on November 5th. More information will come in the coming weeks.

Jeff also reviewed Contract 22-14 (2022 Street Improvement Program) for PW&WR. This contract should go out on Friday, 9/23.

Communications:

Chief Communications Officer:

- Continuing to work on development of the app; collecting input and feedback from other departments.
- Continuing to work on the organization of the Hillside Park ribbon cutting ceremony and beer garden.
- Met with Newark Area Welfare Committee Board President Lyn Henshaw to talk about partnership opportunities; also participated in the board meeting Wednesday evening.
- Participated in the Safety Committee meeting.
- Joined Mayor Markham for an interview with DE Online reporter Brandon Holveck.

Creative Designer & Web Specialist:

- Public meeting notices have been sent via InformMe.
- RequestTracker website tickets were forwarded to the appropriate department.
- The City Council Minutes webpage has been updated with the most recent audio minutes.
- Worked on completing the My Civic 311 application for the City of Newark.

Communications Assistant:

- Adding and updating InformMe customer information.
- Create and share content on social media.
- Began composing the October resident newsletter.
- Working on Employee Wellness Committee and Family Promise projects.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

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Expected Completion:

Execution Status:

Activity or Project:

Description:

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Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 9/15/22-9/21/22. Theses sessions included arraignments, trials, capias returns, and video hearings. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals in person.

Terri participated in a manager's meeting on 9/15/22.

The court processed 28 PBJ's for traffic violations and 11 Plea by mails for criminal violations.

Activity or Project:

Payments and Court Sessions

Description:

From 9/15/22-9/21/22 Alderman's Court handled 31 arraignments, 45 trials, 7 capias returns, and 2 video hearings. The court collected a total of 431 parking payments of which 407 were paid online and 24 were paid at court. The court also collected criminal/traffic payments of which 159 were paid online and 26 were paid at court for a total of 185 criminal/traffic payments.

Status:	Completed
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Expected Completion:	09-21-2022
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Execution Status:	Completed
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Activity or Project:

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Activity or Project:

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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:

The legal team was in the office on the following days:
Paul Bilodeau – 09/19 for Council, 09/21.

Bobby O'Neill – 09/15 for Court.

Danielle Mapp-Purcell, Paralegal, prepared the court docket for the October 7th and fulfilled 8 discovery requests with 27 discovery requests remaining in process. Closed 6 FOIA requests. Circulated 11 FOIA requests to staff. Coordinated The Grove CIP with the Recorder of Deeds and redacted 60 legal documents.

Staffed Safety Committee Meeting.

Meetings and minutes:

September 12th Council minutes ready for edit.

September 19th Council minutes on deck.

September BOA and CAC minutes on deck.

Staffed Safety Committee meeting.

Meetings Update:

Council meeting September 26th

Diversity and Inclusion meeting: September 27th

Legislative Clerical Projects/Processes:

Vacancies remain for the various City boards. Council is actively engaged in filling positions and staff have received a few applications. Six appointments are scheduled for the September 26th Council meeting.

Scanning continues for all new documents processed within the department with back scanning completed as time allows. Networks was able to prep one box for destruction upon their return to the City and staff is looking forward to the group's assistance. 20 boxes approved for Transfer – 1 pending (will be approved by January 2023/Criminal Case Docket Books 2019), 29 boxes approved for Destruction. Modification continues upon discovery of duplicate documents.

Council and Boards & Commissions agendas posted to the atrium and website.

Lien certificate requests processed during the past weeks are as follows:

- 11 received by attorneys and sent to Finance for processing.
- 10 completed by City staff and returned to the processing attorney.

To date 475 lien certificates have been processed for 2022.

Scanner 507,498, last week 506,184 = 1,314

Activity or Project:

Description:

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Completion:**

Execution Status:

Activity or Project:

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Completion:**

Execution Status:

City Manager's Weekly Report

Department:

Electric Department

Notable Notes:

Engineering is working on getting the data for APPA's Reliable Public Power Provider (RP3) designation for 2023. The City was certified at the gold level in 2020 and that lasts for three years. The gold level means the Electric Department met 80 to 89% of the requirements in all four key disciplines: reliability, safety, workforce development, and system improvement.

Engineering is working on the design for the new projects at the Mill at White Clay and the DelDOT changes to the I-95 South entrance off 896 South.

Engineering interviewed a new vendor for an Outage Management System to compete with the current SCADA developer in a bid. The outage management system will allow line crews and customers to see maps of where outages are. It will also allow customer reported outages to be documented with comments which can be useful in assessing the locations of the causes of an outage.

Activity or Project:**Description:****Status:****Expected
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Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Finance Department

Notable Notes:

2022-2023 Tax Billing: Reminder that the 2022/2023 tax bills are due on September 30 to avoid paying a late penalty. Bills are mailed to all tax parcels, regardless of whether the mortgage company pays the tax bill or not. If your mortgage company pays your taxes through your escrow account, you do not need to pay the bill yourself. The 2022-2023 property tax rate is \$0.9348 per \$100 of assessed value, which reflects a 2.5% increase from last year. Tax bills are due by September 30th. For more information please visit <https://newarkde.gov/134/Property-Taxes>.

2023 Annual Budget: All departments have presented their budget requests to City Council and the public. The next budget meeting will be on October 3, which will be the Financial Workshop. All budget information can be found on Budget Central.

<https://newarkde.gov/1007/Budget-Central-2023>.

2022 Revenue Stabilization Adjustment: To maintain statewide electric grid reliability and ensure enough energy is available, our regional grid operator, PJM, designated the Indian River coal plant as a “Reliability Must Run (RMR) Unit”, making it unable to shutdown. The Indian River coal plant was a necessary component to Delaware and Maryland’s electric supply that provided stability to our electric grid. Until system upgrades (new transmission lines) are completed by Delmarva Power, Indian River Power is required to stay operational over the next 4.5 years. The Federal Energy Regulatory Commission (FERC) allows for a cost-of-service recovery rate in these situations, which means that all electric customers on the Delmarva Peninsula are responsible for paying a cost to keep the plant in operation while these new transmission lines are completed. Newark’s share of this expense is approximately \$2.3 million annually, or \$10.3 million of this cost, regardless of whether their utility directly receives power from Indian River Power. The City will be adjusting the RSA rate to accommodate this increase in electric that’s being passed along to us. DEMEC’s attorneys are working on finding a resolution to this issue, but we still need to pay these additional costs until a resolution can be achieved.

Do you need assistance in paying the balance on your water and sewer bill? If so, please reach out to the State’s Low Income Household Assistance Program (LIHWAP). Please complete the application to this program and let our staff in Payments and Utility Billing (PUB) know that you have applied for assistance. Here is the link to the application: <https://www.dhss.delaware.gov/dhss/dph/hsp/files/LIHWAPApplication.pdf>.

Activity or Project:

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Activity or Project:

Description:**Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Information Technology Department

Notable Notes:

September 20th was IT Professionals day. We want to give a special thanks to both our Applications and Infrastructure IT teams for all the work they do behind the scenes.

Applications Team:

Open Support Tickets from Previous Week - 51

Open Project Tickets from Previous Week - 15

Open Tickets with Vendor R&D from Previous Week - 19

Tickets Opened in the Last Week - 42

Tickets Closed in the Last Week - 52

Remaining Open Support Tickets - 42

Remaining Open Project Tickets - 15

Remaining Tickets with Vendor R&D - 18

Summary of meetings attended 9/15-9/21:

Applications Manager Montgomery attended a demo on DebtBook software with Finance on 9/15. The Applications and Infrastructure teams attended the weekly progress meeting with Harris Utilities for the SilverBlaze project on 9/20 and incident response fundamentals training on 9/21.

1. Worked with Infra to resolve communication issue with GK2.
2. Worked with Tyler to resolve TCM issues.
3. Updated NorthStar letter template as requested by PUB.
4. Modified permissions as requested by Accounting for journal entry deletion.
5. Resolved metersense and inspector app issues on android for electric technician.
6. Imported multiple marriage files for water division.
7. Assisted PUB team with a deposit discrepancy issue.
8. Updated electric rates in NorthStar as requested by Finance.
9. Updated specific charge code for Parking to assess interest.
10. Deployed and configured receipt printer for PUB Manager Prado.
11. Assisted Finance Assistant with credit refund process in Tyler, updated

knowledgebase document.

12. Worked on and resolved support tickets for end users.
13. Created reports for users as requested.

Infrastructure Team:

Open Support Tickets from Previous Week - 127

Open Project Tickets from Previous Week - 38

Tickets Opened in the Last Week - 102

Tickets Closed in the Last Week - 92

Remaining Open Support Tickets - 128

Remaining Open Project Tickets - 47

1. Call with Verizon for upcoming projects.
2. Training on police car setup and applications.
3. Training on Incident Response.
4. Worked on new print server.
5. Programmed devices for Electric.
6. Internal testing of new VPN.
7. Resolved issues with Gatekeeper.

Activity or Project:

Harris Server Migration/SilverBlaze (Applications & Infrastructure)

Description:

SERVER MIGRATION:

Phase I - Planning & Scoping (COMPLETED)

Phase II - Development: 5/24-6/24 (COMPLETED)

Phase III - User Acceptance Testing (Updated dates): 6/27 - 8/12 (COMPLETED)

Phase IV - Deployment to PROD (Updated dates): 8/15 - 8/21 (COMPLETED)

Phase V - Post Live Support: 8/22 - 9/3 (COMPLETED)

SILVERBLAZE:

Phase I - Planning & Scoping: 8/8-8/19 (COMPLETED)

Phase II - Design: 4/18-8/15 (COMPLETED)

Phase III - Development: 8/29-10/7 (IN PROGRESS)

Phase IV - User Acceptance Testing: 10/3-11/14

Phase V - Deployment to PROD: 10/31-11/15

Phase VI - Post Live Support: 11/15-11/28

Status:	In-Progress
Expected Completion:	12-31-2022
Execution Status:	On Track

Activity or Project:

Data Center Upgrade (Infrastructure)

Description:

Equipment tracking:

2 Racks - Received

4 PDUs - Received

6 VxRails - Received

CyberVault R750s - Received

DD6900 - Received

2 DD4400 - Received

2 R450s - Received

1 S4128 - Received

Pending shipment with expected delivery dates:

N2200s - December 28, 2022

S5224s - September 12, 2022

S3048s - August 31, 2022

Status:

Started

**Expected
Completion:**

12-31-2022

Execution Status:

On Track

Activity or Project:**Description:****Status:****Expected
Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Parks and Recreation Department

Notable Notes:

Prepared for and held Community Day, beautiful day with great attendance and over 150 vendors.

Many programs began this week including tennis lessons, youth volleyball, pickleball,

adult golf and NBA basketball, prepared rosters, supplies, and confirmed details with staff/instructors.

Completed request for Community Development Block Grant projects.

21 volunteers devoted 87.75 hours for Community Day on Sunday, 2 hours were spent for the Adopt-A-Park program cleaning the GWC park; 2 missionaries spent a total of 4 hours placing posters of upcoming events on Main Street.

Worked on the Transportation Alternatives Program grant application.

Parks staff has been working on cutting back and removing woody plant material. Specifically, they have removed two fallen branches that were blocking trails at Rittenhouse and behind Downes Elementary. They have also continued cutting back and clearing obstructions from the sides of Pomeroy Trail.

Activity or Project:

Devon Park Improvements

Description:

The Devon Park playground unit was removed as part of the park rehabilitation that will include improved drainage and stormwater management, installation of a new playground area, and landscaping improvements for the park. The project will be completed in spring of 2023.

Status:	Started
Expected Completion:	04-21-2023
Execution Status:	On Track

Activity or Project:

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Execution Status:	

Activity or Project:

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**Expected
Completion:**

Execution Status:

City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:

Director's Report

*BB/RA Zoning District Changes – AECOM submitted the final ordinance language for the BB/RA zoning code amendments to staff for review in advance of being considered by the Planning Commission on October 4. Mayor Markham has requested discussion on items relating to building height, site plan approval and affordable housing in the BB zoning district for the September 26 Council meeting. Director Bensley met with Mayor Markham on this on September 19 and is working with AECOM to be prepared for any additional components that come from the Council discussion on September 26 to be incorporated into the Planning Commission materials scheduled to go out on September 27.

*Downtown Parking Strategy Implementation – Staff completed the proposal for restructuring the City's parking fines for the September 26 Council meeting, which can be found here: <https://newarkde.gov/DocumentCenter/View/16545/5E>. Staff is requesting feedback from Council on this proposal to determine the path forward. Planner Fortner led a September 20 meeting of representatives from various departments to continue review of the Kimley Horn recommendations for amendments to the design standards for the downtown Newark parking lots. A follow up meeting has been scheduled for September 27 with a target of November 1 for presentation to the Planning Commission.

*Property Maintenance Code Updates/Nuisance Properties Ordinance – The next meeting on the latest draft of the nuisance property ordinance has been scheduled for September 26. The Property Maintenance Inspectors continued to meet to review changes to the 2021 IPMC as part of the Property Maintenance Code updates.

*Development and Implementation of Transportation Improvement District (TID) – Director Bensley and Senior Planner Fortner with representatives from DelDOT and AECOM staffed the TID booth at Community Day on September 18. Staff also began receiving responses from Planning Commission and Council regarding availability to schedule a joint workshop to review the TID recommendations in November. As there is not a consensus date, direction will be sought from Council on the path forward at

the September 26 Council meeting.

*Comprehensive Development Plan V Five-Year Update – Staff was notified that the adopted Comprehensive Development Plan V 2.0 will not be required to go through another State PLUS Committee hearing and has been signed by the Governor effective September 20.

Meetings (attended by Land Use, Code Enforcement, and Parking)

*Todd Reese, Fire Inspection Specialist, attended meetings with the UD Fire Marshal's Office and followed up with Home Depot regarding a fire alarm issue.

*City Manager Coleman and Director Bensley met with representatives of the new owners of the Newark Shopping Center on September 15.

*On September 15, Senior Planner Fortner attended the WILMAPCO Technical Advisory Committee (TAC) meeting.

*Planner Solge staffed the Board of Adjustment on September 15 where Klondike Kate's was granted a variance to allow the installation of an awning over their patio.

*Director Bensley participated in meetings with staff and groups interested in potential development projects in the City on September 16 and 20.

*Director Bensley attended The Newark Partnership Economic Enhancement Committee Small Business Roundtable on September 20. Approximately 20 attendees discussed their experiences with operating small businesses in Newark.

*On September 21, Senior Planner Fortner attended the Town Hall in the Council Chamber hosted by Sen. Sokola and Rep. Baumbach on Homelessness.

Land Use

*Deed Transfer Affidavit: 6

*Building Permit Reviews: 14

*Planner Higgins is working through the applications for CDBG funding and will present these to the CDBG Committee at a later date.

*Planner Higgins has been coordinating with the owner of 6 Connell Circle and a contractor to fix the resident's roof.

*Planner Solge completed the Planning review and comments for subdivision of 1025 and 1033 Barksdale Road.

*Public Works has installed new signage to mark out the Unicity route wherever stops are located in a public area.

Code Enforcement

Projects

*The Grove: Phase D floors 1 and 2 completed unit inspections and footings for the signs.

*UD Drake Hall: Exterior finishes nearly complete, some areas approved to close in. Roof top ductwork has been completed.

*94 East Main Street: Green Mansion: Apartments: Framing on 7th floor and

windows being installed. Hotel: Plumbing and framing on lower floors are ongoing. Plumbing on the 4th and 5th floor almost ready for inspection. Roof is complete, windows being installed, and building will be “dried in” soon.

*591 Collaboration Way (Fintech): Plans for first floor bathroom expansion are being reviewed.

Property Maintenance

*Complaints: 31

*Violations: 36

*Citations: 30

*Inspections: 84

Items of Interest Code Enforcement and Property Maintenance

*Todd Reese completed plan reviews for 127 The Grove (Raising Cane’s), 139 South Main Street, 94 East Main, 100 Discovery Way, 276 West Chestnut Hill Road, 951 Collaboration Way, 100 Discovery Blvd.

*The Property Maintenance Inspectors have issued nearly 50% more citations and violation notices for the beginning of this academic year than last. Here are the stats below:

*8/1/2021 – 9/21/2021

Notices: 108

Citations: 90

Total: 198

*8/1/2022 – 9/21/2022

Notices: 160

Citations: 136

Total: 296

Parking

Statistics

*Residential Permits Distributed: 31

*Municipal Lot Permits Sold: 3 (sold out all permits)

*Citations Issued: 924

*Online Appeals Answered: 82

*Immobilized Vehicles: 15

Items of Interest

*Parking was no charge on September 18 in observance of Newark Community Day. Signage was affixed to T2 multi-space kiosks and the Main Street Galleria Parking Office. A digital message was programmed into the Passport application explaining the no charge status of parking. Regular rates resumed on September 19. Parking

Ambassadors offered a helping hand when needed for the event.

*Worked with Newark Charter School on enforcement on a tractor trailer that was parking nearby the school and making it difficult for buses and parents to drop off students. Several citations issued prior to the vehicle vacating area.

*Worked with University of Delaware regarding work needing to be done on University Courtyard Building 400 and supplying a parking area for a work vehicle needed for cleaning the attic space of the building.

*Work with I.T. to ensure 'Miscellaneous Parking' items have an interest fine for late payments.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

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Activity or Project:

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Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Police Department

Notable Notes:

Special Enforcement Division:

- During the week, members of the Special Operations Unit will continue their work on police applicant background investigations. On Tuesday, Sgt. Saunders and M/Cpl. Menden attended a Responsible Alcohol Service event in partnership with

DATE and the Delaware Restaurant Association. On Friday, the unit will conduct Cops in Shops and proactive patrols and on Saturday, the unit will conduct proactive daytime patrols to curtail order maintenance issues in the business district and student housing areas. On Sunday, SOU will work the Donut Dash 5K in partnership with the Newark PAL.

- On Monday, the Traffic Unit attended police motorcycle training. The unit will conduct traffic speed surveys on Marrows Road and Wyoming Road and will conduct traffic enforcement in various locations throughout the city. The Traffic Unit will be working on Friday, September 23rd in partnership with UDPD and Operation Rail Safe to disseminate literature on safe rail crossing.

Patrol Division:

- On Thursday, September 15th, 2022, at approximately 2310 hours, an officer attempted to stop a black Chevy Cruz for a traffic violation and the vehicle failed to stop. Patrol Officers operating an unmarked police vehicle located the suspect vehicle a short time later and the location was relayed to the Street Crimes Unit (SCU). SCU took up mobile surveillance and followed the vehicle until it parked in a business on Kirkwood Highway. The male was taken into custody by SCU and NPD Patrol Officers and charged with Resisting Arrest, DUI, Driving While Suspended, Possession of Drug Paraphernalia, and additional traffic charges.

- On Saturday, September 17th, 2022, at approximately 1317 hours officers responded to 800 District Drive for an individual who was seen looking into vehicles the night before and was still on the property sitting inside his truck from the overnight hours. The male was contacted and was uncooperative with officers. He was found to be wanted on several outstanding warrants and taken into custody.

- On Sunday, September 18th, 2022, at approximately 2030 hours, an officer stopped a green Hyundai for a traffic violation on South Main Street. The driver was found to be wanted on active warrants and when the officer exited his patrol vehicle to take the driver into custody, he fled from the vehicle stop. The operator was later taken into custody in Pennsylvania and is currently awaiting extraction to Delaware.

Administration Division:

- On Thursday, September 15th, Lt. Rubin and Cpl. Klein attended the University of Delaware's All Major Career Fair held at the Bob Carpenter Center.

Criminal Investigations Division:

- On Friday, September 16th and Saturday, September 17th, Street Crimes Officers concentrated on order maintenance issues in the City. Officers issued 38 citations related to order maintenance violations as well as assisting Patrol officers with large gatherings throughout the City.

Activity or Project:

Description:**Status:****Expected
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Public Works and Water Resources Department

Notable Notes:

DelDOT Project Updates:

- DelDOT has begun patching on Paper Mill Road from Cook Way to Wharton Drive. This work was originally scheduled as night work but was just shifted to day work (8 a.m. - 4 p.m.) due to the lack of nighttime survey availability. Paper Mill Road patching should be complete by September 28th (weather depending).
- DelDOT has scheduled pavement patching on Nottingham Road from Jackson Hall School Road to Hillside Road. This work is scheduled to begin on Wednesday, September 28th and will also be completed during the day (8 a.m. - 4 p.m.). The Nottingham Road pavement patching is anticipated to take approximately two (2) weeks (weather depending).
- DelDOT has informed us that the Library Avenue Pave and Rehab project will

begin Sunday, September 25th. See below for additional information.

- Cleveland Avenue striping and signage is ongoing and expected to be completed within the next few weeks. The signal poles and pedestrian signals at Wilbur Street are slated for installation in that same timeframe.

- Delaware Avenue separated bike lane is anticipated to be open by the end of October. The required LED signal heads for the bike lanes have a very long lead time that has delayed the opening of the bike lane.

Field Operations staff held a monthly safety talk focused on defensive driving and distracted driving. These monthly talks typically deal with timely issues and concerns like heat exhaustion in the summer and snow/ice safety in the winter. They are short and informative discussions that keep our employees safe and aware of their surroundings. We also take this opportunity to listen to their thoughts and concerns in an informal setting that benefits the entire group.

Fleet Maintenance staff were able to write a trade allowance into the contract for a new Electric Line truck which allowed us to pay the trade in and sell the vehicle on our municipal sales website, Municibid. Using this method allowed us to sell the vehicle for double the trade in value and use that toward the purchase price.

Activity or Project:

Evergreen Booster Station

Description:

Council awarded this contract to Merit Construction Engineers and the project will get underway in the next few weeks. They will begin ordering the materials and preparing subcontractors. Residents will be notified of the work start date prior to crews mobilizing to the site.

Status:	Started
Expected Completion:	12-31-2022
Execution Status:	On Track

Activity or Project:

Water Main Replacement - Dallam Road

Description:

Our contractor continues the new water main installation along Dallam Road. This week they completed four (4) service reinstatements and two water main tie-ins at the Briar Lane. The water main tie-in required temporary service disruptions and a

precautionary boil water advisory for 10 homes on Briar Lane which has since been lifted. The contractor will be working between Tanglewood Lane and Bent Lane for the remainder of the week with Tanglewood Lane water main tie-ins scheduled for Monday, September 26th. Residents on Tanglewood Lane will experience a temporary service disruption and boil water advisory next week. Notices have been issued to residents in the affected area.

Status:	In-Progress
Expected Completion:	09-23-2022
Execution Status:	On Track

Activity or Project:

Library Avenue - T201606116 PR Wrangle Hill Rd- Library Ave

Description:

DelDOT has informed the department that the initial phase of the Library Avenue Pavement and Rehab project has been expedited to address areas adjacent to the Delaware Avenue Separated Bikeway project. The Library Avenue project will be phased over the next several months with this initial phase including milling, paving, restriping, and signal work. The work extents include the road segment between the SR 273 and Wyoming Road. The work will be completed at night and is scheduled to begin this Sunday, September, 25th from 8 p.m. to 7 a.m. The anticipated duration of this phase is approximately one week (weather depending).

This is the initial phase of a larger pavement and rehabilitation project that extends from Cleveland Avenue to GBC Drive (outside city limits). The future phases of this project within the City limits include but are not limited to additional mill and overlay, striping, signal work, and eventually the reconstruction of the Library Avenue and SR 273 intersection.

Status:	Started
Expected Completion:	09-25-2022
Execution Status:	On Track

NEWARK POLICE DEPARTMENT

WEEK 09/11/22-09/17/22

INVESTIGATIONS

CRIMINAL CHARGES

	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2021 TO <u>DATE</u>	2022 TO <u>DATE</u>	THIS WEEK <u>2022</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	1	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	3	0	2	4	0
Rape	5	9	0	2	9	0
Unlaw. Sexual Contact	6	4	1	0	3	0
Robbery	16	13	0	27	14	0
- Commercial Robberies	1	1	0	3	4	0
- Robberies with Known Suspects	4	1	0	2	0	0
- Attempted Robberies	4	1	0	11	1	0
- Other Robberies	7	10	0	11	9	0
Assault/Aggravated	18	15	0	55	30	1
Burglary	22	27	1	11	19	0
- Commercial Burglaries	6	4	0	4	5	0
- Residential Burglaries	14	13	0	4	4	0
- Other Burglaries	1	10	1	2	10	0
Theft	524	554	17	93	128	0
Theft/Auto	51	41	2	11	8	1
Arson	0	0	0	0	0	0
All Other	4	20	2	43	39	2
TOTAL PART I	647	686	23	243	254	4
<u>PART II OFFENSES</u>						
Other Assaults	172	208	6	143	230	3
Rec. Stolen Property	0	0	0	8	7	0
Criminal Mischief	125	124	3	31	50	0
Weapons	5	11	1	23	63	0
Other Sex Offenses	7	6	0	3	6	1
Alcohol	124	183	28	124	275	37
Drugs	105	108	2	69	137	3
Noise/Disorderly Premise	609	349	29	189	121	3
Ordinance Violation	125	0	0	23	0	0
Disorderly Conduct	293	273	4	71	72	2
Trespass	265	252	7	64	84	3
All Other	303	441	9	193	199	7
TOTAL PART II	2133	1955	89	941	1244	59
<u>MISCELLANEOUS:</u>						
Alarm	369	457	6	0	0	0
Animal Control	336	328	6	9	19	0
Recovered Property	125	136	4	0	0	0
Service	24519	21608	571	0	0	0
Suspicious Per/Veh	305	283	10	0	0	0
TOTAL MISC.	25654	22812	597	9	19	0

	THIS WEEK <u>2021</u>	2021 TO <u>DATE</u>	THIS WEEK <u>2022</u>	2022 TO <u>DATE</u>
TOTAL CALLS	935	31,360	834	29,102



Newark Police Department Weekly Traffic Report



09/11/22-09/17/22

TRAFFIC SUMMONSES	2021 YTD	2022 YTD	THIS WEEK 2021	THIS WEEK 2022
Moving/Non-Moving	8777	8310	244	230
DUI	113	105	5	2
TOTAL	8890	8415	249	232

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	1	1	0	0
Personal Injury	129	124	4	5
Property Damage (Reportable)	713	631	25	21
*Hit & Run	151	117	10	4
*Private Property	177	126	5	5
TOTAL	843	756	29	26

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.



Newark Police Department Weekly 911 Center Report



09/11/22 – 09/17/22

Telephone Calls	2021 YTD	2022 YTD	This Week 2021	This Week 2022
911	8,128	8,137	289	244
Non-Emergency / Admin	38,743	41,543	11,162	1,187
Total	46,871	49,680	1,451	1,431

Calls For Service	2021 YTD	2022 YTD	This Week 2021	This Week 2022
Caller initiated	12,304	11,832	377	363
Officer Initiated	22,381	20,313	681	567
Total	34,685	32,145	1,058	930

*This report represents Communications Center workload based only on phone calls and calls for service. Calls for service represent incidents logged in our computer dispatch system. These numbers may differ from calls for service handled by the officers. Some calls for service may have resulted in multiple phone calls for the same incident.