

DEPARTMENTAL WEEKLY REPORTS

October 9, 2009

Police

On Saturday, October 3rd, Andrew Ziegler and Kevin Mancari were arrested for a total of 11 counts of graffiti. Both were released pending arraignment in Family Court.

On Saturday, October 3rd, a 15 year-old Newark juvenile was arrested for burglaries that occurred on Sue Lane, Rahway Drive and Nathan Hale Court. He was incarcerated at the Camelot Home.

On Monday, October 5th, Jeremy Tingle turned himself in on an outstanding warrant for graffiti. Subject is responsible for the tag "TAKER" and was charged with 17 counts of Graffiti under \$1,500 and 17 counts of Possession of Graffiti Implements. Tingle was released on \$3,400 unsecured bail.

On Monday, October 5th, Newark Police Department investigated the death of a 25 year-old Delaware City woman who was struck by a CSX train while walking on the tracks behind the Eagle Diner. She had just left the diner and was possibly walking to see a friend.

On Wednesday, October 7th, members of the Newark Police Department met with the University of Delaware Police Department, New Castle County Police Department and the Delaware State Police to begin planning for the University of Delaware homecoming game on October 31, 2009.

Planning & Development

Planning:

Time was spent this week researching and reviewing with property owners the proposed "New Center Village" redevelopment plan for the Center/New/Linden and Choate Streets neighborhoods.

At its meeting Tuesday evening the Planning Commission recommended that City Council adopt a series of environmental and aesthetics standards Code revisions including changes to the City's wetlands, riparian buffers, landscaping, and steep slope protection requirements. In addition, the Commission recommended that Council consider adopting some form of downtown "above ground" utility impact fee.

Economic Development:

Assistant Planning and Development Director Maureen Feeney Roser also spent time this week working on a special DNP Board meeting scheduled for Thursday night to

discuss a possible adjustment to the business license fees to reflect City services provided downtown.

On Saturday the Third Annual Main Street Mile was held. The event featured 175 runners in three heats. Income and expense calculations are being completed but it appears that we may net income of approximately \$3,500 that will support the Police Department's K-9 Unit and DNP activities.

Parking:

Parking Administrator Marvin Howard reports discussions with a local property owner regarding the potential impact from a building extension into Parking Lot #2.

Code Enforcement:

Codes Inspection Supervisor Steve Wilson have followed up on a complaint regarding animals and possible outdoor kennel runs at a property on New London Road. We are taking enforcement action at this location.

Steve also met with the contractor and representative of the property owner regarding the mound of dirt and related materials at the Stonevale property. We hope to have this earth leveled and the site secured shortly.

Public Works

Engineering:

- Contract 09-03 – 2009 Street Improvement Program: Mumford & Miller Concrete Inc. (and subcontractors) worked on Briar Lane, Timberline Drive, Francis Circle, Devon Drive, and Hanover Place and completed.

- 1) 21.1 c.y. of undercut excavation of soft base areas
- 2) 13.40 ton of crusher run placement in undercut excavations
- 3) 28.1 s.f. of 6" p.c.c. driveway apron replacement
- 4) (1) single catch basin adjustment and bonnet pour
- 5) (1) double catch basin adjustment and bonnet pour
- 6) (5) sanitary sewer manhole adjustments and collar pours
- 7) 651.77 tons of base hot mix placement
- 8) 316.89 tons of top hot mix placement
- 9) 26.64 tons of top hot mix patching
- 10) 31.00 tons of base hot mix placement
- 11) 699.2 l.f. of p.c.c. rolled curb replacement
- 12) 244.1 l.f. of p.c.c. integral curb and gutter replacement
- 13) 5,776.1 s.y./in. of milling of existing street surface
- 14) 32.4 l.f. of p.c.c. saw cutting

Contractors used 65.25 c.y. of DeIDOT Class B concrete in above pours. Prepared monthly quantities spreadsheet for contractor's invoicing.

- Contract 09-06 – Handicap Ramp installations: Paoli Services worked on the following ramps on Kells Avenue and Waterworks Lane.
 - 1) Formed and poured 28.6 l.f. of integral curb and gutter.
 - 2) Formed and poured 260.4 s.f. of 4" p.c.c. sidewalks for ramps.
 - 3) Installed 16 s.f. of red truncated domes.
 - 4) Hot mix patch ramps on Academy and Kells and Lewis Park. Patched a total of 16 s.y.'s using 3.5 tons of hot mix.
 - 5) Top soiled and seeded various open locations. Contractor used 8.5 c.y.'s of Class B concrete.
- Stormwater Program Coordinator conducted quarterly routine inspection at the maintenance yard in accordance with our industrial NPDES permit.
- Stormwater Program Coordinator conducted several dry weather outfall inspections, as required by our MS4 NPDES permit. Also updated our ArcView 9.2 geodatabase to reflect these inspections.

Survey Crew:

- Marked out grades on Julie Lane and Timberline Drive for curb to be replaced on this years' Street Program.
- Located and staked out rear property line of 2 Country Hills Drive for the Parks Department.
- Performed additional measurements on sanitary manhole at the Municipal Warehouse for the drawing of a proposed vehicle wash pad.

Field Operations

Refuse:

- Public Works Superintendent attended a meeting at Iron Glen Park with individuals from Copeland to discuss the cost of tub grinding the brush.

Streets:

- Street crews backfilled, top soiled, and seeded previously poured curb on Art Lane.
- Catch basin crews rebuilt a double catch basin at 321 Stamford Drive.
- Concrete crews excavated, formed, and poured 60 ft. of rolled curb at 321 Stamford Drive.
- Sign crew repaired and replaced signs and poles as needed and trimmed brush from a partially obstructed speed limit sign on West Main Street. Sign crew also implemented detours and road closures for the Main Street Mile held last Saturday and provided detours for the train accident on Monday.
- Street crews placed straw bales over potential storm water runoff areas at the old Curtis Paper Mill Plant.
- Street crews dropped off new frames and grates and new stormwater manhole frames and covers for the street program at Hanover Place and Briar Lane.

- Street crews loaded and hauled trash dumped at the 896 water tank to Iron Glen Park and placed mulch from outside the gate at the water tank.
- Loader crews began moving previously stockpiled leaves at Iron Glen Park to make room for the upcoming leaf collection.
- Backhoe Operator assisted Water Department on the water main break on Kirkwood Highway.
- Street crews began crack sealing various streets and roads in the city.

Water & Wastewater

Administrative - Roy Simonson:

I received word this week that the projects that I submitted to the Drinking Water State Revolving Fund (DWSRF) were approved. The projects are for the construction of a second water line crossing of the White Clay Creek and a multiyear pressure improvement project that will affect one area without a current pressure pump and two areas that have aging and inadequate pressure pump systems currently in operation. These projects are scheduled to begin in 2010. The complete application for these projects is due to the state in December of this year. I will be attending a mandatory workshop that is scheduled to take place sometime in November.

I visited the Chrysler site this week to review closure procedures at the wastewater treatment plant located on the Chrysler property. I will be coordinating my findings with the County Special Services and other city staff as necessary.

I met this week with representatives of the UD and other City staff regarding the Interdisciplinary Science and Engineering Building (ISEB) and the East Campus Utility Plant (ECUP). These buildings will be located south of Lovett, between Haines and Academy. I will be continuing to coordinate with members of the UD team to make sure that the work does not negatively impact the water and wastewater utilities.

Water Quality - Bill Zimmerman:

A new turbidimeter has been ordered for the Newark Water Treatment Plant. This turbidimeter replaces the one damaged in the raw water line break back in July.

A new level control system has been ordered for backwash basin number 1 at the South Well Field Plant.

Construction - Bud Frederick:

The crew repaired a water main break at 690 Capitol Trail in front of Liberty Plaza Shopping Center on Wednesday, September 30th.

Electric

Engineering met with University representatives about the Chiller Plant/Science Center project. Discussion was focused on some details of the circuits needed and an engineering study that needs to be done. The University has agreed to hire an engineering firm approved by the City to do the analysis for a new 34kV circuit and two upgraded circuits to feed this project. Engineering then wrote the specifications for an RFQ for the University to use.

Engineering met with a contractor about options on splitting the 2000 amp service at 200 Bellevue Road. The building owner, Marjam, wants to lease out part of the building and needs to supply a separate metered service.

The monthly loads for the University were compiled for billing and the substations were read and inspected. The substations report the monthly loads by computer, but physically inspecting the substations and reading battery voltage, number of tap changes, oil levels, etc. prevent any issues that might go unnoticed from existing too long.

The line crews repaired hot spots that were revealed during the annual infrared patrol two weeks ago. The most hazardous ones have been fixed and now the lesser problems are being addressed. Today, fuse holders for the Delaware National Bank on Main Street were changed preventing an eventual service interruption.

Parks & Recreation

Administration – Charlie Emerson:

I committed a significant amount of time this week dealing with matters relating to the Pomeroy Trail project. We made good progress with CSX regarding the canopy they will require under their bridge near Cleveland Avenue. I should receive the Final Trail Design Plans later this month and soon thereafter, Pennoni will begin putting together the construction contract and bid documents. I also met with Roger Akin, Solicitor, to discuss the creation of either a Conservation Easement or Ordinance for long-term guaranteed protection and maintenance of a wetland mitigation site as required by the Army CORPS of Engineers.

We met one final time today with DeIDOT's consultant and landscape architect for the Elkton Road project to finalize the landscape plan and discuss access onto each median for our mowers and horticulture personnel.

Recreation – Joe Spadafino:

We conducted our Fall Horseshoe Pitching Tournament last Saturday. Eleven people participated.

We committed time updating rules and guidelines and conducted coaches meetings for the youth basketball leagues. We continue to speak with additional individuals

interested in coaching, and contacted the University of Delaware coaching staff regarding the possibility of conducting a coach's clinic for the coaches.

We are currently soliciting sponsorships for the Thanksgiving Day Breakfast which will be held Thanksgiving morning at the Wilson Center.

Recreation staff met to discuss new and different ways to use the web site to better promote recreation services.

Parks & Horticulture – Tom Zaleski:

We began installing the first of four (4) replacement spiral slide units this week. The first one is being installed at Devon Park this week. Other parks to receive a replacement slide will be Handloff, Stafford and Kells. These units will be installed this fall.

The horticulture crew committed a significant amount of time in Downtown parking lot number 3 (behind Wilmington Trust) cleaning landscaped medians and perimeter areas.

We began making repairs to the playing surface at the Lewis Park tennis courts. Nearby bamboo grew under the surface causing it to rise. We have since remedied the bamboo problem and repairing the court surface will complete the project.

We met with representatives of the New Castle Conservation District and DNREC's Wetlands Division to discuss concepts for making improvements to the canoe launch ramp at Rittenhouse Park. The ramp is used by campers who attend our eight (8) week summer nature day camp program at this location.

KRS/mp