



ADMINISTRATION DEPARTMENT

2019 BUDGET PRESENTATION TO CITY COUNCIL

AUGUST 27, 2018

ADMINISTRATION DEPARTMENT - MANAGEMENT DIVISION

CAPITAL IMPROVEMENT PROJECTS

(2019 - 2023)

CITY OF NEWARK
CAPITAL IMPROVEMENTS PROGRAM 2019-2023
ADMINISTRATION DEPARTMENT - CITY MANAGER'S OFFICE - GENERAL FUND

Project Number	Project Name	2018 Budget	2019		2019	2020	2021	2022	2023	TOTAL
			Reserves & Other Funding	Current Funding						
A1801	Government Access Channel Equipment	\$31,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A1601	Building Demolition	27,800	0	0	0	0	0	0	0	0
		<u>\$59,320</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	GROSS CAPITAL IMPROVEMENTS	\$59,320	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LESS: USE OF RESERVES	(20,589)	0	0	0	0	0	0	0	0
	VEHICLE/EQUIPMENT REPLACEMENT	0	0	0	0	0	0	0	0	0
	GRANTS	(31,520)	0	0	0	0	0	0	0	0
	BOND ISSUES	0	0	0	0	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
	NET CAPITAL IMPROVEMENTS	<u>\$7,211</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

ADMINISTRATION DEPARTMENT - FACILITIES MAINTENANCE DIVISION

CAPITAL IMPROVEMENT PROJECTS

(2019 - 2023)

**CITY OF NEWARK
CAPITAL IMPROVEMENTS PROGRAM 2019-2023
ADMINISTRATION DEPARTMENT - FACILITIES MAINTENANCE DIVISION - GENERAL FUND**

Project Number	Project Name	2018 Budget	2019		2019	2020	2021	2022	2023	TOTAL
			Reserves & Other Funding	Current Funding						
N1901	City Hall - HVAC System Upgrades	\$0	\$0	\$400,000	\$400,000	\$600,000	\$0	\$0	\$0	\$1,000,000
N1801	Rear Concrete Deck and Stairs	50,000	50,000	0	50,000	0	0	0	0	50,000
N1803	Exterior Paint and Powerwash	0	0	0	0	33,000	0	0	0	33,000
N1805	Lower Level Bathroom	0	0	0	0	30,000	0	0	0	30,000
N1806	FOC - Master Plan	123,000	225,000	0	225,000	0	0	0	0	225,000
N1808	FOC - Buildings 1 and 2, Security Improvements	0	0	0	0	31,000	0	0	0	31,000
N1809	TRN - New Windows	0	0	55,000	55,000	0	0	0	0	55,000
N1701	Men's Locker Room Expansion	20,000	0	0	0	0	0	0	0	0
N1702	Council Chamber Renovations	0	0	0	0	25,000	0	0	0	25,000
N1603	GWC - HVAC System Upgrades	105,000	105,000	0	105,000	0	0	0	0	105,000
NEQSF	Equipment Replacement Program	30,000	0	0	0	0	0	0	0	0
		<u>\$328,000</u>	<u>\$380,000</u>	<u>\$455,000</u>	<u>\$835,000</u>	<u>\$719,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,554,000</u>
	GROSS CAPITAL IMPROVEMENTS	\$328,000	\$380,000	\$455,000	\$835,000	\$719,000	\$0	\$0	\$0	\$1,554,000
	LESS: USE OF RESERVES	(20,000)	0	0	0	0	0	0	0	0
	VEHICLE/EQUIPMENT REPLACEMENT	(30,000)	0	0	0	0	0	0	0	0
	GRANTS	0	0	0	0	0	0	0	0	0
	BOND ISSUES	(120,000)	(275,000)	0	(275,000)	0	0	0	0	(275,000)
	OTHER FINANCING SOURCES	<u>(105,000)</u>	<u>(105,000)</u>	<u>0</u>	<u>(105,000)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(105,000)</u>
	NET CAPITAL IMPROVEMENTS	<u>\$53,000</u>	<u>\$0</u>	<u>\$455,000</u>	<u>\$455,000</u>	<u>\$719,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,174,000</u>



PROJECT NO: N1901
PROJECT TITLE: City Hall - HVAC System Upgrades
PROJECT STATUS: New Project

FUNDING SUMMARY:

NEW FUNDING:	\$ 1,000,000
CARRYOVER FUNDING:	\$ -
TOTAL FUNDING:	\$ 1,000,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Municipal Building
PROJECT PRIORITY:	2 - High Priority Level
<i>Critical need to remediate failing service, prevent failure, or generate savings</i>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2019
Est. Completion Date:	2020
Est. Useful Life (in years):	20
Est. Total Cost:	\$ 1,000,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ¹ :	\$ 1,000,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 1,000,000
TOTAL PROJECT COST		\$ 1,000,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
This project covers the replacement of the existing HVAC system at the City Municipal Building and Newark Police Department Buildings. These units are very inefficient and currently require a substantial amount of routine maintenance.
It is anticipated that this upgrade will result in ongoing operational savings, which will be determined during a future CIP budget cycle.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -	400,000	600,000				\$ 1,000,000
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES				\$ -						\$ -
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 1,000,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET					2019	2020	2021	2022	2023	TOTAL
				OPERATING IMPACT:						
				INCREMENTAL COSTS (NET SAVINGS)						\$ -



PROJECT NO: N1801
PROJECT TITLE: Rear Concrete Deck and Stairs
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ -
CARRYOVER FUNDING:	\$ 50,000
TOTAL FUNDING:	\$ 50,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Newark Police Station
PROJECT PRIORITY:	2 - High Priority Level
<i>Critical need to remediate failing service, prevent failure, or generate savings</i>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2018
Est. Completion Date:	2019
Est. Useful Life (in years):	10
Est. Total Cost:	\$ 50,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ¹ :	\$ 50,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 50,000
TOTAL PROJECT COST		\$ 50,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
The rear concrete stairs at City Hall/NPD are in need of replacement. The concrete has deteriorated and employees have suffered injuries due to the unevenness of the stairs. Also, the metal support structure beneath the concrete catwalk has disintegrated due to rust. Currently nothing is supporting the concrete, which could cause the structure to crumble and fall. This project would repair and replace the impacted areas. This is a project to improve safety.
Project spun out of CIP N1601 that included multiple building repairs, including the concrete stairs. This has been broken out for transparency and project tracking purposes.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -						\$ -
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES	50,000			\$ 50,000	50,000					\$ 50,000
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET					2019	2020	2021	2022	2023	TOTAL
				OPERATING IMPACT:						
				INCREMENTAL COSTS (NET SAVINGS)						\$ -



PROJECT NO: N1803
PROJECT TITLE: Exterior Paint and Powerwash
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ 33,000
CARRYOVER FUNDING:	\$ -
TOTAL FUNDING:	\$ 33,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Municipal Building and Police Station
PROJECT PRIORITY:	3 - Medium-High
The City would be taking a calculated risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2018
Est. Completion Date:	2020
Est. Useful Life (in years):	10
Est. Total Cost:	\$ 33,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ² :	\$ 33,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 33,000
TOTAL PROJECT COST		\$ 33,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
City Hall and NPD buildings are in need of a thorough cleaning and painting of the metal cornice surround at the top of each building. These projects constitute a need to maintain our existing building, and are not considered upgrades or cosmetic improvements. In years past, these types of projects were disregarded due to cost and budget, however time has caught up with us and the brick is in need of a cleaning and rusted metal is in need of protective paint.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -		33,000				\$ 33,000
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES				\$ -						\$ -
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ 33,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET					2019	2020	2021	2022	2023	TOTAL
										\$ -



PROJECT NO: N1805
PROJECT TITLE: Lower Level Bathroom
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ 30,000
CARRYOVER FUNDING:	\$ -
TOTAL FUNDING:	\$ 30,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Municipal Building
PROJECT PRIORITY:	4 - Medium
<small>This project is a NEED and not a WANT, but no significant risk in the deferral of this item</small>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2018
Est. Completion Date:	2020
Est. Useful Life (in years):	10
Est. Total Cost:	\$ 30,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ¹ :	\$ 30,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 30,000
TOTAL PROJECT COST		\$ 30,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
Currently a single stall bathroom is available in the lower level. It is recommended to install a second bathroom on that level due to increased staffing after having migrated multiple City employees to the lower level. Recent use of the Training Room by City staff, along with staff from other State and Private Agencies has highlighted the issue with a single stall restroom. This project funding would be used to create a second restroom in place of an existing janitors closet to provide male and female restrooms on the lower level. It should also be noted that a new restroom, and a minor upgrade to the existing restroom would allow the City to be ADA compliant on the lower level.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -		30,000				\$ 30,000
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES				\$ -						\$ -
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET					2019	2020	2021	2022	2023	TOTAL
										\$ -



PROJECT NO: N1806
PROJECT TITLE: FOC - Master Plan
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ 225,000
CARRYOVER FUNDING:	\$ -
TOTAL FUNDING:	\$ 225,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Field Operations Complex
PROJECT PRIORITY:	4 - Medium
<small>This project is a NEED and not a WANT, but no significant risk in the deferral of this item</small>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2018
Est. Completion Date:	2019
Est. Useful Life (in years):	20
Est. Total Cost:	\$ 348,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ 123,000
% Complete (if underway):	35.3%
Balance to be funded ² :	\$ 225,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 225,000
TOTAL PROJECT COST		\$ 225,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
This project was previously identified as M1101 (PWWR - Maintenance) and has now been moved and renumbered to Facilities Division.
Phase 1: Needs Assessment and Master Planning (Completed 2016)
Phase 2: Salt Shed Construction (Completed 2017)
Phase 3: Demolition of Building #3 (2018) - Estimate \$30,000, and Additional Electric Utility Storage in Building #2 (2018) - Estimate \$70,000
Phase 4: New Parking Area (2019) - Estimate \$80,000
Phase 5: Construction of Expanded Building #3 (2019) - Estimate \$95,000
The Old Warehouse at the Facilities Operations Complex (Yard) is becoming a safety risk due to its condition. This building houses items such as: Vehicles, Electric Utility, Public Works Pumps and Filtering Media, Pipes and Hydrants, Police Impound. New Building Design is currently being evaluated.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES	53,000		53,000	\$ -						\$ -
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES	70,000		70,000	\$ -	225,000					\$ 225,000
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ 123,000	\$ -	\$ 123,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:				2019	2020	2021	2022	2023	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)									\$ -



PROJECT NO: N1808
PROJECT TITLE: FOC - Buildings 1 and 2, Security Improvements
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ 31,000
CARRYOVER FUNDING:	\$ -
TOTAL FUNDING:	\$ 31,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Field Operations Complex
PROJECT PRIORITY:	4 - Medium
<small>This project is a NEED and not a WANT, but no significant risk in the deferral of this item</small>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2018
Est. Completion Date:	2020
Est. Useful Life (in years):	10
Est. Total Cost:	\$ 31,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ¹ :	\$ 31,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 31,000
TOTAL PROJECT COST		\$ 31,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
Buildings 1 and 2 at the Field Operation Complex (Yard) require additional security on doors throughout. Doors do not close properly, garage doors are dented and susceptible to being opened without keys. This project would be used to remedy these items.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -		31,000				\$ 31,000
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES				\$ -						\$ -
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ 31,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:				2019	2020	2021	2022	2023	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)									\$ -



PROJECT NO: N1809
PROJECT TITLE: TRN - New Windows
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ 55,000
CARRYOVER FUNDING:	\$ -
TOTAL FUNDING:	\$ 55,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Newark Train Station
PROJECT PRIORITY:	4 - Medium
<small>This project is a NEED and not a WANT, but no significant risk in the deferral of this item</small>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2018
Est. Completion Date:	2019
Est. Useful Life (in years):	10
Est. Total Cost:	\$ 55,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ¹ :	\$ 55,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 55,000
TOTAL PROJECT COST		\$ 55,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
Train Station windows are in desperate need of replacement. They are falling apart due to age. This is a safety issue as they have the potential to actually fall out of the wall. Beyond this, they are energy inefficient year round and do not open properly when used. Looking to secure grant-funding for this project during 2018.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -	55,000					\$ 55,000
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES				\$ -						\$ -
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET					2019	2020	2021	2022	2023	TOTAL
			OPERATING IMPACT:							
			INCREMENTAL COSTS (NET SAVINGS)							\$ -



PROJECT NO: N1702
PROJECT TITLE: Council Chamber Renovations
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ 25,000
CARRYOVER FUNDING:	\$ -
TOTAL FUNDING:	\$ 25,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	Municipal Building
PROJECT PRIORITY:	4 - Medium
<small>This project is a NEED and not a WANT, but no significant risk in the deferral of this item</small>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2017
Est. Completion Date:	2020
Est. Useful Life (in years):	20
Est. Total Cost:	\$ 25,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ¹ :	\$ 25,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		\$ -
Materials:		\$ -
Other Contracts:	6006016.9621	\$ 25,000
TOTAL PROJECT COST		\$ 25,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
Based on feedback from City Council during Budget Hearings, the City staff has identified the following improvements to the Council Chamber to make it more functional for Mayor and Council, City staff and visitors. The requested modifications to the Council Chamber include replacing the existing hard seated chairs with cushioned chairs for visitors and staff, adding paneling to the front of the dais to improve its appearance both in person and on camera, relocating the large paintings behind the dais to a more appropriate historical location and to paint the brick to brighten the room and enhance quality of the online/tv feed. Additionally, the orange Formica countertops would be replaced with a more neutral color. Lastly, new lighting and projector would be added to the room to make it more inviting and to provide better presentation quality.
\$4,500.00 - Padded/Stackable Chairs
\$1,000.00 - Paint and supplies
\$3,000.00 - Wood Paneling
\$8,000.00 - Formica Countertops
\$1,300.00 - Lighting
\$5,000.00 - Projector (brighter so lights do not need to be turned off)

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -		25,000				\$ 25,000
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES				\$ -						\$ -
STATE REVOLVING LOAN				\$ -						\$ -
OTHER (SPECIFY)				\$ -						\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET					2019	2020	2021	2022	2023	TOTAL
					OPERATING IMPACT:					
					INCREMENTAL COSTS (NET SAVINGS)					\$ -



PROJECT NO: N1603
PROJECT TITLE: GWC - HVAC System Upgrades
PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

NEW FUNDING:	\$ -
CARRYOVER FUNDING:	\$ 105,000
TOTAL FUNDING:	\$ 105,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Administration
DIVISION:	Facilities Maintenance
FUND:	Maintenance
PROJECT LOCATION:	George Wilson Center
PROJECT PRIORITY:	4 - Medium
<small>This project is a NEED and not a WANT, but no significant risk in the deferral of this item</small>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Sustainable Community

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2016
Est. Completion Date:	2019
Est. Useful Life (in years):	20
Est. Total Cost:	\$ 105,000
Est. Spend @ 12/31/2018 (if underway) ¹ :	\$ -
% Complete (if underway):	0.0%
Balance to be funded ¹ :	\$ 105,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:	6006016.9621	\$ 2,500
Materials:	6006016.9621	\$ 1,500
Other Contracts:	6006016.9621	\$ 101,000
TOTAL PROJECT COST		\$ 105,000

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:
<p>The existing HVAC system at the George Wilson Center utilizes electric baseboard heat and individual wall unit air conditioners. The air conditioners are old and leak, and need to be shut off at night to minimize damage from leakage. Facilities Management staff brought in several different HVAC contractors to assess the situation and all agree that upgrading to a combined single heat and air conditioning system will provide greatly improved efficiency and reduce overall heating and air conditioning costs for the Center, as well as improve the overall appearance of the building. Estimated costs include a combined heat and air conditioning system, (heat pump option at \$89,400), filling in 7 A/C holes currently cut into the building (\$5,480); and painting (\$2,000) and site work/trash disposal (\$2,000) which will be done in house.</p> <p>It is anticipated that this upgrade will result in ongoing operational savings, which will be determined during a future CIP budget cycle.</p> <p>Increased costs (\$6,120) due to vendor contract quote increases in 2017.</p>

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/18	Estimated Expenditures 03/31/18 - 12/31/18	Estimated Authorized Balance ² 12/31/18	2019	2020	2021	2022	2023	TOTAL 5 Year CIP
CURRENT RESOURCES				\$ -						\$ -
CAPITAL RESERVES				\$ -						\$ -
EQUIPMENT REPLACEMENT				\$ -						\$ -
GRANTS (SPECIFY)				\$ -						\$ -
BOND ISSUES				\$ -						\$ -
STATE REVOLVING LOAN				\$ -						\$ -
OTHER DEMEC/CAC	105,000			\$ 105,000	105,000					\$ 105,000
TOTAL:	\$ 105,000	\$ -	\$ -	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 105,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET					2019	2020	2021	2022	2023	TOTAL
										\$ -
										\$ -