



**PUBLIC WORKS & WATER RESOURCES**  
CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711  
302.366.7000 · Fax 302.366.7160 · www.newarkde.gov

APPLICATION FOR STANDARD PLAN APPROVAL  
**NON-RESIDENTIAL CONSTRUCTION WITH  
LESS THAN 1.0 ACRE DISTURBED**

**Applicability Criteria**

1. The disturbed area for construction of the improvements will not exceed 1.0 acre.
2. Within the disturbed area, the pre-development land use is not classified as forest.
3. One of the following is met:
  - a. Project site location is within an area previously managed for stormwater quantity and quality under an approved Sediment and Stormwater Plan, AND the post construction condition meets the original stormwater design criteria, OR
  - b. Comparison of the existing parcel curve number (CN), based upon the Department’s 2017 aerial photography to the proposed CN for the parcel after non-residential construction results in less than one whole number change in the CN, OR
  - c. No new impervious area is proposed as a result of construction.

**Site Information**

Project Name: _____	Parcel Total Acres (nearest 0.1ac): _____
Site Location: _____	Disturbed Acres (nearest 0.1ac): _____
Previous Plan Name: _____	Proposed Impervious Area (square feet): _____
Previous Plan Approval Number: _____	Wooded area to be cleared: _____
Tax Parcel ID: _____	Pre CN: _____ Post CN: _____

**Applicant Information**

Owner: _____	Applicant: _____
Mailing Address: _____	Mailing Address: _____
_____	_____
Owner Phone: _____	Applicant Phone: _____
Owner Email: _____	Applicant Email: _____

**Fees**

The review fee is \$165 for any standard plan approvals disturbing less than 1.0 acre. Make checks payable to City of Newark.

**Standard Conditions**

1. Discharges from rooftops will be disconnected using one of the following methods or another method approved by the Department or Delegated Agency:
  - a. Individual downspouts will discharge to lawn or landscape area.
  - b. Discharges from downspouts will be collected to discharge to a rain garden.
  - c. Discharges from downspouts will be collected in rain barrels or cisterns for reuse.
2. Driveways, sidewalks, patios, and other impervious surfaces will be graded to sheet flow to lawn or other pervious areas to the maximum extent practicable.
3. Unless waived in writing by the Department or Delegated Agency a construction site stormwater management plan in accordance with Department or Delegated Agency guidance for this Standard Plan shall be followed. The attached checklist has been developed to serve as guidance for preparing the construction site stormwater management plan.
4. Approval of this Standard Plan does not relieve the applicant from complying with any and all federal, state, county or municipal laws and regulations.

**Stabilization Conditions**

1. Following initial soil disturbance or redisturbance, temporary or permanent stabilization with seed and mulch shall be completed within 14 calendar days to the surface of all disturbed areas not actively under construction.
2. Specific stabilization recommendations may be found in the Delaware Erosion and Sediment Control Handbook, 3.4.3 Standard and Specifications for Vegetative Stabilization.

**Applicant Certification**

**I, the undersigned, certify that the information supplied on this Application for Standard Plan Approval is accurate, the proposed land disturbing activity meets the criteria established, and all conditions of this Standard Plan Approval will be met by the applicant, builder, contractor, and owner during construction and post construction.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Approval Information (for office use only)**

Approval # \_\_\_\_\_ Fee Paid: \$ \_\_\_\_\_

Approved by: \_\_\_\_\_ Approval Date: \_\_\_\_\_

Title: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**\*\*\*THIS STANDARD PLAN APPLICATION FORM MUST BE MAINTAINED ON THE SITE AT ALL TIMES DURING CONSTRUCTION\*\*\***



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**Standard Plan for Non-Residential Construction <1.0 acre Disturbed  
Plan Review Checklist**

DATE RECEIVED: \_\_\_\_\_ PROJECT NUMBER: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

- Scale bar
- Legend
- Parcel information, including the following:
  - Site address or location
  - Tax parcel ID
  - Parcel size in acres
  - Wetland delineation line, if applicable
  - Floodplain line, if applicable
  - Tax ditch rights-of-way, if applicable
  - Building setback line, if applicable
  - Any other easements or rights-of-way, if applicable
- Project information, including the following:
  - Estimated disturbed area
  - Existing and proposed grading
  - Existing and proposed pervious and impervious area
  - Construction sequence, including notification, construction of perimeter controls, and vegetative stabilization.
  - Construction site stormwater BMP standard details, including construction site waste management and spill control and concrete washout
  - Vegetated stabilization requirements
- Owner contact information
- Signed owner certification as follows: "I, the undersigned, certify that all land clearing, construction and development shall be done pursuant to the approved standard plan and that responsible personnel (i.e., Blue Card Holder) involved in the land disturbance will have a Certification of Training prior to initiation of the project, at a DNREC sponsored or approved training course for the control of erosion and sediment during construction. In addition, I grant the DNREC Sediment and Stormwater Program and/or the relevant Delegated Agency the right to conduct on-site reviews."

## Standard Plan for Non-Residential Construction <1.0 acre Disturbed

### Plan Review Checklist

- General notes
  - The DNREC Sediment and Stormwater Program (or Delegated Agency) shall be notified in writing 5 days prior to commencing with construction. Failure to do so constitutes a violation of the approved Sediment and Stormwater Management Plan.
  - Review and/or approval of the Sediment and Stormwater Management Plan shall not relieve the contractor from his or her responsibilities for compliance with the requirements of the Delaware Sediment and Stormwater Regulations, nor shall it relieve the contractor from errors or omissions in the approved plan.
  - If the approved plan needs to be modified, additional sediment and stormwater control measures may be required as deemed necessary by DNREC or the Delegated Agency.
  - Following soil disturbance or redisturbance, permanent or temporary stabilization shall be completed for all perimeter sediment controls, soil stockpiles, and all other disturbed or graded areas on the project site within 14 calendar days unless more restrictive Federal requirements apply.
  - All erosion and sediment control practices shall comply with the Delaware Erosion and Sediment Control Handbook, latest edition.
  - At any time a dewatering operation is used, it shall be previously approved by the Agency Construction Site Reviewer for a non-erosive point of discharge, and a dewatering permit should be approved by the DNREC Well Permitting Branch.
  - Approval of a Sediment and Stormwater Management Plan does not grant or imply a right to discharge stormwater runoff. The owner/developer is responsible for acquiring any and all agreements, easements, etc., necessary to comply with State drainage and other applicable laws.
  - The contractor shall at all times protect against sediment or debris laden runoff or wind from leaving the site. Perimeter controls shall be checked daily and adjusted or repaired to fully contain and control sediment from leaving the site. Accumulated sediment shall be removed when it has reached half of the effective capacity of the control. In addition, the contractor may need to adjust or alter measures in times of adverse weather conditions, or as directed by the Agency Construction Site Reviewer.
  - Best available technology (BAT) shall be employed to manage turbid discharges in accordance with requirements of 7. Del C. Ch 60, Regulations Governing the Control of Water Pollution, Section 9.1.02, known as Special Conditions for Stormwater Discharges Associated with Construction Activities, and DNREC policies, procedures, and guidance.