

PARKS AND RECREATION DEPARTMENT

2021 BUDGET PRESENTATION TO CITY COUNCIL

AS PRESENTED ON: AUGUST 31, 2020

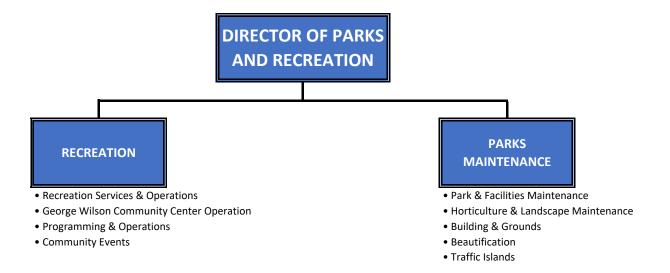
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CITY OF NEWARK, DELAWARE PARKS AND RECREATION DEPARTMENT ORGANIZATIONAL CHART



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CITY OF NEWARK, DELAWARE PARKS AND RECREATION DEPARTMENT 2021 DEPARTMENTAL NARRATIVE

The Parks and Recreation Department operates, maintains and manages the City's Park system and Recreation services through its divisions as described below.

Administration and Planning

The Division directs and supervises all recreation, park and horticulture programs, facilities and operations. It is responsible to oversee the planning, design, construction, renovation, and maintenance of park facilities; recreation services, operating and capital budgets, department advertising and promotion, research grant funding and community partners to assist in accomplishing department wide efforts.

Parks and Horticulture

The Division is responsible for the maintenance of 650 acres of parkland which includes 52 park and open space areas, 17 miles of trails, more than 50 landscaped sites and more than 386 acres of forested lands. Routine maintenance and repairs are made to playground equipment, athletic fields (10), basketball (19), tennis (18) and street hockey courts (2), skateboard facilities (2); shelters (10), fencing, trails, foot bridges, buildings, pools (2) and parking lots (11). The Division also performs tree, turf and landscape maintenance, snow and ice removal at City buildings, park sites and downtown parking lots; oversees the removal of creek blockages and contracted tree work, conducts regular inspections of all facilities and areas to identify maintenance needs, and provides support services to the recreation division for programs and events and other City departments as needed. Upon completion of Hillside Park, the division will take over all park maintenance responsibility.

Recreation Services

The Division is responsible for planning and conducting a wide variety of recreation activities and events which enhance the quality of life for the citizens of Newark. More than 200 programs and events are offered each year which includes topics and areas such as health and fitness, youth and adult sports leagues and skill development classes, arts, camps, and community events. Over 7,500 registrations were received in 2018 for the various programs and events with a total of over 76,000 participants throughout the year.

CITY OF NEWARK, DELAWARE PARKS AND RECREATION DEPARTMENT 2020 DEPARTMENTAL ACCOMPLISHMENTS

Key accomplishments in 2020 include:

- Developed a master plan for Old Paper Mill Park to help create more parking for the Newark Reservoir Park, the heaviest used trail in the state, and Preston's Playground.
- Completed Rodney Park design
- Implemented a new online registration software system that will better serve our needs and be PCI compliant.
- · Installation of central air conditioning at the George Wilson Center
- Implemented additional Parks on Draft dates during the summer months at different locations within the City of Newark park system.
- Completed update to Landscape Screening and Treatment Ordinance.

PARKS:

- Completed restroom installation and drainage improvements at Preston's Playground.
- Handled all coronavirus mandated safety guidelines which included removal and replacement of basketball rims and tennis nets, playgrounds and updated signage throughout the park system.
- Created park signage design and installation schedule for initial phase within park system.
- Improve the drainage issues at the multi-purpose court at Dickey Park.
- Powerwashed Lumbrook and Fairfield Crest tennis courts for mold remediation.
- Completed reforestation project at Redd Park.

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CITY OF NEWARK, DELAWARE PARKS AND RECREATION DEPARTMENT 2020 DEPARTMENTAL ACCOMPLISHMENTS

RECREATION:

- Conducted a combined volunteer and summer camp & program fair in February and offer opportunities for camp vendors and volunteer organizations to participate.
- Completed updated emergency action plans for each special event coordinating with Newark Police and all agencies involved.
- Updated the George Wilson Center manual to include kiln operations and firing schedule, audio equipment uses and operation for rentals, and updated procedures for payment procedures.
- Completed a COVID-19 Camp Procedures Guide and Communicable Disease Plan for the summer camps as per recommendations from the Centers for Disease Control, American Camp Association and the Delaware Division of Public Health.

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CITY OF NEWARK, DELAWARE PARKS AND RECREATION DEPARTMENT 2021 DEPARTMENTAL GOALS

Goals for 2021 include:

- Hard surface improvements for various parks and ADA accessibility improvements.
- Redesign and install lower berm at Olan Thomas Park.
- Complete the White Clay Creek pedestrian and bicycle bridge installation.
- Continue invasive control throughout the park system.
- Complete trunk injections for Emerald Ash Borer control on 36 ash trees in the park system.
- Completion of park and stormwater areas at Hillside Park.
- Improve the landscaping on Academy Building Lawn around the Memorial plaque.
- Install a sand volleyball court in our park system.
- Install new playground feature at George Read Park.
- Complete installation of Lumbrook Park Pavilion
- Complete ADA path at Kells Park to James Hall trail.
- Complete installation of new backboards at the George Wilson Center.

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PARKS AND RECREATION DEPARTMENT

2021 BUDGET DOCUMENTS

2021 OPERATING BUDGET PARKS AND RECREATION DEPARTMENT

EXECUTIVE SUMMARY

EXPENDITURE BUDGET					
	FY2020	FY2021	FY2020 Appr'd	% +/- over	
Object Level Detail:	Appr'd	Rec'd	vs. FY2021 Rec'd	FY2020 Appr'd	Comments
Full-time Wages	1,045,859	1,086,307	40,448	3.87%	*Step increases and advancements
Part-time Wages	106,675	113,322	6,647	6.23%	*Step increases and advancements
Other Wages	517,363	531,640	14,277	2.76%	*Increase in 2021 is largely due to \$6,000 increases to both line items 6680 (Before and After Care) and 6690 (Self-Supporting Programs)
Benefits	873,169	847,368	(25,801)	-2.95%	*Overall decrease is due to reduction of \$61,111 to line item 6090 (City Pension). This is partcially offset due to smaller increases to other benefit line items such as Unemployment Comp. Ins, Social Security Taxes, Term Life Insurance, Group Hospitalization, Long-Term Disability and OPER
Personnel Services	\$ 2,543,066	\$ 2,578,637	35,571	1.40%	*Sum of above listed wages and benefits
Materials and Supplies	\$ 128,185	\$ 105,530	(22,655)	-17.67%	*Decrease of \$22,655 is due to decreases of \$9,155 to our line item 7501 (Island Beautification) and \$13,500 to our line item 7550 (Misc. Supplies)
Contractual Services	\$ 739,106	\$ 766,835	27,729	3.75%	*Overall increase of \$27,729 is largely due to additions of \$4,486 to item 8131 (IT Contractual), \$11,500 to 8420 (Tree Removal), \$7,500 to 8500 (Parks Maintenance) and \$2.500 to 8690 (Self-Supporting Programs).
Depreciation	\$ 73,765	\$ 53,008	(20,757)	-28.14%	*Finance Calculation
Other Expenditures	\$ 7,515	\$ 1,550	(5,965)	-79.37%	*Decrease of \$5,965 is due to reduction to the 9070 (Training) code, which was decreased from $$7,465$ in FY2020 to $$1,500$ in FY2021
Subtotal:	\$ 3,491,637	\$ 3,505,560	\$ 13,923	0.40%	
Inter-Dept. Charges	\$ 311,900	\$ 310,684	(1,216)	-0.39%	Reflects the cost share of City overhead which includes: Accounting, Electricity Used, Information Technology, Mailroom and Postage, Printing and Reproduction, Records and Utility Billing
Special Revenue Accounts	\$ 35,096	\$ 41,100	6,004	17.11%	*Overall increase of $6,004$ is largely due to the addition of $10,000$ to item 8500 (Parks Maintenance), which is partiall offset by a decrease of $3,775$ to item 7501 (Island Beautification)
Total Operating Expenses:	\$ 3,838,633	\$ 3,857,344	\$ 18,711	0.49%	
Full-time Positions	 15	15	0		No change in FTE from FY2020 to FY2021

Project ID:	Project Description:		Comments
Ongoing projects			
K2001	Park Signage		Project listed in 2021-2025 CIP
K2002	Olan Thomas Sidewalk Improvement		Project listed in 2021-2025 CIP
K2003	Handloff Park Trail		Project listed in 2021-2025 CIP
K2004	Facilities Accessibilty (ADA Compliance)		Project listed in 2021-2025 CIP
K2005	Track loader/Mini-Skid Steerer		Project listed in 2021-2025 CIP
11703	Recreation Management Software		Projected to be completed by EOY 2020
K1704	Lumbrook Park Pavilion		Project listed in 2021-2025 CIP
K1705	Preston's Playground Utility Lines		Projected to be completed by EOY 2020
K1601	Charles Emerson Bicycle/Pedestrian Bridge		Projected to be completed by EOY 2020
K1605	Redd Park Trail Improvements		Project listed in 2021-2025 CIP
K1501	Iron Glen Park Master Plan		Project listed in 2021-2025 CIP
K1502	Fitness Stations		Projected to be completed by EOY 2020
K1301	Hard Surface Facilities Improvements		Perpetual Project
K1305	Pomeroy Trail Connector		Projected to be completed by EOY 2020
K1202	Kershaw Park Improvements		Project listed in 2021-2025 CIP
K1203	Old Paper Mill Park Improvements		Project listed in 2021-2025 CIP
K0908	Children's Play Equipment	7	Perpetual Project
KEQSF	Equipment Replacement Program		Perpetual Project



PARKS AND RECREATION DEPARTMENT

2021 OPERATING EXPENDITURES

General Fund - Parks and Recreation Department

Summary:

PARKS AND RECREATION DEPARTMENT - SUMMARY	2016 ACTUAL	2017 ACTUAL		2018 ACTUAL		2019 ACTUAL	20 BUDGET S AMENDED	2021 BUDGET		\$ DIFFERENCE FROM 2020-21	9 F
OPERATING EXPENSES											
Personnel Services	\$ 2,108,207	\$ 2,167,464	\$	2,293,051	\$	2,350,676	\$ 2,543,066	\$ 2,578,637		\$ 35,571	
Materials and Supplies	82,138	93,397		92,608		82,660	128,185	105,530		(22,655)	
Contractual Services	300,487	517,003		1,367,766		662,903	739,106	766,835		27,729	
Other Charges	87,747	71,950		55,118		57,103	81,280	54,558		(26,722)	
Subtotal	\$ 2,578,579	\$ 2,849,814	\$	3,808,543	\$	3,153,342	\$ 3,491,637	\$ 3,505,560	Ī	\$ 13,923	
Inter-Dept. Charges	426,537	298,352		299,319		223,498	311,900	310,684		(1,216)	
Special Revenue Accounts	24,953	55,235		18,404		13,671	35,096	41,100		6,004	
Total Operating Expenses	\$ 3,030,069	\$ 3,203,401	\$	4,126,266	\$	3,390,511	\$ 3,838,633	\$ 3,857,344		\$ 18,711	
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\$ [DIFFERENCE	% DIFFERENCE
FRC	OM 2020-21	FROM 2020-21
\$	35,571	1.4%
	(22,655)	-17.7%
	27,729	3.8%
	(26,722)	-32.9%
\$	13,923	0.4%
	(1,216)	-0.4%
	6,004	17.1%
\$	18,711	0.5%

General Fund - Parks and Recreation Department

PERSONNEL SERVICES		2016		2017		2018		2019		20 BUDGET	2021			
T ENSONNEE SET	WICES			ACTUAL		ACTUAL		ACTUAL		ACTUAL	AS	AMENDED		BUDGET
0151142	6020	Supervisory	\$	521,023	\$	528,239	\$	543,702	\$	565,480	\$	590,882	\$	610,400
0151142	6030	Engineering/Technical		11,755		29,631		30,867		33,907		38,704		41,235
0151142	6080	Clerical		55,412		42,477		45,060		47,565		50,510		53,807
0151142	6230	Maintenance Workers		366,196		379,799		372,633		402,160		404,467		422,100
0151142	6580	Service Award		22,551		24,281		27,257		29,474		31,832		34,137
0151142	6590	Sick Pay		14,277		11,626		12,222		12,297		15,146		15,118
0151142	6610	Seasonal		117,005		116,442		124,085		68,013		137,300		137,300
0151142	6615	Interns		100		-		-		-		-		-
0151142	6620	Overtime		34,233		31,915		28,120		24,634		31,000		31,000
0151142	6622	Holiday Premium		2,762		2,350		2,759		5,099		-		-
0151142	6680	Day Camp		44,747		43,783		42,832		42,353		48,825		48,825
0151142	6685	Before and After Care		-		88,893		87,603		90,754		105,000		111,000
0151142	6690	Self-Supporting Programs		215,188		117,809		120,465		120,327		126,000		132,000
0151142	6750	Life Guards		12,243		12,494		12,003		13,615		14,280		14,280
0151142	6770	Comm Events - Rec Specialist		9,802		25,411		34,784		32,903		37,344		39,773
0151142	6850	Center Attendants		32,391		36,401		36,464		37,280		30,627		32,314
0151142	6880	Uniform Allowance		2,460		4,710		4,680		4,680		4,680		4,680
0151142	6885	Device Reimbursement		-		-		3,300		3,300		3,300		3,300
0151142	6920	Unemployment Comp. Ins.		14,871		13,036		11,756		10,879		6,526		11,455
0151142	6930	Social Security Taxes		108,487		111,607		113,911		114,374		124,369		128,259
0151142	6940	City Pension Plan		227,425		189,367		241,871		277,370		346,539		285,428
0151142	6941	Defined Contribution 401(a) Plan		3,972		7,666		8,039		8,486		9,012		9,599
0151142	6950	Term Life Insurance		4,444		4,374		4,552		5,522		4,695		8,549
0151142	6960	Group Hospitalization Ins.		229,350		254,261		258,750		267,744		279,012		297,770
0151142	6961	Long-Term Disability Ins.		1,731		1,699		1,784		2,296		2,394		4,138
0151142	6962	Dental Insurance		15,065		15,722		14,336		14,475		15,486		15,195
0151142	6963	Flexible Spending Account		331		247		252		268		189		252
0151142	6964	Health Savings Account		1,500		1,500		1,500		1,500		1,500		1,500
0151142	6965	Post-Employment Benefits		34,652		67,769		103,070		109,876		77,530		79,240
0151142	6966	Retirement Health Savings Account		1,442		2,719		2,758		2,801		2,842		2,886
0151142	6967	Emergency Room Reimbursements		2,000		400		800		400		2,175		2,175
0151142	6968	Vision Insurance Premiums		792		836		836		844		900		922
TOTAL PERSONNI	EL CEDVA		Ś	2 100 207	ċ	2 167 464	Ś	2 202 051	ċ	2 250 670	Ś	2 542 066	¢	2 570 627
TOTAL PERSONNI	EL SEKVI	CES	•	2,108,207	\$	2,167,464	Þ	2,293,051	\$	2,350,676	Þ	2,543,066	\$	2,578,637

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PARKS AND RECREATION DEPARTMENT WAGE AND SALARY BUDGET - 2021

Title	Union Affiliation	Grade	2020 # of Positions		2020 Approved	2021 # of Positions		2021 Requested	Position Difference		\$ Difference	% Change
FULL TIME POSITIONS												
Director of Parks & Recreation	MGMT	31	1.0	\$	107,042	1.0	\$	111,711	0.0	\$	4,669	4.4%
Deputy Director of Parks & Recreation	MGMT	23	1.0	\$	91,762	1.0	\$	92,351	0.0	\$	589	0.6%
Parks Superintendent	MGMT	21	1.0	\$	85,869	1.0	\$	86,199	0.0	\$	330	0.4%
Parks Supervisor	MGMT	17	1.0	\$	73,548	1.0	\$	73,831	0.0	\$	283	0.4%
Recreation Supervisor	CWA F/T	18	3.0	\$	232,661	3.0	\$	246,308	0.0	\$	13,647	5.9%
Customer Service Clerk I	CWA F/T	10	1.0	\$	50,510	1.0	\$	53,807	0.0	\$	3,297	6.5%
Maintenance IV	AFSCME LOCAL 1670 F/T	8	4.0	\$	242,208	4.0	\$	252,765	0.0	\$	10,557	4.4%
Maintenance III	AFSCME LOCAL 1670 F/T	6	1.0	\$	56,546	1.0	\$	59,000	0.0	\$	2,454	4.3%
Equipment Operator	AFSCME LOCAL 1670 F/T	3	2.0	\$	105,713	2.0	\$	110,335	0.0	\$	4,622	4.4%
Total Full-Time Positions	,		15.0	\$	1,045,859	15.0	\$	1,086,307	0.0	\$	40,448	3.9%
PART-TIME FUNDING												
Creative Designer/Admin Support	CWA P/T			Ş	38,704		Ş	41,235		Ş	2,531	6.5%
Recreation Specialist - Special Events	CWA P/T			Ş	37,344		Ş	39,773		Ş	2,429	6.5%
Community Center Aide	CWA P/T			Ş	30,627		Ş	32,314		Ş	1,687	5.5%
Total Part-Time Funding				Ş	106,675		<u>\$</u>	113,322		Ş	6,647	6.2%
OTHER												
Service Awards				Ś	31,832		Ś	34,137		Ś	2,305	7.2%
Sick Pay				Š	15,146		Š	15,118		Š	(28)	-0.2%
Temporary Maintenance (Seasonal)				Š	137,300		Š	137,300		Š	-	0.0%
Overtime				Ś	31,000		Ś	31,000		Ś	_	0.0%
Day Camp				Š	48,825		Š	48,825		Š	_	0.0%
Before & After Care				Š	105,000		Š	111,000		Š	6,000	5.7%
Self Supporting Program				Š	126,000		Š	132,000		Š	6,000	4.8%
Life Guards				Ś	14,280		Ś	14,280		Ś	-	0.0%
Uniform Allowance				Ś	4,680		ς	4,680		Ś	_	0.0%
Device Reimbursements				Ś	3,300		Ś	3,300		Ś	_	0.0%
Total Other				\$	517,363		\$	531,640		\$	14,277	2.8%
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Total All			15.0	Ś	1,669,897	15.0	Ś	1,731,269	0.0	Ś	61,372	3.7%

General Fund - Parks and Recreation Department

MATERIALS AND SUPPLIES		Į.	2016 ACTUAL		2017 ACTUAL		2018 ACTUAL	2019 ACTUAL	2020 BUDGET AS AMENDED			2021 BUDGET		
0151143	7020	Heating Fuel	\$	2,679	\$	66	\$	71	\$ -	\$	80	\$	80	
0151143	7021	Advertising Supplies		1,103		1,343		780	932		1,250		1,250	
0151143	7110	Safety Shoes & Supplies		2,712		2,854		1,852	1,596		2,500		2,500	
0151143	7130	Tools,Field Sup.,Small Equip.		9,223		7,028		7,204	4,581		6,800		6,800	
0151143	7150	Office Supplies		1,302		1,102		1,638	1,550		1,700		1,700	
0151143	7160	Books, Periodicals, Etc.		-		-		-	-		100		100	
0151143	7250	Bldg. & Grounds Maintenance		861		126		31	-		-		-	
0151143	7300	Mach. & Equip. Maintenance		2,626		6,983		1,737	2,237		2,000		2,000	
0151143	7450	Salt, Sand & Snow Removal		733		688		851	-		1,500		1,500	
0151143	7500	Parks Maintenance		34,154		45,181		40,450	33,218		59,155		50,000	
0151143	7501	Island Beautification		6,955		5,743		5,133	6,512		19,500		6,000	
0151143	7550	Miscellaneous Supplies		349		708		53	-		-		-	
0151143	7680	Day Camp		1,447		1,081		1,076	1,498		1,400		1,400	
0151143	7685	Before and After Care		20		1,776		1,610	1,743		1,800		1,800	
0151143	7690	Self-Supporting Programs		11,169		12,307		19,380	18,366		21,000		21,000	
0151143	7691	Community Day		1,098		1,482		1,821	3,715		1,700		1,700	
0151143	7692	Liberty Day Fireworks		290		75		1,599	249		500		500	
0151143	7693	Halloween Parade/Trick or Treat		135		75		1,671	108		400		400	
0151143	7694	Other Special Events		3,722		2,653		2,487	3,870		4,300		4,300	
0151143	7850	George Wilson Center		1,560		2,126		3,164	2,485		2,500		2,500	
TOTAL MATERIAL	S AND S	UPPLIES	\$	82,138	\$	93,397	\$	92,608	\$ 82,660	\$	128,185	\$	105,530	

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· · ·	\$	(22,655)	-17.7%

General Fund - Parks and Recreation Department

CONTRACTUAL	SERVICE	ES .	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	0 BUDGET AMENDED	2021 BUDGET
0151144	8020	Advertising	\$ 2,472	\$ 1,197	\$ 4,769	\$ 4,508	\$ 4,500	\$ 4,500
0151144	8030	Casualty Insurance	42,753	15,606	7,179	7,823	8,700	19,718
0151144	8031	Insurance - Property	-	4,348	6,421	6,186	7,030	7,750
0151144	8032	Insurance - Auto	-	13,275	24,931	24,487	25,327	27,229
0151144	8033	Insurance - Broker	-	3,044	3,650	4,157	4,096	4,382
0151144	8035	Insurance - Worker's Compensation	-	-	-	51,595	73,100	57,303
0151144	8040	Merchant Fees and Discounts	15,021	19,026	20,323	18,816	18,000	18,000
0151144	8050	Phone/Communications	16,758	20,401	17,963	18,544	16,200	16,200
0151144	8130	Bldg. & Equip. Rental	673	-	4,632	4,775	7,500	7,500
0151144	8131	Information Technology Cont'l	21,297	37,980	34,205	33,844	33,015	37,501
0151144	8300	Mach. & Equip. Maintenance	94	60	743	-	700	700
0151144	8312	Fleet & Facilities Services	-	166,654	982,166	196,307	247,425	251,039
0151144	8313	Self-Insurance Services	-	-	-	10,702	-	-
0151144	8410	Creek Maintenance	16,087	20,382	29,800	26,800	25,000	25,000
0151144	8420	Tree Removal	24,585	42,300	58,500	40,175	50,000	61,500
0151144	8500	Parks Maintenance	16,584	13,600	19,358	67,587	25,928	33,428
0151144	8550	Misc. Contracted Services	262	118	61	182	-	-
0151144	8680	Day Camp	8,347	8,935	8,314	8,537	9,850	9,850
0151144	8685	Before and After Care	-	1,847	1,175	1,324	2,000	2,000
0151144	8690	Self-Supporting Programs	69,050	74,611	74,435	61,324	77,690	80,190
0151144	8691	Community Day	3,686	3,254	3,786	4,930	4,000	4,000
0151144	8692	Liberty Day/Fireworks	36,854	36,714	36,630	38,330	41,555	41,555
0151144	8693	Halloween Parade/Trick or Treat	800	-	470	575	2,200	2,200
0151144	8694	Other Special Events	4,430	6,408	5,414	8,686	6,500	6,500
0151144	8696	Memorial Day Parade	2,423	3,466	3,191	3,103	2,750	2,750
0151144	8850	George Wilson Center	552	477	1,295	1,251	2,500	2,500
0151144	8899	Retention Basin Mowing	17,759	23,300	18,355	18,355	43,540	43,540
TOTAL CONTRAC	TUAL SEI	RVICES	\$ 300,487	\$ 517,003	\$ 1,367,766	\$ 662,903	\$ 739,106	\$ 766,835

	OIFFERENCE	% DIFFERENCE
FRO	M 2020-21	FROM 2020-21
\$		0.0%
Þ	11 010	126.6%
	11,018 720	126.6%
		7.5%
	1,902 286	7.5% 7.0%
		-21.6%
	(15,797)	
	-	0.0%
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	4 400	
	4,486	13.6%
	-	0.0%
	3,614	1.5%
	-	0.0%
	-	0.0%
	11,500	23.0%
	7,500	28.9%
	-	0.0%
	-	0.0%
	-	0.0%
	2,500	3.2%
	-	0.0%
	-	0.0%
	-	0.0%
	-	0.0%
	-	0.0%
	-	0.0%
	-	0.0%
\$	27,729	3.8%

General Fund - Parks and Recreation Department

OTHER CHARG	ES		,	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	0 BUDGET AMENDED	2021 BUDGET
0151145	9020	Mileage & Small Bus. Exp.	\$	29	\$ 35	\$ 6	\$ 54	\$ 50	\$ 50
0151145	9040	Dues/Conferences Expenses		3,697	-	-	-	-	-
0151145	9060	Depreciation Expense		82,952	66,110	48,431	50,760	73,765	53,008
0151145	9070	Training & Continuing Educ/Conf		364	5,805	6,681	6,289	7,465	1,500
0151145	9099	Contingencies		705	-	-	-	-	-
TOTAL OTHER C	HARGES		\$	87,747	\$ 71,950	\$ 55,118	\$ 57,103	\$ 81,280	\$ 54,558

\$ [DIFFERENCE	% DIFFERENCE
FRC	OM 2020-21	FROM 2020-21
\$	-	0.0%
	-	0.0%
	(20,757)	-28.1%
	(5,965)	-79.9%
	<u>-</u>	0.0%
\$	(26,722)	-32.9%
		-

NTER-DEPT. CHARGES	2016 ACTUAL			2017 ACTUAL		2018 ACTUAL	2019 ACTUAL	0 BUDGET AMENDED	2021 BUDGET	
Billings and Accounting	\$	67,775	\$	60,604	\$	68,159	\$ 14,574	\$ 65,528	\$	67,754
Buildings and Grounds		74,356		-		-	-	-		-
Electricity		20,368		16,297		17,421	11,800	14,382		17,338
Information Technology		132,691		205,783		187,480	164,317	199,174		191,383
Mailroom and Postage		-		-		16	2,820	2,869		3,271
Other Indirect Expenses		8,019		13,307		12,337	15,062	12,950		14,100
Printing and Reproduction		46,403		2,361		2,193	2,042	3,194		2,282
Records		-		-		11,713	12,883	13,803		14,556
Vehicles and Equipment		76,925		-		-	-	-		-
TOTAL INTER-DEPT. CHARGES	\$	426,537	\$	298,352	\$	299,319	\$ 223,498	\$ 311,900	\$	310,684

\$ [DIFFERENCE	% DIFFERENCE
FRC	OM 2020-21	FROM 2020-21
\$	2,226	3.4%
	-	0.0%
	2,956	20.6%
	(7,791)	-3.9%
	402	14.0%
	1,150	8.9%
	(912)	-28.6%
	753	5.5%
	<u>-</u>	0.0%
		<u> </u>
\$	(1,216)	-0.4%

OPERATING EXPENSES - PARKS AND RECREATION DEPARTMENT	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	20 BUDGET S AMENDED	2021 BUDGET
TOTAL OPERATING EXPENSES	\$ 3,005,116	\$ 3,148,166	\$ 4,107,862	\$ 3,376,840	\$ 3,803,537	\$ 3,816,244

\$ [DIFFERENCE	% DIFFERENCE
FRC	M 2020-21	FROM 2020-21
\$	12,707	0.3%



PARKS AND RECREATION DEPARTMENT – SPECIAL PARKS FUND

2021 OPERATING EXPENDITURES

Special Parks Fund - Parks and Recreation Department

1351302 69 1351302 69 1351303 76	DWN (1141) 90 Self-Supporting Programs 20 Unemployment Comp. Ins. 30 Social Security Taxes	\$ -	\$ 619						
1351302 69: 1351302 69: 1351303 76:	20 Unemployment Comp. Ins.	\$ -	¢ 610						
1351302 69 1351303 76	· · ·	_	۶ 015	\$ 639	\$ 607	\$ 1,300	\$ 1,300	\$ -	0.0%
1351303 769	30 Social Security Taxes	=	-	-	-	21	-	(21)	-100.0%
		-	47	49	46	100	100	-	0.0%
1351304 869	90 Self-Supporting Programs Supplies	45	379	393	308	2,500	2,500	-	0.0%
	90 Self-Supporting Programs Cont. Svc	145		165		500	500	-	0.0%
COMMUNITY DONATI	ONS FOR PARKS (1142)								
1351303 750	00 Parks Maintenance	4,122	1,685	2,314	413	10,000	10,000	-	0.0%
1351304 80	70 Subvention	3,090	-	-	-	-	-	-	0.0%
1351304 850	00 Parks Maintenance	2,063	16,472	5,711	5,055	5,000	5,000	<u>-</u> _	0.0%
BEAUTIFICATION (114	<u>3)</u>								
1351303 750	01 Island Beautification	8,707	6,590	8,844	7,135	13,775	10,000	(3,775)	-27.4%
1351304 81	30 Building & Equipment Rental					1,200	1,200	-	0.0%
CASH IN LIEU OF PARK	(LAND (1144)								
1351304 850	00 Parks Maintenance	6,000	29,086				10,000	10,000	100.0%
COMMUNITY DONATI	ONS FOR RECREATION (1145)								
1351305 90	70 Training & Continuing Educ/Conf	133					-		0.0%
COMMUNITY GARDEN	I (1150)								
1351303 75	50 Miscellaneous Supplies	631	357	289	107	700	500	(200)	-28.6%
MEMORIAL DAY (1151)	_						_	
1351303 70	72 Memorial Day Supplies	17_					-		0.0%
TOTAL PARKS SPECIAL	REVENUE ACCOUNTS	\$ 24,953	\$ 55,235	\$ 18,404	\$ 13,671	\$ 35,096	\$ 41,100	\$ 6,004	17.1%



PARKS AND RECREATION DEPARTMENT

2021-2025 CAPITAL IMPROVEMENT PROGRAM

CITY OF NEWARK, DELAWARE CAPITAL IMPROVEMENTS PROGRAM 2021-2025

(with current year amended budget)

GENERAL FUND - PARKS AND RECREATION DEPARTMENT

New Funding:
*Prior Authorized Balance:
2021-2025 Funding:

FUNDING SUMMARY 2021 2022 2023 2024 2025 Total 5 Year 349,900 591,600 924,468 1,047,000 850,000 3,762,968 123,238 47,675 1,532 172,445 926,000 473,138 639,275 1,047,000 850,000 3,935,413

FIIOI Autilolizeu	balance includes	2020 carryove	i fulluling offity.

PROJECT NUMBER	PROJECT NAME	*	2020 BUDGET AS AMENDED	RESE	20 RVES AND R FUNDING	cu	JRRENT JNDING	2021	2022	2023	2024	2025	TOTAL
K2001	Park Signage	D	\$ -	\$	70,000	\$	-	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
K2002	Olan Thomas Sidewalk Improvement	C	-		-		-	-	-	200,000	-	-	200,000
K2003	Handloff Park Trail	D	-		-		-	-	-	-	200,000	-	200,000
K2004	Facilities Accessibilty (ADA Compliance)	C	45,000		-		45,000	45,000	30,000	30,000	30,000	20,000	155,000
K2005	Track Loader/Mini-Skid Steerer	D	-		-		-	-	36,000	-	-	-	36,000
11703	Recreation Management Software	D	88,500		-		-	-	-	-	-	-	-
K1704	Lumbrook Park Pavilion	С	45,000		-		-	-	41,275	-	-	-	41,275
K1705	Preston's Playground and Utility Lines	С	50,000		-		-	-	-	-	-	-	-
K1601	Charles Emerson Bicycle/Pedestrian Bridge	В	1,957,000		-		-	-	-	-	-	-	-
K1605	Redd Park Trail Improvements	С	-		-		-	-	32,000	30,000	-	-	62,000
K1501	Iron Glen Park Master Plan	С	-		-		-	-	50,000	-	-	-	50,000
K1301	Hard Surface Facilities Improvements	В	191,300		186,900		-	186,900	265,000	225,000	132,000	190,000	998,900
K1202	Kershaw Park Improvements	С	-		-		-	-	-	200,000	-	-	200,000
K1203	Old Paper Mill Park Improvements	С	-		91,238		-	91,238	-	-	600,000	600,000	1,291,238
K0908	Children's Play Equipment	С	60,154		-		40,000	40,000	40,000	56,000	60,000	40,000	236,000
KEQSF	Equipment Replacement Program	D	40,000		40,000			 40,000	 145,000	 185,000	 25,000	 -	 395,000
Total Ger	neral Fund - Parks and Recreation Department		\$ 2,476,954	\$	388,138	\$	85,000	\$ 473,138	\$ 639,275	\$ 926,000	\$ 1,047,000	\$ 850,000	\$ 3,935,413
PLANNED	FINANCING SOURCES												
	GROSS CAPITAL IMPROVEMENTS		\$ 2,476,954	\$	388,138	\$	85,000	\$ 473,138	\$ 639,275	\$ 926,000	\$ 1,047,000	\$ 850,000	\$ 3,935,413
	LESS: USE OF RESERVES		(163,704)		(106,288)			(106,288)	(51,618)	(53,420)	(53)	-	(211,379)
	VEHICLE & EQUIPMENT REPLACEMENT		(24,950)		(24,950)		_	(24,950)	(99,782)	(133,112)	(24,947)	_	(282,791)
	GRANTS		(1,510,000)		(70,000)		_	(70,000)	(25,600)	(124,000)	-	_	(219,600)
	BOND ISSUES		(191,300)		(186,900)		_	(186,900)	(265,000)	(225,000)	(132,000)	(190,000)	(998,900)
	OTHER FINANCING SOURCES		(310,000)		-		_	-	-	-	-	-	-
	NET CAPITAL IMPROVEMENTS		\$ 277,000	\$	-	\$	85,000	\$ 85,000	\$ 197,275	\$ 390,468	\$ 890,000	\$ 660,000	\$ 2,222,743

^{*} Justification Codes:

A - Return on Investment

B - Public Safety

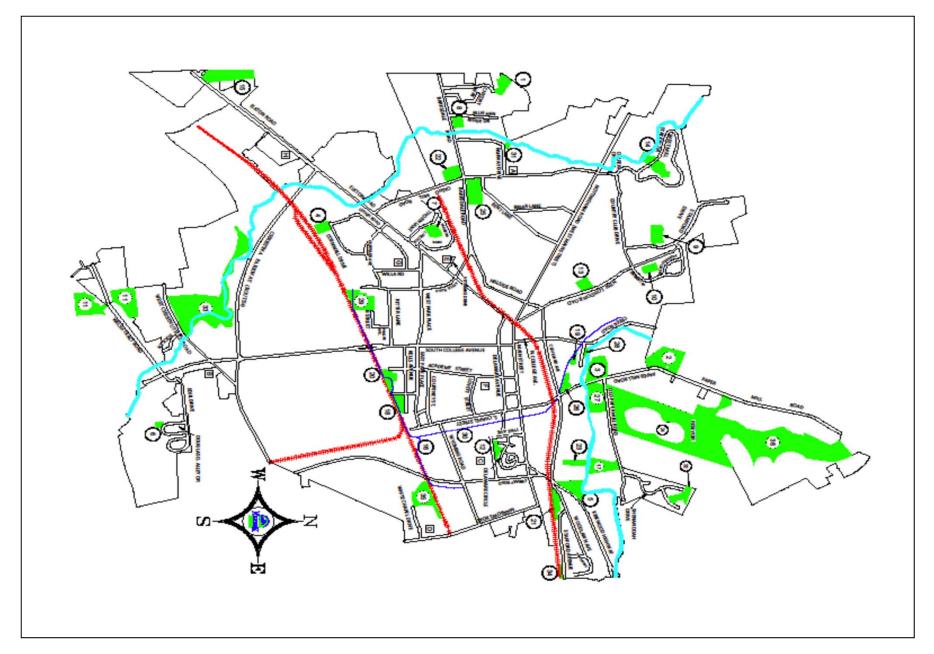
C - Community Health

D - Efficiency/Other

CITY OF NEWARK, DELAWARE

Newark Parkland Areas Map

(Below map is horizontal for sizing and spacing purposes)



CITY OF NEWARK, DELAWARE

Newark Parkland Areas Ledger

(Below map is horizontal for sizing and spacing purposes)

OTHER FACILITIES USE DFOR PROGRAMS A. DOWNES SCHOOL 220 Casho MillRoad B. MCVEY SCHOOL 908 Janice Drive C. NEWARK HIGH SCHOOL 750 Delaware Avenue	WHITE CHAPEL 300 With Chapel Rd. WM M REDO, JR 500 Paper Mill Rd.	STAFFORD 420 Stafford Ave.	RDGEWOOD GLEN Shenendoeh Dr. RTTENHOUSE 228 West Chestrust HII Rd.	RAHWAY 922 Rahway Dr.	POMEROY TRAIL	PRESTON'S PLAYGROUND ON Paper MIL Rd.	ORVILLE A, CLARK 10 White Clay Dr.	OLD PAPER MILL PARK 219 Old Paper Mill Rd.	OLAN THOMAS AS PARKET NO BAIRSOSIER O	NEWARK RESERVOR Old Poper MII Rd.	MCKEES 100 McKees In.	LEROY C. HILL Barks date & 1001 Casho Mill Rd.	LLIMBROOK 100 Woodlawn Ave.	KERSHAW 197 Paper Mil Rd.	KELLS 20t Kells Ave	KARPINSKI 345 Old Paper MII Rd.	JAMES F. HALL TRAIL	RONGLEN, Elidon Rd.	HIDDEN VALLEY 120 W MILES MINO DY		POLK PARK 98 WeishTract Rd.	FAIRFELD CREST 20 Winfield Dr.	FAIRFELD 491 Stamford Dr.	ELAN 3 Bills Hon Dr	DOUGLAS D. ALLEY 420 Douglas D Alley Drd	DOROTHY P. MILLER 111 Capitol Trail	DB/ON 46 Comwall Dr.	CURTIS MILL 225 Paper Mai Rd.	COLEMAN 42 County Hits Dr. COVERDALE 371 Paper MI Rd.	oe available for om early March	CITY O	
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D. NEWARK SENIOR CENTER 200 White Chapel Drive E PARKS AND RECREATION OFFICE 220 SOUTH MAIN	Ш	Ц	4	╀	Ц	-	ند	Ц	ω	L	Ц	4	N N	» N	L	Ц	Ц	4	ŀ	1	-		ω	4	1	┖	Ц	Ц	4	TENNIS COURT "(NO LIGHTING)	NEWARK	
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F. WEST PARK SCHOOL 193 West Park Place G. NEWARK CHARTER SCHOOL 2001 Patriot Way	Ш	Ц			Ц			Ц		\Box	Ц	\perp			L				-		-	Ц	\Box	0	n	L				HORSESHOE COURTS		
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NEWARK

PROJECT NO: K2001
PROJECT TITLE: Park Signage

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:	2021	2022	202	:3	2	2024	2025	Tot	al 5 Year
New Funding:	\$ 38,000	\$ -	\$	-	\$		\$	\$	38,000
*Prior Authorized Balance:	\$ 32,000	\$ -	\$	-	\$	1	\$ 1	\$	32,000
2021-2025 Funding:	\$ 70,000	\$ -	\$	•	\$	•	\$ -	\$	70,000

CAPITAL BUDGET - PROJECT DETAIL								
DEPARTMENT:	Parks & Recreation							
DIVISION:	Parks & Recreation							
FUND:	General							
PROJECT LOCATION:	Various Parks							
PROJECT PRIORITY:	4 - Medium							
	a WANT, but no significant risk in the deferral of this item							
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:								
Not Applicable								

§ 806.1(3) SUMMARY OF PROJECT	DATA
First Year in Program:	2020
Est. Completion Date:	2021
Est. Useful Life (in years):	30
Est. Total Cost:	\$ 70,000
Est. Spend @ 12/31/2020 (if underway) :	\$ -
% Complete (if underway):	0.0%
Balance to be funded¹:	\$ 70,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY											
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT								
Labor:		\$	-								
Materials:		\$	-								
Other Contracts:	3063006.9620	\$	70,000								
TOTAL PRO	\$	70,000									

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

The existing Park signage was installed over 30 years ago and are weathered, fading and need to be replaced. We will install new signage that will be made of a more durable material with a more vibrant design. We are planning on replacing all park signage within a two year period. Received \$32,000 DNREC grant for 2020.

			PROJECT FIN	ANCING BY PLA	IN YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	\$ -	-	-	-	-	-	\$ -
CAPITAL RESERVES	-	-	-	\$ -	-	1	-	-	1	\$ -
EQUIPMENT REPLACEMENT	-	-	_	\$ -	-	1	-	-	1	\$ -
GRANTS ORPT	32,000	-	-	\$ 32,000	70,000			-	1	\$ 70,000
BOND ISSUES	-	1	-	\$ -	-	1	-	-	1	\$ -
STATE REVOLVING LOAN	-	1	-	\$ -	-	-	-	-	1	\$ -
OTHER (SPECIFY)	-	-	-	\$ -	-	-	-	-	1	\$ -
TOTAL:	\$ 32,000	\$ -	\$ -	\$ 32,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING IMPACT:					2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR AS	SSET	INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -



PROJECT NO: K2002

PROJECT TITLE: Olan Thomas Sidewalk Improvement **FUNDING SUMMARY:** New Funding: *Prior Authorized Balance

2023 2025 **Total 5 Year** 2021 2022 2024 200.000 200,000 200,000 \$ 200,000 2021-2025 Funding: \$

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL									
DEPARTMENT:	Parks & Recreation								
DIVISION:	Parks & Recreation								
FUND:	General								
PROJECT LOCATION:	Olan Thomas Park								
PROJECT PRIORITY:	4 - Medium								
This project is a NEED and not	a WANT, but no significant risk in the deferral of this item								
COMPREHENSIVE DEV	ELOPMENT PLANNING VISION ELEMENT:								

Inclusive Community

§ 806.1(3) SUMMARY OF PROJECT DATA										
First Year in Program:		2020								
Est. Completion Date:		2023								
Est. Useful Life (in years):		50								
Est. Total Cost:	\$	200,000								
Est. Spend @ 12/31/2020 (if underway):	\$	-								
% Complete (if underway):		0.0%								
Balance to be funded¹:	\$	200,000								

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY											
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT								
Labor:		\$	-								
Materials:		\$	-								
Other Contracts:	3063006.9620	\$	200,000								
TOTAL PRO	TOTAL PROJECT COST										

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

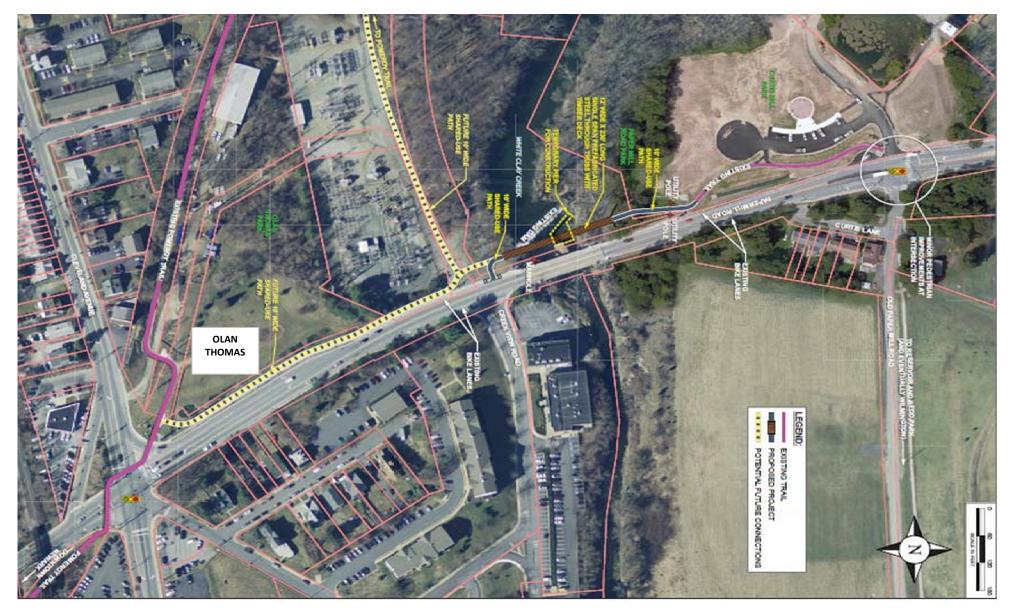
Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

Create an 8' bicycle/pedestrian trail from White Clay Creek bridge to the Pomeroy Trail near Cleveland Avenue and remove the existing sidewalk. The existing sidewalk is not conducive for bicycle and pedestrian traffic simultaneously. With the addition of the Charles Emerson Bridge we are anticipating an increase in bicyle and pedestrian traffic and it would not be conducive for an 8' trail to merge into a 5' sidewalk.

			PROJECT FIN	ANCING BY PLA	IN YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	1	1	\$ -	-		200,000	-	-	\$ 200,000
CAPITAL RESERVES	-	-	-	\$ -	-	-	-	-	-	\$ -
EQUIPMENT REPLACEMENT	-	-	-	\$ -	-	-	-	-	-	\$ -
GRANTS (SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
BOND ISSUES	-	-	-	\$ -	-	-	-	-	-	\$ -
STATE REVOLVING LOAN	-	-	-	\$ -	-	1	-	1	-	\$ -
OTHER (SPECIFY)	-	ı	-	\$ -	-	1	-	1	-	\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
§ 806.1(4) ESTIMATED ANNUAL COST OF			RATING IMPACT	Γ:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR AS	SSET	INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -

K2002: Olan Thomas Sidewalk Improvement

Supporting Documentation - Page 1 (Below map is horizontal for sizing and spacing purposes)



NEWARK

PROJECT NO: K2003

PROJECT TITLE: Handloff Park Trail

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL								
DEPARTMENT:	Parks & Recreation							
DIVISION:	Parks & Recreation							
FUND:	General							
PROJECT LOCATION:	Handloff Park							
PROJECT PRIORITY:	4 - Medium							
This project is a NEED and not a WANT, but no significant risk in the deferral of this item								
COMPREHENSIVE DEV	FLODMENT DI ANNING VISION ELEMENT							

§ 806.1(3) SUMMARY OF PROJECT DATA										
First Year in Program:		2020								
Est. Completion Date:		2024								
Est. Useful Life (in years):		30								
Est. Total Cost:	\$	200,000								
Est. Spend @ 12/31/2020 (if underway):	\$	-								
% Complete (if underway):		0.0%								
Balance to be funded¹:	\$	200,000								

Not Applicable

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY									
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT						
Labor:		\$	-						
Materials:		\$	-						
Other Contracts:	3063006.9620	\$	200,000						
TOTAL PRO	\$	200,000							

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

Install a walking trail around Handloff Park. We are proposing a crush and run trail. Trails are the most used amenities based on current data and Newark is an active community with a history of thousands of trail users each year.

*Please note, for Park location information, please reference the Newark Parkland Areas Map and Ledger found on pages 100 and 101.

PROJECT FINANCING BY PLAN YEAR											
§ 806.1(3) SOURCE 6	OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCE	CES	-	-	-	\$ -	-	-	-	200,000	-	\$ 200,000
CAPITAL RESERVES		-	-	-	\$ -	-	1	-	-	-	\$ -
EQUIPMENT REPLA	CEMENT	-	-	-	\$ -	-	-	-	-	-	\$ -
GRANTS	(SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
BOND ISSUES		-	-	-	\$ -	-	-	-	-	-	\$ -
STATE REVOLVING	LOAN	-	-	-	\$ -	-	1	-	-	-	\$ -
OTHER	(SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
TOTAL:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
§ 806.1(4	§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING IMPACT:						2022	2023	2024	2025	TOTAL
OPERATING .	/ MAINTAINING PROJECT	OR ASSET	INCREMENTAL COSTS (NET SAVINGS)			-	-	-	-	-	\$ -

N<u>EWARK</u>

PROJECT NO: K2004

PROJECT TITLE: Facilities Accessibilty (ADA

Compliance)

PROJECT STATUS: In Progress (with end date)

						7 0	- /					
FUNDING SUMMARY:		2021		2022		2023		2024	2025	Total 5 Year		
New Funding:	\$	45,000	\$	30,000	\$	30,000	\$	30,000	\$ 20,000	\$	155,000	
*Prior Authorized Balance:	\$	-	\$	-	\$	-	\$	1	\$ -	\$	-	
2021-2025 Funding:	\$	45,000	\$	30,000	\$	30,000	\$	30,000	\$ 20,000	\$	155,000	

CAPITAL BUDGET - PROJECT DETAIL									
DEPARTMENT:	Parks & Recreation								
DIVISION:	Parks & Recreation								
FUND:	General								
PROJECT LOCATION:	Various Parks								
PROJECT PRIORITY:	2 - High Priority Level								
Critical need to remediate failing service, prevent failure, or generate savings									
COMPREHENSIVE DEV	ELOPMENT PLANNING VISION ELEMENT:								

Inclusive Community

§ 806.1(3) SUMMARY OF PROJECT	DATA	
First Year in Program:		2020
Est. Completion Date:		2025
Est. Useful Life (in years):		20
Est. Total Cost:	\$	155,000
Est. Spend @ 12/31/2020 (if underway):	\$	-
% Complete (if underway):		0.0%
Balance to be funded¹:	\$	155,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY									
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT						
Labor:		\$	-						
Materials:		\$	-						
Other Contracts:	3063006.9620	\$	155,000						
TOTAL PRO	DJECT COST	\$	155,000						

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

ADA compliant access to park facilities. Our goal is to create access to at least 20% or greater of our facilities to include: playing court sites, playground equipment, picnic shelters, hard surface trails, sidewalks and parking lots. Improvements will include Kells Park, Handloff Park, Fairfield Park and other various locations throughout the park system.

PROJECT FINANCING BY PLAN YEAR											
§ 806.1(3) SOURCE OF FUN	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP	
CURRENT RESOURCES			-	-	\$ -	45,000	30,000	30,000	30,000	20,000	\$ 155,000
CAPITAL RESERVES		-	-	-	\$ -	-	-	-	-	-	\$ -
EQUIPMENT REPLACEMEN	IT	-	-	-	\$ -	-	-	-	-	-	\$ -
GRANTS	(SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
BOND ISSUES		-	-	-	\$ -	-	-	-	-	-	\$ -
STATE REVOLVING LOAN		-	-	-	\$ -	-	-	-	-	-	\$ -
OTHER	(SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
TOTAL:		\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 20,000	\$ 155,000
§ 806.1(4) ESTIN	§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING IMPACT:						2022	2023	2024	2025	TOTAL
OPERATING / MAIN	OPERATING / MAINTAINING PROJECT OR ASSET INCREMENTAL COSTS (NET SAVINGS)						-	-	-	-	\$ -

PROJECT NO: K2005

PROJECT TITLE: Track Loader/Mini-Skid Steerer **FUNDING SUMMARY: New Funding:** *Prior Authorized Balance

2022 2023 2024 2025 **Total 5 Year** 2021 36,000 36,000 2021-2025 Funding: \$ 36,000 \$ 36,000

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL									
DEPARTMENT:	Parks & Recreation								
DIVISION:	Parks & Recreation								
FUND:	General								
PROJECT LOCATION:	Various Parks								
PROJECT PRIORITY:	3 - Medium-High								
	g a calculated risk in the deferral of this item								
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:									
Not Applicable									

§ 806.1(3) SUMMARY OF PROJECT DATA								
First Year in Program:		2020						
Est. Completion Date:		2022						
Est. Useful Life (in years):		10						
Est. Total Cost:	\$	36,000						
Est. Spend @ 12/31/2020 (if underway):	\$	-						
% Complete (if underway):		0.0%						
Balance to be funded¹:	\$	36,000						

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY									
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT						
Labor:		\$	-						
Materials:		\$	-						
Other Contracts:	3063006.9620	\$	36,000						
TOTAL PRO	TOTAL PROJECT COST								

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

One time purchase of track loader/skid steerer. It will be utilized for trail improvements, playground installation and snow removal from sidewalks and Delaware Avenue bicycle trac. This versatile piece of equipment is mobile enough to get into more difficult areas of our park system. This equip ment will be shared among the Parks and Recreation Department, Public Works and the Electric Department.

	PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP	
CURRENT RESOURCES		1	-	-	\$ -	-	36,000	1	-	-	\$ 36,000
CAPITAL RESERVES		1	-	-	\$ -	-	-	-	1	-	\$ -
EQUIPMENT REPLACEMENT		1	-	-	\$ -	-	1	1	1	-	\$ -
GRANTS	(SPECIFY)	-	-	-	\$ -	-	1	1	-	-	\$ -
BOND ISSUES		1	-	-	\$ -	-	1	1	1	-	\$ -
STATE REVOLVING LOAN		-	-	-	\$ -	-	1	1	-	-	\$ -
OTHER	(SPECIFY)	1	-	-	\$ -	-	1	1	-	-	\$ -
TOTAL:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ 36,000
§ 806.1(4) ESTIMA	TED ANNUAL COST O	F	OPE	RATING IMPACT	T:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTA	SSET	INCREMENTAL COSTS (NET SAVINGS)			-	-	-	-	-	\$ -	

PROJECT NO: K1704

PROJECT TITLE: **Lumbrook Park Pavilion** **FUNDING SUMMARY:** New Funding: *Prior Authorized Balance: 2021-2025 Funding:

	2021	2022	2023	2024	2025	T	otal 5 Year
g:	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
e:	\$ -	\$ 41,275	\$ -	\$ -	\$ -	\$	41,275
g:	\$ •	\$ 41,275	\$ •	\$ •	\$ -	\$	41,275

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL					
DEPARTMENT:	Parks & Recreation				
DIVISION:	Parks & Recreation				
FUND:	General				
PROJECT LOCATION:	Lumbrook Park				
PROJECT PRIORITY:	4 - Medium				
	a WANT, but no significant risk in the deferral of this item				
COMPREHENSIVE DEVI	ELOPMENT PLANNING VISION ELEMENT:				

Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA							
First Year in Program:		2017					
Est. Completion Date:		2022					
Est. Useful Life (in years):		40					
Est. Total Cost:	\$	45,000					
Est. Spend @ 12/31/2020 (if underway):	\$	3,725					
% Complete (if underway):		8.3%					
Balance to be funded¹:	\$	41,275					

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY									
CLASSIFICATION ACCOUNT NUMBER AMOUNT									
Labor:		\$	-						
Materials:		\$	-						
Other Contracts:	3063006.9620	\$	41,275						
TOTAL PRO	\$	41,275							

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

Purchase and construct a shelter with concrete floor and picnic tables. This would replace the current shelter that is over 37 years old, leaking and in need of replacement.

*Please note, for Park location information, please reference the Newark Parkland Areas Map and Ledger.

PROJECT FINANCING BY PLAN YEAR										
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	45,000	3,725		\$ 41,275	-	41,275	-	-	-	\$ 41,275
CAPITAL RESERVES	-	-	-	\$ -	-	-	-	-	-	\$ -
EQUIPMENT REPLACEMENT	-	-	-	\$ -	-	-	-	-	-	\$ -
GRANTS (SPECIFY)	-	-	-	\$ -	-	-	-	-	1	\$ -
BOND ISSUES	-	-	-	\$ -	-	1	-	-	1	\$ -
STATE REVOLVING LOAN	-	-	-	\$ -	-	-	-	-	1	\$ -
OTHER (SPECIFY)	-	-	1	\$ -	-	-	-	-	1	\$ -
TOTAL:	\$ 45,000	\$ 3,725	\$ -	\$ 41,275	\$ -	\$ 41,275	\$ -	\$ -	\$ -	\$ 41,275
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING IMPACT:				Γ:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR A	ASSET	INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -

PROJECT NO: K1605

PROJECT TITLE: Redd Park Trail Improvements **FUNDING SUMMARY:** New Funding: *Prior Authorized Balance

2025 **Total 5 Year** 2021 2022 2023 2024 25,600 28,468 54,068 6,400 1,532 7,932 32,000 30,000 \$ 62,000 2021-2025 Funding: \$

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL					
DEPARTMENT:	Parks & Recreation				
DIVISION:	Parks & Recreation				
FUND:	General				
PROJECT LOCATION:	William Redd Park				
PROJECT PRIORITY:	4 - Medium				
This project is a NEED and not a WANT, but no significant risk in the deferral of this item					
COMPREHENSIVE DEV	ELOPMENT PLANNING VISION ELEMENT:				

Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA						
First Year in Program:		2016				
Est. Completion Date:		2023				
Est. Useful Life (in years):		20				
Est. Total Cost:	\$	101,932				
Est. Spend @ 12/31/2020 (if underway):	\$	39,932				
% Complete (if underway):		39.2%				
Balance to be funded¹:	\$	62,000				

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY							
CLASSIFICATION		AMOUNT					
Labor:		\$	-				
Materials:		\$	1				
Other Contracts:	3063006.9620	\$	62,000				
TOTAL PRO	\$	62,000					

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

This request is to fund the completion of trail surface amendments and to purchase materials to construct and install a footbridge over a tributary of Jenney's Run, and create a trail addition for the Redd Park Trail Network. We will be requesting funding through the State's Outdoor Recreation Parks and Trails (ORPT). The program requires a 50% local match. This trail addition will connect Redd Park and the Newark Reservoir Trails to Paper Mill Road near the Thompson Station Intersection and easy access to the State of Delaware's Tri-Valley Trail.

If the grant funding is not formally approved, this project will be deferred.

PROJECT FINANCING BY PLAN YEAR									
Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
-	ī	_	\$ -		-	4,468	-	-	\$ 4,468
7,932	-	7,932	\$ -	-	6,400	1,532	-	-	\$ 7,932
-	-	-	\$ -	-	-	-	-	-	\$ -
-	ı	-	\$ -		25,600	24,000	1	-	\$ 49,600
-	ı	-	\$ -	-	1	1	1	-	\$ -
-	1	-	\$ -	-	-	-	1	-	\$ -
-	-	-	\$ -	-	-	-	-	-	\$ -
\$ 7,932	\$ -	\$ 7,932	\$ -	\$ -	\$ 32,000	\$ 30,000	\$ -	\$ -	\$ 62,000
SFT				2021	2022	2023	2024	2025	TOTAL
	Authorized ²	Prior Authorized Utilized as of 03/31/20	Prior Authorized Utilized as of 03/31/20 Expenditures 04/01/20 - 12/31/20 - 7,932 - 7,932	Prior Authorized² Actual Funds Utilized as of 03/31/20 Expenditures 04/01/20 - 12/31/20 Authorized² - 03/31/20 - 12/31/20 12/31/20 - 7,932 - 7,932 7,932	Prior Authorized² Actual Funds Utilized as of 03/31/20 Expenditures 04/01/20 - 12/31/20 Authorized Balance² 12/31/20 -	Prior Authorized² Actual Funds Utilized as of 03/31/20 Expenditures 04/01/20 - 12/31/20 Authorized Balance² 12/31/20 2021 2022 - - - 5 -	Prior Authorized² Actual Funds Utilized as of 03/31/20 Expenditures 04/01/20 - 12/31/20 Authorized² Balance² 12/31/20 2021 2022 2023 - - - - - - 4,468 7,932 - 7,932 \$ - - 6,400 1,532 - - - \$ - - - - - - - \$ - - - - - - - \$ - - - - - - - \$ - - - - - - - \$ - - - - - - - \$ - - - - - - - \$ - - - - - - - \$ - - - - - 5 7,	Prior Authorized² Actual Funds Utilized as of 03/31/20 Expenditures 04/01/20 - 12/31/20 Authorized² 12/31/20 2021 2022 2023 2024 - - - - - 4,468 - 7,932 - 7,932 - - 6,400 1,532 - - - - \$ -	Prior Authorized² Actual Funds Utilized as of 03/31/20 Expenditures 04/01/20 - 12/31/20 Authorized² 12/31/20 2021 2022 2023 2024 2025 - - - - \$ -

NEWARK

PROJECT NO: K1501

PROJECT TITLE: Iron Glen Park Master Plan

New Funding:
*Prior Authorized Balance:
2021-2025 Funding:

FUNDING SUMMARY:

2021	2022	2023	2024	2025	10	itai 5 feai
\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$	50,00
\$ -	\$ -	\$ -	\$ -	\$ -	\$	
\$ •	\$ 50,000	\$ •	\$ •	\$ •	\$	50,00

2024

2022

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL					
DEPARTMENT:	Parks & Recreation				
DIVISION:	Parks & Recreation				
FUND:	General				
PROJECT LOCATION:	Iron Glen Park, Elkton Road				
PROJECT PRIORITY:	4 - Medium				
This project is a NEED and not a WANT, but no significant risk in the deferral of this item					
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:					

Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA						
First Year in Program:	2015					
Est. Completion Date:	2022					
Est. Useful Life (in years):	50					
Est. Total Cost:	\$ 50,000					
Est. Spend @ 12/31/2020 (if underway):	\$ -					
% Complete (if underway):	0.0%					
Balance to be funded¹:	\$ 50,000					

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY									
CLASSIFICATION ACCOUNT NUMBER AN									
Labor:		\$	-						
Materials:		\$	-						
Other Contracts:	3063006.9620	\$	50,000						
TOTAL PRO	\$	50,000							

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

In 1994 Newark acquired this 12.7 acre parcel. The purchase was funded by the Delaware Land and Water Conservation Trust Fund (DTF). A stipulation when using DTF funding is that the property must be utilized for public outdoor recreation. For the past 12 years the site has been used as one of the City's leaf and yard waste sites. That operation is being relocated. This project is to have a master plan completed for the parkland.

Moved to 2022 to align project with DelDot improvements for Elkton Rd. and the signalization of the park entrance.

2021

*Please note, for Park location information, please reference the Newark Parkland Areas Map and Ledger found on pages 100 and 101.

			PROJECT FIN	ANCING BY PLA	IN YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	\$ -		50,000	1	1	-	\$ 50,000
CAPITAL RESERVES	_	1	-	\$ -	-	-	1	1	-	\$ -
EQUIPMENT REPLACEMENT	_	1	_	\$ -	-	-	1	1	-	\$ -
GRANTS (SPECIFY)	_	1	-	\$ -	-	-	1	1	-	\$ -
BOND ISSUES	_	1	_	\$ -	-	-	1	1	-	\$ -
STATE REVOLVING LOAN	_	1	-	\$ -	-	-	1	1	-	\$ -
OTHER (SPECIFY)	-	1	-	\$ -	-	-	1	1	-	\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
§ 806.1(4) ESTIMATED ANNUAL COST O	F	OPE	RATING IMPACT	:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR AS	SSET	INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -



PROJECT NO: K1301

PROJECT TITLE: Hard Surface Facilities Improvements

FUNDING SUMMARY:

New Funding:

*Prior Authorized Balance:

2021-2025 Funding: \$

2025 **Total 5 Year** 2021 2022 2023 2024 186,900 132,000 190,000 998,900 265.000 225,000 186,900 \$ 265,000 \$ 225,000 \$ 132,000 190,000 998.900

PROJECT STATUS: Reoccurring (with no end date)

CAPITAL BUDGET - PROJECT DETAIL						
DEPARTMENT:	Parks & Recreation					
DIVISION:	Parks & Recreation					
FUND:	General					
PROJECT LOCATION:	Various					
PROJECT PRIORITY:	2 - High Priority Level					
Critical need to remediate failing service, prevent failure, or generate savings						
COMPREHENSIVE DEV	ELOPMENT PLANNING VISION ELEMENT:					

Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA								
First Year in Program:		Perpetual						
Est. Completion Date:		Perpetual						
Est. Useful Life (in years):		20						
Est. Total Cost:	\$	1,255,200						
Est. Spend @ 12/31/2020 (if underway):	\$	256,300						
% Complete (if underway):		20.4%						
Balance to be funded:	\$	998,900						

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY								
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT					
Labor:		\$	-					
Materials:		\$	-					
Other Contracts:	3063006.9620	\$	998,900					
TOTAL PRO	DJECT COST	\$	998,900					

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

The city's inventory of hard surface facilities, such as multi-purpose courts, street hockey courts, tennis courts, parking lots, hard surface trails, basketball courts, etc. are evaluated each year and scheduled for periodic replacement, upgrades and/or resurfacing. 2019 projects completed included the Kells and Lewis Park parking lot asphalt overlays and conversion of Kershaw Park from tennis courts to basketball courts.

			PROJECT FIN	ANCING BY PLA	N YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	\$ -	1	1			1	\$ -
CAPITAL RESERVES	(54,094)	-	-	\$ (54,094)	1	1	-	-	1	\$ -
EQUIPMENT REPLACEMENT	1	-	-	\$ -	1	1	-	-	1	\$ -
GRANTS (SPECIFY)	-	-	-	\$ -	1	-	-	-	1	\$ -
BOND ISSUES	191,300	-	191,300	\$ -	186,900	265,000	225,000	132,000	190,000	\$ 998,900
STATE REVOLVING LOAN	-	-	-	\$ -	-	-	-	-	1	\$ -
OTHER (SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
TOTAL:	\$ 137,206	\$ -	\$ 191,300	\$ (54,094)	\$ 186,900	\$ 265,000	\$ 225,000	\$ 132,000	\$ 190,000	\$ 998,900
§ 806.1(4) ESTIMATED ANNUAL COST O	F	OPE	RATING IMPACT	Г:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR AS	SSET	INCREMENT	AL COSTS (NET :	SAVINGS)	-	-	-	-	-	\$ -

K1301: Hard Surface Facilities Improvements Supporting Documentation - Page 1 (Revised May 29, 2020)

Details for Capital Project K1301:

2021	Phillips Tennis Court: Crack repair with membrane system and color coating			27,300.00
	Fairfield Tennis Court: Crack repair with membrane system and color coating			28,300.00
	• Fairfield Parking Lot (Asphalt Overlay and ADA Sidewalk)			54,500.00
	• Fairfield Multi-Purpose Court: Asphalt overlay			49,800.00
	Lumbrook Park Parking Lot: Asphalt overlay			15,000.00
	White Chapel Basketball Court: Asphalt overlay			12,000.00
		2021 Total:		186,900.00
2025				420,000,00
2022	Dickey Parking Lot: Asphalt overlay			120,000.00
	Handloff Multi-Purpose Court: Asphalt Overlay			50,000.00
	Dickey Park Multi-purpose Court			35,000.00
	Lewis Tennis Courts: Crack repair with membrane system			20,000.00
	Wilson Center Basketball Court: Sealed with latex sealer and re-striped			8,000.00
	Lumbrook Tennis Court			20,000.00
	George Read Basketball Court: asphalt overlay and new equipment			12,000.00
		2022 Total:	\$	265,000.00
2023	• Folk Trail: Asphalt overlay			70,000.00
	• Folk Parking Lot: Asphalt overlay			60,000.00
	Lumbrook Park Multi-Purpose Court			35,000.00
	Handloff Parking Lot			60,000.00
		2023 Total:	Ś	225,000.00
			<u> </u>	2,222.22
2024	Newark Reservoir Parking Lot: Asphalt overlay			54,000.00
	Handloff Park Tennis Courts: Crack repair with membrane system and color coating			30,000.00
	• Karpinski Park Trail: Asphalt overlay			48,000.00
		2024 Total:	\$	132,000.00
2025	Fairfield Crest Tennis Courts refurbishment			25,000.00
	James F. Hall Trail: Asphalt overlay			150,000.00
	Folk Tennis Court – crack repair, sealant & color coating			15,000.00
	* Folk Tellills Court - Grack Tepail, sealant & color coating	2025 Total:	<u> </u>	190,000.00
		2025 Total.	<u> </u>	150,000.00

NEWARK

PROJECT NO: K1202

PROJECT TITLE: Kershaw Park Improvements

FUNDING SUMMARY:

New Funding:

*Prior Authorized Balance:
2021-2025 Funding:

	2021	2022	2023	2024	2025	Te	otal 5 Year
g:	\$ -	\$	\$ 200,000	\$	\$ -	\$	200,000
e:	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
g:	\$ -	\$ •	\$ 200,000	\$ •	\$ -	\$	200,000

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL						
DEPARTMENT:	Parks & Recreation					
DIVISION:	Parks & Recreation					
FUND:	General					
PROJECT LOCATION:	Kershaw Park					
PROJECT PRIORITY:	4 - Medium					
This project is a NEED and not a WANT, but no significant risk in the deferral of this item						
COMPREHENSIVE DEV	FLOPMENT PLANNING VISION FLEMENT					

Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA							
First Year in Program:		2012					
Est. Completion Date:		2023					
Est. Useful Life (in years):		50					
Est. Total Cost:	\$	200,000					
Est. Spend @ 12/31/2020 (if underway)¹:	\$						
% Complete (if underway):		0.0%					
Balance to be funded¹:	\$	200,000					

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY							
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT				
Labor:		\$	-				
Materials:		\$	-				
Other Contracts:	3063006.9622	\$	200,000				
TOTAL PRO	DJECT COST	\$	200,000				

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION: The project is included in the 2011 Master Plan which was created for this site as well as the Curtis Mill Park and Old Paper Mill Road Park. The Curtis Mill Park project was completed in 2015. The project includes parking lot improvements and creating a Pomeroy Trail connection

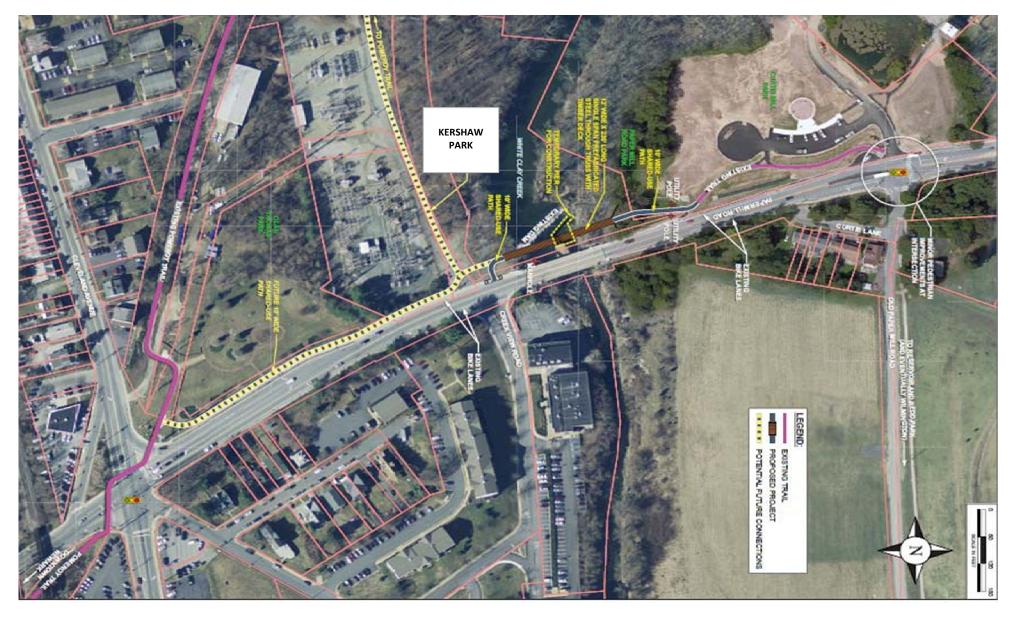
from Paper Mill Road on the South side of the White Clay Creek Bridge to the Pomeroyr Trail. Project Scope: Design and engineering, survey, permitting and construction management and landscaping. Parking lot improvements and creating a Pomeroy Trail connection from Paper Mill Road just across the South side of the White Clay Creek Bridge.

We will be applying for grant funding for this project.

			PROJECT FIN	ANCING BY PLA	N YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	\$ -		1	100,000	-	-	\$ 100,000
CAPITAL RESERVES	-	-	-	\$ -	1	-	-	-	-	\$ -
EQUIPMENT REPLACEMENT	-	-	-	\$ -	1	1	-	1	-	\$ -
GRANTS (SPECIFY)	-	-	-	\$ -	-	-	100,000	-	-	\$ 100,000
BOND ISSUES	-	-	-	\$ -	-	-	-	-	-	\$ -
STATE REVOLVING LOAN	-	-	-	\$ -	-	-	-	-	-	\$ -
OTHER (SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
§ 806.1(4) ESTIMATED ANNUAL COST	OF	OPE	RATING IMPACT	Γ:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR	ASSET	INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -

K1202: Kershaw Park Improvements

Supporting Documentation - Page 1 (Below map is horizontal for sizing and spacing purposes)





PROJECT NO: K1203

PROJECT TITLE: **Old Paper Mill Park Improvements** **FUNDING SUMMARY:** New Funding: *Prior Authorized Balance 2021-2025 Funding: \$

2024 2025 **Total 5 Year** 2021 2022 2023 600,000 600,000 1,200,000 91,238 91,238 91,238 \$ 600.000 600.000 \$ 1.291.238

PROJECT STATUS: In Progress (with end date)

CAPITAL BUDGET - PROJECT DETAIL							
DEPARTMENT:	Parks & Recreation						
DIVISION:	Parks & Recreation						
FUND:	General						
PROJECT LOCATION:	Old Paper Mill Rd						
PROJECT PRIORITY:	3 - Medium-High						
The City would be takin	g a calculated risk in the deferral of this item						
COMPREHENSIVE DEV	ELOPMENT PLANNING VISION ELEMENT:						

Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT	DATA	
First Year in Program:		2019
Est. Completion Date:		2024
Est. Useful Life (in years):		50
Est. Total Cost:	\$	1,300,000
Est. Spend @ 12/31/2020 (if underway):	\$	8,762
% Complete (if underway):		0.7%
Balance to be funded¹:	\$	1,291,238

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY											
CLASSIFICATION		AMOUNT									
Labor:		\$	-								
Materials:		\$	-								
Other Contracts:	3063006.9620	\$	1,200,000								
TOTAL PRO	DJECT COST	\$	1,200,000								

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

A master plan for this project was completed in 2011, an updated plan will need to be developed.

New park construction:

-Project Scope:

Installation of a new parking lot in 2020 to assist with overflow parking at the reservoir due to the construction of Preston's Playground and events at the reservoir. 2020 will also include updating the master plan for Old Paper Mill Park. Outlying years would include engineering, surveying, permitting, construction contract preparation, construction management and park construction. Will attempt to secure grant funding.

			PROJECT FIN	ANCING BY PLA	IN YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Estimated Expenditures 04/01/20 - 12/31/20	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	_	\$ -			1	600,000	600,000	\$ 1,200,000
CAPITAL RESERVES	94,867	3,629	-	\$ 91,238	91,238	-	-	-	-	\$ 91,238
EQUIPMENT REPLACEMENT	_	-	-	\$ -	-	-	-	-	-	\$ -
GRANTS (SPECIFY)	-	-	-	\$ -	-	-	1	-	-	\$ -
BOND ISSUES	1	ı	-	\$ -	-	-	1	-	1	\$ -
STATE REVOLVING LOAN	-	-	-	\$ -	-	-	-	-	-	\$ -
OTHER (SPECIFY)	-	1	-	\$ -	-	-	1	1	-	\$ -
TOTAL:	\$ 94,867	\$ 3,629	\$ -	\$ 91,238	\$ 91,238	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ 1,291,238
§ 806.1(4) ESTIMATED ANNUAL COST OF		OPE	RATING IMPACT	:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR ASSET		INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -

K1203: Old Paper Mill Park Improvements Supporting Documentation - Page 1



PROJECT NO: K0908

PROJECT TITLE: **Children's Play Equipment** **FUNDING SUMMARY:** New Funding: *Prior Authorized Balance

2021 2022 2023 2024 2025 **Total 5 Year** 40,000 40,000 56,000 60,000 40,000 236,000 2021-2025 Funding: \$ 40,000 \$ 40,000 \$ 56,000 \$ 60,000 \$ 40,000 236,000

PROJECT STATUS: Reoccurring (with no end date)

CAPITAL BUDGET - PROJECT DETAIL								
DEPARTMENT:	Parks & Recreation							
DIVISION:	Parks & Recreation							
FUND:	General							
PROJECT LOCATION:	Various							
PROJECT PRIORITY:	2 - High Priority Level							
	failing service, prevent failure, or generate savings							
COMPREHENSIVE DEV	ELOPMENT PLANNING VISION ELEMENT:							
	Healthy & Active Community							

§ 806.1(3) SUMMARY OF PROJECT	DATA
First Year in Program:	2009
Est. Completion Date:	Perpetual
Est. Useful Life (in years):	12
Est. Total Cost:	\$ 270,881
Est. Spend @ 12/31/2020 (if underway):	\$ 34,881
% Complete (if underway):	12.9%
Balance to be funded¹:	\$ 236,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY										
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT							
Labor:		\$	-							
Materials:		\$	-							
Other Contracts:	3063006.9620	\$	236,000							
TOTAL PRO	DJECT COST	\$	236,000							

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

Replace old and install new childrens play equipment to comply with current Playground Safety standards. 2020 replacement funds are for George Read Park and various pieces and repairs throughout the park system.

			PROJECT FIN	ANCING BY PLA	IN YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	I Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	\$ -	40,000	40,000	56,000	60,000	40,000	\$ 236,000
CAPITAL RESERVES	34,881	-	34,881	\$ -	-	-	-	-	-	\$ -
EQUIPMENT REPLACEMENT	-	-	-	\$ -	-	-	-	-	-	\$ -
GRANTS (SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
BOND ISSUES	-	-	-	\$ -	-	-	-	-	-	\$ -
STATE REVOLVING LOAN	-	-	-	\$ -	-	-	-	-	-	\$ -
OTHER (SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
TOTAL:	\$ 34,881	\$ -	\$ 34,881	\$ -	\$ 40,000	\$ 40,000	\$ 56,000	\$ 60,000	\$ 40,000	\$ 236,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING IMPACT:				Γ:	2021	2022	2023	2024	2025	TOTAL
OPERATING / MAINTAINING PROJECT OR A	ASSET	INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -

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PROJECT NO: **KEQSF**

PROJECT TITLE: Equipment Replacement Program **FUNDING SUMMARY:** New Funding: *Prior Authorized Balance

2021 2022 2023 2024 2025 **Total 5 Year** 40,000 145,000 185,000 25,000 395,000 2021-2025 Funding: \$ 40,000 \$ 145,000 185,000 \$ 25,000 \$ 395,000

PROJECT STATUS: Reoccurring (with no end date)

CAPITAL BUDGET - PROJECT DETAIL									
DEPARTMENT:	Parks & Recreation								
DIVISION:	Parks & Recreation								
FUND:	General								
PROJECT LOCATION:	Various								
PROJECT PRIORITY:	1 - Highest Priority Level								
Project un	derway and must be completed								
COMPREHENSIVE DEV	ELOPMENT PLANNING VISION ELEMENT:								

Sustainable Community

§ 806.1(3) SUMMARY OF PROJECT	DATA	
First Year in Program:		Perpetual
Est. Completion Date:		Perpetual
Est. Useful Life (in years):		10
Est. Total Cost:	\$	422,888
Est. Spend @ 12/31/2020 (if underway):	\$	27,888
% Complete (if underway):		6.6%
Balance to be funded¹:	\$	395,000

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY										
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT							
Labor:		\$	-							
Materials:		\$	-							
Other Contracts:	3063026.9623	\$	395,000							
TOTAL PRO	DJECT COST	\$	395,000							

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

Planned advance funding accumulated through depreciation to replace essential equipment when necessary.

Please reference the supporting documentation on the following page for the Vehicle Replacement Program Schedule (2021-2025).

			PROJECT FIN	ANCING BY PLA	IN YEAR					
§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 03/31/20	Expenditures	Estimated Authorized Balance ² 12/31/20	2021	2022	2023	2024	2025	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	\$ -	-	1	-	-	1	\$ -
CAPITAL RESERVES	2,938	2,938	-	\$ -	15,050	45,218	51,888	53	1	\$ 112,209
EQUIPMENT REPLACEMENT	24,950	ı	24,950	\$ -	24,950	99,782	133,112	24,947	1	\$ 282,791
GRANTS (SPECIFY)	-	1	1	\$ -	-	1	-	-	1	\$ -
BOND ISSUES	-	-	-	\$ -	-	1	-	-	1	\$ -
STATE REVOLVING LOAN	-	1	1	\$ -	-	1	-	-	1	\$ -
OTHER (SPECIFY)	-	-	-	\$ -	-	1	-	-	-	\$ -
TOTAL:	\$ 27,888	\$ 2,938	\$ 24,950	\$ -	\$ 40,000	\$ 145,000	\$ 185,000	\$ 25,000	\$ -	\$ 395,000
§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING IMPACT:				2021	2022	2023	2024	2025	TOTAL	
OPERATING / MAINTAINING PROJECT OR AS	SSET	INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -

CITY OF NEWARK, DELAWARE VEHICLE REPLACEMENT PROGRAM SCHEDULE 2021-2025 PARKS AND RECREATION DEPARTMENT

				MILEAGE	RECOM'D	NORMAL	NORMAL	BUDGET	EQUIPMENT					
VEHICLE		PURCHASE	PURCHASE	AS OF	MILEAGE	YEARS	REPL	REPL	SINKING		REPLA	CEMENT	COSTS	
NUMBER	DESCRIPTION	DATE	PRICE	7/31/2019	AT REPL	LIFE	YEAR	YEAR	FUND BASIS	2021	2022	2023	2024	2025
	STAFF VEHICLES													
1427	2012 Toyota Camry Hybrid	03/19/12	24,718	21,264	70,000	10	2022	2023	24,718			30,000		
1431	2018 Dodge Ram 2500 4X4	11/09/18	31,980		70,000	10	2028	2028	31,980					
1437	2016 Dodge Grand Caravan	a. 10/30/15	23,223	12,264	70,000	10	2025	2025	23,223					-
	<u>HORTICULTURE</u>													
1401	2009 Ford Ranger Pickup Truck	04/03/09	13,482	68,375	85,000	10	2019	2022	13,482		30,000			
1426	2012 Ford F350 Crew Cab	07/13/12	30,639	43,086	110,000	10	2022	2022	30,639		55,000	*******************		
1435	2018 Dodge Ram 2500, 4x4 Crew Cab	09/07/18	29,877	4,861	55,000	10	2018	2028	29,877					
1440	2016 Ford F250 Pickup Truck 4x4	07/27/16	24,967	17,291	85,000	10	2026	2026	24,967					
	PARK MAINTENANCE											*******************		
1430	2009 Ford F350 1 Ton Pickup Truck 4x4	05/01/09	24,950	44,391	48,000	10	2019	2021	24,950	40,000				
1433	2016 Ford F450 Swaploader 4x4	03/24/16	69,709	5,462	70,000	10	2026	2026	69,709					
1434	2017 Ford F350 Pickup Truck 4x4	07/18/17	29,209	7,857	85,000	10	2027	2027	29,209					
1436	2014 Ford F350 Pickup Truck 4x4	11/14/13	28,819	30,751	85,000	10	2023	2023	28,819			45,000		
1439	2016 Ford F350 Pickup Truck 4x4	11/05/15	25,721	18,295		10	2026	2026	25,721					
	OTHER EQUIPMENT													
1414	2018 Jacobsen HR800 Bat Wing Mower	04/30/19	89,589			10	2029	2029	89,589					
1415	2013 Jacobsen HR9016 16' Cut Mower	05/24/13	79,575			10	2023	2023	79,575			110,000		
1421	2018 Kubota F3990 Mower	06/11/19	27,989			10	2029	2029	27,989					
1423	2018 Kubota F3990 Mower	06/11/19	27,989			10	2029	2029	27,989					
1424	2014 Walker Riding Mower 26 HP	05/28/14	24,947			10	2024	2024	24,947			*********	25,000	
1461	2018 Kubota M7060 Utility Tractor	06/07/19	56,308			10	2029	2029	56,308					
1463	2012 Vanguard 4231TD Tractor 31HP	06/29/12	55,661			20	2022	2022	55,661		60,000			-
TOTAL PARI	KS AND RECREATION DEPARTMENT						QUISITION			\$ 40,000	\$ 145,000	\$ 185,000	\$ 25,000	\$ -
							E OF CAPITA			(15,050)	(45,218)	(51,888)	(53)	
ā	a. 2025 Replacement Cost will be added when estimate	e received					E OF CURRE			-	-	-	-	
						NET EQUI	PMENT SINK	ING FUND 1	TOTAL	\$ 24,950	\$ 99,782	\$ 133,112	\$ 24,947	\$ -



PARKS AND RECREATION DEPARTMENT

APPENDICES

CITY OF NEWARK, DELAWARE

PARKS AND RECREATION DEPARTMENT

APPENDIX A - OBJECT CODE 7131 AND 8131 - (2020 AND 2021 BUDGET COMPARISON)

PARKS AND RECREATION DEPARTMENT

Code 2021 IT Annual Operating Expense	Renewal	2020 Budget	2021 Budget	t +/- Prior Year Description
8131 Adobe Creative Suite Annual Maintenance - Allocated (1)	Annual	1,000.00	1,300.00	300.00 Web and Graphic Design Software
8131 Advantech	Annual	1,500.00	1,500.00	- GWC - Security System Maintenance
8131 CivicRec	Annual	-	12,000.00	12,000.00 Recreation Registration and Tracking Software
8131 Esri Small Government ELA - Allocated	Annual	5,000.00	5,000.00	- GIS Server, Client, Cloud Licensing
8131 ISP 303 New London Road (GWC) \$112	Monthly	1,357.62	1,344.00	(13.62) Internet Connection
8131 Maximum Solutions/Active - Hosting - Parks Registration Software	Annual	7,500.00	-	(7,500.00) Recreation Registration and Tracking Software (replacement scheduled for 2018)
8131 Tyler Technologies Munis Annual Maintenance - Allocated	Annual	8,243.54	8,243.54	- Tyler Technologies Munis - Finance and Accounting, Taxes, Permitting, Licenses, Work Order Management
8131 Verizon - Cellular/Data - Allocated	Monthly	3,900.00	3,600.00	(300.00) Computer Mobile Internet Connectivity
8131 VOIP Networks - Cloud9 VOIP Subscription - Allocated	Monthly	4,513.89	4,513.89	- VOIP Phone System
8131 Subtotal: 33,015.05		37,501.43		
		\$ 33,015.00	\$ 37,501.00	\$ 4,486.00