



CITY MANAGER'S OFFICE
CITY OF NEWARK

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CITY OF NEWARK
STORMWATER MANAGEMENT RETROFIT ABBOTSFORD BMP
CONTRACT NO. 21-13

ADDENDUM 1
January 3, 2022

Notice to Bidders

- A. This Addendum is issued to all registered plan holders pursuant to the Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of all issued Addenda with their submitted proposal.
- C. **The date for question deadline is modified by this Addendum. Questions must be submitted via email to purchasing@newark.de.us by 5:00p.m Friday, January 7, 2022. Addendum or addenda will be issued by close of business Wednesday, January 12, 2022 by email and posting to website.**

ADDENDUM #1

CITY OF NEWARK
Delaware

CONTRACT NO. 21-13

STORMWATER MANAGEMENT RETROFIT ABBOTSFORD BMP

TABLE OF CONTENTS

	PAGE
MINUTES FROM NOVEMBER 30, 2021 PREBID MEETING	3
QUESTIONS RECEIVED DURING THE PRE-BID MEETING	5
DELAY AND EXTENSIONS OF TIME	5
APPENDIX	
PRE-BID MEETING SIGN IN SHEET	A

January 3, 2021

Contract No. 21-13
Stormwater Management Retrofit Abbotsford BMP

Sign-In and Introductions

All Contractors were asked to sign-in, the pre-bid meeting is no- mandatory. The email addresses provided will be used for future correspondence regarding project.

Scope of Work

The Abbotsford BMP is located within the cul-de-sac of Kinross Court in the Abbotsford subdivision in the City of Newark. This project proposed the installation of a submerged gravel wetland, outlet structure, cascade stone stabilization, and installation of landscaping plants. All work shall be performed in accordance with all Local, State, and Federal laws and regulations. The drawings and specifications further define the scope of work. The Contractor shall furnish all required equipment, materials, and labor necessary for completion of the work.

Location

The project is located at the cul-de-sac of Kinross Court in the Abbotsford subdivision within the municipal boundary of the City of Newark.

Contractor Questions

All questions/requests for information regarding this contract (bid process, drawings and technical specifications, etc.) must be submitted via email to purchasing@newark.de.us by 5:00p.m. on Friday, January 7, 2022. (Revised by Addendum 1).

Delivery of Bids

Sealed bids for Contract No. 21-13 Stormwater Management Retrofit Abbotsford BMP will be received in the City of Newark Purchasing Office (220 South Main Street; Newark, Delaware 19711) until 2:00 p.m., prevailing time, on Tuesday, January 18, 2022 and will be publicly opened and recorded in the Council Chamber shortly thereafter.

Alternatively, bids may also be emailed in PDF form to the City Purchasing Division at contracts@newark.de.us by the deadline noted above and will be opened immediately after the closing date and time and will be publicly recorded in the Council Chamber shortly thereafter.

Project Deadline

The Contractor is to complete the work within One Hundred twenty (120) calendar days from the date specified by the City in a written "Notice to Proceed". Liquidated damages of five hundred dollars (\$500.00) per day may be assessed to the Contractor by the City for each day

the contract is extended beyond the completion date to provide recovery of costs. Liquidated damages are not to be construed as a penalty in any sense.

Working Hours

Monday thru Saturday – 7 AM to 9 PM unless otherwise specified or restricted by permit.

Contractor's Liability Insurance

General Provision - Liability Insurance Item 20 outlines the insurance requirements for the contract.

Permits

The Contractor is required to have or obtain a City Contractor's License and State of Delaware business license prior to starting the work. The Contractor is required to obtain any permits required for completion of the work. The fees for City of Newark permits will be waived.

Submittals

The Contractor shall submit an electronic copy of each submittal for review and approval by the Owner. Provide submittals in accordance with specifications. For scheduling purposes, the Contractor shall allow for a ten (10) business day review time by the Owner. Comments and Approvals will be returned in a digital format. The Contractor shall provide, at minimum, all submittals identified in the specifications. Each shop drawing shall contain only one work item and shall be consecutively numbered before submission. Additional submittals may be requested at the discretion of the Owner.

E&S and Restoration

The Contractor is responsible to restore all disturbed areas to original or better condition and remove all debris, residuals, trash, and excess materials from the sites.

Site Access

The Contractor is responsible for security of his equipment and materials related to the work. The Contractor is responsible to maintain the work site in a safe and orderly manner.

Contractor is required to maintain a secure perimeter around each work area. Pedestrian walkways shall be always open except when they must be closed for construction purposes.

- A. Driveways, Walkways and Entrances: Keep driveways and entrances clear and accessible at all times. Do not use these areas for parking or storage of materials.
- B. Schedule deliveries to minimize use of driveways and entrances by construction operations.
- C. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

Prior to mobilization, the Contractor shall take a pre-construction video or photographs of any such areas to be used for access, staging, or work during the project and submit to the Owner. Video or photographs shall be used to document any existing damage or deteriorated conditions.

It shall be the responsibility of the contractor to obtain permission from any neighboring property owner if said contractor finds it necessary to enter upon or use in any manner the property of any neighbor for the expedition of the contractor's work.

Payments

Progress payments, when requested, will be evaluated and approved for payment based on work completed to date according to the approved schedule of values.

Requests for payments shall be submitted for payment to Ethan Robinson, Deputy Director, Public Works and Water Resources Department.

QUESTIONS RECEIVED DURING THE PRE-BID MEETING

Question *Can the site be accessed via Kinross Court*
Answer No. All equipment, materials, workers, etc. shall access the site through the Limits of Construction indicated along Macduff Court.

Question *What is the schedule for plantings.*
Answer The City would like to have the plantings installed in the spring of 2022. However, if this is not possible due to weather or scheduling, the Contractor will be required to complete the plantings in the Fall of 2022. No planting shall be permitted to occur between June 15th and September 1st.

DELAY AND EXTENSIONS OF TIME

All claims for extensions of time shall be made in writing to the City no more than 10 days after the beginning of the delay; otherwise all such claims are waived by the Contractor. In the case of a continuous delay only one (1) written claim is necessary. In every such written claim, the Contractor shall provide the following information;

1. Nature of the delay;
2. Date (or anticipated date) of commencement of delay;
3. Activities on the Progress Schedule affected by the delay, and/or new activities created by the delay and their relationship with existing activities;
4. Identification of person(s) or organization(s) or event(s) responsible for the delay;
5. Anticipated extent of delay;
6. Recommended action to avoid or minimize delay.

Decisions regarding extensions in the contract duration will be solely at the discretion of the City.



