PARKS AND RECREATION DEPARTMENT

2023 BUDGET PRESENTATION

TO CITY COUNCIL

AS PRESENTED ON:
AUGUST 29th, 2022

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CITY OF NEWARK, DELAWARE
PARKS AND RECREATION DEPARTMENT
2023 DEPARTMENTAL NARRATIVE

The Parks and Recreation Department operates, maintains and manages the City's Park system and Recreation services through its divisions as described below.

Administration and Planning

The Division directs and supervises all recreation, park and horticulture programs, facilities and operations. It is responsible to oversee the planning, design, construction, renovation, and maintenance of park facilities; recreation services, operating and capital budgets, department advertising and promotion, research grant funding and community partners to assist in accomplishing department wide efforts.

Parks and Horticulture

The Division is responsible for the maintenance of 662 acres of parkland which includes 53 park and open space areas, 19 miles of trails, more than 50 landscaped sites and more than 386 acres of forested lands. Routine maintenance and repairs are made to playground equipment, athletic fields (10), basketball (19), tennis (18) and street hockey courts (2), skateboard facilities (2); shelters (10), fencing, trails, foot bridges, buildings, pools (2) and parking lots (11). The Division also performs tree, turf and landscape maintenance, snow and ice removal at City buildings, park sites and downtown parking lots; oversees the removal of creek blockages and contracted tree work, conducts regular inspections of all facilities and areas to identify maintenance needs, and provides support services to the recreation division for programs and events and other City departments as needed.

Recreation Services

The Division is responsible for planning and conducting a wide variety of recreation activities and events which enhance the quality of life for the citizens of Newark. More than 200 programs and events are offered each year which includes topics and areas such as health and fitness, youth and adult sports leagues and skill development classes, arts, camps, and community events. Over 5,400 registrations were received in 2021 for the various programs and events with a total of over 45,000 participants throughout the year.

CITY OF NEWARK, DELAWARE
PARKS AND RECREATION DEPARTMENT
2022 DEPARTMENTAL ACCOMPLISHMENTS

Key accomplishments in 2022 include:

- Developed a preliminary design for Old Paper Mill Road Park that includes a multipurpose grass field, pickleball courts and pavilion area.
- Completed construction of Hillside Park.
- Completed the installation of the Charles Emerson Pedestrian and Bicycle bridge.

PARKS:

- Completed the installation of the new park signage throughout the park system.
- Completed repairs and resurfacing of the Fairfield and Phillips Park tennis courts and the White Chapel Basketball court.
- Completed tree giveaway of 155 trees to Newark residents with financial support from the Conservation Advisory Commission (CAC)
- Received grant funding from the Delmarva Sustainability Grant Program to plant over 900 trees throughout the park system. Had over 100 volunteers assisting with the plantings at 5 different sites.
- Improved the drainage issues at the multi-purpose court at Dickey Park.
- Installed new park pavilion at Lumbrook Park in honor of former Councilwoman Sharon Hughes.

RECREATION:

- Installation of a new kiln at the George Wilson Center replacing the old kiln that was over 30 years old.
- Received grant money from the Childcare Stabilization grant for the Before and After School Care programs which assisted with personnel costs and outdoor classrooms for both sites.
- Happy to report that we have been able to resume with Community Events including the Egg Hunt, Memorial Day Parade, July 4th Fireworks, Community Day, etc. after a two year hiatus due to COVID-19.

CITY OF NEWARK, DELAWARE
PARKS AND RECREATION DEPARTMENT
2023 DEPARTMENTAL GOALS

Goals for 2023 include:

- Improve drainage at Devon Park and install a new play feature as part of the project.
- Begin construction of Old Paper Mill Road Park.
- Complete pool resurfacing of George Wilson Center and Dickey Park pools.
- Improve connectivity to the Charles Emerson Bridge by expanding the sidewalk through Olan Thomas Park and creating a paved trail to Kershaw Park and the Pomeroy Trail.
- Improve the landscaping on Academy Building Lawn around the Memorial plaque.
- Complete ADA path at Kells Park to James Hall trail.
- Complete resurfacing of Lumbrook Park basketball and tennis courts.

PARKS AND RECREATION DEPARTMENT

2023 BUDGET DOCUMENTS

CITY OF NEWARK, DELAWARE
2023 OPERATING BUDGET
PARKS AND RECREATION DEPARTMENT

EXECUTIVE SUMMARY

EXPENDITURE BUDGET

Object Level Detail:	2022 BUDGET *As Amended	2023 BUDGET **As Proposed	$ +/- 2022* over 2023**	% +/- 2022* over 2023**	Comments
Full-time Wages	*1,100,457*	*1,145,935*	*45,478*	*4.13%*	**FY23 increase is due in large part to one additional FTE (Maintenance IV) as well as other staffing changes and advancements.*
Part-time Wages	*118,822*	*125,487*	*6,665*	*5.61%*	**FY23 increase is due to the addition of one intern at $7,000 in 2023.*
Other Wages	*581,661*	*654,066*	*72,405*	*12.45%*	**FY23 increase is largely due to additions of $23,532 to our line item 6685 (Before & After Care) and $34,980 to item 6690 (Self Supporting Program).*
Benefits	*771,997*	*841,374*	*69,377*	*8.99%*	**FY23 overall increase is driven largely due to increases of $9,653 to line item 6930 (Social Security Taxes), $13,014 to item 6940 (City Pension Plan), $12,556 to item 6941 (Defined Contribution 401a Plan)and $21,061 to item 6960 (Group Hospitalization).*
Personnel Services	$ 2,572,937	$ 2,766,862	193,925	7.54%	*Sum of above listed wages and benefits
Materials and Supplies	$ 111,650	$ 122,480	10,830	9.70%	*FY23 increase is largely due to addition of $4,480 to our line item 7500 (Parks Maintenance) and $2,500 to a new item 7255 (Vandalism Supplies).
Contractual Services	$ 920,439	$ 967,635	47,196	5.13%	*FY23 increase is largely due to additions of $10,000 to our line item 8040 (Merchant Fees and Discounts), $14,550 to item 8050 (Phone/Communications) and $29,393 to item 8312 (Fleet & Facilities Maintenance) - which is a finance calculation.
Other - Depreciation	$ 76,440	$ 80,620	4,180	5.47%	*Finance Calculation
Other Expenditures	$ 6,050	$ 13,550	7,500	123.97%	*FY23 increase is for line item 9070 (Training and Continuing Education)
Subtotal:	**$ 3,687,516**	**$ 3,951,147**	**$ 263,631**	**7.15%**	
Inter-Dept. Charges	$ 351,862	$ 341,309	*(10,553)*	-3.00%	*Reflects the cost share of City overhead which includes: Accounting, Electricity Used, Information Technology, Mailroom and Postage, Other Indirect Expenses, Printing and Reproduction, and Records.
Special Revenue Accounts	$ 41,195	$ 54,220	*13,025*	31.62%	*FY23 overall increase is driven largely due to addition of "Cash in Lieu of Trees" which added a total of $12,000 to our budget in 2023. Additionally "Island Beautification" also increased by $1,000 in 2023.
Total Operating Expenses:	**$ 4,080,573**	**$ 4,346,676**	**$ 266,103**	**6.52%**	
Full-time Positions	15	16	1		*For FY23, staffing increased by 1 FTE. Personnel changes include: +1 FTE - Maintence IV in 2023. Please reference the Wage and Salary Budget Data for additional details.

CITY OF NEWARK, DELAWARE
2023-2027 CAPITAL IMPROVEMENTS PROGRAM SUMMARY
PARKS AND RECREATION DEPARTMENT

EXECUTIVE SUMMARY (continued)

CAPITAL IMPROVEMENT PLAN (CIP)

Project ID:	Project Description:	Comments
New projects		
K2301	Hidden Valley Park Pavilion and ADA sidewalk	New Project added in 2023-2027 Capital Improvement Program. [$50,000 budgeted in 2027]
K2302	Ash Tree Removal/Management	New Project added in 2023-2027 Capital Improvement Program. [100,000 budgeted in 2023, $50,000 in 2024]
K2303	Tree Pit Installations (Main Street)	New Project added in 2023-2027 Capital Improvement Program. [$30,000 per year budgeted from 2023-2027]
Ongoing projects		
K2201	Kubota Mule	Project listed in 2023-2027 CIP - (Est. Completion Date: 2024)
K2202	Dickey Park Improvements	Project listed in 2023-2027 CIP - (Est. Completion Date: 2024)
K2203	Dickey and George Wilson Center Pool Resurfacing	Project listed in 2023-2027 CIP - (Est. Completion Date: 2023)
K2205	George Wilson Center School Hill History Display	Project listed in 2023-2027 CIP - (Est. Completion Date: 2023)
K2206	Wi-Fi in Parks	Project listed in 2023-2027 CIP - (Est. Completion Date: 2025)
K2207	Olan Thomas and Kershaw Park Improvements	Project listed in 2023-2027 CIP - (Est. Completion Date: 2023)
K2003	Handloff Park Trail	Project listed in 2023-2027 CIP - (Est. Completion Date: 2024)
K2004	Facilities Accessibilty (ADA Compliance)	Project listed in 2023-2027 CIP - (Est. Completion Date: 2026)
K1704	Lumbrook Park Pavilion	Project listed in 2022-2026 CIP - (Est. Completion Date: 2022)
K1605	Redd Park Trail Improvements	Project listed in 2023-2027 CIP - (Est. Completion Date: 2025)
K1501	Iron Glen Park Master Plan	Project listed in 2023-2027 CIP - (Est. Completion Date: 2025)
K1301	Hard Surface Facilities Improvements	Perpetual Project
K1203	Old Paper Mill Park Improvements	Project listed in 2022-2026 CIP - (Est. Completion Date: 2022)
K0908	Children's Play Equipment	Perpetual Project
KEQSF	Equipment Replacement Program	Perpetual Project

CITY OF NEWARK, DELAWARE
2023 OPERATING BUDGET

General Fund - Parks and Recreation Department

Summary:

* as amended ** as proposed

PARKS AND RECREATION DEPARTMENT - SUMMARY	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
OPERATING EXPENSES								
Personnel Services	$ 2,293,051	$ 2,350,676	$ 2,305,918	$ 2,309,975	$ 2,572,937	$ 2,766,862	$ 193,925	7.5%
Materials and Supplies	92,608	82,660	67,638	75,650	111,650	122,480	10,830	9.7%
Contractual Services	1,367,766	662,903	639,839	830,941	920,439	967,635	47,196	5.1%
Other Charges	55,118	57,103	60,909	61,189	82,490	94,170	11,680	14.2%
Subtotal	$ 3,808,543	$ 3,153,342	$ 3,074,304	$ 3,277,755	$ 3,687,516	$ 3,951,147	$ 263,631	7.1%
Inter-Dept. Charges	299,319	223,498	358,752	316,333	351,862	341,309	(10,553)	-3.0%
Special Revenue Accounts	18,404	13,671	12,913	16,681	41,195	54,220	13,025	31.6%
Total Operating Expenses	**$ 4,126,266**	**$ 3,390,511**	**$ 3,445,969**	**$ 3,610,769**	**$ 4,080,573**	**$ 4,346,676**	**$ 266,103**	**6.5%**

CITY OF NEWARK, DELAWARE
2023 OPERATING BUDGET

General Fund - Parks and Recreation Department

Expenditures:

* as amended ** as proposed

PERSONNEL SERVICES			2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
0151142	6020	Supervisory	$ 543,702	$ 565,480	$ 619,479	$ 608,634	$ 630,233	$ 622,927	$ (7,306)	-1.2%
0151142	6030	Engineering/Technical	30,867	33,907	38,599	37,690	43,581	45,821	2,240	5.1%
0151142	6080	Clerical	45,060	47,565	52,410	53,605	56,864	59,681	2,817	5.0%
0151142	6230	Maintenance Workers	372,633	402,160	430,790	400,016	413,360	463,327	49,967	12.1%
0151142	6580	Service Award	27,257	29,474	32,023	31,208	35,146	29,334	(5,812)	-16.5%
0151142	6590	Sick Pay	12,222	12,297	13,197	25,809	16,924	15,310	(1,614)	-9.5%
0151142	6600	Part-Time	-	-	1,520	-	-	-	-	0.0%
0151142	6610	Seasonal Workers	124,085	68,013	4,204	50,482	148,284	154,215	5,931	4.0%
0151142	6615	Interns	-	-	-	-	-	7,000	7,000	100.0%
0151142	6620	Overtime	28,120	24,634	13,412	27,888	32,240	33,530	1,290	4.0%
0151142	6622	Holiday Premium	2,759	5,099	3,194	705	-	-	-	0.0%
0151142	6680	Day Camp	42,832	42,353	36,207	49,501	68,370	75,045	6,675	9.8%
0151142	6685	Before and After Care	87,603	90,754	31,545	60,306	117,660	141,192	23,532	20.0%
0151142	6690	Self-Supporting Programs	120,465	120,327	61,615	65,338	139,920	174,900	34,980	25.0%
0151142	6750	Life Guards	12,003	13,615	3,188	6,618	15,137	20,460	5,323	35.2%
0151142	6770	Comm Events - Rec Specialist	34,784	32,903	33,053	33,611	42,036	38,564	(3,472)	-8.3%
0151142	6850	Center Attendants	36,464	37,280	18,825	29,460	33,205	34,102	897	2.7%
0151142	6880	Uniform Allowance	4,680	4,680	4,630	4,340	4,680	5,280	600	12.8%
0151142	6885	Device Reimbursement	3,300	3,300	3,275	3,150	3,300	4,800	1,500	45.5%
0151142	6920	Unemployment Comp. Ins.	11,756	10,879	8,258	9,825	5,646	7,004	1,358	24.1%
0151142	6930	Social Security Taxes	113,911	114,374	104,031	109,566	132,353	142,006	9,653	7.3%
0151142	6940	City Pension Plan	241,871	277,370	346,539	250,566	223,596	236,610	13,014	5.8%
0151142	6941	Defined Contribution 401(a) Plan	8,039	8,486	9,297	11,442	12,972	25,528	12,556	96.8%
0151142	6950	Term Life Insurance	4,552	5,522	5,654	5,050	4,896	5,217	321	6.6%
0151142	6960	Group Hospitalization Ins.	258,750	267,744	280,865	279,762	297,599	318,660	21,061	7.1%
0151142	6961	Long-Term Disability Ins.	1,784	2,296	2,403	1,838	1,404	1,441	37	2.6%
0151142	6962	Dental Insurance	14,336	14,475	14,365	13,631	15,769	14,954	(815)	-5.2%
0151142	6963	Flexible Spending Account	252	268	252	226	315	252	(63)	-20.0%
0151142	6964	Health Savings Account	1,500	1,500	1,500	1,500	1,500	1,500	-	0.0%
0151142	6965	Post-Employment Benefits	103,070	109,876	127,370	133,100	68,472	76,080	7,608	11.1%
0151142	6966	Retirement Health Savings Account	2,758	2,801	2,952	3,884	4,350	8,916	4,566	105.0%
0151142	6967	Emergency Room Reimbursements	800	400	400	400	2,175	2,320	145	6.7%
0151142	6968	Vision Insurance Premiums	836	844	866	824	950	886	(64)	-6.7%
TOTAL PERSONNEL SERVICES			**$ 2,293,051**	**$ 2,350,676**	**$ 2,305,918**	**$ 2,309,975**	**$ 2,572,937**	**$ 2,766,862**	**$ 193,925**	**7.5%**

CITY OF NEWARK, DELAWARE
2023 OPERATING BUDGET

General Fund - Parks and Recreation Department

Expenditures:

* as amended ** as proposed

MATERIALS AND SUPPLIES			2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
0151143	7020	Heating Fuel	$ 71	$ -	$ -	$ -	$ 100	$ -	$ (100)	-100.0%
0151143	7021	Advertising Supplies	780	932	801	421	1,250	1,250	-	0.0%
0151143	7110	Safety Shoes and Supplies	1,852	1,596	604	1,106	2,500	2,500	-	0.0%
0151143	7130	Tools,Field Sup.,Small Equip.	7,204	4,581	1,186	3,119	6,800	6,800	-	0.0%
0151143	7150	Office Supplies	1,638	1,550	946	1,279	1,700	1,700	-	0.0%
0151143	7250	Buildings and Grounds Maint. Supplies	31	-	-	-	-	-	-	0.0%
0151143	7255	Vandalism Supplies	-	-	-	-	-	2,500	2,500	100.0%
0151143	7300	Mach. & Equip. Maintenance	1,737	2,237	1,000	2,129	2,000	2,000	-	0.0%
0151143	7450	Salt, Sand & Snow Removal	851	-	-	1,525	1,500	1,750	250	16.7%
0151143	7500	Parks Maintenance	40,450	33,218	29,032	44,169	56,000	60,480	4,480	8.0%
0151143	7501	Island Beautification	5,133	6,512	17,720	3,755	6,000	6,480	480	8.0%
0151143	7550	Miscellaneous Supplies	53	-	-	-	-	-	-	0.0%
0151143	7680	Day Camp	1,076	1,498	1,438	1,038	1,600	1,850	250	15.6%
0151143	7685	Before and After Care	1,610	1,743	696	1,105	1,800	2,000	200	11.1%
0151143	7690	Self-Supporting Programs	19,380	18,366	10,737	12,658	21,000	23,100	2,100	10.0%
0151143	7691	Community Day	1,821	3,715	-	402	1,700	1,870	170	10.0%
0151143	7692	Liberty Day Fireworks	1,599	249	105	295	500	500	-	0.0%
0151143	7693	Halloween Parade/Trick or Treat	1,671	108	164	111	400	400	-	0.0%
0151143	7694	Other Special Events	2,487	3,870	1,881	1,934	4,300	4,300	-	0.0%
0151143	7850	George Wilson Center	3,164	2,485	1,328	604	2,500	3,000	500	20.0%
TOTAL MATERIALS AND SUPPLIES			**$ 92,608**	**$ 82,660**	**$ 67,638**	**$ 75,650**	**$ 111,650**	**$ 122,480**	**$ 10,830**	**9.7%**

CITY OF NEWARK, DELAWARE
2023 OPERATING BUDGET

General Fund - Parks and Recreation Department

Expenditures: * as amended ** as proposed

CONTRACTUAL SERVICES			2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
0151144	8020	Advertising	$ 4,769	$ 4,508	$ 1,518	$ 3,354	$ 4,500	$ 4,500	$ -	0.0%
0151144	8030	Casualty Insurance	7,179	7,823	8,375	20,757	27,746	30,693	2,947	10.6%
0151144	8031	Insurance - Property	6,421	6,186	7,311	7,488	8,785	9,702	917	10.4%
0151144	8032	Insurance - Auto	24,931	24,487	26,420	28,216	30,860	34,848	3,988	12.9%
0151144	8033	Insurance - Broker	3,650	4,157	4,197	4,358	4,309	4,518	209	4.8%
0151144	8035	Insurance - Worker's Compensation	-	51,595	68,170	56,986	36,800	32,200	(4,600)	-12.5%
0151144	8040	Merchant Fees and Discounts	20,323	18,816	13,365	18,521	20,000	30,000	10,000	50.0%
0151144	8050	Phone/Communications	17,963	18,544	19,413	17,646	3,450	18,000	14,550	421.7%
0151144	8130	Building & Equipment Rental	4,632	4,775	-	833	13,500	10,500	(3,000)	-22.2%
0151144	8131	Information Technology Cont'l	34,205	33,844	33,627	40,819	36,448	38,293	1,845	5.1%
0151144	8255	Vandalism Cont'l	-	-	-	-	-	2,500	2,500	100.0%
0151144	8300	Mach. & Equip. Maintenance	743	-	77	-	700	700	-	0.0%
0151144	8312	Fleet & Facilities Services	982,166	196,307	216,510	254,366	278,562	307,955	29,393	10.6%
0151144	8313	Self-Insurance Services	-	10,702	53,108	29,050	-	-	-	0.0%
0151144	8410	Creek Maintenance	29,800	26,800	42,200	39,860	55,000	60,000	5,000	9.1%
0151144	8420	Tree Removal	58,500	40,175	59,900	148,844	140,000	100,000	(40,000)	-28.6%
0151144	8500	Parks Maintenance	19,358	67,587	20,900	32,988	49,528	52,500	2,972	6.0%
0151144	8550	Misc. Contracted Services	61	182	5,497	462	1,000	500	(500)	-50.0%
0151144	8680	Day Camp	8,314	8,537	940	5,649	9,850	11,350	1,500	15.2%
0151144	8685	Before and After Care	1,175	1,324	651	2,372	2,100	2,600	500	23.8%
0151144	8690	Self-Supporting Programs	74,435	61,324	26,761	46,354	89,190	93,650	4,460	5.0%
0151144	8691	Community Day	3,786	4,930	1,426	315	4,200	4,536	336	8.0%
0151144	8692	Liberty Day/Fireworks	36,630	38,330	5,275	35,576	45,711	54,853	9,142	20.0%
0151144	8693	Halloween Parade/Trick or Treat	470	575	334	793	2,310	2,310	-	0.0%
0151144	8694	Other Special Events	5,414	8,686	2,865	6,363	6,825	7,508	683	10.0%
0151144	8696	Memorial Day Parade	3,191	3,103	-	200	2,900	2,900	-	0.0%
0151144	8850	George Wilson Center	1,295	1,251	1,514	1,571	2,625	2,625	-	0.0%
0151144	8899	Retention Basin Mowing	18,355	18,355	19,485	27,200	43,540	47,894	4,354	10.0%
TOTAL CONTRACTUAL SERVICES			**$ 1,367,766**	**$ 662,903**	**$ 639,839**	**$ 830,941**	**$ 920,439**	**$ 967,635**	**$ 47,196**	**5.1%**

CITY OF NEWARK, DELAWARE
2023 OPERATING BUDGET

General Fund - Parks and Recreation Department

Expenditures:

* as amended ** as proposed

OTHER CHARGES			2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
0151145	9020	Mileage & Small Bus. Exp.	$ 6	$ 54	$ -	$ 40	$ 50	$ 50	$ -	0.0%
0151145	9060	Depreciation Expense	48,431	50,760	58,798	60,116	76,440	80,620	4,180	5.5%
0151145	9070	Training & Continuing Educ/Conf	6,681	6,289	2,111	1,033	6,000	13,500	7,500	125.0%
TOTAL OTHER CHARGES			**$ 55,118**	**$ 57,103**	**$ 60,909**	**$ 61,189**	**$ 82,490**	**$ 94,170**	**$ 11,680**	**14.2%**

* as amended ** as proposed

INTER-DEPT. CHARGES	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
Billings and Accounting	$ 68,159	$ 14,574	$ 81,562	$ 84,502	$ 78,537	$ 86,163	$ 7,626	9.7%
Electricity	17,421	11,800	17,238	13,243	17,391	15,424	(1,967)	-11.3%
Information Technology	187,480	164,317	190,713	183,602	215,412	203,050	(12,362)	-5.7%
Mailroom and Postage	16	2,820	2,807	2,860	2,959	3,147	188	6.4%
Other Indirect Expenses	12,337	15,062	50,909	16,480	19,909	16,480	(3,429)	-17.2%
Printing and Reproduction	2,193	2,042	1,332	1,675	2,282	2,282	-	0.0%
Records	11,713	12,883	14,191	13,971	15,372	14,763	(609)	-4.0%
TOTAL INTER-DEPT. CHARGES	**$ 299,319**	**$ 223,498**	**$ 358,752**	**$ 316,333**	**$ 351,862**	**$ 341,309**	**$ (10,553)**	**-3.0%**

* as amended ** as proposed

OPERATING EXPENSES - PARKS AND RECREATION DEPARTMENT	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
TOTAL OPERATING EXPENSES	**$ 4,107,862**	**$ 3,376,840**	**$ 3,433,056**	**$ 3,594,088**	**$ 4,039,378**	**$ 4,292,456**	**$ 253,078**	**6.3%**

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PARKS AND RECREATION DEPARTMENT
SPECIAL PARKS REVENUE FUND

2023 BUDGET DOCUMENTS

CITY OF NEWARK, DELAWARE
2023 OPERATING BUDGET

Parks Special Revenue Fund - Parks and Recreation Department

Expenditures:

* as amended ** as proposed

PARKS SPECIAL REVENUE ACCOUNTS			2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET *	2023 BUDGET **	$ DIFFERENCE FROM 2022-23	% DIFFERENCE FROM 2022-23
FRIENDS OF SAFETY TOWN (1141)										
1351302	6690	Self-Supporting Programs	$ 639	$ 607	$ 734	$ 674	$ 1,389	$ 1,389	$ -	0.0%
1351302	6920	Unemployment Comp. Ins.	-	-	-	-	-	25	25	100.0%
1351302	6930	Social Security Taxes	49	46	56	52	106	106	-	0.0%
1351303	7690	Self-Supporting Programs Supplies	393	308	1,199	748	2,500	2,500	-	0.0%
1351304	8690	Self-Supporting Programs Cont. Svc	165	-	-	-	500	500	-	0.0%
COMMUNITY DONATIONS FOR PARKS (1142)										
1351303	7500	Parks Maintenance	2,314	413	-	1,388	10,000	10,000	-	0.0%
1351304	8500	Parks Maintenance	5,711	5,055	-	4,338	5,000	5,000	-	0.0%
BEAUTIFICATION (1143)										
1351303	7501	Island Beautification	8,844	7,135	8,712	7,669	10,000	11,000	1,000	10.0%
1351304	8130	Building & Equipment Rental	-	-	-	-	1,200	1,200	-	0.0%
CASH IN LIEU OF PARKLAND (1144)										
1351304	8500	Parks Maintenance	-	-	2,199	-	10,000	10,000	-	0.0%
COMMUNITY GARDEN (1150)										
1351303	7550	Miscellaneous Supplies	289	107	13	1,812	500	500	-	0.0%
CASH IN LIEU OF TREES (1152)										
1351303	7500	Parks Maintenance	-	-	-	-	-	8,000	8,000	100.0%
1351304	8500	Parks Maintenance	-	-	-	-	-	4,000	4,000	100.0%
TOTAL PARKS SPECIAL REVENUE ACCOUNTS			**$ 18,404**	**$ 13,671**	**$ 12,913**	**$ 16,681**	**$ 41,195**	**$ 54,220**	**$ 13,025**	**31.6%**

PARKS AND RECREATION DEPARTMENT

2023-2027 CAPITAL IMPROVEMENT PROGRAM

CITY OF NEWARK, DELAWARE
CAPITAL IMPROVEMENTS PROGRAM 2023-2027
(with current year amended budget)

CAPITAL PROJECTS FUND - PARKS AND RECREATION DEPARTMENT

F U N D I N G   S U M M A R Y

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 967,500	$ 1,020,600	$ 434,181	$ 513,000	$ 535,000	$ 3,470,281
*Prior Authorized Balance:	$ 19,262	$ 6,400	$ 1,532	$ -	$ -	$ 27,194
2023-2027 Funding:	$ 986,762	$ 1,027,000	$ 435,713	$ 513,000	$ 535,000	$ 3,497,475

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NUMBER	PROJECT NAME	*	2022 BUDGET AS AMENDED	2023 RESERVES AND OTHER FUNDING	2023 CURRENT FUNDING	2023	2024	2025	2026	2027	TOTAL
K2301	Hidden Valley Park Pavilion and ADA sidewalk	C	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	50,000
K2302	Ash Tree Removal/Management	C	-	-	100,000	100,000	50,000	-	-	-	150,000
K2303	Tree Pit Installations (Main Street)	C	-	-	30,000	30,000	30,000	30,000	30,000	30,000	150,000
K2201	Kubota Mule	C	-	-	-	-	15,500	-	-	-	15,500
K2202	Dickey Park Improvements	C	-	67,500	-	67,500	382,500	-	-	-	450,000
K2203	Dickey and George Wilson Center Pool Resurfacing	C	20,000	-	20,000	20,000	-	-	-	-	20,000
K2205	George Wilson Center School Hill History Display	C	-	19,262	-	19,262	-	-	-	-	19,262
K2206	Wi-Fi in Parks	D	-	-	-	-	-	53,713	-	-	53,713
K2207	Olan Thomas and Kershaw Park Improvements	D	-	420,000	-	420,000	-	-	-	-	420,000
K2003	Handloff Park Trail	D	-	-	-	-	200,000	-	-	-	200,000
K2004	Facilities Accessibilty (ADA Compliance)	C	30,000	-	30,000	30,000	30,000	20,000	20,000	30,000	130,000
K1704	Lumbrook Park Pavilion	C	41,275	-	-	-	-	-	-	-	-
K1605	Redd Park Trail Improvements	C	-	-	-	-	32,000	30,000	-	-	62,000
K1501	Iron Glen Park Master Plan	C	-	-	-	-	-	50,000	-	-	50,000
K1301	Hard Surface Facilities Improvements	B	377,000	-	154,000	154,000	202,000	177,000	197,000	300,000	1,030,000
K1203	Old Paper Mill Park Improvements	C	1,400,000	-	-	-	-	-	-	-	-
K0908	Children's Play Equipment	C	40,000	-	56,000	56,000	60,000	40,000	56,000	60,000	272,000
KEQSF	Equipment Replacement Program	D	60,000	90,000	-	90,000	25,000	35,000	210,000	65,000	425,000
	Total Capital Projects Fund - Parks and Recreation Department		**$ 1,968,275**	**$ 596,762**	**$ 390,000**	**$ 986,762**	**$ 1,027,000**	**$ 435,713**	**$ 513,000**	**$ 535,000**	**$ 3,497,475**

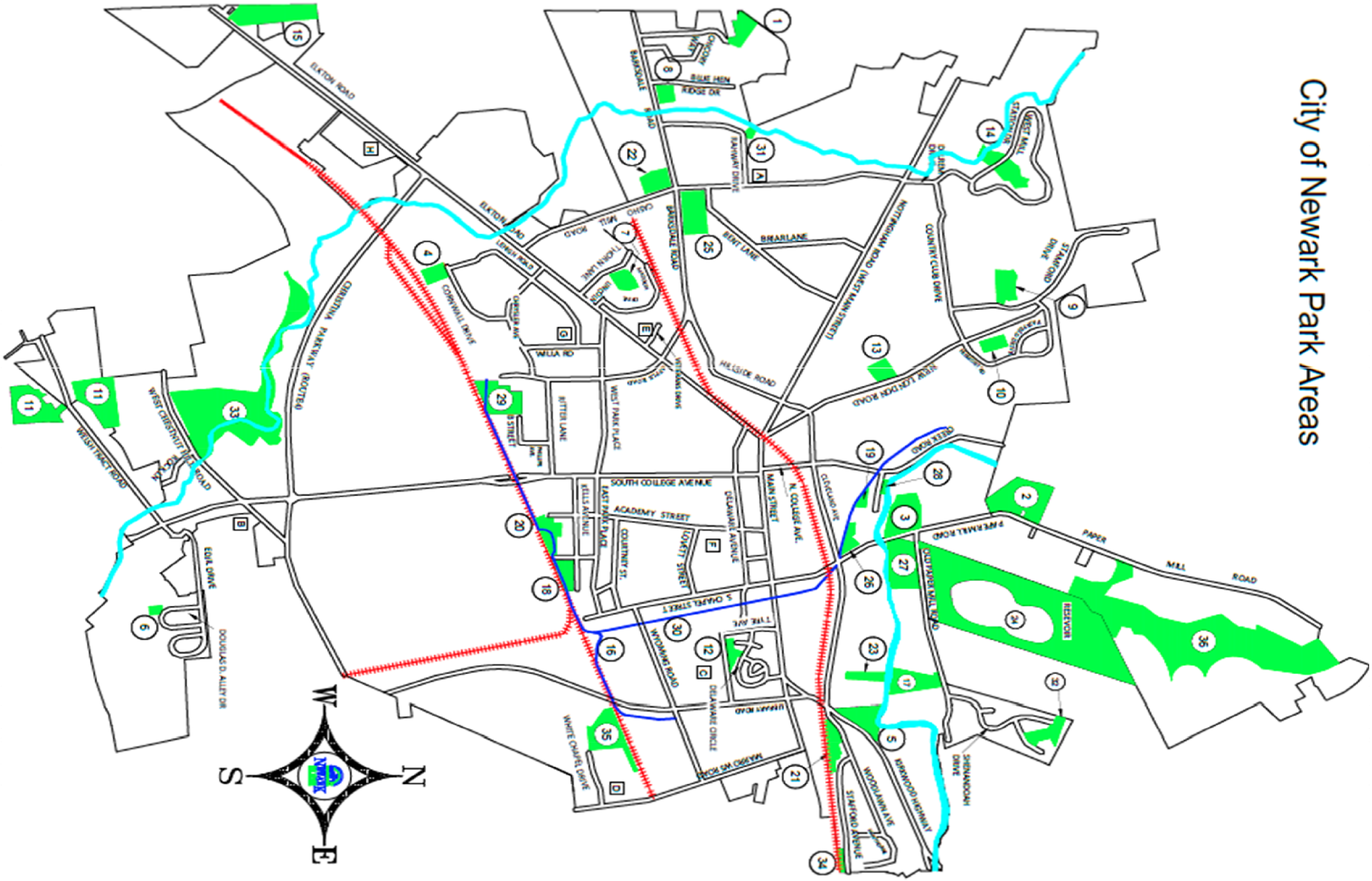
PLANNED FINANCING SOURCES	2022 BUDGET AS AMENDED	2023 RESERVES AND OTHER FUNDING	2023 CURRENT FUNDING	2023	2024	2025	2026	2027	TOTAL
GROSS CAPITAL IMPROVEMENTS	$ 1,968,275	$ 596,762	$ 390,000	$ 986,762	$ 1,027,000	$ 435,713	$ 513,000	$ 535,000	$ 3,497,475
LESS: USE OF RESERVES	(41,275)	(19,262)	-	(19,262)	(6,400)	(1,532)	-	-	(27,194)
VEHICLE & EQUIPMENT REPLACEMENT	(55,661)	(90,000)	-	(90,000)	(24,947)	(23,223)	(120,397)	(29,209)	(287,776)
GRANTS	-	-	-	-	(25,600)	(24,000)	-	-	(49,600)
BOND ISSUES	(312,000)	-	-	-	-	-	-	-	-
AMERICAN RESCUE PLAN ACT	(1,465,000)	(277,500)	-	(277,500)	(582,500)	-	-	-	(860,000)
OTHER FINANCING SOURCES	-	(210,000)	-	(210,000)	-	-	-	-	(210,000)
NET CAPITAL IMPROVEMENTS	$ 94,339	$ -	$ 390,000	$ 390,000	$ 387,553	$ 386,958	$ 392,603	$ 505,791	$ 2,062,905

* Justification Codes:
- A - Return on Investment
- B - Public Safety
- C - Community Health
- D - Efficiency/Other

CITY OF NEWARK, DELAWARE

Newark Parkland Areas Map

(Below map is horizontal for sizing and spacing purposes)



City of Newark Park Areas

CITY OF NEWARK, DELAWARE

Newark Parkland Areas Ledger

(Below map is horizontal for sizing and spacing purposes)

CITY OF NEWARK PARKLAND AREAS

REFER TO PARKS MAP

NOTE: Lighted courts will be available for evening play until 10 p.m. from early March to early December

	MAP LOCATION	ACRES	TENNIS COURT *(NO LIGHTING)	TENNIS PRACTICE WALL	BASKETBALL COURT *(NO LIGHTING)	BASEBALL-SOFTBALL FIELD	PLAYGROUND EQUIPMENT	SWIMMING POOL	PICNIC TABLES	COMMUNITY CENTER	NATURAL AREAS AND TRAILS	PARKING	SHELTER	SOCCER	RESTROOM YEAR ROUND	HORSESHOE COURTS	VALLEY STREAM ACCESS	STREET HOCKEY COURTS	SKATE PARK
COLEMAN 42 Country Hills Dr.	1	5.7									•								
COVERDALE 371 Paper Mill Rd.	2	16.8									•						•		
CURTIS MILL 225 Paper Mill Rd.	3	7							•		•	•					•		
DEVON 46 Cornwall Dr.	4	4.6					•		•										
DOROTHY P. MILLER 111 Capitol Trail	5	7.28									•						•		
DOUGLAS D. ALLEY 420 Douglas D Alley Drd	6	.9					•		•										
EDNA C. DICKEY 60 Madison Dr.	7	8.2			1	1	•	•	•			•	•			6		•	
ELAN 2 Blue Hen Dr.	8	6.7			*1		•		•			•	•						
FAIRFIELD 491 Stamford Dr.	9	7.0	3		2	1	•		•			•	•	•					
FAIRFIELD CREST 20 Winfield Dr.	10	3.7	1		1		•		•			•							
FOLK PARK 98 Welsh Tract Rd.	11	34.6	1*		*1	1	•		•		•	•	•			1			
GEORGE READ 315 Delaware Cir.	12	2.8				1	•		•			•							
GEORGE WILSON CENTER 303 New London Rd.	13	4.8	1		1	1	•	1	•	•		•	•		•	1			
HIDDEN VALLEY 120 W Mill Station Dr.	14	6.5			*1		•		•		•						•		
IRON GLEN, Elkton Rd.	15	12.4		Future Development															
JAMES F. HALL TRAIL	16	1.76									•	•							
HILLSIDE PARK 151 Forest Lane	37	7					•		•		•	•	•		•				
KARPINSKI 345 Old Paper Mill Rd.	17	8.0									•						•		•
KELLS 201 Kells Ave	18	5.2		1	2	1	•		•		•	•	•	•	•				
KERSHAW 197 Paper Mill Rd.	19	2.0			2						•	•					•		
LEWIS 727 Academy St.	20	4.2	2				•		•		•	•	•						
LUMBROOK 100 Woodlawn Ave.	21	5.9	2		2	1	•		•			•	•						
LEROY C. HILL Barksdale & 1001 Casho Mill Rd.	22	6.3				1						•							
MCKEES 100 McKees Ln.	23	4.0															•		
NEWARK RESERVOIR 240 Old Paper Mill Rd.	24	113					•				•	•			•				
NORMA B. HANDLOFF 1000 Barksdale Rd	25	15.8	3	1	2	2	•		•			•	•		•				•
OLAN THOMAS 89 Paper Mill Rd.	26	4.3																	•
OLD PAPER MILL PARK 219 Old Paper Mill Rd.	27	12.3			Future Development												•		
ORVILLE A. CLARK 10 White Clay Dr.	28	.8																	•
PHILLIPS 101 B St.	29	13.7	3		2		•		•		•	•	•		•				•
PRESTON'S PLAYGROUND 250 Old Paper Mill Rd.	24						•		•			•							
POMEROY TRAIL	30																		
RAHWAY 922 Rahway Dr.	31	.9					•										•		
RIDGEWOOD GLEN Shenandoah Dr.	32	12.4					•				•								
RITTENHOUSE 228 West Chestnut Hill Rd.	33	45.9					•		•		•	•	•				•		
STAFFORD 420 Stafford Ave.	34	1.8					•											•	
WHITE CHAPEL 300 White Chapel Rd.	35	10			1		•		•				•						
WM M REDD, JR 500 Paper Mill Rd.	36	68.5					•				•	•							

OTHER FACILITIES USED FOR PROGRAMS

A. DOWNES SCHOOL
220 Casho Mill Road

B. MCVEY SCHOOL
908 Janice Drive

C. NEWARK HIGH SCHOOL
750 Delaware Avenue

D. NEWARK SENIOR CENTER
200 White Chapel Drive

E. PARKS AND RECREATION OFFICE
220 SOUTH MAIN

F. WEST PARK SCHOOL
193 West Park Place

G. NEWARK CHARTER SCHOOL
2001 Patriot Way

H. NEWARK CHARTER JR/SR HIGH SCHOOL
200 McIntire Drive

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*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2301

PROJECT TITLE: Hidden Valley Park Pavilion and ADA sidewalk

PROJECT STATUS: New Project

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ -	$ -	$ -	$ 50,000	$ 50,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ -	$ -	$ -	$ -	$ 50,000	$ 50,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Hidden Valley Park
PROJECT PRIORITY:	5 - Low
This project is a NEED and not a WANT, but it can start in year two of this CIP or later	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Install a pavilion and ADA sidewalk accessible to the pavilion at Hidden Valley Park. Currently there is no pavilion at this location and the surrounding community has expressed interest to have one installed.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2023
Est. Completion Date:	2027
Est. Useful Life (in years):	40
Est. Total Cost:	$ 50,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 50,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:	3063006.9622	$ 20,000
Materials:	3063006.9622	$ 30,000
Other Contracts:		$ -
TOTAL PROJECT COST		$ 50,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	-	-	50,000	$ 50,000
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ 50,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET

OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2302

PROJECT TITLE: Ash Tree Removal/Management

PROJECT STATUS: New Project

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 100,000	$ 50,000	$ -	$ -	$ -	$ 150,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 100,000	$ 50,000	$ -	$ -	$ -	$ 150,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various Parks
PROJECT PRIORITY:	3 - Medium-High
The City would be taking a calculated risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Sustainable Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

The Emerald Ash Borer (EAB) continues to attack ash trees in our parks. EAB is a destructive wood-boring pest devastating trees all over the region and Newark is no exception. As a result of park inspections and notifications from residents, over the last two years we have removed over 100 hazardous trees in the park system.

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2023
Est. Completion Date:	2023
Est. Useful Life (in years):	10
Est. Total Cost:	$ 150,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 150,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9622	$ 150,000
TOTAL PROJECT COST		$ 150,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	100,000	50,000	-	-	-	$ 150,000
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ 100,000	$ 50,000	$ -	$ -	$ -	$ 150,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2303

PROJECT TITLE: Tree Pit Installations (Main Street)

PROJECT STATUS: New Project

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Main Street
PROJECT PRIORITY:	5 - Low
This project is a NEED and not a WANT, but it can start in year two of this CIP or later	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Sustainable Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Four foot tree pits on Main Street provides a maximum of 1.5 - 1.75" caliber tree. With a six foot tree pit we would be able to plant a 2 - 2.5" caliber tree and provide a better growing environment. The larger trees will be more resilient to vandalism. This funding would also be utilized to purchase trees on Main Street that need replacement and include installaion.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2023
Est. Completion Date:	Perpetual
Est. Useful Life (in years):	10
Est. Total Cost:	$ 150,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 150,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9622	$ 150,000
TOTAL PROJECT COST		$ 150,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	30,000	30,000	30,000	30,000	30,000	$ 150,000
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2201

PROJECT TITLE: Kubota Mule

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ 15,500	$ -	$ -	$ -	$ 15,500
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ -	$ 15,500	$ -	$ -	$ -	$ 15,500

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various Parks
PROJECT PRIORITY:	4 - Medium

This project is a NEED and not a WANT, but no significant risk in the deferral of this item

COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT: Not Applicable

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

One time purchase of a Kubota Mule. It will be utilized for trail improvements, loading tree removal and construction supplies throughout the 17 miles of trails and hard to reach wooded areas and snow removal from sidewalks and trails. With the addition of the Elkton Road trail, the Rodney Project trail and potential Old Paper Mill Park trail these will add an additional 2 miles to the trail system to maintain. This versatile piece of equipment is mobile enough to get into the more difficult areas of our parks and trails system.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2022
Est. Completion Date:	2024
Est. Useful Life (in years):	10
Est. Total Cost:	$ 15,500
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 15,500

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 15,500
TOTAL PROJECT COST		$ 15,500

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	15,500	-	-	-	$ 15,500
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ -	$ 15,500	$ -	$ -	$ -	$ 15,500

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

K2201: Kubota Mule

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*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2202

PROJECT TITLE: Dickey Park Improvements

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 67,500	$ 382,500	$ -	$ -	$ -	$ 450,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 67,500	$ 382,500	$ -	$ -	$ -	$ 450,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various Parks
PROJECT PRIORITY:	3 - Medium-High
The City would be taking a calculated risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Healthy & Active Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Edna C. Dickey Park is located at 60 Madison Drive, Newark, Delaware. Constructed in 1963, Dickey Park is located off Madison Drive and Thorn Lane and is comprised of 8.2 acres. The park needs to be updated to meet with current trends including a paved walking trail around the park, updating the pavilions and handicap accessible pathways throughout the park. The park is one of our most active parks with many youth and adults utilizing the amenities.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2022
Est. Completion Date:	2024
Est. Useful Life (in years):	20
Est. Total Cost:	$ 450,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 450,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9622	$ 450,000
TOTAL PROJECT COST		$ 450,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	-	-	-	$ -
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	67,500	382,500	-	-	-	$ 450,000
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ 67,500	$ 382,500	$ -	$ -	$ -	$ 450,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2203

PROJECT TITLE: Dickey and George Wilson Center Pool Resurfacing

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	City Municipal Building
PROJECT PRIORITY:	2 - High Priority Level
Critical need to remediate failing service, prevent failure, or generate savings	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Healthy & Active Community

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

Dickey Park pool just off of Madison Drive and the George Wilson Center pool both need new plaster surfacing. The plaster is separating in many areas from the concrete in the base of the pools and cracking in many areas around the pools. It has been over 10 years since this has been done to both pools.

§ 806.1(3) **SUMMARY OF PROJECT DATA**

First Year in Program:	2022
Est. Completion Date:	2023
Est. Useful Life (in years):	10
Est. Total Cost:	$ 40,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 20,000
% Complete (if underway):	50.0%
Balance to be funded[1]:	$ 20,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9622	$ 20,000
TOTAL PROJECT COST		$ 20,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) **SOURCE OF FUNDS:**	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	20,000	-	20,000	$ -	20,000	-	-	-	-	$ 20,000
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 20,000	$ -	$ 20,000	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000

§ 806.1(4) **ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET**	**OPERATING IMPACT:**	**2023**	**2024**	**2025**	**2026**	**2027**	**TOTAL**
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2205

PROJECT TITLE: George Wilson Center School Hill History Display

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ -	$ -	$ -	$ -	$ -
*Prior Authorized Balance:	$ 19,262	$ -	$ -	$ -	$ -	$ 19,262
2023-2027 Funding:	$ 19,262	$ -	$ -	$ -	$ -	$ 19,262

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	George Wilson Center
PROJECT PRIORITY:	4 - Medium

This project is a NEED and not a WANT, but no significant risk in the deferral of this item

COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT: Inclusive Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

The George Wilson Center was the original site of the first African American school of Newark. The school was built in 1922. The area became the centerpoint of activity for people living in in the surrounding community and became known as School Hill. We are looking to capture the rich history of the area and the residents that attended the school. The City of Newark, the local chapter of the NAACP and students and residents from the area are working towards creating a historic display inside the George Wilson Center and an outside courtyard area.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2022
Est. Completion Date:	2023
Est. Useful Life (in years):	20
Est. Total Cost:	$ 20,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 738
% Complete (if underway):	3.7%
Balance to be funded[1]:	$ 19,262

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9622	$ 19,262
TOTAL PROJECT COST		$ 19,262

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	20,000	657	81	$ 19,262	-	-	-	-	-	$ -
CAPITAL RESERVES	-	-	-	$ -	19,262	-	-	-	-	$ 19,262
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS TBD	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 20,000	$ 657	$ 81	$ 19,262	$ 19,262	$ -	$ -	$ -	$ -	$ 19,262

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2206

PROJECT TITLE: Wi-Fi in Parks

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ -	$ 53,713	$ -	$ -	$ 53,713
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ -	$ -	$ 53,713	$ -	$ -	$ 53,713

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various
PROJECT PRIORITY:	5 - Low

This project is a NEED and not a WANT, but it can start in year two of this CIP or later

COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT: Not Applicable

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Providing internet capabilites in the more popular parks such as Handloff, Fairfield, Dickey, and George Wilson Center Parks. This will further update our park amenities and provide internet service for park users.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2022
Est. Completion Date:	2025
Est. Useful Life (in years):	5
Est. Total Cost:	$ 53,713
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 53,713

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:	3063006.9622	$ 20,000
Materials:	3063006.9622	$ 33,713
Other Contracts:		$ -
TOTAL PROJECT COST		$ 53,713

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	53,713	-	-	$ 53,713
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ -	$ -	$ 53,713	$ -	$ -	$ 53,713

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2021 carryover funding only.

PROJECT NO: K2207

PROJECT TITLE: Olan Thomas and Kershaw Park Improvements

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 420,000	$ -	$ -	$ -	$ -	$ 420,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 420,000	$ -	$ -	$ -	$ -	$ 420,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Olan Thomas Park and Kershaw Park
PROJECT PRIORITY:	4 - Medium
This project is a NEED and not a WANT, but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2022
Est. Completion Date:	2023
Est. Useful Life (in years):	50
Est. Total Cost:	$ 420,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 420,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 420,000
TOTAL PROJECT COST		$ 420,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Olan Thomas Park Improvements (Previously listed under Capital Project K2002):

Create an 8' bicycle/pedestrian trail from White Clay Creek bridge to the Pomeroy Trail near Cleveland Avenue and remove the existing sidewalk. The existing sidewalk is not conducive for bicycle and pedestrian traffic simultaneously. With the addition of the Charles Emerson Bridge we are anticipating an increase in bicycle and pedestrian traffic and it would not be conducive for an 8' trail to merge into a 5' sidewalk.

Kershaw Park Improvements (Previously listed under Capital Project K2102):

The project is included in the 2011 Master Plan which was created for this site as well as the Curtis Mill Park and Old Paper Mill Road Park. The Curtis Mill Park project was completed in 2015. The project includes creating a Pomeroy Trail connection from Paper Mill Road on the South side of the White Clay Creek Bridge to the Pomeroy Trail. Project Scope: Design and engineering, survey, permitting and construction management and landscaping.

The $210,000 from New Castle County listed under Other is a dollar per dollar match and we will search for additional grant funding.

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	-	-	-	$ -
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	210,000	-	-	-	-	$ 210,000
OTHER NCC (210K)	-	-	-	$ -	210,000	-	-	-	-	$ 210,000
TOTAL:	$ -	$ -	$ -	$ -	$ 420,000	$ -	$ -	$ -	$ -	$ 420,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

K2207: Olan Thomas and Kershaw Park Improvements

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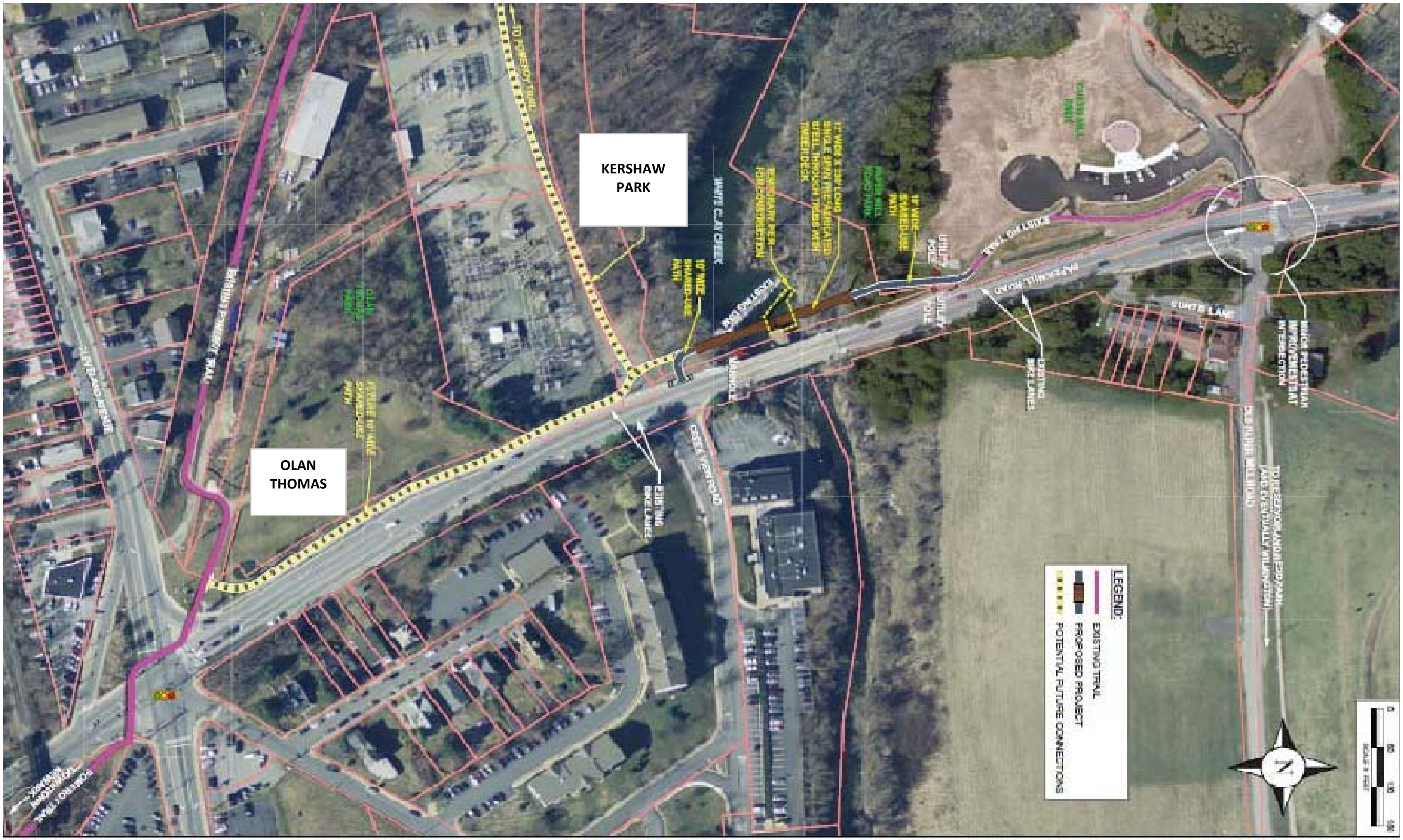
(Below map is horizontal for sizing and spacing purposes)



*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2003

PROJECT TITLE: Handloff Park Trail

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000

CAPITAL BUDGET - PROJECT DETAIL	
DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Handloff Park
PROJECT PRIORITY:	4 - Medium
This project is a NEED and not a WANT, but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Not Applicable

§ 806.1(3) SUMMARY OF PROJECT DATA	
First Year in Program:	2020
Est. Completion Date:	2024
Est. Useful Life (in years):	30
Est. Total Cost:	$ 200,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 200,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY		
CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 200,000
TOTAL PROJECT COST		$ 200,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Install a walking trail around Handloff Park. We are proposing a crush and run trail. Trails are the most used amenities based on current data and Newark is an active community with a history of thousands of trail users each year.

*Please note, for Park location information, please reference the Newark Parkland Areas Map and Ledger.

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	-	-	-	$ -
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	200,000	-	-	-	$ 200,000
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K2004

PROJECT TITLE: Facilities Accessibilty (ADA Compliance)

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 30,000	$ 30,000	$ 20,000	$ 20,000	$ 30,000	$ 130,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 30,000	$ 30,000	$ 20,000	$ 20,000	$ 30,000	$ 130,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various Parks
PROJECT PRIORITY:	2 - High Priority Level
	Critical need to remediate failing service, prevent failure, or generate savings
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Inclusive Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

ADA compliant access to park facilities. Our goal is to create access to at least 20% of our faciliities to include: playing court sites, playground equipment, picnic shelters, hard surface trails, sidewalks and parking lots. Improvements will include Kells Park, Handloff Park, Fairfield Park and other various locations throughout the park system.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2020
Est. Completion Date:	2027
Est. Useful Life (in years):	20
Est. Total Cost:	$ 160,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 30,000
% Complete (if underway):	18.8%
Balance to be funded[1]:	$ 130,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 130,000
TOTAL PROJECT COST		$ 130,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	30,000	-	30,000	$ -	30,000	30,000	20,000	20,000	30,000	$ 130,000
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 30,000	$ -	$ 30,000	$ -	$ 30,000	$ 30,000	$ 20,000	$ 20,000	$ 30,000	$ 130,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K1704

PROJECT TITLE: Lumbrook Park Pavilion

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ -	$ -	$ -	$ -	$ -
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ -	$ -	$ -	$ -	$ -	$ -

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Lumbrook Park
PROJECT PRIORITY:	4 - Medium

This project is a NEED and not a WANT, but no significant risk in the deferral of this item

COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT: Healthy & Active Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Purchase and construct a shelter with concrete floor and picnic tables. This would replace the current shelter that is over 37 years old, leaking and in need of replacement.

*Please note, for Park location information, please reference the Newark Parkland Areas Map and Ledger.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2017
Est. Completion Date:	2022
Est. Useful Life (in years):	40
Est. Total Cost:	$ 45,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 45,000
% Complete (if underway):	100.0%
Balance to be funded[1]:	$ -

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:		$ -
TOTAL PROJECT COST		$ -

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-		$ -	-	-	-	-	-	$ -
CAPITAL RESERVES	41,275	-	41,275	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 41,275	$ -	$ 41,275	$ -	$ -	$ -	$ -	$ -	$ -	$ -

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K1605

PROJECT TITLE: Redd Park Trail Improvements

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ 25,600	$ 28,468	$ -	$ -	$ 54,068
*Prior Authorized Balance:	$ -	$ 6,400	$ 1,532	$ -	$ -	$ 7,932
2023-2027 Funding:	$ -	$ 32,000	$ 30,000	$ -	$ -	$ 62,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	William Redd Park
PROJECT PRIORITY:	4 - Medium

This project is a NEED and not a WANT, but no significant risk in the deferral of this item

COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT: Healthy & Active Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

This request is to fund the completion of trail surface amendments and to purchase materials to construct and install a footbridge over a tributary of Jenney's Run, and create a trail addition for the Redd Park Trail Network. We will be requesting funding through the State's Outdoor Recreation Parks and Trails (ORPT). The program requires a 50% local match. This trail addition will connect Redd Park and the Newark Reservoir Trails to Paper Mill Road near the Thompson Station Intersection and easy access to the State of Delaware's Tri-Valley Trail.

If the grant funding is not formally approved, this project will be deferred.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2016
Est. Completion Date:	2025
Est. Useful Life (in years):	20
Est. Total Cost:	$ 94,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 32,000
% Complete (if underway):	34.0%
Balance to be funded[1]:	$ 62,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 62,000
TOTAL PROJECT COST		$ 62,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	4,468	-	-	$ 4,468
CAPITAL RESERVES	7,932	-	-	$ 7,932	-	6,400	1,532	-	-	$ 7,932
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS ORPT/CTF	-	-	-	$ -	-	25,600	24,000	-	-	$ 49,600
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 7,932	$ -	$ -	$ 7,932	$ -	$ 32,000	$ 30,000	$ -	$ -	$ 62,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

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*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K1501

PROJECT TITLE: Iron Glen Park Master Plan

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Iron Glen Park, Elkton Road
PROJECT PRIORITY:	4 - Medium

This project is a NEED and not a WANT, but no significant risk in the deferral of this item

COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT: Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2015
Est. Completion Date:	2025
Est. Useful Life (in years):	50
Est. Total Cost:	$ 50,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ -
% Complete (if underway):	0.0%
Balance to be funded[1]:	$ 50,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 50,000
TOTAL PROJECT COST		$ 50,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

In 1994 Newark acquired this 12.7 acre parcel. The purchase was funded by the Delaware Land and Water Conservation Trust Fund (DTF). A stipulation when using DTF funding is that the property must be utilized for public outdoor recreation . For the past 15 years the site has been used as one of the City's leaf and yard waste sites. That operation has been relocated. This project is to have a master plan completed for the parkland.

Moved to 2023 to align project with DelDot improvements for Elkton Rd. and the signalization of the park entrance.

*Please note, for Park location information, please reference the Newark Parkland Areas Map and Ledger.

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	50,000	-	-	$ 50,000
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET	OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K1301

PROJECT TITLE: Hard Surface Facilities Improvements

PROJECT STATUS: Reoccurring (with no end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 154,000	$ 202,000	$ 177,000	$ 197,000	$ 300,000	$ 1,030,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 154,000	$ 202,000	$ 177,000	$ 197,000	$ 300,000	$ 1,030,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various
PROJECT PRIORITY:	2 - High Priority Level
Critical need to remediate failing service, prevent failure, or generate savings	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Healthy & Active Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

The city's inventory of hard surface facilities, such as multi-purpose courts, street hockey courts, tennis courts, parking lots, hard surface trails, basketball courts, etc. are evaluated each year and scheduled for periodic replacement, upgrades and/or resurfacing. 2023 projects scheduled to be completed include the Handloff Park parking lot, Lumbrook Park mutli-purpose court and tennis court and Fairfied Crest tennis court refurbishment.

We have requested the Reservoir parking lot expansion be funded by the American Rescue Plan for $65,000.

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	Perpetual
Est. Completion Date:	Perpetual
Est. Useful Life (in years):	20
Est. Total Cost:	$ 1,753,882
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 723,882
% Complete (if underway):	41.3%
Balance to be funded[1]:	$ 1,030,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 1,030,000
TOTAL PROJECT COST		$ 1,030,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) **SOURCE OF FUNDS:**	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	154,000	202,000	177,000	197,000	300,000	$ 1,030,000
CAPITAL RESERVES	-	-	6,119	$ (6,119)	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS ORPT	-	-	30,000	$ (30,000)	-	-	-	-	-	$ -
BOND ISSUES	312,000	-	275,881	$ 36,119	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	65,000	-	65,000	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 377,000	$ -	$ 377,000	$ -	$ 154,000	$ 202,000	$ 177,000	$ 197,000	$ 300,000	$ 1,030,000

§ 806.1(4) **ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET**	**OPERATING IMPACT:**	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

K1301: Hard Surface Facilities Improvements
Supporting Documentation - Page 1
(Revised July 13, 2022)

Details for Capital Project K1301:

2022	• Dickey Parking Lot: Asphalt overlay		120,000.00
	• Handloff Multi-Purpose Court: Asphalt Overlay		60,000.00
	• Dickey Park Multi-purpose Court		60,000.00
	• Lewis Tennis Courts: Conversion to pickleball courts		60,000.00
	• Wilson Center Basketball Court: Sealed with latex sealer and re-striped		12,000.00
	• Newark Reservoir Parking Lot: Asphalt overlay		65,000.00
		2022 Total:	**377,000.00**
2023	• Lumbrook Park Multi-Purpose Court		50,000.00
	• Handloff Parking Lot		60,000.00
	• Lumbrook Tennis Court		24,000.00
	• Fairfield Crest Tennis Courts refurbishment		20,000.00
		2023 Total:	**$ 154,000.00**
2024	• Handloff Park Tennis Courts resurfacing		24,000.00
	• Karpinski Park Trail: Asphalt overlay		48,000.00
	• Folk Trail: Asphalt overlay		70,000.00
	• Folk Parking Lot: Asphalt overlay		60,000.00
		2024 Total:	**$ 202,000.00**
2025	• James F. Hall Trail: Asphalt overlay		150,000.00
	• George Read Basketball Court: asphalt overlay and new equipment		12,000.00
	• Folk Tennis Court – resurfacing		15,000.00
		2025 Total:	**$ 177,000.00**
2026	• George Wilson Tennis Court		20,000.00
	• Hidden Valley Park Basketball Court		12,000.00
	• Dickey Park Street Hockey Court		35,000.00
	• Fairfield Crest Basketball Court Resurfacing		30,000.00
	• Newark Reservoir Trail/Maintenance Road		100,000.00
		2026 Total:	**$ 197,000.00**
2027	• Pomeroy Trail: Asphalt overlay		200,000.00
	• Kells Multi Purpose Court		50,000.00
	• Folk Basketball Court – asphalt overlay		50,000.00
		2027 Total:	**$ 300,000.00**

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K1203

PROJECT TITLE: Old Paper Mill Park Improvements

PROJECT STATUS: In Progress (with end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ -	$ -	$ -	$ -	$ -	$ -
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ -	$ -	$ -	$ -	$ -	$ -

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Old Paper Mill Rd
PROJECT PRIORITY:	3 - Medium-High
The City would be taking a calculated risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Healthy & Active Community

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	2019
Est. Completion Date:	2022
Est. Useful Life (in years):	50
Est. Total Cost:	$ 1,500,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 1,500,000
% Complete (if underway):	100.0%
Balance to be funded[1]:	$ -

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:		$ -
TOTAL PROJECT COST		$ -

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

A master plan for this project was completed in 2011, an updated plan will need to be developed.

To complete the work tasks associated with the redevelopment of the park, JMT will perform the following tasks:

· Task 1: Project Management and Coordination
· Task 2: Updated Site Plan & Conceptual Stormwater Management Design
· Task 3: Public Meeting Update
· Task 4: Park and Recreation Plans and Specifications

Scope of consultant services include Project Administration, Contract Administration, Information and field assistance, JMT field activity

Realistic timeline:
Design and engineering completed spring 2022
Park construction to begin winter 2022
Park opening fall 2023

We have requested this plan be funded by the American Rescue Plan.

As voted on by Council at the Budget Hearing #1 on 11/1/2021 "Option #2" was selected. Option #2 details shown below:
1. Proposal of a 2.5% tax increase
2. CIP (I1801) Citywide Fiber (Phase II) will increase by $100,000 in 2022 ARPA funding and reduce by $100,000 in 2022 Current Resources funding. Remaining balance of project remains $40,000 in 2022 Current Resources. $100,000 in ARPA funding comes from CIP K1203.
3. CIP (K1203) Old Paper Mill Park will reduce by $100,000 in 2022 ARPA funding. These funds are to be moved to CIP I1801.

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	-	-	-	$ -	-	-	-	-	-	$ -
CAPITAL RESERVES	-	-	83,355	$ (83,355)	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	1,400,000	-	1,316,645	$ 83,355	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 1,400,000	$ -	$ 1,400,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET

OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

K1203: Old Paper Mill Park Improvements
Supporting Documentation - Page 1

NEWARK DELAWARE
Committed to Service Excellence

OLD PAPER MILL PARK
CONCEPT #3
May 22, 2020

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*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: K0908

PROJECT TITLE: Children's Play Equipment

PROJECT STATUS: Reoccurring (with no end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 56,000	$ 60,000	$ 40,000	$ 56,000	$ 60,000	$ 272,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 56,000	$ 60,000	$ 40,000	$ 56,000	$ 60,000	$ 272,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various
PROJECT PRIORITY:	2 - High Priority Level
	Critical need to remediate failing service, prevent failure, or generate savings
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Healthy & Active Community

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

Replace old and install new childrens play equipment to comply with current Playground Safety standards. 2023 replacement funds are for Devon Park and various pieces and repairs throughout the park system.

§ 806.1(3) **SUMMARY OF PROJECT DATA**

First Year in Program:	2009
Est. Completion Date:	Perpetual
Est. Useful Life (in years):	12
Est. Total Cost:	$ 312,000
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 40,000
% Complete (if underway):	12.8%
Balance to be funded[1]:	$ 272,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063006.9620	$ 272,000
TOTAL PROJECT COST		$ 272,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) **SOURCE OF FUNDS:**	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	40,000	-	34,286	$ 5,714	56,000	60,000	40,000	56,000	60,000	$ 272,000
CAPITAL RESERVES	-	-	5,714	$ (5,714)	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	-	-	-	$ -	-	-	-	-	-	$ -
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 40,000	$ -	$ 40,000	$ -	$ 56,000	$ 60,000	$ 40,000	$ 56,000	$ 60,000	$ 272,000

§ 806.1(4) **ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET**	**OPERATING IMPACT:**	2023	2024	2025	2026	2027	TOTAL
	INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

*Prior Authorized Balance includes 2022 carryover funding only.

PROJECT NO: KEQSF

PROJECT TITLE: Equipment Replacement Program

PROJECT STATUS: Reoccurring (with no end date)

FUNDING SUMMARY:

	2023	2024	2025	2026	2027	Total 5 Year
New Funding:	$ 90,000	$ 25,000	$ 35,000	$ 210,000	$ 65,000	$ 425,000
*Prior Authorized Balance:	$ -	$ -	$ -	$ -	$ -	$ -
2023-2027 Funding:	$ 90,000	$ 25,000	$ 35,000	$ 210,000	$ 65,000	$ 425,000

CAPITAL BUDGET - PROJECT DETAIL

DEPARTMENT:	Parks & Recreation
DIVISION:	Parks & Recreation
FUND:	Capital Projects
PROJECT LOCATION:	Various
PROJECT PRIORITY:	1 - Highest Priority Level Project underway and must be completed
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:	Sustainable Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Planned advance funding accumulated through depreciation to replace essential equipment when necessary.

Please reference the supporting documentation on the following page for the Vehicle Replacement Program Schedule (2023-2027).

§ 806.1(3) SUMMARY OF PROJECT DATA

First Year in Program:	Perpetual
Est. Completion Date:	Perpetual
Est. Useful Life (in years):	10
Est. Total Cost:	$ 524,938
Est. Spend @ 12/31/2022 (if underway)[1]:	$ 99,938
% Complete (if underway):	19.0%
Balance to be funded[1]:	$ 425,000

[1] For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY

CLASSIFICATION	ACCOUNT NUMBER	AMOUNT
Labor:		$ -
Materials:		$ -
Other Contracts:	3063026.9623	$ 425,000
TOTAL PROJECT COST		$ 425,000

[2] Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

PROJECT FINANCING BY PLAN YEAR

§ 806.1(3) SOURCE OF FUNDS:	Prior Authorized[2]	Actual Funds Utilized as of 03/31/22	Estimated Expenditures 04/01/22 - 12/31/22	Estimated Authorized Balance[2] 12/31/22	2023	2024	2025	2026	2027	TOTAL 5 Year CIP
CURRENT RESOURCES	4,339	-	44,277	$ (39,938)	-	53	11,777	89,603	35,791	$ 137,224
CAPITAL RESERVES	-	-	-	$ -	-	-	-	-	-	$ -
EQUIPMENT REPLACEMENT	55,661	-	55,661	$ -	90,000	24,947	23,223	120,397	29,209	$ 287,776
GRANTS (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
BOND ISSUES	-	-	-	$ -	-	-	-	-	-	$ -
STATE REVOLVING LOAN	-	-	-	$ -	-	-	-	-	-	$ -
AMERICAN RESCUE PLAN ACT	-	-	-	$ -	-	-	-	-	-	$ -
OTHER (SPECIFY)	-	-	-	$ -	-	-	-	-	-	$ -
TOTAL:	$ 60,000	$ -	$ 99,938	$ (39,938)	$ 90,000	$ 25,000	$ 35,000	$ 210,000	$ 65,000	$ 425,000

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET

OPERATING IMPACT:	2023	2024	2025	2026	2027	TOTAL
INCREMENTAL COSTS (NET SAVINGS)	-	-	-	-	-	$ -

CITY OF NEWARK, DELAWARE
VEHICLE REPLACEMENT PROGRAM SCHEDULE 2023 - 2027
PARKS AND RECREATION DEPARTMENT

VEHICLE NUMBER	DESCRIPTION	PURCHASE DATE	PURCHASE PRICE	NORMAL YEARS LIFE	NORMAL REPL YEAR	BUDGET REPL YEAR	EQUIPMENT SINKING FUND BASIS	REPLACEMENT COSTS 2023	2024	2025	2026	2027
	STAFF VEHICLES											
1431	2018 Dodge Ram 2500 4X4	11/09/18	31,980	10	2028	2028	31,980					
1427	2012 Toyota Camry Hybrid	03/19/12	24,718	10	2022	2023	45,000	45,000				
1437	2016 Dodge Grand Caravan	10/30/15	23,223	10	2025	2025	23,223			35,000		
	HORTICULTURE											
1435	2018 Dodge Ram 2500, 4x4 Crew Cab	09/07/18	29,877	10	2018	2028	29,877					
1440	2016 Ford F250 Pickup Truck 4x4	07/27/16	24,967	10	2026	2026	24,967				60,000	
	PARK MAINTENANCE											
1430	2021 Ford F350 Pickup Truck 4x4	09/02/21	38,450	10	2021	2031	38,450					
1433	2016 Ford F450 Swaploader 4x4	03/24/16	69,709	10	2026	2026	69,709				100,000	
1434	2017 Ford F350 Pickup Truck 4x4	07/18/17	29,209	10	2027	2027	29,209					65,000
1436	2014 Ford F350 Pickup Truck 4x4	11/14/13	28,819	10	2023	2023	45,000	45,000				
1439	2016 Ford F350 Pickup Truck 4x4	11/05/15	25,721	10	2026	2026	25,721				50,000	
	OTHER EQUIPMENT											
1414	2018 Jacobsen HR800 Bat Wing Mower	04/30/19	89,589	10	2029	2029	89,589					
1421	2018 Kubota F3990 Mower	06/11/19	27,989	10	2029	2029	27,989					
1423	2018 Kubota F9990 Mower	06/11/19	27,989	10	2029	2029	27,989					
1424	2014 Walker Riding Mower 26HP	05/28/14	24,947	10	2024	2024	24,947		25,000			
1461	2018 Kubota M7060 Utility Tractor	06/07/19	56,308	10	2029	2029	56,308					
	TOTAL PARKS AND RECREATION DEPARTMENT			**GROSS ACQUISITION COST**				**$ 90,000**	**$ 25,000**	**$ 35,000**	**$ 210,000**	**$ 65,000**
				LESS: USE OF CAPITAL RESERVES				-	-	-	-	-
				LESS: USE OF CURRENT RESOURCES				-	(53)	(11,777)	(89,603)	(35,791)
				NET EQUIPMENT SINKING FUND TOTAL				**$ 90,000**	**$ 24,947**	**$ 23,223**	**$ 120,397**	**$ 29,209**

VEHICLE NUMBER	DESCRIPTION		LEASE START DATE	LEASE PRICE	LEASE TERM	NORMAL REPL YEAR	BUDGET REPL YEAR	REPLACEMENT SCHEDULE TERM	LEASE PAYMENT SCHEDULE 2023	2024	2025	2026	2027
	STAFF VEHICLES												
1401	2009 Ford Ranger Pickup Truck	a.	04/03/09	13,482	5	2022	2022	5					
1426	2012 Ford F350 Crew Cab	a.	07/13/12	30,639	5	2022	2022	5					
	OTHER EQUIPMENT												
1463	2012 Vanguard 4231TD Tractor 31HP	a.	06/29/12	55,661	20	2022	2022	20					
1415	2013 Jacobsen HR9016 16' Cut Mower		05/24/13	79,575	10	2023	2023	10	110,000				

a. This vehicle is scheduled to be replaced in 2022.

PARKS AND RECREATION DEPARTMENT

APPENDICES

CITY OF NEWARK, DELAWARE

PARKS AND RECREATION DEPARTMENT

APPENDIX A - OBJECT CODE 8131 - (2022 AND 2023 BUDGET COMPARISON)

PARKS AND RECREATION DEPARTMENT

Code	2023 IT Annual Operating Expense	Renewal	2022 Budget	2023 Budget	+/- Prior Year	Description
8131	Adobe Creative Suite Annual Maintenance - Allocated (2)	Annual	1,000.00	700.00	(300.00)	Web and Graphic Design Software
8131	Advantech	Annual	1,500.00	1,500.00	-	GWC - Security System Maintenance
8131	CivicRec	Annual	12,544.88	13,172.12	627.24	Recreation Registration and Tracking Software
8131	Esri Small Government ELA - Allocated	Annual	5,000.00	5,500.00	500.00	GIS Server, Client, Cloud Licensing
8131	ISP 303 New London Road (GWC) $112	Monthly	1,344.00	1,392.00	48.00	Internet Connection
8131	Tyler Technologies Munis Annual Maintenance - Allocated	Annual	5,904.24	5,904.24	-	Tyler Technologies Munis - Finance and Accounting, Taxes, Permitting, Licenses, Work Order Management
8131	Verizon - Cellular/Data - Allocated	Monthly	4,560.00	5,530.00	970.00	Computer Mobile Internet Connectivity
8131	VOIP Networks - Cloud9 VOIP Subscription - Allocated	Monthly	4,595.00	4,595.00	-	VOIP Phone System
	8131 Subtotal:		*36,448.12*	*38,293.36*	*1,845.24*	
			$ 36,448.00	**$ 38,293.00**	**$ 1,845.00**	

CITY OF NEWARK
DELAWARE

August 22, 2022

To: Honorable Mayor and Council

From: Joe Spadafino, Director of Parks and Recreation JS
David Del Grande, Director of Finance DD

Via: Thomas Coleman, City Manager TC

Subject:2023 Parks and Recreation Personnel Budget Request

Parks and Recreation Department is proposing one additional Maintenance IV position to its Parks Maintenance team. The additional staff is needed to keep pace with the ever-growing parks maintenance responsibility within our parkland. We are currently at the same number of staff in our Parks Maintenance Division (seven maintenance employees) as we were 30 years ago when we had just under of 300 acres of park land and open space to maintain. We now have nearly 700 acres to manage and over 20 miles of trails. The following park areas have been added over the past 30 years:

- The Newark Reservoir, 113 acres
- Redd Park, 68.5 acres and 1.5 miles of trail
- Dorothy Miller Park, 7 acres
- Folk Park, 34.6 acres
- Preston's Playground
- Curtis Mill Park, 7 acres
- Hillside Park, 7 acres
- Ridgewood Glen Park, 12.4 acres
- James Hall Trail, 1.76 miles
- Pomeroy and Newark Rail Trail, 1.94 miles
- Elkton Road Trail, 1.4 miles (coming by end of 2022)
- Pomeroy Trail Connector (to Fairfield Crest), 0.5 mile
- Olan Thomas Park, 4.3 acres

Responsibilities include supervision of part-time trimming and horticulture staff, trail clearing, maintenance and installation of playground equipment, tree removal and trimming, snow removal from City parking lots and 14 miles of sidewalk and trails, and community garden maintenance among other duties. In addition, we have not been able to fill the part-time parks employees' positions over the past five years. Seven part-time employees are needed, and we have only been able to fill four of these positions. It will cost $98,000 to add this position to the budget in 2023.