

Please Return To
**Planning & Development
Department**
220 South Main Street
Newark, DE 19711
(302)-366-7000
Planning-dept@newark.de.us



**APPLICATION
FOR
REZONING**
City of Newark

_____ **Date**

_____ **Property Address**

1. APPLICANT

() - _____
Telephone Email

Name

Address Line 1

Address Line 2

City State Zip Code

2. OWNER (If other than applicant)

() - _____
Telephone Email

Name

Address Line 1

Address Line 2

City State Zip Code

3. ENGINEER/ARCHITECT/SURVEYOR

() - _____
Telephone Email

Name

Address Line 1

Address Line 2

City State Zip Code

4. ZONING

Present Zoning: _____ Proposed Zoning: _____

Reason for Zoning Request (attach additional information if necessary):

5. PROPERTY DESCRIPTION

Size (Acres or Square Feet): _____

Existing Use:

Proposed Use:

SUBMISSION DOCUMENTS

The following items should be submitted:

1. A complete survey of the property deed
2. A survey of the property drawn by a professional engineer or land surveyor
3. A plan for the development, redevelopment, or improvement of the property (Plan sheet may NOT be larger than 2 feet x 3 feet)

FILING FEES

1. Application fee. A Nonrefundable **\$1,210** fee payable to the City of Newark shall accompany each application for rezoning except for rezonings initiated by City Council or Planning Commission
2. Review Fee. In addition to the above, applicants shall submit the following fees based on the size of the tract proposed for rezoning:
 - i. **\$30.00** per acre or fraction thereof for the first 100 acres
 - ii. **\$12.00** per acre or fraction thereof for the next 40 acres
 - iii. **\$7.00** per acre or fraction thereof for the next 50 acres
 - iv. **\$1.75** per acre for the remainder of the tract
 - v. **\$24.00** per parcel or condo unit

PROCEDURES

All applicants interested in a rezoning should consult the Planning department for information regarding zoning regulations and procedures. This application should be completed and returned with all submission documents to the Planning department in the Municipal Building at 220 South Main Street, Newark, Delaware. See the Developer's Guide, Red Tape Tips, for detailed procedures. Copies of the Municipal Zoning Code and Zoning Maps can be found on the City of Newark website. The Planning Department will only process an application when all required documents are received. After the departmental review, the application will be placed on the Planning Commission agenda for public hearing and subsequently forwarded to City Council for final action.

