



PLANNING & DEVELOPMENT
CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711
302.366.7000 · Fax 302.366.7160 · www.newarkde.gov

NO IMPACT HOME OCCUPATION APPLICATION AND AFFIDAVIT

Applicant Name: _____

Business Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____ **Phone:** _____

Zoning of Property: _____

Thoroughly describe all business activities at the residence:

I (we) have read Section 32-_____ (____) (____) and do fully understand that in order to obtain a business license to operate a no impact home occupation within a residential dwelling, the standards and agreement established below shall be followed:

STANDARDS:

- a. A no impact home occupation is permitted in a dwelling provided the person so engaged is a resident of record of the dwelling.
- b. A no impact home occupation shall be subject to the following standards:
 - 1. The area used for the practice of the home occupation shall occupy no more than 25% of the total floor area, including garage.
 - 2. The home occupation shall be clearly incidental and subordinate to the residential use of the dwelling and shall not change the essential residential character of the dwelling.
 - 3. There shall be no interruption, congestion, or change to the character of the neighborhood in terms of appearance, noise, traffic, vehicular parking, and employee/customer congregation resulting from the operation of the home occupation.
 - 4. No person other than a member of the family residing on the premises shall be engaged or employed in such occupation.
 - 5. No external alterations inconsistent with the residential use of the dwelling unit shall be permitted; there shall be no evidence of the home occupation may be visible from the street or adjacent properties.
 - 6. No storage of materials or products outside of the residential dwelling unit shall be permitted unless completely housed.

7. No sign or display of products or advertising shall be visible from outside the building.
8. Machinery that causes noises, vibrations, glare, fumes, odor, and dust, detectible at the property line is prohibited. Machinery that causes electrical interference with radio or television reception is also prohibited.
9. No traffic shall be generated in greater volume than would normally be expected in the residential area. The home occupation shall not involve the use of commercial vehicles for delivery of materials to or from the premises in a manner different from normal residential usage.
10. There shall be no increased demand on city services at the site as a result of the occupation.
11. A City of Newark business license, accompanied by a NO Impact Home Occupation Affidavit issued by the Planning and Development Department is required.

AGREEMENT:

The applicant agrees that the No Impact Home Occupation will follow all standards contain herein and further gives consent and grants the City permission, upon proper notice, to enter and inspect the property for compliance with Section 32-____ (____) (____). Failure to comply with any of the terms and conditions set forth herein may result in cancellation of the certificate and business license.

Signature of Affiant: _____

Signature of Affiant: _____

_____ day of _____

Planning & Development Department Director

City of Newark

SUBMISSION INSTRUCTIONS

This affidavit can be submitted to the city via mail, email or fax. See below for more information.

Mailing Address:

City of Newark
 Planning and Development Department
 220 South Main Street
 Newark, DE 19711

Email: planning-dept@newark.de.us

Fax: (302) 366-7160

