

CITY MANAGER'S OFFICE

CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711 302.366.7000 · Fax 302.366.7035 · www.newarkde.gov

BIDDER		
BID SECURITY		

INVITATION TO BID (ITB) NO. 24-01

COUNCIL CHAMBER SECURITY
AND ACCESSIBILITY RENOVATIONS

NOTICE

Do not disassemble. Return intact with properly completed forms or bid may be rejected.

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

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TECHNICAL SPECIFICATIONS

****All technical specifications have been provided on the project plans.****

Total Pages

ATTACHMENTS

ATTACHMENT 1

PROJECT DRAWINGS, SHEETS 1 – 16

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

NOTICE OF LETTING

Sealed bids in response to Invitation to Bid No. 24-01 (Council Chamber Security and Accessibility Renovations) will be received by the Purchasing Division (220 South Main Street; Newark, Delaware 19711) until 2:00 p.m., prevailing time on Tuesday, January 9, 2024, and will be publicly opened and read aloud in the Council Chamber shortly thereafter.

Alternatively, bids may also be emailed in PDF form to the City Purchasing Division at contracts@newark.de.us by the deadline noted above and will be opened after the closing date and time and will be publicly recorded in the Council Chamber shortly thereafter. Please note that only emails up to 25 MB in size can be accepted.

There will be a non-mandatory pre-bid meeting on Thursday December 14, 2023, at 11:00 a.m. at the City of Newark Council Chambers, located at 220 South Main Street, Newark DE 19711.

All questions/requests for information regarding this Invitation to Bid must be submitted via email to contracts@newark.de.us by 5:00 p.m. on Wednesday, January 3, 2024 to allow staff sufficient time to develop answers to questions deemed appropriate. Please submit all questions/requests for information in bulk (e.g., in a Word document attachment to an email) to limit the total number of emails received.

The Invitation to Bid documents may be obtained from the City website at www.newarkde.gov/bids.

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

GENERAL PROVISIONS

1. BIDS

Each bid shall be submitted on the proposal form included herein. The proposal and all other required documents must be submitted in a sealed envelope clearly identified with the bidder's name and marked, "City of Newark – Council Chamber Security and Accessibility Renovations". Bid Documents must be received in the Purchasing Office prior to 2:00 p.m. prevailing time, Tuesday, January 9, 2024. Each bid so submitted shall constitute an irrevocable offer for a period of thirty (30) calendar days following the bid opening date.

Alternatively, bids may also be emailed in PDF form to the City Purchasing Division at contracts@newark.de.us by the deadline noted above and will be opened after the closing date and time and will be publicly recorded in the Council Chamber shortly thereafter. Please note that only emails up to 25 MB in size can be accepted—if file sizes are larger than 25 MB, attachments should be broken into multiple emails.

There will be a non-mandatory pre-bid meeting on Thursday December 14, 2023, at 11:00 a.m. at the City of Newark Council Chambers, located at 220 South Main Street, Newark DE 19711.

2. **DEFINITIONS**

- a. *Agreement:* The written instrument which is evidence of the agreement between Owner and Contractor covering the Work.
- b. Contract Documents: Those items so designated in the Agreement. Only printed or hard copies of the items listed in the Agreement are Contract Documents. Approved Shop Drawings, other Contractor submittals, and the reports and drawings of subsurface and physical conditions are not Contract Documents.
- c. *Contractor:* The individual or entity with whom the Owner has entered into the Agreement.
- d. Engineer: The Owner's consultant engineer. The Engineer for this project is JMT, Inc.
- e. *Owner:* The individual or entity with whom Contractor has entered into the Agreement and for whom the Work is to be performed. The Owner for this project is

- the City of Newark.
- f. Shop Drawings: All drawings, diagrams, illustrations, schedules, and other data or information which are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work.
- g. *Site:* Lands or areas indicated in the Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements for access thereto, and such other lands furnished by Owner which are designated for the use of Contractor.
- h. *Subcontractor:* An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work at the Site.
- i. Work: The entire construction or the various separately identifiable parts thereof required to be provided under the Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction, and furnishing, installing, and incorporating all materials and equipment into such construction, as required by the Contract Documents.

3. BID SECURITY

Each bid must be accompanied by a certified check, cashier's check, or bid bond in the amount of ten percent (10%) of the proposed bid price, payable to the City of Newark. Failure to provide the required bid security may be grounds for rejection of the bid. If a bid bond is submitted, the attached "Bond to Accompany Proposal" form must be completed and issued by a surety licensed to operate in the State of Delaware.

If the successful bidder fails or refuses to execute and deliver the contract within twenty (20) calendar days after receiving notice of the award of the contract, the successful bidder shall forfeit to the City for such failure or refusal the security deposited with the bid. Any certified check or cashier's check submitted as security shall be returned to all unsuccessful bidders thirty (30) calendar days after the bid opening date.

4. <u>CONTRACT SURETY BOND</u>

The successful bidder shall provide the City with a Performance Bond and Payment Bond in the full amount of the contract guaranteeing faithful performance of the contract. Such bonds shall be provided to the City with the executed contract within twenty (20) calendar days after receiving notice of award of the contract. Upon receipt of the contract surety bond, the City will return any certified check or cashier's check submitted as bid security by the successful bidder.

If a warranty is included as part of this Invitation to Bid's scope of work, once the project is substantially complete the surety bond shall be converted into a warranty bond for the term

of the warranty. Once substantial completion of the project is reached and approved, City staff shall release any remaining retainage and issue a close out letter to the vendor stating the start date of the warranty period. A copy of the above noted warranty bond shall be provided to the City Purchasing Division no later than thirty (30) days from the receipt of the City's close out letter.

5. TAXES

The price(s) quoted shall not include federal or state taxes. If applicable, the successful bidder shall provide the City with three (3) copies of the required tax exemption forms to accompany the bidder's invoice.

6. AWARDS

The City Manager or designee will review each of the bids submitted and make a recommendation to the City Council on the disposition of the bids. The City Council reserves the right to accept or reject any or all bids or parts of bids as they may determine and to waive any irregularities or defects where the best interest of the City would be served.

7. BID PRICE

For material purchases, the prices shall include all transportation, delivery preparation, and installation charges for the equipment specified. The bid prices shall be F.O.C. Destination and shall not include federal or state taxes. If applicable, the successful bidder/vendor must furnish the City with the necessary tax exception forms in triplicate upon submission of his invoice.

Any prices quoted are those for which the material will be furnished F.O.B. Destination and include all charges that may be imposed during the period of the contract. Unless otherwise specified and agreed upon by both parties in writing, all material shall be designated F.O.B. Destination and have freight included in quotations.

8. UNIT PRICES

In the event of a conflict or error in extension from unit price to total amount, the unit prices shall prevail and shall be considered the correct bid figures. Bidders are cautioned to thoroughly review their bid figures for errors prior to submitting their proposal. The unit price shall include all transportation, delivery, installation and all charges for the goods and services specified in this Invitation to Bid or otherwise by City staff.

9. EQUALS

Where a specific product is specified by catalog or model number, the acceptability of any other "or equal" product shall be subject to the sole judgment of the City of Newark.

10. INQUIRIES/REQUESTS FOR INFORMATION & ADDENDA

All inquiries/requests for information regarding this Invitation to Bid must be submitted via email to contracts@newark.de.us by 5:00p.m. on Wednesday January 4, 2023. These inquiries will be passed along to relevant staff for their review. Please submit all questions/requests for information in bulk (e.g., in a Word document attachment to an email) to limit the total number of emails received. Any answers deemed necessary will be provided via addendum prior to the bid opening date.

Any changes to the Invitation to Bid documents shall be made by written addendum no later than four (4) calendar days prior to the bid opening date, which may be issued with extensions to the bid submittal date (if necessary) to allow adequate time for review and response. Bidders shall bear the entire responsibility for being sure they have received all such addenda. The bidder is responsible for submitting a signed letter listing the addenda received for this Invitation to Bid. All addenda will be posted on the City website at www.newarkde.gov/bids. After the bids have been received, no claim that the bidder did not have complete information will be considered. No verbal agreement or conversation with any officer, agent or employee of the City, either before or after the execution of this contract, shall affect or modify any of the terms or conditions outlined herein.

11. TIME OF COMPLETION AND LIQUIDATED DAMAGES

Contractor shall commence work on a date to be specified by the City in a written "Notice to Proceed" and to fully complete all work under this contract on or before the noted completion date. Liquidated damages of \$200.00 per day may be assessed to the Contractor by the City for each day the contract is extended beyond the completion date. Such damages shall be payable to the City immediately upon notice of a breach of contract completion timelines. Liquidated damages shall not be considered a penalty, but rather a reasonable estimate of the damages that would be suffered by the City in the event of a breach. The City and the contractor shall acknowledge that the actual damages resulting from a breach may be difficult to ascertain and that this provision represents a reasonable estimation of such damages. This provision shall not limit the City's right to pursue any other remedies available under law or equity.

12. LIABILITY INSURANCE

- a. The Contractor shall at all times maintain and keep in force such insurance as will protect him from claims under Worker's Compensation Acts, and also such insurance as will protect him and the owner from any such claims for damages for personal injuries, including death, which may arise from operations under this contract, whether such operations be by the Contractor or by any Subcontractor or anyone directly or indirectly employed by any of them.
- b. The Contractor shall be required to provide Workers' Compensation (WC)/Employer's Liability (EL) coverage with limits of insurance not less than:

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$1,000,000 Per Accident
$1,000,000 Per Illness, Employee
$1,000,000 Per Illness, Aggregate
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The Contractor shall be required to provide Contractors Professional Liability coverage with limits of insurance not less than (requests for waivers of Contractors Professional Liability coverage will be considered by the City on a case-by-case basis):

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$1,000,000 Per Claim
$1,000,000 Per Aggregate
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The Contractor shall be required to provide Umbrella/Excess Liability coverage with limits of insurance not less than:

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$3,000,000 Each Occurrence
$3,000,000 Aggregate
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The Contractor shall be required to provide Commercial General Liability (CGL) coverage with limits of insurance not less than:

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$1,000,000 Each Occurrence Limit
$1,000,000 Personal & Advertising Injury Limit
$2,000,000 Annual Aggregate Limit
$2,000,000 Products-Completed Operations Limit
$1,000,000 Business Auto Liability Limit (Owned, Hired, & Non-Owned Autos)
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The Contractor, The City of Newark (Owner) and all other parties required of the Contractor shall be included as insured on the CGL, using Additional Insured Endorsements providing coverage as broad as the coverage provided for the named insured Subcontractor.

Subcontractors approved in association with the hiring of a Contractor shall be required to provide Commercial General Liability (CGL) coverage with limits of insurance in equal amount to those required of the Contractor.

c. A copy of the Certificate of Insurance must accompany each bid. The Contractor shall ensure that all insurances required remain valid for the entire term of the contract, inclusive of any term extension(s) and retroactive if claim is made afterward. The Prime Contractor's attention should be directed to other sections of the contract documents in the event additional insurance is required based on the scope of work.

13. APPROVAL

The contractor shall receive approval in writing from the City before ordering any material for work to be done under this contract.

14. STANDARDS AND WARRANTY OF TITLE

No material, supplies, or equipment to be installed as part of the work shall be purchased subject to any chattel mortgage or under a conditional sale or other agreement by which any interest therein or in any part thereof is retained by the seller or supplier. The contractor shall warrant good title to all material, supplies, and equipment installed or incorporated in the work and upon completion of all work, shall deliver the same together by him to the City free from any claims, liens or charges. Neither the contractor nor any person, firm or corporation furnishing any material or labor covered by this contract shall have any right to a lien upon any improvement or appurtenance thereon. Nothing contained in this paragraph, however, shall defeat or impair the right of persons furnishing materials or labor to recover under any bond given by the contractor for their protection or any right under any law permitting such persons to look to funds due the contractor in the hands of the City. The provisions of this paragraph shall be inserted in all the subcontracts and material contracts and notice of its provisions shall be given to all persons furnishing materials for the work when no formal contract is entered into for such materials.

All equipment shall be unused in all component parts and will be the latest current production including all accessories. The specifications will be construed as the minimum required. When the manufacturer's standards exceed these, the standard units will be furnished. All material will be free of defects. Manufacturer's standard warranties shall apply.

15. **GUARANTEE**

The contractor hereby guarantees all work for a period of two years after the date of completion and final acceptance thereof by the City as follows:

- a. Against all faulty or imperfect materials and against all imperfect, careless, and/or unskilled workmanship.
- b. The contractor agrees to replace with proper workmanship and materials, and to reexecute, correct or repair without cost to the City, any work which may be found to be improper or imperfect and/or which fails to perform as specified.
- c. The guarantee obligations assumed by the contractor under these contract documents shall not be held or taken to be in any way impaired because of the specifications, indication or approval by or on behalf of the City of any articles, materials, means, combination of things used or to be used in the construction, performance and completion of the work or any part thereof.
- d. No use or acceptance by the City of the work or any part thereof, nor any failure to use the same nor any repairs, adjustments, replacements, or corrections made by the City due to the contractor's failure to comply with any of his obligations under the contract documents, shall impair in any way the guarantee obligations assumed by the contractor under these contract documents.

16. EEO AND LICENSING

The contractor shall be licensed to do business in the State of Delaware and shall be registered as a contractor in the City of Newark and possess all other required licenses. The contractor shall also be a fair and equal opportunity employer.

17. PREFERENCE FOR DELAWARE LABOR

According to State law, any person, company or corporation who violates the requirements of Title 29, Section 6962, of the Delaware Code regarding preference for Delaware Labor shall pay a penalty to the State Secretary of Finance equal to the amount of compensation paid to any person in violation of this Section. This regulation is waived if it is in conflict with Federal requirements.

18. VENDOR REQUIREMENTS FOR FEDERALLY FUNDED PROJECTS

This ITB is funded through a federal grant. As such, the awarded vendor and subcontractors must be registered at www.sam.gov before contract agreements are signed. The awarded vendor and subcontractors must also show proof of SAM registration and good standing through the SAM portal before contract agreements are signed. SAM (System for Award Management) is the primary supplier database for the U.S. Federal Government.

The City of Newark shall not conduct business with vendors that are debarred or otherwise flagged/blacklisted if the project is funded using federal money. If a vendor or subcontractors are determined to be debarred at any point during the term of a contract, this will be seen as grounds for termination of the contract, and potentially grounds for termination from other contracts held with the City, if any.

19. NONCOLLUSION

The bidder shall not, either directly or indirectly, enter into any agreement, participate in any collusion, or otherwise take any action in restraint of free competitive bidding in connection with this contract.

20. <u>EXCEPTIONS & OMISSIONS</u>

Any and all exceptions which are taken to the specifications and terms and conditions outlined herein shall be noted in the space provided on the proposal form. The listing of any exception may be grounds for rejection of a bid.

Further, the bidder recognizes that the City of Newark is not in the business of preparing specifications, and any omissions in this ITB/RFP must be strictly addressed by the firm <u>with the submittal of its proposal.</u>

21. INCREASE AND/OR REDUCTION OF ESTIMATED QUANTITIES

- a. The contractor's attention is directed to the fact that the quantities indicated in this contract are approximate and may be increased or decreased by the engineer. An increase or a reduction in these quantities will in no way alter the unit prices bid by or paid to the contractor.
- b. The City shall also have the right to delete any portion of this contract or to update specific quantities as needed. Regardless of any changes, deletions, or additions

authorized by the City, all work done or purchases made under this contract shall be based on the unit prices stipulated by the contractor in his proposal.

22. PAYMENT

No invoice will be processed for payment until the goods and/or services have been delivered and verification is made that the specifications under this contract have been met. Progress payments, when requested, will be evaluated and approved for payment based on work completed to date. If applicable, upon written request from the Contractor, payment for material stored on site may be made at 50% of the material's invoice price; full payment will be made after the material is installed. Payment for all services complete or goods received will be made within thirty (30) days of final acceptance by the City.

The City of Newark will not disperse payment to any vendor via paper check. As such, all bidders acknowledge that electronic fund transfer (EFT) payments are acceptable. The successful bidder will be required to submit EFT payment information to the City at the time of contract execution.

23. BASIS OF PAYMENT

Payment for these items shall be included in the unit prices for each item as described in the Proposal. All other items, methods, and materials necessary to complete the work as described above shall be incidental to the bid item the work is being completed under.

24. RETAINAGE

The City will retain 5% of the progress payments until such time as the project is complete and accepted by the City.

25. RELEASE OF LIENS

The Contractor is required to provide documentation stating that all liens filed against the Contractor have been paid before the final 5% retainage is released to the Contractor.

26. ADVERTISEMENT

It is further agreed that any bidder/contractor submitting bids will not use the name of the City in any advertisement without first obtaining the written consent of the City Manager or

their designee. All such requests should be submitted in writing to contracts@newark.de.us.

27. CONTRACTOR'S UNDERSTANDING

It is understood and agreed that the contractor has, by careful examination, satisfied himself as to the nature and location of the work, the conformation of the ground; the character, quality and quantity of the material which will be required; the character of equipment needed preliminary to and during the prosecution of the work; the general and local conditions; all permit restrictions and conditions; and all other matters which can in any way affect the work under this contract. No verbal agreement or conversation with any officer, agent, or employee of the City of Newark, either before or after the execution of this contract, shall affect or modify any of the terms or obligations herein contained.

28. INTENT OF SPECIFICATIONS

It shall be the Contractor's responsibility to furnish the goods and services specifically indicated in the scope of work and specifications and such other as may be required to meet the intent of the specifications, drawings, or as may be necessary to provide the operation intended by the City.

29. <u>LIST OF SUBCONTRACTORS' CERTIFICATION</u>

- a. Each bidder shall execute and submit with his bid, on the form provided herein, a list of subcontractors, including complete names and addresses, whose services the bidder intends to use in performing all work under the contract. Bids submitted without such a list, or with a list not completely or properly executed, are subject to rejection.
- b. Each bidder is required to notify all subcontractors that they are obligated to comply with the provisions of Federal and State law as they pertain to this project, and that they must submit evidence of such compliance upon notice or request. The bidder shall certify his compliance with this requirement on the list of subcontractors.
- c. After the contract has been awarded, the successful bidder shall not substitute another subcontractor for any subcontractor whose name was set forth on the list of subcontractors which accompanied his bid, without the written consent of the City.

30. INDEMNIFICATION

The contractor shall solely be responsible and liable for the accuracy and completeness of all work performed and shall agree to indemnify, defend and hold harmless the City of Newark, its officers, agents and employees, from and against any and all claims, actions, suits and proceedings arising out of, based upon or caused by negligent acts, omissions or errors of or the infringement of any copyright of patent, by the contractor, its officers, agents, employees or subcontractors, in the performance of the contracted agreement.

31. TERMINATION OF AGREEMENT

This agreement may be terminated by the City upon thirty (30) days written notice if the contractor fails to perform satisfactorily in accordance with the terms and conditions of the contract. In the event this agreement is terminated, the contractor shall be paid for services satisfactorily rendered up to the termination date.

32. FAMILIARITY WITH PROPOSED WORK

A complete understanding of the conditions as they exist is required by careful personal examination of the work at the site. Each contractor bidding must completely satisfy himself as to the exact nature and existing conditions of the work area. The contractor also shall carefully examine the plans, specifications, and the contract forms for the work contemplated. Failure to do so will not relieve the successful contractor of his obligation to carry out the provisions of the contract.

The contractor shall not, at any time after the execution of the contract, set up any claims whatsoever based upon insufficient data or incorrectly assumed conditions, nor shall claim any misunderstanding in regard to the nature, conditions or character of the work to be done under this contract, and shall assume all risks resulting from any change in the conditions which may occur during the progress of the work.

The Contractor is solely responsible to identify, obtain, and pay for all required permits, licenses, and approvals required by any and all State, local, or Federal authorities or governmental agencies to complete the Work.

33. FINAL INSPECTION

All delivered goods and services will be subject to inspection by the City of Newark, Delaware. If in any way an item fails to meet the terms of the contract, it may be rejected or liquidated damage charges made. The decision of the City will be final, and any rejected items or materials will have to be replaced at the expense of the vendor.

34. OWNERSHIP OF MATERIAL

All documents prepared and submitted pursuant to this RFP or ITB shall be property of the City upon submittal and will be subject to staff and public review and discussion in association with our public bidding and formal proposal process. Any information or documents deemed proprietary shall be so marked at time of submittal and limited to detail where the disclosure of contents could be prejudicial to competing offerors during the process of negotiation, and any commercial or financial information of a privileged or confidential nature.

35. REGULATIONS AND EXCEPTIONS

The application of lead paint as defined in Title 16, Chapter 30M of State Code and Chapter 7 of City Code as part of this contract is prohibited. The contractor will be subject to fines as outlined in State and City Code if it is determined that lead paint was applied in violation of State and City code.

Safety Data Sheet information for all paints applied to internal or external structures shall be provided to the City for review and approval prior to application. The contractor will be required to remove and remediate any lead paint to the satisfaction of the City, at no cost to the City. Prior to commencing removal and remediation efforts, the contractor shall provide a written remedial action plan which includes health safety protection requirements for both employees and the public for review and approval by the City and/or DNREC/DHSS. Any and all sample results that are generated as a result of improper application of lead paint shall be provided to the City within 5 working days of being received by the contractor. The contractor will also be required to replace all paint removed with non-lead paint to the satisfaction of the City, and at no cost to the City.

Failure to adequately remove, remediate, and replace lead paint applied in violation of State and City Code as outlined herein will be considered a breach of contract.

36. FORCE MAJEURE OCCURRENCE

Upon the occurrence of a force majeure event, the City of Newark shall immediately notify the awarded vendor. In this instance, the City shall be excused from any further financial or contractual obligations for as long as such circumstances prevail. As used in this document, a "force majeure occurrence" means acts of God; acts of the public enemy; acts of the State and any other governmental entity in its sovereign or contractual capacity; fires; floods; epidemics or pandemics; quarantine restrictions; strikes or other labor disputes; freight embargoes; unusually severe weather; or other unusual event outside of the reasonable control of a party hereto that prevents a party to this

Agreement from performing its contractual obligations.

37. <u>SEVERABILITY</u>

If any provision of this contract (general, special, technical, or other) shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

38. BIDDER'S QUALIFICATIONS

No contract will be awarded to any bidder who in the judgment of the City is not a responsible or fit bidder, or is not prepared with all the necessary experience, capital, organization, and equipment to conduct and complete the work for which the bidder proposes on the proposal form.

39. SAFETY REQUIREMENTS

The Contractor shall comply with the requirements and standards of the Occupational Safety and Health Act (OSHA) and all other state and local laws, ordinances, and codes governing all work associated with the executed contract.

40. RESTORATION OF DISTURBED AREAS AND CLEAN UP

Upon completion of the work, all related work, such as lawns, curbs, sidewalks, fences, shrubbery, and driveways that have been disturbed shall be restored to their original condition and in accordance with City of Newark Standards and Specifications. The area shall be cleared of all tools, equipment and refuse resulting from the project. The contractor shall, at the end of each day, leave the areas in which he has worked, free of debris and safely secure his material and equipment.

41. DEBRIS COLLECTION AND DISPOSAL

The Contractor is responsible for collection, removal, transport, and lawful disposal of construction debris and or materials.

42. INSPECTION OF MATERIAL AND WORK

- a. Workmanship shall be of good quality and all work and material shall be at all times subject to the inspection of the City of Newark or their duly authorized representatives. The Contractor shall provide reasonable and necessary facilities for such inspection. If required by the City of Newark, the contractor shall take down or uncover portions of the finished work.
- b. The Contractor agrees that in case any of the material or work, or both, shall be rejected as defective or unsuitable by the city, material and the work shall be done again immediately to the satisfaction and approval of the city at the cost and expense of the Contractor.
- c. Any omission or failure on the part of the City of Newark or inspectors to disapprove or reject any defective work or materials shall not be construed to be an acceptance of any defective work or material.
- d. In case the City should not consider the defect of sufficient importance to require the contractor to replace any imperfect work or materials, the City shall have the power to make an equitable deduction from the stipulated price.
- e. Neither the inspection nor supervision of the work, nor the presence or absence of an inspector shall relieve the contractor of any of his obligations under the contract or of making his work conform to the specifications.

43. <u>REFERENCES</u>

Bidders must provide three (3) business references consisting of current or previous (within the last five (5) calendar years) customers where similar services are/were provided.

44. <u>ITEMS TO BE EXECUTED AND SUBMITTED WITH BID</u>

Bidders are notified that the proposal, insurance documentation, and bid security must be executed and completed in full and submitted with the bid at the time of bidding, or bid may be subject to rejection.

The bidder shall submit the following with the bid:

- A. Proposal
- B. Executed Bid Bond or Cashier's Check
- C. Acknowledgement of Addendum(a)

- D. <u>www.sam.gov</u> information
- E. Exceptions or qualifications to the ITB documents
- F. List of subcontractors
- G. References
- H. Non-collusion statement

45. <u>ITEMS TO BE SUBMITTED WITH SIGNED CONTRACT</u>

- A. Construction Schedule
- B. Performance/surety bond
- C. Insurance documentation showing required coverages and the City of Newark as the certificate holder

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

SCOPE OF WORK

1. SCOPE OF WORK

The Council Chamber Security and Accessibility Renovations project includes, but is not limited to, the improvements and renovations shown on the attached drawings. These improvements and renovations include removal of existing materials within Council Chambers, and installation of a new handicapped accessible viewing area, and emergency exit door.

2. LOCATION

The project is located at 220 South Main Street, Newark DE 19711 within the extents of the City of Newark's municipal limits.

3. PERMITS, CERTIFICATIONS, LAWS AND ORDINANCES

The Contractor shall perform the work in accordance with all local, state and federal laws and ordinances.

The Contractor is required to have or obtain a City Contractor's License and State of Delaware business license prior to starting the work. The Contractor is required to obtain any permits required for completion of the work. The fees for City of Newark permits, if applicable, will be waived.

4. **COORDINATION**

A. Contractor shall coordinate construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Contractor shall coordinate its operations with operations that depend on each other for proper installation, connection, and operation.

- B. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
- C. Coordinate removal of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
- D. Coordinate with the City to detour pedestrian access to the project site.

5. SUBMITTALS

The Contractor shall submit an **electronic copy** of each submittal for review and approval by the Owner. Provide submittals in accordance with specifications. For scheduling purposes, the Contractor shall allow for a ten (10) business day review time by the Owner. Comments and Approvals will be returned in a digital format. The Contractor shall provide, at minimum, all submittals identified in the specifications. Each shop drawing shall contain only one work item and shall be consecutively numbered before submission. Additional submittals may be requested at the discretion of the Owner.

6. <u>RESTORATION</u>

The Contractor is responsible to restore all disturbed areas to original or better condition and remove all debris, residuals, trash, and excess materials from the sites.

7. SECURITY AND SITE ACCESS

The Contractor is responsible for security of his equipment and materials related to the work. The Contractor is responsible to maintain the work site in a safe and orderly manner.

Contractor is required to maintain a secure perimeter around the work area. Pedestrian walkways shall be always open except where indicated on the project plans.

- A. Walkways and Entrances: Keep walkways and entrances outside of designated laydown and work area clear and accessible at all times. Do not use these areas for parking or storage of materials.
- B. Schedule deliveries to minimize disruption to walkways and entrances not within the limits of disturbance shown on the project plans.
- C. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

Prior to mobilization, the Contractor shall take a pre-construction video or photographs of any such areas to be used for access, staging, or work during the project and submit to the Owner.

Video or photographs shall be used to document any existing damage or deteriorated conditions.

It shall be the responsibility of the contractor to obtain permission from any neighboring property owner if said contractor finds it necessary to enter upon or use in any manner the property of any neighbor for the expedition of the contractor's work.

8. WORK RESTRICTIONS

- A. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Limit work at the site to normal business working hours of 7:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated or approved by City of Newark.
- C. Weekend Hours: Weekend hours must be approved by the City. Contractor must submit request to work on weekends at least 5 business days in advance of the projected work date.
- D. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
 - 1. Notify Owner not less than five days in advance of proposed utility interruptions.
 - 2. Obtain Owner's written permission before proceeding with utility interruptions.
- E. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption with Owner.
 - 1. Notify Owner not less than two days in advance of proposed disruptive operations.
 - 2. Obtain Owner's written permission before proceeding with disruptive operations.
- F. Controlled Substances: Use of tobacco products and other controlled substances on Project sites is not permitted. See Office of Management and Budget Drug Testing Requirements for further information regarding controlled substances.
- G. Contractor shall have contaminant spill response equipment readily available on-site during construction activity.

9. SITE CONSTRUCTION AND EXISTING UTILITIES

- A. The Contractor is responsible to account for and consider existing site conditions and existing utilities. Prior to starting any work, the Contractor shall contact Miss Utility of Delmarva at 1-800-282-8555 for a utility mark out. The Contractor is responsible for locating and protecting existing utilities for the duration of the work.
- B. The failure to show on the contract drawings any existing utilities shall not relieve the contractor of his responsibility in determining the locations of utilities.
- C. Any damage done to existing utility lines, services, poles and structures shall be repaired or replaced by the Contractor at his own expense. The Contractor shall notify all possible owners of utilities in the areas where work is to be done and the schedule and extent of such work.

10. EXAMINATION OF SITE, DRAWINGS, ETC.

Before submitting proposals, bidders shall inform themselves fully of the nature of the work by a personal examination of the site and the drawings and by such other means as they may prefer or consider necessary, as to matters, conditions and considerations bearing on or in any way affecting the preparation of their proposals and the contract. They shall not, at any time after submission of the proposal, dispute the accuracy of such drawings or the specifications and the general conditions nor assert that there is any misunderstanding in regard to the location, extent or nature of the work to be performed.

Existing drawings and information provided in these contract documents and appendices form a part of the Bid Specification to the extent referenced and provide detailed information about the project. The documentation is provided for informational purposes only and for the sole use of the Contractor. The City makes no claims as to the correctness or accuracy of the data provided therein. The Contractor shall review and determine for themselves the correctness and accuracy of the information before incorporating and relying on the prior work as part of their work product to the City.

11. STARTING DATE, SEQUENCE OF CONSTRUCTION, & COMPLETION DEADLINE

The starting date of this contract will be as specified by the City in a written "Notice to Proceed." A preconstruction meeting shall be scheduled to finalize the sequence of construction. The final decision as to sequence of construction shall be that of the Owner.

The Council Chambers shall be closed from March 26, 2024 to April 17, 2024. During this time, the Contractor shall have full access to the entire Council Chamber. After April 17, 2024 the Contractor will have access to the Council Chambers, however the Chambers must be in a working order to facilitate City Council and other public meetings after hours (typically 7:00

p.m.). It will be the Contractor's responsibility to ensure that a minimum their materials, tools, etc. are removed from the council chambers, and that the Council Dias is installed (either permanent or temporary), and that all lights, sound equipment, etc. are in working order. No additional compensation will be given for the Contractor to ensure that Council Chambers are able to be used for City Council and other public meetings.

12. SUPERVISION OF WORK AND COORDINATION

The Contractor shall supervise the work and shall secure full cooperation of all subcontractors, if any, to complete the work with a minimum interference from the operating personnel of the Owner.

13. COORDINATION WITH THE OWNER

The Contractor shall coordinate all activities with the Owner. The Contractor shall provide the City with reasonable time to respond to requests for information and for coordination.

14. INSPECTION OF MATERIAL AND WORK

- A. Workmanship shall be of good quality and all work and material shall be at all times subject to the inspection of the City of Newark or their duly authorized representatives. The contractor shall provide reasonable and necessary facilities for such inspection. If required by the City, the contractor shall take down or uncover portions of the finished work.
- B. The contractor agrees that in the event that any of the material or work, or both, shall be rejected as defective or unsuitable by the City, the material shall be replaced and the work shall be done again immediately to the satisfaction and approval of the City at the cost and expense of the Contractor.
- C. Any omission or failure on the part of the City of Newark or its inspectors to disapprove or reject any defective work or materials shall not be construed to be acceptance of any defective work or material.
- D. Contractor and City Inspector must agree on additional work required outside of the contract documents. A daily time and material log for all additional work shall be supplied by the contractor and signed by the City Inspector.

15. PROTECTION TO PUBLIC AND PROPERTY

- A. The contractor shall insure protective measures to the general public and to occupants of property along and adjacent to the work area.
- B. The contractor is responsible for any and all damage or injury of any kind which directly or

- indirectly may be done to any property or sustained by any persons during the execution of the work.
- C. If any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect or misconduct in the execution of the work, the contractor shall restore at his own expense such property to a condition similar or equal to that existing before such damage or injury was done by repairing, rebuilding or otherwise restoring as may be directed, or he shall make good such damage or injury in an acceptable manner.

16. SAFETY PRECAUTIONS

- A. The Contractor shall execute work under this contract with the utmost concern for the safety of the general public. All areas worked upon and subject to travel by the public shall be identified with the proper warning indicators and signs during the working period. Upon completion of the contract or when such areas are reopened to public travel, they shall be rendered in a safe condition using either temporary or permanent repair material as the case may be. No private driveway shall be blocked or closed without the property owner being notified and obtaining their agreement.
- B. Streets, roads, and driveways used by the contractor for access to and from the work site shall be protected from damage in excess of that caused by the normal traffic of vehicles used for or in connection with construction work. Any such damage done shall be repaired immediately and left in good condition at the end of the construction period and shall be repaired at the contractor's expense.

17. RIGHT-OF-WAY

All operations shall be confined to the assigned work area. The City will provide no right-of-way over other properties. The contractor shall take every precaution to minimize the inconvenience to the owners or tenants of adjacent property. Public roads shall not be obstructed in such a way as to cut off traffic. The contractor shall, at his own expense, repair any damage or injury to either public or private property during the progress of the work.

18. TRAFFIC CONTROL AND ROAD SIGNS

A. The contractor shall be responsible for traffic control for the duration of the project, as needed, and shall coordinate traffic control plans and obtain necessary permits from the Owner for work on city-owned roads. The contractor shall be responsible for removal and re-installation of all signs in the work area. Signs necessary for the safe movement of traffic shall be maintained in operation during construction. Any other signs shall be properly stored by the Contractor, who shall be responsible for them. All signage shall comply with

- the current Manual on Uniform Traffic Control Devices (MUTCD).
- B. The Contractor shall provide notice to the City seven (7) calendar days in advance of any planned road or entrance closure. All closures shall be at the discretion of the City.

19. JOB SITE MAINTENANCE, RESTORATION AND CLEANUP

The contractor is responsible to restore all disturbed areas to original or better condition and remove all debris, residuals, trash, and excess materials from the site. The contractor is required to keep the work area clean during construction and remove trash as it accumulates. Roads shall be kept clean and free of mud, debris, and dirt. At the direction of the City Inspector, the contractor is responsible for the cost of street sweeping and maintenance required for upkeep of clean road surfaces.

20. DRAWINGS

Project Drawings are included as Attachment 1.

21. AVAILABLE BACKGROUND INFORMATION

Maps, photographs, closed circuit television (CCTV) inspection videos, and other documents provided herein form a part of this Bid Specification to the extent referenced and provide detailed information about the Project Location, and existing conditions of the site(s). The documentation is provided for informational purposes only and for the sole use of the Contractor. The City makes no claims as to the correctness or accuracy of the data provided therein. The Contractor shall review and determine for themselves the correctness and accuracy of the information before incorporating and relying on the prior work as part of their work product to the City.

CITY OF NEWARK

Delaware

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

PROPOSAL

From:			_	
			_	

City of Newark Mayor and City Council

We, the undersigned as a lawfully authorized agent for the bidder named herein has carefully examined the Bid Documents to be known as Invitation to Bid No. 24-01 and binds themself on award to the City of Newark by the Mayor and City Council of Newark, Delaware to execute in accordance with such award, a contract of which this Proposal and said General Provision, Specifications, and any Addenda shall be a part, and to furnish the goods as specified F.O.B. destination (Newark, Delaware) in a manner that is in complete accordance with said General Provisions and Specifications at the following named unit price on or before the delivery period stated below:

1. BID ITEMS

To:

Bidders must provide prices on the Proposal form including all adjustment bid items. The Owner reserves the right to delete from the Contract one or more items listed and the right to add or subtract from the quantity of each item. The total price to be paid will be adjusted in accordance with the Contractor's unit prices as required above. There will be no extra compensation or increase in unit prices in the Proposal if such additions and/or deletions are made to quantities.

2. BASIS OF PAYMENT

Payment for these items shall be included in the unit prices for each item as described in the Proposal. All other items, methods, and materials necessary to complete the work described in each pay item shall be incidental to the bid item the work is being completed under.

2. METHOD OF MEASUREMENT AND INCIDENTALS DETERMINATION

The measurement of payment shall be for the removal, disposal, and installation of the materials listed in the Proposal in accordance with the units indicated below. All work

required to complete the work outlined in the proposal shall be incidental to the unit cost provided for the item the work is being conducted under.

- A. <u>Bid Item 1 Demolition:</u> The lump sum cost for the removal, transporting and disposal of all items shown on the plans. This bid item includes all costs for the scope of work items shown on the plans and any and all incidental costs required to complete the project per the contract documents.
- B. <u>Bid Item 2 Architectural Improvements:</u> The lump sum cost for the architectural improvements shown on the project plans. This bid item includes all costs for the scope of work items shown on the plans and any and all incidental costs required to complete the project per the contract documents.
- C. <u>Bid Item 3 Structural Improvements:</u> The lump sum cost for the structural improvements shown on the project plans. This bid item includes all costs for the scope of work items shown on the plans and any and all incidental costs required to complete the project per the contract documents.
- D. <u>Bid Item 4 Electrical Improvements</u>: The lump sum cost for the electrical improvements shown on the project plans. This bid item includes all costs for the scope of work items shown on the plans and any and all incidental costs required to complete the project per the contract documents.

Bid Item	Item Description	Units	Quantity	Unit Price	Total
1	Demolition	LS	1		
2	Architectural Improvements	LS	1		
3	Structural Improvements	LS	1		
4	Electrical Improvements	LS	1		
	Total Bid:				

(see next page)

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

PROPOSAL (CONT.)

We acknowledge that we <u>are/are not</u> (circle one) registered on <u>www.sam.gov</u>. We also acknowledge that there are no exceptions noted against us as outlined on <u>www.sam.gov</u>.

Our unique entity identifier (UEI), as outlined on www	.sam.gov is (write N/A if none):
We acknowledge receipt of addendum(a) numbers:	
We acknowledge project is to be completed within 120	O days from the Notice to Proceed (initial)
Exceptions:	
Contact Information for Notice of Award/Rejection (If	different from below):
BIDDER:	DATE:
SUBMITTED BY:	
Legally Authorized Representative Signature	Print Name
Title	Address Line 1
Email Address	Address Line 2
Telephone Number	City State 7IP Code

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

BOND TO ACCOMPANY PROPOSAL

(Not Required if Certified or Cashier's Check is Used)

KNOW ALL MEN BY II	HESE PRESENTS THAT
of	in the County of
and State of	Principal, and
of	as surety, legally authorized to do business in the Sate of
Delaware, are held and firmly	bound unto the City of Newark in the sum of
Dollars, to be paid to said City	of Newark for use and benefit of the Mayor and City Council of Newark, for
which payment well and truly	y to be made, we do bind ourselves, our and each of our heirs, executors,
administrators, and successo	rs, jointly and separately, for and in the whole, firmly by these presents.
Sealed with our seals, dated t	he day of in the year of our Lord Two Thousand Twenty-Four (2024).
NOW THE CONDITION	NS OF THIS OBLIGATION ARE SUCH, that if the above noted bound principal
	who has submitted to said City of Newark, a certain
proposal to enter into a certa	in contract from Invitation to Bid No. 24-01, Council Chamber Security and
Accessibility Renovations, sha	III be awarded said Contract, and if said
shall well and truly enter into	and execute said contract and furnish therewith such surety bond or bonds
as may be required by the te	erms of said contract and approved by said City of Newark, said notice of
award thereof in accordance	with the terms of said proposal, then this obligation to be void, otherwise
shall remain in full force and v	virtue.

(See next page)

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

BOND TO ACCOMPANY PROPOSAL (CONT.)

SIGNED AND S	EALED IN THE PRESENCE OF:	
Witness (Print)	
Witness (Signa	ture)	
SIGNED (#1):	(Signature)	(SEAL)
BY (#1):	(Print)	(SEAL)
SIGNED (#2):	(Signature)	(SEAL)
BY (#2):	(Print)	(SEAL)

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

NON-COLLUSION STATEMENT

Date:			
City of Newark, Delaware			
This is to certify that the undersigned bidder			
Has not, either directly or indirectly, enter	ed into	any agreement, participa	ted in any collusion, or
otherwise taken any action in restraint of f	ree com	petitive bidding in conne	ction with this proposal
submitted to the City of Newark, Delaware or	n the	day of	, 20
BY LEGALLY AUTHORIZED REPRESENT	ATIVE:	(Signature)	
		(Print)	
Sworn to and subscribed before me o	n this	day of	, 20
NOTARY PUBLIC:	 (Signa	ature)	
	(9.8		
	(Print)	
My Commission expires:			

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

LISTING OF SUBCONTRACTORS

The submitting bidder shall fill in the following listing of all subcontractors they intend to use in the performance of the work outlined herein. No subcontractor shall be substituted for any listed below without the written consent of the City of Newark. The submitting bidder hereby certifies that they have notified all subcontractors that they are obligated to comply with the provisions of this Invitation to Bid, including liability insurance coverage requirements, and all other federal or state laws as they pertain to this project. The submitting bidder shall submit evidence of such compliance upon notice of request.

1.	Subcontractor name:	
	Address:	
	Type of work:	
2.	Subcontractor name:	
	Address:	
	Type of work:	
3.	Subcontractor name:	
	Address:	
	Type of work:	

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

LISTING OF SUBCONTRACTORS (CONT.)

4. Subco	ntractor name:	
Addre	ess:	
Туре	of work:	
Date:		Bidder:
Date.		bidder.
Address:		
riadi ess.		
Telephone #:		
Email address	:	
Legall	y authorized representative:	72
		(Signature)
		(Print)

INVITATION TO BID NO. 24-01

COUNCIL CHAMBER SECURITY AND ACCESSIBILITY RENOVATIONS

REFERENCES SHEET

Provide the following information for three references who will attest to your company's ability to undertake and complete this type of work. Information denoted here must be clearly printed or typed.

1.	Reference name:	
	Address:	
	Telephone #/email:	
2.	Reference name:	
	0 ddug gar	
	Address:	
	Telephone #/email:	
3.	Reference name:	
	Address:	
	Telephone #/email:	

2 4

DRAWING SET FOR:

CITY OF NEWARK COUNCIL CHAMBERS IMPROVEMENTS

ISSUED FOR BID 12/06/23

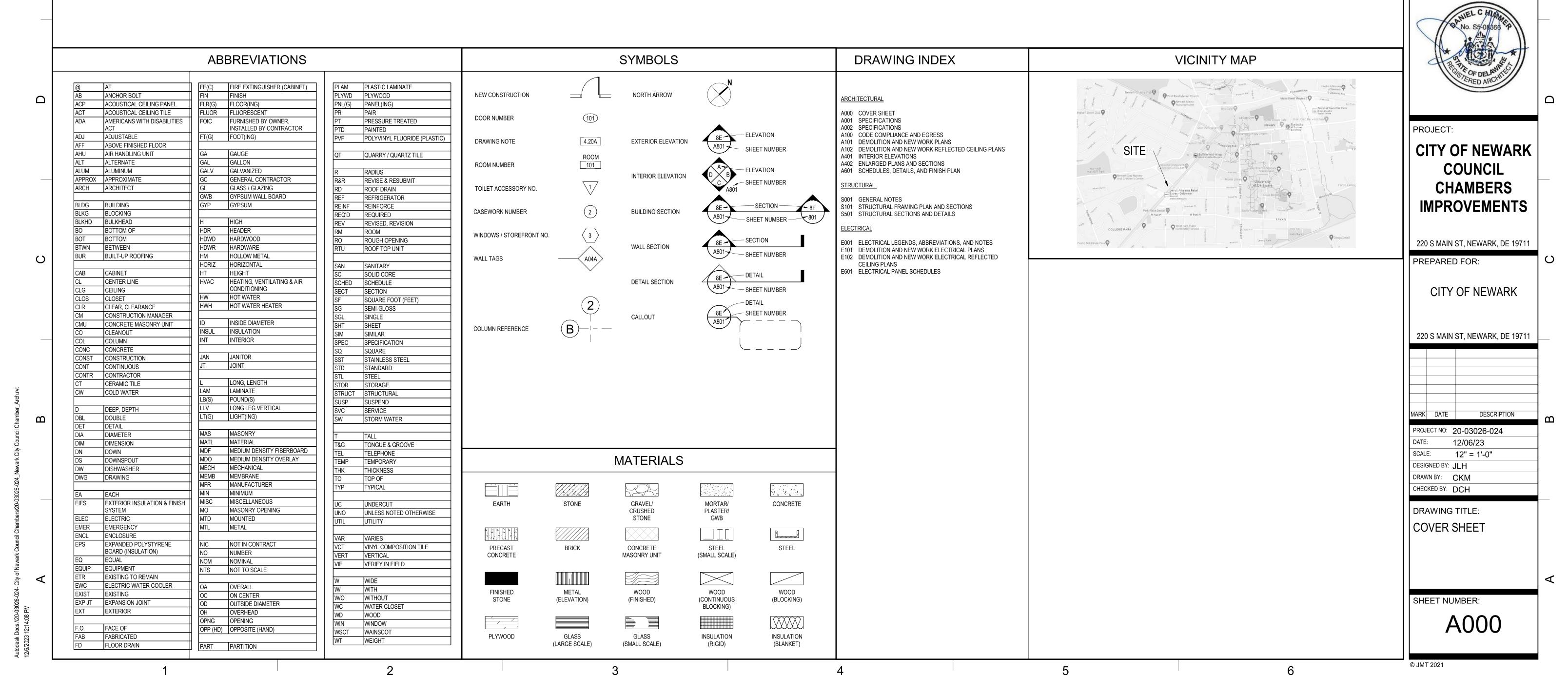
JOHNSON, MIRMIRAN & THOMPSON, INC.
40 WIGHT AVENUE
HUNT VALLEY MARYLAND 21030-2059

410.372.4617 WWW.JMTARCHITECTURE.COM

CITY OF NEWARK

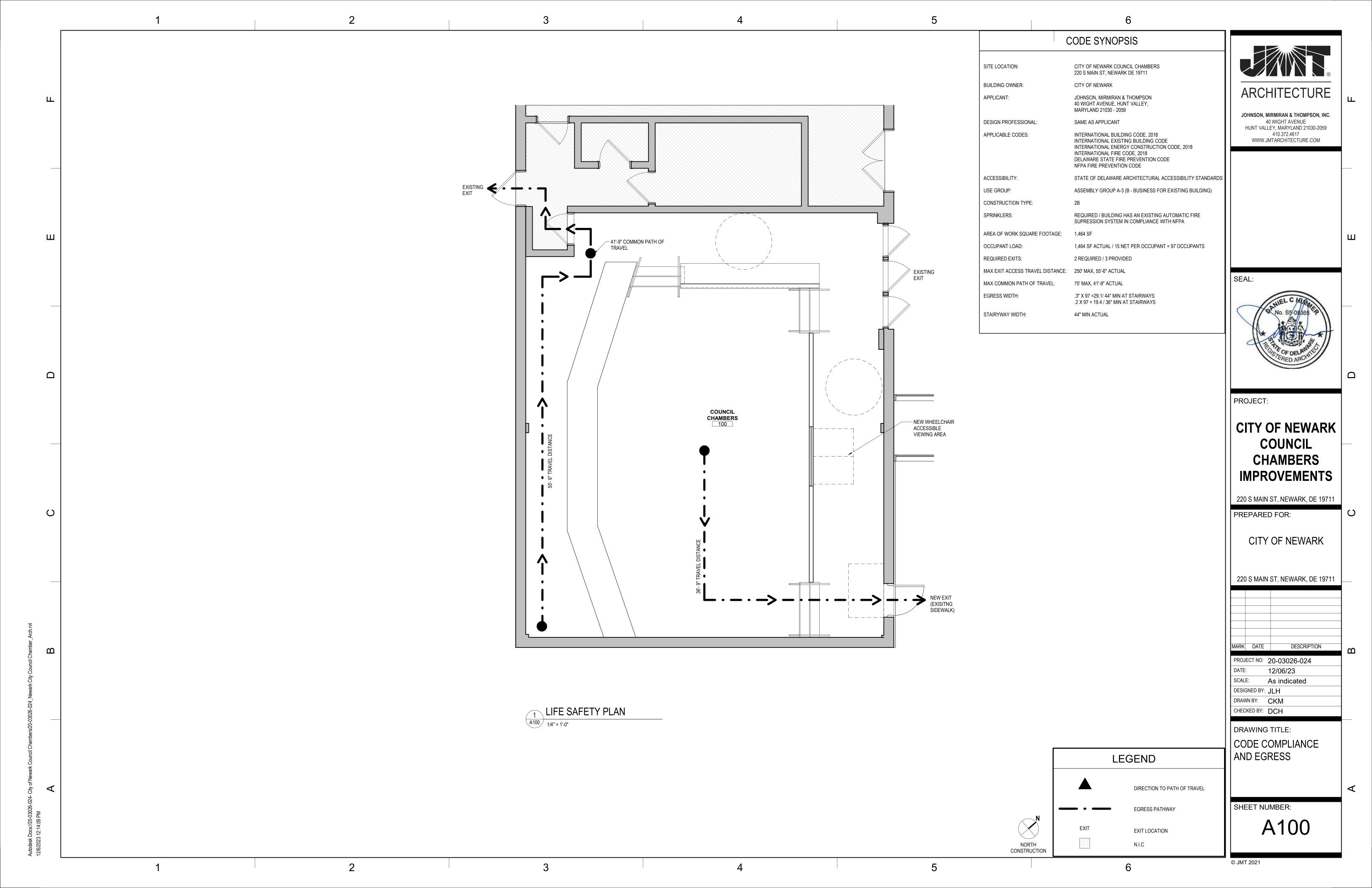
220 S MAIN ST, NEWARK, DE 19711

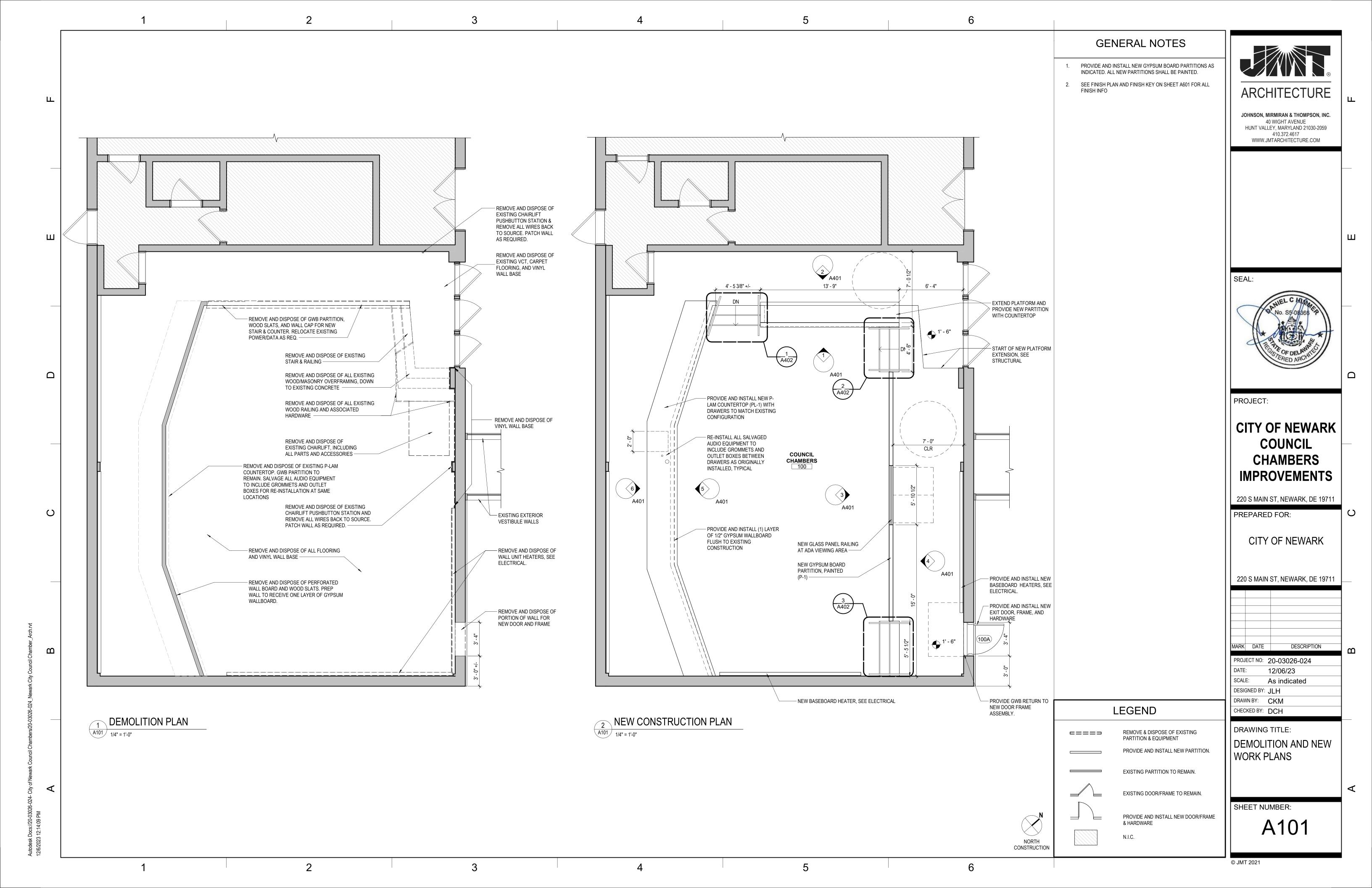
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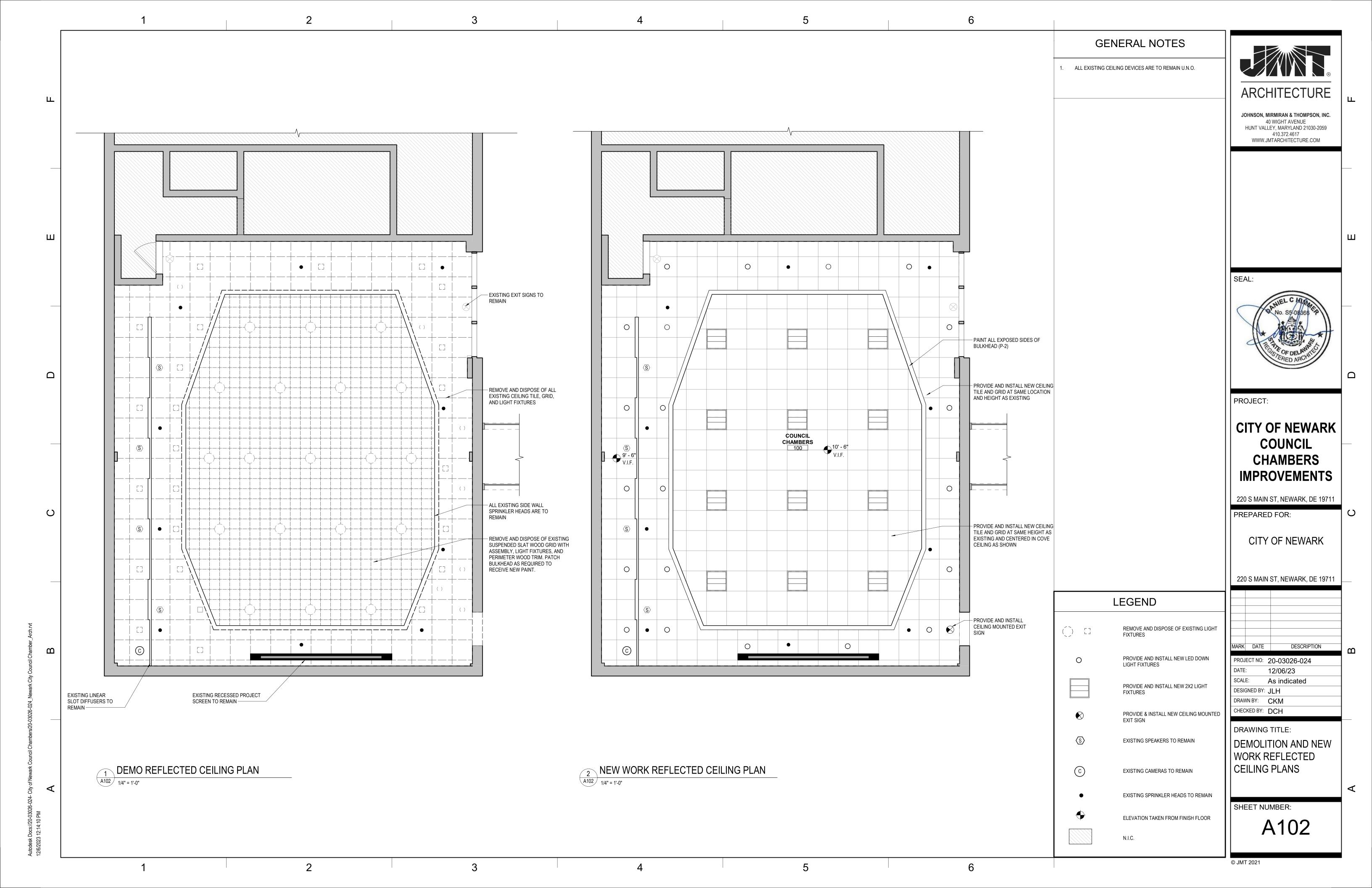


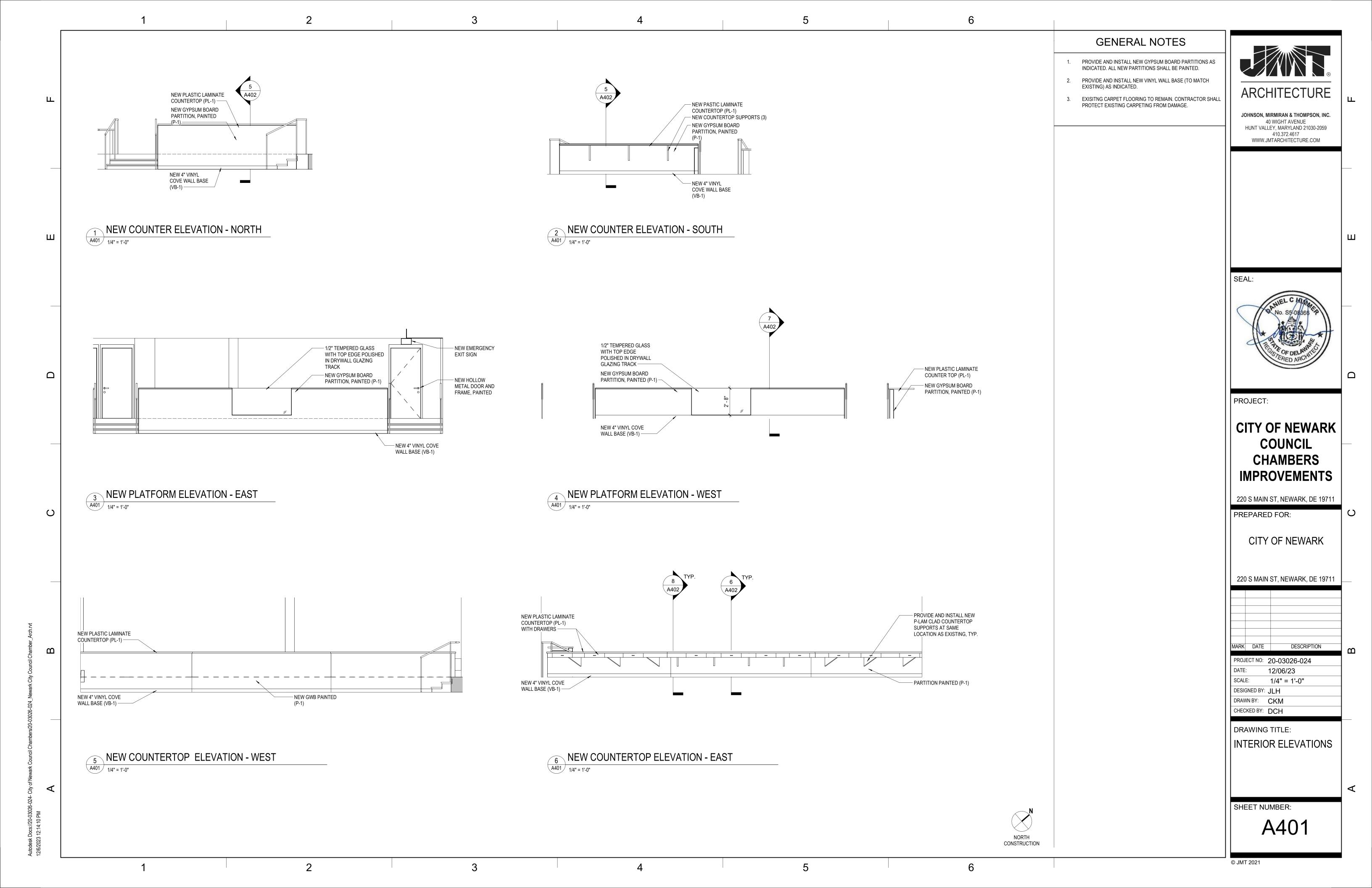
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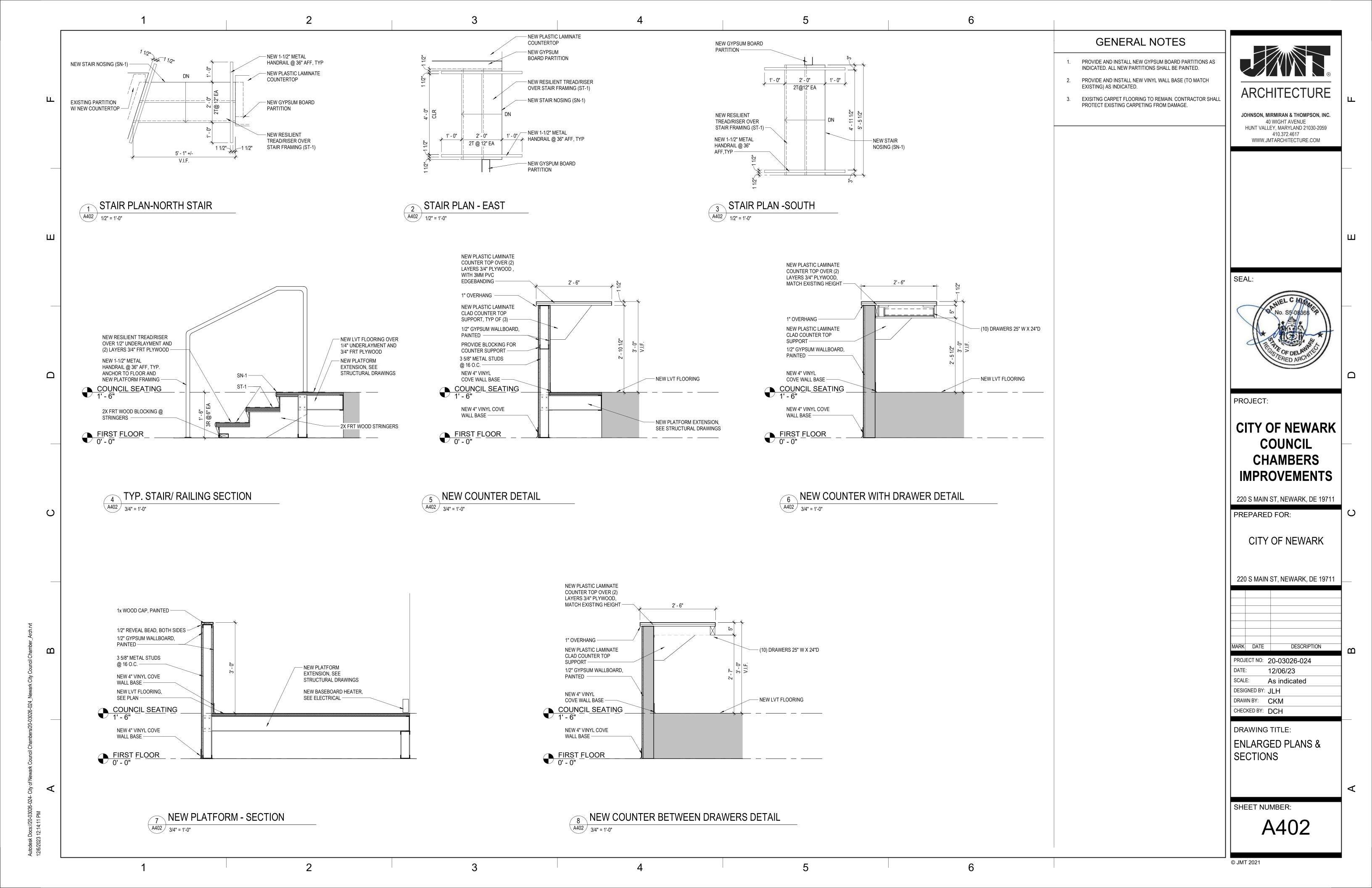
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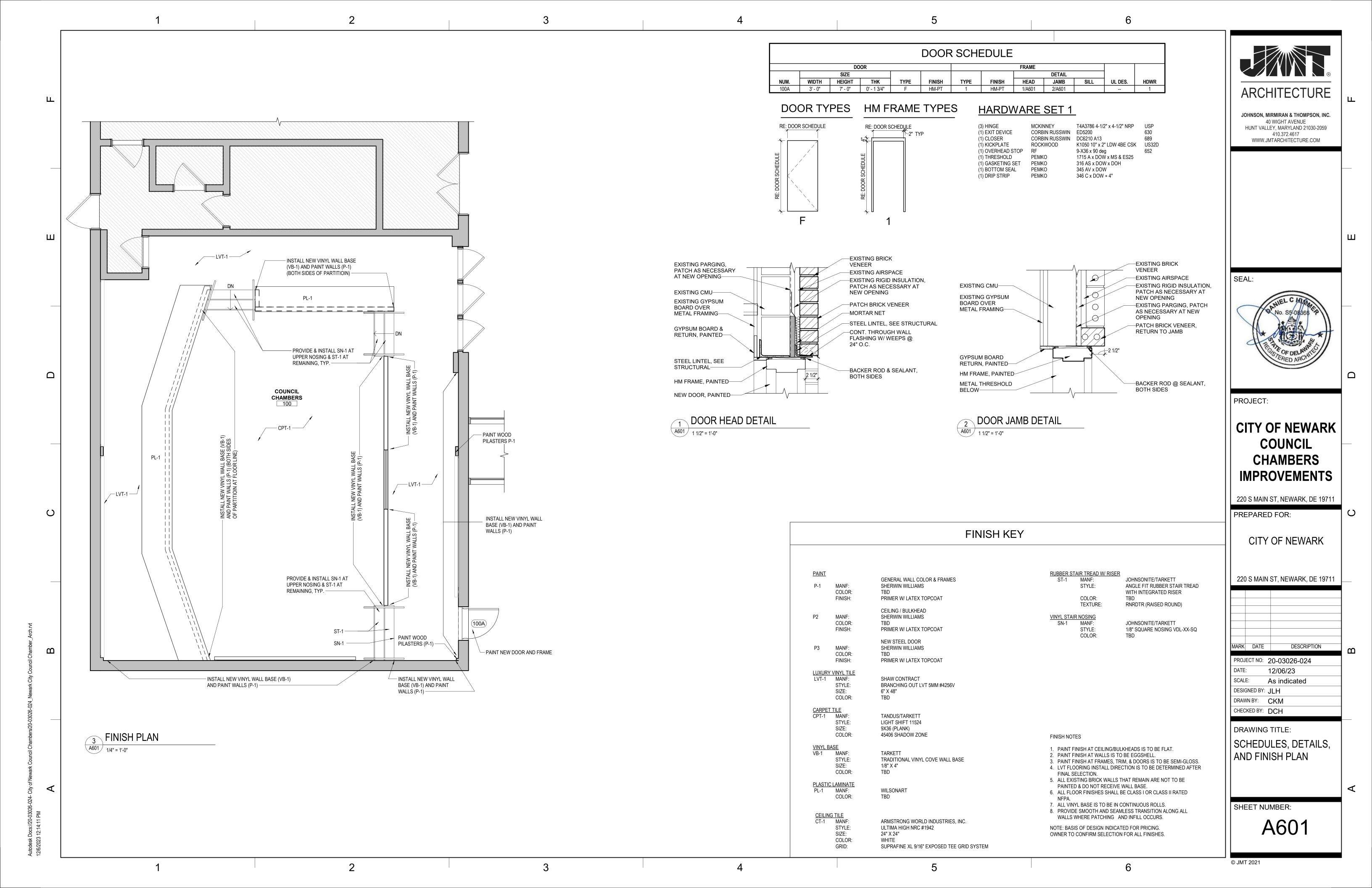










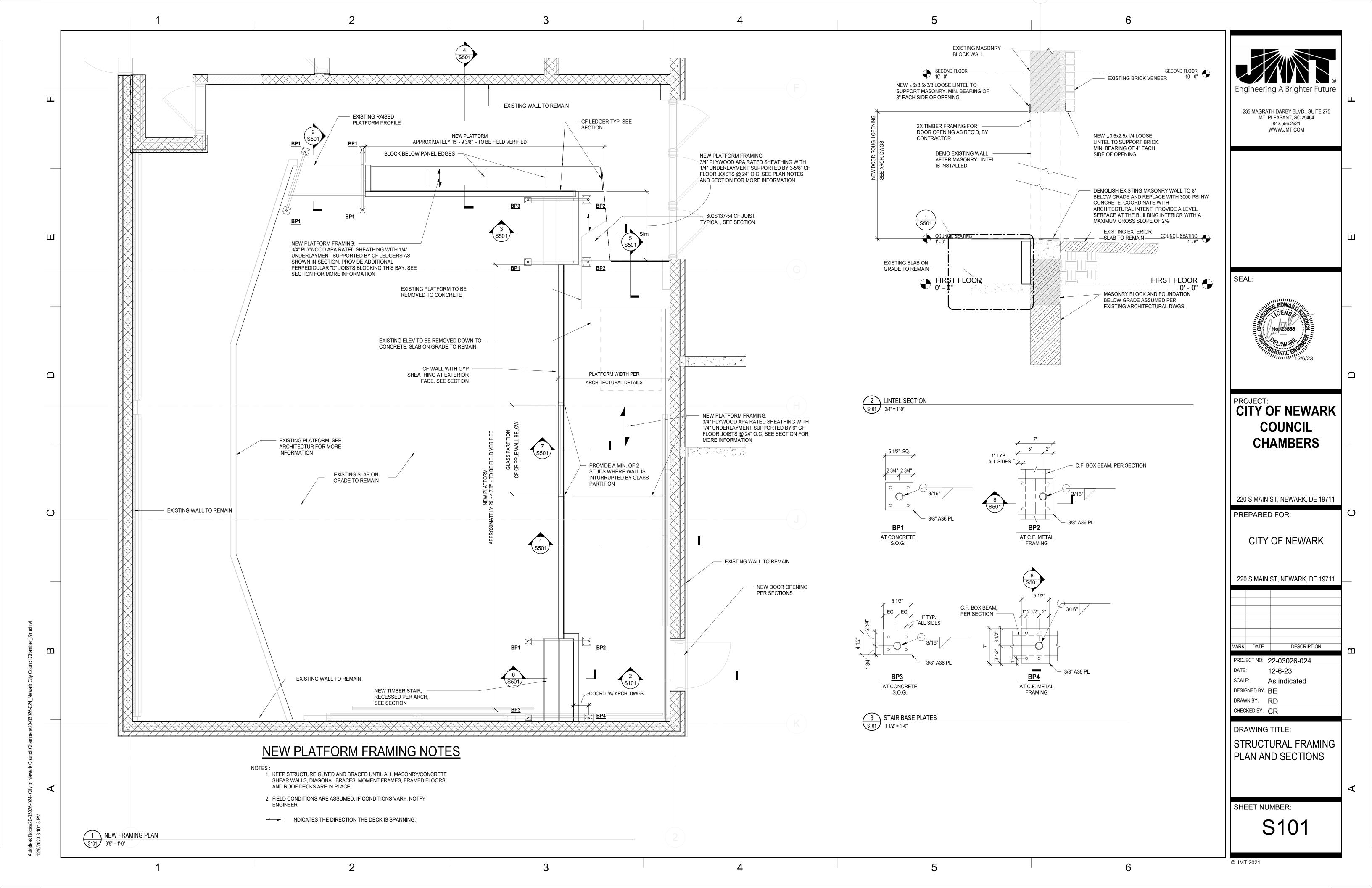


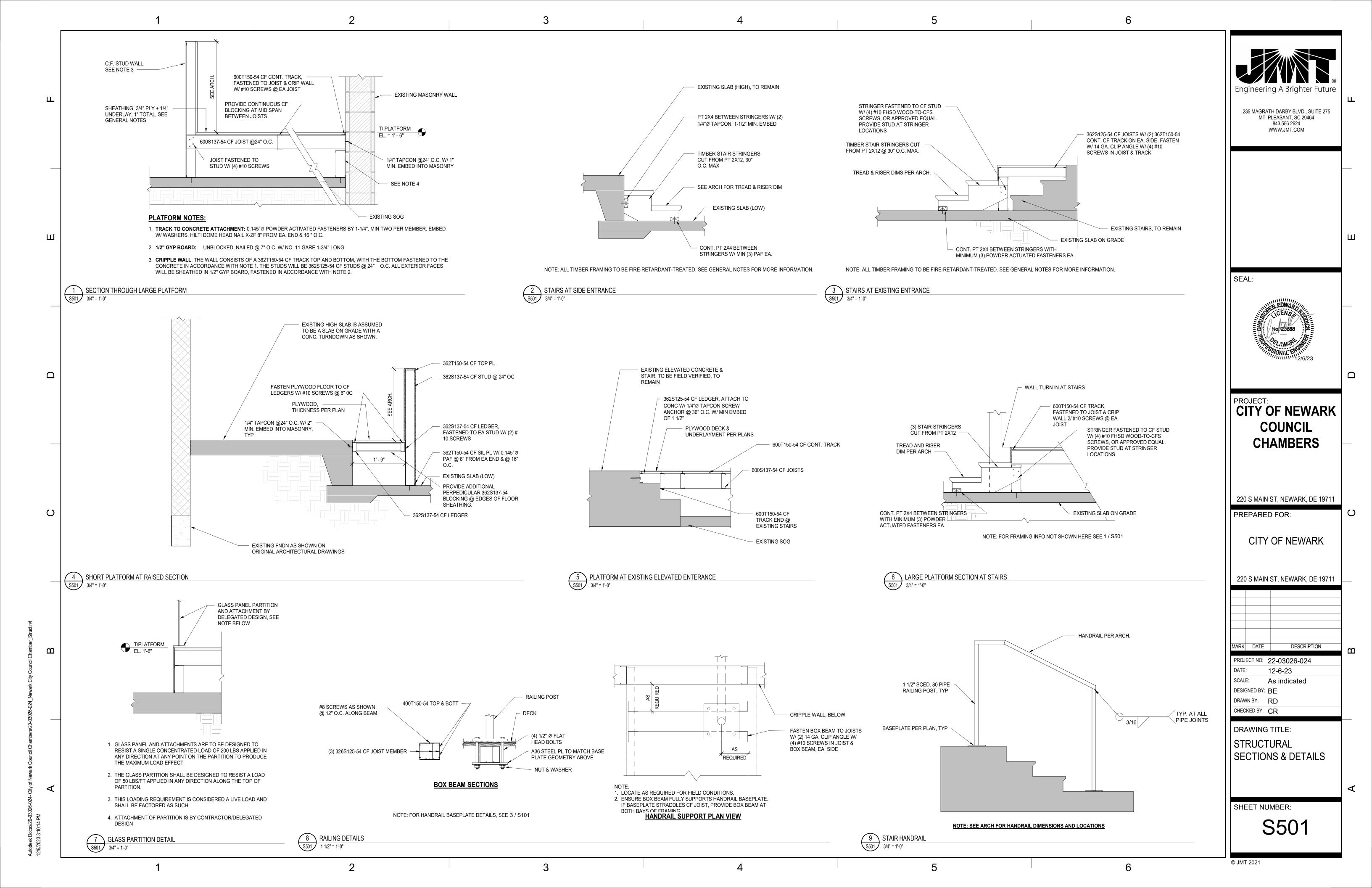
235 MAGRATH DARBY BLVD., SUITE 275 MT. PLEASANT. SC 29464 843.556.2624 WWW.JMT.COM SEAL: **CITY OF NEWARK** 220 S MAIN ST, NEWARK, DE 19711 PREPARED FOR: CITY OF NEWARK 220 S MAIN ST, NEWARK, DE 19711 DESCRIPTION MARK DATE PROJECT NO: 22-03026-024 DATE: 12-6-23 SCALE: 1/8" = 1'-0" DESIGNED BY: BE DRAWN BY: BE CHECKED BY: CR **DRAWING TITLE: GENERAL NOTES**

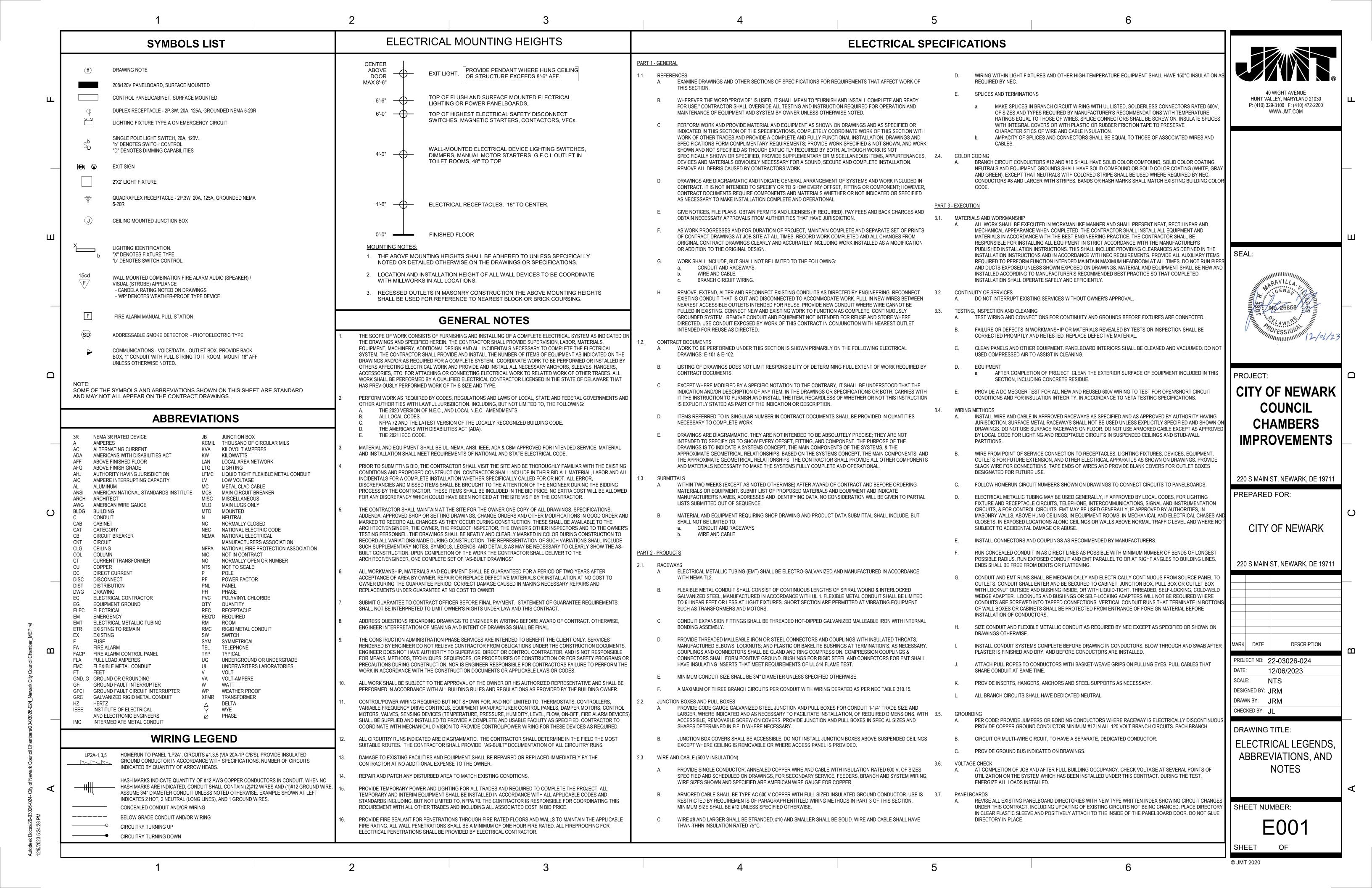
© JMT 2021

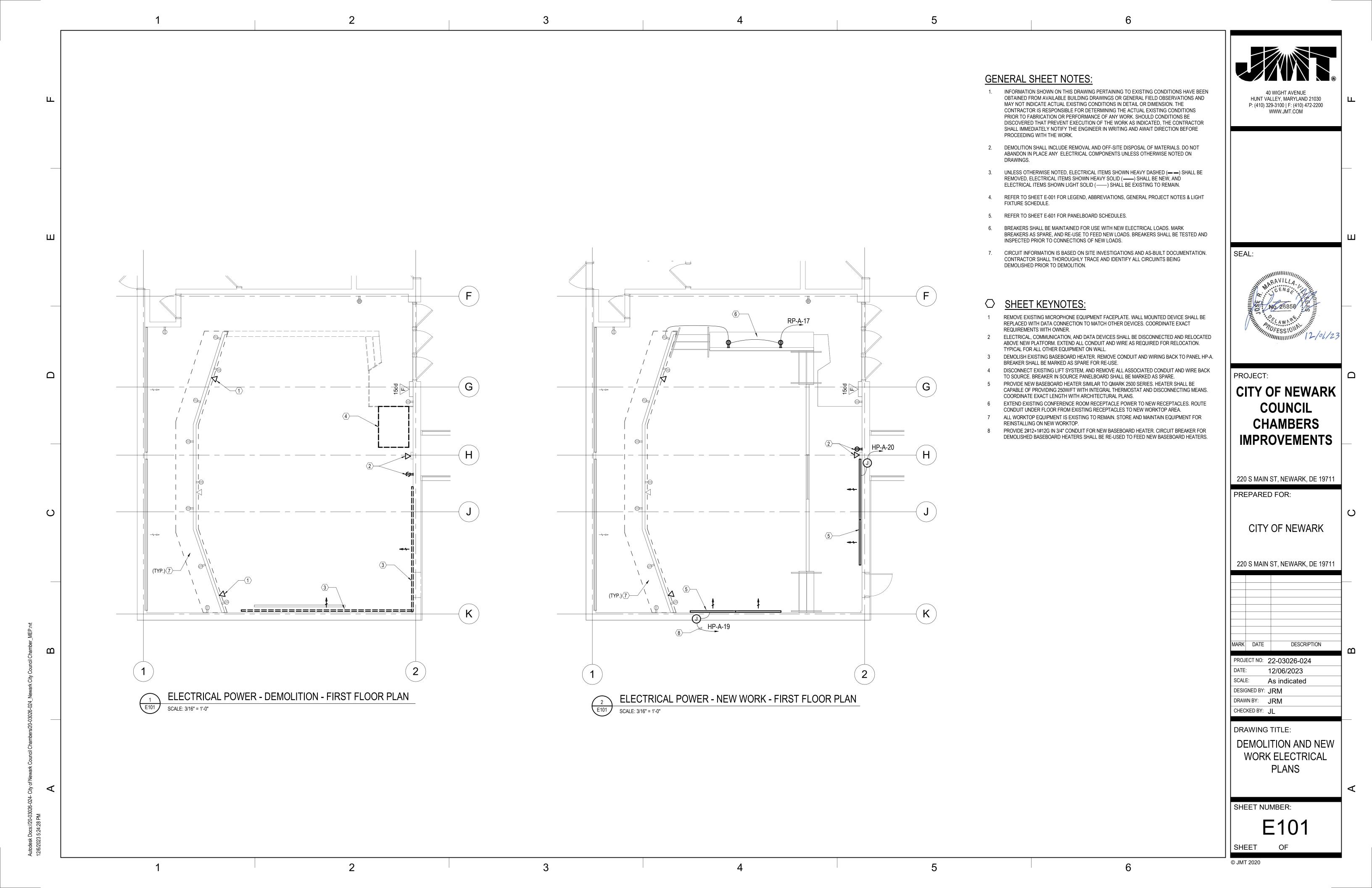
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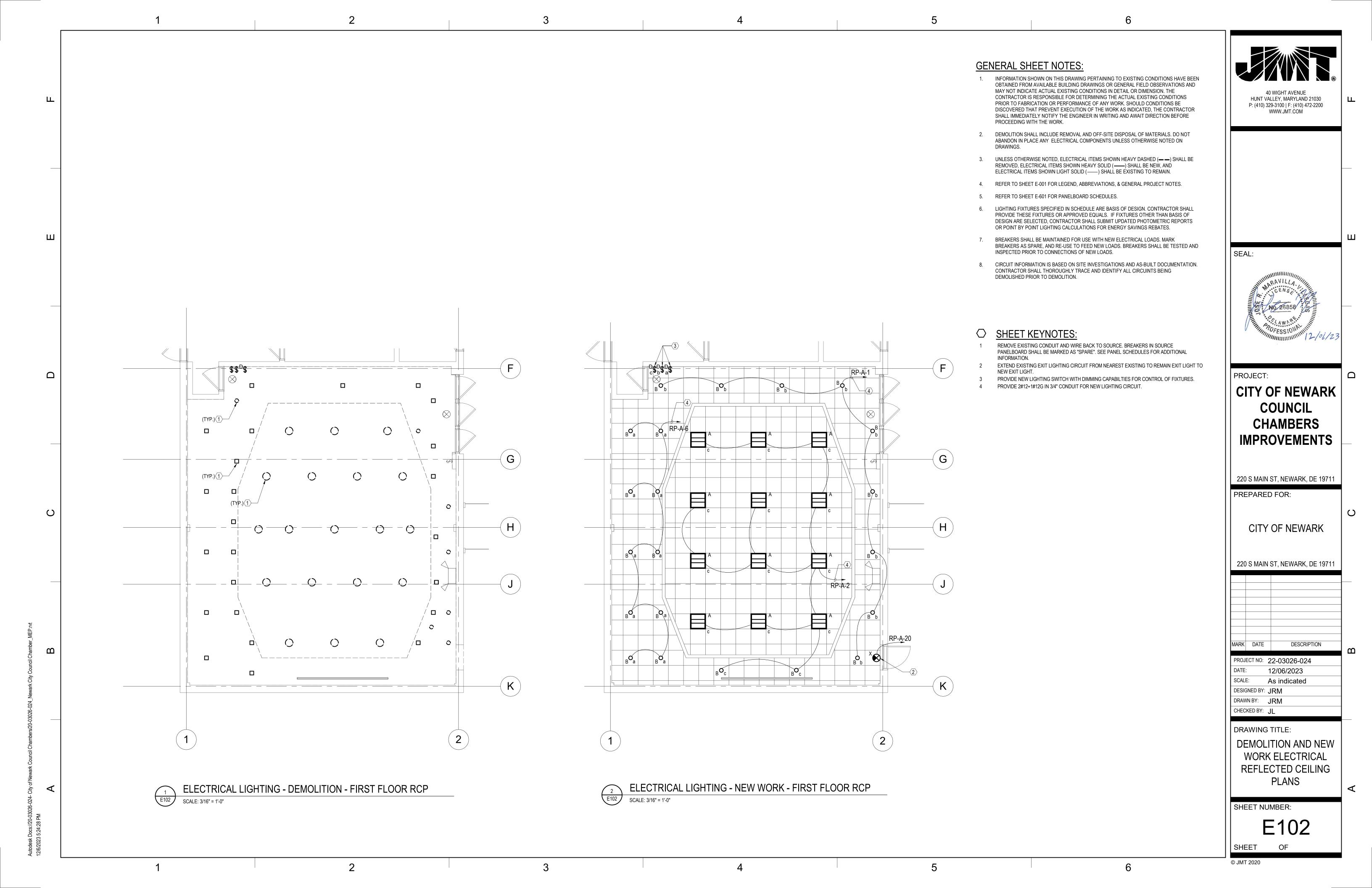
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PANEL: PNL HP-A - 1ST FLOOR HEATING VOLT: 277/480 4 WIRE + GND MAIN: 225 MCB AIC:
LIGHT TEXT - EXISTING TO REMAIN; BOLD TEXT - PROVIDE or NEW LOAD INDICATED MOUNTING: SURFACE 14K AMPS RMS SYM Branch Circuit **Branch Circuit** KVA Load **Load Description Load Description** ROOMS 124, 124A ROOMS 115, 129 LADIES ROOM ROOMS 116, 102, 102A ROOMS 104, 105A 20/1 15 B 16 20/1 20/1 17 C 18 20/1 20/1 19 A 20 20/1 3.50 ROOM 128 (VESTIBULE) - NORTH ROOM 120 (COUNCIL CHAMBER) ROOM 120 (COUNCIL CHAMBER) ROOM 107 - COMPUTER RM ROOM 107, STAIRS #2 20/1 21 B 22 20/1
 20/1
 23
 C
 24
 20/1

 20/1
 25
 A
 26
 20/1

 20/1
 27
 B
 28
 20/1
 15.00 22.00 10.50 << PHASE SUB-TOTALS >> 15.50 20.00 16.50 MECH EQUIPMENT CIRCUIT BRKRS SHALL BE HACR RATED.

PROVIDE THE FOLLOWING: 30.50 kVA PHASE A 99.50 kVA TOTAL CONNECTED LOAD 42.00 kVA PHASE B 99.50 kVA TOTAL DEMAND LOAD 27.00 kVA PHASE C

PANEL: RP-A	SEC	HON		1					100	AMP: PHASE:	100 3		
MOUNTING: SURFACE				MA	IN:	ML	0			AIC:	10K	AMPS RMS SYM	
B		LIGHT TEX	T - EXISTI			BOLD TE	_			INDICATE	D	December O'consist	
Branch Circuit Load Description	KVA Load A B C		С	Trip Ckt		100392	Ckt. No.	Trip Poles	KVA Load A B		С	Branch Circuit Load Description	
LIGHTS ROOM 120	0.80	В	C	20/1	No.	A	2	20/1	0.22	В	-	LIGHT'S RM. 120	
REC. RM. 101, 101A, 102A, 103, 104	0.00	1.62		20/1	3	В	4	20/1	0.22	0.00		SPARE	
SPARE	10 4	1.552	0.00	20/1	5	C	100700	20/1		0.00	0.09	LIGHTS RM. 120 - SLAVE #1	
SPARE	0.00			20/1	7	Α	8	20/1	0.25			LIGHTS JANITOR RM. 112, 130	
EXHAUST FANS RM. 123, 125		0.00		20/1	9	В	10	20/1		0.34		AIR DAMPER VOLUME CONTROL	
REC. RM. 129, 118, 101, 102			1.62	20/1	11	C	12	20/1			1.44	REC. RM. 107, 108, 113B	
LIGHTS RM. 120 - CONTACTOR CONTROL	0.00	NATION OF STREET	ĵ	20/1	13	Α	14	20/1	1.44	NAME OF THE PARTY		REC. RM. 110, 111, 113A	
REC. RM. 104A, 105, 105A		1.44	1115	20/1	15	В	16	20/1		1.08		REC. RM. 112, 113, 113A	
REC. RM. 120			1.26	20/1	17	С	18	20/1	AUGUSTA S		1.44	REC. RM. 121, 122, 121A	
EM. BATT. RM. 120	0.00		- 44	20/1	19	Α	20	20/1	0.00			EXIT LIGHTS	
PROJECTION SCREEN RM. 120		0.00	20000000	20/1	21	В	22	20/1	. 77771118	1.50		LIGHTS VESTIBULE 127, 128	
REC. RM. 124A, 124, 123			1.62	20/1	23	С	24	20/1			1.26	REC. RM. 121A, 121, 122, 124A	
	0.80	3.06	4.50	<< PHASE SUB-TOTALS >> 1.91 2.92 4.23						MECH EQUIPMENT CIRCUIT BRKRS			
												SHALL BE HACR RATED. PROVIDE THE FOLLOWING:	
				17.41 kVA CONNECTED LOAD (SECTION 1)							FEED THROUGH LUGS		
PHASE A 2.7	1 kVA			8.64 kVA CONNECTED LOAD (SECTION 2)									
PHASE B 5.9	8 kVA			26.05 kVA TOTAL CONNECTED LOAD									
			3	18.58 kVA TOTAL DEMAND LOAD									

LIGHTING FIXTURE SCHEDULE											
TYPE	DESCRIPTION	PRODUCT MODEL NUMBER	MANUFACT URER	LAMP	WATTAGE	ССТ	MOUNTING	REMARKS			
А	2'X2' LED TROFFER	2BLT2 33L ADSM 120 EZ1 LP840	LITHONIA LIGHTING	LED	16 VA	4000 K	RECESSED IN T-GRID	SEE NOTE 1, 2, 3, 4, & 5			
В	ROUND DOWNLIGHT RECESSED 6" DIAMETER	LDN6 40/07 L06 AR LSS TRW 120 GZ10	LITHONIA LIGHTING	LED	9 VA	4000 K	RECESSED IN CEILING	SEE NOTE 1, 2, 3, 4, & 5			
Х	LED EMERGENCY EXIT SIGN, WITH BATTERY	LQM S W R MVOLT EL N	LITHONIA LIGHTING	LED	3 VA		CEILING MOUNTED	SEE NOTE 1, 2, 3, 4, 5 & 6			

FIXTURE SCHEDULE NOTES:

- 1. COORDINATE ALL FIXTURE QUANTITIES AND PLACEMENT REQUIREMENTS.
- 2. CONTRACTORS SHALL BE RESPONSIBLE FOR ORDERING AND COORDINATING ALL FIXTURE OPTIONS AND ACCESORIES TO ENSURE A
- COMPLETE QUALITY INSTALLTION.
- 3. FOR ALL LIGHT FIXTURES, FINISH SHOULD BE COORDINATED WITH ARCHITECT. 4. FOR ALL LIGHT FIXTURES, COORDINATE EXACT LOCATIONS AND MOUNTING HEIGHTS
- 5. ALL LIGHTING FIXTURES SHALL BE APPROVED BY THE OWNER/ARCHITECT PRIOR TO ORDERING AND INSTALLING.
- 6. FOR EXIT LIGHTS PROVIDE SINGLE OR DOUBLE FACE AS INDICATED ON FLOOR PLANS. ALSO PROVIDE INTEGRAL BATTERY BACK-UP.

HUNT VALLEY, MARYLAND 21030 Ш P: (410) 329-3100 | F: (410) 472-2200 WWW.JMT.COM



PROJECT:

CITY OF NEWARK COUNCIL **CHAMBERS IMPROVEMENTS**

220 S MAIN ST, NEWARK, DE 19711

PREPARED FOR:

CITY OF NEWARK

 \circ

220 S MAIN ST, NEWARK, DE 19711

DESCRIPTION

PROJECT NO: 22-03026-024 DATE: 12/06/2023 SCALE: DESIGNED BY: JRM DRAWN BY: JRM CHECKED BY: JL

DRAWING TITLE:

ELECTRICAL PANEL SCHEDULES

SHEET NUMBER:

E601

SHEET © JMT 2020

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