



**CITY OF NEWARK
DELAWARE**

8C

June 28, 2024

To: Honorable Mayor and Council

From: Paula Ennis, Director Parks and Recreation *PME*
Jeff Martindale, Chief Procurement & Project Officer *JM*
David Del Grande, Finance Director *DD*

Via: Thomas Coleman, City Manager *TC*

Subject: Recommendation to Award a Contract Stemming from Invitation to Bid (ITB) No. 24-10—George Read Park Improvements—and Amend the Approved 2024-2028 Capital Budget for CIP K2305

BACKGROUND

Capital Improvement Project K2305, George Read Park, was approved by City Council in the Approved 2023-2027 Capital Improvement Program to include the addition of a 6' wide walking trail at George Read Park located between Delaware Avenue and Delaware Circle. With the existing use of the park, pathway to Newark High School, and the addition of the new Newark Housing Authority facility, George Read Village, staff feels it is appropriate to make the park improvements. Due to the timing and scope of the George Read Village project, the scope of this project was also expanded to include the following park improvements:

- Improvements to the parking lot and entrance to the park to meet ADA standards (an ADA path cannot be installed without ADA parking available).
- Removal and replacement of a half basketball court including new gooseneck and backboard.
- Site preparation and demolition.
- Installation of new benches, picnic tables, and other minor park amenities.

BID PROCESS

The Purchasing Division advertised Contract 24-10 in The News Journal, posted the ITB on the City website (www.newarkde.gov/bids), and delivered it via email to several vendors. Staff and engineering consultant JMT held a non-mandatory on-site pre-bid meeting on May 29, 2024, which three (3) vendors attended. On Tuesday, June 25, 2024, three (3) sealed bids were received via email or hand delivery and were opened shortly after the 2:00 pm. deadline. Pricing for each bid is as follows:

<u>Bidder</u>	<u>Total Bid</u>
Reybold Construction Group	\$213,000
Koziol Landscaping, LLC	\$325,500
SME Contractors	\$502,302

CONTRACTOR EXPERIENCE

Reybold Construction Group has completed several projects for the Public Works and Water Resources Department in the past. Staff are satisfied with the company's previous work performance and are confident the contractor has the resources and ability to complete the work in accordance with the plans, specifications, and schedule.

FUNDING

Staff requests a budget amendment for this project to be funded utilizing American Rescue Plan Act (ARPA) funds in the amount \$260,000. Currently there is \$90,000 in the approved Capital Improvement Project which includes \$40,000 in grant money and \$50,000 from current resources. Once approved by Council, CIP K2305 will be revised to reflect the increase in budget authority by \$260,000.

Project Expenses	Cost
Contractual Services - JMT	\$ 36,673.00
Benches	\$ 7,844.00
Basketball Goals	\$ 4,499.95
Picnic Tables	\$ 2,901.00
Playground	\$ 50,000.00
Contractual Services – Reybold Construction Group	\$ 213,000.00
Total	\$ 314,917.95

Budget	Amount
ARPA (K2305)	\$ 260,000.00
Outdoor Recreation Trails & Parks (ORPT) Grant)	\$ 45,000.00
Community Development Block (CDBG) Grant FY 23/24	\$ 14,500.00
Community Development Block (CDBG) Grant FY 24/25	\$ 25,000.00
Revised Budget	\$ 344,500.00

RECOMMENDATION

I move that Mayor and Council award a contract stemming from Invitation to Bid No. 24-10 – George Read Park Improvements to Reybold Construction Group in the amount of \$213,000 and authorize the expanded scope of work for the George Read Park Capital Improvement project CIP K2305 and utilize ARPA funding in the amount of \$260,000 to finance the project.