

CITY OF NEWARK **DELAWARE**

October 30, 2024

To: Honorable Mayor and City Council

Ethan Robinson, Deputy Director Public Works and Water Resources

Jeff Martindale Chief Purchasing 2.2 From:

Jeff Martindale, Chief Purchasing & Personnel Officer,

David Del Grande, Finance Director 77 77

Thomas Coleman, City Manager 70 Via:

SUBJECT: Recommendation to Award ITB No. 24-06 - 2024 Americans with Disabilities Act (ADA)

Transition Plan Improvements

BACKGROUND

Contract No. 24-06 provides various combinations of curb replacement, handicap ramp installations, and hot mix patching at 19 locations to install new, or upgrade existing, handicap curb ramps to meet current ADA standards. Unlike previous contracts, this contract includes ramps within the City right-of-way and DelDOT right-of-way. The locations of the handicap ramps are identified on the attached exhibit for your reference.

BID PROCESS

The Purchasing Division advertised Contract 24-06 in The News Journal and posted the contract on the City website (www.newarkde.gov/bids) and delivered it via email to several vendors. On Tuesday, September 10, 2024, seven (7) sealed bids were received via email or hand delivery and were opened shortly after the 2:00 p.m. deadline. The bidders were as follows:

Rank	Contractor Name	Total Bid
1	Guardian Environmental Services Co., Inc.	\$101,978.00
2	Grassbusters Landscaping Co., Inc.	\$113,294.00
3	G & M Concrete, LLC	\$121,095.00
4	Advanced Paving Services, LLC	\$133,326.00
5	Jaquez Concrete, LLC	\$154,195.00
6	A-Del Construction Co., Inc.	\$198,605.00
7	Koziol Landscaping, LLC	\$312,695.00

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CONTRACTOR EXPERIENCE

The lowest responsible bidder, Guardian Environmental Services Co., Inc, has successfully completed similar improvements for the city including the replacement of the concrete deck and stairs in the rear of the Municipal Center. Based on feedback from the references provided in the contractor's bid proposal and the City's prior experience, staff is comfortable awarding ITB 24-06 to Guardian Environmental Services.

FUNDING

Funds to cover the cost associated with this contract are available from the following sources:

Account Name	Amount
CIP Project H2402 (CIP Sheet Attached)	\$ 155,000.00
Total:	\$ 155,000.00

RELATED DOCUMENTS

- 1. CIP H2402 Sheet
- 2. 2024 ADA Ramp Location Map

RECOMMENDATION

I move that council award Contract No. 24-06 to the lowest responsible bidder, Guardian Environmental Services Co., Inc. in the amount of \$101,978.00.

*Prior Authorized Balance includes 2023 carryover funding only.

NEWARK DELAWARE Guartital da Santina PROJECT NO: H2402

PROJECT TITLE: ADA Accessibility Transition Plan

FUNDING SUMMARY:

New Funding:

*Prior Authorized Balance:

2024-2028 Funding:

	2024		2025		2026		2027	2028	Total 5 Year	
ng:	\$	155,000	\$	185,000	\$	195,000	\$ 200,000	\$ 200,000	\$	935,000
ce:	\$	-	\$		\$		\$	\$ -	\$	-
ng:	\$	155,000	\$	185,000	\$	195,000	\$ 200,000	\$ 200,000	\$	935,000

PROJECT STATUS: Reoccurring (with no end date)

CAPITAL BUDGET - PROJECT DETAIL					
DEPARTMENT:	PWWR				
DIVISION:	Street				
FUND:	Capital Projects				
PROJECT LOCATION:	Various				
PROJECT PRIORITY:	2 - High Priority Level				
Critical need to remediate failing service, prevent failure, or generate savings					
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:					
Inclusive Community					

§ 806.1(3) SUMMARY OF PROJECT DATA							
First Year in Program:	Perpetual						
Est. Completion Date:	Perpetual						
Est. Useful Life (in years):	20						
Est. Total Cost:	\$ 935,000						
Est. Spend @ 12/31/2023 (if underway) ¹ :	\$ -						
% Complete (if underway):	0.0%						
Balance to be funded¹:	\$ 935,000						

¹ For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.

PROJECT COST BY CATEGORY								
CLASSIFICATION	ACCOUNT NUMBER		AMOUNT					
Labor:	3063006.9860	\$	5,000					
Materials:	3063006.9621	\$	195,000					
Other Contracts:	3063006.9760	\$	735,000					
TOTAL PRO	\$	935,000						

² Council is not required to authorize budget year funding for this portion, but this portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

Charter § 806.1(2) **DESCRIPTION & JUSTIFICATION**:

The US Department of Justice per the ADA (American with Disabilities Act) requires incorporated communities to establish a transition plan to upgrade their public facilities to meet ADA accessibility standards.

Below are our updated totals as of June 24, 2022:

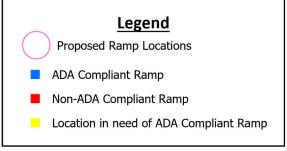
- ADA Compliant Ramps 1592
- Non-ADA Compliant Ramps 182
- Total Number of Ramps 1,774
- Locations in need of a Ramp 3
- ***Chart to be updated for 2024 including 2023 currently under construction***

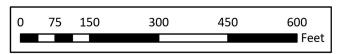
Since we have a plan in place to address non-compliant ramps and are successfully following the plan we are in compliance with the ADA requirements.

Possible use of Referendum Bond Funds to offset need for current resources in 2024

PROJECT FINANCING BY PLAN YEAR											
§ 806.1(3) SOURCE C	OF FUNDS:	Prior Authorized ²	Actual Funds Utilized as of 04/30/23	I Expenditures	Estimated Authorized Balance ² 12/31/23	2024	2025	2026	2027	2028	TOTAL 5 Year CIP
CURRENT RESOURCE	ES	-	-	-	\$ -	155,000	185,000	195,000	200,000	200,000	\$ 935,000
CAPITAL RESERVES		-	-	-	\$ -	-	1	1	-	-	\$ -
EQUIPMENT REPLAC	CEMENT	-	-	-	\$ -	-	-	-	1	-	\$ -
GRANTS	CDBG	-	-	-	\$ -	-	-	-	1	-	\$ -
BOND ISSUES		-	-	-	\$ -	-	-	-	1	-	\$ -
STATE REVOLVING L	OAN	-	-	-	\$ -	-	-	-	1	-	\$ -
AMERICAN RESCUE	PLAN ACT	-	-	-	\$ -	-	-	1	-	-	\$ -
OTHER	(SPECIFY)	-	-	-	\$ -	-	-	-	-	-	\$ -
TOTAL:		\$ -	\$ -	\$ -	\$ -	\$ 155,000	\$ 185,000	\$ 195,000	\$ 200,000	\$ 200,000	\$ 935,000
§ 806.1(4) ESTIMATED ANNUAL COST OF				RATING IMPAC		2024	2025	2026	2027	2028	TOTAL
OPERATING / MAINTAINING PROJECT OR ASSET			INCREMENT	AL COSTS (NET S	SAVINGS)	-	-	-	-	-	\$ -







Locations for Handicapped Ramps for 2024 (ADDRESS) [RAMP ID]:

- 1. Wyoming Road, n/e corner of eastern entrance/exit of School Lane Garden Apartments [RA02230]
- 2. Wyoming Road, n/w corner of eastern entrance/exit of School Lane Garden Apartments [RA02231]
- 3. Wyoming Road, n/e corner of western entrance/exit of School Lane Garden Apartments [RA02233]
- 4. Wyoming Road, n/w corner of western entrance/exit of School Lane Garden Apartments [RA02232]
- 5. Wyoming Road, n/e corner at Christina School District bus yard entrance/exit (400 Wyoming Rd) [RA02234]
- 6. Wyoming Road, n/w corner at Christina School District bus yard entrance/exit (400 Wyoming Rd) [RA02235]
- 7. Wyoming Road, south side at s/e corner of UD Wyoming Complex entrance/exit [RA00414] 8. Wyoming Road, south side at s/e corner of UD Wyoming Complex entrance/exit [RA00413]
- 9. Church Road and Panorama Drive, s/e corner (101 Panorama Drive) [RA02136] 10. Church Road and Panorama Drive, s/w corner (2 Woodshaw Road) [RA02135]
- 11. Church Road and Panorama Drive, n/w corner (20 Panorama Drive) [RA00071]
- 12. Church Road and Panorama Drive, n/w corner (20 Panorama Drive, on Church Road) [RA03018]
- 13. Church Road and Panorama Drive, n/e corner (706 Church Road) [RA00072]
- 14. Church Road and Spring Water Way, n/e corner (1 Spring Water Way) [RA02134]
- 15. Church Road and Spring Water Way, n/w corner (2 Stone Barn Court) [RA02133]
- 16. Valley Road, side of 2 Briarcreek Court [RA03016]
- 17. Valley Road, rear of 21 Kayser Court [RA03014]
- 18. Valley Road and Briarcreek Court, n/e corner (1 Kayser Court) [RA00601]
- 19. Valley Road and Briarcreek Court, s/e corner (2 Briarcreek Court) [RA00600]



2024 ADA Ramp Locations

Proposed Installation and Rebuilding of Ramps for the Handicapped

Drawn: BJL	Date: 4/5/2024				
Approved: EJR	Date: x/x/2024				
Page: 1 of 1	Project No. 24-06				